

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, APRIL 25, 2018

1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. CALL TO ORDER – Vice Chair Brown called the meeting to order at 1:30 p.m.

2. ROLL CALL

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Mr. Rick Johnson, Trustee

Dr. Walter Tribley, Superintendent/President

Absent:

Ms. Marilynn Dunn Gustafson, Chair

Dr. Loren Steck, Trustee

3. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Motion Johnson / Second Coppernoll / Carried.

2017-2018/118

Student Advisory Vote:	AYE:	Student Trustee Pak
AYES:	3	MEMBERS: Brown, Coppernoll, Johnson
NOES:	0	MEMBERS: None
ABSENT:	2	MEMBERS: Dunn Gustafson, Steck
ABSTAIN:	0	MEMBERS: None

5. RECOGNITION

A. Acknowledgement of Guests – None.

B. Celebrating Success – MPC’s TRIO Programs: Grace Anongchanya-Calima, Heather Bowers, Chris Calima, and Sandra Washington

Mr. Walker introduced the presenters and provided background information regarding MPC’s TRIO programs. The Board received the [TRIO Programs presentation](#).

Dr. Tribley and the trustees commended the TRIO staff and students.

6. PUBLIC COMMENTS

- A. Kim Anh Trinh, Member of Asian Student Association reported on the success of the ASA Culture Show, which was held on Saturday, April 14, 2018.

7. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1. That the Governing Board approves the minutes of the Regular Board meeting on March 28, 2018.
- 2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donors.
- 3. That the March 30th regular payroll in the amount of \$2,291,246.27 and the April 10th supplemental payroll in the amount of \$52,515.24 be approved.
- 4. That Commercial Warrants 12378712 through 12378723, 12379582 through 12379611, 12380237 through 12380268, 12381177 through 12381200, 12381955 through 12382017, 12382873 through 12382904, 12383630 through 12383657, 12385129 through 12385173, 12385719 through 12385730 in the amount of \$3,098,719.23 be approved.
- 5. That Purchase Orders B1800552 through B1800600 in the amount of \$217,462.25 be approved.
- 6. That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 32,549.00
Net decrease in the 2000 (Classified Salary) Object expense category	\$ 21,172.67
Net increase in the 3000 (Benefits) Object expense category	\$ 1,146.19
Net increase in the 4000 (Supplies) Object expense category	\$ 55,854.07
Net decrease in the 5000 (Other/Services) Object expense category	\$ 31,812.51
Net decrease in the 6000 (Capital Outlay) Object expense category	\$ 10,595.07
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 25,969.01
- 7. That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 610.00
Net increase in the 3000 (Benefits) Object expense category	\$ 10.00
Net decrease in the 4000 (Supplies) Object expense category	\$ 8,872.84
Net increase in the 5000 (Other/Services) Object expense category	\$ 4,472.84
Net increase in the 6000 (Capital Equip) Object expense category	\$ 5,000.00
- 8. That the following budget increase in the Restricted Fund be approved:
Increase of \$58,397.00 in funds received for FY 2017-2018.

- B. Management, Supervisor, Confidential Personnel

- 1. That the Governing Board approves the following item(s):
 - a) Employment of Antoine Andari, Systems and Programming Manager, Information Systems, effective April 26, 2018.

- C. Faculty Personnel

- 1. That the Governing Board ratifies the following item(s):
 - a) Employment of tenure-track Math Instructor, Eric Lake, under faculty service area Math, effective August 16, 2018.

- b) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring 2018.

D. Classified Personnel

- 1. That the Governing Board ratifies the following item(s):
 - a) Employment of Amanda Gazga De Ortega, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective April 26, 2018.
 - b) Employment of Rosa M. Tapia, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective April 26, 2018.
 - c) Establish new position, Categorical Services Coordinator, Veterans Center, 29 hours per week, 11 months per year, effective April 26, 2018. Placement on the salary schedule at Range 17.

E. Short Term and Substitute Personnel

- 1. That the individuals on the recommended list (Short-Term and Substitute Employees) employed for short-term and substitute assignments, subject to future modifications, be ratified.

F. Volunteers

- 1. That the Governing Board ratifies the individuals listed for volunteer assignments.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/119

Student Advisory Vote:	AYE:	Student Trustee Pak
AYES:	3	MEMBERS: Brown, Coppernoll, Johnson
NOES:	0	MEMBERS: None
ABSENT:	2	MEMBERS: Dunn Gustafson, Steck
ABSTAIN:	0	MEMBERS: None

8. NEW BUSINESS

- A. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending March 31, 2018, be accepted.

Motion Coppernoll / Second Johnson / Carried. 2017-2018/120

Student Advisory Vote:	AYE:	Student Trustee Pak
AYES:	3	MEMBERS: Brown, Coppernoll, Johnson
NOES:	0	MEMBERS: None
ABSENT:	2	MEMBERS: Dunn Gustafson, Steck
ABSTAIN:	0	MEMBERS: None

- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter Ending March 31, 2018, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/121

Student Advisory Vote:	AYE:	Student Trustee Pak
AYES:	3	MEMBERS: Brown, Coppernoll, Johnson
NOES:	0	MEMBERS: None
ABSENT:	2	MEMBERS: Dunn Gustafson, Steck
ABSTAIN:	0	MEMBERS: None

C. BE IT RESOLVED, that the following new programs be approved:

New "A.S." Programs:

Chemistry – Associate in Science – *previously existed as an Associate in Arts program*

Engineering – Associate in Science – *previously existed as an Associate in Arts program*

Motion Coppernoll / Second Johnson / Carried.

2017-2018/122

Student Advisory Vote:	AYE:	Student Trustee Pak
AYES: 3	MEMBERS:	Brown, Coppernoll, Johnson
NOES: 0	MEMBERS:	None
ABSENT: 2	MEMBERS:	Dunn Gustafson, Steck
ABSTAIN: 0	MEMBERS:	None

D. INFORMATION: First Reading: The Equal Employment Opportunity Fund Multiple Measures Allocation Model Certification Form, for fiscal year 2017-2018 to receive EEO restricted funds.

Ms. Kitagawa explained that this is our third year of filing the [report](#). The Chancellor’s Office changed the funding formula so it’s based on the achievement of these multiple measures. We are applying for funds for 18-19 currently. This year, they’re asking for one more measure to be accomplished than they had asked for previously.

E. BE IT RESOLVED, that the Governing Board adopt the following resolution recognizing the contributions of the classified employees of Monterey Peninsula College and designating May 20 through May 26, 2018 as Classified School Employee Week.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Classified School Employee Week**

WHEREAS, classified professionals provide valuable services to the students of Monterey Peninsula Community College District and contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in the efficient and productive operations of Monterey Peninsula College; and

WHEREAS, classified professionals employed by Monterey Peninsula Community College District strive for excellence in the performance of their duties; and

WHEREAS, the Monterey Peninsula Community College District wishes to acknowledge and thank the classified employees for their dedication and hard work;

THEREFORE, BE IT RESOLVED, that the Monterey Peninsula Community College District hereby recognizes and honors the contributions of the classified professionals to the quality education of the students at Monterey Peninsula College and declares the week of May 20 through May 26, 2018, as Classified School Employee Week in the Monterey Peninsula Community College District.

Motion Coppernoll / Second Johnson / Carried.

2017-2018/123

Student Advisory Vote:	AYE:	Student Trustee Pak
AYES: 3	MEMBERS:	Brown, Coppernoll, Johnson
NOES: 0	MEMBERS:	None

ABSENT: 2 MEMBERS: Dunn Gustafson, Steck
ABSTAIN: 0 MEMBERS: None

- F. BE IT RESOLVED, that the 2018-2019 allocation of \$2,600.00 to Community Human Services, be approved.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/124

Student Advisory Vote: AYE: Student Trustee Pak
AYES: 3 MEMBERS: Brown, Coppernoll, Johnson
NOES: 0 MEMBERS: None
ABSENT: 2 MEMBERS: Dunn Gustafson, Steck
ABSTAIN: 0 MEMBERS: None

Dr. Tribley mentioned that CHS is requesting \$2,600.00 and we're meeting their full request.

- G. BE IT RESOLVED, that the annual authorization for the student trustee to have an advisory vote and the ability to make and second motions, to be in effect until May 31, 2019, be approved.

Motion Coppernoll / Second Johnson / Carried. 2017-2018/125

Student Advisory Vote: AYE: Student Trustee Pak
AYES: 3 MEMBERS: Brown, Coppernoll, Johnson
NOES: 0 MEMBERS: None
ABSENT: 2 MEMBERS: Dunn Gustafson, Steck
ABSTAIN: 0 MEMBERS: None

- H. INFORMATION: Calendar of Events.

Mr. Walker noted that the Kente Ceremony will be held at the MPC Theatre.

BREAK: 2:30-2:41 PM

9. REPORTS AND PRESENTATIONS

- A. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
Dr. Tribley reported on the April 20th visit to MPC by Kathy Booth, Associate Director of Guided Pathways in the California Community College Chancellor's Office. Ms. Booth led three sessions on Guided Pathways, including an all campus forum and two breakouts, during which she presented data from MPC and other colleges to us. She shared with us that only 10% of our students get to college level math within the first year and only 27% get to college level English within the first year. He noted that Guided Pathways implementation is going to take at least five years and is going to require an all hands on deck effort, from which our students will benefit. / He reported that that we just received news that our 2017 Title V Developing Hispanic Serving Institutions Grant proposal will be funded this year. The amount of the original request was for \$3.75 million. / He also presented to the Board, along with Mr. David Martin, Vice President for Administrative Services, the [2018-19 Proposed Budget Assumptions](#). Mr. Martin reported that key members of constituent groups, including the Budget Committee and PAG, were engaged in discussion and refinement of the budget assumptions, which will be used to develop the tentative budget in accordance with Board Policy 6200. Dr. Tribley noted that the College needs to have a tentative budget passed by June; the final budget needs to be adopted by no later than September 15th. The College currently has approximately 18% in reserves—10% that is board mandated. Reserves can be used for any purpose within our mission that the Board approves. He noted, however, that MPC needs to be careful in order to cover the increase in STRS and PERS. The

governor communicated that districts will be responsible for funding those increases. However, the governor also included the 2.51 percent COLA in the January budget to help address that. / Dr. Tribley also announced that JoRene Finnell has been selected as the Executive Assistant to the Superintendent/President and the Governing Board. She will start her new position, pending Board approval, on June 1, 2018.

B. MPC Foundation

1) Report: Ms. Beccie Michael, Vice President of Advancement
The Board received Ms. Michael's [report](#) in their packet.

2) Monthly Donations: \$34,059.00

C. Academic Senate Report: Dr. Heather Craig, President

The Board received Dr. Craig's [report](#).

D. MPCEA Report: Mr. Kevin Haskin, President – None.

E. MPCTA Report: Ms. Lauren Blanchard, President

Ms. Blanchard's report was heard following Ms. Kamath's report. Ms. Blanchard addressed Dual Enrollment as it relates to MPC faculty who will be working in high schools. Specifically, the MPCTA is interested in addressing their working conditions, the evaluation process, and the grievance process through an annual MOU. The MPCTA also wants to ensure that MPC faculty who work in high schools do so on a volunteer basis. / Ms. Blanchard also noted that step increases are not cost of living adjustments for faculty; they are an increase in pay based on greater experience.

F. ASMPC Report: Mr. Stephen Lambert, ASMPC President

Mr. Lambert reported on recent ASMPC events, including Student Appreciation Day, which coincided with the visit by the accreditors on April 9, and Earth Day, which was held on April 19. He reported on upcoming events, which include a Faculty and Staff Breakfast on May 1 and Food Share on May 9. He also reported that Student Trustee elections will be held in May. / He noted that this is his last semester at MPC. He was congratulated by the Board for his achievements.

G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs

The Board received Ms. Kamath's [report](#). / Ms. Kamath also reported on her attendance, along with the deans of instruction, at the CIO Conference the week of April 9. / She also spoke about Guided Pathways, which is a five-year funded project for which MPC is getting approximately \$700,000. She spoke about the good work MPC has accomplished since October 2017, when a number of MPC cross-functional teams attended a conference on Guided Pathways. She thanked everyone involved in the preparation and submission of our Guided Pathways report, as well as those who participated in Guided Pathways meetings, including Dr. Jon Knolle, Ms. LaKisha Bradley, Dr. Heather Craig, Ms. Diane Boynton, Academic Senate members and counselors. / Ms. Kamath also reported on the work our faculty and administration have done with regards to AB 705. She noted that we have a team of 20+ members, including administration and faculty (which includes Academic Senate members), who have attended conferences to assist us in complying with AB 705. She reported that English and Math acceleration have to be in place for Fall 2019 and that we will be working with our faculty to get our curriculum in place by the end of the year. She noted that ESL will be implemented in Fall 2020 and reported that we are still awaiting guidance on this implementation. She reported that the deans are working with the people in their areas to communicate this information.

H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services

The Board received Mr. Walker's [report](#).

I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services

The Board received Mr. Martin's [report](#).

J. Governing Board Comments

- 1) Community Human Services (CHS) Report – No report.
- 2) Trustee Comments
 - a) Student Trustee Pak – No report.
 - b) Trustee Coppernoll commended the luncheon at the Child Development Center (CDC). She noted that Michael Armstead went to the CDC as a child. / She congratulated Ms. Michael and her staff on their review of over 200 scholarship applications. She also commended the students who applied, noting that they attributed to their growth to their experience at MPC.
 - c) Trustee Johnson commended the luncheon at the CDC. / He also commended the Guided Pathways forum. / He reported on International Day at the NPS this coming weekend. / He also noted that our students' achievements is due their hard work, as well as that of our faculty and administration, which helps our students to succeed.
 - d) Vice Chair Brown reminded everyone that the President's Address is on Friday, April 27. / He thanked everyone for doing what they do so well and commented that it takes faculty, classified, and administration working together to help our students succeed and we'll see the culmination of this hard work at commencement.

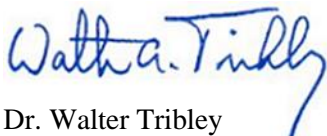
10. ADVANCE PLANNING

- A. Regular Board Meeting, May 23, 2018 at MPC Library & Technology Center
 1. Closed Session: 11:00am, Stutzman Room
 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, June 27, 2018 at MPC Library & Technology Center
 1. Closed Session: 11:00am, Stutzman Room
 2. Regular Meeting: 1:30pm, Sam Karas Room
- C. Special Board Meeting: Board Study Session – Roles and Responsibilities of the Board, date to be determined

11. ADJOURNMENT – Chair Brown adjourned the meeting at 3:54 p.m.

12. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Posted May 28, 2018