

Curriculum Advisory Committee
Meeting minutes

DATE: January 31, 2018 LOCATION: BMC 107 @ 3:30 -- 5:00pm <u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Laura Loop, Nursing → voting member
✓	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chairperson/Creative Arts → voting member
	Kendall Diaz, Student Representative → voting member		Laura Patterson, CurricUNET Specialist
✓	Fred Hochstaedter, Academic Senate → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Cathryn Wilkinson, Dean of Instruction -- Liberal Arts
	Kiran Kamath, Vice President of Academic Affairs		Vacant, Library
✓	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Life Science
✓	Jon Knolle, Dean of Instruction -- Library, Learning Resources & Online Ed		Vacant, Physical Education
✓	Vincent van Joolen, Dean of Instruction --- Stem	✓	John Skellenger, Admin Asst III, Guest Support

Meeting Chaired by: Gamble Madsen
 Notes Submitted by: John Skellenger

Agenda Item		Action
Announcements	<p>Jon Knolle announced the following</p> <p>The review and approval cycle for the next catalog is going to be tight. There are 65 courses and 14-16 programs for approval. In order to move the catalog forward, we need to have a firm deadlines in place. The last week to review course related changes is Feb 7th. The last week to review any program related changes is Feb 14th. The last meeting in Feb, on the 28th, is the last opportunity to make any changes and have it go to the board and the chancellor's office by the March 1st deadline. Prioritized new course proposals first.</p> <p>Reviewing new curriculum systems will be postponed until March. The review of the process hasn't moved forward since last semester due to the break.</p>	
Comments from Visitors	No comments	
Approval of January 31, 2018 Agenda	Approved with the following adjustment, change English 400 from a "Revision" to a "DE Revision".	<p>Motion to recommend: Fred Seconded: Laura L CAC Committee Voted: Aye</p>
Approval of December 6, 2017 minutes	Approved with no changes.	<p>Motion to recommend: Fred Seconded: Rachel CAC Committee Voted: Aye</p>

Consent Agenda		Motion to recommend: Fred Seconded: Lynn CAC Committee Voted: Aye
Effective Fall 2018 Deletions: BUSC 101B, BUSC 101C, BUSC 124, BUSC 130, BUSC 131B, BUSC 133, BUSC 136 LETP 60, LETP 70, LETP 151, LETP 220, LETP 222, LETP 230.4, LETP 233.5, LETP 233.6, LETP 233.9, LETP 275, LETP 276 Automotive Technology – Fast Track: Automotive Brake Systems (Certificate of Training) Automotive Technology – Fast Track: Automotive Steering and Suspension (Certificate of Training)		
Non-Substantial Changes		
Effective Fall 2018 ARCE 4A, 4B, 4C, 4D: TOP Code change to 1002.30 (from 1009.00) to secure State approval		
Action Agenda		
Courses and Programs		
ADPE 14: Adapted Aerobics	Revision Correct error in unit value only. Clarified repeatability questions	Motion to recommend: Laura Seconded: Lynn CAC Committee Voted: Aye
CHEM 1A: General Chemistry i	Course Proposal	Motion to recommend: Fred

		Seconded: Rachel CAC Committee Voted: Aye
CHEM 1A: General Chemistry I	Revision Add CHEM 30A as a prerequisite as is CHEM 2.	Motion to recommend: Rachel Seconded: Lynn CAC Committee Voted: Aye
EMMS 170A: Emergency Medical Technician 1 – Basic Training	Suggested revision for clarity: Requisite should say “completion of ...” and The current should say “requires...”	Motion to recommend: Rachel Seconded: Lynn CAC Committee Voted: Aye
EMMS 170A: Emergency Medical Technician 1 – Basic Training	Revision	Motion to recommend: Lynn Seconded: Richard CAC Committee Voted: Aye
ENGL 5: Introduction to Great Books	DE Revision	Motion: Richard Second Lynn, CAC Committee Voted: Aye Opposed: David & Fred
ENGL 5: Introduction to Great Books	Objective 5: change “view” to “viewing” Objective 3: questions of the intent and clarity.	Motion to recommend: Richard Seconded: Rachel CAC Committee Voted: Aye Opposed: David and Fred
ENGL 351: College Reading Strategies I	Revision Update titles and description. New SLO. Objective 12: Change “syllabers” to “syllables”	Motion to recommend: Seconded: CAC Committee Voted: No vote. Discussion tabled.

	Changed prerequisite to (non-course)	
ENGL 352: College Reading Strategies II	Revision Table 351 and 352 to find answers about prerequisites and requisites.	Motion to recommend: Seconded: CAC Committee Voted: No vote. Discussion tabled.
ENGL 400: Academic Support	Revision Name and description changes. Updated MOI to include hybrid.	Motion to recommend: Lynn Seconded: Laura CAC Committee Voted: Aye
ENGL 400: Academic Support	DE Revision	Motion to recommend: Rachel Seconded: Lynn CAC Committee Voted: Aye
HIST 6: History of World Religions	Approval pending clarification of objectives	Motion to recommend: Rachel Seconded: Richard CAC Committee Voted: Aye
HIST 6: History of World Religions	DE Revision	Motion to recommend: Lynn Seconded: Richard CAC Committee Voted: Aye
PSYC 6: Psychology of Women	Remove the cross listing with GWOS.	Motion to recommend: Fred Seconded: Laura CAC Committee Voted: Aye

PSYC 6: Psychology of Women	DE Revision	DE Motion to recommend: Rachel Seconded: Lynn CAC Committee Voted: Aye
English: Great Books Certificate of Training	Revision Added more courses as options to the attain the certificate	Motion to recommend: Lynn Seconded: Richard CAC Committee Voted: Aye David abstained
Nursing AS	Revision Revise Area D to limit requirements to a course in ANTH, ETNC, GWOS, or SOCI. Non letter grades will be interpreted as a C.	Motion to recommend: Fred Seconded: Rachel CAC Committee Voted: Aye
Psychology AA-T	Revision	Motion to recommend: Fred Seconded: Lynn CAC Committee Voted:
Next Meeting: February 7, 2018 Location BMC 107		