

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, OCTOBER 25, 2017

11:00 a.m., Closed Session, SPS-106, Public Safety Training Center

1:30 p.m., Regular Meeting, SPS-119, Public Safety Training Center

2642 Colonel Durham Street, Seaside, CA 93933

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, and Dr. Steven L. Crow

B. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

C. Conference with Real Property Negotiators (Government Code Section 54956.8)

1) Property: 300 Pacific Street, Monterey, CA

2) Agency Negotiator: Dr. Walter A. Tribley and Dr. Steven L. Crow

3) Negotiating Parties: City of Monterey

4) Under Negotiation: Transfer of Former City of Monterey Redevelopment Agency Property at 300 Pacific Street, Monterey, CA to the City of Monterey.

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests

B. Celebrating Success: Tyler Keisling, MPC Fire Academy Graduate, Firefighter, and Fire Inspector

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on August 23, 2017.
2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.
3. That the September 15th manual payroll in the amount of \$2,280.75, the September 30th regular payroll in the amount of \$2,283,885.59, the October 5th manual payroll in the amount of \$25,330.00, and the October 10th supplemental payroll in the amount of \$45,505.35 be approved.
4. That Commercial Warrants: 12339260 through 12339289, 12339807 through 12339840, 12340520 through 12340557, 12341140 through 12341181, 12342002 through 12342056, 12342646 through 12342682, 12344128 through 12344176, 12344732 through 12344743, in the amount of \$1,635,861.10 be approved.
5. That Purchase Orders B1800271 through B1800355 in the amount of \$3,202,651.20 be approved.
6. That the following budget increase in the Building Fund be approved:
Increase of expense budget of \$587,877.00

- B. Faculty Personnel
 - 1. That the Governing Board ratifies the following item(s):
 - a) Resignation of Robynn Smith, Creative Arts, effective June 1, 2018 for the purpose of retirement, and confer upon her the title of Professor Emeritus. Ms. Smith has served as a faculty member since 1989.
 - b) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2017.
- C. Classified Personnel
 - 1. That the Governing Board ratifies the following item(s):
 - a) Reclassify Stephanie Perkins, Unit Office Manager, EOPS, Range 18 to Categorical Services Coordinator II, Range 22, 40 hours per week, 12 months per year, effective July 1, 2017.
 - b) Employment of Filemon Panis, Groundskeeper, Facilities, Range 8, 40 hours per week, 12 months per year, effective November 1, 2017.
- D. Short Term and Substitute Personnel
 - 1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.
- E. Volunteers
 - 1. That the Governing Board ratifies the individuals listed for volunteer assignments.

13. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. INFORMATION: Accreditation Recommendations – Progress Report
- B. INFORMATION: Fort Ord Reuse Authority Presentation
- C. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending September 30, 2017, be accepted.
- D. BE IT RESOLVED, that the Governing Board authorizes the creation of a new bank account, Monterey Peninsula College Cal Grant with Union Bank, for Cal Grant payments made to MPC students.

BE IT FURTHER RESOLVED, that Steven L. Crow, Vice President for Administrative Services, and Rosemary Barrios, Controller, be authorized as signatories for the Monterey Peninsula College Cal Grant bank account, maintained by Monterey Peninsula College at Union Bank.
- E. BE IT RESOLVED, that the Governing Board approves a three-year contract for professional auditing services for the fiscal years ending 2018, 2019, and 2020 with Vavrinek, Trine, Day & Company, LLP, Certified Public Accountants.
- F. BE IT RESOLVED, that the Governing Board approves the Child Development Services Agreement (CSPP-7313) between the California Department of Education and Monterey Peninsula College.

- G. INFORMATION: 2017-2019 Monterey Peninsula College Integrated Plan – Basic Skills Initiative, Student Equity, and Student Success and Support Program
- H. BE IT RESOLVED, that the Governing Board ratifies the employment agreement with Laurence E. Walker to serve as the Interim Vice President of Student Services from October 5, 2017 through October 4, 2018.
- I. BE IT RESOLVED, that the Governing Board approves the change in classification and revised job descriptions which are a result of the reclassification process.
- J. BE IT RESOLVED, that Board Policies: 3430 – Prohibition of Harassment; 3510 – Workplace Violence; 3518 – Child Abuse Reporting; 3540 – Sexual and Other Assaults on Campus; 7130 – Compensation; 7240 – Confidential Employees; 7310 – Nepotism; 7330 – Communicable Disease; 7335 – Health Examinations; 7342 – Holidays; 7345 – Catastrophic Leave Program; 7350 – Resignations; 7370 – Political Activity; 7400 – Travel; 7440 – Whistleblower Protection; 7500 – Volunteers; 7510 – Domestic Partners; 7600 – Campus Security Officers, be adopted.
- K. INFORMATION: 2017 Governing Board Self-Evaluation
- L. INFORMATION: Proposed Governing Board Goals for 2018
- M. BE IT RESOLVED, that the Governing Board indicates the number of trustees attending each workshop of the 2017 Monterey County Educational Leadership Summit.
- N. INFORMATION: Calendar of Events

14. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. MPC Foundation
 - 1) Report: Ms. Beccie Michael, Vice President of Advancement
 - 2) Monthly Donations: To be reported on October 25, 2017.
- B. Academic Senate Report: Dr. Heather Craig, President
- C. MPCEA Report: Mr. Kevin Haskin, President
- D. MPCTA Report: Ms. Lauren Blanchard, President
- E. ASMPC Report: Mr. Stephen Lambert, ASMPC President
- F. Academic Affairs Report: Dr. Paul Long, Interim Dean of Instruction – STEM
- G. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
- H. Administrative Services Report: Dr. Steven Crow, Vice President for Administrative Services
- I. Superintendent/President’s Report: Dr. Walter Tribley, Superintendent/President
- J. Governing Board Comments
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Comments

15. ADVANCE PLANNING

- A. Regular Board Meeting, November 29, 2017 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, December 20, 2017 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room

16. ADJOURNMENT

17. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted October 20, 2017