

Academic Senate Meeting Minutes
Sam Karas Room
October 19, 2017

Academic Senate Membership

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Sunny LeMoine(ASCCC Delegate)
Kathleen Clark (CTE Liaison)
Jon Cristobal
Adria Gerard
Robynn Smith
Lynn Kragelund
Bruce Barrie
Elias Kary
Susanne Muszala
Sandra Washington
Odir Bonilla (ASMPC Rep)
Jeremy Diamzon (ASMPC Rep)

Absent:

Jacque Evans
Abeje Ambaw
Mark Clements

James Lawrence
Armando Dimas (ASMPC Rep)

Visitors:

Called to order 2:40

I. Opening Business

a. Public Comments/Welcome (2:30-2:35)

RS - division chairs were given budgets yesterday that necessitate cuts to faculty and classes for Fall 2018. Is the budget within the purview of shared governance? Concern over not having a voice in decision making that will affect students.

HC - this is an area of discussion that is appropriate, however it is a large issue that needs some direction from senators. Could call an emergency meeting on budget?

KC - senate goals are on agenda, and includes a section on institutional goals

SW - Complaints from students that the lights at night on campus are not coming on. Please put in a request through facilities. HC will mention at the PAG meeting.

KC - Lawsuit against ACCJC had a settlement with components that directly relate to many of the issues that were cited in our accreditation visit.

JD - New student representative, Jeremy Diamzon, introduced himself to the other senators.

b. Approval of Draft Minutes from [October 5, 2017](#) (2:35-2:40) ACTION

Encourage all senators to review the minutes for accuracy.

ACTION

GT moves that we postpone approval of the minutes until next meeting, and senators make edits to the document.

SM seconds

Unanimous approval with 2 Abstentions - RS and SW

II. Reports

a. President's Report Notes 3:19

PRIE - Catherine Webb will come to a future meeting to discuss PRIE committee meetings

LAC - 79% of courses have been assessed which is tremendous improvement.

AAAG - 8 - 10 positions may be funded next year, some may be replacements.

Calendar committee - an upcoming semester is currently scheduled with finals for some courses to occur after Graduation. Can a senator volunteer to look into an alternative to this unusual final's schedule?

Budget- anyone who would like to champion efforts to improve our resource allocation process is encouraged to do so

Homework: Please read these two documents on curriculum:

[The Course Outline of Record: A Curriculum Reference Guide Revisited](#)
[Ensuring Effective Curriculum Approval Processes: A Guide for Local Senates](#)

b. Committee on Committees

Task Force - request for task force to discuss reorganization, 7 faculty have volunteered so far. Need 4 faculty to participate. HC could ask for 5 faculty.

Volunteers:

Leandro Castillo

Anthony Villarreal

Elizabeth Mullins

Beth Penney

Adria Gerard

Elias Cary

Heather Craig

Could ask all these faculty to meet as an ad hoc task force to discuss who would be best to represent the entire faculty and what message(s) should be conveyed.

Action:

SM moves to make this list of faculty into a senate task force and discuss reorganization; and to decide which of them will become members of the campus-wide reorganization task force.

EC seconds

Unanimous approval

c. CTE Liaison Report

d. Flex Day Committee Report (3:02-3:15)

Survey from Fall '17 - approx. 50 responses: interest in more pedagogy and student equity, liked the schedule with the President's Addresses in the afternoon. Would really like more Flex Committee members.

Draft of Spring Flex Day Schedule distributed:

Safe Zone will be the topic of the Keynote.

Suggestions:

- Look at Spring '17 schedule to replicate for Addresses,

- Add a break-out regarding PLO's
- may need more time for Guided Pathways,
- Can we add a group discussion about the current issues on campus, especially concerning restructuring, budgets, and communication. Prefer it is guided by an outsider that is adept at creating a safe space for a productive conversation.
 - May need to do this type of forum at a different time to include adjunct (the majority of instruction is done by adjuncts however they typically do not attend Flex Days).

Kudos given to the Flex Day committee for creating such a rich experience.

e. ASCCC Liaison Report (3:38)

Distributed the Fall 2017 ASCCC Resolutions

III. Old Business

a. [Senate Goals](#) (3:40) ACTION

ACTION

RS moves to approve these goals

GT seconds

Unanimous approval

IV. New Business

a. Revisiting SLO revision process (3:42)

[SLO revision process from LAC webpage](#)

[Guidelines link: checklist for writing SLOs](#)

[First draft of resolution proposed](#)

CAC rejected some SLO revisions which led to frustration from faculty and divisions. It was questioned what the Chancellor's office language is that addresses SLO's. It was suggested there is no Chancellor's office guidance in regards to SLO's. CAC attempts to give feedback to faculty based on the LAC checklist/instructions and that they mandate

that they are measurable and observable as suggested by the ACCJC. Concerns were raised about who has the authority to create/deny SLO's.

Suggestions - revisions should go the LAC before going to the CAC. The LAC could work with the faculty to advise them on the best practices for SLO's.

Business department has created a resolution for consideration of the AS.

Discussion:

SLO's are meaningful to some faculty but a chore for others. The LAC and CAC have expertise on this subject that most of the senators don't have. Last year, the AS approved the LAC process of revising SLO's. The resolution from business seems unnecessary at this point. Disagreement voiced about the revision process and concerns over the faculty having autonomy over their own SLO's.

Would like information on when courses will be discussed in CAC? Is there a final date for approval.

Response - Gamble - is available to faculty and will bring faculty concerns to the CAC, or faculty can attend CAC to discuss their courses.

ACTION

HC - moves to shelve the resolution above, senators to review, endorse CAC to continue with their process of approvals,

John M. (business) - presented the business viewpoint on this issue. Through business theory and practices, they created one SLO per course. Concerns over high numbers of adjunct faculty in business department, multiple SLO's would be unwieldy to complete.

CAC did not reject the SLO revisions, but rather a recommendation.

Discussion to be continued at a later date.

b. Implementation of Waitlist (4:29) - will discuss further at a future meeting, encouraged senators to consider this Proposed statement:

“Instructors may use a variety of factors, including waitlist, to determine which students receive add codes for courses”