Academic Senate Meeting Minutes
Sam Karas Room
November 2, 2017

Academic Senate Membership

Present:
Heather Craig (President)
Glenn Tozier (Vice President)
Kathleen Clark (CTE Liaison)
Jacque Evans (Secretary)
Adria Gerard
Lynn Kragelund
Elias Kary
Susanne Muszala
Abeje Ambaw
Mark Clements
Paola Gilbert
Odir Bonilla (ASMPC Rep)
Jeremy Diamzon (ASMPC Rep)

Absent:
Jon Cristobal
Robynn Smith
Bruce Barrie
James Lawrence
Sandra Washington
Sunny LeMoine
Armando Dimas (ASMPC Rep)

Visitors:
Vincent Van Joolen
Jon Knolle
Paul Long
Walt Tribley
Kiran Kamath
Nicole Dunne
Catherine Webb
Kathleen Rozman
Kevin Haskin
Kelly Stack
Kristen Darkin
Eric Ogata

1. **Opening Business**

    a. **Public Comments/Welcome (2:30-2:35)**

    No public comments

b. **Approval of minutes (2:35-2:45) ACTION**

   i.   **Draft Minutes from October 5, 2017**

   Correction: Approve 4230, 4400 without revisions
   Correction: Adria Gerard presented LGBTQIA website

Action:
   Unanimous approval with 2 abstentions - EK, SM

   ii.   **Draft Minutes from October 19, 2017**
   Correction: Revision of discussion regarding SLO's

Action:

   AG moves to approve
   SM seconds
   Unanimous approval with 3 abstentions - JE, EK, KC

2. **Reports**

   a. **President's Report Notes (2:45-2:50)**

PAG-. Discussion about confusion on budgets and faculty prioritization.

CAC- did not put SLO's on agenda. There is discussion that will take place that may include guidelines from Chancellor's office.

   b. **Committee on Committees (2:50-3:15)**

SM- There has been difficulty finding At-Large senators for Academic Senate.
HC-Focusing on departments that are not represented. Need two more At-Large senators. We need to have vote on Bruce Barrie who is interim At-Large senator at this time.

Paola Gilbert volunteered to be second At-Large Senator

HC- A Guided Pathways representative from AS is needed.   Susanne Muszala will volunteer to be rep.

HC- will need a replacement for AS President, should have been done in October.
HC- Due to the amount of faculty potentially being hired senators will need to take back to their respective divisions requests for hiring committees volunteers.
SM- Hiring committees according to HR should be confidential. Which has caused a barrier to trying to recruit committee members .

   c. **CTE Liaison Report (3:15-3:20)**

KC - ICTEE Committee has had 2nd meeting. What would the senators like to hear about CTE? Some suggestions that were brought up "What are specific programs doing and could we have reports?"

Medical Assisting and Hospitality program have made informational sheets about their programs. Beneficial for the counselors to be aware of and share the information with students. Will link to the agenda.

$430,000 received last year, reduction of 17% this year but may receive reduction back if we meet goals.

  d. **Academic Freedom Committee (3:20- 3:28) [committee purpose and membership](#)**

Paola Gilbert presented:
Members: Paola Gilbert, Kathleen Rozman, Anthony Villarreal.
Academic Freedom Committee is designed to protect academic freedom with respect to looking at case law and guiding faculty to resources and appropriate referrals. AFC does not make decisions but rather guides the faculty to appropriate resources. AFC will be included in the Resource Guide.
Discussion: could students be included in membership of AFC? -
Response: Has not been seen in other AFC's in other colleges. Open to the idea.

OB- ASMPC has a grievance policy that students are referred to when needed.
AFC would refer student to ASMPC.

Discussion: regarding referrals for academic freedom complaints and concerns.
Response: we are more of a referral for guidance regarding Academic Freedom Policy.
One about outreach and other about receiving information.

  3. **Old Business**

    a. **Implementation of Waitlist (3:28-4:10)**

    b. **Proposed statement: "Instructors may use a variety of factors, including waitlists, to determine which students receive add codes for courses."**

Kelly Stack presented statement:

Discussion: about how to manage waitlist. How many people on waitlist (15, 25??). Should there be a disclaimer (statement), does this open up to any liability?

Response: Should students expect that faculty will absolutely follow waitlist.   (ex. Student was in class last semester and didn't pass, needs class to graduate,received "Incomplete" limited physical seats)

Walt Tribley- transparency in registration is expected. Do not think we should have disclaimer which places responsibility on faculty to make judgement call. .

Response: in exceptions faculty would be able to look beyond waitlist once registration is closed. Would disclaimer enable discrimination?? Not a policy but a disclaimer. There is no policy at this time.

Would it be a disservice to our students to have to figure out which faculty are using waitlist and which are not. What are the legalities of using or not using waitlist. Could there be clarification?

How is information getting to the student about what the waitlist and how it works?

Nicole Dunne- A&R has been going to Divisions to explain how waitlist works. Students can only sign up on waitlist if they have email on file. Can see their ranking but no other students. Rolling out info to students and faculty. Waitlist may be going live for Spring. May not be all sections or before Priority Reg. Still in discussion.

The waitlist is coming before an actual policy could be developed. AS could explore a policy but there is not time to finalize policy.

Discussion: Are we acting prematurely without having legal advice? Not having statement may open us up to legal complaints. Colleges use a variety of methods after registration is closed. MPC is one of last colleges to not have a waitlist. Is there a way to prioritize the waitlist based on (eg. number of credits)? Waitlist can help operationalize classes (adding classes) when a need is seen based on number on waitlist. Link to statement is meant to clarify to students.

Action:

GT - motion to approve language in statement (disclaimer)
PG - 2nds

Discussion: student may prefer to go instructor directly rather than go on waitlist.
A policy about non-discrimination could be linked to waitlist.

7 approve HC, GT, JE, SM, OB, MC, KC
3 opposed AG, AA, EK
3 abstentions PG, LK, JD
Further discussion needed: Elias Kary will work with Kelly Stack

    4. **New Business**

        a. **Integrated BSI/SE/SSSP Plan (4:10)**

            i. **Draft of Plan**

            ii. **Executive Summary**

Tabled until next AS meeting

b. **PRIE Update (4:10- 4:20)**

Catherine Webb presented:

PRIE Committee - Institutional Committee

Accreditation Recommendations (1, 2, 4, 22)

Resource Prioritization & Allocation Process

Action Plan - improve connections between reviews and action plans. Easier to look across all documents and reflect on data documentation.   New plan allows for priority level based on identification.

c. **Introduction to the Chancellor's Guided Pathways Initiative (4:20)**

Tabled till next AS meeting

Meeting adjourned: 4:20
Respectfully submitted by Jacque Evans