

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, AUGUST 23, 2017

11:00 a.m., Closed Session, Stutzman Room, Library & Technology Center
1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93933

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and Dr. Steven L. Crow

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests

1. Introduction of New Faculty by Deans of Instruction, Ms. Judith Cutting and Dr. Cathryn Wilkinson
 - a. Dr. Dawn Rae Davis, Gender & Women's Studies (Social Science)
 - b. Keith Eubanks, Humanities (English)
 - c. Jackson Hsu, Math (Physical Science)
 - d. Brandi Kary, Humanities (English)
 - e. Jared Turner, Administration of Justice (Social Science)
2. Introduction of New Counselors by Dr. Kim McGinnis, Vice President of Student Services
 - a. Elizabeth Gonzalez, Counselor (Counseling)
 - b. Jackie Stratton, Counselor (Counseling)

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on July 26, 2017.
2. That the Governing Board accepts the gift donated to the College with appropriate acknowledgement to the donor.
3. That the July 14th manual payroll in the amount of \$25,571.48, the July 31st regular payroll in the amount of \$1,422,581.27, and the August 10th supplemental payroll in the amount of \$68,341.05 be approved.
4. That Commercial Warrants: 12327364 through 12327393, 12328204 through 12328250, 12329041 through 12329065, 12329796 through 12329816, 12330499 through 12330528, 12331724 through 12331748, in the amount of \$1,818,940.76 be approved.
5. That Purchase Orders B1800001 through B1800164 in the amount of \$1,956,654.51 be approved.

B. Management Personnel

1. That the Governing Board approves the following item(s):
 - a) Resignation of Nancy Morgan, Human Resources Benefits and Retirement Coordinator, Human Resources, 40 hours per week, 12 months per year, effective August 4, 2017.

C. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Employment of John Malokas, full time, temporary, non-tenure track Math Learning Center Coordinator, Column and Step placement pending verification of education and experience, for the academic year 2017-2018, effective August 16, 2017.
 - b) Resignation of Carol Karian, Early Childhood Education Instructor, effective July 31, 2017.
 - c) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2017.

D. Classified Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Employment of Kevin Tansy, Shipping/Receiving Specialist, Facilities, Range 8, 40 hours per week, 12 months per year, effective August 24, 2017.
 - b) Resignation of Jose Zuniga, Custodian-Lead, Facilities, Range 8, 40 hours per week, 12 months per year, effective August 4, 2017.
 - c) Resignation of Jasmine Do, Instructional Specialist, Student Services, Range 14, 19 hours per week, 9 months per year, effective June 28, 2017.
 - d) Resignation of Renate Griffin, Instructional Specialist, English & Study Skills Center, Range 14, 18 hours per week, 7 months, 19 days per year, effective August 2, 2017.
 - e) Establish new position, Categorical Services Coordinator, TRIO, 40 hours per week, 12 months per year, effective August 23, 2017. Placement on the salary schedule at Range 17.
 - f) Establish new position, Administrative Assistant III, Planning, Research & Institutional Effectiveness, 40 hours per week, 12 months per year, effective August 23, 2017. Placement on the salary schedule at Range 18.

E. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

13. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

A. INFORMATION: Accreditation Recommendations – Progress Report

B. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending July 31, 2017, be accepted.

C. BE IT RESOLVED, that the Governing Board approves the spending of 2017-2018 Prop 55 EPA funds to pay for instructional salaries coded with activity code 0100-5900.

D. BE IT RESOLVED, that the Governing Board approves the 2017-2018 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the Gann Limit Worksheet.

- E. PUBLIC HEARING: 2017-2018 Budget
- F. BE IT RESOLVED, that the Governing Board adopts the 2017-18 Final Budget.
- G. INFORMATION: Injury and Illness Prevention Program of July 28, 2017.
- H. BE IT RESOLVED, that the Governing Board declares as surplus the 1997 Commercial Modular, serial number 12307, and direct the disposal of this item in accordance with Board guidelines and Education Code requirements.
- I. BE IT RESOLVED, that the following new courses be approved:

New Courses

COMM 35	Introduction to Nonverbal Communication
DANC 20C	Dance Production-Ethnic Dance
ENGL 20	Modern Grammar for College and the Professions

- J. BE IT RESOLVED, that the Governing Board authorizes the District to enter into an Independent Contractor Services Agreement with Behavioral Health Management Svc, Inc. d/b/a BayCare Life Management, Inc., as related to Student Wellness Services Program beginning September 1, 2017 through August 31, 2018.
- K. BE IT RESOLVED, that the Governing Board approves the job description for Assistant to the President at Range 57 of the Management-Supervisory Salary Schedule, and

BE IT FURTHER RESOLVED, that the Governing Board authorizes the recruitment to fill the position of Assistant to the President.
- L. BE IT RESOLVED, that the Governing Board approves the Board self-evaluation process, timeline, and instruments for 2017.
- M. INFORMATION: Calendar of Events

14. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. MPC Foundation
 - 1) Report: Ms. Beccie Michael, Vice President of Advancement
 - 2) Monthly Donations: To be reported on August 23, 2017.
- B. Academic Senate Report: Dr. Heather Craig, President
- C. MPCEA Report: Mr. Kevin Haskin, President
- D. MPCTA Report: Ms. Lauren Blanchard, President
- E. ASMPA Report: Mr. Stephen Lambert, ASMPA President
- F. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
- G. Student Services Report: Dr. Kim McGinnis, Vice President of Student Services
- H. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services
- I. Superintendent/President's Report: Dr. Walter Tribbley, Superintendent/President
- J. Governing Board Comments
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Comments

15. ADVANCE PLANNING

- A. Regular Board Meeting, September 27, 2017 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room

- B. Regular Board Meeting, October 25, 2017 at MPC's Public Safety Training Center
 - 1. Closed Session: 11:00am, room to be determined
 - 2. Regular Meeting: 1:30pm, room to be determined

16. ADJOURNMENT

17. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted August 18, 2017