

APPLICATION

FOR CITIZENS' BOND OVERSIGHT COMMITTEE

The information below will be used to comply with Proposition 39 and related legislation concerning committee membership and accountability. Specific duties of the committee are contained in the attached bylaws.

PLEASE NOTE: Elected officials and employees, vendors, contractors and consultants of the Monterey Peninsula Community College District are prohibited by law from being members of the committee.

Name: Dan Albert

Date: February 18, 2018

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Membership position that the applicant is qualified to fill – check all that apply:

Active in a business organization representing the business community within the MPC district (please specify) _____

Active member of a senior citizen's organization (please specify) _____

Active member in a bona-fide taxpayers association (please specify) _____

An enrolled student active in a community college group, such as student government (please specify) _____

Active member of a college support organization (please specify) _____

Citizen at large

Other (please specify) _____

1. Are you an employee of the Monterey Peninsula Community College District? Yes No
2. Are you a vendor, contractor or consultant with the Monterey Peninsula Community College District? Yes No
3. Are you able to complete at least one two-year term as a member of the committee and refrain from becoming an employee, vendor, contractor or consultant of the District for an additional two years? Yes No
4. Are you, to the best of your knowledge, able to maintain your qualification in the membership position previously checked? Yes No
5. Members of the committee will be required to abide by an ethics policy. Are you willing to adhere to the provisions of this policy? Yes No

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Application for Citizen's Bond Oversight Committee

Please describe any additional qualifications, experience, or expertise that qualifies you for membership on this committee.

CITY OF MONTEREY

Current Council Member

MONTEREY PENINSULA UNIFIED SCHOOL DISTRICT

Retired Educator: 30 years

Associate Superintendent/Chief Business Officer (CBO), Business Services 2010-2016

Executive Cabinet member reporting directly to the Superintendent. Responsible for Business Services and District Operations supporting 18 schools that serve 9,750 students. Provide oversight of a \$100 million restricted and unrestricted budget, including investments, land holdings and properties.

Related responsibilities:

- Working with the Budget Advisory Committee, district administrators and Cabinet members to develop budget recommendations and contingency plans
- Preparing budget reports, and recommendations for presentation to the Board
- Working with financial consultants on the issuance of general obligation bonds
- Representing the district at inter-agency and joint powers authority meetings: Fort Ord Reuse Authority (FORA), Regional Occupational Program Executive Board, Monterey County Office of Education, Business Advisory Committee.
- Facilitating district committees: Budget Advisory, "7-11" Facilities, Citizens' Bond Oversight, and Community Forum budget, curriculum and facilities groups.
- Negotiating cooperative joint-use agreements with municipal and educational partners for shared use of athletic and academic facilities and related projects.
- Reviewing Memorandums of Understanding and contracts for the Board.
- Projecting District student enrollment (9,750) and staffing allocations (1,300).
- Coordinating school closures and California Environmental Quality Act procedures.
- Managing Proposition 39 Facility Requests and agreements with Charter Schools.
- Supervising the senior management for Categorical programs, Information Technology, Nutrition Services, Facilities, Maintenance and Secondary Education.

Assistant Superintendent, Business Services and District Operations 2009-2010

Provided leadership and oversight of the Facilities Management and Planning, Maintenance, Technology, Transportation and Nutrition Services departments with responsibility for the supervision of 122 employees and 8 administrators.

Related responsibilities:

- Developed the District 2009-10 Facilities Master Plan, in preparation for a \$110 million school facilities bond campaign.

- Participated on the school facilities bond campaign as the fundraising committee co-chairperson, raising over \$100,000 in donations.
- Managed facilities planning and management including: bond project requests for proposals, bidding processes, and implementing the lease-lease back program.
- Facilitated the Education Specifications Committee related to new bond projects.
- Negotiated land purchases and easements, and joint-use of facilities agreements with municipal, educational and community partners.

Assistant Superintendent, Facilities Management and Planning 2007-2009

Provided leadership and oversight of the Facilities Planning and Management, and Maintenance Operations departments, with responsibility for the supervision of 75 employees and 5 administrators.

Related responsibilities:

- Reorganized the structure, system and policies of the Maintenance and Operations department to create a more efficient, and productive work environment.
- Implemented craft leader positions to create advancement opportunities for staff.
- Trained supervisors to give constructive evaluations to improve staff performance.
- Implemented a work order system, to produce faster response times and productivity.
- Closed past modernization projects, returning over a million dollars to the District.
- Instituted a recycling and energy conservation program to reduce District expenses.
- Projected student enrollments and managed the realignment of school boundaries.

MPUSD and Community Representative Past & Present

Monterey School and Military Partnership in Education
 School Transition and Response Team (Defense Language Institute)
 Monterey County Office of Education, Business Advisory Committee
 Mission Trails Regional Occupational Program, JPA Executive Board
 Monterey Peninsula Chamber of Commerce
 Fort Ord Reuse Authority
 Citizen's Bond Oversight Committee
 District Facilities "7-11" Committee
 Lyceum of Monterey Board of Directors
 Monterey Salinas Transit Board of Directors

SERVICE ORGANIZATIONS Past & Present

Rotary Club of Monterey, Member
 Measure P Campaign, Fundraising, Co-Chairperson
 Education Foundation, Fundraising, Co-Chairperson
 Rotary Club of Monterey, Board Member

AWARDS AND RECOGNITION

Rotary Club of Monterey, *Outstanding and Devoted Service*
 Association of California School Administrators, Region 10
Secondary Administrator of the Year Award
Chief Business Officer of the Year Award