

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, SEPTEMBER 27, 2017**

11:00 a.m., Closed Session, Stutzman Room, Library & Technology Center  
1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93933

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

**MINUTES**

- 1. CALL TO ORDER** – Chair Dunn Gustafson called the meeting to order at 11:00 a.m.
- 2. ROLL CALL**  
  
Present:  
Mr. Charles Brown, Vice Chair  
Dr. Margaret-Anne Coppernoll, Trustee  
Ms. Marilyn Dunn Gustafson, Chair  
Mr. Rick Johnson, Trustee  
Dr. Loren Steck, Trustee  
Dr. Walter Tribley, Superintendent/President
- 3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**  
  
A. Dr. Alan Haffa, MPCTA Vice President
- 4. CLOSED SESSION**  
A. Conference with Labor Negotiators (Government Code Section 54957.6)
  - 1) Employee Organization: MPCEA/CSEA
  - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, Dr. Steven L. CrowB. Conference with Labor Negotiators (Government Code Section 54957.6)
  - 1) Employee Organization: MPCTA/CTA
  - 3) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and Dr. Steven L. CrowC. Public Employee Evaluation (Government Code Section 54957)  
Title: Superintendent/President Quarterly Evaluation Report
- 5. RECONVENE TO OPEN SESSION / CALL TO ORDER**
- 6. ROLL CALL** – Chair Dunn Gustafson asked for Roll Call at 1:30 p.m.  
  
Present:  
Mr. Charles Brown, Vice Chair  
Dr. Margaret-Anne Coppernoll, Trustee  
Ms. Marilyn Dunn Gustafson, Chair  
Mr. Rick Johnson, Trustee  
Dr. Loren Steck, Trustee  
Dr. Walter Tribley, Superintendent/President  
Ms. Golnoush Pak, Student Trustee

**7. PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION** – Dunn Gustafson reported that no action was taken during Closed Session.

**9. APPROVAL OF AGENDA**

Motion Coppernoll / Second Brown / Carried.

2017-2018/21

Student Advisory Vote:	AYE:		Pak
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

**10. RECOGNITION**

A. Acknowledgement of Guests – None.

**11. PUBLIC COMMENTS**

The people listed below spoke in support of MPC faculty.

- A. Dr. Alan Haffa, MPCTA Vice President
- B. Judith Robinson, MPC Student
- C. Natalie Gray, MPC Instructor
- D. Dr. Dennis Van Dam, MPC Alumnus
- E. Cassandra Pimento, MPC Student
- F. Carlos, MPC Student
- G. Diane Cotton, Seaside Resident
- H. Georgia Van Dam, MPC Adjunct Instructor
- I. Judy Karas, Former MPC Student
- J. John, Former MPC Student
- K. Beverly Bean, Former MPC Student
- L. Kathleen Rozman, MPC Instructor
- M. Wes Wyatt, Salinas Resident
- N. Stephanie
- O. Jake Morrow, MPC Student Veteran
- P. Rebecca Lipson, MPC Student

**12. CONSENT CALENDAR**

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
  - 1. That the Governing Board approves the minutes of the Special Board meeting on August 10, 2017.

2. That the Governing Board accepts the gift donated to the College with appropriate acknowledgement to the donor.
3. That the August 31<sup>st</sup> regular payroll in the amount of \$1,941,533.62 and the September 8<sup>th</sup> supplemental payroll in the amount of \$20,848.93 be approved.
4. That Commercial Warrants: 12332922 through 12332963, 12333523 through 12333355, 12334193 through 12334247, 12334920 through 12334968, 12335477 through 12335519, 12336247 through 12336290, 12336883 through 12336901, 12338124 through 12338165, 12338759 through 12338774, in the amount of \$1,283,708.28 be approved.
5. That Purchase Orders B1800165 through B1800270 in the amount of \$2,407,182.15 be approved.

B. Management Personnel

1. That the Governing Board approves the following item(s):
  - a) Employment of Katy Wilson, Associate Researcher, Planning, Research & Institutional Effectiveness, 40 hours per week, 12 months per year, effective September 28, 2017.
  - b) Employment of Steve Napoleon, Director, Marketing and Communications, 40 hours per week, 12 months per year, effective January 2, 2018.
  - c) Resignation of Dr. Kim McGinnis, Vice President, Student Services, effective September 22, 2017.
  - d) The recruitment for the Vice President of Student Services.

C. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
  - a) Grant Equivalency to Minimum Qualifications to Ana Garcia-Garcia to teach Chemistry, effective Fall 2017.
  - b) Grant Equivalency to Minimum Qualifications to Carolyn Meyer to teach Political Science, effective Fall 2017.
  - c) Grant Equivalency to Minimum Qualifications to Marcus Woods to teach Ballroom Dance, effective Fall 2017.
  - d) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2017.

D. Classified Personnel

1. That the Governing Board ratifies the following item(s):
  - a) Voluntary transfer of Jessica Cerritos, Categorical Services Coordinator, TRIO, Range 17, 40 hours per week, 12 months per year, effective September 28, 2017.
  - b) Employment of Ana Mendoza, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective September 28, 2017.
  - c) Employment of Salvador Lopez, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective September 28, 2017.
  - d) Employment of Hugo Quiroz, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective September 28, 2017.
  - e) Employment of Juanita Vasquez, Categorical Services Coordinator, EOPS/CARE CalWORKs, Range 17, 40 hours per week, 12 months per year, effective October 2, 2017.
  - f) Employment of Victor Gonzales, Categorical Services Coordinator, EOPS/CARE CalWORKs, Range 17, 40 hours per week, 12 months per year, effective September 28, 2017.
  - g) Resignation of Ruth Killens, Administrative Assistant III, Academic Affairs, effective September 27, 2017 for the purpose of retirement. Ms. Killens has served as a staff member since 1989.
  - h) Resignation of Juanita Vasquez, Admissions & Records Specialist, Student Services, Range 10, 40 hours per week, 12 months per year, effective September 29, 2017.

- E. Short Term and Substitute Personnel
  - 1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.
- F. Volunteers
  - 1. That the Governing Board ratifies the individuals listed for volunteer assignments.

Motion Steck / Second Johnson / Carried.

2017-2018/22

Student Advisory Vote:	AYE:		Pak
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

### 13. NEW BUSINESS

- A. INFORMATION: Accreditation Recommendations – Progress Report  
 The Board received from Dr. Tribley a progress report on MPC’s response to accreditation recommendations. The report included MPC’s response to:
  - [Recommendations to Meet the Standard](#)
  - [Recommendations to Improve Quality](#)
- B. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending August 31, 2017, be accepted.

Motion Johnson / Second Pak / Carried.

2017-2018/23

Student Advisory Vote:	AYE:		Pak
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

- C. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending June 30, 2017, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Steck / Second Coppernoll / Carried.

2017-2018/24

Student Advisory Vote:	AYE:		Pak
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

- D. INFORMATION: County of Monterey Investment Report for the quarter ending June 30, 2017.

[County of Monterey Investment Report](#) (pages 31-44)

- E. BE IT RESOLVED, that the Governing Board authorizes Steven L. Crow, Ed.D., Vice President for Administrative Services, to enter into an agreement with the Chancellor’s Office of the California Community Colleges, State of California, to participate in the Chancellor’s Office Tax Offset Program (COTOP).

Motion Steck / Second Coppernoll / Carried.

2017-2018/25

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- F. BE IT RESOLVED, that the Governing Board gives Steven L. Crow authority to negotiate a lease agreement with GTE Mobilnet of California Limited Partnership, d/b/a Verizon Wireless, for installation of a microwave transceiver.

Motion Coppernoll / Second Brown / Carried.

2017-2018/26

Student Advisory Vote:	ABSTAIN:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

A. Loran Walsh

- G. BE IT RESOLVED, that the Governing Board approves the independent contract with Ed Johnson for professional services as related to facilities planning consultant services through December 31, 2017.

Motion Steck / Second Johnson / Carried.

2017-2018/27

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

A. Kathleen Rozman

B. Loran Walsh

- H. BE IT RESOLVED, that the following new course be approved:

New Course

DANC 20D            Dance Production-Ballet

Motion Johnson / Second Coppernoll / Carried.

2017-2018/28

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None

ABSENT: 0 MEMBERS: None  
ABSTAIN: 0 MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approves the second addendum to the employment agreement with Dr. Paul Long to continue serving as Interim Dean of Instruction for the period of November 1, 2017 through December 21, 2017.

Motion Steck / Second Johnson / Carried. 2017-2018/29

Student Advisory Vote: AYE: Pak  
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck  
NOES: 0 MEMBERS: None  
ABSENT: 0 MEMBERS: None  
ABSTAIN: 0 MEMBERS: None

- J. BE IT RESOLVED, that the Governing Board approves the employment agreement with Dr. Vincent J. Van Joolen to serve as Dean of Instruction, effective November 1, 2017 through June 30, 2019.

Motion Steck / Second Coppernoll / Carried. 2017-2018/30

Student Advisory Vote: AYE: Pak  
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck  
NOES: 0 MEMBERS: None  
ABSENT: 0 MEMBERS: None  
ABSTAIN: 0 MEMBERS: None

- K. INFORMATION: First Reading of Board Policies: 3430 – Prohibition of Harassment; 3510 – Workplace Violence; 3518 – Child Abuse Reporting; 3540 – Sexual and Other Assaults on Campus; 7130 – Compensation; 7240 – Confidential Employees; 7310 – Nepotism; 7330 – Communicable Disease; 7335 – Health Examinations; 7342 – Holidays; 7345 – Catastrophic Leave Program; 7350 – Resignations; 7370 – Political Activity; 7400 – Travel; 7440 – Whistleblower Protection; 7500 – Volunteers; 7510 – Domestic Partners; 7600 – Campus Security Officers

Chair Dunn Gustafson reviewed the Board Policy Subcommittee’s review process and invited the Board to email their proposed changes, if any, to Dr. Tribley via Shawn Anderson. She noted that the policies would be recommended to the Board for adoption at the October Board meeting.

Trustee Steck suggested that personnel names be removed from Board Policy 3510 – Workplace Violence, due to routine changes in personnel.

Trustee Coppernoll commended the staff and participatory governance groups for their work on these policies.

- L. INFORMATION: Calendar of Events  
Dr. Tribley announced the Banned Book event on Thursday, 9/28.

- M. BE IT RESOLVED, that the resolution in support of codifying the Deferred Action for Childhood Arrivals program into federal law, be approved.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/31

Student Advisory Vote:	AYE:	Pak
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

- A. Dr. Alan Haffa, MPCTA Vice President
- B. Loran Walsh

Larry Walker, Dean of Student Services, and Beccie Michael, Vice President of Advancement, provided information regarding the DACA Renewal Clinic at MPC on September 27, 2017.

**14. REPORTS AND PRESENTATIONS**

A. MPC Foundation

- 1) Report: Ms. Beccie Michael, Vice President of Advancement  
The Board received Ms. Michael's [report](#).

- 2) Monthly Donations: \$502,793.32

B. Academic Senate Report: Dr. Heather Craig, President – No report.

C. MPCEA Report: Mr. Kevin Haskin, President

Mr. Haskin reported on CSEA and District negotiations, which have been finalized and will be voted on by CSEA membership. He expressed appreciation to the District for authorizing the use of interest-based bargaining. / Mr. Haskin also reported that a classified staff member may be facing disciplinary action and encouraged the Board to hear his/her account. / Chair Coppernoll thanked Mr. Haskin for modeling positive attitudes and helping the College to move forward.

D. MPCTA Report: Ms. Lauren Blanchard, President

The Board received a presentation, [Campus Culture and Trust](#), from Ms. Blanchard and Dr. Haffa. / Dr. Tribley thanked Ms. Blanchard and Dr. Haffa for their presentation. He agreed that faculty salaries (and the salaries of others on campus) need to be increased, but noted that our challenge is to do so in a manner that is sustainable. He reiterated that the District stands ready to work with the MPCTA to find a sustainable method for increasing faculty salaries.

E. ASMPC Report: ~~Mr. Stephen Lambert, ASMPC President~~ Golnoush Pak

Ms. Pak reported on the successful Lobo Day and Scavenger Hunt events. / She announced the Haunted Harvest Fest, scheduled for October 24<sup>th</sup>. / She also shared the ASMPC's intentions to be more involved in the MPC football homecoming games and to look into a food pantry for the Marina campus.

F. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs

The Board received Ms. Kamath's [report](#).

G. Student Services Report: Mr. Laurence Walker, Dean of Student Services

The Board received the [Student Services report](#). / Mr. Walker announced that He Seon Ihn, MPC's articulation officer, received a commendation from the CSU system for her role in Sysdoc.org, a back-end database that matches equivalent classes, for the next generation roll-out. / He also announced a DACA clinic scheduled for the evening of September 27<sup>th</sup>.

H. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services



Dr. Crow reported on the agenda for the Budget Committee's next meeting. / He also reported that representatives from Alliant, the third party administrator of MPC's health insurance, will give an informational presentation to the Health & Welfare Cost Containment Committee.

- I. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President  
Dr. Tribley reported on MPC's marketing campaign. He noted that our marketing consultant, Nick Pasculli of TMD, recently gave a presentation to the President's Advisory Group on our marketing efforts. Dr. Tribley reported that our enrollment is improving and reiterated the importance of growing our enrollment in an efficient manner. / He reported on the efforts of the Planning, Research, and Institutional Effectiveness Office, which will be bringing forward to the campus information regarding student success. / He reported that a group of representatives from MPC will attend the California Community Colleges Change Leadership Summit October 5-6. / Dr. Tribley also reported that Ms. Kamath, MPC's Accreditation Liaison Officer (ALO), is focused on MPC's accreditation response and in coordinating the writing of our follow-up report to the Accrediting Commission for Community and Junior Colleges.
- J. Governing Board Comments
  - 1) Community Human Services (CHS) Report – Trustee Steck reported that Victoria Phillips attended the most recent Community Human Services meeting on his behalf.
  - 2) Trustee Comments
    - a) Student Trustee Pak commended the Marina Labor Day Parade.
    - b) Trustee Johnson thanked Ms. Kamath for her work as MPC's ALO. / He also thanked Dr. Tribley and Dr. Crow for resolving MPC's stadium lighting issue, which, prior to its resolution, had resulted in complaints from some of MPC's neighbors. He noted that he reported on the resolution of this issue to the neighborhood association.
    - c) Trustee Steck reported on three issues addressed at the September meeting of the California Community College Trustee (CCCT) Board: Guided Pathways; Financial Aid (specifically, the California College Promise Assembly Bill, Student Federal Loans, and the effective cost for students to attend community colleges versus UCs and CSUs); and the request submitted to the state legislature to fund, during the next funding phase, twenty of the twenty-nine community college projects that did not receive funding from a recent state matching grant.
    - d) Trustee Coppernoll commended the Marina Labor Day Parade and thanked everyone who participated. / She reported that the CCLC's Veteran's Caucus has implemented a new caucus newsletter in which they hope to incorporate student veteran stories.
    - e) Vice Chair Brown suggested providing MPC marketing materials to the new housing developments in Marina. / He reported that he received a complaint about the Imjin Road crosswalk being too dangerous, particularly at night, due to the speed limit and lack of lighting. He suggested that an MPC representative speak with a representative from the City of Marina regarding that matter. (Trustee Coppernoll noted that the property may also be owned by the County of Monterey.)
    - f) Chair Dunn Gustafson noted the readiness of the District to work with our faculty to improve our productivity. / She also spoke of our many recent accomplishments to be celebrated, including our balanced budget, increased enrollments, a new agreement with CSEA, a fully-staffed Academic Affairs Office, the awarding of significant grants, and the significant donations that have been bestowed upon MPC via the MPC Foundation. / Chair Dunn Gustafson announced that she will miss the October Board meeting and reported that Vice Chair Brown will serve as the chair during her absence.

## 15. ADVANCE PLANNING

- A. Regular Board Meeting, October 25, 2017 at MPC's Public Safety Training Center
  1. Closed Session: 11:00am, SPS-106
  2. Regular Meeting: 1:30pm, SPS-119

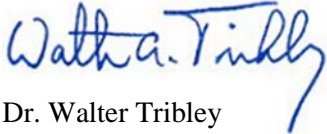


- B. Regular Board Meeting, November 29, 2017 at MPC Library & Technology Center
1. Closed Session: 11:00am, Stutzman Room
  2. Regular Meeting: 1:30pm, Sam Karas Room

**16. ADJOURNMENT** – Chair Dunn Gustafson adjourned the meeting at

**17. CLOSED SESSION** – Not required.

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted November 30, 2017*