

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, DECEMBER 20, 2017

11:00 a.m., Stutzman Room, Library & Technology Center

1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Dunn Gustafson called the meeting to order at 11:00 a.m.
2. **ROLL CALL**

Present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA
 - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, Dr. Steven L. Crow
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 3) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, and Dr. Steven L. Crow
 - C. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
 - D. Conference with Real Property Negotiator (Gov. Code section 54956.8)
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL** – Chair Dunn Gustafson asked for Roll Call at 1:30 p.m.

Present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President
Ms. Golnoush Pak, Student Trustee

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION – Chair Dunn Gustafson reported that no action was taken in closed session.

9. APPROVAL OF AGENDA

Motion Johnson / Second Brown / Carried.

2017-2018/49

New Business Agenda Items N, O, P, and Q were pulled from the agenda, as the CSEA hasn't yet received an approval from their regional office regarding the tentative agreement.

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

10. ORGANIZATION

A. Election of Chair of the Governing Board, Monterey Peninsula Community College District:
Marilynn Dunn Gustafson. Seating of Board Chair.

Motion Steck / Second Johnson / Carried.

2017-2018/50

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

B. Election of Vice Chair of the Governing Board, Monterey Peninsula Community College District:
Charles Brown. Seating of Board Vice Chair.

Motion Johnson / Second Dunn Gustafson / Carried.

2017-2018/51

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

C. Election of Secretary to the Governing Board, Monterey Peninsula Community College District:
Walter A. Tribley.

Motion Steck / Second Coppernoll / Carried

2017-2018/52

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None

ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- D. BE IT RESOLVED, that the fourth Wednesday of each month at 1:30 p.m. in the Sam Karas Room, Library and Technology Center, Monterey Peninsula College, be designated as the day, time, and place of the regular meetings of the Monterey Peninsula Community College District Governing Board, with the attached [2018 exceptions](#).

Motion Steck / Second Johnson / Carried. 2017-2018/53
The February Board meeting will be held on Wednesday, February 21, per the revised [calendar](#).

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- E. BE IT RESOLVED, that the standing policies and procedures of the Governing Board of the Monterey Peninsula Community College District be continued in force for 2018.

Motion Coppernoll / Second Brown / Carried. 2017-2018/54

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- F. BE IT RESOLVED, that Margaret-Anne Coppernoll and Marilynn Dunn Gustafson be designated as the Board Subcommittee for Governing Board Policies for 2018.

Motion Steck / Second Johnson / Carried. 2017-2018/55

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- G. BE IT RESOLVED, that Charles Brown be designated as the educational liaison to the Monterey County School Board Association's Executive Committee for 2018.

Motion Johnson / Second Coppernoll/ Carried. 2017-2018/56

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- H. BE IT RESOLVED, that Dr. Loren Steck be designated as the Monterey Peninsula Community College District Governing Board representative to Community Human Services (CHS) for 2018, and that Victoria Phillips be designated as an alternate.

Motion Coppernoll / Second Brown / Carried.

2017-2018/57

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

11. RECOGNITION

A. Acknowledgement of Guests

1. Dr. Crow, Vice President of Administrative Services, was recognized for his contributions to MPC by the Board of Trustees on the eve of his retirement.

12. PUBLIC COMMENTS – None.

13. CONSENT CALENDAR

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on October 25, 2017.
2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.
3. That the November 15th manual payroll in the amount of \$3,315.29, the November 30th regular payroll in the amount of \$2,361,557.32, and the December 8th supplemental payroll in the amount of \$70,942.30 be approved.
4. That Commercial Warrants: 12353300 through 12353322, 12354035 through 12354058, 12354894 through 12354943, 12355682 through 12355737, 12356298 through 12356307, 12357337 through 12357391, 12358950 through 12359008, 12359454 through 12359479, in the amount of \$3,657,118.94 be approved.
5. That Purchase Orders B1800425 through B1800458 in the amount of \$138,463.46 be approved.
6. That the following budget increases in the Restricted Fund be approved:
Increase of \$133,364.00 in funds received for FY 2017-2018.
7. That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) Object expense category	\$	26,853
Net increase in the 2000 (Classified Salary) Object expense category	\$	25,275
Net increase in the 3000 (Benefits) Object expense category	\$	10,864
Net increase in the 5000 (Other/Services) Object expense category	\$	35,713

Net decrease in the 6000 (Capital Outlay) Object expense category	\$	5,000
Net decrease in the 7000 (Other Outgo) Object expense category	\$	40,000

B. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Authorize the recruitment and hiring of the full-time, tenure track positions in the following disciplines/departments: Access Services Librarian, Chemistry, Early Childhood Education, Computer Information Systems, English, Mathematics, Music, Nutrition, Physical Fitness, Psychology, Theatre Arts. (11 positions)
 - b) Employment of Laura Cote, full-time, temporary, non-tenure track Theatre Instructor, Column and Step placement pending verification of education and experience, for the spring 2018 semester, effective January 18, 2018.
 - c) Grant Equivalency to Minimum Qualification to Jared Phillips to teach Dance, effective Spring 2018.
 - d) Resignation of John Anderson, Music Instructor, Creative Arts, effective May 30, 2018 for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Anderson has served as a faculty member since 1989.
 - e) Resignation of Blanca Morgan, Math Learning Center Coordinator, Physical Science, effective December 5, 2017.
 - f) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2017.

C. Classified Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Employment of Angela Carrasco, Categorical Services Coordinator, Student Services, Range 17, 40 hours per week, 12 months per year, effective December 21, 2017.
 - b) Employment of Amber Brumley, Categorical Services Coordinator, Student Services, Range 17, 40 hours per week, 12 months per year, effective January 2, 2018.
 - c) Resignation of Durell Duran, Library Specialist – Technical Services, Library, Range 17, 40 hours per week, 12 months per year, effective November 17, 2017.
 - d) Resignation of Raymundo Escalante, Instructional Technology Specialist, Humanities, Range 22, 40 hours per week, 12 months per year, effective January 1, 2018.

D. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

Motion Steck / Second Coppernoll / Carried . 2017-2018/58

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

14. NEW BUSINESS

A. INFORMATION: Accreditation Recommendations – Progress Report

The Board received from Dr. Tribley a progress report on MPC’s response to accreditation recommendations. The report included MPC’s response to:

- [Recommendations to Meet the Standard](#)
- [Recommendations to Improve Quality](#)

Dr. Tribley corrected the information reported under numbers 15 and 18 (Recommendations to Improve Quality): 1) the board is not receiving board policies today for a first reading, 2) twenty-three board policies and 30 administrative procedures were provided to the Board Policies Subcommittee on December 8, and 3) five board policies are being recommended for adoption today to the Board. / Further, he reported that 88.5% of our courses have been assessed as of this morning, per Ms. Catherine Webb, Interim Dean of Planning, Research, and Institutional Effectiveness. He noted that faculty have identified additional courses that they want to either archive or will assess when they are offered, as new courses. / Dr. Jon Knolle, Dean of Instruction, Library Learning Resources, and Online Education added that courses that have not been assessed as of July 1, will not be included in the Fall 2018 schedule.

B. INFORMATION: Citizens' Bond Oversight Committee Annual Report 2016-17

The Board received a summary of the [2016-17 Citizens' Bond Oversight Committee \(CBOC\) Annual Report](#) from CBOC Chair Wayne Cruzan. / The committee was commended for their efforts.

C. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2017, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Brown / Second Steck / Carried. 2017-2018/59

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

D. BE IT RESOLVED, that the Governing Board approves the following as authorized signatories on behalf of Monterey Peninsula Community College District for the respective official documents, effective January 1, 2018:

- a) Dr. Walter Tribley, Superintendent/President, and David Martin, Vice President, Administrative Services, for all expenditure warrants, contracts, and other official documents.
- b) Rosemary Barrios, Controller, for all expenditure warrants and other official documents with the exception of contracts.

Motion Steck / Second Brown / Carried. 2017-2018/60

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

E. BE IT RESOLVED, that the Governing Board approves Dr. Walter Tribley, Superintendent/President; David Martin, Vice President, Administrative Services; and Rosemary Barrios, Controller, to be authorized signatories for the bankcard accounts maintained by Monterey Peninsula College at Union Bank, effective January 1, 2018.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/61

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None

ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- F. INFORMATION: Review of the District's participation in the Community College League of California (CCLC) Retiree Health Benefit Program Joint Powers Authority.

Dr. Crow reported that MPC has achieved over 9% (almost \$700,000) to the balanced fund. Dr. Tribley noted we can at any time consider putting more money into the irrevocable trust, but he recommended waiting to do so.

- G. BE IT RESOLVED, that the Governing Board approves the independent contract with Ed Johnson for professional services as related to facilities planning consultant services through June 30, 2018.

Motion Steck / Second Johnson / Carried. 2017-2018/62

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- H. BE IT RESOLVED, that the Governing Board authorizes Dr. Steven L. Crow, Vice President of Administrative Services, to enter into a contract with Kitchell CEM, for Program Management Services for the period January 1, 2018 through June 30, 2018.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/63

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approves the job description for Director of Facilities at Range 60 of the Management-Supervisory Salary Schedule, and

BE IT FURTHER RESOLVED, that the Governing Board authorizes the recruitment to fill the position of Director of Facilities.

Motion Coppernoll / Second Brown / Carried. 2017-2018/64

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- J. BE IT RESOLVED, that the Governing Board approves the 2017-2019 Monterey Peninsula College Integrated Basic Skills Initiative, Student Success and Support Program, and Student Equity Plan dated December 2017.

Motion Steck / Second Johnson / Carried. 2017-2018/65

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

K. INFORMATION: Career Technical Education Outcomes Survey (CTEOS) Results

The Board received a [presentation](#) from Dr. Rosaleen Ryan and Ms. Judith Cutting.

L. INFORMATION: Report Summarizing Monterey Peninsula College’s Submission of the Guided Pathways Self-Assessment to the California Community College Chancellor’s Office.

The Board received a [presentation](#) from Dr. Jon Knolle.

Public Comment

- A. Nick Pasculli, TMD
- B. Heather Craig, Academic Senate President

M. BE IT RESOLVED, that the Governing Board approves the Tentative Agreement between the Monterey Peninsula Community College District and Monterey Peninsula College Employees Association Chapter #245, dated November 13, 2017, for a successor agreement for the period July 1, 2017 through June 30, 2020.

Motion Johnson / Second Brown / Carried. 2017-2018/66

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

~~N. BE IT RESOLVED, that the Governing Board approves the Tentative Agreement between the Monterey Peninsula Community College District and Monterey Peninsula College Employees Association Chapter #245, dated December 4, 2017, increasing the Classified Salary Schedule by 1%, effective January 1, 2018.~~

~~BE IT FURTHER RESOLVED, that the Governing Board approves the Classified Salary Schedule effective January 1, 2018.~~

~~O. BE IT RESOLVED, that the Governing Board approves the Confidential Salary Schedule effective January 1, 2018.~~

~~P. BE IT RESOLVED, that the Governing Board approves the Management Supervisory Salary Schedule effective January 1, 2018.~~

~~Q. BE IT RESOLVED, that the Governing Board approves the Administrative Salary Schedule effective January 1, 2018.~~

R. BE IT RESOLVED, that the Governing Board approves the Memorandum of Understanding of August 18, 2017 entitled “Physical Sciences Lab Managers” between Monterey Peninsula California Employees Association Chapter #245 and the Monterey Peninsula Community College District.

Motion Brown / Second Coppernoll / Carried.

2017-2018/67

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- S. BE IT RESOLVED, that the Governing Board approves the attached 2017-2018 salary schedules for Short-Term, Non-Continuing (non-classified) and Student employee salary schedules, effective January 1, 2018.

Motion Steck / Second Coppernoll / Carried.

2017-2018/68

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- T. BE IT RESOLVED, that Board Policies: 4230 – Grading and Academic Record Symbols; 4231 – Grade Changes; 4235 – Credit by Examination; 4240 – Academic Renewal; and 4400 – Community Services Programs, be adopted.

Motion Johnson / Second Coppernoll / Carried.

2017-2018/69

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- U. BE IT RESOLVED, that the Monterey Peninsula College Governing Board Goals for 2018, be adopted.

Motion Coppernoll / Second Johnson / Carried.

2017-2018/70

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- V. INFORMATION: Calendar of Events
Special Board Meeting regarding Self-Insurance – The Board agreed to meet at Noon on March 16.

BREAK: 2:38 p.m. – 2:55 p.m.

15. REPORTS AND PRESENTATIONS

A. MPC Foundation

- 1) Report: Ms. Beccie Michael, Vice President of Advancement
The Board received Ms. Michael's [report](#).
 - 2) Monthly Donations: \$269,326.00
- B. Academic Senate Report: Dr. Heather Craig, President
The Board received Dr. Craig's [Academic Senate Report](#) to the Board.
- C. MPCEA Report: Mr. Kevin Haskin, President – No report.
- D. MPCTA Report: Ms. Lauren Blanchard, President – No report.
- E. ASMPC Report: Mr. Stephen Lambert, ASMPC President
Mr. Lambert reported that this semester has been, in his experience, the ASMPC's best semester due to its members and their efforts, which included a holiday activity with children at the CDC, the assembling of ASMPC committees, and assisting students with utilizing appropriate tutoring services.
- F. Review of 2016-2017 Finances: Dr. Steven Crow, Vice President for Administrative Services and Dr. Walter Tribley, Superintendent/President

The Board received the [Review of 2016-17 Finances](#) from Dr. Tribley and Dr. Crow.
- G. President's Budget Planning Assumptions for 2018-2019: Dr. Walter Tribley, Superintendent/President and Dr. Steven Crow, Vice President for Administrative Services

The Board received the [President's 2018-2019 Budget Assumptions](#) from Dr. Tribley and Dr. Crow.
- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
The Board received Mr. Walker's [report](#).
- I. Administrative Services Report: Dr. Steven Crow, Vice President for Administrative Services – No report.
- J. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
Dr. Tribley thanked Mr. Nick Pasculli of TMD, Lewis Leader, and the rest of the TMD team for their marketing and communications support.
- K. Governing Board Comments
- 1) Community Human Services (CHS) Report – No report.
 - 2) Trustee Comments
 - a) Student Trustee Pak thanked the Board for the opportunity to attend the CCLC Annual Convention and provided a report of her attendance.
 - b) Trustee Johnson wished everyone happy holidays.
 - c) Trustee Coppernoll shared Dr. Paul Long's comments at his farewell reception, at which he told her that he'd spent 26 years in the college system and that we have the best leadership and administrators and very strong faculty and praised our efforts in numerous areas. She also wished everyone happy holidays.
 - d) Trustee Steck – No report.
 - e) Trustee Brown reported on the Fire Academy Graduation, at which 13 students graduated.
 - f) Chair Dunn Gustafson thanked Dr. Crow for his contributions to MPC.

16. ADVANCE PLANNING

- A. Regular Board Meeting, January 24, 2017 at MPC Library & Technology Center

1. Closed Session: 11:00am, Stutzman Room
 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, February ~~28~~ 21, 2017 at MPC Library & Technology Center
1. Closed Session: 11:00am, Stutzman Room
 2. Regular Meeting: 1:30pm, Sam Karas Room
- C. Special Board Meeting: Board Study Session – Self-Insurance
Date confirmed: Friday, March 16, 2018 at Noon.
- D. Special Board Meeting: Board Study Session – Roles and Responsibilities of the Board, date to be determined
- 17. ADJOURNMENT** – Chair Dunn Gustafson adjourned the meeting at 4:51 p.m.
- 18. CLOSED SESSION**
When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted February 23, 2018