

**President's Advisory Group Meeting**  
**Tuesday, November. 28, 2017**  
**2:00 – 4:00 pm, Sam Karas Room**  
**Agenda-Revised**

<b>Members:</b>			
	Luz Aguirre (Classified)		Eric Maximoff (Classified)
	Suzanne Ammons (minutes, resource)		Larry Walker (VP Student Svc - interim)
	Grace Anongchanya (Faculty)		Stephanie Perkins (Tri-Chair, Classified)
	Wendy Bates (Faculty)		Lyndon Schutzler (Faculty)
	Lauren Blanchard (MPCTA Rep.)		Francisco Tostado (MSC)
	Diane Boynton (Tri-Chair Faculty)		Walt Tribley (Tri-Chair Supt./Pres.- non-voting)
	Heather Craig (Acad Senate Pres.)		Faculty (vacant)
	Steven Crow (VP Admin Svc)		ASMPC Rep. Dalia Elkhalfa
	Kevin Haskin (MPCSEA Rep.)		ASMPC Rep. Armando Dimas
	Kiran Kamath (VP Acad Affairs)		
	Jon Knolle (Dean)		

<b>Item</b>	<b>Topic</b>	<b>Lead(s)</b>	<b>Type: Info (I), Discussion (D), Action (A)</b>	<b>Time (in min.)</b>	<b>Desired Outcome</b>
1.	<b>Campus community comments</b>	Diane Boynton	I	5	Recognition of college events, needs, concerns
2.	<b>Approval of Nov 28, 2017 Agenda</b>	Tri Chairs	I,D,A	1	Approval
3.	<b>Approval of minutes:</b> a. Nov. 14, 2017	Diane Boynton	A	2	Approval
4.	<b>Replacement Position (s):</b> a. <b>Straight replacements:</b> none. b. <b>Replacement w/changes:</b> <a href="#">Director, Facilities Planning</a>	Steve Crow	I,D  I,D,A	a.  b.5	a. Understanding of staffing needs
5.	<b>Presentation: Alliant Employee Benefits</b>	Dr. Walt Tribley	I,D	60-90	Understanding of MPC's Self-funded Program
6.	<a href="#">Board Policies for approval;</a> <a href="#">Admin Procedures as info only.</a> (see attachment A for list)	Area VPs	I,D,A	15	Approval / Receive information on corresponding Administrative Procedures.
7.	<a href="#">Recommendations to meet the Standards</a>	Dr. Walt Tribley	I, D	10	Understanding of progress made and possible opportunities to assist.

	<a href="#">Recommendations to Improve Quality</a>				
8.	<a href="#">Integrated BSI-SE-SSSP Plan Draft</a> <a href="#">Executive Summary-Integrated Plan</a>	Lakisha Bradley	I (Action @ 2 <sup>nd</sup> reading)	15	Understanding 3SP Integrated Plan
9.	<b>Adjournment</b>	Diane Boynton			End meeting by 4:00 pm

Board Policies for ApprovalAdministrative Procedures- Info only

<b>3260</b>	<b>Sustainability</b>	In Development
<b>3280</b>	<b>Grants</b>	In Development
<b>3300</b>	<b>Public Records</b>	In Development
3310	Records Retention & Destruction (Approved)	Revised Nov 2017-ASAG-SSAG advised.
<b>3430</b>	<b>Prohibition of Harassment</b>	In Development
3440	Service Animals (Approved)	SSAG, ASAG, CC 2016
3500	Campus Safety (Approved)	Safety & Emerg Prep Cmte-2017
3501	Campus Security and Access	ASAG, CC 2016
<b>3503</b>	<b>Missing Student Notification</b> (not required for school without living accommodations).	
3505	Emergency Response Plan (Approved)	In Development
<b>3510</b>	<b>Workplace Violence Plan</b>	In Development
3515	Reporting of Crimes (Approved)	In Development
<b>3518</b>	<b>Child Abuse Reporting</b>	In Development
3520	Local Law Enforcement (Approved)	In Development
3530	Weapons on Campus (Approved)	ASAG April 2016
<b>3540</b>	<b>Sexual and Other Assaults</b>	In Development
<b>3550</b>	<b>Drug Free Environment &amp; Drug Prev.</b>	In Development
<b>3560</b>	<b>Alcoholic Beverages</b>	In Development
3570	Smoking on Campus (In development)	In Development
<b>3710</b>	<b>Securing of Copyright</b>	In Development
<b>3715</b>	<b>Intellectual Property</b>	In Development
<b>3720</b>	<b>Computer and Network Use</b>	ASAG, CC Nov 2015
<b>3810</b>	<b>Claims Against the District</b>	ASAG April 2016
<b>3820</b>	<b>Gifts</b>	In Development
<b>3900</b>	<b>Speech: Time, Place, and Manner</b>	In Development

**4000 –Academic Affairs**

**Attachment A**

**Board Policies for Approval**

**Administrative Procedures- Info only**

**4060 Delineation of Functions (AAAG & AS)**

**4060 Delineation of Functions Agreements-CCLC**

**4115 College Catalog (AAAG & AS)**

**6000 Business and Fiscal Affairs**

**Attachment A**

**Board Policies *All Approved***

**Administrative Procedures- Info only**

6100	Delegation of Authority	<b>6100</b>	<b>ASAG April 2016</b>
6150	Designation of Authorized Signatures	<b>6150</b>	<b>ASAG April 2016</b>
6200	Budget Preparation	<b>6200</b>	<b>ASAG April 2016, BC Sept 2016</b>
6250	Budget Management		In Development
6300	Fiscal Management		In Development
6320	Investments		ASAG April 2016
6400	Financial Audits		ASAG April 2016, BC Sept 2016
6450	Wireless or Cellular Telephone Use		AP Approved Dec 2012
6500	Real Property Management		ASAG April 2016
6520	Security of District Property		ASAG Sept 2016
	<b>(No BP) AP 6530 District Vehicles</b>		In Development
	<b>(No BP) AP 6535 Use of District Equipment</b>		ASAG April 2016
6540	Insurance		ASAG April 2016
6550	Disposal of Property		In Development
6600	Capital Construction		In Development
6620	Naming of Facilities		In Development
6700	Civic Center and Other Facilities Use		Approved Oct 2012
6750	Parking		ASAG Nov 2017
6800	Safety		In Development
6900	Bookstore		In Development
6910	Housing		In Development

## **7000 Human Resources**

## **Attachment A**

### **Board Policies for Approval**

### **Administrative Procedures-Info only**

7121 Recruitment and Hiring-Administrators and Managers

7125 Verification of Eligibility for Employment

7126 Applicant Background Checks

7140 Collective Bargaining

7210 Academic Employees

7210, 7212

7230 Classified Employees

7230, 7232, 7233

7236 Substitute and Short-Term Employees

7250 Educational Administrators

7260 Classified Supervisors and Managers

7360 Discipline and Dismissal, Academic Employees

7360

7365 Discipline, Dismissal, Classified Employees

7371 Personal Use of Public Resources

7700 Whistle-blower Protection