

**Curriculum Advisory Committee
Meeting minutes**

DATE: September 20, 2017 LOCATION: BMC 204 @ 3:30pm – 5:00pm			
Attendees:			
	Richard Abend, Humanities		Laura Loop, Nursing
✓	Judy Cutting, Dean of Instruction - CTE	✓	Gamble Madsen, Chairperson/Creative Arts
✓	Kendall Diaz, Student Representative	✓	Laura Patterson, CurricUNET Specialist
✓	Fred Hochstaedter, Academic Senate	✓	Beth Penney, Basic Skills
✓	He Seon Ihn, Articulation Officer	✓	David Seagal, Business and Technology
✓	Lynn Iwamoto, Physical Sciences	✓	Rachel Whitworth, Social Sciences
✓	LaRon Johnson, Student Services	✓	Cathryn Wilkinson, Dean of Instruction – Liberal Arts
	Kiran Kamath, Vice President of Academic Affairs		Vacant, ESL
✓	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Library
	Jon Knolle, Dean of Instruction – Library, Learning Resources, & Online Ed		Vacant, Life Science
✓	Paul Long, Dean of Instruction - STEM		Vacant, Physical Education

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Laura Patterson

Agenda Item	Action
Announcements	Public Comments read by Gamble (See Agenda item III)
Comments from Visitors	
Approval of September 20 Agenda	Corrections noted: none Motion to approve: Rachel Seconded: Lynn CAC Committee Voted: Aye
Approval of September 13 minutes	Corrections noted: none Motion to approve: LaRon Seconded: Gamble CAC Committee Voted: Aye Abstention: Lynn

Discussion Agenda

- Curriculum processes meeting (9/15/17): update
- Curriculum handbook/website topic: Basic Course and Program information
 - o Brainstorm/identify general topics of concern for faculty originators initiating curriculum development
 - Assigning codes such as TOP codes
 - Program revision narrative - template
 - How items are connected with each other descriptions, outcomes, objectives, lecture and/or lab content, etc.
 - How do Prerequisites, co-requisites, and other requisites and/advisorics affect a course
- [AB-705 Seymour-Campbell Student Success Act of 2012](#) (enrolled 9/15/17; awaiting Governor's signature)
 - o Prohibits Community Colleges from placing a student in a remedial course "that lengthens their time to complete a degree" unless the college can prove the student would fail
 - MPC is no longer going to offer ENGL 300 level classes
 - Multiple measures - to determine students success and what English and /or Math class to place the student in
 - Reach out to high schools to address curriculum gaps and how to align the curriculum between the high schools and community colleges
- Presentation [Guided Pathways](#): Gamble Madsen
- Assignment of next presentation on curriculum development - TBD

Next meeting: October 04, 2017

Location: BMC 204