Curriculum Advisory Committee

**Meeting minutes**

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| **DATE: July 31, 2017 LOCATION: BMC 205 @ 3:15pm-4:45pm**  **Attendees:** | | | |
| ✓ | Richard Abend, Humanities | ✓ | Gamble Madsen, Chairperson/Creative Arts |
| ✓ | Judy Cutting, Dean of Instruction - CTE |  | Jill Ostrie, CurricUNET Tech |
|  | Kendall Diaz, Student Representative | ✓ | Laura Patterson, CurricUNET Specialist |
| ✓ | Fred Hochstaedter, Academic Senate |  | Beth Penney, Basic Skills |
| ✓ | He Seon Ihn, Articulation Officer | ✓ | David Seagal, Business and Technology |
| ✓ | Lynn Iwamoto, Physical Sciences |  | Catherine Webb, Library |
| ✓ | LaRon Johnson, Student Services |  | Rachel Whitworth, Social Sciences |
|  | Kiran Kamath, Vice President of Academic Affairs | ✓ | Cathryn Wilkinson, Dean of Instruction – Liberal Arts |
| ✓ | Kim Kingswold, Curriculum/Catalog Technician |  | Vacant, ESL |
|  | Jon Knolle, Dean of Instruction – Library, Learning Resources, & Online Ed |  | Vacant, Life Science |
|  | Paul Long, Dean of Instruction - STEM |  | Vacant, Physical Education |
| ✓ | Laura Loop, Nursing |  |  |

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Laura Patterson

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| **Agenda Item** | | **Action** |
| **Announcements** | * Public Comments read by Gamble (See Agenda item III) * New deans (Judy & Catheryn) introduced themselves |  |
| **Comments from Visitors** |  |  |
| **Approval of**  **July 31 Agenda** | **Corrections noted:** none | Motion to approve: Fred  Seconded: Laura L  CAC Committee Voted: Aye |
| **Approval of**  **May 17 minutes** | **Corrections noted:** none | Motion to approve: Fred  Seconded: Lynn  CAC Committee Voted: Aye |
| **Consent Agenda** | * ***Deletions: effective fall 2017*** * ARTP 20 * BUSI 200 * CSIS 62 * EDUC 90 * ENSL 90 * FASH 53, 63, 65, 73, 75, 186 * FREN 225B * HOSP 57, 62, 69, 72, 73, 74, 75, 76, 79, 85 [SIS: HOSP 57 and 62 effective fall 2017; HOSP 69, 72, 73, 74, 75, 76, 79, 85 effective spring 2018] * English: Associate in Arts, Transfer Preparation * History: Associate in Arts, Transfer Preparation * Business - Secretarial: Associate in Science, Career Technical * ***Deletions: effective spring 2018***    + HOSP 57, 62, 69, 72, 73, 74, 75, 76, 79, 85 | Motion to approve: Fred  Seconded: Laura L  CAC Committee Voted: Aye |
| **Non-Substantial Changes** | | |
| **Effective fall 2017**   * 5/18/17: per Michael Gilmartin, rescind deletions for ETNC 20, ANTH 20, ETNC 40, and HIST 40 and update the programs that included them * ARPT 12B: Rescind deletion approved on March 29th as course was taught Spring 2017 and will be assessed (offered every two years) * ARTD 47B: Rescind deletion approved on March 29th as a new materials fee approved by Consent on April 26th * ARTP 58: Revision renaming PHOT 56 to ARTP 58 (course title = Photographic Lighting) * ARTS 95.1: Rescind deletion approved on March 29th (effective Spring 2018) as there is enrollment for Fall 2017 and the course must therefore remain in the 2017-2018 catalog * BIOL 21: Revision to remove deleted prerequisite (MATH 12) and update text to new edition * BIOL 22: Revision to remove prerequisite course that has been deleted (MATH 12) * CSIS 10C: Revision to remove deleted prerequisites (CSIS 55 and CSIS 56) * HUMA 4: Revision to remove cross-listed deleted course ARTH 6 * MATH 10: Revision to remove deleted prerequisite (MATH 264) and update text to current (2017) edition * MATH 17: Revision to remove deleted prerequisite (MATH 264) * MATH 20C: Revision of SLO/GEO language * PHED 43: Revise Requisites and Advisories to “Eligibility for ENGL 1A” * SOCI 113, 116, 117: Approved as course deletions on March 29th , but courses do not exist at MPC; retract CAC approval of these deletions * Computer Networking and Security Associate in Science – also need to fix (changing 179 to 179A in course blocks approved by CAC 5/17/17):   1. In electives: 83 is now 83A; 174 is now 174A   2. In Option 2: 83 is now 83A; 174 is now 174A   3. In Option 3: 191 is now 88 * Math Associate in Science for Transfer: Remove ENGR 17, which does not meet the TMC template requirement for articulation in the major (possible issue with C-ID for MATH 40) * Program revisions created in response to course deletions (accreditation realignment requirements and to preserve a record in CurricUNET):   + Anthropology – Associate in Arts for Transfer (remove ANTH 15)   + Art History – Associate in Arts for Transfer (remove ARTH 5, 6, 7, 10, 11, 12, 13, 15, WOMN 4); per He Seon (6/21/17) also remove ARTH 14 and GWOS 4 from List A, which do not meet the TMC template requirement for non-western Art History courses)   + Communication Studies – Associate in Arts for Transfer (remove PERS 54 and SPCH 54)   + Dance – Associate in Arts, Transfer Preparation (remove DANC 2, 3, 4, 92; change degree type from Non-Career Technical to Transfer Prep to match State Curriculum Inventory that has Transfer Prep degree type for Dance but NonCareer Tech Dance course blocks. Original Transfer Prep program is being deleted and replaced with this proposal [previous version of this degree approved for deletion 5/17/17])   + Electromechanical Technology: Industrial Automation/Mechatronics Technology – Certificate of Training (remove CSIS 45); program outcomes also updated   + Electromechanical Technology: Mechatronics Technology – Certificate of Training (remove ENGR 50)   + English: Creative Writing - Certificate of Training, Credit Only (remove ENGL 10; replace with ENGL 43)   + English – Associate in Arts for Transfer (remove ENGL 10)   + Engineering – Associate in Arts, Transfer Preparation (remove ENGR 50 and 52)   + Family and Consumer Science – Associate in Arts, Career Technical (remove FASH 63, HOSP 72, 73, 74, 75, 76, 79, 85)   + General Studies: Arts and Humanities Emphasis - Associate in Arts, Non-Career Technical (remove deleted courses ENGL 10 and GWOS 25; also remove ARAB 1A, 1B, ARTH 6,7, 30, CHIN 1A, 1B, ENGL 38, GERM 1A, 1B, 2A, 2B, GWOS 25, MUSI 4, PHIL 12, SPAN 5, SPAN 225A, 225B, WRLD 20)   + General Studies: Communication and Analytical Thinking Emphasis - Associate in Arts, Non-Career Technical (remove deleted course MATH 12; also remove PERS 54, OCEN 10, SPCH 54)   + General Studies: Social Science Emphasis - Associate in Arts, Non-Career Technical (remove deleted course GWOS 25; also remove GEOG 5, WRLD 20, PSYC 33, HIST 2, HIST 48)   + General Studies: Natural Science Emphasis – Associate in Arts, Career Technical (remove ASTR 21, BIOL 36, MAST 70, GEOL 8)   + General Studies: Social Science Emphasis – Associate in Arts, Non-Career Technical (remove GEOG 5, GWOS 25, HIST 2 and 48, PSYC 33, WRLD 20)   + Graphic Arts – Associate in Arts, Career Technical (remove ARTG 14)   + History – Associate in Arts for Transfer (remove ARAB 1A, 1B, CHIN 1A, 1B, GERM 1A, 1B, 2A, 2B, HIST 2, 48); per He Seon (6/21/17) also remove SIGN 2A which no longer meets the TMC template requirement for CSU-GE   + Interior Design – Certificate of Achievement and Associate in Arts, Career Technical (remove ARTH 10)   + Linguistics – Associate in Arts, Transfer Preparation (remove GERM 1A, 1B, 2A)   + Music – Associate in Arts, Transfer Preparation (remove MUSI 34)   + Music – Certificate of Achievement and Associate in Arts, Non-Career Technical (remove MUSI 22, 46)   + Philosophy – Associate in Arts for Transfer (remove PHIL 12); per He Seon (6/21/17) also collapsed List A into Required Core since only two courses are left to choose out of two after the removal of PHIL 12   + Spanish – Associate in Arts for Transfer (remove ANTH 15 and SPAN 5)   + Studio Arts – Associate in Arts for Transfer (remove ARTH 5, 6, 7, 9); per He Seon (6/21/17) also remove HUMA 4 (does not meet the TMC template requirement for articulation in the major) and replace deleted course ARTD 80 with ARTD 40 and 40A under Applied Design   + Theater Arts – Associate in Arts, Transfer Preparation (remove THEA 40, 41, 42, 43, 49, 56, 58, 60, 61, 62, 63, 64)   + Theater Arts – Associate in Arts, Non-Career Technical (remove THEA 30, 49, 103, 104, 106, 109); also added a program description (7/21/17)   ***Effective spring 2018***   * Per Lyndon Schutzler, revise format for the following Fitness Center courses from scheduled to TBA/open lab: PFIT 2, PFIT 6, PFIT 7, PFIT 8, PFIT 9, PFIT 10A, PFIT 10B, PFIT 10C, PFIT 20 | | Motion to approve: Fred  Seconded: Laura L  CAC Committee Voted: Aye |
| **Action Agenda** | | |
| **COMM 35**  (New DE) | **Introduction to Nonverbal Communication** is a new DE course that is being created to cross-list with LING 35. CSU GE and IGETC approval is sought  Add hybrid as method of instruction and hybrid wording on catalog and schedule description since hybrid is addressed on the DE form | Motion to approve: Fred  Seconded: Gamble  CAC Committee Voted: Aye  DE motion to approve: Richard  Seconded: Lynn  CAC Committee Voted: Aye |
| **LING 35**  (DE Revision) | **Introduction to Nonverbal Communication**is being revised to cross-list with COMM 35  Add hybrid as method of instruction and hybrid wording on catalog and schedule description since hybrid is addressed on the DE form |
| **ENGL 20**  (New DE) | **Modern Grammar for College and the Professions** is a new DE course that is being created to assist students enrolled in transfer-level writing courses with preparation of college level work  Email to be sent to Beth Penney to see if she wants to add hybrid as a method of instruction | Motion to approve: Lynn  Seconded: LaRon  CAC Committee Voted: Aye  DE motion to approve: Lynn Seconded: Gamble  CAC Committee Voted: Aye |
| **Next meeting:** August 30, 2017  **Location:** BMC 204 | | |