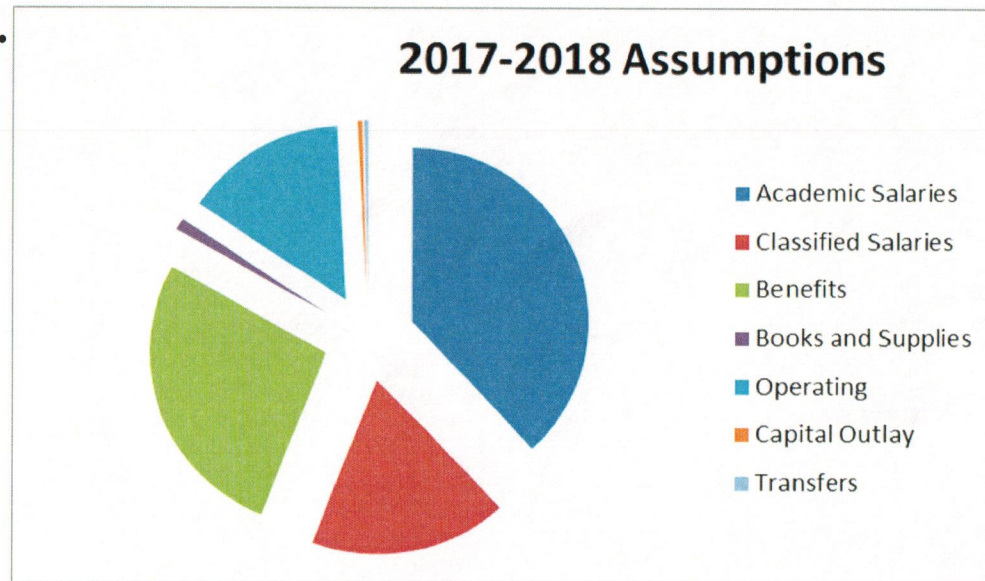


2017-18 BUDGET

- Proposed Budget is projected to be “Balanced” (without including needed expenses e.g. “ERP” Enterprise Resources and Planning software. staffing key positions).



- Minimum 10% General Reserve fund balance per policy

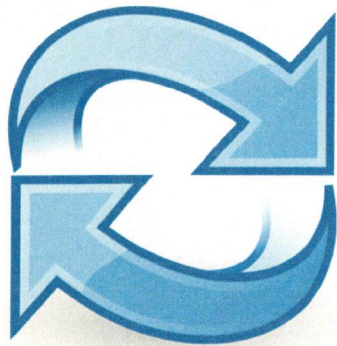


MONTEREY PENINSULA
COLLEGE

Budget Development Process and Approximate Dates

DRAFT

(under consideration to be merged with Resource Allocation Process being developed in PRIE)



September 22	Budget Calendar review with Budget Committee
October 12	Budget Committee Budget Calendar review
November 18	Budget Committee 3-yr Projection Model
January 18	ACCCA/ACBO Governor's Proposed State Budget Workshop Budget Committee Membership reviewed
March 2	State Budget reviewed with Budget Advisory Committee. Budget Assumptions. Updated Budget Calendar reviewed. Budget packets sent out to Vice President's for review and distribution
March 3	Budget packets distributed to budget managers by area Vice President
March 6	Budget Calendar presented to the President's Advisory Group
March 14	Budget Committee Update
March 16	Budget Committee Update
March 22	Department budget packets due back to area VP for review
March 22	Budget Calendar Draft presented to the Governing Board
April 4	Budget packets due back to Fiscal Services
April 20	Budget Committee Update
May	Governor's May Revise due mid-May
May 20	Budget Advisory Committee update on May Revise
May 23	President's Advisory Group update on May Revise
June 6	Fiscal Services completes inputs for Tentative Budget draft
June 15	Budget Committee reviews the Tentative Budget
June 20	President's Advisory Group reviews the Tentative Budget
June 28	Governing Board reviews and approves the Tentative Budget
June 30	Governor signs 2017-18 State Budget
July 15	Annual 320 Report submitted to the Chancellor's Office
July 6-21	Revisions to Tentative Budget through Planning Process
August 8	Budget Committee update on Final Budget
August 15	PRIE Update on Final Budget
August 22	President's Advisory Group update on the Final Budget
August 23	Adopted Budget presented to Governing Board for approval
September 15	State deadline for Final Budget to be approved

* All dates approximate and are subject to change to better integrate planning

The following chart shows the 18 largest categorical programs and their respective funding level for the 2017–18 Tentative Budget:

	2016-17	2017-18	Change
Access Resource Center (DSP&S)	\$669,929	\$569,389	-\$100,540
CalWorks/TANF	\$246,551	\$199,503	-\$47,048
Enrollment Growth Nursing	\$142,600	\$142,600	\$0
Extended Opportunities Programs and Services (EOP&S)	\$942,356	\$1,008,823	\$66,467
Federal Work Study	\$151,539	\$151,539	\$0
Fire Training (Fees Supported)	\$190,278	\$190,200	-\$78
First 5 Monterey County Workforce Devt.	\$109,723	\$99,999	-\$9,724
Health Services	\$305,226	\$305,226	\$0
ITEST (National Science Foundation)	\$402,699	\$384,518	-\$18,181
Lottery	\$239,394	\$239,394	\$0
Marine Tech Mentor/Intern	\$103,759	\$56,400	-\$47,359
MATE Support Center	\$402,699	\$408,979	\$6,280
Math Science (TRIO)	\$376,701	\$382,851	\$6,150
Upward Bound (TRIO)	\$388,453	\$400,107	\$11,654
Student Support Services (TRIO)	\$294,916	\$303,227	\$8,311
Student Success - CR/NCR	\$1,625,872	\$1,699,664	\$73,792
Student Equity	\$608,102	\$608,102	\$0
Student Financial Aid Administration	\$245,736	\$355,864	\$110,128



MONTEREY PENINSULA
COLLEGE

MPC 2017-18 BUDGET ASSUMPTIONS

(Tentative Budget)

- MPC apportionment at ~\$40M
- Assumes COLA 1.58%
- Assumes base increase of ~\$800,000
- Other Post Employment Benefits Annual Required Contribution
- Assumes an increase to both PERS/STRS rate increase
- Assumes status quo or reduced budgets with the exception of fixed cost increases, and salary raises due to advancement via the cost of step and column increases and 2% salary increases
- Assumes a 5% increase in self-insurance - compensation
- Unrestricted and Restricted budgets are balanced
- Minimum 10% Reserve General Fund Balance per Governing Board Policy 6210.



MONTEREY PENINSULA
COLLEGE

SECTION I: MPC – FUNDING vs CLAIMS

Actives, Early Retirees and Retirees 65+ on Medicare



		Funding / Premium					Paid Claims		Credits/Rebates		Fixed Costs			Loss Ratio		Surplus / Deficit	
A	B	C	D	E	F	G	H	I	J	K	L	M	O	P	Q	R	S
Month	Actives, COBRA, Retirees 65+, Retirees 65+	Actives	Early Retiree	Retiree on Medicare ¹	COBRA ²	Total	DHS Medical Paid Claims	Gross Rx Claims	Stop Loss Credits ³	Rx Rebates ⁴	Net Total Claims	Stop Loss Fee ⁵	Medical Admin ⁶	Total Fixed Costs	Total Expenses	Income and Expense Ratio	Total Expenses
		\$1,177 (PY 15-16) \$1,658 (PY 16-17)	\$1,177 (PY 15-16) \$1,658 (PY 16-17)	See Note Below for Rates	12/17/15 18 02-15/14/17 07 07 02,16/18 18	(C+D+E+F)					(H-I+J-K)			(M-O)	(L-P)	(Q/R)	(G-Q)
Jul-15	399	\$389,869	\$63,096	\$4,094	\$0	\$497,058	\$382,573	\$139,893	\$0	\$0	\$422,466	\$87,842	\$20,008	\$107,850	\$530,316	106.69%	-\$33,258
Aug-15	399	\$389,869	\$63,612	\$63,588	\$0	\$498,069	\$492,307	\$134,649	(\$222,068)	\$0	\$514,893	\$89,388	\$20,773	\$110,162	\$625,054	125.50%	-\$126,985
Sep-15	402	\$394,420	\$63,096	\$4,094	\$0	\$501,609	\$406,614	\$131,195	(\$76,563)	(\$10,649)	\$450,667	\$88,429	\$20,466	\$108,895	\$559,563	111.55%	-\$57,954
Oct-15	402	\$397,454	\$63,096	\$62,577	\$774	\$503,900	\$423,526	\$145,262	\$0	\$0	\$568,788	\$90,163	\$20,624	\$110,688	\$779,475	154.69%	-\$275,575
Nov-15	404	\$397,454	\$61,578	\$4,094	\$774	\$503,900	\$413,202	\$122,709	\$0	\$0	\$535,911	\$92,923	\$21,332	\$114,255	\$650,166	129.03%	-\$146,267
Dec-15	403	\$395,937	\$61,578	\$64,094	\$774	\$502,383	\$210,594	\$129,633	(\$333,137)	(\$12,023)	-\$1,933	\$88,167	\$19,762	\$107,929	\$105,996	21.10%	\$396,387
Jan-16	403	\$399,903	\$61,578	\$64,599	\$1,548	\$500,628	\$260,063	\$144,650	\$0	\$0	\$404,713	\$86,817	\$19,918	\$106,736	\$511,449	102.16%	-\$10,820
Feb-16	406	\$397,454	\$60,061	\$64,599	\$1,548	\$503,662	\$213,035	\$156,933	(\$94,496)	\$0	\$275,474	\$82,111	\$21,482	\$113,603	\$389,076	77.25%	\$114,586
Mar-16	406	\$397,454	\$60,061	\$64,599	\$1,548	\$503,662	\$186,084	\$130,072	\$0	(\$11,720)	\$303,435	\$90,292	\$20,696	\$110,987	\$414,423	82.28%	\$89,240
Apr-16	406	\$397,454	\$61,578	\$64,599	\$1,548	\$505,179	\$361,834	\$139,623	(\$21,072)	\$0	\$480,356	\$92,545	\$21,477	\$114,022	\$594,378	117.66%	-\$89,199
May-16	410	\$406,556	\$63,096	\$63,083	\$1,548	\$514,282	\$329,910	\$157,022	(\$110,329)	\$0	\$376,663	\$90,298	\$20,715	\$111,013	\$487,675	94.83%	\$26,606
Jun-16	411	\$403,522	\$60,061	\$60,555	\$1,548	\$505,686	\$376,494	\$123,289	\$0	(\$11,151)	\$488,592	\$89,913	\$20,735	\$110,648	\$599,240	118.50%	-\$93,554
Jul-16	406	\$442,205	\$63,398	\$63,588	\$1,548	\$569,740	\$399,974	\$146,334	\$0	\$0	\$436,308	\$100,459	\$21,810	\$122,309	\$558,617	101.43%	-\$7,877
Aug-16	407	\$445,543	\$63,398	\$63,588	\$1,548	\$564,077	\$367,367	\$136,024	(\$72,600)	\$0	\$420,887	\$97,710	\$20,619	\$118,359	\$539,245	97.32%	\$14,832
Sep-16	417	\$482,218	\$68,405	\$64,094	\$3,096	\$567,812	\$490,633	\$134,915	\$0	\$0	\$625,548	\$100,719	\$21,578	\$122,297	\$747,845	131.71%	-\$180,034
Oct-16	413	\$482,218	\$66,736	\$63,083	\$2,322	\$564,358	\$229,099	\$131,815	\$0	\$0	\$390,915	\$103,333	\$22,285	\$125,619	\$516,533	91.53%	\$47,824
Nov-16	408	\$447,212	\$66,067	\$62,577	\$2,322	\$557,178	\$389,428	\$127,328	(\$159,282)	\$0	\$257,474	\$100,210	\$21,504	\$121,714	\$379,188	68.06%	\$177,990
Dec-16	408	\$447,212	\$66,067	\$62,577	\$2,322	\$557,178	\$498,258	\$116,938	\$0	\$0	\$615,196	\$98,618	\$20,965	\$119,573	\$734,769	131.87%	-\$177,591
Jan-17	400	\$447,212	\$66,736	\$60,555	\$1,548	\$556,050	\$330,329	\$173,617	\$0	\$0	\$533,945	\$101,288	\$21,699	\$122,986	\$656,932	118.14%	-\$100,882
Feb-17	398	\$445,543	\$68,405	\$48,027	\$774	\$562,749	\$388,863	\$114,350	\$0	\$0	\$503,194	\$100,352	\$21,543	\$121,895	\$625,088	113.09%	-\$72,340
PY 2015-16	4,839	\$4,760,346	\$623,487	\$644,576	\$11,608	\$6,040,017	\$4,145,261	\$1,657,851	(\$857,644)	(\$45,443)	\$4,920,025	\$1,078,888	\$247,899	\$1,326,787	\$6,246,812	103.42%	-\$206,794
PY 2016-17	3,260	\$3,579,362	\$447,212	\$418,090	\$15,478	\$4,460,141	\$2,933,926	\$1,061,322	(\$231,782)	\$0	\$3,793,466	\$802,688	\$172,063	\$974,751	\$4,758,218	106.68%	-\$298,077
Rolling 12	4,882	\$5,184,348	\$652,007	\$630,926	\$21,669	\$6,488,949	\$4,187,277	\$1,631,289	(\$363,182)	(\$22,872)	\$5,432,512	\$1,165,735	\$255,687	\$1,421,422	\$6,853,933	105.62%	-\$364,984

¹ Retiree Subsidy is not included. Funding amounts for July 2015 - Feb 2017 are estimated and actual amounts may vary.

Effective Date	1.1.15-12.31.15	1.1.16-12.31.16	1.1.17-12.31.17
Retiree (M)	\$389.49	\$389.49	\$419.39
Retiree + Spouse(MXM)	\$698.97	\$698.97	\$838.76
One on One OR	\$970.69	\$970.69	\$1,164.83

² COBRA reflect medical enrollments only, MPC does pay for dental members on COBRA which has incurred minimal admin costs not shown here

³ Stop loss credits represent amounts paid to MPC as reported by DHS; actual reimbursements may differ.

⁴ Rx Rebates are reported in the months they are received and not incurred.

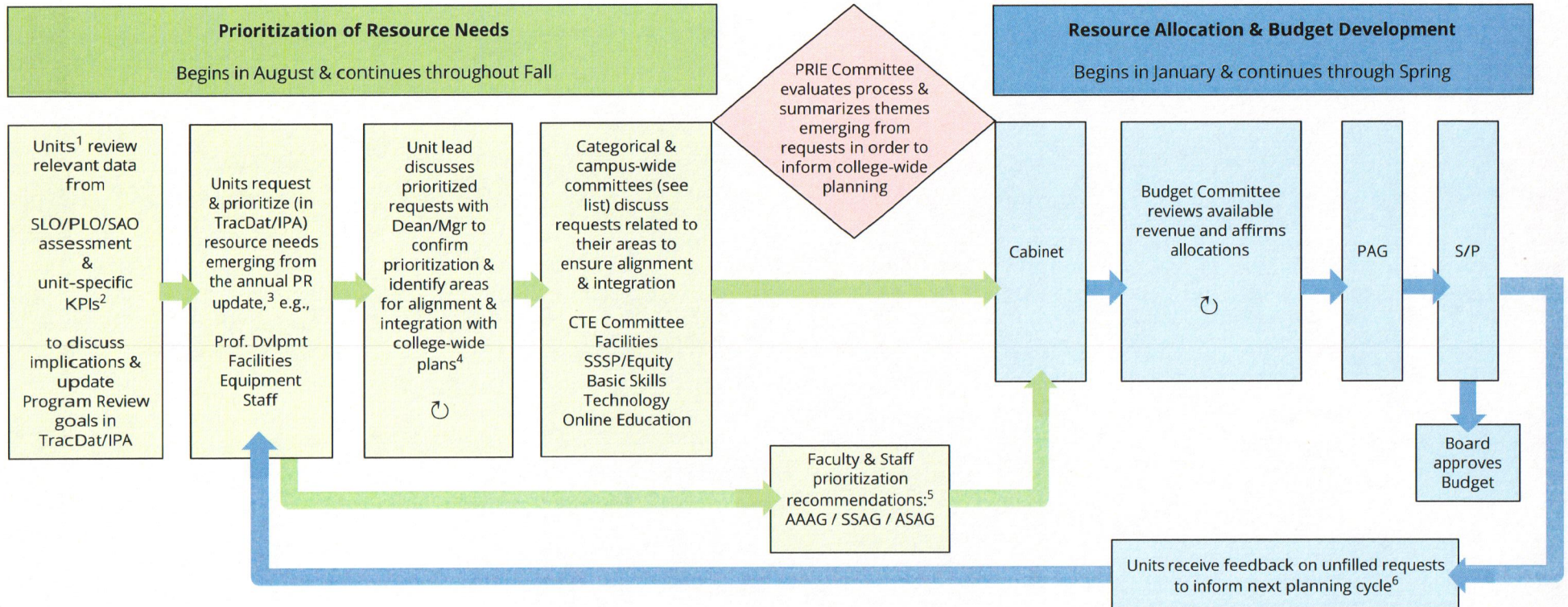
⁵ Stop Loss fees are as stated by DHS

⁶ Medical Admin Fee includes:

DHS TPA Fee (\$22 PEPM 14-15 PY / \$20 PEPM 15-16 PY / \$20 PEPM 16-17 PY)
Anthem JAA Network / Disease Management (\$23.96 PEPM 14-15 PY / \$24.76 PEPM 15-16 PY)
COBRA Admin Fee (\$1 PPPM & \$8 PPPM)

Resource Prioritization & Allocation Processes – FALL 2017

Recommended by PRIE: 06/19/17



Suggested Prioritization Categories:

- 0 - Mandated (accreditation, licensing, regulation, safety, etc.)
- 1 - Essential to program operation
- 2 - Important, but not essential or required
- 3 - Wishlist (expansion or enhancement)

Suggested Feedback Categories for Unfilled Requests:

- A - Critical, in the queue as one-time money is found
- B - Important, but no funds available; continue to prioritize*
- C - Not in line with current institutional priorities

* feedback includes information about next steps when appropriate

Notes/Definitions:

1. "Unit" is used here as a general term to describe a division, department, or service area -- how the units are defined may vary in Academic Affairs, Administrative Services, and Student Services, but should generally follow the structure of Program Review. For example, a division or academic department could be a unit; HR or Information Services could be a unit; TRIO, 3SP, and A&R could all be units. The "unit lead" would be whoever has been designated to lead the discussion and complete Program Review for the unit.
2. KPI = Key Performance Indicator, or a standard metric that can be used to show trends in performance over time. KPIs provide data that help evaluate progress towards a goal. KPIs will vary from unit to unit -- e.g., successful course completion rate in instructional departments; loan default rate in Financial Aid; network uptime in IT, etc.
3. Annual Program Review Update will serve as formative evaluation/progress monitoring, i.e., a forward-looking check-in on action plans emerging from program review.
4. TracDat/IPA will allow unit leads to map resource requests to specific plans or campus-wide initiatives.
5. Discussions of new personnel for the coming fiscal year would also be informed by the current HR Staffing Plan; conversations would then inform staffing plan updates for the next planning cycle.
6. Feedback provided by the group that ultimately denies the request -- e.g., Budget Committee, PAG, Cabinet, Categorical/campus-wide committee, etc. Feedback about unfunded requests will help to close the loop and inform the next request cycle.