

Academic Senate Meeting Minutes
Sam Karas Room
February 15, 2018

Academic Senate Membership

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Kathleen Clark (CTE Liaison)
Jacque Evans (Secretary)
Susanne Muszala (COC Chair)
Adria Gerard
Jon Cristobal
Paola Gilbert
Robynn Smith
Sunny LeMoine
Abeje Ambaw
Sandra Washington
James Lawrence
Molly Jansen
Lynn Kragelund
Jeremy Diamzon (ASMPC Rep)
Odir Bonilla (ASMPC Rep)

Absent:

Mark Clements
Elias Kary
Armando Dimas (ASMPC Rep)

Visitors:

Vincent Van Joolen
Kiran Kamath
Walt Tribley
Judith Cutting
Larry Walker
Jon Knolle
David Martin
LaKisha Bradley
Lauren Blanchard
Russia Turner
Catherine Webb

1. Opening Business

1. Public Comments/Welcome (2:35)

No comments

2. Introduction of New Senators (2:35-2:40)

Introduction of Paola Gilbert and Molly Jansen as the new At-Large Senators

3. Approval of [February 1, 2018 minutes](#) (2:40-2:45) ACTION

Deferred to next meeting.

2. Reports

1. President's Report Notes (2:40-2:55)

Visit from PRT team. Most important takeaway- to complete PLOs. It was suggested that if this is not completed we could go on "show-cause". PLOs should be completed on March 5th which is before follow-up report due on March 15, 2018. Faculty leadership should be looking at other colleges and what is being done elsewhere. PRT team suggested that faculty leaders do not get "off campus" to conferences and other campuses enough.

LAC and PRIE - met to discuss the \$200,000 that could be given by PRT. Funding is needed to send faculty and senators to institutes for training in planning, leadership, acceleration, and plenary meetings. Senators should look at ASCCC website to plan on conferences and trainings.

PAG - discussion of changing Assoc Dean of HR to Administrative Dean of HR. This is in regards to a future position.

Guided Pathways Workgroup is officially underway. A completed proposal for grant monies is due by the end of March.

Discussion: information about the assessment of PLOs should have come from Administration and is not faculty responsibility.

Response: beneficial for faculty to know what is happening at other colleges to be able to advocate for their programs and their campus.

2. Committee on Committees (2:55-3:05) See paper

Need one more faculty for Assoc. Dean of HR hiring committee.
Academic Council is seeking an instructional faculty representative who is not part of Student Services.

Susanne Muszala (current chair of COC) is requesting a replacement
Senate membership on the website needs to be updated.
There is a vacant faculty seat on PAG.

Early Alert committee would like to have Instructional faculty rep from Academic Senate to be on the committee

Action: Nancy Harary nominated to BSI as Engl Dept. rep
Andrea Mann for Assoc. Dean of HR hiring committee.

JE motion

SM second

Unanimous approval

3. CTE Liaison Report (3:05pm)

KC - The second year funding request is not due till June. CTE committee has not met.

3. New Business

1. Accreditation Update (3:05-3:50)

1. [Draft of first 7 of 22 recommendations](#)
2. [Timeline for completion of report from Academic Affairs](#)

Dr. Tribley presented on Accreditation Update:

Accreditation site visit April 9, 2018. Important to be in a cycle of assessment with courses and programs. While on sanction we cannot approve any new curriculum. Federal Financial Assistance cannot be given to a college if it is not in compliance within two-year rule (US Dept of Ed)

Kiran Kamath presented:

Accomplishments: PLO's 19 out of 140+ are assessed. About 90% of courses are assessed. Board policies will either be completed or in review at the time of the report.

Discussion: is the Board working on BP 2010?

Response: WT- yes it is one of the last 15 to be reviewed. Revision will go to PAG then AS

HC - will it be changed to a CCLC formatted policy? Can the BP twenty ten simply be given a different number and brought out of archive without review or revision?. We have been told that having 2 BP's with same number is illegal. BP 2010 that references the Academic Senate is in archive. Active BP 2010 references something entirely different, Board membership.

WT - BP 2010 as is refers to Academic Senate is still in effect.

KK- Input is encouraged regarding Accreditation draft of recommendations, please contact JeRene Finnell via email with suggestions. Report due March 15, 2018. (See Timeline)

RS- how are faculty expected to do all the work on PLO's and not have a contract? The situation is being ignored

WT- current contract is in force. Both sides are wanting to have a contract but it must be sustainable. There is a very concerning change in the funding formula, with regards to a college that has large population that focuses on lifelong learning.

AG - do we anticipate that we are meeting all 17 recommendations

KK- we must meet all

WT- many of the recommendations we probably shouldn't have received. We have not met Standards in Planning which requires Assessments.

AG- when we make the statement "we have met the standard' is that a self-assessment?

KK- yes that is a self-assessment

WT- Cabinet Plus addresses the Self-Assessment part of the report.

GT- Has the date moved? Wasn't it October?

WT- PRT clarified that we should address the recommendations before the Site Visit in April.

KK- Final document should be ready before the AS meeting March 1st.

PG- Original letter from ACCJC highlighted 6 particular recommendations. How are we doing on those?

KK- They are all done

2. PLO assessment (3:50-4:30)

1. Plan for [Program Assessment Implementation](#) from PRIE office
ACTION
2. [Program Assessment Dashboard](#)

Catherine Webb, Russia Turner, Keith Eubanks (LAC) presented:

PLOs are due by March 5, 2018 because the Follow-up Report is due on March 15, 2018. Report must go to Board on March 13, 2018. 19 programs have been evaluated

Programs that have not had completers in the past 5yrs, are being discussed with regards to program discontinuance. There is a Program Discontinuance Process in place.

Discussion: *Our Program Discontinuance Process is not a fast process. Is it ok if these are not in finalized by March 5th*

Response: *Just need to start process and show evidence that it is in progress.*

Discussion: *What if students had catalog rights to obtain a degree but are not able to because they are not offered anymore or have been discontinued?.*

Response: *If no one has graduated with these degrees in such a long time, we hope no one is enrolling to complete them. Maybe some programs do not need to be discontinued but Revitalized. Maybe rebranding can increase student enrollment.*

Discussion: *AA-T & AS-T are very specific, don't always work for students who may be going to UC's.*

DM (VPAS): *Students who transfer without degree are funded (State apportionment) less than those who have degree. Believe that governor's plan is to prepare students for workforce by having AA/AS degree which increases employability.*

Discussion: *Is new funding source certain.*

DM- Yes

Discussion: *are we at disadvantage because of our life-long learners*

DM- *Don't have solid answer. Still looking at proposal and how it is interpreted.*

WT- *There is concern that Summer borrowing and stabilization funding would not be allowed.*

DM - *Stabilization in the borrowing of FTES would not be allowed.*

Action: Approve Program Assessment Implementation Plan with revised due date of March 5th

AG- moved to approve

SM- second

HC- Do we know who is responsible for each program? And can we get copy of list

CW- yes

Unanimous approval

KC -abstention

Meeting adjourned 4:30

Respectfully submitted by Jacque Evans