



**MONTEREY PENINSULA**  
College

**GOVERNING BOARD POLICIES**

**Chapter 7 Human Resources**

**7260**

**BP 7260 Classified Supervisors and Managers**

Classified administrators are administrators who are not employed as educational administrators.

Classified supervisors are those classified administrators, regardless of job description, having authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other employees, or having the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

Classified managers are those classified administrators, regardless of job description, having significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District.

Classified administrators may be employed by an appointment or contract of up to four years in duration. If a classified administrator is employed by an appointment or contract, the appointment or contract shall be subject to the same conditions as applicable to educational administrators.

Classified administrators may also be employed in the same manner as the other members of the classified service. If a classified administrator is employed as a regular member of the classified service, employment shall be consistent with other provisions of these policies regarding employment of classified employees.

**References:** *Education Code Section 72411;*  
*Government Code Section 3540.1(g) and (m)*

**Formerly Board Policies 5520 - Management Team Status; 5525 - Administrative Organization; 5530 - MSC Rights and Responsibilities; 5535 - Promotion, Transfer, and Reassignment; 5550 - Retirement; 5552 - Golden Handshake; and 5595 - Complaints**  
**Adopted:** March 10, 1982 (for Policies 5520, 5530, 5535, 5550, 5552, 5595); May 10, 1989 (for Policies 5500 and 5525)

**Revised and Adopted Revised:** May 10, 1989 (for Policies 5520, 5530, 5535, 5550, 5552, and 5595)

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**Revised and Adopted:** August 24, 2022