



**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING  
WEDNESDAY, MARCH 28, 2018**

**CONSENTS**

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. A.1

Superintendent/President  
Office

### Proposal:

To consider and approve the minutes of the Regular Board meeting on February 21, 2018 and of the Special Board meetings on March 13, 2018 and March 16, 2018.

### Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approve of the change, the minutes may be amended.

### Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board approves the minutes of the Regular Board meeting on February 21, 2018 and of the Special Board meetings on March 13, 2018 and March 16, 2018.

**Recommended By:** Dr. Walter Tribley, Superintendent/President and Board Secretary

**Prepared By:** Shawn Anderson  
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

**Agenda Approval:** Walter A. Tribley  
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, FEBRUARY 21, 2018**

11:00 a.m., Stutzman Room, Library & Technology Center

1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

**MINUTES**

1. **CALL TO ORDER** – Vice Chair Brown called the meeting to order at 11:00 a.m.

2. **ROLL CALL**

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Chair

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

Absent:

Mr. Rick Johnson, Trustee

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.

4. **CLOSED SESSION**

A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

B. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and David J. Martin

5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**

6. **ROLL CALL**

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Chair

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

Ms. Golnoush Pak, Student Trustee

Absent:

Mr. Rick Johnson, Trustee

**7. PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION** – Vice Chair Brown reported that no action was taken in closed session.

**9. APPROVAL OF AGENDA**

Motion Coppernoll / Second Steck / Carried.

2017-2018/91

*The Trustees tabled New Business Agenda Item K and moved New Business Agenda Item O (Program Assessment Plan) prior to New Business Agenda Item E.*

Student Advisory Vote:	AYE:		Pak
AYES:	4	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	1	MEMBERS:	Johnson
ABSTAIN:	0	MEMBERS:	None

**10. RECOGNITION**

A. Acknowledgement of Guests – None.

**11. PUBLIC COMMENTS** – None.

**12. CONSENT CALENDAR**

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meetings on November 29, 2017; December 20, 2017; and January 24, 2018.
2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donors.
3. That the January 12<sup>th</sup> manual payroll in the amount of \$635.34, the January 31<sup>st</sup> regular payroll in the amount of \$1,805,941.60, and the February 9<sup>th</sup> supplemental payroll in the amount of \$24,753.63 be approved.
4. That Commercial Warrants 12364914 through 12364938, 12365405 through 12365455, 12366458 through 12366496, 12367194 through 12367234, 12368294 through 12368335, 12369215 through 12369247, 12370567 through 12370571, 12371499 through 12371558 in the amount of \$1,058,307.08 be approved.
5. That Purchase Orders B1800481 through B1800524 in the amount of \$473,462.22 be approved.
6. That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 29,464
Net increase in the 2000 (Classified Salary) Object expense category	\$ 15,713
Net increase in the 3000 (Benefits) Object expense category	\$ 12,750
Net increase in the 4000 (Supplies) Object expense category	\$ 1,331
Net increase in the 5000 (Other/Services) Object expense category	\$ 27,340

Net decrease in the 7000 (Other Outgo) Object expense category \$ 86,598

7. That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense category \$ 4,000  
Net increase in the 3000 (Benefits) Object expense category \$ 180  
Net decrease in the 4000 (Supplies) Object expense category \$ 2,500  
Net decrease in the 5000 (Other/Services) Object expense category \$ 1,680

8. That the following budget increase in the Restricted Fund be approved:

Increase of \$235,590.00 in funds received for FY 2017-2018.

B. Management, Supervisor, Confidential Personnel

1. That the Governing Board approves the following item(s):

- a) Employment of Savoula Judy, Human Resources Specialist, Human Resources, 40 hours per week, 12 months per year, effective February 22, 2018.
- b) Resignation of Joseph L. Noell, Systems and Programming Manager, Information Systems, effective April 30, 2018 for the purpose of retirement.

C. Faculty Personnel

1. That the Governing Board ratifies the following item(s):

- a) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2018.

D. Classified Personnel

1. That the Governing Board ratifies the following item(s):

- a) Employment of Paulina Prado, Bilingual Admissions & Records Specialist, Student Services, Range 10, 40 hours per week, 12 months per year, effective February 22, 2018.
- b) Employment of Natalie Galvan, Categorical Services Coordinator, TRIO, Range 17, 24 hours per week, 9 months per year, effective February 22, 2018.
- c) Employment of Donna Teresa, Library Specialist – Technical Services, Library, Range 17, 40 hours per week, 12 months per year, effective March 1, 2018.
- d) Employment of Katherine Haskin, Library Circulation Desk Coordinator, Library, Range 17, 40 hours per week, 12 months per year, effective February 22, 2018.
- e) Resignation of Ian Sanchez, Automotive Laboratory Manager, Automotive Technology, effective January 23, 2018.
- f) Resignation of Joan Smith, Administrative Assistant I, English Study Skills Center, effective May 29, 2018 for the purpose of retirement.

E. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

F. Volunteers

1. That the Governing Board ratify the individuals listed for volunteer assignments.

Motion Steck / Second Coppernoll / Carried.

2017-2018/92

Student Advisory Vote:	AYE:	Pak
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

**13. NEW BUSINESS**

A. BE IT RESOLVED, that Monterey Peninsula College employs the following probationary employees as tenured employees for all subsequent academic years starting with the 2018-2019 academic year:

1. Ms. Molly Jansen, Hospitality Instructor
2. Dr. Frank Rivera, Chemistry Instructor
3. Mr. Glenn Tozier, Digital Services Librarian
4. Dr. Rushia Turner, Chemistry Instructor
5. Ms. Rachel Whitworth, Psychology Instructor

Motion Steck / Second Coppernoll / Carried.

2017-2018/93

Student Advisory Vote:	AYE:	Pak
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

Ms. Kiran Kamath, Vice President for Academic Affairs, introduced the instructors, who were congratulated for their achievement.

B. BE IT RESOLVED, that Monterey Peninsula College enters into a contract with the following contract (probationary) employees for the 2018-2019 and 2019-2020 academic years:

1. Mr. Bruce Barrie, Business Instructor
2. Mr. Marcus Carroll, Physical Education Instructor
3. Dr. Dawn Rae Davis, Gender and Women’s Studies Instructor
4. Mr. John Taylor Finell, History Instructor
5. Ms. Connie Hebert, Mathematics Instructor
6. Dr. Leila Jewell, Physics Instructor
7. Ms. Andrea Mann, Counselor
8. Mr. David Seagal, Computer Science Instructor
9. Ms. Davina Walker, Counselor

Motion Dunn Gustafson / Second Coppernoll / Carried.

2017-2018/94

Student Advisory Vote:	AYE:	Pak
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

C. BE IT RESOLVED, that Monterey Peninsula College enters into a contract with the following contract (probationary) employees for the 2018-2019 academic year:

1. Mr. Sidney Keith Eubanks, English Instructor
2. Ms. Elizabeth Gonzalez, Counselor
3. Mr. Jackson Hsu, Mathematics Instructor
4. Ms. Brandi Kary, English Instructor
5. Ms. Jacqueline Stratton, Counselor
6. Mr. Jared Turner, Administration of Justice Instructor

Motion Steck / Second Dunn Gustafson / Carried.

2017-2018/95

Student Advisory Vote:	AYE:	Pak
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- D. BE IT RESOLVED, that the Governing Board approves the installation of a commemorative plaque to honor Ted Trendt.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2017-2018/96

Student Advisory Vote:	AYE:	Pak
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

Coach Trendt was recognized and celebrated by Lyndon Schutzler, MPC Athletic Director, as well as two of Coach Trendt's former students, Doug Lee and Peter Baird, who are among the group of students funding the purchase and installation of a commemorative plaque in Coach Trendt's honor. Coach Trendt's wife, Janis, also was present for this recognition. / Dr. Tribley shared Trustee Johnson's admiration for Coach Trendt and his support for installing a plaque honoring such a fine leader.

- E. INFORMATION: Accreditation Recommendations and Draft Follow-Up Report  
*New Business Agenda Item O was heard prior to New Business Agenda Item E.*

The Board received from Dr. Tribley, MPC Superintendent/President and Ms. Kamath, Accreditation Liaison Officer, the following:

- Progress report on MPC's response to accreditation recommendations. The report included MPC's response to:
  - [Recommendations to Meet the Standard](#)
  - [Recommendations to Improve Quality](#)
- [2-13-2018 Timeline to Review Draft of Accreditation Follow-Up Report](#)
- [2-13-2018 Draft Follow-Up Report to ACCJC](#)
- Presentation entitled, "[Accreditation Update and Follow-Up Report](#)"

Dr. Tribley also reported that the follow-up visit will occur on April 9, 2018.

- F. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending January 31, 2018, be accepted.

Motion Steck / Second Coppernoll / Carried .

2017-2018/97

Student Advisory Vote:	AYE:	Pak
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- G. INFORMATION: County of Monterey Investment Report for the quarter ending December 31, 2017.

[County of Monterey Investment Report](#)



- H. BE IT RESOLVED, that the Governing Board gives authority to the District to enter into a lease agreement with GTE Mobilnet Limited Partnership, d/b/a Verizon Wireless for installation of a microwave transceiver.

Motion Steck / Second Coppernoll / Carried.

2017-2018/98

Student Advisory Vote:	ABSTAIN:	Pak				
AYES: 4	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Steck				
NOES: 0	MEMBERS:	None				
ABSENT: 1	MEMBERS:	Johnson				
ABSTAIN: 0	MEMBERS:	None				

- I. BE IT RESOLVED, that the following new courses be approved:

New Courses

BUSI 46	Entrepreneurial Mindset
BUSI 68	Entrepreneurial Start-up Ventures
INTL 1	Introduction to Global Studies
INTL 2	Global Issues
LETP 203	Robbery Investigations
LETP 204	Investigation Core
LETP 205	Officer-Involved Shooting and Death Investigation
LETP 208	Child Abuse Investigations
LETP 209	Sexual Assault Investigation
LETP 248	Surveillance Techniques

Motion Steck / Second Coppernoll / Carried.

2017-2018/99

Student Advisory Vote:	AYE:	Pak				
AYES: 4	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Steck				
NOES: 0	MEMBERS:	None				
ABSENT: 1	MEMBERS:	Johnson				
ABSTAIN: 0	MEMBERS:	None				

- J. BE IT RESOLVED, that the Governing Board approves the Administrative Salary Schedule effective January 1, 2018.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2017-2018/100

Student Advisory Vote:	AYE:	Pak				
AYES: 4	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Steck				
NOES: 0	MEMBERS:	None				
ABSENT: 1	MEMBERS:	Johnson				
ABSTAIN: 0	MEMBERS:	None				

- ~~K. BE IT RESOLVED, that the Governing Board approves the job description for the position of Associate Dean of Human Resources.~~

- L. BE IT RESOLVED, that the Governing Board approves the job description for the position of Systems and Programming Manager; and

BE IT FURTHER RESOLVED, that the Governing Board authorizes the recruitment to fill the position of Systems and Programming Manager.

Motion Coppernoll / Second Steck / Carried.

2017-2018/101



Student Advisory Vote:	AYE:	Pak				
AYES:	4	MEMBERS:	Brown,	Coppernoll,	Dunn	Gustafson, Steck
NOES:	0	MEMBERS:	None			
ABSENT:	1	MEMBERS:	Johnson			
ABSTAIN:	0	MEMBERS:	None			

- M. BE IT RESOLVED, that the appointment of Jeffrey Riehl, Dave Hober, and Dan Albert, Jr., as members of the Citizens' Bond Oversight Committee, effective February 22, 2018, be approved.

Motion Coppernoll / Second Dunn Gustafson / Carried. 2017-2018/102

Student Advisory Vote:	AYE:	Pak				
AYES:	4	MEMBERS:	Brown,	Coppernoll,	Dunn	Gustafson, Steck
NOES:	0	MEMBERS:	None			
ABSENT:	1	MEMBERS:	Johnson			
ABSTAIN:	0	MEMBERS:	None			

- N. BE IT RESOLVED, that Board Policies: 3260 – Sustainability; 3280 – Grants; 3300 – Public Records; 3501 – Campus Security and Access; 3550 – Drug Free Environment and Drug Prevention Program; 3560 – Alcoholic Beverages; 3710 – Securing of Copyright; 3715 – Intellectual Property; 3720 – Computer and Network Use; 3820 – Gifts; 4060 – Delineation of Functions Agreements; 4115 – College Catalog; 6307 – Debt Issuance and Management; 7140 – Collective Bargaining; 7210 – Academic Employees; 7230 – Classified Employees; 7236 – Substitute and Short-Term Employees; 7250 – Educational Administrators; 7260 – Classified Supervisors and Managers; and 7365 – Discipline and Dismissal, Classified Employees, be adopted.

Motion Coppernoll / Second Steck / Carried. 2017-2018/103

Student Advisory Vote:	AYE:	Pak				
AYES:	4	MEMBERS:	Brown,	Coppernoll,	Dunn	Gustafson, Steck
NOES:	0	MEMBERS:	None			
ABSENT:	1	MEMBERS:	Johnson			
ABSTAIN:	0	MEMBERS:	None			

Chair Dunn Gustafson thanked Trustee Steck for filling in for her on the Board Policies Subcommittee in February.

- O. BE IT RESOLVED, that the Governing Board approves the Program Assessment Plan recommended to the Superintendent/President by the Learning Assessment Committee.  
*New Business Agenda Item O was heard prior to New Business Agenda Item E.*

Motion Dunn Gustafson / Second Steck / Carried. 2017-2018/104

Student Advisory Vote:	AYE:	Pak				
AYES:	4	MEMBERS:	Brown,	Coppernoll,	Dunn	Gustafson, Steck
NOES:	0	MEMBERS:	None			
ABSENT:	1	MEMBERS:	Johnson			
ABSTAIN:	0	MEMBERS:	None			

- P. INFORMATION: Calendar of Events

The events listed below were announced:

- April 9: ACCJC follow-up visit.
- April 19: Earth Day – Flagpole, 10:00am-2:00 p.m.
- February 24: *A Raisin the Sun*, 7:00 p.m.

**14. REPORTS AND PRESENTATIONS**

*The ASMPC report was heard prior to the Superintendent/President's report.*

- A. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President  
Dr. Tribley reported on the second Partnership Resource Team (PRT) visit on February 7, 2018. He noted that a draft plan to assist the College move forward in the areas of planning and outcomes assessments has been developed. / He also reported on the ACCJC follow-up visit, which has been scheduled for April 9, 2018. / Dr. Tribley spoke about the development of an educational master plan, which will be facilitated by the Planning, Research, and Institutional Effectiveness Committee and the Learning Assessment Committee. He noted that the educational master plan should allow our College to envision how all of the College's many endeavors, such as Guided Pathways and Accelerated Math, English, and Basic Skills, fit together. / Dr. Tribley also spoke about the change in the California state funding model, which will pose some great challenges for the College. He noted that David Martin, Vice President of Administrative Services, is currently communicating with the Budget Committee regarding funding model changes.
- B. MPC Foundation  
1) Report: Ms. Beccie Michael, Vice President of Advancement  
The Board received Ms. Michael's [report](#).  
2) Monthly Donations: \$33,417.00
- C. Academic Senate Report: Dr. Heather Craig, President  
The Board received Dr. Craig's [report](#). / Dr. Craig also referenced the [letter](#) she received from Trustee Coppernoll in response to her concern. / Dr. Tribley mentioned to Dr. Craig that at the February 15<sup>th</sup> meeting of the Academic Senate, the Academic Senate and administrators agreed that the Shared Governance policy would not undergo substantive changes for this review—only the policy number, title, and corrections to erroneous information such as committee names would be changed—and that those would be reviewed at the March 1<sup>st</sup> Academic Senate meeting. Dr. Craig confirmed that the agreement and timeline to which Dr. Tribley referred was correct.
- D. MPCEA Report: Mr. Kevin Haskin, President – No report.
- E. MPCTA Report: Ms. Lauren Blanchard, President – No report.
- F. ASMPC Report: Mr. Stephen Lambert, ASMPC President  
The Board received the ASMPC [report](#).
- G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs  
The Board received Ms. Kamath's [report](#). / Ms. Kamath also addressed a concern Dr. Craig raised in her report regarding a travel budget for professional development. Ms. Kamath reminded Dr. Craig that no department has its own travel budget—instead, the College has a common travel budget. She encouraged Dr. Craig to submit any travel requests related to professional development to the dean overseeing her area. She noted that the College places a high priority on travel for professional development due to our geographic location and the importance we place on ensuring that we are aware of things occurring elsewhere in the country, including acceleration, which has been a topic of discussion for approximately 15 years. Ms. Kamath recommended the California Community Colleges *Vision for Success* as a source for everything that's going to be happening at the state.
- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services  
The Board received Mr. Walker's [report](#).

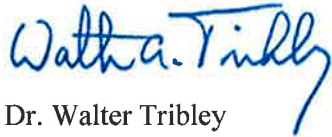
- I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services  
The Board received Mr. Martin's [report](#).
- J. Governing Board Comments
  - 1) Community Human Services (CHS) Report – None.
  - 2) Trustee Comments
    - a) Trustee Pak thanked Dr. Tribley and Ms. Michael for the opportunity to speak at the MPC Foundation Donor Appreciation Party.
    - b) Trustee Coppernoll congratulated Dr. Tribley and his teams for their phenomenal work and remarked on how she was inspired by the good work being done by everyone at the College. / She reported on comments made by assembly members at the CCLC conference in January: Assembly member McCarty reported that he will include in his new financial aid package additional funding to help our homeless students; the importance of legislative advocacy was mentioned by another assembly member; and Assembly Member Mark Stone offered to provide an update to MPC. / Trustee Coppernoll also reported that there might be upheaval on our streets in Marina and near the Public Safety Training Center, as Marina Coast Water District will be installing pipes to bring recycled water through Seaside, Del Rey Oaks and over to the peninsula.
    - c) Chair Dunn Gustafson shared her experiences from her three week trip in Sri Lanka and India and mentioned the value that their citizens place on education. She remarked that their belief in the transformative power of education makes her feel really good to be part of an educational institution that changes lives and she thanked everyone for the good work we do in changing lives.
    - d) Trustee Steck reported that the new funding formula and the online community college were topics of conversation at the CCCT Board meeting in January. He remarked that a lot of people perceive the online community college as a threat, although the admonition from the Chancellor's Office is that the online college isn't going to compete with our online colleges. One perception of the online college is that it's essentially a 4,000 student operation at \$5,000 for each student and therefore it's not going to threaten anybody.
    - e) Vice Chair Brown remarked on his experiences talking with students and residents throughout the different communities we serve; he noted that MPC still stands as a school that still cares about students and changes lives. He commended Mr. Walker and Stan Armstead for their roles in getting the community (basketball) together.

## 15. ADVANCE PLANNING

- A. Special Board Meeting: Accreditation Follow-Up Report, March 13, 2018, 9:00 a.m. at MPC Library & Technology Center, Sam Karas Room
- B. Special Board Meeting: Board Study Session – Self-Insurance, March 16, 2018, 12:00 p.m., at MPC Library & Technology Center, Sam Karas Room
- C. Regular Board Meeting, March 28, 2018 at MPC Library & Technology Center
  - 1. Closed Session: 11:00am, Stutzman Room
  - 2. Regular Meeting: 1:30pm, Sam Karas Room
- D. Regular Board Meeting, April 25, 2018 at MPC Library & Technology Center
  - 1. Closed Session: 11:00am, Stutzman Room
  - 2. Regular Meeting: 1:30pm, Sam Karas Room
- E. Special Board Meeting: Board Study Session – Roles and Responsibilities of the Board, date to be determined

16. **ADJOURNMENT** – Vice Chair Brown adjourned the meeting at 4:27 p.m.
17. **CLOSED SESSION** – Not required.

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted March 30, 2018*

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**SPECIAL MEETING**

**TUESDAY, MARCH 13, 2018**

9:00 a.m., Library & Technology Center, Stutzman Room

9:30 a.m., Library & Technology Center, Sam Karas Room

Monterey Peninsula College

980 Fremont Street, Monterey, California 93940

<http://mpc.edu/about-mpc/leadership/board-of-trustees>

**MINUTES**

1. **CALL TO ORDER** – Chair Dunn Gustafson called the meeting to order at 9:00 a.m.

2. **ROLL CALL**

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilynn Dunn Gustafson, Chair

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A. Lauren Blanchard, MPCTA President

B. Dr. Alan Haffa, MPCTA Vice President

4. **CLOSED SESSION**

A. Public Employee Performance Evaluation (Government Code Section 54957)

Title: Full-Time Academic Employee

B. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**

6. **ROLL CALL** – Chair Dunn Gustafson called the meeting to order at 10:45 a.m.

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilynn Dunn Gustafson, Chair

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

Ms. Golnoush Pak, Student Trustee (Ms. Pak left at 11:00 a.m., during Special Business Agenda Item D)

**7. PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION** – Chair Dunn Gustafson reported that under the Closed Session agenda item entitled, “Public Employee Discipline/Dismissal/Release,” the Board took action in Closed Session to approve the non-reelection of a second year probationary academic employee, and to direct the Superintendent/President to serve the employee with notice of this decision under Section 87610 of the Education Code.

The Board action was taken by the following vote:

AYES:	5	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	
ABENT:	0	
ABSTAIN:	0	

- 9. PUBLIC COMMENTS** – None.

**10. SPECIAL BUSINESS**

- A. BE IT RESOLVED, that Board Policies: 2101 - Candidates’ Statement of Qualifications; 2434 - Superintendent/President Contract; 2510 – Participation in Local Decision Making; 2511 Academic Senate; 2825 - Community Relationships; 2850 – Dissemination of Information to the Media; 3225 – Institutional Effectiveness; 3280 – Grants; 3439 – Animals on Campus; 3570 - Smoking on Campus; 3735 – District Resources; 3900 – Speech: Time, Place, Manner; 3910 – Soliciting Funds or Business on Campus; 4250 – Probation, Dismissal, and Readmission; 4260 – Pre-requisites, Co-requisites, and Advisories; 5160 – Child Care; 6251 – Inventory of District Property; 6370 – Contracts: Personal Services; 7161 – Professional Development – President and Vice Presidents; 7219 – Professor Emeritus; 7237 – Layoffs; 7261 – Health & Welfare Benefits: Management, Supervisory, and Confidential Employees; 7270 – Student Workers; 7340 – Leaves; 7341 – Leaves and Vacation: Management, Supervisory, and Confidential Employees; 7360 – Discipline and Dismissal: Academic Employees; 7380 – Retiree Health Benefits: Academic Employees; 7385 – Salary Deductions; and 7650 – Institutional Emergencies: Management, Supervisory, and Confidential Employees, be adopted.

Motion Johnson / Second Brown / Carried.

2017-2018/105

The motion was approved with revisions to the policies referenced below.

Student Advisory Vote:	AYE	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	
ABSENT:	0	
ABSTAIN:	0	

Revised Board Policies: [4250](#), [7161](#), [7340](#), and [7341](#)

- B. BE IT RESOLVED, that former Board Policies: 2163 – Electronic Mail Policy; 2164 – Electronic Mail Code of Practice; 2250 – Respiratory Protection Policy and Program; 3060 – Travel Study Courses and Activities; 5000 – Scope of Policies; 5010 – Offers of Employment; 5015 – Conditions of Employment; 5020 – Personnel File; 5050 – Courses, Workshops, Institutes, and Foundation Programs; 5055 – Keys; 5060 – Telephones; 5065 – Illness and Injury Prevention; 5500 – Definition of Management, Supervisory and Confidential Personnel and 5581 – Professional Growth, be rescinded.



Motion Johnson / Second Steck / Carried.

2017-2018/106

Student Advisory Vote:	AYE	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	
ABSENT:	0	
ABSTAIN:	0	

C. INFORMATION: Administrative Procedure: 7365 – Discipline and Dismissal

[Revised Administrative Procedure 7365](#)

D. BE IT RESOLVED, that the Governing Board approves the final draft of the Accreditation Follow-Up Report for receipt by the ACCJC no later than March 15, 2018.

Motion Brown / Second Steck / Carried.

2017-2018/107

Student Advisory Vote:	AYE	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	
ABSENT:	0	
ABSTAIN:	0	

The Board received a [presentation](#) from Dr. Tribley, Superintendent/President, and Ms. Kiran Kamath, Vice President of Academic Affairs and Accreditation Liaison Officer. / Trustee Steck suggested revising, on page 31 of the follow-up report, the language referencing completion of course assessments in relation to PLOs.

11. **ADJOURNMENT** – Chair Dunn Gustafson adjourned the meeting at 11:29 a.m.

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at <http://mpc.edu/about-mpc/leadership/board-of-trustees>.*

Posted March 30, 2018



**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**SPECIAL MEETING**

**FRIDAY, MARCH 16, 2018**

12:00 p.m., Library & Technology Center, Sam Karas Room  
Monterey Peninsula College  
980 Fremont Street, Monterey, California 93940  
<http://mpc.edu/about-mpc/leadership/board-of-trustees>

**MINUTES**

1. **CALL TO ORDER** – Chair Dunn Gustafson called the meeting to order at 12:00 p.m.

2. **ROLL CALL**

Present:

Mr. Charles Brown, Vice Chair  
Dr. Margaret-Anne Coppernoll, Trustee  
Ms. Marilyn Dunn Gustafson, Chair  
Mr. Rick Johnson, Trustee  
Dr. Walter Tribley, Superintendent/President

Absent:

Dr. Loren Steck, Trustee  
Golnoush Pak, Student Trustee

3. **PUBLIC COMMENTS** – None.

4. **STUDY SESSION**

A. **INFORMATION:** Monterey Peninsula Community College District's Self-Funded Medical Plan – Program Overview

The Board received two presentations from Ms. Christine Kerns, Alliant Senior Vice President:

1. [Monterey Peninsula College Self-Funded Program Overview and Plan Year-End Reporting – July 1, 2016 through June 30, 2017](#)
2. [Monterey Peninsula College P&C \(Premium vs. Claims\) Report – January through December 2017](#)

5. **ADJOURNMENT** – Chair Dunn Gustafson adjourned the meeting at 1:25 p.m.

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at <http://mpc.edu/about-mpc/leadership/board-of-trustees>.*

*Posted March 30, 2018*

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. A.2

Superintendent/President  
College Area

### Proposal:

That the Governing Board accepts and acknowledges the donations to Monterey Peninsula College that are listed below.

**Background:** The following donations have been made to Monterey Peninsula College:

- Chris Pappas 18 Football books donated to the Library and Technology Center
- Dr. Bill Jones 55 books, primarily on the topic of surfing, donated to the Library and Technology Center
- Mary Jones Estate 240 books donated to the Library and Technology Center
- CSU Monterey Bay / Richard R. Arredondo A Radar Trailer, Decatur Electronics, Model # 350, Serial# S09167H659024 donated to the MPC Campus Security Department

### Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donors.

**Recommended By:** Dr. Walter Tribley, Superintendent/President

**Prepared By:** Shawn Anderson  
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

**Agenda Approval:** Walter Tribley  
Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. A.3

Fiscal Services  
College Area

### Proposal:

Approve the February manual, the February regular, and the March supplemental payrolls.

### Background:

February 15, 2018	Manual Payroll	\$ 574.70
February 28, 2018	Regular Payroll	\$2,369,165.28
March 9, 2018	Supplemental Payroll	\$ 45,547.74
	Total	<u>\$2,415,287.72</u>

### Budgetary Implications:

Budgeted.

**RESOLUTION: BE IT RESOLVED,** that the:

February 15<sup>th</sup> manual payroll in the amount of \$574.70, the February 28<sup>th</sup> regular payroll in the amount of \$2,369,165.28, and the March 9<sup>th</sup> supplemental payroll in the amount of \$45,547.74 be approved.

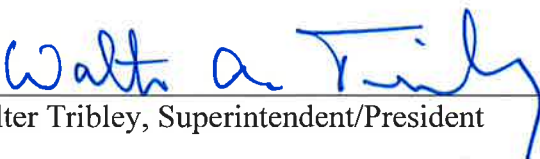
Recommended By:

  
\_\_\_\_\_  
David J. Martin, Vice President of Administrative Services

Prepared By:

   
\_\_\_\_\_  
Sean Willis or Gina Davi, Payroll Analyst      Rosemary Barrios, Controller

Agenda Approval:

  
\_\_\_\_\_  
Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. A.4

Fiscal Services  
College Area

### Proposal:

Approve Commercial Warrants for February 2018.

### Background:

Number 12372277 through Number 12372277.....	\$ 572.32
Number 12372946 through Number 12372988.....	\$ 144,051.73
Number 12373730 through Number 12373745.....	\$ 140,322.61
Number 12374443 through Number 12374522.....	\$ 449,152.87
Number 12375240 through Number 12375240.....	\$ 6,445.00
Number 12375895 through Number 12375950.....	\$ 156,266.19
Number 12376500 through Number 12376506.....	\$ 3,444.05
Number 12377965 through Number 12377996.....	\$ 101,036.17
<b>Total.....</b>	<b>\$ 1,001,290.94</b>

### Budgetary Implications:

Budgeted.

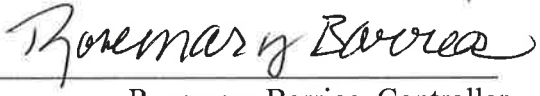
**RESOLUTION: BE IT RESOLVED**, that Commercial Warrants: 12372277 through 12372277, 12372946 through 12372988, 12373730 through 12373745, 12374443 through 12374522, 12375240 through 12375240, 12375895 through 12375950, 12376500 through 12376506, 12377965 through 12377996 in the amount of \$ **1,001,290.94** be approved.

Recommended By: \_\_\_\_\_


  
David J. Martin, Vice President for Administrative Services

Prepared By: \_\_\_\_\_

  
Veronica Garcia, Accounting Specialist

  
Rosemary Barrios, Controller

Agenda Approval: \_\_\_\_\_

  
Dr. Walter Tribley, Superintendent/President

**Checks Dated 02/01/2018**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12372277	02/01/2018	CHEVRON USA INC	01-5500	PE-Open order	215.72	
				Warehouse-Open order	356.60	572.32
<b>Total Number of Checks</b>					<b>1</b>	<b>572.32</b>

Includes checks for only Bank Account COUNTY

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	1	572.32
	Total Number of Checks	1	572.32
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>572.32</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 02/06/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12372946	02/06/2018	AdSpec	01-4500	Health Services-promotional items	269.12	
				Health Services-tablecloth with SHS logo	330.79	
				PV 7013	2,060.97	
				PV 7036	511.36	
			01-5800	PV 7014	353.45	3,525.69
12372947	02/06/2018	Agile Research & Tech.	01-5100	IT&Matriculation-Independent Contractor		4,800.00
12372948	02/06/2018	APPLE COMPUTER INC	01-6400	Graphic Arts-28 Apple computers		38,200.05
12372949	02/06/2018	Ayala-Patlan, Selina	01-5200	PV 7015 MILEAGE REIMB DEC-JAN 31 2018		125.34
12372950	02/06/2018	Bates, Wendy	01-5200	PV 7016 MEAL ADV FEB 14 2018 MISSION COLLEGE		160.00
12372951	02/06/2018	Berg, Keith	01-5200	PV 7017 MEAL ADV FEB 17 DELTA FEB 18 FRESNO		450.00
12372952	02/06/2018	Board of Equalization	01-5800	Fiscal- Open order	12,000.00	
				PV 7038 Sales tax 2017 ACCT 026-300359	2,013.27	14,013.27
12372953	02/06/2018	Burton, Maddison	01-5200	PV 7018		123.36
12372954	02/06/2018	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Util-Open order	8,344.72	
			47-5500	Gen Instit. Util-Open order	568.29	8,913.01
12372955	02/06/2018	California Janitorial Supply	01-4500	Custodial-Open order		296.54
12372956	02/06/2018	Cintas Corp #630	01-4500	Custodial-open order	90.13	
				Grounds-Open order	32.01	
				Maintenance-Open order	10.48	132.62
12372957	02/06/2018	Constellation New Energy	01-5500	Gen. Instit. Util.-Open order	18,631.83	
			47-5500	Gen. Instit. Util.-Open order	1,268.87	19,900.70
12372958	02/06/2018	Coronel, Jessica	01-4300	PV 7019		1,945.26
12372959	02/06/2018	Cypress Sporting Goods	01-4300	PV 7020	222.80	
			01-4500	PV 7020	1,181.43	1,404.23
12372960	02/06/2018	Ewing Irrigation	01-4500	Grounds-Open order		241.01
12372961	02/06/2018	Galvan, Natalie	01-4700	PV 7021		100.00
12372962	02/06/2018	Jewell, Leila	01-4700	PV 7037 REIMB FOOD PURCHASED FOR STEM CELL SEP19-DEC 4 2017		217.90
12372963	02/06/2018	Jobelephantcom Inc	01-4500	PV 7022		30.00
12372964	02/06/2018	Keenan & Associates	69-5100	WC run off claims 17-18		4,125.00
12372965	02/06/2018	Keisling, Tyler	01-5100	PV 7023	7,380.00	
			01-5600	PV 7023	950.00	8,330.00
12372966	02/06/2018	Khan-Bernier	01-5100	MATE-Independent Contractor		6,667.00
12372967	02/06/2018	Lemoine, Sunny	01-4300	PV 7024		19.70
12372968	02/06/2018	MONTEREY AUTO SUPPLY INC	01-6400	PV 7025		1,065.73

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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Checks Dated 02/06/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12372969	02/06/2018	Monterey County Hospitality As	01-5300	PV 7026		315.00
12372970	02/06/2018	Mountain Medical	01-6400	Adapted PE-exercise equipment		6,144.38
12372971	02/06/2018	North Bay Rehabilitation	01-5100	PV 7027 EARLY SPRING 2018 LNSK 410 SECTION 4718		1,598.00
12372972	02/06/2018	Office Depot	01-4300	Humanities-Open order	230.30	
			01-4500	EOPS: Open order	780.07	
				Facilities- Open order	38.14	
				Print Shop-Open order	154.97	1,203.48
12372973	02/06/2018	Pacific Telemanagement Service	01-5500	Telecommunication-Open order		53.00
12372974	02/06/2018	Peninsula Pool Service	01-4500	Custodial-Open Order for pool chemicals		799.88
12372975	02/06/2018	Phillips, Daniel		PV 7028 MEAL ADV DEANZA COLLEGE 2-13-18	300.00	
				PV 7028 MEAL ADV WEST HILL COLLEGE 2-10-18	300.00	600.00
12372976	02/06/2018	Piedmont Unified School Dist	01-5800	PV 7029		2,640.00
12372977	02/06/2018	Pocket Nurse	01-6400	Block Grant-Manikans for Medical Assisting		2,863.08
12372978	02/06/2018	Rackspace	01-5600	IT- Open PO for Rackspace		720.39
12372979	02/06/2018	Rental Depot	01-5600	PV 7030		348.30
12372980	02/06/2018	Rozman, Kathleen	01-5200	PV 7031 REIMB TRAVEL EXP IN SCOTTS VALLEY JAN 12-15 2018		1,606.99
12372981	02/06/2018	San Joaquin County of Educat	01-4500	PV 7032		750.00
12372982	02/06/2018	Spiering, Blake	01-5200	PV 7033		180.00
12372983	02/06/2018	Standard Insurance Company CB	01-3400	Gen Instit. Support/Insurance - open order		1,397.03
12372984	02/06/2018	Thomson Reuters/Barclays	01-4500	PV 7034 ACCT 1000204684		70.69
12372985	02/06/2018	Union Bank	01-5700	PV 7035		1,235.00
12372986	02/06/2018	VERIZON WIRELESS	01-5500	IS-Open order for cell phones	362.54	
			39-5500	IS-Open order for cell phones	1,154.50	1,517.04
12372987	02/06/2018	VS Athletics	01-4500	Men & Women's PE-Uniforms		1,263.06
12372988	02/06/2018	West Marine Pro	01-4500	MATE-Bilge pump motors/Seamate store		3,960.00
<b>Total Number of Checks</b>					<b>43</b>	<b>144,051.73</b>

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	42	136,935.07
39	Parking Fund (M)	1	1,154.50
47	College Center (M)	2	1,837.16

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 02/06/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
69	Workers Compensation Fund	1	4,125.00
	Total Number of Checks	43	144,051.73
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>144,051.73</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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**Checks Dated 02/08/2018**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12373730	02/08/2018	ALPHA AIR BALANCING	01-5500	PV 7053		600.00
12373731	02/08/2018	Coastal Tractor	01-5600	PV 7042		1,849.20
12373732	02/08/2018	COLLINS ELECTRIC CO	01-5500	PV 7047		387.00
12373733	02/08/2018	Crutchfield, Eileen	01-4700	PV 7044 REIMB 2-6-18 FOOD FOR BOOKS WORKSHOP		32.44
12373734	02/08/2018	CYPRESS COAST FORD-LINCOLN	01-4300	PV 7041		190.10
12373735	02/08/2018	Department of Forestry & Fire	01-5500	PV 7054		914.48
12373736	02/08/2018	Dumpster Dudes	01-5500	PV 7046		250.00
12373737	02/08/2018	Geo H Wilson Inc	01-5500	PV 7052		2,320.00
12373738	02/08/2018	MPC TRUST FUND	01-7500	PV 7045		129,000.00
12373739	02/08/2018	Northern Ca Golf Coaches Assoc	01-5800	PV 7039 ENTRY FEE STANFORD COMMUNITY COLL GOLF TOURNAMENT		150.00
12373740	02/08/2018	Otis Elevator Co	01-5500	PV 7051		1,093.00
12373741	02/08/2018	PSTS INC	01-5500	PV 7050		737.50
12373742	02/08/2018	SENTRY ALARM SYSTEMS	01-5500	PV 7049		211.89
12373743	02/08/2018	Siemens Industry Inc	01-5500	PV 7048		540.00
12373744	02/08/2018	Smith, Robynn	01-4300	PV 7040 REIMB FEBRUARY 2018		89.81
12373745	02/08/2018	Toyota Material Handling	01-5600	PV 7043		1,957.19
<b>Total Number of Checks</b>					<b>16</b>	<b>140,322.61</b>

Includes checks for only Bank Account COUNTY

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	16	140,322.61
Total Number of Checks		<b>16</b>	140,322.61
Less Unpaid Sales Tax Liability			.00
<b>Net (Check Amount)</b>			<b>140,322.61</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

## Checks Dated 02/13/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12374443	02/13/2018	ACSIG Dental	01-3400	Gen Instit Support/Ins-Open order		36,061.33
12374444	02/13/2018	Airgas USA	01-4300	Chemistry-Open order		5.15
12374445	02/13/2018	Alliant Insurance Services Inc	35-5100	Self Insurance-open order		4,166.67
12374446	02/13/2018	Anthem Blue Cross	01-3400	Gen. Instit. Support/Ins-Open order		1,569.77
12374447	02/13/2018	Armstead, Stan	01-5200	PV 7055 CASH ADV CONF TRAVEL FEB 28-MAR 2 2018		452.06
12374448	02/13/2018	AT&T	01-5500	Marina Ed-Open order for phone & internet		2,675.98
12374449	02/13/2018	AT&T	01-5500	IT-Open order for MPC phone bills		39.00
12374450	02/13/2018	AT&T	01-5500	IT-Open order for MPC phone bills		20.33
12374451	02/13/2018	Bookmark	01-4300	PV 7056		608.52
12374452	02/13/2018	Boxwood Technology Inc	01-4500	PV 7057		150.00
12374453	02/13/2018	Brown Dr., Deborah	01-5100	Health Services-Independent Contractor		462.50
12374454	02/13/2018	CAE Healthcare	01-6400	Nursing-1 year premier Assurance for CAE Lucina		9,328.80
12374455	02/13/2018	Cafe of Monterey	01-7600	CARE-Open order-meal plans		2,790.00
12374456	02/13/2018	California Janitorial Supply	01-4500	Custodial-Open order		829.97
12374457	02/13/2018	CCCBUA	01-5800	PV 7058		6,000.00
12374458	02/13/2018	CDW GOVERNMENT INC	01-4500	Marina Ed-2 HP printers		538.27
12374459	02/13/2018	Central Coast Media Enterprise	01-4500	HR-Name tag		7.61
12374460	02/13/2018	Cintas Corp #630	01-4500	Custodial-open order	90.13	
				Grounds-Open order	32.01	
				Maintenance-Open order	10.48	132.62
12374461	02/13/2018	Copeland, Alexis	01-4300	PV 7059 REIMB SUPPLIES FOR ARC 1-29-18		61.92
12374462	02/13/2018	Crouch, Perry	01-5100	Student Services-Independent Contractor		300.00
12374463	02/13/2018	D3 Sports Inc	01-7600	VP Student Serv-68 jackets for PE		2,046.24
12374464	02/13/2018	Dally, David	01-4300	PV 7060 REIMB PURCHASE 1-3-18		473.70
12374465	02/13/2018	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Independent Contractor Agreement		980.00
12374466	02/13/2018	Edges Electrical Group	01-4500	Maintenance-Open order		1,630.50
12374467	02/13/2018	EMPLOYMENT DEVELOPMENT DEPT	01-5800	Fiscal-Open order		1,410.75
12374468	02/13/2018	Erickson, Christine	01-5200	PV 7061	22.62	
				PV 7062 REIMB JAN 10-14 2018	194.84	217.46
12374469	02/13/2018	Fastenal Company	01-4500	Grounds-Open order		112.83
12374470	02/13/2018	Fitzpatrick, Jacquelynn	01-5100	ARC-Independent Contractor Agreement		234.00
12374471	02/13/2018	Gardenhire, Elroy	01-4700	PV 7063 REIMB FOR SANDWICHES BOUGHT BOOTS TO BOOKS WORKSHOP		102.00
12374472	02/13/2018	Grasmuck, Karoline	01-4300	PV 7064 REIMB AMAZON 1-29-18		358.07
12374473	02/13/2018	Home Depot Credit Services	01-4500	Maintenance-Open order		328.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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Checks Dated 02/13/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12374474	02/13/2018	Hull, Chelsea	01-5100	ARC-Independent Contractor Agreement		1,692.00
12374475	02/13/2018	Jobelephantcom Inc	01-4500	PV 7065	700.00	
				PV 7066	30.00	730.00
12374476	02/13/2018	KaTom Restaurant Supply	01-6400	PSTC-Ice maker		3,710.70
12374477	02/13/2018	KBA Docusys, Inc	01-5600	Fiscal-Open order-LEASE		5,323.00
12374478	02/13/2018	Lawrence, James	01-5200	PV 7089		937.32
12374479	02/13/2018	Leone, Bill	01-5800	Health Services-Independent Contractor		90.00
12374480	02/13/2018	Lovering-Brown, Theresa	01-4300	PV 7067 REIMB STUDIO EQUIP		238.00
12374481	02/13/2018	Maqusi, Gina	01-5100	ARC-ASL Interpreting		288.00
12374482	02/13/2018	Marina Coast Water District	01-5500	Marina Ed Center-Open order	582.56	
				PSTC-open order	1,154.72	1,737.28
12374483	02/13/2018	McDonald Refrigeration Inc	47-5600	PV 7069		338.73
12374484	02/13/2018	McDonald, Erik	01-5200	PV 7068 MILEAGE REIMB JAN 2 - FEB 1 2018		70.30
12374485	02/13/2018	McKesson Medical Surgical	01-4500	Health Services-Open order		175.13
12374486	02/13/2018	Monterey City Disposal Inc	01-5500	Gen Instit Util-Open order		1,683.70
12374487	02/13/2018	MONTEREY REGIONAL WATER	01-5500	Gen Instit. Util-Open order	6,955.25	
				Marina Ed Center-open order	224.64	7,179.89
12374488	02/13/2018	MPC District	Cancelled	PV 7071		3,225.00 *
		Cancelled on 02/26/2018, Cancel Register # AP02272018				
12374489	02/13/2018	MPC District	01-7500	PV 7070		5,000.00
12374490	02/13/2018	MPC Federal Student Financial	Cancelled	PV 7072 SPRING 2018 R2T4	621.00	*
				PV 7073 SPRING 2018 R2T4	383.00	1,004.00 *
		Cancelled on 02/26/2018, Cancel Register # AP02272018				
12374491	02/13/2018	MPC TRUST FUND	01-7500	PV 7074		115,704.00
12374492	02/13/2018	Multifitnssystemss	01-4300	PV 7075		1,870.91
12374493	02/13/2018	NC State University	01-5200	PV 7076		4,000.00
12374494	02/13/2018	Oceanside Photo & Telescope	01-4300	Physics-Telescope parts		2,333.11
12374495	02/13/2018	OCLC INC	01-4500	PV 7077		1,556.45
12374496	02/13/2018	Office Depot	01-4300	Life Science-Open order	221.58	
				PE-open order	334.82	
				Physical Science-Open order	221.35	
			01-4500	ARC-Open order	89.57	
				EOPS: Open order	806.01	
				Financial Aid-open order	74.01	
				Health Services-Open order	261.96	
				Print Shop-Open order	572.22	
				TRIO-Open order	103.03	

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Checks Dated 02/13/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12374496	02/13/2018	Office Depot	01-6400	PSTC-Open order	294.40	
			04-4500	Children's Center-Open order	86.49	3,065.44
12374497	02/13/2018	On Course Conference	01-5200	PV 7078		1,095.00
12374498	02/13/2018	OTTO FREI	01-4300	Art-Open order		447.99
12374499	02/13/2018	Pacific Grove Unified Sch Dist	01-5800	PV 7079		442.44
12374500	02/13/2018	Pajaro Valley Unified SD	01-5800	PV 7080		138.40
12374501	02/13/2018	PENINSULA MESSENGER SERVICE	01-5800	Fiscal-open order		376.00
12374502	02/13/2018	PENINSULA WELDING SUPPLY	01-4500	Maintenance-Open order	19.80	
			01-5500	Art-open order	93.66	113.46
12374503	02/13/2018	Perkins, Stephanie	01-5200	PV 7081 CASH ADV FOR TRAVEL EXP CONF FEB 28-MARCH 2 2018		452.06
12374504	02/13/2018	Phillips, Daniel	01-5200	PV 7082 MEAL ADV 2-20-18 REEDLEY	300.00	
				PV 7082 MEAL ADV 2-24-18 LOS MEDANOS	450.00	750.00
12374505	02/13/2018	Pocket Nurse	01-6400	Nursing-Simi Stands & Chester Chests		1,817.31
12374506	02/13/2018	RAPID PRINTERS	01-4300	PE-business cards with logo		78.30
12374507	02/13/2018	ReliaStar Life Insurance Co	01-3400	PV 7083		748.81
12374508	02/13/2018	RIO GRANDE TOOLS	01-4300	Art-Open order		1,030.39
12374509	02/13/2018	Russo, Justin	Cancelled	PV 7084 MEAL ADV 2-26-18		70.00 *
		Cancelled on 03/08/2018, Cancel Register # AP03082018				
12374510	02/13/2018	Sarkar, Nandita	01-5100	MATE-Independent Contractor		1,208.55
12374511	02/13/2018	School Services of CA-Sacto	01-4500	VP Admin Service-2017-2018 renewal		285.00
12374512	02/13/2018	SIERRA PACIFIC TURF SUPPLY	01-4500	Ground-Open order		160.29
12374513	02/13/2018	Simeone, Samara	01-4500	PV 7085		123.36
12374514	02/13/2018	Simpson, Dylan	01-5200	MATE-Spring Internship		2,118.75
12374515	02/13/2018	Singletary, Cynthia	01-4300	PV 7086 REIMB FOR SUPPLIES		199.55
12374516	02/13/2018	South Bay Regional Pub Safety	01-5100	Instruction Contract-South Bay Regional		199,421.50
12374517	02/13/2018	Sysco Food Service of SF	04-4500	Children's Center - Open order	37.94	
			04-4700	Children's Center - Open order	1,024.55	1,062.49
12374518	02/13/2018	TBC Communications & Media	01-5800	PV 7087		1,000.00
12374519	02/13/2018	Tostado, Francisco	01-5200	PV 7088 REIMB FOR FLIGHTS TO CONF AND REGISTRATION		2,669.01
12374520	02/13/2018	VENTEK INTERNATIONAL INC	39-5800	Parking-Open order		261.25
12374521	02/13/2018	Virtual VRI	01-5100	ARC-Independent Contractor Agreement		715.00
12374522	02/13/2018	VWR	01-4300	Chemistry-open order		619.45
<b>Total Number of Checks</b>					<b>80</b>	<b>453,451.87</b>

Includes checks for only Bank Account COUNTY

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ESCAPE ONLINE

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**Checks Dated 02/13/2018**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
	Count	Amount				
Cancel	3	5,303.00				
Net Issue		<u>448,148.87</u>				

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	73	443,237.24
04	Children Center	2	1,148.98
35	Self Insurance Fund (M)	1	4,166.67
39	Parking Fund (M)	1	261.25
47	College Center (M)	1	338.73
	Total Number of Checks	<b>77</b>	<b>449,152.87</b>
	Less Unpaid Sales Tax Liability		<u>.00</u>
	<b>Net (Check Amount)</b>		<b><u>449,152.87</u></b>

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Checks Dated 02/15/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12375240	02/15/2018	Razorwire Design	01-4500	OAA-2018 Fall schedule design	3,410.00	
				OAA-Summer 2018 Schedule design	3,035.00	6,445.00
<b>Total Number of Checks</b>					<b>1</b>	<b>6,445.00</b>

Includes checks for only Bank Account COUNTY

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	1	6,445.00
	Total Number of Checks	1	6,445.00
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>6,445.00</b>

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ESCAPE ONLINE

Checks Dated 02/20/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12375895	02/20/2018	4imprint	01-4500	Student Success & Equity-Polo shirts		802.86
12375896	02/20/2018	ALAMEDA COUNTY SCHOOLS	01-3400	Gen Instit Support/Ins-Open order		3,267.59
12375897	02/20/2018	Anderson, Judy	01-5100	MATE-Independent Contractor		1,395.00
12375898	02/20/2018	Anongchanya, Grace	01-5200	PV 7090 CASH ADV WESTOP CONF MARCH 4-7 2018		100.00
12375899	02/20/2018	AT&T	01-5500	IT-Open order for MPC phone bills		47.83
12375900	02/20/2018	AT&T	01-5500	IT-Open order for MPC phone bills		70.43
12375901	02/20/2018	AT&T	01-5500	IT-Open order for MPC phone bills		509.26
12375902	02/20/2018	AT&T	01-5500	IT-Open order for MPC phone bills		7,103.98
12375903	02/20/2018	AT&T	01-5500	IT-Open order for MPC phone bills		1,055.08
12375904	02/20/2018	Athletics Unlimited	01-4500	Men's Athletics-T-shirts		610.42
12375905	02/20/2018	BayCare Behavioral Health	01-5100	Health Services-Independent Contractor		1,647.61
12375906	02/20/2018	Bowers, Heather	01-5200	PV 7091 CASH ADV WESTOP CONF MARCH 4-7 2018		100.00
12375907	02/20/2018	Brumley, Amber	01-5200	PV 7092 REIMB MILEAGE JANUARY 2018		26.71
12375908	02/20/2018	Calima, Chris	01-5200	PV 7093 CASH ADV WESTOP CONF MARCH 4-7 2018		100.00
12375909	02/20/2018	Campbell, Darby	01-5100	ARC-Independent Contractor Agreement		642.00
12375910	02/20/2018	Carroll, Marcus	01-5200	PV 7108 MEAL MONEY MODESTO 2-23-18		300.00
12375911	02/20/2018	CCCCIO	01-5200	PV 7105		600.00
12375912	02/20/2018	CDW GOVERNMENT INC	01-5600	PV 7107		252.22
12375913	02/20/2018	Cerritos, Jessica	01-5200	PV 7094 WESTOP 2018 CONF MARCH 4-8 2018		100.00
12375914	02/20/2018	Cintas Corp #630	Cancelled	Custodial-open order	251.26	*
				Grounds-Open order	32.01	*
				Maintenance-Open order	10.48	293.75 *
		Cancelled on 02/26/2018, Cancel Register # AP02272018				
12375915	02/20/2018	Collaborative Brain Trust Cons	01-5100	President's Office-HR staffing plan		9,900.00
12375916	02/20/2018	Copeland, Alexis	01-4300	PV 7095 REIMB FOR SUPPLIES FOR MATH LAB & HTC LAB		119.79
12375917	02/20/2018	DEPT OF JUSTICE-fingerprint	01-5800	PV 7106		448.00
12375918	02/20/2018	Edges Electrical Group	01-4500	Maintenance-Open order		404.73
12375919	02/20/2018	Fastenal Company	01-4500	Grounds-Open order		195.75
12375920	02/20/2018	Foundation of CA Comm Colleges	01-5800	PV 7101		2,587.50
12375921	02/20/2018	Foundation of CA Comm Colleges	01-5800	PV 7102		10,214.87
12375922	02/20/2018	Greenwaste Recovery, INC	01-5500	PSTC-open order		663.17
12375923	02/20/2018	Hollinger Metal Edge	01-4500	Library-Textile Box 30186		54.82
12375924	02/20/2018	Loomis, Kathryn	01-5100	MATE-Independent Contractor		990.00

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Checks Dated 02/20/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12375925	02/20/2018	LOOMIS	01-5800	Fiscal-open order		1,574.88
12375926	02/20/2018	Mattos-Hughes, Gloria	01-4300	PV 7096 ADVANCE COSTUME MATERIALS		300.00
12375927	02/20/2018	Monterey City Disposal Inc	47-5500	College Center- Open order		224.26
12375928	02/20/2018	MONTEREY REGIONAL WASTE	01-5500	Gen Instit. Util-Open order		71.68
12375929	02/20/2018	MPC District	04-3400	CDC H&W		5,498.66
12375930	02/20/2018	MPC District	01-3400	Health and Welfare		64,785.05
12375931	02/20/2018	MPC District	39-3400	OPEB Security		1,500.00
12375932	02/20/2018	MPC District	04-3400	OPED for CDC		750.00
12375933	02/20/2018	MPC District	01-3400	OPEB		6,750.00
12375934	02/20/2018	MPC District	39-3400	Securitiy H&W		11,379.50
12375935	02/20/2018	NCIAC	01-5200	PV 7104		100.00
12375936	02/20/2018	Nelly Group, LLC	01-5100	MATE-Independent Contractor		1,766.66
12375937	02/20/2018	Office Depot	01-4500	ARC-Open order	120.07	
				Matriculation-Open order	155.98	
				TRIO-Open order	56.58	332.63
12375938	02/20/2018	PACIFIC GAS & ELECTRIC	01-5500	Gen Instit. Util.Open order	143.13	
				MPC Ed Center-open order	352.11	
				PSTC-open order	2,243.14	
			47-5500	Gen Instit. Util.Open order	9.75	2,748.13
12375939	02/20/2018	Peninsula Business Interiors	01-6400	Instit. Contg. 3 Arnia task chairs		1,330.40
12375940	02/20/2018	Phillips, Daniel	01-5200	PV 7097 MEAL MONEY CANADA COLLEGE	300.00	
				PV 7097 MEAL MONEY CONTRA COSTA	300.00	
				3-3-18		
				PV 7097 MEAL MONEY SAN FRANCISCO	300.00	900.00
				3-1-18		
12375941	02/20/2018	Pocket Nurse	01-6400	Nursing-Simi Stands & Chester Chests		2,854.66
12375942	02/20/2018	Rackspace	01-5600	IT- Open PO for Rackspace		720.39
12375943	02/20/2018	Rebold, Tom	01-5200	PV 7103		1,893.80
12375944	02/20/2018	School Services of CA-Sacto	01-4500	VP Admin Service-2017-2018 renewal		285.00
12375945	02/20/2018	Sinclair, Timandra	01-5100	MATE-Independent Contractor		1,583.20
12375946	02/20/2018	Stericycle	01-6200	Haz waste-Open order		432.84
12375947	02/20/2018	Tran, Vi	01-5200	PV 7098 MEAL MONEY CANADA COLLEGE		80.00
				2-27-18		
12375948	02/20/2018	United Parcel Service(UPS)	01-5800	Warehouse-Open order		34.83
12375949	02/20/2018	Washington, Sandra	01-5200	PV 7100 ADVANCE FOR WESTOP CONF		100.00
				MARCH 4-7 2018		
12375950	02/20/2018	West Marine Pro	01-4500	MATE-Bilge pump motors/Seamate store		3,960.00

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ESCAPE ONLINE

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**Checks Dated 02/20/2018**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
<b>Total Number of Checks</b>					<b>56</b>	<b>156,559.94</b>

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	1	881.25
Net Issue		<u>155,678.69</u>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	50	136,904.02
04	Children Center	2	6,248.66
39	Parking Fund (M)	2	12,879.50
47	College Center (M)	2	234.01
Total Number of Checks		<b>55</b>	156,266.19
Less Unpaid Sales Tax Liability			.00
<b>Net (Check Amount)</b>			<u><b>156,266.19</b></u>

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Checks Dated 02/22/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12376500	02/22/2018	Dagdikian, Jamie	01-4300	PV 7104 REIMB 1-26-18		75.04
12376501	02/22/2018	Hartnell College Track Trust	01-5800	PV 7107 ENTRY FEE MARCH 2-3- 2018		200.00
12376502	02/22/2018	MPC District	01-5100	PV 7108 TUITION FOR EMS STUDENTS FALL 2017		1,677.00
12376503	02/22/2018	MPC Federal Loan Acct	01-5800	PV 7110		383.00
12376504	02/22/2018	MPC Federal Student Financial	01-5800	PV 7109 PELL SPRING 2018		621.00
12376505	02/22/2018	PACIFIC GAS & ELECTRIC	01-5500	PV 7105	458.71	
				PV 7106	19.71	478.42
12376506	02/22/2018	Smith, Joan	01-4300	PV 7103		9.59
<b>Total Number of Checks</b>					<b>7</b>	<b>3,444.05</b>

Includes checks for only Bank Account COUNTY

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	7	3,444.05
	Total Number of Checks	7	3,444.05
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>3,444.05</b>

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ESCAPE ONLINE

Checks Dated 02/27/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12377965	02/27/2018	Alexei, Alexander	01-5100	Gen Inst. Contg.-Professional Serv		5,000.00
12377966	02/27/2018	American Lock & Key	01-5500	Maintenance-Open order		110.00
12377967	02/27/2018	AmeriPride Uniform Services	01-6200	Art-Open order		106.04
12377968	02/27/2018	AT&T	01-5500	Marina Ed-Open order for phone & internet		2,373.32
12377969	02/27/2018	Brumley, Amber	01-5200	PV 7119 PR 49510 CASH ADV SNACKS & DINNER PATHWAYS 3-3-18		110.00
12377970	02/27/2018	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Util-Open order	2,164.56	
			47-5500	Gen Instit. Util-Open order	147.39	2,311.95
12377971	02/27/2018	Carroll, Marcus	01-5200	PV 7111 PR 49685 College of San Mateo		300.00
12377972	02/27/2018	CCCCIO	01-5200	PV 7121 PR 45826	600.00	
				PV 7122 PR 48381 ASPIRING 2018	200.00	800.00
12377973	02/27/2018	Constellation New Energy	01-5500	Gen. Instit. Util.-Open order	18,904.26	
			47-5500	Gen. Instit. Util.-Open order	1,287.42	20,191.68
12377974	02/27/2018	Copeland, Alexis	01-4300	PV 7120 REIMB APPS FOR DISABLED STUDENTS		49.99
12377975	02/27/2018	Deen, Stephanie	01-5200	PV 7112 REIMB FOR CONFERENCE TICKET 2-20-18		25.00
12377976	02/27/2018	Finnell, JoRene	01-4700	PV 7123 REIMB 2-23-18 REFRESHMENTS FOR NEXUS MTG		9.99
12377977	02/27/2018	Gardner, Matt	01-5100	MATE-Independent Contractor	4,292.00	
			01-5200	PV 7113 PR 49423 REIMB TRAVEL FEB 2018	98.07	
				PV 7113 PR 49425 REIMB TRAVEL JAN 2018	141.91	4,531.98
12377978	02/27/2018	GAVILAN PEST CONTROL	01-5500	Grounds-Open order		680.00
12377979	02/27/2018	GREEN LINE	01-6200	Art - open order		856.00
12377980	02/27/2018	Johnson, Edward	01-5100	Gen Instit Cont-Independent Contractor		16,206.98
12377981	02/27/2018	Kelley/FMC	01-4500	PV 7114		885.58
12377982	02/27/2018	Mobile Modular Mgmt Corp	01-5600	Gen Inst. Minor Capt inp-Lease of GC restroom		755.82
12377983	02/27/2018	Office Depot	01-4300	Bus & Tech-Open order	89.36	
				English Center-Open account	60.05	
				Marina Ed-Open order	198.65	
				Physical Science-Open order	221.98	
			01-4500	Nursing-Open order	334.23	
				PRIE-Office supplies	142.42	
				Storgn Work Force-Open order	356.69	
			01-6400	PSTC-Open order	234.79	1,638.17

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Checks Dated 02/27/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12377984	02/27/2018	OMEGA INDUSTRIAL SUPPLY	01-4500	Custodial-Open order		680.65
12377985	02/27/2018	PACIFIC GAS & ELECTRIC	01-5500	Gen Instit Util-Open order	17,804.48	
				Gen Instit. Util.Open order	19,727.00	
			47-5500	Gen Instit Util-Open order	1,212.52	
				Gen Instit. Util.Open order	1,343.45	40,087.45
12377986	02/27/2018	Peninsula Business Interiors	01-6400	Instit Contg. Keyboard tray		248.26
12377987	02/27/2018	CULLIGAN WATER CO	01-4300	Chemistry-Open order		184.00
12377988	02/27/2018	Simpson, Dylan	01-5200	PV 7115 TRAVEL REIMB FEB 4-8 2018		172.53
				UNDERWATER INTERVENT CONF		
12377989	02/27/2018	Smith, Joan	01-4300	PV 7124 REIMB 2-26-18 BOOKS		51.77
12377990	02/27/2018	Sysco Food Service of SF	04-4500	Children's Center - Open order	142.90	
			04-4700	Children's Center - Open order	1,194.85	1,337.75
12377991	02/27/2018	United Parcel Service(UPS)	01-5800	Warehouse-Open order		123.64
12377992	02/27/2018	Walker, Larry	01-5200	PV 7099 CASH ADV WESTOP CONF		100.00
				MARCH 3-7 2018		
12377993	02/27/2018	Washington, Sandra	01-4700	PV 7116 REIMB FOR FOOD WORKSHOP		53.80
				1-27-18		
12377994	02/27/2018	Weber, Mary	01-5200	PV 7125 REIMB TRAVEL 2-23-18		230.82
				SACRAMENTO NCCCPG MEETING		
12377995	02/27/2018	West Coast Intercollegiate	01-5800	PV 7117 PR 49701	344.00	
				PV 7117 PR 49701	344.00	688.00
12377996	02/27/2018	Women in Engineering Conf	01-5200	PV 7118 PR 48680		135.00
<b>Total Number of Checks</b>					<b>32</b>	<b>101,036.17</b>

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	31	95,707.64
04	Children Center	1	1,337.75
47	College Center (M)	3	3,990.78
Total Number of Checks		<b>32</b>	<b>101,036.17</b>
Less Unpaid Sales Tax Liability			<b>.00</b>
<b>Net (Check Amount)</b>			<b>101,036.17</b>

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# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. A.5

Fiscal Services  
College Area

### Proposal:

It is proposed that the Board of Trustees approves the February 2018 Purchase Orders, Numbers B1800525 through B1800551.

### Background:


Purchase Orders B1800525 through B1800551 were produced in February 2018. These orders totaled \$182,766.31 in college expenditures. The list of Purchase Orders is attached.

### Budgetary Implications:

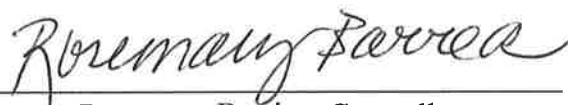
Budgeted.

**RESOLUTION: BE IT RESOLVED**, that Purchase Orders B1800525 through B1800551 in the amount of \$182,766.31 be approved.

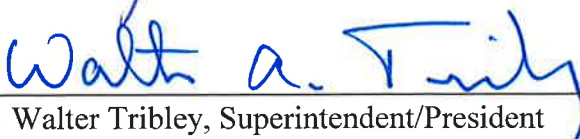
Recommended By:

  
\_\_\_\_\_  
David J. Martin, Vice President of Administrative Services

Prepared By:

   
\_\_\_\_\_  
Mary Weber, Purchasing Coordinator      Rosemary Barrios, Controller

Agenda Approval:

  
\_\_\_\_\_  
Dr. Walter Tribley, Superintendent/President

(See Last Page) ***			Board Meeting Date March 28, 2018			
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B18-00525	Office Depot	045	Life Science-Open order	01-4300	1,100.00	
B18-00526	CDW GOVERNMENT INC	052	Facilities-Computer and monitors	01-4500	1,299.40	
B18-00527	Riddell/All American	051	Men's Athletics-football gear reconditioning	01-5500	9,403.00	
B18-00528	Soccer Master Team Sales	051	Men's & Women's Athletics-Socks for Soccer	01-4500	1,115.84	
B18-00529	Eastbay Team Sales	051	Block Grant-Women's basketball uniforms	01-4500	1,535.75	
B18-00530	SPORT & CYCLE	051	Block Grant-Men's basketball uniforms	01-4500	2,202.17	
B18-00531	Buddy's All Star Inc	051	Block Grant-Men's Soccer Game Warm-ups	01-4500	2,565.28	
B18-00532	Bookmark	031	Music-scores	01-4300	483.39	
B18-00533	Office Depot	058	PRIE-Office supplies	01-4500	142.42	
B18-00534	Office Depot	021	Storg Work Force-Open order	01-4500	1,500.00	
B18-00535	Campbell, Darby	059	ARC-Independent Contractor Agreement	01-5100	4,000.00	
B18-00536	CCSLI, Inc	059	ARC-Independent Contractor	01-5100	50,000.00	
B18-00537	Razorwire Design	021	OAA-2018 Fall schedule design	01-4500	6,820.00	
B18-00538	Razorwire Design	021	OAA-Summer 2018 Schedule design	01-4500	6,070.00	
B18-00539	Henry Schein	051	Block Grant-Medical supplies	01-4500	5,791.87	
B18-00540	Epico Systems Inc	041	IT-PS207 classroom upgrade	01-5600	4,752.00	
B18-00541	Office Depot	031	Creative Arts-open order	01-4500	400.00	
B18-00542	Wilson Sporting Goods	051	PE-Tennis balls	01-4300	628.64	
B18-00543	CDW GOVERNMENT INC	023	A&R- 4 scanners	01-5600	3,842.70	
B18-00544	CDW GOVERNMENT INC	039	Block Grant 31 computer & monitors for ESSC	01-6400	31,920.92	
B18-00545	CDW GOVERNMENT INC	044	Block Grant-40 computers&monitors for Library	01-6400	41,188.29	
B18-00546	Skip's Auto Parts	045	Auto Tech-open order	01-4300	400.00	
B18-00547	Mission Linen Supply	045	Auto Tech-Open order	01-4300	400.00	
B18-00548	SAFETY-KLEEN SYSTEMS	045	Auto Tech- Open order	01-4300	774.64	
B18-00549	RIO GRANDE TOOLS	031	Art-Open order	01-4300	330.00	
B18-00550	OTTO FREI	031	Art-Open order	01-4300	100.00	
B18-00551	MONTEREY AUTO SUPPLY INC	045	Auto Tech-Open order	01-4300	4,000.00	
<b>Total Number of POs</b>				<b>27</b>	<b>Total</b>	<b>182,766.31</b>

**Fund Recap**

Fund	Description	PO Count	Amount
01	General Fund	27	182,766.31

Information is further limited to: Purchase Orders starting with text between B18-00525 and B18-00551

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Board Meeting Date

Consent Agenda Item No. A.6

Fiscal Services

College Area

### Proposal:

Approve budget adjustments for the period of February 1, 2018 through February 28, 2018.  
(Fiscal Year 2017-2018).

### Background:

Please see attached budget revision documents.

### Budgetary Implications:

#### Fund 01 (Restricted General Fund)

Net decrease in the 1000 (Certificated Salary) Object expense category	\$ 3,460.00
Net increase in the 2000 (Classified Salary) Object expense category	\$18,094.28
Net increase in the 3000 (Benefits) Object expense category	\$ 365.72
Net increase in the 4000 (Supplies) Object expense category	\$28,652.61
Net decrease in the 5000 (Other/Services) Object expense category	\$53,078.00
Net increase in the 6000 (Capital Outlay) Object expense category	\$24,425.39
Net decrease in the 7000 (Other Outgo) Object expense category	\$15,000.00

**RESOLUTION: BE IT RESOLVED**, that the following budget adjustments in the restricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) Object expense category	\$ 3,460.00
Net increase in the 2000 (Classified Salary) Object expense category	\$18,094.28
Net increase in the 3000 (Benefits) Object expense category	\$ 365.72
Net increase in the 4000 (Supplies) Object expense category	\$28,652.61
Net decrease in the 5000 (Other/Services) Object expense category	\$53,078.00
Net increase in the 6000 (Capital Outlay) Object expense category	\$24,425.39
Net decrease in the 7000 (Other Outgo) Object expense category	\$15,000.00

Recommended By:

  
David J Martin, Vice President for Administrative Services

Prepared By:

   
Linda Martin – Accounting Specialist III      Rosemary Barrios – Controller

Agenda Approval:

  
Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS  
 February 1, 2018-February 28, 2018  
 Fund 01 (Restricted General Fund) Fiscal Year 2017-18

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
	14,745.00	255.00				(15,000.00)	Transfer funds from the Student Equity department, textbooks/supplies budget to hourly student salary and benefits budget. To cover budget overages.  Reduction to: 01-0050-1-6300-1330-7600-000-96-7602  Addition to: 01-0050-1-6300-1330-2300-000-96-2302 01-0050-1-6300-1330-3620-000-96-2302
			(475.00)	475.00			Transfer funds from the Faculty Entrepreneurship Champion Mini-Grant department, instructional program materials budget to office supplies budget. To cover budget overages.  Reduction to: 01-0090-1-0500-0115-4300-000-98-4312  Addition to: 01-0007-1-6440-1430-4500-000-80-4525
			5,000.00		(5,000.00)		Transfer funds from the Vice President Student Service department, equipment budget to instructional program materials budget. To cover budget overages.  Reduction to: 01-0007-1-6960-2025-6400-000-69-6404  Addition to: 01-0007-1-6960-2025-4300-000-69-4312
				(40,470.00)	40,470.00		Transfer funds from the Office of Academic Affair department, miscellaneous expense budget to instructional equipment budget. To cover budget overages.  Reduction to: 01-0020-1-6600-1525-5800-000-69-5804  Addition to: 01-0020-1-1500-1525-6400-000-69-6410
(3,460.00)	3,349.28	110.72					Transfer funds from the Perkins department, hourly non-teaching budget to professional expert salary and benefits budget. To cover budget overages.  Reduction to: 01-0040-1-1200-1556-1400-000-33-1401  Addition to: 01-0040-1-1200-1556-2400-000-33-2403 01-0040-1-1200-1556-3330-000-33-2403 01-0040-1-1200-1556-3510-000-33-2403 01-0040-1-1200-1556-3610-000-33-2403
			6,500.00	(13,083.00)	6,583.00		Transfer funds from the Staff Diversity department, miscellaneous expense budget to recruitment/diversity and capital equipment-new budget. To cover budget overages.  Reduction to: 01-0080-1-6760-0941-5800-000-60-5804  Addition to: 01-0080-1-6760-0941-4500-000-60-4507 01-0080-1-6760-0941-6400-000-60-6404
			17,627.61		(17,627.61)		Transfer funds from the Office of Vice President of Student Service department, capital equipment-new budget to uniforms budget. To cover budget overages.  Reduction to: 01-0007-1-6960-2025-6400-000-69-6404  Addition to: 01-0007-1-6960-2025-4500-000-69-4553
(3,460.00)	18,094.28	365.72	28,652.61	(53,078.00)	24,425.39	(15,000.00)	TOTALS

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Board Meeting Date

Consent Agenda Item No. A.7

Fiscal Services

College Area

### Proposal:

Approve budget adjustments for the period of February 1, 2018 through February 28, 2018.  
(Fiscal Year 2017-2018).

### Background:

Please see attached budget revision documents.

### Budgetary Implications:

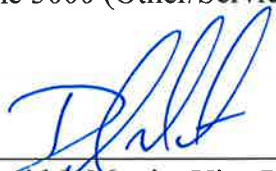
#### Fund 01 (Unrestricted General Fund)

Net increase in the 2000 (Classified Salary) Object expense category	\$41,080.10
Net increase in the 3000 (Benefits) Object expense category	\$ 22.10
Net increase in the 4000 (Supplies) Object expense category	\$32,296.28
Net decrease in the 5000 (Other/Services) Object expense category	\$ 8,761.72

**RESOLUTION: BE IT RESOLVED**, that the following budget adjustments in the Unrestricted General Fund be approved:

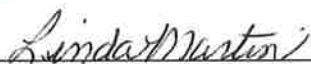
Net increase in the 2000 (Classified Salary) Object expense category	\$41,080.10
Net increase in the 3000 (Benefits) Object expense category	\$ 22.10
Net increase in the 4000 (Supplies) Object expense category	\$32,296.28
Net decrease in the 5000 (Other/Services) Object expense category	\$ 8,761.72

Recommended By:

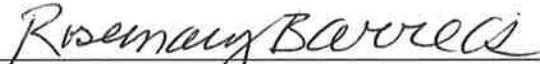
  
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David J. Martin, Vice President for Administrative Services

Prepared By:

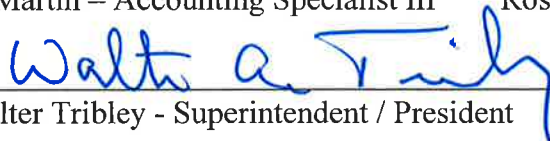
  
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Linda Martin – Accounting Specialist III

  
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Rosemary Barrios – Controller

Agenda Approval:

  
\_\_\_\_\_

Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS  
 February 1, 2018-February 28, 2018  
 Fund 01 (Unrestricted General Fund) Fiscal Year 2017-18

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
	1,277.90	22.10	(1,300.00)				Transfer funds from the Family and Consumer department, instructional program materials budget to hourly student help budget. To cover budget overages.  Reduction to: 01-0040-0-1300-0425-4300-000-00-4312  Addition to: 01-0040-0-1300-0425-2300-000-00-2302 01-0040-0-1300-0425-3620-000-00-2302
			(1,500.00)	1,500.00			Transfer funds from the Athletics-Women department, instructional program materials budget to athletics-officials budget. To cover budget overages.  Reduction to: 01-0007-0-6960-1406-4300-000-00-4312  Addition to: 01-0007-0-6960-1405-5800-000-00-5836 01-0007-0-6960-1406-5800-000-00-5836
	800.00			(800.00)			Transfer funds from the Office of Vice President of Student Service department, contract services to Children Center department, substitute budget. To cover budget overages.  Reduction to: 01-0007-0-6960-2001-5100-000-00-5180  Addition to: 04-0007-0-6920-1421-2400-000-00-2408
			608.52	(608.52)			Transfer funds from the Music department, repair budget to instructional program materials budget. To cover budget overages.  Reduction to: 01-0030-0-1000-0220-5600-000-00-5630  Addition to: 01-0030-0-1000-0220-4300-000-00-4312
			537.00	(537.00)			Transfer funds from the Automotive Technology department, dues and memberships budget to instructional program materials budget. To cover budget overages.  Reduction to: 01-0040-0-0900-0407-5300-000-00-5306  Addition to: 01-0040-0-0900-0407-4300-000-00-4312
			500.00	(500.00)			Transfer funds from the Music department, repair budget to instructional program materials budget. To cover budget overages.  Reduction to: 01-0030-0-1000-0220-5600-000-00-5630  Addition to: 01-0030-0-1000-0220-4300-000-00-4312
			2,975.44	(2,975.44)			Transfer funds from the Cypress Fire Instructional Service Agreements department, occupational fire budget to instructional program materials budget. To cover budget overages.  Reduction to: 01-0041-0-4900-1555-5100-000-00-5130  Addition to: 01-0041-0-2100-1113-4300-000-00-4312
			(800.00)	800.00			Transfer funds from the Custodial Services department, custodial consumables budget to vehicle repair/maintenance budget. To cover budget overages.  Reduction to: 01-0080-0-6530-0931-4500-000-00-4590  Addition to: 01-0080-0-6530-0931-5600-000-00-5604

MPC

Monterey Peninsula College

BUDGET REVISIONS  
February 1, 2018-February 28, 2018  
Fund 01 (Unrestricted General Fund) Fiscal Year 2017-18

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
			17,732.32	(17,732.32)			Transfer funds from the Public Information Office, advertising budget to printing budget. To cover budget overages.  Reduction to: 01-0010-0-6710-1523-5800-000-00-5802  Addition to: 01-0010-0-6710-1523-4500-000-00-4511
			(320.00)	320.00			Transfer funds from the Physical Fitness department, instructional program materials budget to equipment repair and license fees budget. To cover budget overages.  Reduction to: 01-0030-0-0800-0721-4300-000-00-4312  Addition to: 01-0030-0-0800-0721-5600-000-00-5630 01-0030-0-0800-0721-5600-000-00-5645
			13,863.00	(13,863.00)			Transfer funds from the Office of Academic Affairs department, advertising budget to printing budget. To cover budget overages.  Reduction to: 01-0010-0-6710-1523-5800-000-00-5802  Addition to: 01-0010-0-6710-1523-4500-000-00-4511
	(43,158.00)			43,158.00			Transfer funds from the Staffing Contingency funds department, classified salary budget to the Public Information Office department, contract services budget. To add additional funds for TMD contract.  Reduction to: 01-0030-0-1500-0916-2100-000-00-2101  Addition to: 01-0010-0-6710-1523-5100-000-00-5145
0.00	(41080.10)	22.10	32296.28	8761.72	0.00	0.00	TOTALS



# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Board Meeting Date

Consent Agenda Item No. A.8

Fiscal Services

College Area

### Proposal:

Approve budget adjustment for the period of February 28, 2018.  
(Fiscal Year 2017-2018).

### Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

### Budgetary Implications:

#### Fund 01 (Restricted Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$110,569.30
Net increase in the 2000 (Classified Salary) Object expense category	\$ 9,503.71
Net increase in the 3000 (Benefits) Object expense category	\$ 15,743.88
Net increase in the 4000 (Supplies) Object expense category	\$ 8,000.00
Net increase in the 5000 (Other/Services) Object expense category	\$219,159.61
Net increase in the 6000 (Capital Outlay) Object expense category	\$206,717.94
Net increase in the 7000 (Other Outgo) Object expense category	<u>\$ 26,601.11</u>
Total increase in expense lines budgeted	\$596,295.55

**RESOLUTION: BE IT RESOLVED**, that the following budget increases in the Restricted Fund be approved:

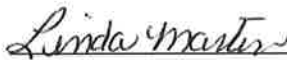
Increase of \$596,295.55 in funds received for FY 2017-2018.

Recommended By:

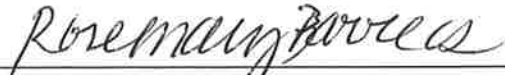


David J. Martin, Vice President for Administrative Services

Prepared By:

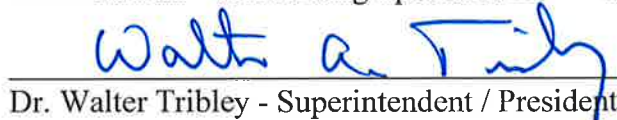


Linda Martin – Accounting Specialist III



Rosemary Barrios – Controller

Agenda Approval:



Dr. Walter Tribley - Superintendent / President

BUDGET INCREASES  
February 1, 2018-February 28, 2018  
Fund 01 ( Restricted Budget) Fiscal Year 2017-18

EXPLANTIONS	AMOUNTS	AMOUNTS
To setup revenue and expense for the state grant for the Physical Plant and Instructional Support budget for 2017-2018.		
Total Revenue:	282,513.01	
Total Expense:		282,513.01
To setup revenue and expense for Instructional Equipment Library Materials Block Grant for the Office of Academic Affair department deferred revenue carryover funds from 2016-2017.		
Total Revenue:	4,614.54	
Total Expense:		4,614.54
To setup revenue and expense for the state grant for the Access Resource Center department to increase funding for 2017-2018.		
Total Revenue:	129,168.00	
Total Expense:		129,168.00
To setup revenue and expense for the state grant for the Basic Skill department budget for 2017-2018.		
Total Revenue:	90,000.00	
Total Expense:		90,000.00
To setup revenue and expense for the Basic Skill department deferred revenue carryover funds from 2016-2017.		
Total Revenue:	90,000.00	
Total Expense:		90,000.00
<b>TOTAL INCREASES</b>	<b>596,295.55</b>	<b>596,295.55</b>

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Board Meeting Date

Consent Agenda Item No. A.9

Fiscal Services

College Area

### Proposal:

Approve budget increase to the OPEB Fund for the period of February 2018.

### Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

To increase the expense budget for the deposit of \$530,860 made into the irrevocable trust, balance account for FY 17-18.

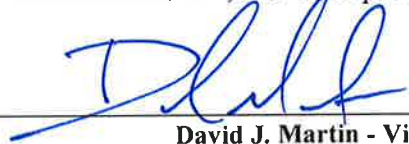
### Budgetary Implications:

#### OPEB Fund

Expense Increase of \$418,846.

- Resolution: BE IT RESOLVED**, that the following budget increase in the OPEB Fund be approved: Increase of \$418,846 in expense budget.

Recommended By:



David J. Martin - Vice President of Administrative Services

Prepared By:



Rosemary Barrios - Controller

Agenda Approval:



Dr. Walter Tribely - Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 28, 2018
Board Meeting Date

Consent Agenda Item No. A.10

Fiscal Services
College Area

Proposal:

Approve budget increase to the Debt Service Fund for the period of February 2018.

Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

To increase the revenue budget in the Debt Service fund to account for additional interest revenue.

Budgetary Implications:

Building Fund

Revenue Increase of \$1,556

Resolution: BE IT RESOLVED, that the following budget increase in the Debt Service fund be approved: Increase of revenue budget of \$1,556.

Recommended By:

Signature of David J. Martin - Vice President of Administrative Services

Prepared By:

Signature of Rosemary Barrios - Controller

Agenda Approval:

Signature of Dr. Walter Tribely - Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 28, 2018
Board Meeting Date

Consent Agenda Item No. A.11

Fiscal Services
College Area

Proposal:

Approve budget increase to the Building Fund for the period of February 2018.

Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

To establish expense budgets in the Building Fund for furniture and equipment, bond management, and infrastructure.

Budgetary Implications:

Building Fund

Expense Increase of \$435,984

Resolution: BE IT RESOLVED, that the following budget increase in the Building fund be approved: Increase of expense budget increase of \$435,984.

Recommended By:

David J. Martin - Vice President of Administrative Services

Prepared By:

Rosemary Barrios - Controller

Agenda Approval:

Dr. Walter Tribely - Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. B

Human Resources  
College Area

**Proposal:**

To approve the Faculty personnel actions shown in the table below.

**Background:**

Item	Action	Details	Fiscal Implication
a)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Alexandra Daniels Edwards to teach Physical Fitness, effective Spring 2018. Ms. Edwards holds a Bachelors of Arts in Liberal Studies and a Masters of Fine Arts in Dance from Sarah Lawrence College in New York. Ms. Edwards has 20 years of experience as a Dance and Pilates instructor, The Senate Subcommittee on Equivalency has recommended to approve Ms. Edwards's Equivalency to Minimum Qualifications to teach Physical Fitness.	N/A
b)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Devon Greene to teach Mathematics, effective Spring 2018. Ms. Greene holds a Masters of Science in Applied Science from the Naval Postgraduate School in Monterey. Ms. Greene has 2.5 years teaching experience as a Math Instructor at the United States Naval Academy and 3 years of professional experience as an Operations Research Analyst at the NASA Goddard Space Flight Center. The Senate Subcommittee on Equivalency has recommended to approve Ms. Greene's Equivalency to Minimum Qualifications to teach Mathematics.	N/A
c)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2018.	Included in budget



**RESOLUTION: BE IT RESOLVED**, that the Governing Board ratify the following item(s):

- a) Grant Equivalency to Minimum Qualifications to Alexandra Daniels Edwards to teach Physical Fitness, effective Spring 2018.
- b) Grant Equivalency to Minimum Qualifications to Devon Greene to teach Mathematics, effective Spring 2018.
- c) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2018.

**Recommended By:** Susan Kitagawa  
Susan Kitagawa, Associate Dean of Human Resources

**Prepared By:** Kayla Garcia  
Kayla Garcia, Human Resources Analyst

**Agenda Approval:** Walter Tribley  
Dr. Walter Tribley, Superintendent/President



**Monterey Peninsula College**  
 Part-time, substitute, and/or overload  
 March 28, 2018

<b>B-1 Teaching With Benefits</b>		
Phillips	Daniel	PHED
Spiering	Charles	PHED
Rasmussen	Michael	PFIT
Jansen	Molly	HOSP
Jewell	Leila	PHYS
Mullins	Elizabeth	HIST
Stack	Kelly	SIGN
Crutchfield	Eileen	HUMS
Haffa	Alan	GENT

<b>B-2 Teaching Without Benefits</b>		
Topper	Melissa	DNTL
Navaille	Grace	THEA
Drezner	Robert	PSYC
Adkins	Donald	MUSI
Armstrong	Mitchille	CHEM
Budris	Alfred	BUSI
Cisneros	Sara	SPAN
Connett	Dana	FASH
Edwards	Alexandra	PFIT
Fujimoto	Susan	SPCH
Harlan	John	ENGR
Hartzel	Barry	AUTO
Jensen	Katrina	ENGL
Lamp	Robert	ARTB
Leni	Edith	SPAN
Logan	Thomas	HIST
Mapp	Jermod	PHED
Millovich	June	ECED
Serena	David	ETNC
Shingleton	Jarrod	MATH
Turner	Bradley	CSIS
Wills	Linda	MATH
Wolf	Jonathan	ARTG
Yoshida	Daisuke	NUTF
Banks	Sonia	POLS
Connett	Brian	ENGR
Drown-Delfino	Dawn	ADMJ
Eriksen	David	HOSP
Fisher	Amber	SIGN
Garry	Jody	EDUC
Lara	Celia	ARTP
Leonard	Denese	ARTS
Lord	Vanessa	NUTF
Mast	Lauren	MATH
Olsen	John	CSIS
Phillips	Jared	DANC
Ramirez	Margarita	SPAN

Redinger	Gina	ECED
Schneider	Edith	FASH
Shapiro	Gary	THEA
Sherlock	Robert	BIOL
Taketomo	Amy	CHEM
Tarantino	Arleen	ENGL
Triplett	Ronald	PSYC
Rettenwender	Thomas	INTD
Kern	John	ORNH
Parker	Aletha	HLTH
Smith	Christopher	HLTH
Genauer	Rebecca	ENGL
De Maria	Kristen	REAL

<b>C-1 Non-Teaching With Benefits</b>		
Mann	Andrea	PERS
Torres	Michael	PERS
Ruiz	Deborah	LIBR

<b>C-2 Non-Teaching Without Benefits</b>		
Hulanicki	Alexander	ENGL
Luke	Jessica	ECED
Lemoine	Sunny	HUMA

<b>Older Adult Instructors</b>		
Shapiro	Gary	ENGL

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. C

Human Resources  
College Area

### Proposal:

To ratify the Classified personnel actions listed in the table below.

### Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Leanna Kobaly, Division Office Manager, Physical Science, Range 18, 40 hours per week, 11 months per year, effective March 29, 2018.	Included in budget
b)	Employment	Employment of Kelli Bostwick, Division Office Manager, Social Science, Range 18, 40 hours per week, 12 months per year, effective March 29, 2018.	Included in budget
c)	Resignation	Resignation of Johnny Elorza, Health Services Specialist, Student Services, effective March 5, 2018.	N/A
d)	Voluntary transfer	Voluntary transfer of Gladys Samayoa, Library Specialist – Circulation Desk, Library, Range 10, from 16 hours per week, 8 months and 7 days, 16 hours per week to 21.25 hours per week, 8 months and 7 days per year, effective March 29, 2018.	Included in budget
e)	Establishment of new position	Establish new position, Categorical Services Coordinator, Veterans Resource Center, 29 hours per week, 11 months per year, effective March 29, 2018. Placement on the salary schedule at Range 17.	Categorically funded

**RESOLUTION: BE IT RESOLVED**, that the Governing Board ratify the following item(s):

- a) Employment of Leanna Kobaly, Division Office Manager, Physical Science, Range 18, 40 hours per week, 11 months per year, effective March 29, 2018.
- b) Employment of Kelli Bostwick, Division Office Manager, Social Science, Range 18, 40 hours per week, 12 months per year, effective March 29, 2018.
- c) Resignation of Johnny Elorza, Health Services Specialist, Student Services, effective March 5, 2018.
- d) Voluntary transfer of Gladys Samayoa, Library Specialist – Circulation Desk, Library, Range 10, from 16 hours per week to 21.25 hours per week, 8 months and 7 days per year, effective March 29, 2018.
- e) Establish new position, Categorical Services Coordinator, Veterans Resource Center, 29 hours per week, 11 months per year, effective March 29, 2018. Placement on the salary schedule at Range 17.

**Recommended By:** Susan Kitagawa  
Susan Kitagawa, Associate Dean of Human Resources

**Prepared By:** Kayla Garcia  
Kayla Garcia, Human Resources Analyst

**Agenda Approval:** Walter A. Tribley  
Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. D

Human Resources  
College Area

**Proposal:**

To ratify the employment of the individuals on the attached list for short-term and substitute assignments.

**Background:**

Education Code 88003 authorizes the Governing Board to hire short-term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

**Budgetary Implications:**

The cost to employ short-term and substitute employees is included in division/department budgets.

**RESOLUTION: BE IT RESOLVED**, that the individuals on the recommended list (Short-Term and Substitute Employees) employed for short-term and substitute assignments, subject to future modifications, be ratified.

Recommended By:

*Susan Kitagawa*  
Susan Kitagawa, Associate Dean of Human Resources

Prepared By:

*Kayla Garcia*  
Kayla Garcia, Human Resources Analyst

Agenda Approval:

*Walt a. Tribly*  
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE  
SHORT TERM NON-CONTINUING AND SUBSTITUTE EMPLOYEES**

**BOARD  
AGENDA:  
March 28, 2018**

<b>CHILD DEVELOPMENT CENTER</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
Garcia Hernandez	Sofia	Early Childhood Playground Asst. 1	\$12.00	3/12/2018	5/25/2018	Restricted	20 Hrs per Week
<b>LIBRARY</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
Webb	Laverne G.	Substitute – Library Specialist- Circulation Desk	\$15.80	2/28/2018	5/30/2018	Unrestricted	12 Hrs per Week
<b>OFFICE OF THE PRESIDENT</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
King	Shannon	Substitute – Executive Assistant to the Superintendent/ President	\$24.05	3/12/2018	5/11/2018	Unrestricted	40 Hrs per Week
<b>PHYSICAL SCIENCE</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
Kobaly	Leanna	Substitute – Division Office Manager	\$19.25	2/22/2018	3/28/2018	Unrestricted	40 Hrs per Week
<b>SECURITY</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
Herdman	Ronald	Substitute – Campus Security Officer	\$15.80	3/16/2018	5/31/2018	Unrestricted	29 Hrs per Week
Presley	Benjamin L.	Substitute – Campus Security Officer	\$15.80	3/16/2018	5/31/2018	Unrestricted	29 Hrs per Week
Radley	Nicholas R.	Substitute – Campus Security Officer	\$15.80	3/16/2018	4/6/2018	Unrestricted	29 Hrs per Week
Reyes	Rosalia	College Assistant V	\$13.50	3/16/2018	5/22/2018	Unrestricted	29 Hrs per Week
<b>SOCIAL SCIENCE</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
Bostwick	Kelli	Substitute – Division Office Manager	\$19.25	3/5/2018	3/28/2018	Unrestricted	40 Hrs per Week

<b>STEM</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
Deen	Stephanie	College Assistant XIV	\$25.00	3/16/2018	5/25/2018	Restricted	29 Hrs per Week
<b>STUDENT HEALTH SERVICES</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
Allen	Samara	Substitute – Health Services Specialist	\$17.44	3/15/2018	5/25/2018	Unrestricted	19 Hrs per Week
Elorza	Johnny	Substitute – Health Services Specialist	\$17.44	3/6/2018	5/4/2018	Unrestricted	29 Hrs per Week
<b>THEATRE ARTS</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES FROM: TO:</b>		<b>TYPE OF FUNDS</b>	<b>HOURS</b>
Adler	Devin	Choreographer	\$750.00	3/29/2018	5/7/2018	Unrestricted	9 Hrs per Week
Lojkovic	Michael	Box - Office Assistant	\$300.00	4/9/2018	5/7/2018	Unrestricted	6 Hrs per Week
Rigmaiden	David	Sound Designer	\$500.00	3/29/2018	5/7/2018	Unrestricted	7 Hrs per Week



# Monterey Peninsula Community College District

## Governing Board Agenda

March 28, 2018

Consent Agenda Item No. E

Human Resources  
College Area

### Proposal:

To ratify the individuals listed for volunteer assignments.

### Background:

The following individuals have been processed as volunteers to perform supplemental services beyond those offered by District employees. According to Board Policy 7500 Volunteer Service, these individuals have completed the volunteer approval process and shall be covered by the District's institutional liability and Worker's Compensation insurance programs.

Last Name	First Name	Department/Event	Service From:	Service To:
Alvarez	Guadalupe	ASA Culture Show	4/14/2018	4/14/2018
Amalan	Ciann	ASA Culture Show	4/14/2018	4/14/2018
Aramkul	Nadia	ASA Culture Show	4/14/2018	4/14/2018
Baumann	Kathy	ASA Culture Show	4/14/2018	4/14/2018
Bernt	Joshua	ASA Culture Show	4/14/2018	4/14/2018
Brearton	Riley	ASA Culture Show	4/14/2018	4/14/2018
Cano	Gloria	ASA Culture Show	4/14/2018	4/14/2018
Cano	Guadalupe	ASA Culture Show	4/14/2018	4/14/2018
Carroll	Noah	ASA Culture Show	4/14/2018	4/14/2018
Carroll	Solomon	ASA Culture Show	4/14/2018	4/14/2018
Catiggay	Justin	ASA Culture Show	4/14/2018	4/14/2018
Chang	Pei Ju	ASA Culture Show	4/14/2018	4/14/2018
Chung	Hsiu-feng	ASA Culture Show	4/14/2018	4/14/2018
Dang	David	ASA Culture Show	4/14/2018	4/14/2018
Deng	Melanie	ASA Culture Show	4/14/2018	4/14/2018
Do	Ngoc	ASA Culture Show	4/14/2018	4/14/2018
Faulkner	Margaret	ASA Culture Show	4/14/2018	4/14/2018
Foreman	Rabia	ASA Culture Show	4/14/2018	4/14/2018
Galindo	Nancey	ASA Culture Show	4/14/2018	4/14/2018
Gallegos	Adrian J.	PE/Athletics	3/12/2018	7/27/2018
Gallo	Gabriella	ASA Culture Show	4/14/2018	4/14/2018
Gallo	Gibran	ASA Culture Show	4/14/2018	4/14/2018
Gallo	Maya	ASA Culture Show	4/14/2018	4/14/2018
Gonzales	Yafra	ASA Culture Show	4/14/2018	4/14/2018
Hicks	Riley	ASA Culture Show	4/14/2018	4/14/2018

Ho	Huong My	ASA Culture Show	4/14/2018	4/14/2018
Hoang	Phuong	ASA Culture Show	4/14/2018	4/14/2018
Hoisington	Madeline	ASA Culture Show	4/14/2018	4/14/2018
Huynh	Kimmy	ASA Culture Show	4/14/2018	4/14/2018
Huynh	Linda	ASA Culture Show	4/14/2018	4/14/2018
Hwang	Kate H.	ASA Culture Show	4/14/2018	4/14/2018
Jiang	Jean	ASA Culture Show	4/14/2018	4/14/2018
Jin	Shanshan	ASA Culture Show	4/14/2018	4/14/2018
Jong	Rosa	ASA Culture Show	4/14/2018	4/14/2018
Lai	Jenny	ASA Culture Show	4/14/2018	4/14/2018
Le	Annie	ASA Culture Show	4/14/2018	4/14/2018
Le	Hien Minh	ASA Culture Show	4/14/2018	4/14/2018
Le	Huy An	ASA Culture Show	4/14/2018	4/14/2018
Le	Thuy Trang	ASA Culture Show	4/14/2018	4/14/2018
Lee	Jae Seong	ASA Culture Show	4/14/2018	4/14/2018
Lee	Jenny	ASA Culture Show	4/14/2018	4/14/2018
Lu	Wenmin	ASA Culture Show	4/14/2018	4/14/2018
Luu	Dzung Kim	ASA Culture Show	4/14/2018	4/14/2018
Ly	Hue Kim	ASA Culture Show	4/14/2018	4/14/2018
Khanna	Maitri	ASA Culture Show	4/14/2018	4/14/2018
Khanna	Shilpi	ASA Culture Show	4/14/2018	4/14/2018
Kim	Isaac	ASA Culture Show	4/14/2018	4/14/2018
Kim	Micah	ASA Culture Show	4/14/2018	4/14/2018
Kingswold	Kim	ASA Culture Show	4/14/2018	4/14/2018
Ma	Youngling	ASA Culture Show	4/14/2018	4/14/2018
Mata	Belem	ASA Culture Show	4/14/2018	4/14/2018
Mayekar	Piroj N.	ASA Culture Show	4/14/2018	4/14/2018
Miller	Elizabeth	ASA Culture Show	4/14/2018	4/14/2018
Ngo	Chau Dung	ASA Culture Show	4/14/2018	4/14/2018
Ngo	Dung	ASA Culture Show	4/14/2018	4/14/2018
Ngo	Pierre Phuong	ASA Culture Show	4/14/2018	4/14/2018
Nguyen	Bichlien	ASA Culture Show	4/14/2018	4/14/2018
Nguyen	Buu	ASA Culture Show	4/14/2018	4/14/2018
Nguyen	Hang Nga	ASA Culture Show	4/14/2018	4/14/2018
Nguyen	Hoa	ASA Culture Show	4/14/2018	4/14/2018
Nguyen	Lainey	ASA Culture Show	4/14/2018	4/14/2018
Nguyen	Leanne	ASA Culture Show	4/14/2018	4/14/2018
Nguyen	Phuong Thuy	ASA Culture Show	4/14/2018	4/14/2018
Nguyen	Quan	ASA Culture Show	4/14/2018	4/14/2018
Ortiz	Alexa	ASA Culture Show	4/14/2018	4/14/2018
Quach	Trang	ASA Culture Show	4/14/2018	4/14/2018
Rodriguez	Santiago	ASA Culture Show	4/14/2018	4/14/2018
Rosas	Esdras	ASA Culture Show	4/14/2018	4/14/2018

Rust	Kylee	ASA Culture Show	4/14/2018	4/14/2018
Shirdhankar	Ira	ASA Culture Show	4/14/2018	4/14/2018
Shirdhankar	Ria	ASA Culture Show	4/14/2018	4/14/2018
Sidig	Jumana	ASA Culture Show	4/14/2018	4/14/2018
Sidig	Sami	ASA Culture Show	4/14/2018	4/14/2018
Sinclair	Jamaica	ASA Culture Show	4/14/2018	4/14/2018
Singh	Abhik	ASA Culture Show	4/14/2018	4/14/2018
Singh	Abnik	ASA Culture Show	4/14/2018	4/14/2018
Smith	Skylar	ASA Culture Show	4/14/2018	4/14/2018
Stegall	Alyssa	ASA Culture Show	4/14/2018	4/14/2018
Tates	Jordan C.	PE/Athletics	3/5/2018	8/18/2018
Thien	Phuong	ASA Culture Show	4/14/2018	4/14/2018
Tran	Anh	ASA Culture Show	4/14/2018	4/14/2018
Tran	Trina Bao	ASA Culture Show	4/14/2018	4/14/2018
ThuSuong	Julianne	ASA Culture Show	4/14/2018	4/14/2018
Vernal	Laura	ASA Culture Show	4/14/2018	4/14/2018
Vi	Lena Phuong	ASA Culture Show	4/14/2018	4/14/2018
Vi	Victoria Thuy	ASA Culture Show	4/14/2018	4/14/2018
Vo	Nga Thu	ASA Culture Show	4/14/2018	4/14/2018
Vu	Huy Hoang	ASA Culture Show	4/14/2018	4/14/2018
Wang	Fei	ASA Culture Show	4/14/2018	4/14/2018
Wang	Han	ASA Culture Show	4/14/2018	4/14/2018
Wang	Malissa	ASA Culture Show	4/14/2018	4/14/2018
Wang	Yin	ASA Culture Show	4/14/2018	4/14/2018
White	Debra J.	PE/Athletics	2/12/2018	5/25/2018
Wyatt	Lisa	ASA Culture Show	4/14/2018	4/14/2018
Yates	Jeremy	ASA Culture Show	4/14/2018	4/14/2018
Zha	Frank Xinhua	ASA Culture Show	4/14/2018	4/14/2018

**Budgetary Implications:**

N/A

**RESOLUTION: BE IT RESOLVED**, that the Governing Board ratify the individuals listed for volunteer assignments.

**Recommended By:** Susan Kitagawa  
Susan Kitagawa, Associate Dean of Human Resources

**Prepared By:** Kayla Garcia  
Kayla Garcia, Human Resources Analyst

**Agenda Approval:** Walter Tribley  
Dr. Walter Tribley, Superintendent/President