

**Curriculum Advisory Committee
Meeting minutes**

DATE: May 02, 2018 LOCATION: BMC 107 @ 3:30 pm – 5:00 pm			
Attendees:			
✓	Richard Abend, ESL → voting member	✓	Laura Loop, Nursing → voting member
✓	Judy Cutting, Dean of Instruction - CTE	✓	Gamble Madsen, Chairperson/Creative Arts → voting member
	Kendall Diaz, Student Representative → voting member	✓	Laura Patterson, CurricUNET Specialist
✓	Keith Eubanks – Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	Fred Hochstaedter, Academic Senate → voting member	✓	David Seagal, Business & Technology → voting member
	He Seon Ihn, Articulation Officer → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member		Cathryn Wilkinson, Dean of Instruction – Liberal Arts
	LaRon Johnson, Counseling/Student Services → voting member		Vincent Van Joolen, Dean of Instruction - STEM
	Kiran Kamath, Vice President of Academic Affairs		Vacant, Library
✓	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Life Science
✓	Jon Knolle, Dean of Instruction – Library, Learning Resources, & Online Ed		Vacant, Physical Education

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Laura Patterson

Agenda Item	Action
Announcements	Public Comments read by Gamble (See Agenda item III)
Comments from Visitors	
Approval of May 2, 2018 Agenda	Corrections noted: none Motion to approve: Richard Seconded: Rachel CAC Committee Vote: Aye
Consent Agenda	Motion to approve: Fred Seconded: Keith
Non-Substantial Changes	

<p>Effective fall 2018</p> <ul style="list-style-type: none"> – DNTL 102 Requisites/Advisories: Change DNTL 100 from a Prerequisite to a Prerequisite/Co-requisite (per Karoline Grasmuck; additional change to course revision approved by CAC 2/14/18). – GWOS AA Program: the fall 2015 Active version has two cross-listed courses that were removed from the program in the 2017-2018 Catalog (GWOS 25 and LING 25). GWOS 25 was deleted as of fall 2017 but LING 25 is still active. No program revision (effective Fall 2017) was created for this change within CurricUNET and it needs to be recorded. GWOS 6 is also included in the program, but a course deletion was approved and the course was inactivated effective fall 2018. – General Studies AA: SS Emphasis: the program revision in CurricUNET (effective Fall 2017) also includes GWOS 6 (deleted effective Fall 2018). 	<p>CAC Committee Vote: Aye</p>
<p>Discussion Agenda</p>	
<ul style="list-style-type: none"> – Revision(s) to the wording of the MPC GE Area E description <ul style="list-style-type: none"> ○ Suggested SLOs specifically addressing career exploration would help to narrow down what is considered “career exploration” ○ Suggested SLO #2 should address specific career explorations ○ Suggested potentially eliminating SLO #2 ○ Suggested addressing guided pathways in MPC GE Area E2 ○ Suggested, in the GE area of the curriculum management software, adding a textbox for instructors to put in a rationale as to how their course fits the GE areas chosen <ul style="list-style-type: none"> ▪ As part of the rationale provide an explanation of how/provide evidence of how the COR fits the GE criteria ○ Suggested asking counseling about what the intent is/was of MPC GE area E ○ Suggested looking at other community colleges to see what they do for the local GE area E for reference ○ Gamble is going to write a draft of potential updates to MPC GE Area E2 and send it to the CAC members before the next committee meeting. She is going to ask LaRon and He Seon for their input. 	
<p>Next meeting: May 16, 2018 Location: BMC 107</p>	