President's Advisory Group Meeting
Tuesday, December 12, 2017
2:00 – 4:00 pm, Sam Karas Room
Minutes

Members:			
√	Luz Aguirre (Classified)		Eric Maximoff (Classified)
√	Suzanne Ammons (minutes, resource)	√	Larry Walker (VP Student Svc - interim)
√	Grace Anongchanya (Faculty)	√	Stephanie Perkins (Tri-Chair, Classified)
	Wendy Bates (Faculty)		Lyndon Schutzler (Faculty)
	Lauren Blanchard (MPCTA Rep.)		Francisco Tostado (MSC)
√	Diane Boynton (Tri-Chair Faculty)	√	Francisco Tostado (MSC)
√	Diane Boynton (Tri-Chair Faculty)	√	Walt Tribley (Tri-Chair Supt./Pres.- non-voting)
√	Heather Craig (Acad Senate Pres.)		Faculty (vacant)
√	Steven Crow (VP Admin Svc)		ASMPC Rep. Dalia Elkhalifa
	Kevin Haskin (MPCSEA Rep.)		ASMPC Rep. Armando Dimas
	Kiran Kamath (VP Acad Affairs		
√	Jon Knolle (Dean)		

Item	Topic: Discussion / Comments	Action / Recommendations
1.	**Campus community comments:** • Jon - Guided Pathways Initiative is a national effort to create structures and processes to better support student success with the ultimate goal to help students realize their goals more efficiently and effectively. The CCCCO has sponsored several workshops throughout the State. The Chancellor has stated that community colleges are expected to embrace Guided Pathways and funding is provided. MPC has completed the first of three requirements to engage in this round of funding by sending a team of student services and academic affairs personnel to a recent IEPI workshop in October. The next requirement is to complete a Self-Assessment, due Dec. 23, which will be presented to the Dec. 20th Board. The last requirement is for MPC to engage in creating a multi-year work plan by March 31, 2018. MPC is eligible for $702K over a five year funding period. See link at mpc.edu/gpselfassessment for more info. Two workshops on GP will be featured at Flex Days. • Catherine – On Monday, Dec 18 (Flex Day) an Assessment-Open House drop in meeting will be hosted by LAC members from 10 a.m. to 2p.m. in BMC 205 to help with any related Assessment work as well as beginning preparations in PLO mapping, and Program Assessment. We are at 87.6% (1,013) of courses assessed. • Dr. Tribley – The Partnership Resource Team will return Feb. 6 with an All Campus Meeting. PRT will be assisting us in making progress towards achieving compliance with Program Review. • Heather – gave thanks to those who worked on the "wait list" project. A new policy is now in place, see link in AS agenda. A Resolution is circulating around the State from the Academic Senate regarding faculty's role and involvement in Guided Pathways.	
2.	**Approval of Dec. 12, 2017 Agenda**	Approval by consensus
3.	**Approval of minutes:** a. Nov. 14, 2017	**Motion** – Francisco **Second** – Larry **In favor** – 8 **Opposed** –0 **Abstained** 1 Heather

4.	**Integrated BSI-SE-SSSP Plan Draft**	Approval by consensus
	Executive Summary-Integrated Plan	
	(Lakisha Bradley, Dir. Student Success and Equity): Lakisha provided a thorough overview of the Integrated Plan and summary of how the Plan came together. In May 2017 Lakisha and Larry Walker (Interim VP Student Svc.) attended the CCCCO training to learn what the expectations were for putting together the Integrated Plan. This information was shared with members from Academic Affairs and over the summer groups began writing for the Plan. After the Student Success and BSI committees provided their reviews and edits, the Plan was then shared with other participatory governance groups. After today's presentation, the Plan will go to the Dec. Board, and then the CCCCO in January.	
	The Plan requires the College to report on previous accomplishments/goals (2015-16 SSSP, Student Equity and BSI plans and then provide details on future goals and planned activities. The 2015-16 Student Equity Plan identified nine goals. The 2015-16 BSI Plan identified three goals; the 2015-16 Student Success and Support Program goals and details are identified in the 2017-19 Integrated Plan. The Plan requires identification of one goal from either of the 2015-16 plans that intersects SSSP, Student Equity and BSI. The future plans section of the Integrated Plan begins with an identification of five outcomes-based goals, one of which must connect across at least two programs. Although the Plan is integrated with the three areas, each program still retains its Ed. Code and Title V Regulations as related to specific funding and restricted use for each area. The 2017-19 Integrated Plan outlines the five goals, each of which directly connects to the MPC Ed Master Plan and the CCCCO's Vision for Success. The goals are not written in isolation but written with IEPI goals, the Education Master Plan and other existing goals on campus; the goals are intentionally broadly written so as to best allow overall contribution and new ideas for activities across campus.	
	Questions were invited and answered. Currently there are a significant number of students completing nearly 100 units by the time they obtain their degree. One effort in place addresses "excessive units" which focuses on getting students through the program by completing closer to 60 units.	
	The Student Equity Funding and Expenditures were explained and the web location identified.	
5.	**Replacement Position (s):** a. **Straight replacements: 3SP Cat Svc Coord.** b. **Replacement w/changes:**	Larry Walker reviewed the straight replacement as presented. A second resignation came in while recruitment was underway for another 3SP Assessment position, so recruitment efforts included this 2nd position. While this position is not bilingual, other positions in EOPS and other outreach programs are.	
6.	**Board Policies for approval;** **Admin Procedures as info only.** **(see attachment A for list)**	Steve summarized the methodology and reviewed the summary sheet which included BPs to be approved and those for information only as accompaniment to APs to be reviewed as information only today. Several APs are "In Development", meaning, work has begun but not yet completed. Susan presented revised BPs & APs 7140. Lengthy discussion followed regarding several issues: • BPs & APs are parallel tracking with the Board Policy subcommittee, and will likely be submitted to the January Board. This will demonstrate to the ACCJC that the District is well underway in its progress. • Archived policies need to be updated and renumbered,	

		especially those that define the role of the Academic Senate.	
		• The level of detail in language for BPs vs. APs needs reworking in some BPs (BP 3720, BP 4115 BP 7210). Language in BPs should move to the APs.	
		• Some BP's are unique to MPC, others, contain detailed language that belong in procedures. Most of the BPs contain language such as "The President will develop procedures to …" Other discussions questioned BP 7140's language and whether should instead reference the current collective bargaining agreement given the collective bargaining nature.	
		A member(Steve) motioned for approval, followed by a second (Larry), to approve all BPs except 7140 and 7260), to the President; discussion that followed suggested that more time be allowed for the BPs discussed to be revised based on today's review. Consensus was reached to table the BPs/APs for the January 23 meeting. The January Board will be receiving the BPs/APs as information with today's revised wording.	
7.	**Review of 2016-17 Finances**	Not covered due to lack of time.	.
8.	**Recommendations to meet the Standards** **Recommendations to Improve Quality**	Dr. Tribley reported on two additional recommendations which the District believes have been met: Rec #6 – Great improvement made in terms of establishing *intentional cycles of course assessment and strengthening the link between course and program assessment…*. Rec #12 – Progress has been made in updating the *Administrative hiring procedures*.	
9.	**Adjournment**	Meeting adjourned at 4pm.	