

Monterey Peninsula Community College District

Governing Board Agenda

February 21, 2018

REVISED

Human Resources
College Area

Consent Agenda Item No. D

Proposal:

To ratify the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Paulina Prado, Bilingual Admissions & Records Specialist, Student Services, Range 10, 40 hours per week, 12 months per year, effective February 22, 2018.	Included in budget
b)	Employment	Employment of Natalie Galvan, Categorical Services Coordinator, TRIO, Range 17, 24 hours per week, 9 months per year, effective February 22, 2018.	Restricted Funds
c)	Employment	Employment of Donna Teresa, Library Specialist – Technical Services, Library, Range 17, 40 hours per week, 12 months per year, effective March 1, 2018.	Included in budget
d)	Employment	Employment of Katherine Haskin, Library Circulation Desk Coordinator, Library, Range 17, 40 hours per week, 12 months per year, effective February 22, 2018.	Included in budget
e)	Resignation	Resignation of Ian Sanchez, Automotive Laboratory Manager, Automotive Technology, effective January 23, 2018.	N/A
f)	Resignation for the purpose of Retirement	Resignation of Joan Smith, Administrative Assistant I, English Study Skills Center, effective May 29, 2018 for the purpose of retirement.	N/A

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Employment of Paulina Prado, Bilingual Admissions & Records Specialist, Student Services, Range 10, 40 hours per week, 12 months per year, effective February 22, 2018.
- b) Employment of Natalie Galvan, Categorical Services Coordinator, TRIO, Range 17, 24 hours per week, 9 months per year, effective February 22, 2018.
- c) Employment of Donna Teresa, Library Specialist – Technical Services, Library, Range 17, 40 hours per week, 12 months per year, effective ~~March 1, 2018~~ February 22, 2018.
- d) Employment of Katherine Haskin, Library Circulation Desk Coordinator, Library, Range 17, 40 hours per week, 12 months per year, effective February 22, 2018.
- e) Resignation of Ian Sanchez, Automotive Laboratory Manager, Automotive Technology, effective January 23, 2018.
- f) Resignation of Joan Smith, Administrative Assistant I, English Study Skills Center, effective May 29, 2018 for the purpose of retirement.

Recommended By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Kayla Garcia
Kayla Garcia, Human Resources Analyst

Agenda Approval: Walter Tribble
Dr. Walter Tribble, Superintendent/President