

# Monterey Peninsula Community College District

## Governing Board Agenda

March 13, 2018

President’s Office  
College Area

### Special Business Agenda Item No. B

#### Proposal:

That the Governing Board rescind former Board Policies: 2163 – Electronic Mail Policy; 2164 – Electronic Mail Code of Practice; 2250 – Respiratory Protection Policy and Program; 3060 – Travel Study Courses and Activities; 5000 – Scope of Policies; 5010 – Offers of Employment; 5015 – Conditions of Employment; 5020 – Personnel File; 5050 – Courses, Workshops, Institutes, and Foundation Programs; 5055 – Keys; 5060 – Telephones; 5065 – Illness and Injury Prevention; 5500 – Definition of Management, Supervisory and Confidential Personnel and 5581 – Professional Growth

#### Background:

An extensive update of board policies to reflect Community College League of California (CCLC) policy language and numbering has been underway for the past few years. Policies have been presented to the Board in a group for review and approval to facilitate the policy update.

In the update process, several former policies have been superseded by new or revised policies. In addition, several existing policies unique to the District have been evaluated and recommended for deletion as no longer being required and to conform with CCLC policy guidelines. To eliminate any conflicts existing between the new/revised policies and previous policies as well as prevent potential legal liability, previous board policies will be rescinded as necessary.

This group of local policies has been reviewed by the President’s Advisory Group and the Board subcommittee. The following policies are recommended for rescission:

- Board Policy 2163     Electronic Mail Policy (superseded by BP/AP 3720 – Computer and Network Use, adopted February 2018)
- Board Policy 2164     Electronic Mail Code of Practice (superseded by BP/AP 3720 – Computer and Network Use, adopted February 2018)
- Board Policy 2250     Respiratory Protection Policy and Program (superseded by BP 6800 – Safety, adopted February 2016)
- Board Policy 3060     Travel Study Courses and Activities (local policy with non-existent Education Code reference. Covered by BP 4020 – Program, Curriculum and Course Development, adopted April 2017, and BP 4400 – Community Service Programs, adopted December 2017)
- Board Policy 5000     Scope of Policies (local policy no longer needed)
- Board Policy 5010     Offers of Employment (superseded by BP 7120 – Recruitment and Hiring, adopted May 2016)
- Board Policy 5015     Conditions of Employment (superseded by BP 7120 – Recruitment and Hiring, adopted May 2016)

Board Policy 5020	Personnel File (recommended for deletion by President’s Advisory Group as being redundant with other documents)
Board Policy 5050	Courses, Workshops, Institutes, and Foundation Programs (superseded by BP 7160 – Professional Development, adopted September 2016)
Board Policy 5055	Keys (local policy covered by BP 6250 – Security for District Property, adopted February 2016)
Board Policy 5060	Telephones (local policy covered by new BP 3735 – District Resources, to be adopted March 13, <del>2016</del> 2018)
Board Policy 5065	Illness and Injury Prevention (superseded by BP 6800 – Safety, adopted February 2016)
Board Policy 5500	Definition of Management, Supervisory and Confidential Personnel (superseded by BP 7240 – Confidential Employees, adopted October 2017, and BP 7260 – Classified Managers and Supervisors, adopted February 2018)
Board Policy 5581	Professional Growth (superseded by BP 7160 – Professional Development, adopted September 2016)

**Budgetary Implications:**

None.

**RESOLUTION:**        **BE IT RESOLVED,** That former Board Policies: 2163 – Electronic Mail Policy; 2164 – Electronic Mail Code of Practice; 2250 – Respiratory Protection Policy and Program; 3060 – Travel Study Courses and Activities; 5000 – Scope of Policies; 5010 – Offers of Employment; 5015 – Conditions of Employment; 5020 – Personnel File; 5050 – Courses, Workshops, Institutes, and Foundation Programs; 5055 – Keys; 5060 – Telephones; 5065 – Illness and Injury Prevention; 5500 – Definition of Management, Supervisory and Confidential Personnel and 5581 – Professional Growth, be rescinded.

**Recommended By:** \_\_\_\_\_  
Dr. Walter Tribley, Superintendent/President

**Prepared By:** \_\_\_\_\_  
Shawn Anderson, Assistant to the President

**Agenda Approval:** \_\_\_\_\_  
Dr. Walter Tribley, Superintendent/President