

**Academic Senate Meeting Minutes
September 7, 2017**

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Sunny LeMoine(ASCCC Delegate)
Jacque Evans (Secretary)
Kathleen Clark (CTE Liaison)
Abeje Ambaw
Adria Gerard
Elias Kary
Susanne Muszala
Robynn Smith
Sandra Washington

Absent:

Jon Cristobal
Lynn Kragelund
James Lawrence
Mark Clements
Armando Dimas (ASMPC Rep)

Visitors:

Walt Tribley
Kiran Kamath
Paul Long
Jon Knolle
Catherine Wilkinson
Judith Cutting
Steve Crow
Alfred Hochstaedter (CAC Rep)

Called to Order at 2:32

I. Opening Business

A. Public Comments/Welcome (2:30-2:35)

KC- CTE group will be meeting Friday 9/15

EK- SS division - Transfer Advocate Program, vision to have advocates who have transferred to colleges talk to students about the process and experience.

B. Approval of Minutes from May 25, 2017 meeting and August 17, 2017 retreat (2:35-2:40)
Delayed till next meeting

II. Reports

A. President's Report (2:40-2:50)

- A. July Board meeting. BP's that were sent back with comment changed regarding S/P and AS need to be reworded and sent back to BOT
- B. Hazel Ross made response in Herald to ad by S/P and BOT
- C. Budget-- no quorum due to lack of faculty present, process being worked on by PRIE

Discussion: Questions about what has been cut from the budget, what role does AS play in the process of the cuts. The budget cuts were brought up in AAAG.

Possible mistakes due to prior roll-overs in budget

CW- working with John Anderson to determine mistakes and adjust budget in Creative Arts.

SC- working with Dean's to rectify the budget problems

Concern about following the process and procedures of budget allocation.

D. AAAG --

- 1. CAC deadline Oct 1 for Fall 2018 catalog
- 2. Beginning faculty hiring prioritization process
- 3. ACE students 62 initially interested, low enrollment, only 2 programs

JK - due to assessment barrier many students were not able to enroll -had to take assessment multiple times.

HC- assessment issue should be agendized.

B. Committee on Committees (2:50-3:05) ACTION

SM presented

- 1. New or resurrected committees
 - a. Academic Freedom Committee
 - b. Student Grievance Committee
 - c. Students First Senate Subcommittee
 - d. Committee on Committees
- 2. Hiring Committee
 - a. VPSS (permanent) -Lyndon Schultzler
 - b. VPSS (interim) - Jacque Evans
 - c. 2 temp DOMS - Todd Ritsema & Kendra Cabrera

Discussion: opposition to appointing members to a committee until it is known what the charge is. Referring to Academic Freedom Committee

each committee should have bylaws. Academic Freedom Committee wasn't recognized due to inactivity. Was not included in Resource Guide because it was not active. AFC should come in to present to AS

C. Committees that needs faculty participation:

- a. Academic Council
- b. CAC - PE and Life Sciences
- c. LAC
- d. PAG-
- e. Safety and Emergency Prep
- f. Student Success Committee -needs rep from AS

AG- LGBTQIA+ needs more faculty rep

ACTION:

EK- moves to approve committees and hiring committee members other than AFC, to be determined at a later time once information is presented.

Discussion: should the Temp DOMS position have been brought to AS. Does AS really need to weigh in about classified positions?

SL -moves to approve committees

RS- seconds

11 in favor

1 abstention

C. Curriculum Advisory Committee (3:05-3:15)

[CAC ppt presentation](#)

Alfred Hochstaedter - attended ASCCC, new way to approve a set of courses at the State level.

Regional approves and send to Chancellor's office for certification. Why: interest from local AS for more control of the curriculum approval. More efficient process decreasing time. Certification due on Oct 1st of each year signed by AS Pres, Curriculum Chair, CEO, VPAA

CCCCO Course Calc - a new local policy will need to be developed

If signees do not sign the course goes to the Chancellor's office for approval, slows down approval process

What does the AS Pres signature mean?? Need to have conversation

New Title 5 Standards for Credit Standards - new local policy, will look to other colleges to see how they are creating policy.

Oct 1 deadline for curriculum revision for 2018-19 catalog

AS needs to have a good relationship and communication with CAC

III. New Business

A. Annual Report (3:15-3:25)

Corrections/revisions to annual report. Will be emailed to AS for review. Will turf until next meeting

B. Review of Senate Purpose and Membership as written in [Resource Guide for Institutional Decision Making](#) (p7-18 specifically) (3:25-3:35)

Any revisions suggested should be sent to Diane Boynton.

Discussion: question about committees, subcommittees, free-standing committees . Professional Recognition Board what is their charge, what do they do? What are the differences between all the types of committees.

If subcommittee of AS its purview needs to fall under 10+1, needs to report through the AS.

Free-standing can be an operational committee does not have to fall under 10+1

encourage to use "campus-wide" committee rather than "free-standing" committee.

Sub-committee brings back to the larger committee.

PL- Garrison Award moving to align with FASA. Paul Long now chairing the Professional Recognition Board

Need to add Student Success and LGBTQIA+ to Resource Guide for Institutional Decision Making

Will bring back with further clarification on subcommittees and free-standing/campus-wide committees

C. [Revision of Bylaws](#) (3:35-3:55)

AS Exec will need appoint 2 at-large senators

Student is a voting member- Discussion: do we want to have the student vote. it is good because it keeps our audience in mind. Student rep can be here but not necessarily vote. Good to have student vote as long as it is a consistent member. Does it put a student in a awkward position to make a vote that may go against a program. Student can abstain or recuse themselves. BOT has student rep that is Advisory Vote. Should AS have student Advisory Vote??

Balloting procedure: revisions accepted

Election of Senators: revisions accepted

The President: president-elect would serve before their term to seek training. Discussion of release time for president elect. Look at AS budget.

During summer session AS president would at her/his discretion reach out to other senators for input in decision making process.

Secretary - revisit assigned support.

D. [Senate Goals for 2017-18](#) (3:55-4:15)

Senators would like to review and come back to the goals.

Adjourned: 4:20pm.

Respectfully submitted,
Jacque Evans