



MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Citizens' Bond Oversight Committee

Monday, November 2, 2009
3:00 PM – Regular Meeting
Sam Karas Room, Library and Technology Center
Monterey Peninsula College

MEETING AGENDA

- 1. Call to Order**
- 2. Public Comment**
Members of the audience wishing to address the Citizens' Bond Oversight Committee may do so during the public comment period. Under provisions of the Brown Act, the Committee is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to three minutes per person or as determined by the committee.
- 3. Committee Membership Review** INFORMATION
Committee membership will be reviewed by Dr. Garrison.
- 4. Officers** ACTION
The committee chair will be appointed by Dr. Garrison. Committee members will indicate their interest in serving as vice-chair and a vote will be taken.
- 5. Approval of August 17, 2009 Minutes** ACTION
- 6. Accept Bills and Warrants Report** ACTION
The list of payments from bond funds expended through September 30, 2009 will be reviewed for acceptance by the committee.
- 7. Bond Expenditure Status Report** INFORMATION
The September 30, 2009 bond expenditure status report will be reviewed with the committee. The October 2009 cost control report will also be presented.

- 8. Annual Report for 2008-09** ACTION
The By-Laws state the Committee shall present to the Board of Trustees, in public session, an annual written report to include a statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution and a summary of the Committee's proceedings and activities for the preceding year. A draft annual report will be reviewed for approval and presentation to the Board of Trustees.
- 9. Update on Investment of Bond Funds** INFORMATION
A recap will be given on the investment of bond funds and the impact of the Washington Mutual and Lehman Brothers bankruptcies.
- 10. Update on Facilities Projects, Timelines and Schedules** INFORMATION
A status report will be provided on all projects. The timelines and schedules for current facility projects will be reviewed. An update on the new facilities plan will also be provided.
- 11. Meeting Schedule (PLEASE BRING CALENDARS)** INFORMATION/ACTION
The following meeting dates are suggested for adoption:
Monday, March 8, 2010
Monday, June 7, 2010
Monday, August 9, 2010
Monday, November 1, 2010 (Annual Organizational Meeting)
- 12. Suggestions for Future Agenda Topics and Announcements**
- 13. Adjournment**

Public records provided to the Committee for the items listed on this agenda may be viewed online at the College's website <http://www.mpc.edu/mpcbond/CitizensBondOversight/Pages/CBOCAgendas.aspx> , at the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours, or at the Committee meeting.

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

CITIZEN'S BOND OVERSIGHT COMMITTEE

Monday, August 17, 2009
3:00 PM – Regular Meeting
Sam Karas Room, Library and Technology Center
Monterey Peninsula College
980 Fremont Street

Meeting Minutes

MEMBERS PRESENT: Mr. Peter Baird
Mr. Steve Emerson
Mr. Scott Coté
Ms. Daphne Hodgson
Ms. Mary Ann Kane
Ms. Elinor Laiolo
Ms. Eleanor Morrice
Ms. Sondra Rees

ABSENT: Mr. Ron Pasquinelli
Mr. Gary Ray

STAFF PRESENT: Ms. Rosemary Barrios, Controller
Mr. Joe Bissell, Vice President for Administrative Services
Dr. Douglas Garrison, Superintendent/President
Mr. Steve Morgan, Director, Facilities
Ms. Vicki Nakamura, Assistant to the President

OTHERS PRESENT: Mr. Joe Demko, Kitchell

1. Call to Order

The regular meeting of the Citizen's Bond Oversight Committee of Monterey Peninsula College was called to order at 3:01 PM by Chair Baird.

2. Public Comment

None.

3. Status of Investment of Series B and C Bonds

Lou Solton, Monterey County Treasurer-Tax Collector, was present to provide an update on the District's bond fund investments and the impacts of the Chapter 11 bankruptcy filings by Lehman Brothers and Washington Mutual Bank on the County's investment portfolio.

He distributed a handout, including a daily report for the County's investments as of the morning. Mr. Solton reminded the committee that approximately half of the District's bond funds were invested in the general County portfolio and subject to the Washington Mutual and Lehman Brothers bankruptcy losses. The remainder of the District's bond funds were

placed in custom investments with \$40 million invested in LAIF (Local Agency Investment Fund), \$5 million in General Electric, and \$4 million in JP Morgan Chase. Mr. Solton reviewed page 4 of the handout showing the history of the District's earnings since February 2008.

He then referred the committee to page 6 of the handout regarding the allocation of losses related to the Washington Mutual and Lehman Brothers bankruptcies. The County investment pool earned \$14.1 million; however the losses of Washington Mutual and Lehman were \$29.8 million, for a net loss of \$15.749 million, or -0.0165%.

Mr. Solton shared breaking news that the County was able to sell the Washington Mutual assets for \$5.6 million, to accrue as unanticipated revenue. There were several reasons for selling these assets. The County is involved with San Mateo County in a legislative effort for recovery, which is focused on Lehman Brothers. He stated Congressman Barney Frank and San Mateo County's legislative representatives are supportive of TARP (Troubled Asset Relief Program) funds being used for this purpose. In contrast, the County's bankruptcy attorneys in New York don't see any recovery in the Washington Mutual bankruptcy. A buyer was found and the loss will be booked in this fiscal year, so the losses on page 6 will be reduced by \$5.6 million.

Mr. Solton reviewed the efforts to recover the \$10 million from the Lehman Brothers bankruptcy. A number of cities and counties across the country are involved. He noted page 7 of the handout is a letter from the National League of Cities to Treasury Secretary Timothy Geithner urging the use of TARP funds to purchase Lehman Brothers assets. The handout also included an article on page 8 showing the national media's interest in the issue and information on the class action suit against Lehman. Mr. Solton noted the last page states an estimate of reclaiming 15-20 cents on the dollar; however, he stated his belief that the recovery amount will be higher due to the litigation and legislative efforts underway.

Mr. Coté noted the total loss to the District six months ago was estimated at \$1 million. He asked what the loss would be today. Mr. Bissell did not have the current estimate. Mr. Solton stated he would communicate to the college if another recovery occurs.

4. Approval of June 8, 2009 Minutes

Chair Baird asked Mr. Bissell to follow-up on Bills and Warrants Report items identified in the minutes that needed further clarification. Mr. Bissell noted there were questions regarding the William Scotsman trailer rental and the overlap of dates. He stated Fiscal Services determined the first entry was correct, the second entry was for a different trailer, and the third entry was a duplicate payment. The vendor will be contacted.

Two corrections to the minutes were also noted. The attendance of Ms. Rees was not recorded and the date of the minutes approved should have been March 2, 2009. Motion to approve the minutes of the June 8, 2009 meeting with the corrections noted, was made by Ms. Laiolo and seconded by Ms. Morrice. Motion carried unanimously.

5. Accept Bills and Warrants Report

Mr. Bissell asked for questions or comments regarding the report.

Ms. Hodgson asked for clarification on several items. She questioned the appropriateness of an entry on page 3 for copier maintenance, several entries for the purchase of office supplies, and shredding expense on page 6. Mr. Bissell responded the copier and office supplies were for the construction manager and the shredding of documents was related to the move of offices to the new Administration Building. Mr. Emerson suggested these

expenses be recorded differently to avoid raising questions. Mr. Bissell said items for the construction manager would be identified in future reports.

Ms. Hodgson also asked if the entries for Lecture Forum HVAC drawings and service were related to earlier reconstruction work. Mr. Bissell responded the vendor did not bill for all of the fees and the error was discovered at the end of the year.

Chair Baird referred to an expense on page 4 for the Gym project and asked why the expense was moved to the capital outlay fund. Mr. Bissell explained when a project has multiple funding sources, all of the expenses are first charged to the bond. Then, the fees are back charged to the other funding sources, such as state capital outlay funds. Ms. Hodgson advised providing further explanation in this case, such as “moved to capital outlay fund for state funding.”

Chair Baird asked about an entry for repair on page 6 for Silvestri Construction and if it would be more appropriate to use “upgrade” to characterize the work. Mr. Bissell assured the committee the District can spend bond funds on maintenance and repair items. He stated most of the items on the existing buildings are related to maintenance.

Entries for Williams Scotsman on pages 7-8 were questioned. Chair Baird noted the rental periods overlapped and the expense varied between \$417.20 and \$637.20. Mr. Bissell said Fiscal Services will need to check the expenses and the trailers also need to be identified.

Mr. Coté noted an entry on page 6 for “purchase of equipment for new data center” from Cable Express was not specific enough. He also observed the District was purchasing a lot of refurbished equipment and asked if warranties were provided. Mr. Bissell responded yes.

Ms. Laiolo commented the report contained several errors in capitalization, such as Marina, AT&T, etc. Mr. Bissell said he would ensure future reports would be correct.

Ms. Morrice questioned an entry for a pull handle on page 6; she thought \$185.00 seemed high. Mr. Bissell explained the expense also included the installation of a lock set.

Motion to accept the Bills and Warrants Report was made by Ms. Hodgson and seconded by Ms. Morrice. Motion carried unanimously.

6. Bond Expenditure Status Report

Mr. Demko reported smaller projects were being closed out, necessitating reconciliation. He also noted he was trying to get accurate cost of projects to update budget amounts. Ms. Kane noted projects over 100% in cost had negative amounts in parentheses. Mr. Demko explained the amounts reflected how much the projects were over budget. Mr. Bissell added that completed projects ended up being \$536,000 under budget; however, the column above showed that many projects were either over or under budget. There was discussion regarding the various reasons for the variances – supply costs, seismic, Division of the State Architect changes, etc. Mr. Bissell also noted further adjustments would be made to reflect year end (June 30) closing.

Chair Baird commented the new report format was easier to follow and expressed appreciation to staff.

7. Update on Facilities Projects, Timelines and Schedules

Mr. Demko, the college’s bond program manager, began his report with a review of the status of current facility projects.

PE Fitness Building

Work is continuing. The elevator should be completed in two months.

Public Safety Training Center at Seaside

Staff will be moving into the upper building on Thursday. The Marina Coast Water District requirements have been fulfilled. Landscaping and the irrigation system will not be installed until after the lower building is completed. The existing trailers will be removed and a walkway ramp will be installed to connect both buildings.

Infrastructure

Mr. Demko indicated work on Parking Lot J would be completed to provide additional parking by the start of classes on Monday. The emergency broadcast system has also been installed.

New Student Services Building

The bid came in \$1.2 million under budget. Grading has been completed and the site has been fenced.

Auto Technology Building

Mr. Demko said a job walk for the classroom addition will take place next week and the bid date has been set for September 10, 2009.

Baseball Backstop

This project has been completed.

Swing Space

A swing space plan is being developed to address classroom needs. The former Administration Building will be converted to provide classrooms and science labs. Modulars will also be used.

Facilities Committee

Mr. Demko reported the Committee was reassessing budgets and timelines.

Chair Baird asked when it was more cost effective to buy a modular vs. renting one. Mr. Demko responded 4.3 years has been a standard. Mr. Bissell added the District currently owns seven portables and after the Marina Education Center facility is completed, there will no longer be any rental trailers.

Vice Chair Emerson inquired about the Education Center and the timeline for completion. Mr. Demko indicated the Division of the State Architect (DSA) requested additional geotechnical data. The plans were submitted to DSA in February and are expected to be approved in another month. Bidding will hopefully occur in October.

Mr. Demko reviewed the construction schedule. Mr. Bissell noted the state released funding to allow the District to proceed with drawings for the Humanities, Student Services, and Business Humanities project.

8. 2008-09 Final Project Proposal Submissions

Ms. Nakamura reported the District submitted Final Project Proposals for the Fort Ord Public Safety Training Center - Phase II, Music/Theater Project, and Arts Complex Project to the state Chancellor's Office in July for consideration for state funding. As the Music/Theater and Arts Complex projects were resubmissions of proposals reviewed with the committee

last year, she focused her PowerPoint presentation on the Fort Ord Public Safety Training Center Phase II project.

Ms. Nakamura noted the Phase II project will construct facilities for skills training required by the District's police, fire, and emergency service training programs. The three main components consist of an emergency vehicles operation course (EVOC), a four-story burn tower for firefighter training, and a firing range. The EVOC and burn tower will be located at the Parker Flats site and the range at the MOUT (Military Operations in Urban Terrain) facility at the former Fort Ord. She indicated the total budget for the project is \$12 million, with 50% being funded by the District's bond program and 50% proposed for state funding.

9. 2011-15 Five Year Capital Outlay Plan

Mr. Bissell stated the Final Project Proposals (FPPs) are submitted as part of the Five-Year Capital Outlay Plan. In evaluating the FPPs, the Chancellor's Office looks at gross square feet and assignable square feet of facilities at the District and compares to state standards for efficiency. Reviewing the list of District projects in the Five-Year Plan, he said five have been submitted for state funding, four on the main campus and one at the Fort Ord Center. Two have been approved for state funding, the Business, Math, Science Buildings project and the Humanities, Business-Humanities, Student Services project. Mr. Bissell noted there will be further changes to the plan in the near future.

10. Facilities Committee Planning Update

Mr. Bissell reported the Facilities Committee has been discussing changes to the existing facilities plan. He reviewed the diagram listing both the current facilities plan and the proposed plan. Mr. Bissell distributed a copy of the June 23, 2009 Board agenda item that describes the Facilities Committee proposal. He stated the Facilities Committee believes major changes are needed due to three main reasons. First, state funding is uncertain, resulting in projects being delayed. Secondly, the current economic situation has led to a favorable bid climate. Construction costs will be lower if projects are built within the next few years. The third reason is the District's facilities continue to deteriorate.

Mr. Bissell stated the Facilities Committee wants to reduce the District's dependence on state funding for facilities and get projects completed in the next 4-5 years. Under the Facilities Committee proposal, state funding would be reduced from \$42 million to \$9.8 million. Only two projects are proposed to be constructed with state funding, the Humanities, Student Services, Business Humanities project and the Public Safety Training Center Phase II project. To achieve the reduction in state funding, the project budgets have been reduced to reflect lower bid amounts.

He reviewed the changes in projects being proposed (items in blue on the diagram):

- Business, Math, Science Buildings project – this project would have upgraded the facilities to current state standards. In a remodel, upgrading would be unnecessary so the restroom upgrade would be eliminated.
- Pool and Tennis Courts – these facilities would remain the same size as existing; a sixth tennis court would not be added.
- Music/Theater project – The Music Building would be remodeled in its current location. Most of the funding would be expended on the Theater to make the building accessible to the disabled.
- Infrastructure – The original budget of \$42 million is reduced.

Mr. Bissell stated that the College's request for \$32 million in state funding remains in effect. Dr. Garrison added the College will not turn down state funding, but getting the funds is probably unlikely. He noted other colleges have had local bonds approved and are submitting project proposals for state funding. Also, the state is two years behind in placing a higher education facilities bond on the ballot. Dr. Garrison noted the Facilities Committee proposal is an aggressive plan with a shift in strategy from replacement to renovation. He stated the premise was sounder in the current circumstances.

Ms. Rees asked about the roof in nursing. Mr. Bissell said the project would be deferred and handled as a scheduled maintenance expense.

Ms. Morrice inquired if a state facilities bond was expected in 2010. Dr. Garrison responded yes; however, it is unknown if the voters will approve.

Mr. Bissell concluded his report by stating the revised plan has not been approved. There is general concurrence from the Board and campus. A swing space plan still needs to be finalized that will keep classes open during the construction period. He hoped the Facilities Committee will be able to approve the swing space plan and timeline by the end of September. Then, the revised facilities plan will be taken to the Board.

11. Committee Membership Review

Dr. Garrison reviewed the committee roster. He noted the initial terms of five members would be completed in November. All five members have been contacted to see if they would be willing to serve a second term and so far, Dr. Garrison has received positive responses from three members. He also noted that Ms. Morrice, the student representative, would be completing her second term in November and the vacancy has been discussed with Michael Dickey, the new student trustee.

12. Format of 2008-09 Annual Report

Dr. Garrison noted changes were made last year in the format of the Committee's annual report. He asked if there was concurrence in continuing with the new format. There were no objections from the Committee. Mr. Emerson stated the format was well-received.

13. Meeting Schedule

The meeting schedule for the remainder of the year was reviewed by the committee:
Monday, November 2, 2009 (Annual Organizational Meeting)

14. Suggestions for Future Agenda Topics and Announcements

A tour of the Seaside Public Safety renovation project on Col. Durham Road had been proposed for the August meeting; however, the facility is not yet complete. A grand opening is being planned for the fall. It was suggested to schedule a future meeting at the Seaside Public Safety facility.

15. Adjournment

The meeting was adjourned at 5:22 p.m.

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2009		
Vendor Name	Description of service or purchase	Amount Paid
		<i>Total Expense at June 30, 2009</i>
<u>New Student Services Building</u>		<i>\$845,164.28</i>
Kleinfelder	Testing and inspection services. Billing thru August 2009.	\$3,614.50
Kitchell	Construction management services for bidding and construction phase of the student services building project. Billing for July and August 2009.	\$42,594.00
		<u>To Date Expense through September 30, 2009</u>
		<u>\$891,372.78</u>
<u>Automotive Technology Building Renovation</u>		
		<i>Total Expense at June 30, 2009</i>
		<i>\$118,521.96</i>
	No new expense this period.	\$0.00
		<u>To Date Expense through September 30, 2009</u>
		<u>\$118,521.96</u>
<u>Family and Consumer Science Renovation</u>		
		<i>Total Expense at June 30, 2009</i>
		<i>\$67,671.12</i>
	No new expense this period	\$0.00
		<u>To Date Expense through September 30, 2009</u>
		<u>\$67,671.12</u>
<u>Public Safety Training Center Renovation</u>		
		<i>\$5,787,590.69</i>
City of Seaside	Water application fee.	\$319.00
William Scotsman	Rental for unit UM2-00635 for the period 7/14/09 thru 8/13/09.	\$857.86
Pacific Valley Bank	Retention payment for application #12.	\$28,476.01
Dilbeck & Sons Inc.	Payment application #12. Period to 7/31/09.	\$256,284.09
Media System	Installation of 5 projectors and screens in the smart classrooms.	\$1,500.00
Wasson's Cleaning and Restoration	Cleaning of building 4464 after furniture was installed.	\$830.00
Sentry Alarm System	Install alarm at the lower building.	\$3,318.34
Bruce Wilder	Reimbursement for purchase of equipment consisting of: 6 DVD/VCR players, 5 Logitech powered speakers, 10 folding shelf brackets and 10 steel shelf brackets.	\$1,791.93
Kleinfelder	Professional services consisting of: steel inspection services, compaction testing, and administrative. Billing thru August 16, 2009.	\$2,003.50
KI Inc.	Purchase of 236 Torsion styled sled based chairs for classrooms.	\$44,792.75

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2009		
Vendor Name	Description of service or purchase	Amount Paid
Public Safety Training Center Renovation (cont.)		
KI Inc.	Purchase of 118 electrical tables for classrooms so the students can run laptops off of them and purchase of 6 pedestal stools.	\$81,071.89
American Supply Co	Purchase of custodial equipment consisting of: 1 janitorial cart, 1 dolly, 2 stepladders, 1 Toro ultra blower, and 9 packages of all purpose cloth-blue.	\$1,032.65
American Supply Co	Purchase of custodial equipment consisting of: 1 ultra shine, 1 anser package, and 1 squeegee kit	\$5,751.65
American Supply Co	Purchase of custodial equipment consisting of: 1 vacuum, 1 upright vacuum, 1 coach vac, 1 speed scrub, and 1 quick clean 1500.	\$10,970.43
KI Inc.	Purchase of 84 Perry armless stackable chairs black with chrome.	\$11,582.93
Pacific Valley Bank	Retention payment for application #13.	\$29,772.85
Dilbeck & Sons Inc.	Payment application #13. Period to 8/31/09.	\$267,955.62
	To Date Expense through September 30, 2009	<u>\$6,535,902.19</u>
Gymnasium Building		
	<i>Total Expense at June 30, 2009</i>	\$873,846.62
	No new expense this period.	\$0.00
	To Date Expense through September 30, 2009	<u>\$873,846.62</u>
Lecture Forum Renovation		
	<i>Total Expense at June 30, 2009</i>	\$2,117,203.20
	No new expense this period.	\$0.00
	To Date Expense through September 30, 2009	<u>\$2,117,203.20</u>
New Child Development Center Building		
	<i>Total Expense at June 30, 2009</i>	\$1,029,198.71
	No new expense this period.	\$0.00
	To Date Expense through September 30, 2009	<u>\$1,029,198.71</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2009		
Vendor Name	Description of service or purchase	Amount Paid
		<i>Total Expense at June 30, 2009</i>
<u>New Education Center at Marina</u>		<i>\$1,800,271.01</i>
	No new expense this period.	<u>\$0.00</u>
	To Date Expense through September 30, 2009	<u>\$1,800,271.01</u>
		<i>Total Expense at June 30, 2009</i>
<u>Furniture/Equipment</u>		<i>\$414,060.39</i>
K&L Automotive Services	Purchase certified EVAP Tester for the auto technology department.	\$3,734.63
K&L Automotive Services	Purchase of a tire changer with an easy mount.	<u>\$6,489.59</u>
	To Date Expense through September 30, 2009	<u>\$424,284.61</u>
		<i>Total Expense at June 30, 2009</i>
<u>Infrastructure/Parking</u>		<i>\$20,880,396.04</i>
	No new expense this period.	<u>0.00</u>
	To Date Expense through September 30, 2009	<u>\$20,880,396.04</u>
		<i>Total Expense at June 30, 2009</i>
<u>New Admin/Old Library</u>		<i>\$4,449,899.62</i>
Ratcliff Architects	Final extra architectural services consisting of drawings and administration for the old library renovation project.	\$75,000.00
Office Depot	Purchase of 20 document holders, 4 monitor arms, and 6 mouse wrist pads for staff in the administration building.	1,641.94
Central Electric	Reprogram lighting control panel to remotely shut-down lighting at a later time as requested.	\$212.96
Peninsulators	Provide and install 32 manual Mechoshades at exterior windows, 3 interior shade a interior doors, and 1 interior window at cashier. All shades have fascia and use 6017 Sandalwood.	<u>\$14,140.00</u>
	To Date Expense through September 30, 2009	<u>\$4,540,894.52</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2009		
Vendor Name	Description of service or purchase	Amount Paid
Infrastructure 3		<i>Total Expense at June 30, 2009</i>
		<i>\$1,428,203.82</i>
Division of State Architect	Cancelled warrant to DSA because DSA approval was not needed for the greenhouse project.	(360.00)
Granite Construction	Construction of DSA approved backstop for baseball field and field restoration work.	\$79,310.22
Kleinfelder	Inspection services for baseball backstop consisting of: concrete sampling, steel inspection, and administration work. Billing thru September 13, 2009.	\$3,881.50
Superior Hydroseeding	Hydroseed the hillside where the old lecture forum bridge was located.	\$2,247.28
Central Electric	Relocate conduits at baseball field due to new backstop installation.	\$1,740.34
Kleinfelder	Inspection service for the Building 24 elevator consisting of: bolt torque testing, steel inspection services, and administration services. Billing thru July 19, 2009.	\$461.00
Monterey Bay Air Pollution Dist.	Application fee for obtaining air permit for generator. The generator will power the data center and phone system during a main power outage.	\$1,228.00
C2G Civil Consultants Group	Design reconfiguration and expansion of Parking Lot "J". Service for July 2009.	\$2,406.25
Kleinfelder	Inspection services for the baseball backstop consisting of: steel inspection work, and administration work.	\$1,055.00
Granite Construction	Construction of baseball backstop.	\$10,000.00
Kleinfelder	Inspection services for the Building 24 elevator consisting of: steel inspection services and administration.	\$230.50
William Thayer Construction	Payment application #5 for MPC Building 24 elevator addition. Period to August 18, 2009.	\$120,344.01
C.S. Communications	Install antenna on all interior speakers and test existing speakers for operational status for the campus alarm system.	<u>\$1,800.00</u>
To Date Expense through September 30, 2009		<u>\$1,652,547.92</u>
Life Science & Physical Science		<i>Total Expense at June 30, 2009</i>
		<i>\$0.00</i>
HGHB	Professional design services for Life & Physical Science Final Project Proposal (FPP). Service for July 2009.	<u>\$2,000.00</u>
To Date Expense through September 30, 2009		<u>\$2,000.00</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2009		
Vendor Name	Description of service or purchase	Amount Paid
Closed Projects		
Old Library		\$21,279.52
Early Start - Walkway/Safety Improvements		\$225,630.18
Early Start -Telephone System Upgrades		\$599,414.48
Early Start - As Built Drawings		\$209,792.00
Early Start - Roof Repairs		\$480,255.64
Early Start - HVAC Repairs	Social Science/Computer Science buildings.	\$618,538.68
Early Start - Landscaping	Library technology area.	\$438,292.96
Early Start - Vehicles		\$187,070.27
Early Start - Master Signage Plan		\$53,890.42
Early Start - Auto Technology Bldg	HVAC replacement.	\$16,443.00
Drafting Bldg	Furnace replacement.	\$13,974.00
Early Start - New Plant Services Bldg	Costs over state funding for new building.	\$487,574.35
Early Start - Demolition of Old Plant Services Bldg		\$63,521.68
Environmental Impact Report - Campus		\$154,162.67
Business & Computer Science Bldg	Seismic design.	\$7,981.84
Humanities Bldg	Seismic design.	\$16,375.04
International Center Bldg	Blueprints.	\$14.71
Physical Science Bldg	Architectural Services, for potential elevator replacement.	\$6,986.44
Life Science Bldg	Architectural Services, for potential elevator replacement.	\$7,793.83
Pool/Tennis Courts	Preliminary architectural services.	\$405.00
Physical Education Facility		\$1,488,294.29
PE Field/Track		\$14,848,446.67
Fitness Phase IB		\$899,827.93
College Center Renovation		\$23,608.41
Social Science Renovation		\$863,696.74
Theater Building - Light Board		\$22,732.50
	To Date Expense through September 30, 2009	<u>\$21,756,003.25</u>
	Total Payments	<u>\$70,442,426.52</u>

BOND EXPENDITURE REPORT 9/30/09

Total Budget With Other Funds	Projects	A Total Bond Budget	B Total Bond Prior Year Expenses	C 2009-2010	A-B-C	(B+C)/A	
				Year to Date Bond Payments	Bond Budget Balance	% Bond Cost	% Construction Schedule
	In Process						
\$1,000,000	Auto Technology Building	\$1,000,000	\$118,522	0	\$881,478	12%	20%
\$11,000,000	New Ed Center Building at Marina	\$11,000,000	\$1,800,271	0	\$9,199,729	16%	0%
\$6,800,000	New Admin / Old Library Renovation	\$4,085,000	\$4,449,900	90,995	(\$455,895)	111%	100%
\$4,000,000	Furniture & Equipment	\$4,000,000	\$414,060	10,224	\$3,575,715	11%	20%
\$1,200,000	Gym - floor/seismic/bleachers	\$600,000	\$873,847	0	(\$273,847)	146%	100%
\$9,000,000	Public Safety Training Center Renov.	\$9,000,000	\$5,787,591	748,312	\$2,464,097	73%	96%
\$11,000,000	New Student Services Building	\$11,000,000	\$845,164	46,209	\$10,108,628	8%	18%
\$4,600,000	Swing Space / Interim Housing	\$4,600,000	\$1,766,466	101,816	\$2,731,718	41%	42%
\$2,500,000	Infrastructure - Parking/Phase II (DEF&A)	\$2,500,000	\$2,462,448	0	\$37,552	98%	100%
\$3,800,000	Infrastructure - Phase III	\$3,800,000	\$1,428,204	224,344	\$2,147,452	43%	40%
\$54,900,000	Total in Process	\$51,585,000	\$19,946,471	\$1,221,900	\$30,416,629		
	Future						
\$7,690,000	Human, Bus-Hum, Student Serv	\$3,845,000	\$7,982	\$0	\$3,837,018	0%	0%
\$30,906,000	Business/Math/Science	\$15,453,000	\$0	\$2,000	\$15,451,000	0%	0%
\$4,700,000	College Center Renovation	\$4,700,000	\$0	\$0	\$4,700,000	0%	0%
\$500,000	Nursing - replace roof	\$500,000	\$0	\$0	\$500,000	0%	0%
\$3,000,000	PE Phase II - Gym/Locker Room Renov.	\$3,000,000	\$0	\$0	\$3,000,000	0%	0%
\$5,000,000	Pool/Tennis Courts Renovation	\$5,000,000	\$0	\$0	\$5,000,000	0%	0%
\$11,292,000	Art Studio/Art Ceramics/AD/IC/Drafting	\$5,646,000	\$0	\$0	\$5,646,000	0%	0%
\$12,000,000	PSTC Parker Flats	\$6,000,000	\$0	\$0	\$6,000,000	0%	0%
\$22,628,000	Music / Theater Building	\$11,314,000	\$22,732	\$0	\$11,291,268	0%	0%
\$97,716,000	Total Future	\$55,458,000	\$30,714	\$2,000	\$55,425,286		
	Completed						
\$600,000	Early Start/Completed-Telephone System	\$600,000	\$599,414	0	\$586	100%	100%
\$500,000	Early Start/Completed-New Plant Serv Bldg	\$500,000	\$487,574	0	\$12,426	98%	100%
\$599,414	Early Start/Completed-HVAC Repairs	\$599,414	\$618,539	0	(\$19,125)	103%	100%
\$1,871,801	Other Early start / completed	\$1,871,801	\$2,309,538	0	(\$437,737)	123%	100%
\$21,000,000	Infrastructure/Parking - Phase I	\$21,000,000	\$20,880,396	0	\$119,604	99%	100%
\$5,447,000	New Child Development Center Bldg	\$985,000	\$1,029,198	0	(\$44,198)	104%	100%
\$1,700,000	Lecture Forum Renovation	\$1,700,000	\$2,117,203	0	(\$417,203)	125%	100%
\$1,200,000	Social Science Renovation (inc. Seismic)	\$1,200,000	\$863,697	0	\$336,303	72%	100%
\$17,500,000	PE Field Track, Fitness Building	\$17,400,000	\$16,846,528	0	\$553,472	97%	100%
\$500,000	Family Consumer Science	\$500,000	\$67,671	0	\$432,329	14%	100%
\$50,918,215	Total Completed	\$46,356,215	\$45,819,758	0	\$536,457		
\$203,534,215	Total All Projects	** \$153,399,215	\$65,796,944	1,223,900	** \$86,378,371		
	General Institutional-Bond Management		\$3,417,581	4,002			
			\$69,214,525	\$1,227,902			
	Total Bond Funds Spent to Date		\$70,442,427				

** Future interest income not yet received.

Cost Control Report

10/9/2009

Public Safety Training Center Building

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 3,618,637	\$ 3,618,637	\$ -	Design includes Architect, Const. Mgmt., DSA fees, sewer and water fees
Constructn bid	\$ 4,030,000	\$ 4,030,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 901,563	\$ 901,563	\$ -	Includes MCWD costs of \$276,235
Test & Inspect.	\$ 224,800	\$ 224,800	\$ -	
Equipment	\$ 225,000	\$ 225,000	\$ -	
Total	\$ 9,000,000	\$ 9,000,000	\$ -	

Summary: The project bids were under budget, and as a result the project is well within the budget. Presently, change orders are at \$625,328 and projected to be approximately \$900,000 (change orders include MCWD fees, permits, etc.)

New Student Services Building

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 3,106,000	\$ 3,106,000	\$ -	Design includes Architect, Const. Mgmt., DSA fees, printing, etc.
Constructn bid	\$ 7,099,000	\$ 7,099,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 567,000	\$ 567,000	\$ -	
Test & Inspect.	\$ 228,000	\$ 228,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment will be from a separate fund.
Total	\$11,000,000	\$11,000,000	\$ -	

Summary: The project bids were under budget, and as a result the project is well within the budget. The construction began July 27, 2009 and completion is anticipated in December of 2010.

Infrastructure Phase III

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 382,000	\$ 382,000	\$ -	Design includes Architect, Const. Mgmt., DSA fees, printing, etc.
Constructn bid	\$ 3,000,000	\$ 3,000,000	\$ -	Projected.
C.O. Contngcy.	\$ 300,000	\$ 300,000	\$ -	
Test & Inspect.	\$ 118,000	\$ 118,000	\$ -	
Equipment	\$ -	\$ -	\$ -	
Total	\$ 3,800,000	\$ 3,800,000	\$ -	

Summary: Infrastructure Phase III includes Parking Lot J, the PE Elevator, data cabling, parking lots B & C and other site work (sidewalks & lighting, etc.) The current budget is \$3,800,000; augmentation with additional Bond funds is under review.

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

Citizens' Bond Oversight Committee

ANNUAL REPORT

2008-2009

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STATEMENT OF COMPLIANCE

This Annual Report is submitted to the Board of Trustees by the Monterey Peninsula Community College District Citizens' Bond Oversight Committee. The Committee advises that, to the best of its knowledge, the Monterey Peninsula Community College District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure I. As prohibited by Article XIII A, Section 1(b)(3)(a) of the California Constitution, no funds were used for any teacher or administrative salaries or other operating expenses.

Respectfully Submitted By:

Daphne Hodgson, Chair
Citizens' Bond Oversight Committee

Date: November 2, 2009

INTRODUCTION

At the election conducted on November 5, 2002, the Monterey Peninsula Community College District was successful in obtaining more than 55% voter approval to issue and sell general obligation bonds in the amount of \$145,000,000 to fund specific facility projects. The bond election was conducted under Proposition 39 regulations.

Pursuant to Education Code Section 15278, the Board of Trustees established the Citizens' Bond Oversight Committee (CBOC) at their meeting on February 25, 2003 to satisfy the accountability requirements of Proposition 39.

The Citizens' Bond Oversight Committee Bylaws, setting forth the duties and rights of the Committee, were also adopted by the Board at the February 25, 2003 meeting.

The three primary duties of the Citizens' Bond Oversight Committee are to inform the public concerning the District's expenditure of bond proceeds, review and report on the expenditure of taxpayers' monies, and advise the public on the district's compliance with Proposition 39.

SUMMARY OF THE COMMITTEE'S PROCEEDINGS AND ACTIVITIES FOR 2008-2009

COMMITTEE MEMBERSHIP

The Bylaws require that the CBOC consist of a minimum of seven members representing students, the business community, senior citizens organization, taxpayers association, college support organization, and the community at large.

Committee members serve without compensation and may be appointed for no more than two consecutive terms. Among those ineligible to serve are elected officials, employees, vendors, contractors, or consultants of the District.

Currently, the committee is composed of ten members, appointed by the Board of Trustees. In November 2008, four members (Peter Baird, Steve Emerson, Elinor Laiolo, and Sondra Rees) completed their initial term and were reappointed to serve an additional two-year term.

In accordance with the Bylaws, officers were selected at the annual organizational meeting on November 17, 2008. Peter Baird was appointed to serve as Chair for a second term by Dr. Garrison and Steve Emerson was elected by the committee to serve a second term as Vice Chair.

The officers and members who served during the past year are as follows:

Peter Baird, Chair	2-year second term, 11/2008 – 11/2010
Scott Coté	2-year initial term, 11/2007 – 11/2009
Steven Emerson, Vice Chair	2-year second term, 11/2008 – 11/2010
Daphne Hodgson	2-year initial term, 11/2007 – 11/2009
Mary Ann Kane	2-year initial term, 11/2007 – 11/2009
Elinor Laiolo	2-year second term, 11/2008 – 11/2010
Eleanor Morrice	2-year second term, 11/2007 – 11/2009
Ronald Pasquinelli	2-year initial term, 11/2007 – 11/2009
Gary Ray	2-year initial term, 11/2007 – 11/2009
Sondra Rees	2-year second term, 11/2008 – 11/2010

MEETINGS AND ACTIVITIES OF THE CITIZENS' BOND OVERSIGHT COMMITTEE

The committee conducts its meetings in accordance with provisions of the Ralph M. Brown Public Meetings Act, Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the committee within the required period of time, posted at the Monterey Peninsula College Administration Building, and sent to local media.

The college's bond website (www.mpc.edu/mpcbond/) includes a page specifically designated for the committee's activities where the meeting schedule, agendas, minutes, and annual reports are posted.

During 2008-09, the committee convened four quarterly meetings. The annual organizational meeting of the committee was held November 17, 2008, with subsequent meetings held on March 2, 2009, June 8, 2009, and August 17, 2009. Meetings were located at the Sam Karas Room in the Library & Technology Center on the Monterey campus.

At the meetings convened during 2008-09, the committee received status updates on bond projects and reviewed bond program expenditures. At the March meeting the committee received a presentation from the project architect on the design of the first phase of the Education Center at Marina. The June meeting included a tour of facility projects at the Monterey campus. The committee also reviewed the investment of the District's Series B and C bond funds, in particular the impact of the Washington Mutual and Lehman Brothers bankruptcy filings on Monterey County's investment portfolio. Monterey County Treasurer-Tax Collector, Lou Solton, appeared at the November and August meetings to present a status update and answer questions. The committee also received a report from the District's bond counsel regarding a January 2009 Attorney General's opinion on the issuance of cash-out refunding bonds.

FINANCIAL REPORT OF THE CITIZENS' BOND OVERSIGHT COMMITTEE

The first bond issuance was June 18, 2003. Total principal amount was \$40 million. The bond was refinanced in December 2005, increasing the principal amount to \$44,240,052. The second and third series of the bonds were issued in January 2008. In Series B, \$9,004,530 of taxable bonds were issued, with no time limit for expenditure. The principal amount in the Series C issuance was \$95,994,770 of tax exempt bond funds that are anticipated to be 85% expended within five years.

The Series B and C funds were invested in Monterey County's investment portfolio. Actual interest earnings in 2008-09 were lower than originally projected due to the recession and the impact of the Washington Mutual and Lehman Brothers bankruptcy filings on Monterey County's investments.

Expenditures and payments made from bond funds have been regularly reviewed and accepted by the committee during the course of the year. This annual report shows expenditures during the report period of October 1, 2008 through September 30, 2009 and total expenditures since bond inception.

MPC Bond Expenditure Report
 July 1, 2003 through September 30, 2009

<u>Receipts:</u>	Prior	10/1/2008- 09/30/2009	Total
Bond Principal – Series A	\$40,000,000	\$0	\$40,000,000
Refinancing - Series A	\$4,240,052	\$0	\$4,240,052
Bond Principal - Series B, taxable	\$9,004,530	\$0	\$9,004,530
Bond Principal - Series C, nontaxable	\$95,994,770	\$0	\$95,994,770
Interest Income*	\$5,484,572	\$172,328	\$5,656,900
Total Receipts	\$154,723,924	\$172,328	\$154,896,252

<u>Expenditures:</u>			
Completed Projects			
As Built Drawings	\$209,792	\$0	\$209,792
Automotive Technology -- HVAC	\$16,443	\$0	\$16,443
Business Computer Science Building - Seismic Design	\$7,982	\$0	\$7,982
Child Development Center	\$1,019,001	\$10,197	\$1,029,198
Demolition of Old Plant Services	\$63,522	\$0	\$63,522
Drafting Building	\$13,974	\$0	\$13,974
Environmental Impact Report	\$154,163	\$0	\$154,163

Expenditures:

	Prior	10/1/2008- 09/30/2009	Total
Completed Projects (continued)			
Family and Consumer Science Renovation	\$0	\$67,671	\$67,671
Gym - Floor/Seismic/Bleachers	\$150,744	\$723,103	\$873,847
Humanities Building - Seismic Design	\$16,375	\$0	\$16,375
HVAC Repairs	\$618,539	\$0	\$618,539
Infrastructure I (main campus utilities, parking lot A)	\$20,102,886	\$777,510	\$20,880,396
Infrastructure II (parking lots D, E, & F)	\$2,004,161	\$458,286	\$2,462,447
Landscaping – Library & Technology Center	\$438,293	\$0	\$438,293
Lecture Forum Remodel	\$2,100,503	\$16,700	\$2,117,203
Life Science -- Elevator Evaluation	\$7,794	\$0	\$7,794
Master Signage Program	\$53,890	\$0	\$53,890
New Admin/Old Library Renovation	\$764,527	\$3,776,368	\$4,540,895
New Plant Services Building	\$487,574	\$0	\$487,574
Old Library Renovation Analysis	\$21,280	\$0	\$21,280
Miscellaneous	\$405	\$15	\$420
Physical Education (Stadium, Fitness Center, etc.)	\$17,225,747	\$10,821	\$17,236,568
Physical Science -- Elevator Evaluation	\$6,986	\$0	\$6,986
Roof Repairs	\$480,256	\$0	\$480,256
Social Science Remodel	\$857,180	\$6,517	\$863,697
Telephone System Upgrades	\$599,414	\$0	\$599,414
Theater Light Board	\$22,733	\$0	\$22,733
Vehicles	\$187,070	\$0	\$187,070
Walkway/Safety Improvements	\$225,630	\$0	\$225,630
Completed Projects	<u>\$47,880,472</u>	<u>\$5,847,187</u>	<u>\$53,727,660</u>
In Process:			
Auto Technology Addition	\$10,080	\$108,442	\$118,522
Bond Program Management	\$2,755,308	\$666,275	\$3,421,583
College Center Renovation	\$23,608	\$0	\$23,608
Education Center at Marina	\$1,719,150	\$81,121	\$1,800,271
Furniture/Equipment	\$328,831	\$95,454	\$424,285
Infrastructure III	\$26,032	\$1,626,516	\$1,652,548
Life & Physical Science	\$0	\$2,000	\$2,000
Public Safety at Seaside	\$972,187	\$5,563,715	\$6,535,902
Student Services Building	\$793,537	\$97,836	\$891,373
Swing Space/Interim Housing	\$1,502,009	\$366,273	\$1,868,282
Total Expenditures	<u>\$55,987,606</u>	<u>\$14,454,819</u>	<u>\$70,442,426</u>

* Interest income is through June 30 of each fiscal year

**CAMPUS RENOVATION/CONSTRUCTION PROJECTS COMPLETED, IN PROCESS,
 AND PLANNED FOR THE FUTURE**
 September 30, 2008

COMPLETED:

<u>Project</u>	<u>Description</u>	<u>Funding Source</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Library & Technology Center	This new 65,000 sq. ft., 3-story building houses the college's book and media collections and includes computer labs, classrooms, multi-media rooms, group study rooms, teleconferencing capability and a faculty lounge. The \$19.9 million project was primarily funded by the state, with \$438,000 provided by MPC bond funds. The facility was completed in July 2003.	\$438,293	\$19,470,000	\$19,908,293
Facilities Building	The new 18,440 sq. ft. building consolidates the plant services, warehouse, building maintenance, and grounds operations within one building. Old structures formerly housing these operations were demolished. The state funded \$2.48 million of the total project cost of \$2.97 million and MPC bonds provided \$488,000. This project was completed in fall 2003.	\$487,574	\$2,478,000	\$2,965,574
Early Start & Miscellaneous Projects	This group of projects include walkway and safety improvements, new IP phone system, new roofs on Life Science, Physical Science, Business-Computer Science, and Art Dimensional buildings, rebuilding the HVAC systems in Art Dimensional, Social Science, Business-Computer Science buildings, completing required campus wide CEQA reports, campus as-built site drawings, purchase of new vans and street cleaner. Dollar amounts given represent actual MPC bond expenses to date. Most of these projects were completed by 2004, with the exception of the campus CEQA environmental report, completed in March, 2006.	\$2,706,263	\$439,037	\$3,122,567

COMPLETED:

<u>Project</u>	<u>Description</u>	<u>Funding Source</u>		
		<u>Prop 39 Bond</u>	<u>State & Other</u>	<u>Total Cost</u>
Community Stadium	This project completely refurbished and modernized the existing campus football stadium, track, and softball fields. The upgrades include synthetic football/soccer and softball fields, an eight lane all weather track, new bleachers and support facilities. MPC bond funds covered most of the \$13.5 million cost, with \$100,000 received from a state waste tire grant program for the artificial turf installed on the football field. The project was completed in spring 2007.	\$13,406,672	\$100,000	\$13,506,672
Fitness Center	This new 12,750 sq. ft., two-story building provides classrooms, offices, and a weight room. The old structure was demolished. The project was completed August, 2007.	\$3,829,896		\$3,829,896
Child Development Center	This new three-building, 9,900 sq. ft. complex provides a child care facility serving the campus and community. The facilities also include a classroom and observation rooms that make up an academic laboratory to provide practicum experience for Child Development Program courses. The state funded \$4.4 million of the project with \$1 million contributed from MPC bond funds. The project was completed in October, 2007.	\$1,029,198	\$4,384,000	\$5,413,198
Infrastructure - Phase I	All of the campus infrastructure (underground utilities, roads, walkways, bridges, etc.) will be rebuilt under the bond program. Phase I makes up 77% of the total infrastructure work on campus and was completed in September, 2008.	\$20,880,396		\$20,880,396

COMPLETED:

<u>Project</u>	<u>Description</u>	<u>Funding Source</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Lecture Forum	The existing 18,545 square foot instructional building was remodeled to upgrade technology and improve acoustics. The HVAC system was replaced, restrooms rebuilt, new seating and floor covering installed, and the building repainted. The majority of work was completed August 2007 with minor work completed in summer 2008.	\$2,117,203		\$2,117,203
Social Science	The existing 12,580 square foot instructional building was remodeled to meet current seismic and ADA standards. The bathrooms were rebuilt, the HVAC system replaced, and new furniture, paint, and floor coverings were added. The majority of the work was completed August 2007 with minor work completed in summer 2008.	\$863,697		\$863,697
Infrastructure - Phase II	This phase includes the rebuilding and expansion of parking lots D, E, & F, addition of campus wide emergency alarms, and rebuilding the baseball backstop. The parking lots and alarm installation were completed in August 2008; the backstop drawings are currently being reviewed by the Division of the State Architect.	\$2,462,447		\$2,462,447
Administration Building Renovation	The 19,040 sq. ft. former library building was remodeled to house campus administrative offices. The state funded \$2.715 million of the total cost with \$4.085 million contributed from MPC bond funds. Office move-in was accomplished in April 2009.	\$4,540,895	\$2,715,000	\$7,255,895

COMPLETED:

<u>Project</u>	<u>Description</u>	<u>Funding Source</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Family Consumer Science	The existing facility was remodeled to repair the roof and upgrade the classroom. The project was completed January 2009.	\$67,671		\$67,671
Gym	The upper floor of the existing gym was rebuilt, including seismic upgrades and gym floor and bleacher replacement. MPC bond funds covered 50% of the project cost, with the remaining 50% provided by the state. The project was completed in January 2009.	\$873,847	\$600,000	\$1,473,847
Totals for Completed Projects		\$53,704,052	\$30,186,037	\$83,867,356

Note: Under Completed Projects, Prop 39 Bond amounts are actual expenditures to date.

IN PROCESS:

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & other</u>	
Auto Technology	This project consists of a remodel and addition to the existing facility. Construction is underway and is scheduled to be completed in January 2010.	\$1,000,000		\$1,000,000
Business Computer Science	Rebuild existing Business Computer Science building. The Final Project Proposal for the renovation of this building as part of the Business, Math and Science Buildings project was submitted to the state Chancellor's Office in July 2006 to request 50% state funding support and was approved. However, state bond funding for community college facility projects is uncertain. The district is considering funding this project with bond funds only. Drawings will be submitted to the Division of the State Architect by December 2009. Construction is scheduled to start May 2010, with completion in January 2011.	\$2,593,854		\$2,593,854
Humanities, Business Humanities, and Student Services	Rebuild existing Humanities and Student Services buildings, and demolish existing Business Humanities building. The Final Project Proposal was submitted to the state Chancellor's Office in July 2007 to request 50% state funding support and was approved. The project was allocated state funds to proceed with drawings starting August 2009 and the architect is currently working to have drawings to the Division of the State Architect in Spring 2010. The estimated project completion in 2012 is subject to the availability of state bond dollars for construction.	\$3,845,000	\$3,845,000	\$7,690,000

IN PROCESS:

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & other</u>	
Education Center at Marina	Temporary facilities have been installed on the Education Center site on Imjin Parkway and 3rd Avenue in Marina. The plans for the first permanent 12,000 square foot academic facility are undergoing review by the Division of the State Architect. Construction is scheduled to begin Spring 2010, with a planned opening in Fall 2011.	\$11,000,000		\$11,000,000
Furniture & Equipment	New furniture has been installed in all lecture classrooms. Additional funds will be used to provide furniture for the Education Center at Marina, Public Safety Training Center, and new Student Services building.	\$4,000,000		\$4,000,000
Infrastructure - Phase III	This phase includes new data cabling installed campus wide, the rebuilding of many sidewalks and parking lots B, C, & J, the installation of additional lighting and signage upgrades, an elevator at PE, additions to disaster notification systems, new greenhouses, and a generator for the data center. Work will be completed in phases from May 2008 through September 2014.	\$3,800,000		\$3,800,000
Physical and Life Science Buildings	Rebuild existing Physical Science and Life Science buildings. The Final Project Proposal for the Business, Math and Science Buildings project that included the renovation of these buildings and the Business Computer Science Building was submitted to the state Chancellor's Office in July 2007 to request 50% state funding support and was subsequently approved. However, state bond funding for community college facility projects is uncertain. The architect is currently working on revised schematic drawings and the district is considering funding this project with bond funds only.	\$18,532,645		\$18,532,645

IN PROCESS:

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & other</u>	
Music Building	Renovate existing Music building. The Final Project Proposal for the Music Theater project that includes the construction of a new Music Building has been submitted to the state Chancellor's Office since July 2006 to request 50% state funding support. State funding for community college facility projects is uncertain and the district is considering a renovation to be funded with bond funds only. Drawings are scheduled in 2009-10. Remodeling work will be completed in phases after Division of State Architect approval of plans.	\$1,200,000		\$1,200,000
Public Safety Training Center	Two existing former Army buildings on Col. Durham Rd. at the former Fort Ord are being renovated to provide classrooms and offices for public safety training programs. Construction began in July, 2008. The project will be completed in December 2009.	\$9,000,000		\$9,000,000
Student Center Renovation	A remodel of the existing facility is planned. Schematic drawings are currently being worked on.	\$4,700,000		\$4,700,000

IN PROCESS:

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & other</u>	
Theater	Renovate existing Theater building. The Final Project Proposal for the Music Theater project that includes the renovation of the Theater Building has been submitted to the state Chancellor's Office since July 2006 to request 50% state funding support. State funding for community college facility projects is uncertain and the district is considering funding the renovation with bond funds only. The architect is currently working on drawings for submittal to the Division of the State Architect in June 2010. Construction is scheduled to begin in January 2011.	\$9,305,000		\$9,305,000
Student Services Building	A new 22,000 sq. ft. building that will allow the consolidation of student services offices at one location will be constructed adjacent to the current Student Center. Construction began in August 2009. Completion of the project is estimated to be in November 2010.	\$11,000,000		\$11,000,000
Swing Space/Interim Housing	Temporary space to house programs and services displaced by modernization projects is planned. Temporary modulars have been placed on campus and at the Education Center. Construction is currently in progress to convert the old administration building to temporary classrooms. Six additional modulars for labs are planned to accommodate the Life Science and Physical Science projects.	\$4,600,000		\$4,600,000
Totals for Projects In Process		\$84,576,499	\$3,845,000	\$88,421,499

IN PROCESS:

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & other</u>	
Program Management	An outside firm is being used to manage the overall bond construction program. Funds to pay for these services are generated from interest earnings on bond funds. Amounts in the columns to the right represent actual expenses to date.	\$3,421,583		\$3,421,583

FUTURE:

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & other</u>	
Art Studio/Art Ceramics/AD/IC	Rebuild existing Art Studio, Art Ceramics, Art Dimensional, and International Center buildings, and demolish existing Drafting building. The Final Project Proposal was re-submitted to the state Chancellor's Office in July 2009 to request 50% state funding support. The projected completion date of summer 2014 is contingent upon state funding approval.	\$5,646,000	\$5,646,000	\$11,292,000
Gym - Showers/Locker Rooms	Rebuild existing shower and locker rooms, and demolish existing pool building. Construction will be done in phases, starting summer 2010. The estimated completion date for the project is 2011 and is subject to change.	\$3,000,000		\$3,000,000
Nursing	Replace roof on existing facility and paint exterior. This project is scheduled to be completed fall 2014.	\$500,000		\$500,000
Pool and Tennis Courts	Rebuild pool and add one additional tennis court. The project is estimated to be complete in 2014-15.	\$5,000,000		\$5,000,000

FUTURE:

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & other</u>	
Public Safety Training Center - Phase II (Parker Flats)	Construct new outdoor training facilities at the Parker Flats and MOUT sites at the former Fort Ord, including an emergency vehicle driving course, a live fire burn building, and a firing range. The Final Project Proposal for this project was submitted to the state Chancellor's Office in July 2009 for 50% state funding consideration.	\$6,000,000	\$6,000,000	\$12,000,000
Totals for Future Projects		\$20,146,000	\$11,646,000	\$31,792,000
GRAND TOTALS		\$161,848,134	\$45,677,037	\$207,502,438

APPENDIX

COMMITTEE ROSTER

COMMITTEE MEETING AGENDAS (Not included in Draft)

November 17, 2008

March 2, 2009

June 8, 2009

August 17, 2009

COMMITTEE MEETING MINUTES (Not included in Draft)

November 17, 2008

March 2, 2009

June 8, 2009

August 17, 2009

MONTEREY PENINSULA COLLEGE

Citizens' Bond Oversight Committee Members

- Peter Baird, Chair, *Monterey Peninsula Chamber of Commerce*
- Steve Emerson, Vice Chair, *Marina Chamber of Commerce*
- Scott Coté, *Community member*
- Daphne Hodgson, *Community member*
- Mary Ann Kane, *GENTRAIN Society*
- Elinor Laiolo, *Carmel Foundation*
- Eleanor Morrice, *Associated Students of Monterey Peninsula College*
- Ronald Pasquinelli, *Monterey Peninsula Taxpayers Association*
- Gary Ray, *Community member*
- Sondra Rees, *Monterey Peninsula College Foundation*

MPC
Active Bond/Facility Projects Update
October 9, 2009

PE Fitness Elevator – Construction on the new elevator continues. Completion is anticipated in Fall 2009.

Public Safety Training Center – The first and second buildings are finished and classes are being conducted. Site work and landscaping continue and are expected to be completed Nov. 11, 2009.

MPC Education Center (at Marina) Permanent Buildings – The Architect has submitted the drawings to DSA. Bidding is anticipated in late fall of 2009. Construction is anticipated to begin in early 2010 and be completed June 2011.

Infrastructure – Remaining site work (lighting, parking lots, sidewalks) will be ongoing for the next few years. The generator for the New Admin building is being installed and will be completed by December 2009.

New Student Services Building – Construction began July 27, 2009 and is scheduled to be completed in the fall of 2010. The foundation was poured on October 9, 2009 and the project is on time and within budget.

Auto Technology Building – Construction has begun and will be completed by the summer of 2010.

Swing Space – A revised Swing Space Plan is being developed based on the most recent Master Schedule.

Facilities Committee – The Facilities Committee continues to review MPC capital project budgets and priorities. Given the current uncertainty regarding levels of State funding for capital projects, the Committee is evaluating alternative strategies for utilizing Bond funds to accomplish long-term capital goals.

Business / Computer Science Building – The Architect will submit drawings to DSA in December 2009.

Old Admin / Swing Space – Scheduled for completion December 2009.

Humanities / Old Student Services / BH – The Architect will submit drawings to DSA by June 2010.

Theatre – The Architect (HGA) is beginning the Design Phase work, and the drawings will be submitted to DSA by June 2010.

Greenhouse – Construction begins October 19, 2009 and will be completed by Spring 2010.

Life Science / Physical Science Buildings – The Architect is working on new schematics that will reflect local funding (not future state bonds). Swing Space needs (especially wet lab needs) are being addressed now in anticipation of the construction.

Schedule Name
MCA5

MPC Construction Schedules

Schedule Run Date of Schedule: 14OCT09 15:00
Date Date
01OCT09

Activity ID	Activity Description	Const Start	Const Finish	2009				2010				2011				2012				2013				2014				2015				2016				2017				2018				2019			
				Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
MPC Project Sched - option A.5																																															
MPC - Building Projects				<p>16 - Old Admin - Construction (27JAN10 to 10JUN09A)</p> <p>NSS - New Student Services - Construction (27JUL09A to 26NOV10)</p> <p>12 - Auto Technology - Construction (05OCT09 to 01JUN10)</p> <p>Greenhouse - Construction (NTP thru SC) (12OCT09 to 21JAN10)</p> <p>13 - Pool & Tennis Courts - Construction (07JUN10 to 14AUG10)</p> <p>02 - Bus Computer - Construction (16JUN10 to 19MAR11)</p> <p>Art Studio - Const smr 2010 - 65 days (21JUN10 to 24AUG10)</p> <p>22 - Gym Const ph1 - renovate 1st flr showers (15NOV10 to 19DEC11)</p> <p>27 - Theater - Construction (04APR11 to 31JUL12)</p> <p>04 - Old Student Services (OSS) - Construction (09MAY11 to 07MAY12)</p> <p>29 - College Center - Construction - part A (09MAY11 to 03MAR12)</p> <p>14 - Music - Construction (closed for summer) (12JUN11 to 20AUG11)</p> <p>30 - Art Ceramics - Construction dur summer (17JUN11 to 25AUG11)</p> <p>10 - Life Science Construction (24OCT11 to 21DEC12)</p> <p>22 - Gym ph2 - renovate 22-204 for training rm (09JAN12 to 07APR12)</p> <p>29 - Renovate prev bookstore area - part B (24MAR12 to 20AUG12)</p> <p>22 - Gym const ph 3 - 1st floor south section (21JUN12 to 24AUG12)</p> <p>29 - Const touch up at interim bookstore loc (10SEP12 to 09OCT12)</p> <p>15 - PS renovate old admin for PS relocation (26JAN13 to 11MAR13)</p> <p>05 - Drafting / GA - Construction (05JUN13 to 13AUG13)</p> <p>08 - Nursing program, etc. TBD (05JUN13 to 25JUN13)</p> <p>15 - Physical Science - Construction (19OCT13 to 15FEB15)</p> <p>03 - Old B&H - Demo after PS - install pkg lot (18MAR15 to 15JUL15)</p> <p>21 - Art Dim Const.Ph 1 (North 1/2) - summer 2015 (16JUN15 to 24AUG15)</p> <p>07 - Humanities - Construction (16MAY16 to 14JUL17)</p> <p>21 - Art Dim Const.Ph 2 (South 1/2) - summr 2016 (23JUN16 to 31AUG16)</p> <p>19 - Int'l Center - Pot'l Demo after Hum/Nursing (15JUL17 to 12OCT17)</p>																																											
MPC Infrastructure Projects				<p>I-BDGT - Infrastructure - Projects ongoing each year (01OCT09 to 01FEB15)</p>																																											
Ft Ord - Building Projects				<p>PSTC - Remaining Construction (01OCT09 to 28DEC09)</p> <p>Ft Ord - Education Center - Construction (09JAN10 to 24MAR11)</p> <p>Parker Flats - Construction (18AUG12 to 17AUG13)</p>																																											