

**Curriculum Advisory Committee
Meeting minutes**

DATE: November 15, 2017 LOCATION: BMC 204 @ 3:30pm – 5:00pm			
Attendees:			
	Richard Abend, ESL → voting member	✓	Laura Loop, Nursing → voting member
✓	Judy Cutting, Dean of Instruction - CTE	✓	Gamble Madsen, Chairperson/Creative Arts → voting member
	Kendall Diaz, Student Representative → voting member	✓	Laura Patterson, CurricUNET Specialist
✓	Fred Hochstaedter, Academic Senate → voting member		Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	LaRon Johnson, Counseling/Student Services → voting member	✓	Cathryn Wilkinson, Dean of Instruction – Liberal Arts
	Kiran Kamath, Vice President of Academic Affairs		Vacant, Library
✓	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Life Science
✓	Jon Knolle, Dean of Instruction – Library, Learning Resources, & Online Ed		Vacant, Physical Education
✓	Vincent Van Joolen, Dean of Instruction - STEM	✓	Paul

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Laura Patterson

Agenda Item		Action
Announcements	Public Comments read by Gamble (See Agenda item III)	
Comments from Visitors		
Approval of November 15 Agenda	Corrections noted: none	Motion to approve: Lynn Seconded: Rachel CAC Committee Voted: Aye

Approval of November 8 minutes	Corrections noted: none	Motion to approve: Lynn Seconded: Laura L CAC Committee Voted: Aye Abstention: LaRon
Consent Agenda		Tabled until CAC looks at the processes affecting CurricUNET, SIS, Schedule, and Catalog
Non-Substantial Changes		
<p>Effective fall 2018</p> <ul style="list-style-type: none"> - MEDA 130 Course Description revision: "each student completes 160 hours of clinical experience by arrangement, plus an additional 20 hours of weekly on campus meetings to share experience and report on progress." - PFIT 51: Remove the following language from the Course Catalog Description: "To satisfy CSU Area E, student must also complete one unit from the following: PFIT 10A, 18A, 21A, or 22A." 		
Discussion Agenda		
<ul style="list-style-type: none"> - BUSI course outcomes revisions; CAC vote (Consent or Action) <ul style="list-style-type: none"> o gray area of what the State requires for SLOs; CAC consults ASCCC publication "The Course Outline of Record: A Curriculum Reference Guide Revisited (adopted 2017)" o suggestion to follow standards set forth by the ACCJC o suggestion to bring each course back on the action agenda on December 6 - Requisites and Advisories (including Requisite Analysis) - postponed - will address during a future CAC meeting - AB 2462: CCCCO position about awarding credit for military experience/education, and what (if any) process that MPC will implement in response <ul style="list-style-type: none"> o Laura L. wants to bring awareness <ul style="list-style-type: none"> ▪ impacts nursing - Senate bill 466 o Military transcripts - are treated the same as a transcripts from an accredited institution. <ul style="list-style-type: none"> ▪ Most of the time the military transcript are transferred elective credits ▪ The State needs to set parameters for course to course articulation for particular military experience (i.e. a mechanic) o Suggested we contact ASCCC to see what other schools are doing in regards to military transcripts and articulation of military training and college courses - Pass/No Pass option; implications for transferability 		

- Some Most 4 year institutions will not accept the pass/no pass option
- When it comes to major courses students should take letter grade in order for the courses to transfer

Next meeting: November 29, 2017

Location: BMC 204