

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, MAY 31, 2017

10:00 a.m., Closed Session: Education Center at Marina, MA-402

1:30 p.m., Regular Meeting: Education Center at Marina, MA-501

289 12th Street, Marina, CA 93933

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, Michael Gilmartin, and Dr. Steven L. Crow

**B. Public Employee Performance Evaluation [pursuant to Government Code Section 54957 (b)]
Title: Superintendent/President**

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on April 26, 2017.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the April 28th regular payroll in the amount of \$2,252,027.35, the May 5th manual payroll in the amount of \$4,314.22, and the May 10th supplemental payroll in the amount of \$90,441.79 be approved.
- 4) That Commercial Warrants: 12304428 through 12304463, 12305086 through 12305108, 12306027 through 12306085, 12306637 through 12306645, 12307225 through 12307260, 12307851 through 12307869, 12309593 through 12309637, in the amount of \$2,148,604.07 be approved.
- 5) That Purchase Orders B1700541 through B1700646 in the amount of \$1,135,338.01 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$83,358.00 in funds received for FY 2016-2017.
- 7) That the following budget decreases in the Restricted General Fund be approved:
Decrease of \$56,073.00 in funds received for FY 2016-2017.
- 8) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$	275
Net decrease in the 2000 (Classified Salary) Object expense category	\$	11,821
Net decrease in the 3000 (Benefits) Object expense category	\$	914

Net increase in the 4000 (Supply) Object expense category	\$	11,379
Net increase in the 5000 (Other/Services) Object expense category	\$	2,417
Net decrease in the 6000 (Capital Outlay) Object expense category	\$	1,337

9) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) Object expense category	\$	4,983
Net decrease in the 2000 (Classified Salary) Object expense category	\$	1,005
Net increase in the 4000 (Supply) Object expense category	\$	413
Net increase in the 5000 (Other/Services) Object expense category	\$	1,575
Net increase in the 6000 (Capital Outlay) Object expense category	\$	4,000

B. Management Personnel

1) That the Governing Board ratifies the following item(s):

- a) Employment of Kayla Garcia, Human Resources Analyst, Human Resources, 40 hours per week, 12 months per year, effective June 1, 2017.
- b) Employment of Jo Anna Butron, Director of Security and Emergency Operations, 40 hours per week, 12 months per year, effective June 5, 2017.

C. Faculty Personnel

1) That the Governing Board ratifies the following item(s):

- a) Employment of tenure-track Administration of Justice Instructor, Jared Turner, under faculty service area A.J., effective August 16, 2017.
- b) Employment of tenure-track Counselor, Elizabeth Gonzalez, under faculty service area Counsel, effective August 16, 2017.
- c) Employment of tenure-track Counselor, Jacqueline Stratton, under faculty service area Counsel, effective August 16, 2017.
- d) Employment of tenure-track English Instructor, Keith Eubanks II, under faculty service area Engl, effective August 16, 2017.
- e) Employment of tenure-track English Instructor, Brandi Kary, under faculty service area Engl, effective August 16, 2017.
- f) Unpaid leave of absence, Blanca Morgan, Math Learning Center Coordinator, Physical Science, pursuant to Section 8.16, Other Leave of Absence of the Agreement between Monterey Peninsula Community College District and Monterey Peninsula College Teachers Association, effective August 16, 2017 through May 29, 2018.
- g) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2017.

D. Classified Personnel

1) That the Governing Board ratifies the following item(s):

- a) Employment of Jose Hernandez, Pool Operator/Groundskeeper, Facilities, Range 10, 40 hours per week, 12 months per year, effective June 1, 2017.
- b) Employment of Tyler Reyes, Admissions & Records Specialist, Admissions & Records, Range 10, 40 hours per week, 12 months per year, effective June 1, 2017.
- c) Establish new position, Categorical Services Coordinator, EOPS/CARE & CalWORKS, 40 hours per week, 12 months per year, effective June 1, 2017. Placement on salary schedule at Range 17.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

F. Volunteers

- 1) That the Governing Board ratifies the individuals listed for volunteer assignments.

13. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. INFORMATION: Accreditation Recommendations – Progress Report
- B. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending April 30, 2017, be accepted.
- C. INFORMATION: County of Monterey Investment Report for the quarter ending March 31, 2017.
- D. BE IT RESOLVED, that the Board approves an increase in Parking Permit fees to \$53.00 per semester, \$95.00 for annual permits, \$26.00 per summer session, along with an increase in the Daily Parking Permit to \$3.00. Discounted semester permits will be \$32.00 for financial aid students or for students enrolled in six or fewer units. The new fee schedule will take effect for the fall 2017 semester.
- E. BE IT RESOLVED, that the Governing Board increases the current student health fee by \$1.00 to now charge \$20.00 per semester and \$17.00 per summer session.
- F. BE IT RESOLVED, that the Governing Board approves AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Pacific Grove Unified School District for 2017-2018.
- G. BE IT RESOLVED, that the Governing Board approves the addendum to the AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Monterey Peninsula Unified School District for 2017-2018, highlighting the pathway to be available at Seaside High School.
- H. BE IT RESOLVED, that the 2018-2019 College Academic Calendar be approved as proposed.
- I. BE IT RESOLVED, that the Governing Board approves the Equal Employment Opportunity Fund Multiple Measures Allocation Model Certification Form, Fiscal Year 2016-2017.
- J. BE IT RESOLVED, that the Governing Board approves the employment agreement between the Monterey Peninsula Community College District and Catherine Webb, serving as an Interim Dean of Planning, Research, and Institutional Effectiveness, for the period of July 1, 2017 through June 30, 2018.
- K. BE IT RESOLVED, that the employment agreement with Dr. Walter Tribley to serve as Superintendent/President, effective July 1, 2017 through June 30, 2021, be approved.
- L. BE IT RESOLVED, that Board Policies: 2015 – Student Member; 2110 – Vacancies on the Governing Board; 2210 – Officers; 2220 – Committees of the Governing Board; 2305 – Annual Organizational Meeting; 2310 – Regular Meetings of the Governing Board; 2315 – Closed Sessions; 2320 – Special and Emergency Meetings; 2330 – Quorum and Voting; 2342 – Superintendent/President Succession; and 2717 – Personal Use of Public Resources, be adopted.
- M. INFORMATION: First Reading of Board Policies: 2340 – Agendas; 2355 – Decorum; 2360 – Minutes; 2365 – Recording; 2750 – Governing Board Member Absence from the State; 4021 – Program Discontinuance; 4025 – Philosophy and Criteria for Associate Degree and General

Education; 4040 – Library and Learning Support Services; 4100 – Graduation Requirements for Degrees and Certificates; 4220 – Standards of Scholarship; and 5220 – Shower Facilities for Students.

N. INFORMATION: Calendar of Events

14. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

A. MPC Foundation

- 1) Professional Expert, Institutional Advancement Report: Ms. Beccie Michael
- 2) Monthly Donations: To be reported on May 31, 2017.

B. Academic Senate Report: Dr. Heather Craig, President

C. MPCEA Report: Mr. Kevin Haskin, President

D. MPCTA Report: Ms. Lauren Blanchard, President

E. ASMPC Report: Mr. Stephen Lambert, Student Trustee

F. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs

G. Student Services Report: Dr. Kim McGinnis, Vice President of Student Services

H. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services

I. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President

J. Governing Board Comments

- 1) Community Human Services (CHS) Report
- 2) Trustee Comments

15. ADVANCE PLANNING

A. Regular Board Meeting, June 28, 2017 at MPC Library & Technology Center

- 1) Closed Session: 11:00am, Stutzman Room
- 2) Regular Meeting: 1:30pm, Sam Karas Room

B. Regular Board Meeting, July 26, 2017 at Education Center at Marina

- 1) Closed Session: 11:00am, Location TBA
- 2) Regular Meeting: 1:30pm, Location TBA

C. Future Topics

- 1) Board Retreat – Friday, July 28, 9:30am

16. ADJOURNMENT

17. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted May 26, 2017