

Recommendations to Improve Quality

#	Recommendation Text	Lead Responsibility	Progress (Green font = Completed by February, 2017) (Blue font = Completed by March 2017)
6	In order to improve, the team recommends that the College develop more intentional cycles of course assessment, strengthen the link between course and program assessment cycles, and reach greater levels of participation in student learning outcomes assessment from all faculty. (Standard II.A.3)	<ul style="list-style-type: none"> LAC 	<ul style="list-style-type: none"> Cycles of course assessment have been developed by the LAC, and approved by the Academic Senate, AAAG, and CAC. The LAC provided TracDat training on course-level assessment to a large group of faculty in Spring Flex 2017. Divisions are inviting the LAC to conduct course-level assessment TracDat training. The LAC is working on the program-level assessment module in TracDat in spring 2017. The LAC has made presentations at AAAG and at the Academic Senate to improve understanding and increase participation.
7	In order to improve, the team recommends that the College use enrollment data to inform scheduling decisions and implement an enrollment management system to facilitate data usage. (Standards II.A.6; II.A.10)	<ul style="list-style-type: none"> VPAA 	<ul style="list-style-type: none"> EMS training was provided to Division Chairs and DOMS in December 2016. EMS has been implemented and has been in use since January 2017. It is being used to plan and finalize summer and fall 2017 schedules now. Data is EMS is being used by Division Chairs, Deans and the Office of Academic Affairs to make scheduling decisions for Summer 2017, Fall 2017 and Spring 2018 based on productivity, growth areas (Dual Admission, Dual Enrollment) and budget.
10	In order to improve, the team recommends that all student services provided at the Marina Education Center be consistently scheduled and published. (Standard II.C.3)	<ul style="list-style-type: none"> VPSS 	<ul style="list-style-type: none"> All Student Services at the Marina Education Center are being reviewed. A consistent schedule will be published. Hiring is in process to fill staff vacancies in the MEC. A "Student Services in Marina" web page has been added to the Marina website. The schedule for counseling, financial aid and assessment services is listed. A team lead by Francisco Tostado (Larry Walker, LaKisha Bradley, Eric Ogata) has met to review student services at the Marina Ed Center. Internal marketing on student services available in Marina is being planned. A staff member or a counselor offer to visit every class scheduled in Marina to promote services available for students.

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			<ul style="list-style-type: none"> Other areas under consideration – food services, child care, and soft space for students.
11	In order to improve, the team recommends that the College obtain accurate data on students receiving comprehensive and abbreviated student education plans and review the data regularly to make appropriate action plans to increase Student Success. (Standard II.C.5)	<ul style="list-style-type: none"> VPSS Office of Institutional Research 	<ul style="list-style-type: none"> MPC currently has accurate data on comprehensive and abbreviated student educational plans. They will continue to be collected and reviewed to inform actions taken to increase student success. Documentation of improvements will be provided. Programming will need to be done in SIS to gather this data. A team lead by LaKisha Bradley (Alethea DeSoto, Grace Anongchanya, Eric Ogata) has met and current data that has been collected is being reviewed
12	In order to improve, the team recommends that the College update its administrative hiring procedures. (Standard III.A.3)	<ul style="list-style-type: none"> HR 	