



MONTEREY PENINSULA
COLLEGE

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, APRIL 26, 2017**

CONSENTS

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. A.1

Superintendent/President Office

Proposal:

To consider and approve the minutes of the Regular Board meeting on March 22, 2017.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approve of the change, the minutes may be amended.

Budgetary Implications:

None.

[X] RESOLUTION: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on March 22, 2017.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By: Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, MARCH 22, 2017

11:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Marilyn Dunn Gustafson called the meeting to order at 11:00 a.m.
2. **ROLL CALL**
Present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA
 - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, Dr. Kim McGinnis, Dr. Steven L. Crow
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and Dr. Steven L. Crow
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL** – Chair Dunn Gustafson asked for Roll Call at 1:30 p.m.
Present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President
Mr. Stephen Lambert, Student Trustee
7. **PLEDGE OF ALLEGIANCE**
The Board of Trustees recited the Pledge of Allegiance.

8. **REPORT OF ACTION TAKEN IN CLOSED SESSION** – Chair Dunn Gustafson reported that there was no action taken in closed session.

9. **APPROVAL OF AGENDA**

Motion Johnson (to approve revised agenda) / Second Steck / Carried. 2016-2017/111

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

10. **RECOGNITION**

A. Acknowledgement of Guests – None.

11. **PUBLIC COMMENTS** – None.

12. **CONSENT CALENDAR**

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on February 22, 2017.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the February 10th supplemental payroll in the amount of \$57,188.60, the February 28th regular payroll in the amount of \$2,385,015.43, the March 3rd manual payroll in the amount of \$3,163.00 and the March 10th supplemental payroll in the amount of \$91,561.34 be approved.
- 4) That Commercial Warrants: 12290773 through 12290799, 12291475 through 12291528, 12292217 through 12292243, 12292932 through 12292932, 12293588 through 12293622, 12294190 through 12294221, 12295493 through 12295508, 12296220 through 12296272 in the amount of \$1,044,043.53 be approved.
- 5) That Purchase Orders B1700457 through B1700500 in the amount of \$556,450.66 be approved.
- 6) That the following budget increases in the Restricted Fund be approved:
Increase of \$3,204,924.00 in funds received for FY 2016-2017.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

| | | |
|---|----|--------|
| Net decrease in the 3000 (Benefits) Object expense category | \$ | 1,969 |
| Net increase in the 4000 (Supply) Object expense category | \$ | 29,883 |
| Net decrease in the 5000 (Other/Services) Object expense category | \$ | 58,481 |

| | | |
|---|----|--------|
| Net decrease in the 6000 (Capital Outlay) Object expense category | \$ | 7,914 |
| Net decrease in the 8000 (State Revenue) Object revenue category | \$ | 34,481 |

8) That the following budget adjustments in the Unrestricted General Fund be approved:

| | | |
|---|----|-----|
| Net decrease in the 4000 (Supply) Object expense category | \$ | 125 |
| Net increase in the 5000 (Other/Services) Object expense category | \$ | 125 |

B. Management Personnel

1) That the Governing Board ratifies the following item(s):

- a) Resignation of Rachelle Uganiza, Human Resources Specialist, Human Resources, 40 hours per week, 12 months per year, effective March 17, 2017.
- b) Resignation of Vicki Nakamura, Assistant to the Superintendent/President, President's Office, effective June 30, 2017, for the purpose of retirement. Ms. Nakamura has served as a staff member since 1992.
- c) Resignation of Michael Gilmartin, Dean of Instructional Planning, Academic Affairs, effective June 23, 2017, for the purpose of retirement and confer upon him the title of Dean Emeritus. Mr. Gilmartin has served as an administrator since 1999.

C. Faculty Personnel

1) That the Governing Board ratifies the following item(s):

- ~~a) Resignation of David Clemens, Humanities, effective June 1, 2017, for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Clemens has served as a faculty member since 1983.~~
- b) Resignation of Kimiko Fujii, Physical Education, effective June 30, 2017, for the purpose of retirement, and confer upon her the title of Professor Emeritus. Ms. Fujii has served as a faculty member since 2004.
- c) Resignation of Terria Odom-Wolfer, Supportive Services, effective June 30, 2017 for the purpose of retirement, and confer upon her the title of Professor Emeritus. Ms. Odom-Wolfer has served as a faculty member since 1984.
- d) Continue the employment of Amber Kerchner, Early Childhood Education Counselor for the 2017/2018 academic year, under Education Code 87470.
- e) Continue the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Sandra Washington, Upward Bound Counselor; Christopher Calima, Math Science Upward Bound Coordinator; and Heather Bowers, Upward Bound Counselor; as categorically funded employees for the 2017/2018 academic year, under Education Code 87470.
- f) Grant Equivalency to Minimum Qualifications to Melanie Allison to teach Early Childhood Education, effective Fall 2017.

D. Classified Personnel

1) That the Governing Board ratifies the following item(s):

- a) Employment of Edy Ortega Valesco, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.
- b) Employment of Ema Napoles, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.
- c) Employment of Kenneth Peralta, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.
- d) Resignation of Benjamin Bishop, Lab Specialist II, Physical Science, Range 17, 19 hours per week, 9 months per year, effective March 15, 2017.
- e) Resignation of John O'Brien, Programmer Analyst, Information Systems, effective March 31, 2017, for the purpose of retirement. Mr. O'Brien has served as a staff member since 1999.
- f) Resignation of Marlinda Logsdon, Division Office Manager, Physical Science, effective June 30, 2017, for the purpose of retirement. Ms. Logsdon has served as a staff member since 1998.

- g) Resignation of Atanasio Guzman, Groundskeeper, Facilities, effective June 30, 2017, for the purpose of retirement. Mr. Guzman has served as a staff member since 1986.
- h) Resignation of Samuel McCrea, Shipping/Receiving Specialist, Facilities, effective March 31, 2017, for the purpose of retirement. Mr. McCrea has served as a staff member since 1990.
- i) Resignation of Yolanda Guzman, Custodian, Facilities, effective May 31, 2017, for the purpose of retirement. Ms. Guzman has served as a staff member since 2006.
- j) Resignation of Joanne Hagerty, Re-Entry Counseling Services Specialist, Student Services, effective June 30, 2017, for the purpose of retirement. Ms. Hagerty has served as a staff member since 2005.
- k) Resignation of Song Monroe, Division Office Manager, Social Science, effective June 30, 2017, for the purpose of retirement. Ms. Monroe has served as a staff member since 2007.
- l) Resignation of Ed Norwood, Custodian, Facilities, effective June 30, 2017, for the purpose of retirement. Mr. Norwood has served as a staff member since 2001.
- m) Resignation of Robert Otter, Sciences Laboratory Manager, Physical Science, effective March 31, 2017, for the purpose of retirement. Mr. Otter has served as a staff member since 1975.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be ratified.

Motion Steck / Second Brown / Carried.

2016-2017/112

Consent Agenda Item C.1.a (resignation of David Clemens) was tabled until the April 2017 Board meeting.

| | | | |
|------------------------|------|----------|---|
| Student Advisory Vote: | AYE: | | Lambert |
| AYES: | 5 | MEMBERS: | Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: | None |
| ABSENT: | 0 | MEMBERS: | None |
| ABSTAIN: | 0 | MEMBERS: | None |

13. NEW BUSINESS

A. INFORMATION: Accreditation Recommendations – Progress Report

The Board received from Dr. Tribley a progress report on MPC’s response to accreditation recommendations. The report included MPC’s response to:

- [Recommendations to Meet the Standard](#)
- [Recommendations to Improve Quality](#)

A discussion ensued regarding the importance of adhering to the process and cycle for course and program assessment completion, which not only significantly impacts assessment of Student Learning Outcomes, but also MPC’s integrated planning efforts (including faculty prioritization and resource allocation). Dr. Tribley explained that program assessments should be completed by early fall so as to ensure appropriate time for disaggregation of data, which would then inform budget allocations that take place in early spring. He noted, however, that our budgeting for 2017-2018 is already under way; therefore, during this transition year, MPC must parallel track budgeting with our efforts to complete all remaining course and program assessments by December 2017. Dr. Tribley also noted the Learning Assessment Committee’s determination that individual courses must be assessed every two years, which was endorsed by the Academic Senate and the Academic Affairs Advisory Group. / Dr. Tribley informed the Board of his suggestion to the Planning, Research, and Institutional Effectiveness (PRIE) Committee that they utilize the “Institutional Effectiveness Partnership Initiative”—a statewide effort to improve student outcomes and advance effective practices at community colleges—as a tool to assist them

in addressing the accreditation recommendations. Dr. Tribley also emphasized two important messages that are being delivered simultaneously to the campus and to the community: 1) outside of the needs of the students, there is nothing more important than our work to meet these accreditation recommendations; and 2) MPC is fully-accredited.

Trustees Coppernoll and Johnson commended the report and the progress that has been made to date and congratulated the campus community for their efforts. / Trustee Steck complimented the forms that track MPC's response to accreditation recommendations and requested one change: that percentages of completed assessments are included when quantitative data is available. / Chair Dunn Gustafson inquired as to communications to students regarding the accreditation report. Student Trustee Lambert reported that Dr. Tribley updates the ASMPCC once a month and noted that the ASMPCC also has information available for distribution to students.

B. INFORMATION: Monterey Peninsula College Marketing Update
The Board received a [presentation](#) from Mr. Nick Pasculli, Founder, President, and Creative Director of TMD (The Marketing Department). / The trustees commended Mr. Pasculli's report and MPC's marketing efforts.

C. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending February 28, 2017, be accepted.

Motion Johnson / Second Coppernoll / Carried. 2016-2017/113

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|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

D. BE IT RESOLVED, that funds will be deposited into the irrevocable trust to fund the **Actual Annual** Required Contribution (ARC) for 2016-17.

Motion Coppernoll / Second Steck / Carried. 2016-2017/114

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|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

E. INFORMATION: 2016-2019 Technology Plan Addendum – Disaster Recovery Plan (DRP)
Dr. Crow reviewed the [Disaster Recovery Plan](#). / He noted that with the completion of this plan, we believe we have fulfilled the requirements to meet the standard for accreditation recommendation #17.

F. BE IT RESOLVED, that the following new courses be approved:

New Courses

| | |
|----------|----------------|
| DANC 19A | Salsa Dance I |
| DANC 19B | Salsa Dance II |

Motion Steck / Second Johnson / Carried. 2016-2017/115

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- G. BE IT RESOLVED, that the Governing Board ratifies the Memorandum of Understanding between the Monterey County Superintendent of Schools and Monterey Peninsula College regarding participation in Monterey County’s Quality Rating & Improvement System Program (CSPP).

Motion Coppernoll / Second Steck / Carried. 2016-2017/116

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- H. INFORMATION: AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Monterey Peninsula Unified School District.

Dr. Tribley briefly explained AB 288. He noted that this agreement reflects a joint effort between instruction and student services and commended the District’s two leads: Dr. Jon Knolle, Dean of Instruction, and Ms. LaKisha Bradley, Director of Student Success and Equity.

The Board received from Dr. Knolle a presentation entitled, “[Dual Enrollment: AB 288 – College and Career Access Pathways Act.](#)” / Dr. Knolle reported that this agreement will be brought before the Board for approval in April 2017.

The trustees commended Dr. Knolle’s report and the opportunities this agreement will provide to our communities.

- I. BE IT RESOLVED, that the Governing Board proclaims the week of April 24-28, 2017 as the “Week of the Young Child.”

Motion Steck / Second Brown / Carried. 2016-2017/117

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- J. BE IT RESOLVED, that the Governing Board approves the job description for Director of Security and Emergency Operations at Range 57 of the Management-Supervisory Salary Schedule, and

BE IT FURTHER RESOLVED, that the Governing Board authorizes the recruitment to fill the position of Director of Security and Emergency Operations.

Motion Johnson / Second Coppernoll / Carried. 2016-2017/118

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- K. INFORMATION: First Reading of Board Policies: 4020 – Program, Curriculum, and Course Development; 4226 – Multiple and Overlapping Enrollments; 5010 – Admissions and Concurrent Enrollment; 5012 – International Students; 5015 – Residence Determination; 5020 – Nonresident Tuition; 5030 – Fees; 5035 – Withholding of Student Records; 5040 – Student Records, Directory Information, and Privacy; 5050 – Student Success and Support Program; 5052 – Open Enrollment; 5055 – Enrollment Priorities; 5110 – Counseling; 5120 – Transfer Center; 5130 – Financial Aid; 5140 – Disabled Student Programs and Services (DSPS); 5150 – Extended Opportunity Programs and Services (EOPS); 5200 – Student Health Services; 5205 – Student Accident Insurance; 5210 – Communicable Disease; 5300 – Student Equity; 5400 – Associated Students Organization; 5410 – Associated Students Elections; 5420 – Associated Students Finance; 5500 – Standards of Student Conduct; 5510 – Off-Campus Student Organizations; 5570 – Student Credit Card Solicitations; 5700 – Intercollegiate Athletics; 5800 – Prevention of Identity Theft in Student Financial Transactions; and 7211 – Faculty Services Areas, Minimum Qualifications, and Equivalencies

Trustee Coppernoll reported that the Board Policies Subcommittee (of which she and Chair Dunn Gustafson are members) reviewed thirty-one policies—ten of which are new MPC policies. She noted that all of these policies are legally required and have been vetted legally and through MPC’s review process. These policies are recommended to the Board for adoption in April. / Dr. Tribley referenced a tentative [Board Policy Revision Schedule](#) that lists the end of June 2017 as the targeted completion date for Board Policy revisions.

Trustee Steck raised questions regarding Board Policies 4226, 5030, 5055, and 5510; those policies were referred back to the subcommittee for further review.

- L. BE IT RESOLVED, that the Governing Board nominate the following person to serve on the California Community College Trustees (CCCT) Board:

Dr. Loren Steck

Motion Johnson / Second Brown / Carried. 2016-2017/119

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- M. INFORMATION: Calendar of Events
Chair Dunn Gustafson called attention to the graduation ceremonies listed on the Calendar of Events.

- N. BE IT RESOLVED, that the Governing Board approves the Memorandum of Understanding between Monterey Peninsula College and California State University, Monterey Bay to develop a dual admissions program for degrees in Business Administration and Marine Science, beginning in Fall 2017.

Motion Coppernoll / Second Brown / Carried. 2016-2017/120

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Lambert |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

The Board received a presentation from Dr. Jon Knolle entitled, “[Dual Admissions: CSUMB Partnership](#).” / A discussion ensued regarding logistics of the program and the opportunities this partnership would provide to MPC, CSUMB, and our students.

BREAK: 3:54-4:05 p.m.

14. REPORTS AND PRESENTATIONS

A. MPC Foundation

1) Professional Expert, Institutional Advancement Report: Ms. Beccie Michael
The Board received Ms. Michael’s [report](#).

2) Monthly Donations: \$93,367.75

B. Academic Senate Report: Dr. Heather Craig, President

Dr. Craig provided an update on the Academic Senate’s efforts to address two of the ACCJC’s accreditation recommendations: #2 (student learning outcomes assessment) and #21 (the roles of various constituencies in the decision-making process).

- Efforts to Address Recommendation #2: The Academic Senate regularly agendas assessments reports from the Learning Assessment Committee (LAC). As a result of a recent discussion regarding barriers to assessment, senators have been asked to return to their divisions to clarify those barriers and to determine how they might be removed so the assessments can be completed. / The Flex Day Planning Committee, a subcommittee of the Academic Senate, supports the LAC by including learning assessment training and discussions every Flex Day. / The Academic Senate has forwarded to the Governing Board a board policy on Learning Assessments. Dr. Craig noted that this policy was returned to the Senate for further review by the Governing Board’s subcommittee on board policies. A discussion ensued as to the reason for the returned policy. Chair Dunn Gustafson explained that board policies need to be kept separate from administrative procedures; the assessments policy that was originally recommended to them by the Academic Senate included procedures that are responsibility of administration and are not part of the Board’s purview. / Dr. Tribley assured Dr. Craig that administrators will be directed never to use the results of assessments in employee evaluations.
- Efforts to Address Recommendation #21: The Academic Senate held a retreat at which they discussed the Senate’s role and purview. / Dr. Craig defined the Senate’s purview in her flex day presentation to the campus. / The Academic Senate for California Community Colleges (ASCCC) gave a presentation on roles to the campus in Fall 2016. / The Senate will continue to use administrative procedures as a guide to define roles.

C. MPCEA Report: Mr. Kevin Haskin, President

Mr. Haskin reported that the CSEA is in the middle of negotiations with the District. / He also reported that they are in the process of trying to change their bylaws to allow retirees to serve the local chapter. / Mr. Haskin also expressed his appreciation that the recent retirement incentive was offered to their members; nine of whom availed themselves of this offer.

D. MPCTA Report: Ms. Lauren Blanchard, President – No report.

- E. ASMPC Report: ~~Mr. Tyler Strode, Director of Representation~~ Mr. Stephen Lambert
Mr. Lambert reported on the recent St. Patrick's Day event, which was held on March 17th. He also reported on the ASMPC's current and future activities and events, including a review of the ASMPC's constitution and bylaws; the ASMPC elections, which they hope to conduct in late April; Lobo Day and Earth Day on April 20th; and a stressbusters event.
- F. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
The Board received Ms. Kamath's [report](#).
- G. Student Services Report: Dr. Kim McGinnis, Vice President of Student Services
The Board received Dr. McGinnis' [report](#).
- H. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services
Dr. Crow reported on MPC's food service, which is under a new manager, Hank Kim. / He noted that the status of portables in Marina is under review. / He reported that budget packets have been distributed to MPC administrators and staff as part of MPC's tentative budget planning efforts. / He also reported on the planned meetings and charges of the committees under the purview of Administrative Services: 1) the Budget Committee, 2) the Facilities Committee, 3) the Safety and Emergency Preparedness Committee, 4) the Technology Committee, and 5) the Healthcare Cost Containment Committee. / He noted that new parking machines have been ordered and will be installed soon. / Dr. Crow also reported that repairs to the MPC Theatre have been completed.
- I. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
Dr. Tribley expressed his pride in MPC's faculty, staff, administration, and Board for the progress we've made on our response to the accreditation recommendations. He reported that his recent presentations to the community, which include the Monterey County Business Council and the Rotary Club of Monterey, clearly describe our action to address the accreditation recommendations, as well as our progress on dual enrollment and dual admissions. / Dr. Tribley also reported that the Board's resolution of support and commitment to undocumented students has been posted throughout the campus. / Chair Dunn Gustafson commended Dr. Tribley for the excellent presentations he has given to the community.
- J. Governing Board Comments
- 1) Community Human Services (CHS) Report – No report.
 - 2) Trustee Comments
 - a) Trustee Coppernoll noted that she attended one of the luncheons at which Dr. Tribley gave an outstanding and well-received presentation. She expressed hope that he might also give a presentation to the Marina City Council and noted that their meetings are recorded by Access Monterey Peninsula. / She also expressed appreciation to Wild Thyme Deli for providing a gift certificate for the Veterans' Club auction.
 - b) Trustee Steck suggested adding Dr. Tribley's accreditation presentations to MPC's website. He commended the message that has been communicated to our community—that MPC had prior knowledge of these issues and is committed to resolving them—as both positive and effective.
 - c) Trustee Johnson inquired as to whether or not MPC would consider participating in a pathway with the Monterey College of Law. Dr. Tribley responded that former Dean Laura Franklin's efforts in this regard would be reviewed. / Trustee Johnson reported that the Language Capital of the World's Cultural Festival will be held in Monterey on May 7th and encouraged MPC's participation.
 - d) Student Trustee Lambert reported that he has been working with other members of the community, including MPC students, to clean up the storm damage in Salinas. / He also reported that he will be traveling with other students to work in a Mexican village.
 - e) Vice Chair Brown agreed that Dr. Tribley's excellent presentation to the Monterey Council Business Council should be posted on MPC's website. / He recounted

comments he received from employees at Hartnell and elsewhere who wish to apply to work at MPC. / Vice Chair Brown also commended Dr. Tribley for the great job he's doing.

- f) Chair Dunn Gustafson, as MPC's representative to the World Affairs Council, reported on the Council's upcoming events, which include a luncheon on March 28th featuring Casey Lucius and a luncheon in April on U.S. – China Trade Relations. / She reported that she and Vice Chair Brown will serve as a subcommittee to oversee the annual evaluation of the superintendent/president and noted that Dr. Tribley's evaluation will be added to the Closed Session agenda in April. / She also reported that a subcommittee will be appointed in June to begin the process for the Board's self-evaluation.

15. ADVANCE PLANNING

A. Regular Board Meeting, April 26, 2017 at MPC Library & Technology Center

- 1) Closed Session: 11:00am, Stutzman Room
- 2) Regular Meeting: 1:30pm, Sam Karas Room

B. Regular Board Meeting, May 31, 2017 at Education Center at Marina

- 1) Closed Session: 11:00am, MA402
- 2) Regular Meeting: 1:30pm, MA404

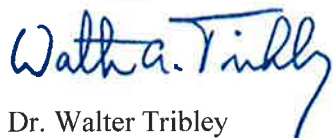
C. Future Topics

- 1) ~~Study Session: Accreditation~~ Board Retreat – Friday, July 28, 9:30am – The Board decided to set aside this date for a Board Retreat, instead of a study session on accreditation, since the Board is receiving monthly updates on accreditation recommendations.
- 2) Study Session: Enrollment Management System (EMS)
- 3) Study Session: Budget – The Board discussed the possibility of holding a study session on the budget. Dr. Tribley noted that a forum on this subject will be given to the campus. He asked the Board to relate to him the information they would like to receive in this study session, so that staff can be certain to meet their objective. The Board agreed to consider this subject in further detail and to respond to Dr. Tribley's request at the April Board meeting.

16. ADJOURNMENT – Chair Dunn Gustafson adjourned the meeting at 5:10 p.m.

17. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Monterey Peninsula Community College District
Governing Board Agenda

April 26, 2017

Consent Agenda Item No. A.2

Superintendent/President
Office

Proposal:

That the Governing Board accepts and acknowledges the donations to Monterey Peninsula College that are listed below.

Background: The following donations have been made to Monterey Peninsula College:

- Arts Council for Monterey County \$2,500 to the Asian Student Association for the ASA Annual Culture Show
- Bill Jones 27 books and 1 media item to the Library & Technology Center
- Diane Mandeville 1980 44" Koehler & Campbell Piano to the Music Department
- Christine Watten 19 books and 1 pamphlet to the Library & Technology Center
- Barbara Wells 14 books to the Library & Technology Center
- G. E. Young \$12,717 to support three scholarships for the Ruth R. Young Scholarship Fund

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the March manual, March regular, April manual, and April supplemental payrolls.

Background:

| | | |
|----------------|----------------------|---------------------|
| March 15, 2017 | Manual Payroll | \$ 1,119.23 |
| March 31, 2017 | Regular Payroll | \$3,184,898.45 |
| April 5, 2017 | Manual Payroll | \$ 2,873.06 |
| April 10, 2017 | Supplemental Payroll | <u>\$ 69,554.64</u> |
| Total | | \$3,258,445.38 |


Budgetary Implications:

Budgeted.

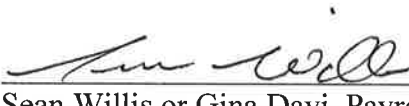
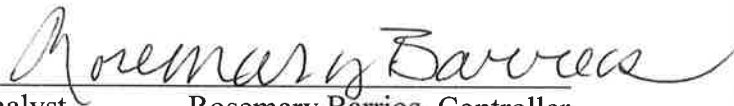
RESOLUTION: BE IT RESOLVED, that the:

March 15th manual payroll in the amount of \$1,119.23, the March 31st regular payroll in the amount of \$3,184,898.45, the April 5th manual payroll in the amount of \$2,873.06 and the April 10th supplemental payroll in the amount of \$69,554.64 be approved.


Recommended By: _____


Steven L. Crow, Ed. D., Vice President of Administrative Services

Prepared By: _____

 
Sean Willis or Gina Davi, Payroll Analyst Rosemary Barrios, Controller

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for March 2017.

Background:

Table with 2 columns: Warrant Number Range and Amount. Includes rows for various warrant numbers and their corresponding dollar amounts.

Total..... \$ 3,063,076.24

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants: 12296854 through 12296873, 12297672 through 12297721, 12298434 through 12298484, 12299289 through 12299289, 12299892 through 12299948, 12300769 through 12300800, 12301469 through 12301481, 12302914 through 12302938, 12303638 through 12303654 in the amount of \$ 3,063,076.24 be approved.

Recommended By:

Signature of Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

Veronica Garcia, Accounting Specialist and Rosemary Barrios, Controller

Agenda Approval:

Signature of Dr. Walter Tribley, Superintendent/President

| Checks Dated 03/02/2017 | | | | | | |
|-------------------------------|------------|--------------------------------|-------------|---|------------------|-------------------|
| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
| 12296854 | 03/02/2017 | Abella-Bowen, Meghan | 01-5200 | PV 5156 REIMB ATTEND MATE MEETING 1/15-17/17 | | 642.20 |
| 12296855 | 03/02/2017 | APPLE COMPUTER INC | 01-6400 | Block Grant-computers | | 31.50 |
| 12296856 | 03/02/2017 | CALIFORNIA AMERICAN WATER CO | 01-5500 | Gen Instit. Utilities-Open order | 2,453.68 | |
| | | | 47-5500 | Gen Instit. Utilities-Open order | 167.10 | 2,620.78 |
| 12296857 | 03/02/2017 | CHEVRON USA INC | 01-5500 | Men & Women's Athletics- Open order for gasoline Warehouse-Open order | 685.30 707.25 | 1,392.55 |
| 12296858 | 03/02/2017 | Dovetail Decision Consultants | 01-5100 | Gen Instit. Cont.-Independent Contractor | | 4,800.00 |
| 12296859 | 03/02/2017 | Scott Fraser | 01-5200 | PV 5157 REIMB FOR ATTEND ITEST MEET 1/15-17/17 | | 362.73 |
| 12296860 | 03/02/2017 | KI INC | 01-6400 | Block Grant-Furniture | | 35,322.21 |
| 12296861 | 03/02/2017 | Learning by Doing, Inc | 01-5200 | PV 5158 REIMB ITEST REG COORD MEET 1/15-17/17 | | 670.92 |
| 12296862 | 03/02/2017 | McKesson Medical Surgical | 01-4500 | Health Services-Open order | | 27.90 |
| 12296863 | 03/02/2017 | Mobile Modular Mgmt Corp | 01-5600 | Gen Instit.-Lease mobile restroom at Gen. Class | | 691.43 |
| 12296864 | 03/02/2017 | Northern CA Comm College Pool | 01-3600 | Gen Instit. Insurance-Open order | | 135,886.00 |
| 12296865 | 03/02/2017 | Office Depot | 01-4300 | Life Science-Open order | 42.42 | |
| | | | 01-4500 | TRIO-New Scholars-Open PO | 234.83 | 277.25 |
| 12296866 | 03/02/2017 | PACIFIC GAS & ELECTRIC | 01-5500 | Gen. Instit. Utilities-Open order | 19,735.28 | |
| | | | 47-5500 | Gen. Instit. Utilities-Open order | 1,344.02 | 21,079.30 |
| 12296867 | 03/02/2017 | Pacific Telemanagement Service | 01-5500 | Gen. Instit. Tele- Open Po for Pay Phones | | 53.00 |
| 12296868 | 03/02/2017 | Pride Sash | 01-7600 | PV 5159 Invoice 20958 2-22-17 | | 2,230.00 |
| 12296869 | 03/02/2017 | QUALITY WATER ENTERPRISES INC | 01-4300 | Chemistry- open order | | 44.00 |
| 12296870 | 03/02/2017 | RIO GRANDE TOOLS | 01-4300 | Art- Open order | | 422.51 |
| 12296871 | 03/02/2017 | Standard Insurance Company CB | 01-3400 | GI-Support & Insurance-Open order-Accident Life | | 1,330.80 |
| 12296872 | 03/02/2017 | SupplyWorks | 01-4500 | Custodial-Open order | | 3,448.06 |
| 12296873 | 03/02/2017 | Symetra Life Insurance | 01-3400 | GI-Support & Ins. open order disability premium | | 1,639.45 |
| Total Number of Checks | | | | | 20 | 212,972.59 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|------|--------------------|-------------|-----------------|
| 01 | General Fund | 20 | 211,461.47 |
| 47 | College Center (M) | 2 | 1,511.12 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 03/02/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---------------------|-------------|---------------------------|-------------------|--------------|
| | | | | Total Number of Checks | | 20 |
| | | | | | 212,972.59 | |
| | | | | Less Unpaid Tax Liability | | .00 |
| | | | | Net (Check Amount) | 212,972.59 | |

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

Checks Dated 03/07/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|-------------|---|-----------------|--------------|
| 12297672 | 03/07/2017 | ACSIG Dental | 01-3400 | GI support & insurance- Open order-dental claims | | 30,455.22 |
| 12297673 | 03/07/2017 | AdSpec | 01-5800 | CTE-Table Clothes | | 331.89 |
| 12297674 | 03/07/2017 | Agile Research & Tech. | 01-5100 | IS&3SP-Project Manager | | 4,320.00 |
| 12297675 | 03/07/2017 | Alliant Insurance Services Inc | 35-5100 | Fiscal Services-Medical Broker-Self insurance | | 4,166.67 |
| 12297676 | 03/07/2017 | AmeriPride Uniform Services | 01-6200 | Art-Open order for rag service | | 101.00 |
| 12297677 | 03/07/2017 | ASAP Sign & Printing | 01-4500 | PV 5160 3-2-17 INV 12485 | | 25.09 |
| 12297678 | 03/07/2017 | AT&T | 01-5500 | Marina Ed-Open order | | 4,506.17 |
| 12297679 | 03/07/2017 | Boardman, Robert | 01-5100 | PV 5161 REIMB FOR CONF 2/17/17-2/23/17 | | 639.74 |
| 12297680 | 03/07/2017 | Deborah Brown, Dr. | 01-5100 | Health Services-Independent Contractor | | 400.00 |
| 12297681 | 03/07/2017 | CA DEPT OF JUSTICE-fingerprint | 01-5800 | PV 5163 1/1/17-1/31/17 INV 215479 | | 448.00 |
| 12297682 | 03/07/2017 | CAE Healthcare | 01-4300 | Nursing-Cooling fan upgrade | | 33.48 |
| 12297683 | 03/07/2017 | California Dept of Pub Health | 01-5300 | PV 5162 CLINICAL LAB REGIST CLR 00337218 2-17-17 | | 113.00 |
| 12297684 | 03/07/2017 | CDW GOVERNMENT INC | 01-6400 | Block Grant-Equipment upgrade for BMC107&204 | 9,423.54 | |
| | | | | Gen. Instit. Cont-Equip Theater classroom 208 | 2,155.44 | 11,578.98 |
| 12297685 | 03/07/2017 | Khan-Bernier | 01-5100 | MATE-Independent Contractor | | 5,600.00 |
| 12297686 | 03/07/2017 | Cintas Corp #630 | 01-4500 | Custodial-Open order for consumables | 23.80 | |
| | | | | Custodial-Open order for Uniforms service | 61.45 | |
| | | | | Grounds-Open order | 39.05 | |
| | | | | Maintenance- Open order | 15.45 | 139.75 |
| 12297687 | 03/07/2017 | Epico Systems Inc | 01-4300 | Media Services-CDC upgrade | 2,480.00 | |
| | | | 01-5100 | Media Services-CDC upgrade | 2,690.00 | 5,170.00 |
| 12297688 | 03/07/2017 | Gardner, Matt | 01-5100 | MATE-Independent Contractor | 4,167.00 | |
| | | | 01-5200 | PV 5164 REIMB TRVL EXP UNDERWATER INTRN CONF 2/21-23/17 | 173.49 | 4,340.49 |
| 12297689 | 03/07/2017 | GAVILAN PEST CONTROL | 01-5500 | Grounds-open order | 180.00 | |
| | | | | Grounds-Open order for FY 2016/2017 | 500.00 | 680.00 |
| 12297690 | 03/07/2017 | Houghton Mifflin Harcourt | 01-4300 | ARC-Tests | | 496.62 |
| 12297691 | 03/07/2017 | Keenan & Associates | 69-5100 | Self Insurance-Open order for WC runoff Claims | | 1,375.00 |
| 12297692 | 03/07/2017 | KI INC | 01-6400 | Block Grant-classroom furniture | | 19,186.93 |
| 12297693 | 03/07/2017 | Amy Lehman | 01-5100 | Student Equity-Independent Contractor | | 200.00 |
| 12297694 | 03/07/2017 | Leone, Bill | 01-5100 | Student Equity-Independent Contractor | | 600.00 |

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Checks Dated 03/07/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|-------------|--|-----------------|--------------|
| 12297695 | 03/07/2017 | Lyles, Naomi | 01-5200 | PV 5165 MLS REIMB ATTND WORKSHOP/TRAINING IN SJ & SF JAN-FEB | | 416.23 |
| 12297696 | 03/07/2017 | McKesson Medical Surgical | 01-4500 | Health Services- Open order | | 76.13 |
| 12297697 | 03/07/2017 | Michael, Rebecca | 01-5200 | PV 5175 reimb travel national conf in charleston, sc | | 742.61 |
| 12297698 | 03/07/2017 | Monterey Pen College Trust | 01-7500 | PV 5166 FULL TIME STUDENT SUCCESS GRANT FOR SPRING 2017 | | 14,400.00 |
| 12297699 | 03/07/2017 | MPC District | 01-3400 | OPEB | | 7,633.53 |
| 12297700 | 03/07/2017 | MPC District | 04-3400 | CA Preschool Contract-CDC H & W | | 4,836.75 |
| 12297701 | 03/07/2017 | MPC District | 39-3400 | Parking- OPEB for Security | | 750.00 |
| 12297702 | 03/07/2017 | MPC District | 04-3400 | CA Preschool Contract-OPEB-H&W | | 1,062.50 |
| 12297703 | 03/07/2017 | MPC District | 39-3400 | Parking-H & W for Security | | 5,436.75 |
| 12297704 | 03/07/2017 | MPC District | 01-3400 | H&W Restricted | | 39,872.33 |
| 12297705 | 03/07/2017 | MPC District | 01-4700 | PV 5167 FOOD PROVIDED ANN COMMNTY PLAY RECEIPT ON 2-25-17 | | 323.42 |
| 12297706 | 03/07/2017 | MPC Revolving Fund | 01-5800 | PV 5168 RF CHECK REIMB, RF CASH REIMB | | 3,479.68 |
| 12297707 | 03/07/2017 | NCMPR | 01-5200 | PV 5176 INV 16882 2017 NATIONAL CONFERENCE | | 690.00 |
| 12297708 | 03/07/2017 | Office Depot | 01-4300 | Div. Office Busi & Tech-open order | 111.98 | |
| | | | 01-4500 | Print Shop- Open order | 233.28 | 345.26 |
| 12297709 | 03/07/2017 | Pacific Grove Unified Sch Dist | 01-5100 | PV 5169 REIMB FOR SALARY & BENEFIT FOR PG UNIFIED | | 4,411.10 |
| 12297710 | 03/07/2017 | Patania, Ashley | 01-5100 | Health Serv.-Independent Contractor | | 420.00 |
| 12297711 | 03/07/2017 | PENINSULA MESSENGER SERVICE | 01-5800 | Fiscal Services-open order for courier service | | 369.00 |
| 12297712 | 03/07/2017 | Proforma | 01-4500 | PV 5170 #05295900 3-2-17 | | 212.95 |
| 12297713 | 03/07/2017 | Rebold, Tom | 01-4300 | PV 5171 REIMB FOR INSTRUCTIONAL SUPPLIES AND TRAVEL | 2,036.76 | |
| | | | 01-5200 | PV 5171 REIMB FOR INSTRUCTIONAL SUPPLIES AND TRAVEL | 1,205.37 | 3,242.13 |
| 12297714 | 03/07/2017 | Same Day Shred | 01-5100 | Fiscal Services- Open order | | 45.00 |
| 12297715 | 03/07/2017 | TMD Creative | 01-5100 | Gen Instit. Cont.-Independent Contractor | | 16,670.00 |
| 12297716 | 03/07/2017 | Tschirley, Shaunna | 01-5300 | PV 5172 REIMB FOR CALPCC MEMBERSHIP RENEWAL CLINICAL | | 110.00 |
| 12297717 | 03/07/2017 | UCSC Foundation/AATAT | 01-5800 | PV 5173 INV 1 2-21-17 | | 3,500.00 |
| 12297718 | 03/07/2017 | ULINE | 01-4500 | Adm. \$ records-dipolma envelopes | | 274.18 |
| 12297719 | 03/07/2017 | United Parcel Service(UPS) | 01-5800 | Warehouse-open order | | 112.93 |

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Checks Dated 03/07/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|-------------------------------|------------|--------------------------------|-------------|--|-----------------|-------------------|
| 12297720 | 03/07/2017 | VS Athletics | 01-4500 | M & W Athletics-uniforms track & field | | 2,298.20 |
| 12297721 | 03/07/2017 | Wells Fargo Insurance Services | 01-5400 | PV 5174 32490056 | | 14,480.34 |
| Total Number of Checks | | | | | 50 | 221,119.05 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|---------------------------|---------------------------|-------------|-------------------|
| 01 | General Fund | 44 | 203,491.38 |
| 04 | Children Center | 2 | 5,899.25 |
| 35 | Self Insurance Fund (M) | 1 | 4,166.67 |
| 39 | Parking Fund (M) | 2 | 6,186.75 |
| 69 | Workers Compensation Fund | 1 | 1,375.00 |
| Total Number of Checks | | 50 | 221,119.05 |
| Less Unpaid Tax Liability | | | .00 |
| Net (Check Amount) | | | 221,119.05 |

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

| Checks Dated 03/09/2017 | | | | | | |
|-------------------------|------------|--------------------------------|---|---------|-----------------|--------------|
| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
| 12298434 | 03/09/2017 | ACCREDITING COMMISSION FOR | 01-5200 PV 5182 | | 1,665.00 | |
| | | | 01-5800 PV 5183 INV 3262 2-18-17 | | 16,260.49 | 17,925.49 |
| 12298435 | 03/09/2017 | ALAMEDA COUNTY SCHOOLS | 01-3400 GI-Support & Ins-Open order for vision benefits | | | 1,221.59 |
| 12298436 | 03/09/2017 | Alliant Insurance Services Inc | 35-5100 PV 5184 2 YR CONTRACT | | | 50,000.00 |
| 12298437 | 03/09/2017 | American Lock & Key | 14-5100 PV 5185 INV 41149 12-7-16 | | | 9,296.15 |
| 12298438 | 03/09/2017 | APPLE COMPUTER INC | 01-6400 Block Grant-iMac computer | | | 119.00 |
| 12298439 | 03/09/2017 | AT&T | 01-5500 Gen Instit Tele.- Open PO for MPC phone bills | | | 37.41 |
| 12298440 | 03/09/2017 | Charles Brown | 01-5200 PV 5187 REIMBURSEMENT | | | 872.73 |
| 12298441 | 03/09/2017 | C2G Civil Consultants Group | 14-6100 Scheduled Maint.-Re-encumber B1600779 | | | 5,000.00 |
| 12298442 | 03/09/2017 | CALIFORNIA AMERICAN WATER CO | 01-5500 Gen Instit. Utilities-Open order | | 7,312.75 | |
| | | | 47-5500 Gen Instit. Utilities-Open order | | 498.01 | 7,810.76 |
| 12298443 | 03/09/2017 | California Dept of Pub Health | 01-4300 PV 5177 RENEWAL FEE/FACILITY FAC 15575 | | | 2,045.00 |
| 12298444 | 03/09/2017 | Darby Campbell | 01-5100 ARC-Independent Contractor | | | 806.00 |
| 12298445 | 03/09/2017 | CCCCIO | 01-5200 PV 5186 CONFERENCE REGISTRATION SPRING 2017 | | | 400.00 |
| 12298446 | 03/09/2017 | CCSLI, Inc | 01-5100 ARC-Independent Contractor | | | 4,602.99 |
| 12298447 | 03/09/2017 | CDW GOVERNMENT INC | 01-6400 Student Equity-Monitor | | | 214.86 |
| 12298448 | 03/09/2017 | CHOMP | 01-4500 PV 5188 6AEDS | | | 6,000.00 |
| 12298449 | 03/09/2017 | Circle C Electric Service Inc | 01-5100 Theater-Flood repairs | | | 182,070.00 |
| 12298450 | 03/09/2017 | COAST COUNTIES GLASS INC | 01-5500 Maintenance-open order | | | 240.00 |
| 12298451 | 03/09/2017 | Constellation New Energy | 01-5500 Gen. Instit. Utilities-Open order | | 18,208.25 | |
| | | | 47-5500 Gen. Instit. Utilities-Open order | | 1,240.02 | 19,448.27 |
| 12298452 | 03/09/2017 | Coppernoll, Margaret-Anne | 01-5200 PV 5189 REIMBURSEMENT | | | 215.38 |
| 12298453 | 03/09/2017 | Corey Schultz | 01-5100 Auto Tech-Independent Contractor | | | 500.00 |
| 12298454 | 03/09/2017 | Deaf & Hard of Hearing Srv Ctr | 01-5100 ARC-Independent Contractor | | | 2,370.00 |
| 12298455 | 03/09/2017 | Delta Health Systems | 35-5100 PV 5190 12-31-16 INV IVC 09357 | | | 66.50 |
| 12298456 | 03/09/2017 | Dovetail Decision Consultants | 01-5100 Gen Instit. Cont.-Independent Contractor | | | 9,600.00 |
| 12298457 | 03/09/2017 | Dunn Gustafson, Marilyn | 01-5200 PV 5191 REIMBURSEMENT | | | 839.94 |
| 12298458 | 03/09/2017 | Dynamic Press | 01-4500 PV 5178 INV 21398 3-2-17 | | | 379.44 |
| 12298459 | 03/09/2017 | Edges Electrical Group | 01-4500 Maintenance-Open order | | | 523.22 |
| 12298460 | 03/09/2017 | Jacquelynn Fitzpatrick | 01-5100 ARC-Independent Contractor | | | 2,223.00 |
| 12298461 | 03/09/2017 | Greenwaste Recovery, INC | 01-5500 Marina Ed Ctr-Open order for waste disposal | | 280.89 | |
| | | | PSTC- open order | | 627.69 | 908.58 |
| 12298462 | 03/09/2017 | Chelsea Hull | 01-5100 ARC-Independent Contractor | | | 5,073.00 |

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| Checks Dated 03/09/2017 | | | | | | |
|-------------------------------|------------|--|--|---------|----------------------------|-------------------|
| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
| 12298463 | 03/09/2017 | IRC Team Sports Cancelled on 03/16/2017, Cancel Register # AP03162017 | Cancelled PV 5192 2-2-17 INV 17369 | | | 362.10 * |
| 12298464 | 03/09/2017 | Jobelephantcom Inc | 01-4500 PV 5193 2223448 2-27-17 | | | 15.00 |
| 12298465 | 03/09/2017 | LOZANO SMITH, LLP | 01-5700 President's Office-Open order for legal | | | 58,747.03 |
| 12298466 | 03/09/2017 | Marina Coast Water District | 01-5500 Marina Ed Ctr-Open order for water MPC PSTC- Open order | | 587.01 1,139.02 | 1,726.03 |
| 12298467 | 03/09/2017 | Jon Mikkelsen | 01-5200 PV 5179 TRAVEL REIMB EXPENSES TO ATTENT CONF 3/1-4/2017 | | | 909.06 |
| 12298468 | 03/09/2017 | Monterey City Disposal Inc | 01-5500 Gen. Instit. Utilities-Open order | | | 4,140.66 |
| 12298469 | 03/09/2017 | MONTEREY REGIONAL WASTE | 01-5500 Gen Instit. Utilities-Open order Landfill disposal | | | 48.60 |
| 12298470 | 03/09/2017 | MPC Revolving Fund | 39-5800 PV 5180 RF CASH REIMB | | | 2.00 |
| 12298471 | 03/09/2017 | MPC Trust 9535 | 01-7500 PV 5195 SPRING 2017 CARE GRANT | | | 24,151.80 |
| 12298472 | 03/09/2017 | MPC TRUST FUND | 01-7500 PV 5194 SPRING 2017 | | | 55,000.00 |
| 12298473 | 03/09/2017 | OSAP | 01-4300 PV 5196 2-3-17 ACADEMIC MEMBERSHIP RENEWAL | | | 150.00 |
| 12298474 | 03/09/2017 | OTTO FREI | 01-4300 PV 5197 2-6-17 INV N40455 | | | 285.27 |
| 12298475 | 03/09/2017 | Pacific Etched Glass & Crystal | 01-4300 PV 5198 3-1-17 INV 5906 | | | 192.94 |
| 12298476 | 03/09/2017 | Patterson Dental Supply | 01-4300 PV 5199 INV 90724276 81488394 90724084 90724941 PV 5200 INV 90666810 90666233 | | 415.07 264.88 | 679.95 |
| 12298477 | 03/09/2017 | PENINSULA WELDING SUPPLY | 01-4500 Maintenance-Open order | | | 19.80 |
| 12298478 | 03/09/2017 | PHOENIX CERAMIC SUPPLY | 01-4300 Art-Supplies | | | 841.61 |
| 12298479 | 03/09/2017 | Gary Pieroni | 01-5100 PV 5201 REISSUE CHECK STALE DATED 10-8-15 | | | 115.44 |
| 12298480 | 03/09/2017 | Steck, Dr. Loren | 01-5200 PV 5202 REIMBURSEMENT | | | 643.38 |
| 12298481 | 03/09/2017 | Sutton, Liz | 01-5200 PV 5181 REIMB FOR ATTEND MATE ITEST REG COORD MEETING | | | 758.81 |
| 12298482 | 03/09/2017 | VERIZON WIRELESS | 01-4500 Various Depts-Cell Phone bills 01-5500 Various Depts-Cell Phone bills 39-5500 Various Depts-Cell Phone bills | | 33.99 1,266.92 64.05 | 1,364.96 |
| 12298483 | 03/09/2017 | Virtual VRI | 01-5100 ARC-Independent Contractor | | | 2,160.00 |
| 12298484 | 03/09/2017 | Wild Plum Cafe & Bakery Cancelled on 03/16/2017, Cancel Register # AP03162017 | Cancelled PV 5203 EVENT E08638 E08832 | | | 537.03 * |
| Total Number of Checks | | | | | 51 | 483,660.78 |

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Checks Dated 03/09/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|
| | Count | Amount | | | | |
| Cancel | 2 | 899.13 | | | | |
| Net Issue | | <u>482,761.65</u> | | | | |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|------|---------------------------|-------------|--------------------------|
| 01 | General Fund | 44 | 416,594.92 |
| 14 | Capital Projects Fund (M) | 2 | 14,296.15 |
| 35 | Self Insurance Fund (M) | 2 | 50,066.50 |
| 39 | Parking Fund (M) | 2 | 66.05 |
| 47 | College Center (M) | 2 | 1,738.03 |
| | Total Number of Checks | 49 | 482,761.65 |
| | Less Unpaid Tax Liability | | <u>.00</u> |
| | Net (Check Amount) | | <u>482,761.65</u> |

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 03/14/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|-------------------------------|------------|---------------------|-------------|-------------------|-----------------|------------------|
| 12299289 | 03/14/2017 | Sims, Micheal | | PV 5204 EE#151886 | | 14,535.00 |
| Total Number of Checks | | | | | 1 | 14,535.00 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|------|---------------------------|-------------|------------------|
| 01 | General Fund | 1 | 14,535.00 |
| | Total Number of Checks | 1 | 14,535.00 |
| | Less Unpaid Tax Liability | | .00 |
| | Net (Check Amount) | | 14,535.00 |

Includes checks for only Bank Account COUNTY

| Checks Dated 03/16/2017 | | | | | | |
|-------------------------|------------|---|-------------|--|-----------------|--------------|
| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
| 12299892 | 03/16/2017 | AdSpec | 01-4500 | PV 5205 INV 146137A 2-20-17 | | 491.56 |
| 12299893 | 03/16/2017 | Airgas USA | 01-4300 | Chemistry- Open order | | 5.15 |
| 12299894 | 03/16/2017 | AITS INC | 01-5600 | PV 5219 CAR RENTAL INV 33120 3-9-17 | | 187.53 |
| 12299895 | 03/16/2017 | APPLE COMPUTER INC | 01-6400 | Block Grant-iMac computer | | 1,457.14 |
| 12299896 | 03/16/2017 | AT&T | 01-5500 | Marina Ed-Open order | | 2,674.48 |
| 12299897 | 03/16/2017 | AT&T | 01-5500 | Gen Instit Tele.- Open PO for MPC phone bills | | 33.46 |
| 12299898 | 03/16/2017 | AT&T | 01-5500 | Gen Instit Tele.- Open PO for MPC phone bills | | 244.11 |
| 12299899 | 03/16/2017 | AT&T | 01-5500 | Gen Instit Tele.- Open PO for MPC phone bills | | 3,468.31 |
| 12299900 | 03/16/2017 | AT&T | 01-5500 | Gen Instit Tele.- Open PO for MPC phone bills | | 1,641.73 |
| 12299901 | 03/16/2017 | Bender, Kendrick | 01-5100 | MATE MOV-Independent Contractor | | 900.00 |
| 12299902 | 03/16/2017 | CA DEPT OF JUSTICE-fingerprint | 01-5800 | PV 5224 INV 220966 3-6-17 | | 160.00 |
| 12299903 | 03/16/2017 | Cafe of Monterey | 01-7600 | PV 5206 JANUARY 2017 MEAL PLAN | | 2,740.00 |
| 12299904 | 03/16/2017 | CCSLI, Inc | 01-5100 | ARC-Independent Contractor | | 825.40 |
| 12299905 | 03/16/2017 | CDW GOVERNMENT INC | 01-6400 | Block Grant-11 computers & monitors | | 2,517.76 |
| 12299906 | 03/16/2017 | Cintas Corp #630 | 01-4500 | Custodial-Open order for consumables | 47.60 | |
| | | | | Custodial-Open order for Uniforms service | 130.88 | |
| | | | | Grounds-Open order | 78.10 | |
| | | | | Maintenance- Open order | 30.90 | 287.48 |
| 12299907 | 03/16/2017 | Commedia Mask Company Cancelled on 03/23/2017, Cancel Register # APG3282017A | Cancelled | PV 5222 INV CM419/002/2017 2-9-17 | | 150.00 * |
| 12299908 | 03/16/2017 | COMMUNITY HUMAN SERVICES | 01-5300 | PV 5207 INV DATED 8-22-16 | | 2,975.00 |
| 12299909 | 03/16/2017 | Dance Kids of Monterey County | 01-5100 | PV 5208 FY 16-17 FALL SECT 0750 | | 1,429.01 |
| 12299910 | 03/16/2017 | Edges Electrical Group | 01-4500 | Maintenance-Open order | | 356.21 |
| 12299911 | 03/16/2017 | Fisher Scientific | 01-4300 | Chemistry-Open order | | 47.53 |
| 12299912 | 03/16/2017 | Geo H Wilson Inc | 01-5500 | PV 5228 INV 119262, 12025 3-2-17 | | 6,296.46 |
| 12299913 | 03/16/2017 | Home Depot Credit Services | 01-4500 | Maintenance-Open order | | 419.87 |
| 12299914 | 03/16/2017 | Ingenium | 01-6200 | PV 5227 INV 49402 2-28-17 | | 6,119.47 |
| 12299915 | 03/16/2017 | ITC Systems | 01-4500 | Library-GoPrint Cards | | 1,446.94 |
| 12299916 | 03/16/2017 | Jobelephantcom Inc | 01-4500 | PV 5225 2225997 2225459 2225401 2225381 2225246 | 75.00 | |
| | | | | PV 5226 2224718 2224715 2224742 2224974 | 60.00 | 135.00 |
| 12299917 | 03/16/2017 | KBA Docusys, Inc | 01-5600 | Print Shop- Open order for Lease agreement | | 5,304.65 |

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Checks Dated 03/16/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|----------------------------|-------------|--|-----------------|--------------|
| 12299918 | 03/16/2017 | Kramer Workplace Invest | 01-5700 | PV 5209 BILLING 9/20/16 - 2/15/17 | | 28,579.00 |
| 12299919 | 03/16/2017 | Elizabeth Labega | 01-5100 | Music-Independent Contractor | | 100.00 |
| 12299920 | 03/16/2017 | Liebert Cassidy Whitmore | 01-5700 | Super/President-Open order for legal | | 452.00 |
| 12299921 | 03/16/2017 | Loomis, Kathryn | 01-5100 | LO State Univ Grant-Independent Contractor | | 900.00 |
| 12299922 | 03/16/2017 | LOOMIS | 01-5800 | Fiscal Services-Open order for courier service | | 1,297.04 |
| 12299923 | 03/16/2017 | McMaster-Carr | 01-4300 | PV 5223 INV 15836512 2-27-17 | | 121.02 |
| 12299924 | 03/16/2017 | Monterey Bay Air Pollution | 01-5600 | PV 5229 PERMIT FEE TO OPERATE BOILERS @ POOL | | 1,406.00 |
| 12299925 | 03/16/2017 | Monterey City Disposal Inc | 47-5500 | College Center-Open order for trash | | 224.26 |
| 12299926 | 03/16/2017 | MONTEREY COUNTY HERALD | 01-4500 | PV 5210 ACCT 2141513 STATEMENT 1036742 | | 393.52 |
| 12299927 | 03/16/2017 | Monterey County Weekly | 01-5800 | PIO- Open order for newspaper advertising | | 393.82 |
| 12299928 | 03/16/2017 | MPC Revolving Fund | 01-5800 | PV 5211 RF CHECK REIMB | 5,747.19 | |
| | | | | PV 5212 RF CASH REIMB | 894.81 | 6,642.00 |
| 12299929 | 03/16/2017 | Nelly Group, LLC | 01-5100 | Lo State Univ Grant-Independent Contractor | | 2,855.00 |
| 12299930 | 03/16/2017 | Office Depot | 01-4300 | Div. Office Busi & Tech-open order | 107.33 | |
| | | | | English Center-open order | 107.87 | |
| | | | | Life Science-Open order | 325.43 | |
| | | | | Marina Ed Center- open order | 123.96 | |
| | | | | Physical Science-Open order | 233.36 | |
| | | | 01-4500 | A&R- Open order | 411.63 | |
| | | | | Academic Affairs- open order | 137.22 | |
| | | | | ARC-Open order | 81.53 | |
| | | | | Creative Arts-open order | 7.55 | |
| | | | | Financial Aid-Open order | 336.07 | |
| | | | | Fiscal - Open order | 119.70 | |
| | | | | Human Resources-Open order | 34.66 | |
| | | | | Matriculation-Open order | 396.41 | |
| | | | | Print Shop- Open order | 54.36 | |
| | | | 04-4500 | Children's Center-Open order | 215.70 | 2,692.78 |
| 12299931 | 03/16/2017 | On Course Conference | 01-5200 | PV 5213 REGIST FEE FOR ALETHEA | 725.00 | |
| | | | | PV 5218 Regist fees- April 20-22 2017 | 3,425.00 | 4,150.00 |
| 12299932 | 03/16/2017 | OTTO FREI | 01-4300 | Art-open order | | 363.32 |
| 12299933 | 03/16/2017 | PACIFIC COAST BATTERY | 01-5600 | PV 5230 77099 | | 335.80 |
| 12299934 | 03/16/2017 | Peninsula Pool Service | 01-4500 | Custodial- Open order | | 362.24 |
| 12299935 | 03/16/2017 | Perkins, Matthew | 01-5100 | EOPS-Independent Contractor | | 175.00 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

| Checks Dated 03/16/2017 | | | | | | |
|--------------------------------|------------|-------------------------------|-------------|--|-----------------|-------------------|
| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
| 12299936 | 03/16/2017 | Rackspace | 01-5600 | PV 5214 INV 101621591 ACCT 3231416 | 720.39 | |
| | | | | PV 5219 INV 101638607 3-5-17 | 720.90 | 1,441.29 |
| 12299937 | 03/16/2017 | Kathleen Rozman | 01-5200 | PV 5215 TRAVEL REIMB TO SF TO ATTEND A CONFERENCE | | 1,369.95 |
| 12299938 | 03/16/2017 | Seagal, David | 01-5200 | PV 5216 REIMB FOR TRAVEL SF FOR GAME DEVELOPER CONF | | 3,030.91 |
| 12299939 | 03/16/2017 | SENTRY ALARM SYSTEMS | 01-5500 | PV 5231 79135 | | 885.77 |
| 12299940 | 03/16/2017 | Sinclair, Timandra | 01-5100 | MATE;MOV- Independent Contractor | | 1,600.00 |
| 12299941 | 03/16/2017 | South Bay Regional Pub Safety | 01-5100 | Instructional Contracts - open order | | 193,909.37 |
| 12299942 | 03/16/2017 | Standard Insurance Company CB | 01-3400 | GI-Support & Insurance-Open order-Accident Life | | 42.63 |
| 12299943 | 03/16/2017 | Sysco Food Service of SF | 04-4500 | Children's Center-Open order for meals & supplies | 26.80 | |
| | | | 04-4700 | Children's Center-Open order for meals & supplies | 689.80 | 716.60 |
| 12299944 | 03/16/2017 | Tschirley, Shaunna | 01-5100 | PV 5217 REIMB FOR ONLINE CEU'S ASPIRA CONTINUING EDUCATION | | 499.99 |
| 12299945 | 03/16/2017 | Tunnell, Randy | 01-4500 | PV 5220 INV 7369 2-27-17 | | 375.00 |
| 12299946 | 03/16/2017 | United Parcel Service(UPS) | 01-5800 | Warehouse-open order | | 52.14 |
| 12299947 | 03/16/2017 | URBAN LUMBERJACKS | 01-5500 | PV 5221 INV 18910 2-25-17 | | 840.00 |
| 12299948 | 03/16/2017 | VWR | 01-4300 | Chemistry-open order | | 532.51 |
| Total Number of Checks | | | | | 57 | 299,053.21 |

| | Count | Amount |
|-----------|-------|------------|
| Cancel | 1 | 150.00 |
| Net Issue | | 298,903.21 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|---------------------------|--------------------|-------------|-------------------|
| 01 | General Fund | 54 | 297,746.65 |
| 04 | Children Center | 2 | 932.30 |
| 47 | College Center (M) | 1 | 224.26 |
| Total Number of Checks | | 56 | 298,903.21 |
| Less Unpaid Tax Liability | | | .00 |
| Net (Check Amount) | | | 298,903.21 |

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 03/21/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|----------------------------------|-------------|--|-----------------|--------------|
| 12300769 | 03/21/2017 | AdSpec | 01-4500 | PV 5232 146266A 3-6-17 | | 362.20 |
| 12300770 | 03/21/2017 | Barber & Gonzales Consulting | 01-5800 | PV 5244 5-11-16 INV 4744 | | 5,530.42 |
| 12300771 | 03/21/2017 | Berkadia Commercial Mortgage | 46-7100 | College Center Bond-Open order | | 600.00 |
| 12300772 | 03/21/2017 | Bristol Community College | 01-5200 | PV 5233 ITEST 16-17 SUPPORT MATE REG ROV PROGRAM | | 4,000.00 |
| 12300773 | 03/21/2017 | Cafe of Monterey | 01-4700 | PV 5245 2-24-17 INV 5 | | 83.99 |
| 12300774 | 03/21/2017 | Crouch, Perry | 01-5100 | Student Equity-Independent Contractor | | 300.00 |
| 12300775 | 03/21/2017 | Paul Goodwin | 01-5200 | PV 5234 REIMB FOR OPS & DECON CERTIFICATES | | 320.00 |
| 12300776 | 03/21/2017 | GV Pro Scoring Tables | 01-6400 | Women's Athletics-Scoring table | | 3,973.00 |
| 12300777 | 03/21/2017 | Harrison, Curtis | 01-5200 | PV 5235 REIMB TRAVEL TO LA, CA FOR AZMEND CONFERENCE | | 247.27 |
| 12300778 | 03/21/2017 | JC PAPER CO | 01-4500 | Print Shop-Open order | | 930.41 |
| 12300779 | 03/21/2017 | Jet Tec | 01-4500 | PV 5246 43085 | | 432.11 |
| 12300780 | 03/21/2017 | MONTEREY AUTO SUPPLY INC | 01-4300 | PV 5247 5255 FEBRUARY 2017 | | 129.86 |
| 12300781 | 03/21/2017 | Monterey County Business Council | 01-5300 | PV 5248 2-17-17 INV 1131 | | 500.00 |
| 12300782 | 03/21/2017 | MPC District | 01-3400 | Self insurance fund | | 1,468,378.79 |
| 12300783 | 03/21/2017 | MPC District | 01-5200 | PV 5236 MPC FEE FOR SPRING 2017 | | 257.00 |
| 12300784 | 03/21/2017 | MPC Federal Fund Account | 01-5800 | PV 5249 PELL GRANT SP 2017 | 173.00 | |
| | | | | PV 5250 PELL GRANT SP 2017 | 179.00 | 352.00 |
| 12300785 | 03/21/2017 | MPC Revolving Fund | 01-5800 | PV 5237 RF CASH REIMBURSEMENT | | 362.82 |
| 12300786 | 03/21/2017 | MPUSD Business Office | 01-5100 | PV 5238 REIMB TO SCHOOL MPUSD 12/1/16-1/31/17 | | 43,572.08 |
| 12300787 | 03/21/2017 | Office Depot | 01-4500 | Office of VP Student Services-open order | | 167.01 |
| 12300788 | 03/21/2017 | PACIFIC GAS & ELECTRIC | 01-5500 | Marina Ed Center-open order, natural gas | 411.18 | |
| | | | | Pulice Safety Training Ctr-Open order-electricity | 2,200.80 | |
| | | | | PV 5251 4457212443-4 MARCH 2017 GAS | 776.01 | 3,387.99 |
| 12300789 | 03/21/2017 | Kathleen Poet | 01-4700 | PV 5239 REIMB FOR FOOD PURCHASES FOR STEM CELL TUTORIAL | | 279.03 |
| 12300790 | 03/21/2017 | Resort at Squaw Creek | 01-5200 | PV 5252 HOTEL ACCOMOD. FOR ACBO CONF #12322SB067390 | | 526.23 |
| 12300791 | 03/21/2017 | Riddell/All American | 01-5500 | PV 5253 INV 60317586 2-24-17 | | 7,352.86 |
| 12300792 | 03/21/2017 | Rose & Tuck | 01-5100 | PV 5240 INV 2074 2-14-17 | 27,995.14 | |
| | | | 01-5600 | PV 5240 INV 2074 2-14-17 | 70,754.86 | 98,750.00 |
| 12300793 | 03/21/2017 | SMART & FINAL | 04-4500 | Children's Center-Open order for meals & supplies | 11.91 | |
| | | | 04-4700 | Children's Center-Open order for meals & supplies | 345.58 | 357.49 |

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Checks Dated 03/21/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|-------------------------------|------------|--------------------------------|-------------|--|----------------------|---------------------|
| 12300794 | 03/21/2017 | Toyota Material Handling | 01-5600 | PV 5254 INV K23729 K23730 2-17-17 PV 5255 K24472 K24473 K24492 K24497 | 1,067.07 1,937.78 | 3,004.85 |
| 12300795 | 03/21/2017 | Umstot Proj.&Facilit. Sol.,LLC | 39-5100 | Parking-Independent Contractor | | 16,431.88 |
| 12300796 | 03/21/2017 | VWR | 01-4300 | Chemistry-open order | | 69.09 |
| 12300797 | 03/21/2017 | West Marine Pro | 01-5200 | PV 5241 INV 3804210, 3811810 PV 5242 INV 3844689 3-8-17 | 6,237.00 4,752.00 | 10,989.00 |
| 12300798 | 03/21/2017 | Wild Thyme Deli | 01-4700 | PV 5243 EVENT E08638, E08832 | | 537.03 |
| 12300799 | 03/21/2017 | Winn, Susie | 01-5100 | Health Services-Independent Contractor | | 150.00 |
| 12300800 | 03/21/2017 | WWD Women's Wear | 01-4300 | PV 5256 3-16-17 ACCT 0003161296 | | 90.00 |
| Total Number of Checks | | | | | 32 | 1,672,424.41 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|---------------------------|------------------------------|-------------|---------------------|
| 01 | General Fund | 29 | 1,655,035.04 |
| 04 | Children Center | 1 | 357.49 |
| 39 | Parking Fund (M) | 1 | 16,431.88 |
| 46 | College Center Bond Fund (M) | 1 | 600.00 |
| Total Number of Checks | | 32 | 1,672,424.41 |
| Less Unpaid Tax Liability | | | .00 |
| Net (Check Amount) | | | 1,672,424.41 |

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 03/23/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|-------------------------------|------------|-----------------------------|-------------|--|-----------------|------------------|
| 12301469 | 03/23/2017 | AmeriPride Uniform Services | 01-6200 | Art-Open order for rag service | | 50.50 |
| 12301470 | 03/23/2017 | AT&T Yellow Pages | 01-5800 | PIO-Open order for advertising | | 190.00 |
| 12301471 | 03/23/2017 | AT&T | 01-5500 | Marina Ed-Open order | | 2,372.64 |
| 12301472 | 03/23/2017 | AT&T | 01-5500 | Gen Instit Tele.- Open PO for MPC phone bills | | 47.81 |
| 12301473 | 03/23/2017 | CDW GOVERNMENT INC | 01-6400 | Block Grant-11 computers & monitors | | 8,106.45 |
| 12301474 | 03/23/2017 | Epico Systems Inc | 01-6400 | Block Grant-Infrastructure upgrade | | 12,647.00 |
| 12301475 | 03/23/2017 | MPC Revolving Fund | 01-5800 | PV 5257 RF CHECK REIMB 3/10-3/16/17 | | 2,721.22 |
| 12301476 | 03/23/2017 | Newsom, Curtis | 01-5100 | PV 5258 GUEST LECTURE ON 2-27-17 | | 1,000.00 |
| 12301477 | 03/23/2017 | Office Depot | 01-4300 | Life Science-Open order | 229.17 | |
| | | | | PE- Open order | 107.29 | |
| | | | 01-4500 | ARC-Open order | 143.80 | 480.26 |
| 12301478 | 03/23/2017 | PACIFIC GAS & ELECTRIC | 01-5500 | Marina Ed Center- Open order - electricity | | 21.68 |
| 12301479 | 03/23/2017 | PENINSULA WELDING SUPPLY | 01-5500 | Art- Open order for gas for welding & soldering | | 2.71 |
| 12301480 | 03/23/2017 | Scantron | 01-5600 | Distance Ed-Installation & Support-Class Climate | | 1,295.00 |
| 12301481 | 03/23/2017 | United Parcel Service(UPS) | 01-5800 | Warehouse-open order | | 24.17 |
| Total Number of Checks | | | | | 13 | 28,959.44 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|------|---------------------------|-------------|------------------|
| 01 | General Fund | 13 | 28,959.44 |
| | Total Number of Checks | 13 | 28,959.44 |
| | Less Unpaid Tax Liability | | .00 |
| | Net (Check Amount) | | 28,959.44 |

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 03/28/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|-------------|--|-----------------|--------------|
| 12302914 | 03/28/2017 | ABBOTTS PRO POWER | 01-5600 | Grounds-Open order | | 29.48 |
| 12302915 | 03/28/2017 | American Lock & Key | 01-5500 | Maintenance-Open order | | 70.00 |
| 12302916 | 03/28/2017 | Anderson, Judy | 01-5100 | MATE- Independent Contractor | | 448.50 |
| 12302917 | 03/28/2017 | Castillo, Leandro | 01-5200 | PV 5259 TRAVEL REIMB TO CC PATHWAY CONFERENCE | | 996.77 |
| 12302918 | 03/28/2017 | Cintas Corp #630 | 01-4500 | Custodial-Open order for consumables | 173.55 | |
| | | | | Custodial-Open order for Uniforms service | 61.45 | |
| | | | | Grounds-Open order | 39.05 | |
| | | | | Maintenance- Open order | 19.51 | 293.56 |
| 12302919 | 03/28/2017 | COMMUNITY COLLEGE LEAGUE | 01-5200 | PV 5260 TRUSTEES CONFERENCE MAY 4-7 2017 | | 4,115.00 |
| 12302920 | 03/28/2017 | Edges Electrical Group | 01-4500 | Maintenance-open order | | 454.16 |
| 12302921 | 03/28/2017 | GAVILAN PEST CONTROL | 01-5500 | Grounds-open order | 180.00 | |
| | | | | Grounds-Open order for FY 2016/2017 | 500.00 | |
| | | | 47-5500 | College Center-Open order for pest control | 90.00 | 770.00 |
| 12302922 | 03/28/2017 | GRAINGER INC-salinas | 01-4500 | PV 5261 3-3-17 INV 9377242004 | | 42.93 |
| 12302923 | 03/28/2017 | KBA Docusys | 01-5600 | Print Shop-Open order for maintenance | | 4,308.61 |
| 12302924 | 03/28/2017 | Miechkowski, Matthew | 01-5800 | PV 5262 REFUND FOR OVERPAYMENT IN MATERIAL FEES FOR FFA 17-1 | | 1,200.00 |
| 12302925 | 03/28/2017 | Mobile Modular Mgmnt Corp | 01-5600 | Gen Instit.-Lease mobile restroom at Gen. Class | | 691.43 |
| 12302926 | 03/28/2017 | MPC Federal Fund Account | 01-5800 | PV 5267 PELL GRANT SP 2017 | 390.00 | |
| | | | | PV 5268 SP 2017 PELL GRANT | 652.00 | 1,042.00 |
| 12302927 | 03/28/2017 | MPC Revolving Fund | 01-5800 | PV 5263 RF CHECK REIMB | | 2,179.32 |
| 12302928 | 03/28/2017 | OCLC INC | 01-4500 | PV 5264 INV 511323 516836 | | 1,000.78 |
| 12302929 | 03/28/2017 | Office Depot | 01-4500 | EOPS- Open order | | 343.65 |
| 12302930 | 03/28/2017 | Pacific Telemanagement Service | 01-5500 | Gen. Instit. Tele- Open Po for Pay Phones | | 53.00 |
| 12302931 | 03/28/2017 | PENINSULA WELDING SUPPLY | 01-5500 | Art- Open order for gas for welding & soldering | | 14.09 |
| 12302932 | 03/28/2017 | QUALITY WATER ENTERPRISES INC | 01-4300 | Chemistry- open order | | 44.00 |
| 12302933 | 03/28/2017 | Sarkar, Nandita | 01-5100 | Marine Tech Ment/Int Prog.-Independent Contractor | | 1,262.25 |
| 12302934 | 03/28/2017 | SupplyWorks | 01-4500 | Custodial-Open order | | 6,756.84 |
| 12302935 | 03/28/2017 | Francisco Tostado | 01-5200 | PV 5265 REIMB FOR FLIGHT TO SAN DIEGO FOR POWERFAIDS CONF | | 685.20 |
| 12302936 | 03/28/2017 | Twinkle Toes Software | 01-4500 | PV 5266 3-13-17 INV TTS-748 | | 120.00 |
| 12302937 | 03/28/2017 | United Parcel Service(UPS) | 01-5800 | Warehouse-open order | | 24.18 |
| 12302938 | 03/28/2017 | Waxie Sanitary | 01-4500 | Custodial- Open order | | 434.41 |

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Checks Dated 03/28/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|-------------------------------|------------|---------------------|-------------|---------|-----------------|------------------|
| Total Number of Checks | | | | | 25 | 27,380.16 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|---------------------------|--------------------|-------------|------------------|
| 01 | General Fund | 25 | 27,290.16 |
| 47 | College Center (M) | 1 | 90.00 |
| Total Number of Checks | | 25 | 27,380.16 |
| Less Unpaid Tax Liability | | | .00 |
| Net (Check Amount) | | | 27,380.16 |

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 03/30/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|-------------------------------|------------|-------------------------------|-------------|---|-----------------|-------------------|
| 12303638 | 03/30/2017 | ABBOTTS PRO POWER | 01-5600 | Grounds-Open order | | 53.89 |
| 12303639 | 03/30/2017 | AdSpec | 01-5800 | PV 5269 146211A 2-23-17 | | 2,208.71 |
| 12303640 | 03/30/2017 | American Fidelity Admin Svc | 35-5100 | Self Insurance-Open order | | 929.50 |
| 12303641 | 03/30/2017 | CALIFORNIA AMERICAN WATER CO | 01-5500 | Gen Instit. Utilities-Open order | 7,630.06 | |
| | | | 47-5500 | Gen Instit. Utilities-Open order | 519.62 | 8,149.68 |
| 12303642 | 03/30/2017 | CHEVRON USA INC | 01-5500 | Men's & Women's Athletics-open order | 2,204.54 | |
| | | | | Warehouse-Open order | 474.89 | 2,679.43 |
| 12303643 | 03/30/2017 | Cintas Corp #630 | 01-4500 | Custodial-Open order for consumables | 23.80 | |
| | | | | Custodial-Open order for Uniforms service | 61.45 | |
| | | | | Grounds-Open order | 39.05 | |
| | | | | Maintenance- Open order | 15.45 | 139.75 |
| 12303644 | 03/30/2017 | Edges Electrical Group | 01-4500 | Maintenance-open order | | 14.19 |
| 12303645 | 03/30/2017 | FEDEX | 01-5800 | Warehouse-Open order | | 47.71 |
| 12303646 | 03/30/2017 | Geo H Wilson Inc | 01-5500 | Maintenance-Open order | | 344.87 |
| 12303647 | 03/30/2017 | Leone, Bill | 01-5100 | Student Equity-Independent Contractor | | 525.00 |
| 12303648 | 03/30/2017 | LINCOLN Aquatics | 01-4500 | Custodial-open order | | 1,074.28 |
| 12303649 | 03/30/2017 | MPC Revolving Fund | 01-5800 | PV 5271 RF CASH REIMB | 222.22 | |
| | | | | PV 5272 RF CHECK REIMB | 2,379.84 | |
| | | | 39-5800 | PV 5270 RF CASH REIMB | 2.00 | 2,604.06 |
| 12303650 | 03/30/2017 | Office Depot | 01-4300 | Humanities-Open order | 291.51 | |
| | | | | Life Science-Open order | 169.24 | |
| | | | | Physical Science-Open order | 293.12 | |
| | | | 01-4500 | Academic Affairs- open order | 145.82 | |
| | | | | Dean of Instr. Planning-Open order | 124.62 | |
| | | | | Dean-Open order | 286.09 | |
| | | | | Distance Ed-open order | 83.37 | |
| | | | | EOPS- Open order | 177.96 | |
| | | | | MPC Ed Center- Open order | 115.78 | |
| | | | | Print Shop- Open order | 97.50 | |
| | | | 04-4500 | Children's Center-Open order | 134.57 | 1,919.58 |
| 12303651 | 03/30/2017 | Patterson Dental Supply | 01-6400 | Block Grant-Sterilizer | | 6,937.50 |
| 12303652 | 03/30/2017 | School Services of CA-Sacto | 01-4500 | VP Admin. Svc.-Renewal | | 285.00 |
| 12303653 | 03/30/2017 | Standard Insurance Company CB | 01-3400 | GI-Support & Insurance-Open order-Accident Life | | 1,330.80 |
| 12303654 | 03/30/2017 | US Bank Service Center | 01-4500 | PV 5273 3-22-17 STATEMENT | | 74,776.78 |
| Total Number of Checks | | | | | 17 | 104,020.73 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 03/30/2017

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|---------------------------|-------------------------|-------------|-------------------|
| 01 | General Fund | 16 | 102,435.04 |
| 04 | Children Center | 1 | 134.57 |
| 35 | Self Insurance Fund (M) | 1 | 929.50 |
| 39 | Parking Fund (M) | 1 | 2.00 |
| 47 | College Center (M) | 1 | 519.62 |
| Total Number of Checks | | 17 | 104,020.73 |
| Less Unpaid Tax Liability | | | .00 |
| Net (Check Amount) | | | 104,020.73 |

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the March 2017 Purchase Orders, Numbers B1700501 through B1700540.

Background:

Purchase Orders B1700501 through B1700540 were produced in March 2017. These orders totaled \$232,597.55 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Purchase Orders B1700501 through B1700540 in the amount of \$232,597.55 be approved.

Recommended By: [Signature]
Steven L. Crow, Ed.D., Vice President of Administrative Services

Prepared By: [Signatures]
Mary Weber, Purchasing Coordinator Rosemary Barrios, Controller

Agenda Approval: [Signature]
Dr. Walter Tribley, Superintendent/President

(See Last Page) ***

Board Meeting Date April 26,2017

| PO Number | Vendor Name | Loc | Description | Fund Object | Account Amount |
|-----------|-------------------------------|-----|--|-------------|----------------|
| B17-00501 | LexisNexis | 048 | Assess Remed. Grant-CA Nurs. Prac. Art 2017 | 01-4300 | 166.06 |
| B17-00502 | VENTEK INTERNATIONAL INC | 022 | Parking-Parking ticket machines | 39-6400 | 26,864.19 |
| B17-00503 | AdSpec | 045 | CTE-Table Clothes | 01-5800 | 331.89 |
| B17-00504 | APPLE COMPUTER INC | 055 | Block Grant-iMac computer | 01-6400 | 1,576.14 |
| B17-00505 | VAVRINEK TRINE DAY & CO | 022 | VP Admin. Svc.-Open order for audit | 01-5700 | 59,400.00 |
| B17-00506 | ULINE | 023 | Adm. \$ records-dipolma envelopes | 01-4500 | 274.18 |
| B17-00507 | Dimension Data | 041 | Gen Instit. Tele.-Cisco Phones | 01-5600 | 875.08 |
| B17-00508 | Epico Systems Inc | 041 | Media Services-JBL Speakers & install | 01-5600 | 710.00 |
| B17-00509 | Epico Systems Inc | 041 | Media Services-Remove equip TLC 216 | 01-5600 | 455.00 |
| B17-00510 | Kasavan Architects | 150 | Baseball Field-Design Consultant | 48-6200 | 13,100.00 |
| B17-00511 | Gala Systems Inc | 150 | Gen Instit. Cont.Maintenance Service Theater | 01-5100 | 5,995.00 |
| B17-00512 | Bio Corporation | 045 | Anatomy/Physiology-Skinned cats | 01-4300 | 5,722.88 |
| B17-00513 | Fitness Edge | 051 | Block Grant-Fitness Equip. | 01-6400 | 30,100.81 |
| B17-00514 | Office Depot | 021 | Distance Ed-open order | 01-4500 | 300.00 |
| B17-00515 | Office Depot | 031 | Graphic Arts-open order | 01-4300 | 300.00 |
| B17-00516 | Office Depot | 031 | Creative Arts-Open order | 01-4500 | 439.00 |
| B17-00517 | Circle C Electric Service Inc | 150 | Gen Instit. Contig.-Sump Pump replace | 01-5100 | 1,590.00 |
| B17-00519 | Office Depot | 045 | Life Science-open order | 01-4300 | 450.00 |
| B17-00520 | Epico Systems Inc | 041 | Media Services-Labor & Materials | 01-5600 | 710.00 |
| B17-00521 | Greenwaste Recovery, INC | 080 | MPC Ed Center-waste disposal | 01-5500 | 1,123.56 |
| B17-00522 | IRC Team Sports | 051 | Women's Athletics-tennis uniforms | 01-4500 | 362.10 |
| B17-00523 | Kai Athletics LLC | 051 | Men's athletics-Football uniforms | 01-4500 | 3,448.36 |
| B17-00524 | Nuventive | 021 | TracDat-CCC Power BI Content | 01-5600 | 10,000.00 |
| B17-00525 | Office Depot | 057 | ASMP-Open order | 47-4500 | 300.00 |
| B17-00526 | Computer Comforts, Inc | 045 | CAD Lab-Hideway tables | 01-4300 | 2,467.56 |
| B17-00527 | Apperson CLT_FG | 045 | Life Science-Answer sheets | 01-4300 | 158.42 |
| B17-00528 | Amanda Dostie | 047 | Marine Tech Ment.-Intern | 01-5200 | 6,785.73 |
| B17-00529 | Chris Dinner Heating Inc | 052 | Art Studio-Mfg and install hoods&flue pipe | 48-6200 | 15,275.00 |
| B17-00530 | SPORT & CYCLE | 051 | Athletics Mens-Football equipment | 01-4300 | 1,889.53 |
| | | | | 01-4500 | 1,038.07 |
| B17-00531 | VENTEK INTERNATIONAL INC | 022 | Parking-Maintenance cc parking | 39-5800 | 783.75 |
| B17-00532 | VENTEK INTERNATIONAL INC | 022 | Parking-Installation | 39-6400 | 1,500.00 |
| B17-00533 | Steelcase | 021 | Gen. Instit.-Cont | 01-6400 | 2,100.95 |
| B17-00534 | KI INC | 059 | ARC & Bond-3 crank tables | 01-6400 | 1,096.66 |
| | | | | 48-6400 | 1,042.83 |
| B17-00535 | CDW GOVERNMENT INC | 041 | IS Network-VMare license & support | 01-5600 | 1,394.58 |
| B17-00536 | Dimension Data | 041 | IS-Active Director Assessment & Redesign | 01-5100 | 9,100.00 |
| B17-00537 | Washington State University | 047 | MATE MOV:WSU competition survey | 01-5100 | 8,750.00 |

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 2

(See Last Page) *** **Board Meeting Date April 26,2017**

| PO Number | Vendor Name | Loc | Description | Fund Object | Account Amount |
|----------------------------|----------------------|-----|------------------------------------|--------------|-------------------|
| B17-00538 | LOOMIS | 080 | Fiscal Services-Open order | 01-5800 | 3,891.12 |
| B17-00539 | Riddell/All American | 051 | Men's Athletics-Football equipment | 01-4300 | 2,368.00 |
| | | | | 01-4500 | 1,096.85 |
| B17-00540 | CASEY PRINTING | 021 | PIO-Summer class schedule | 01-4500 | 7,264.25 |
| Total Number of POs | | | | 39 | |
| | | | | Total | 232,597.55 |

Fund Recap

| Fund | Description | PO Count | Amount |
|------|--------------------|--------------|-------------------|
| 01 | General Fund | 33 | 173,731.78 |
| 39 | Parking Fund (M) | 3 | 29,147.94 |
| 47 | College Center (M) | 1 | 300.00 |
| 48 | Building Fund (M) | 3 | 29,417.83 |
| | | Total | 232,597.55 |

Information is further limited to: Purchase Orders starting with text between B17-00501 and B17-00540

| | |
|---|------------------------------|
| The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered. | ESCAPE ONLINE Page 2 of 2 |
|---|------------------------------|

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017
Board Meeting Date

Consent Agenda Item No. A.6

Fiscal Services
College Area

Proposal:

Approve budget adjustment for the period of March 31, 2017.
(Fiscal Year 2016-2017).

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

Budgetary Implications:

Fund 01 (Restricted Fund)

| | |
|---|------------------|
| Net increase in the 1000 (Certified Salary) expense category | \$199,070 |
| Net increase in the 2000 (Classified Salary) expense category | \$ 92,913 |
| Net increase in the 3000 (Benefit) expense category | \$ 27,871 |
| Net increase in the 4000 (Supply) Object expense category | \$136,971 |
| Net increase in the 5000 (Other Services) Object expense category | \$359,776 |
| Net increase in the 6000 (Capital Outlay) Object expense category | <u>\$121,200</u> |
| Total increase in expense lines budgeted | \$937,801 |

- RESOLUTION: BE IT RESOLVED**, that the following budget increases in the Restricted Fund be approved:
Increase of \$937,801.00 in funds received for FY 2016-2017.

Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

BUDGET INCREASES
March 1, 2017 -March 31, 2017
Fund 01 (Restricted Budget) Fiscal Year 2016-17

| EXPLANTIONS | AMOUNTS | AMOUNTS |
|--|-------------------|-------------------|
| To setup revenue and expense for federal grant received for Mate Program Income. | | |
| Total Revenue: | 59,570.94 | |
| Total Expense: | | 59,570.94 |
| To setup revenue and expense for new state grant received for Student Service Instructional Program equipment. | | |
| Total Revenue: | 132,000.00 | |
| Total Expense: | | 132,000.00 |
| To setup revenue and expense for new state grant received for CTE Data Unlocked Grant. | | |
| Total Revenue: | 50,000.00 | |
| Total Expense: | | 50,000.00 |
| To setup revenue and expense for new state grant received for BACCC Strong Workforce Grant. | | |
| Total Revenue: | 251,828.00 | |
| Total Expense: | | 251,828.00 |
| To setup revenue and expense for new state grant received for BACCC Strong Workforce Grant. | | |
| Total Revenue: | 444,402.00 | |
| Total Expense: | | 444,402.00 |
| TOTAL INCREASES | 937,800.94 | 937,800.94 |

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017
Board Meeting Date

Consent Agenda Item No. A.7

Fiscal Services
College Area

Proposal:

Approve budget adjustment for the period of March 31, 2017.
(Fiscal Year 2016-2017).

Background:

Please see attached budget decrease documents. Board Policy 2120 requires Board approval of decreases to the total Fiscal Year budget.

Budgetary Implications:

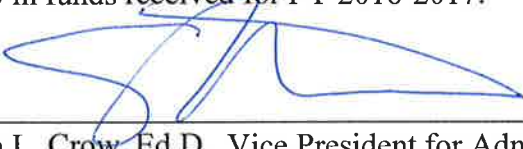
Fund 01 (Restricted Fund)

| | |
|---|------------------|
| Net decrease in the 1000 (Certified Salary) expense category | \$ 39,271 |
| Net decrease in the 3000 (Benefit) expense category | \$ 5,981 |
| Net decrease in the 4000 (Supply) Object expense category | \$ 10,000 |
| Net decrease in the 5000 (Other Services) Object expense category | \$528,319 |
| Net decrease in the 6000 (Capital Outlay) Object expense category | <u>\$ 35,996</u> |
| Total increase in expense lines budgeted | \$619,567 |

RESOLUTION: BE IT RESOLVED, that the following budget decreases in the Restricted Fund be approved:

Decrease of \$619,567.00 in funds received for FY 2016-2017.

Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

MPC
Monterey Peninsula College

BUDGET DECREASES
March 1, 2017 -March 31, 2017
Fund 01 (Restricted Budget) Fiscal Year 2016-17

| <u>EXPLANATIONS</u> | <u>AMOUNTS</u> | <u>AMOUNTS</u> |
|---|--------------------------|--------------------------|
| Reduce revenue and expense for state grant received for Student Services Instructional Program block grant. | | |
| Total Revenue: | 35,995.97 | |
| Total Expense: | | 35,995.97 |
| Close out revenue and expense for state grant received for Adult Education Block Grant. | | |
| Total Revenue: | 583,571.07 | |
| Total Expense: | | 583,571.07 |
| TOTAL DECREASES | <u>619,567.04</u> | <u>619,567.04</u> |

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017
Board Meeting Date

Consent Agenda Item No. A.8

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of March 1, 2017 through March 31, 2017.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:


Fund 01 (Restricted General Fund)

| | |
|--|-----------|
| Net decrease in the 1000 (Certificated Salary) Object expense category | \$ 78,419 |
| Net increase in the 2000 (Classified Salary) Object expense category | \$ 10,830 |
| Net increase in the 3000 (Benefits) Object expense category | \$ 9,263 |
| Net increase in the 4000 (Supply) Object expense category | \$ 11,452 |
| Net increase in the 5000 (Other/Services) Object expense category | \$138,316 |
| Net increase in the 6000 (Capital Outlay) Object expense category | \$ 63,064 |
| Net decrease in the 7000 (Other Outgo) Object expense category | \$154,506 |

- RESOLUTION: BE IT RESOLVED**, that the following budget adjustments in the restricted General Fund be approved:

| | |
|--|-----------|
| Net decrease in the 1000 (Certificated Salary) Object expense category | \$ 78,419 |
| Net increase in the 2000 (Classified Salary) Object expense category | \$ 10,830 |
| Net increase in the 3000 (Benefits) Object expense category | \$ 9,263 |
| Net increase in the 4000 (Supply) Object expense category | \$ 11,452 |
| Net increase in the 5000 (Other/Services) Object expense category | \$138,316 |
| Net increase in the 6000 (Capital Outlay) Object expense category | \$ 63,064 |
| Net decrease in the 7000 (Other Outgo) Object expense category | \$154,506 |

Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____

 
Linda Martin - Accounting Specialist III Rosemary Barrios - Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 March 1, 2017 - March 31, 2017
 Fund 01 (Restricted General Fund) Fiscal Year 2016-17

| 1000 | 2000 | 3000 | 4000 | 5000 | 6000 | 7000 | EXPLANATIONS |
|----------------|-----------------|----------|------------|----------------|----------------|--------------|--|
| CERT. SALARIES | CLASS. SALARIES | BENEFITS | SUPPLIES | OTHER SERVICES | CAPITAL OUTLAY | OTHER OUTGO | |
| 3,057.68 | | 6,207.27 | 10,000.00 | 90,091.00 | 40,000.00 | (149,355.95) | Transfer funds from the Student Equity department, textbook/supply budget to reassigned time salary and benefit, food, office supply, contract services, travel, rent/leases, and equipment budget. To cover budget overages. Reduction to: 01-0050-1-6300-1330-7600-000-96-7602 Addition to: 01-0040-1-6600-1330-1200-000-96-1235 01-0040-1-6600-1330-3120-000-96-1235 01-0040-1-6600-1330-3620-000-96-1235 01-0050-1-6300-1330-4700-000-96-4706 01-0050-1-6300-1330-4500-000-96-4525 01-0050-1-6300-1330-5100-000-96-5145 01-0050-1-6300-1330-5200-000-96-5220 01-0050-1-6300-1330-5600-000-96-5622 01-0050-1-6300-1330-6400-000-96-6404 |
| | | 1,885.22 | (1,885.22) | | | | Transfer funds from the Student Success department, office supply budget to benefit budget. To cover budget overages. Reduction to: 01-0050-1-7000-1306-4500-000-79-4525 Addition to: 01-0050-1-7000-1306-3120-000-79-1215 |
| (81,476.20) | | | | 50,075.00 | 26,401.20 | 5,000.00 | Transfer funds from the Student Success department, hourly non-teaching instructional salary budget, to contract services, membership dues, instructional equipment, and textbook/supply budget. To cover budget overages. Reduction to: 01-0050-1-7000-1305-1400-000-78-1401 Addition to: 01-0050-1-7000-1305-5100-000-78-5145 01-0050-1-7000-1305-5300-000-78-5306 01-0050-1-7000-1305-6400-000-78-6405 01-0050-1-7000-1305-7600-000-78-7602 |
| | | | | 160.00 | | (150.00) | Transfer funds from the Cooperative Agencies Resources for Education (CARE) department, textbook/supply budget to contract services budget. To cover budget overages. Reduction to: 01-0007-1-6430-1468-7600-000-52-7602 Addition to: 01-0007-1-6430-1468-5100-000-52-5145 |
| | 8,889.91 | 1,110.09 | | | | (10,000.00) | Transfer funds from the CalWorks department, payment to students budget to hourly temporary salary and benefit budget. To cover budget overages. Reduction to: 01-0007-1-6960-2005-7500-000-57-7502 Addition to: 01-0007-1-6960-2005-2300-000-57-2302 01-0007-1-6920-2005-2300-000-57-2302 01-0007-1-6960-2005-3620-000-57-2302 |
| | 1,940.00 | 60.00 | | (2,000.00) | | | Transfer funds from the Basic Skill department, guest lecture budget to student help salary and benefit budget. To cover budget overages. Reduction to: 01-0020-1-4900-1548-5800-000-96-5837 Addition to: 01-0020-1-4900-1548-2400-000-96-2401 01-0020-1-4900-1548-3610-000-96-2401 |
| | | | 3,337.00 | | (3,337.00) | | Transfer funds from the Vice President of Student Service department, instructional equipment budget to uniforms budget. To cover budget overages. Reduction to: 01-0020-1-4900-1541-6400-000-98-6405 Addition to: 01-0020-1-4900-1541-4500-000-98-4553 |
| (78,418.52) | 10,829.91 | 9,262.58 | 11,451.78 | 138,316.00 | 63,064.20 | (154,505.95) | TOTALS |

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Board Meeting Date

Consent Agenda Item No. A.9

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of March 1, 2017 through March 31, 2017.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Unrestricted General Fund)

| | |
|--|---------|
| Net decrease in the 1000 (Certificated Salary) Object expense category | \$2,183 |
| Net decrease in the 2000 (Classified Salary) Object expense category | \$ 307 |
| Net increase in the 4000 (Supply) Object expense category | \$ 680 |
| Net increase in the 5000 (Other/Services) Object expense category | \$1,810 |

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Unrestricted General Fund be approved:

| | |
|--|---------|
| Net decrease in the 1000 (Certificated Salary) Object expense category | \$2,183 |
| Net decrease in the 2000 (Classified Salary) Object expense category | \$ 307 |
| Net increase in the 4000 (Supply) Object expense category | \$ 680 |
| Net increase in the 5000 (Other/Services) Object expense category | \$1,810 |

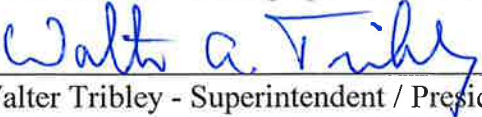
Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 March 1, 2017 - March 31, 2017
 Fund 01 (Unrestricted General Fund) Fiscal Year 2016-17

| 1000 | 2000 | 3000 | 4000 | 5000 | 6000 | 7000 | EXPLANATIONS |
|----------------|-----------------|----------|------------|----------------|----------------|-------------|--|
| CERT. SALARIES | CLASS. SALARIES | BENEFITS | SUPPLIES | OTHER SERVICES | CAPITAL OUTLAY | OTHER OUTGO | |
| | | | 500.00 | (500.00) | | | Transfer funds from the Office of Superintendent department, contingency fund budget to Board of Trustees department, food budget. To cover budget overages. Reduction to: 01-0010-0-6600-1601-5800-000-00-5840 Addition to: 01-0010-0-6600-1701-4700-000-00-4706 |
| | | | (1,500.00) | 1,500.00 | | | Transfer funds from the Physical Education department, uniform budget to contract services budget and officials & scorekeepers budget. To cover budget overages. Reduction to: 01-0007-0-6960-1405-4500-000-00-4553 Addition to: 01-0007-0-6960-1405-5500-000-00-5513 01-0007-0-6960-1405-5800-000-00-5836 |
| | (307.00) | | 307.00 | | | | Transfer funds from the Life Science department, computer software budget to instructional supply budget. To cover budget overages. Reduction to: 01-0040-0-0400-0401-2400-000-00-2401 Addition to: 01-0040-0-0400-0401-4300-000-00-4312 |
| (2,183.45) | | | 1,273.45 | 910.00 | | | Transfer funds from the International Student Program department, hourly non-teaching budget to food budget and membership dues budget. To cover budget overages. Reduction to: 01-0050-0-6499-1320-1400-000-00-1401 Addition to: 01-0050-0-6499-1320-4700-000-00-4706 01-0050-0-6499-1320-5300-000-00-5306 |
| | | | 100.00 | (100.00) | | | Transfer funds from the CAD Lab department, repair budget to instructional supply budget. To cover budget overages. Reduction to: 01-0040-0-0900-0445-5600-000-00-5630 Addition to: 01-0040-0-0900-0445-4300-000-00-4312 |
| (2,183.45) | (307.00) | 0.00 | 680.45 | 1,810.00 | 0.00 | 0.00 | TOTALS |

kMonterey Peninsula Community College District

Governing Board Agenda

April 26, 2017
Board Meeting Date

Consent Agenda Item No. A.10

Fiscal Services
College Area

Proposal:

Approve budget increase for the period ending March 31, 2017.

Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

To adjust the Trust Fund revenue and expense budgets. This is due to additional revenue received this fiscal year from the following programs: Full Time Success Grant, Marine Advanced Technology Education (MATE) Program Income, Extended Opportunity Program Services (EOPS), and Cal Grant Fund.

Budgetary Implications:

Trust Fund


Revenue Increase of \$700,000
Expense Increase of \$700,000

Resolution: **BE IT RESOLVED**, that the following budget increase in the Trust Fund be approved:

To adjust the Trust Fund revenue and expense budgets. This is due to additional revenue received and projected expense to be paid from the trust fund accounts for this fiscal year.

Revenue Increase of \$700,000
Expense Increase of \$700,000

Recommended By:



Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent / President

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. A.11

Fiscal Services
College Area

Proposal:

Approve budget increase to the Capital Outlay Fund for the period of March 31, 2017.

Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

Additional revenue is projected to be received for Scheduled Maintenance, and Prop 39 funds.

Budgetary Implications:

Workers Comp Fund

Revenue Increase of \$548,925.

- Resolution: BE IT RESOLVED, that the following budget increase in the Capital Outlay Fund be approved: Increase of \$548,925 in revenue budget.

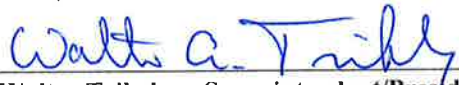
Recommended By:


Steven L. Crow, Ed.D., - Vice President for Administrative Services

Prepared By:


Rosemary Barrios - Controller

Agenda Approval:


Dr. Walter Tribely -- Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. A.12

Fiscal Services
College Area

Proposal:

Approve budget increase to the OPEB Fund for the period of March 2017.

Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

To establish an expense budget in the OPEB Fund. There was no expense budget established for the OPEB fund for this fiscal year. The expense budget is being established to make a deposit into the Irrevocable Trust, Balanced Investment Account, for this fiscal year.

Budgetary Implications:

OPEB Fund

Expense Increase of \$112,014.

Resolution: BE IT RESOLVED, that the following budget increase in the OPEB Fund be approved: Increase of \$112,014 in expense budget.

Recommended By:

Handwritten signature of Steven L. Crow, Ed.D., - Vice President for Administrative Services

Prepared By:

Handwritten signature of Rosemary Barrios, Controller

Agenda Approval:

Handwritten signature of Dr. Walter Tribely, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. A.13

Fiscal Services
College Area

Proposal:

Approve budget increase to the Building Fund for the period of March 2017.

Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

To increase the revenue budget in the Building Fund to account for additional interest revenue being received and to establish an expense budget for the Data Center Network Security Project, Baseball Field Project, Art Studio Project, and Phase I Furniture Project for this fiscal year.

Budgetary Implications:

Building Fund

Revenue Increase of \$ 29,000
Expense Increase of \$429,418

- Resolution: BE IT RESOLVED, that the following budget increase in the Building fund be approved: Increase of \$29,000 in revenue and \$429,418 in expense budgets.

Recommended By:

[Handwritten signature of Steven L. Crow]

Steven L. Crow, Ed.D., - Vice President for Administrative Services

Prepared By:

[Handwritten signature of Rosemary Barrios]

Rosemary Barrios - Controller

Agenda Approval:

[Handwritten signature of Dr. Walter Tribely]

Dr. Walter Tribely - Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To ratify the Management personnel actions shown in the table below.

| Item | Action | Details | Fiscal Implication |
|------|---|---|--------------------|
| a) | Correction: Resignation for the purpose of Retirement | Correction of the date for resignation of Michael Gilmartin, Dean of Instructional Planning, Academic Affairs, effective June 30, 2017 for the purpose of retirement and confer upon him the title of Dean Emeritus. Mr. Gilmartin has served as an administrator since 1999. | N/A |
| b) | Correction: Resignation for the purpose of retirement | Correction of the date for resignation of Steve Crow, Vice President of Administrative Services, effective December 29, 2017, for the purpose of retirement. Dr. Crow has served as an administrator since 2015. | N/A |
| c) | Recruitment | Approve the recruitment for the Dean of Instruction, STEM. | Included in budget |

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Correction of the date for resignation of Michael Gilmartin, Dean of Instructional Planning, Academic Affairs, effective June 30, 2017 for the purpose of retirement and confer upon him the title of Dean Emeritus. Mr. Gilmartin has served as an administrator since 1999.
- b) Correction of the date for resignation of Steve Crow, Vice President of Administrative Services, effective December 29, 2017, for the purpose of retirement. Dr. Crow has served as an administrator since 2015.
- c) Approve the recruitment for the Dean of Instruction, STEM.


Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kayla Garcia, Human Resources Specialist

Agenda Approval:


Dr. Walter Tribble, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Background:

| Item | Action | Details | Fiscal Implication |
|------|---|--|--------------------|
| a) | Correction: Resignation for the purpose of Retirement | Resignation of David Clemens, Humanities, effective June 1, 2017 for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Clemens has served as a faculty member since 1971. | N/A |
| b) | Equivalency to Minimum Qualifications | Grant Equivalency to Minimum Qualifications to Alexander Hulanicki to teach English, effective Spring 2017. Mr. Hulanicki holds an Associate of Arts in Journalism from Monterey Peninsula College and a Bachelor of Arts in Communication & Social Sciences from Stanford University. Mr. Hulanicki has 20 years teaching experience as an adjunct instructor in journalism at Monterey Peninsula Community College and 20 years occupational experience as a writer, news reporter, editor, at the Monterey County Herald. The Senate Subcommittee on Equivalency has approved Mr. Hulanicki's Equivalency to Minimum Qualifications to teach English. | N/A |
| c) | Equivalency to Minimum Qualifications | Grant Equivalency to Minimum Qualifications to Patricia Roberts to teach Speech Communication, effective Spring 2017. Ms. Roberts holds a Bachelor of Arts in History with a minor in English from California State University, Northridge and a Standard Teaching Credential With a Specialization In Secondary Teaching from The State of California. The Senate Subcommittee on Equivalency has approved Ms. Roberts's Equivalency to Minimum Qualifications to teach Speech Communication. | N/A |
| d) | Employment (list attached) | Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2017. | Included in budget |



RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Resignation of David Clemens, Humanities, effective June 1, 2017 for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Clemens has served as a faculty member since 1971.

- b) Grant Equivalency to Minimum Qualifications to Alexander Hulanicki to teach English, effective Spring 2017.
- c) Grant Equivalency to Minimum Qualifications to Patricia Roberts to teach Speech Communication, effective Spring 2017.
- d) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2017.

Recommended By: Susan Kitagawa pp #57
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Kayla Garcia
Kayla Garcia, Human Resources Specialist

Agenda Approval: Walter Tribble
Dr. Walter Tribble, Superintendent/President

Monterey Peninsula College

Part-time, substitute, and/or overload

Spring 2017 Semester April

B-1 Teaching With Benefits

| | | |
|-----------|-----------|------|
| Fox | Daniel | SPCH |
| Karian | Carol | ECED |
| Washburn | Andrew | MATH |
| Price | Tiffany | ANAT |
| Spence | Luke | MATH |
| Boynton | Diane | SPCH |
| Okelberry | Maryellen | ART |

B-2 Teaching Without Benefits

| | | |
|--------------------|-------------|------------|
| Berteaux | John | GENT |
| Daniels | Helene | ORNH |
| De Maria | Kristen | BUSI |
| Ducote | Keith | GEOG |
| Hayes | Michael | HOSP |
| Hinckley | Bradford | FPTC |
| Holaday | Carol | ARTD |
| Hopkins-Carpenetti | Maia | DNTL |
| Horn | Claire | MUSI |
| Klein | Evelyn | ARTS |
| Lamp | Robert | ARTS |
| Logan | Thomas | GENT |
| Malokas | John | MATH |
| McCarthy | Michael | CHEM |
| O'Hare | Erin | FIT CENTER |
| Osgood | Sharon | PFIT |
| Parker | Aletha | EMMS |
| Salazar | Arturo | MATH |
| Smith | Christopher | FPTC |
| Smith | Christopher | EMMS |
| Smith | Alexis | PFIT |
| Sturt | Deborah | SPCH |
| Williams | William | MATH |

C-1 Non-Teaching With Benefits

| | | |
|-----|-------|-----------|
| May | Molly | ESL COORD |
|-----|-------|-----------|

C-2 Non-Teaching Without Benefits

| | | |
|----------|-------|----------|
| Lemoine | Sunny | ACAD SEN |
| Caughman | Jorge | HOSP |

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To ratify the Classified personnel actions listed in the table below.

Background:

| Item | Action | Details | Fiscal Implication |
|------|-------------|---|--------------------|
| a) | Employment | Employment of Gloria Perez, Bilingual Categorical Services Coordinator, Marina Educational Center, Range 17, 40 hours per week, 12 months per year, effective April 27, 2017. | 100% Restricted |
| b) | Resignation | Resignation of Colton Miller, Library Circulation Desk Coordinator, Library, Range 17, 40 hours per week, 12 months per year, effective May 26, 2017. | N/A |

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Employment of Gloria Perez, Bilingual Categorical Services Coordinator, Marina Educational Center, Range 18, 40 hours per week, 12 months per year, effective April 27, 2017.
- b) Resignation of Colton Miller, Library Circulation Desk Coordinator, Library, Range 17, 40 hours per week, 12 months per year, effective May 26, 2017.

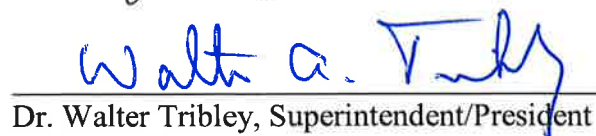
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kayla Garcia, Human Resource Specialist

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. E

Human Resources
College Area

Proposal:

To ratify the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:


The cost to employ short term and substitute employees is included in division/department budgets.

RESOLUTION: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments, subject to future modifications, be ratified.


Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kayla Garcia, Human Resources Specialist

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM NON-CONTINUING AND SUBSTITUTE EMPLOYEES**

**BOARD AGENDA:
April 26, 2017**

| ADMINISTRATIVE SERVICES | | | | | | | |
|---------------------------------|------------|---|----------|------------------------------|-----------|---------------|-----------------|
| LAST NAME | FIRST NAME | POSITION | PAY RATE | EFFECTIVE DATES FROM: TO: | | TYPE OF FUNDS | HOURS |
| Garcia | Agustin | Substitute - Custodian | \$13.88 | 4/6/2017 | 6/31/2017 | Unrestricted | 29 Hrs per Week |
| ACADEMIC AFFAIRS | | | | | | | |
| LAST NAME | FIRST NAME | POSITION | PAY RATE | EFFECTIVE DATES FROM: TO: | | TYPE OF FUNDS | HOURS |
| Coronel | Jessica | Substitute - Administrative Assistant III | \$19.15 | 4/1/2017 | 5/17/2017 | Unrestricted | 40 Hrs per Week |
| Ostrie | Jill | Substitute - CurricUNET Specialist | \$18.50 | 4/8/2017 | 5/18/2017 | Unrestricted | 29 Hrs per Week |
| ADMISSIONS & RECORDS | | | | | | | |
| LAST NAME | FIRST NAME | POSITION | PAY RATE | EFFECTIVE DATES FROM: TO: | | TYPE OF FUNDS | HOURS |
| Simons | Karma | Substitute - Records Evaluator | \$17.35 | 3/6/2017 | 4/28/2017 | Unrestricted | 29 Hrs per Week |
| CREATIVE ARTS | | | | | | | |
| LAST NAME | FIRST NAME | POSITION | PAY RATE | EFFECTIVE DATES FROM: TO: | | TYPE OF FUNDS | HOURS |
| Corvese | Rachel | College Assistant XII - Life Model | \$18.00 | 4/5/2017 | 5/25/2017 | Restricted | 29 Hrs per Week |
| Satchell | Emma | Costume Assistant | \$390.00 | 3/6/2017 | 5/24/2017 | Unrestricted | Flat Fee |
| Stanc | Brittney | College Assistant XII - Life Model | \$18.00 | 4/5/2017 | 5/25/2017 | Restricted | 29 Hrs per Week |
| HUMAN RESROUCES | | | | | | | |
| LAST NAME | FIRST NAME | POSITION | PAY RATE | EFFECTIVE DATES FROM: TO: | | TYPE OF FUNDS | HOURS |
| Mendez-Rodriguez | Eric | Substitute - Human Resources Technician | \$17.78 | 3/16/2017 | 5/8/2017 | Unrestricted | 29 Hrs per Week |
| Burton | Maddison | Substitute - Human Resources Specialist | \$19.15 | 3/31/2017 | 6/31/2017 | Unrestricted | 29 Hrs per Week |
| STUDENT HEALTH SERVICES | | | | | | | |
| LAST NAME | FIRST NAME | POSITION | PAY RATE | EFFECTIVE DATES FROM: TO: | | TYPE OF FUNDS | HOURS |
| Dutra | Kim | Substitute - Health Services Specialist | \$16.93 | 4/3/2017 | 6/30/2017 | Restricted | 29 Hrs per Week |

Monterey Peninsula Community College District

Governing Board Agenda

April 26, 2017

Consent Agenda Item No. F

Human Resources
College Area

Proposal:

To ratify the individuals listed for volunteer assignments.

Background:

The following individuals have been processed as volunteers to perform supplemental services beyond those offered by District employees. According to Board Policy 5800 Volunteer Service, these individuals have completed the volunteer approval process and shall be covered by the District's institutional liability and worker's compensation insurance programs.

| Last Name | First Name | Department/Event | Service From: | Service To: |
|-----------|------------|------------------|---------------|-------------|
| Denk | Kecia | Athletics | 1/25/2017 | 5/20/2017 |
| Wang | Han | Music | 4/15/2017 | 4/15/2017 |
| Zha | Xinhua | Music | 4/15/2017 | 4/15/2017 |

Budgetary Implications:


N/A

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the individuals listed for volunteer assignments.


Recommended By:

 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kayla Garcia, Human Resources Specialist

Agenda Approval:


Dr. Walter Tribley, Superintendent/President