**Curriculum Advisory Committee**

**Meeting minutes: MPC.EDU**

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| **DATE: March 29, 2017  LOCATION:  BMC 205 @ 3:15pm-4:45pm**  **Attendees:** | | | |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Richard Abend, Humanities | C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Laura Loop, Nursing |
|  | Kendall Diaz, Student Representative | C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Gamble Madsen, Chairperson/Creative Arts |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Michael Gilmartin, Dean of Instructional Planning | C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Jill Ostrie, CurricUNET Tech |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Fred Hochstaedter, Academic Senate | C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Laura Patterson, CurricUNET Specialist |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | He Seon Ihn, Articulation Officer | C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Beth Penney, Basic Skills |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Lynn Iwamoto, Physical Sciences | C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | David Seagal, Business and Technology |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | LaRon Johnson, Student Services | C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Catherine Webb, Library |
|  | Kiran Kamath, Vice President of Academic Affairs |  | Rachel Whitworth, Social Sciences |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Kim Kingswold, Curriculum/Catalog Technician |  | Vacant, ESL |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Jon Knolle, Dean of Instruction |  | Vacant, Life Science |
| C:\Users\srederburg\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ASW9T354\Check_mark_23x20_02.svg[1].png | Paul Long, Dean of Instruction |  | Vacant, Physical Education |

Meeting Chaired by:  Gamble Madsen

Notes Submitted by:  Jill Ostrie/Gamble Madsen/Kim Kingswold/Laura Patterson

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| **Agenda Item** | **Discussion / Comments** | **Action** |
| **Announcements** | Public Comments read by Gamble (See Agenda item III) |  |
| **Comments from Visitors** |  |  |
| **Visitors**  **Present** | Dawn Rae Davis (GWOS) |  |
| **Approval of**  **March 29, 2017 Agenda** | **Corrections noted:**  **Courses removed from the consent agenda deletions:**  ENGL 22, ECED 40  He Seon and Gamble noted that the deletion agenda items colored in red never existed (MUSI 13, 199.3, 199.5, 199.6).  ENGR 56 also does not exist in SIS or CurricUNET  Kim noted that there are a few courses were new courses for fall 2017; therefore, the deletions would not be effective until spring 2018 (i.e. HIST 9) due to the way SIS works.  However, Michael noted that the courses would be deleted for fall 2017 in the catalog and Curricunet.  CHEM 90, 99, ENGR 50 & 52; MATH 12; 90; 264  ENGL 10; ENSL 118 deleted at previous CAC meetings.  **Courses added to consent agenda deletion list:**  COOP 90, 91.5; ECED 90; PHIL 12  **Action agenda discussion:**  There are some cross-listed courses whose parent course is ready for CAC approval (or already approved), but the child course is still not at the CAC level of the approval process (i.e. ECED 22/SOCI22 and ANTH30/GWOS 30/ETNC 30). The CAC members discussed as to whether the courses not yet at the CAC level of the approval process should be reviewed.  Michael stated if the CAC is willing to approve the courses then they should be part of the action agenda.  The parent/child courses will be reviewed to make sure they are identical. Dawn noted that the GWOS cross-listed courses are identical. | Motion to approve: Fred  Seconded: Lynn  CAC Committee Voted: Aye  Approved pending additional deletions, and updates to the consent agenda items |
| **Approval of**  **March 15, 2017 Minutes** | **Corrections noted: :** see comments in Google Doc of March 15, 2017 minutes | Motion to approve: Catherine  Seconded: Gamble  CAC Committee Voted: Aye  Abstentions: Fred and Laura L |
| **Consent Agenda as revised** (see notes under Approval of  March 29, 2017 Agenda) | **Deletions: Effective fall 2017**  ARAB 1A, 1B, 90  ADMJ 90  ANTH 15, 20, 90  ARCE 10  ARPT 12B  ARTD 46A, 46B, 47B, 80  ARTG 14  ARTH 5, 6, 7, 10, 30  ARTP 25, 56, 57  ARTS 53  BUSC 90  CHDV 90  CHIN 1A, 1B, 90, 99  COMM 90  COOP 90, 91.5  DANC 1, 2, 3, 4, 92  ECED 75, 90  ECON 90  ENGL 3, 38  ETNC 20, 40, 90, 99, 99.1  FPTC 107  FREN 90  GEOG 5  GENT 199.1, 90, 99, 99.28, 99.30, 99.31, 99.36, 99.48, 99.49, 99.53, 99.56, 99.57, 99.61, 99.62, 99.63, 99.64, 99.65, 99.66, 99.67, 99.68, 99.77  GERM 1A, 1B, 2A, 2B  HIST 40  HUMA 90  MUSC 12  MUSI 4, 22, 33, 34, 46, 55B, 99.1, 99.3, 99.5, 99.6, 199.2, 455  PERS 54  PHIL 12  PHYS 90, 99  PSYC 33, 90, 99  SIGN 15, 90  SOCI 113, 116, 117  SPAN 5, 225A, 225B  SPCH 54, 90  THEA 30, 49, 56, 103, 104, 106, 109, 111, 112, 113, 114, 478 WRLD 20, 99.2, 99.3, 99.4, 99.9, 199.1, 199.2, 401, 402, 403, 405, 406, 407, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431  Dance: Associate in Arts (Transfer Preparation)  **Deletions: Effective Spring 2018**  ARTS 95.1  ECED 100, 101, 102  HIST 9    **TOTAL:**  **Courses = 153**  **Program = 1**  **Technician Corrections**  ORNH program proposals (approved January 2017): additional revision needed to course blocks in the Certificate of Achievement – remove deleted courses (ORNH 68, 71, 201, 204) along with those Active courses listed that do not align with the A.S. (ORHN 72, 202, 210)  Physical Education Aide A.S. (approved October 2016): recent course deletions need to be reflected in revision proposal (remove PFIT 13, PHED 1A, PHED 1B)  **Minor Corrections:**  **Non-Substantial Changes:**  ARTS 60: Discipline change/reassignment within CurricUNET (ARTS to ARPN back to ARTS)  **Urgent (none):** | Motion to approve: Lynn  Seconded: Fred  CAC Committee Voted: Aye |
| **Discussion Agenda** | There was discussion of whether the list of course deletions is final. Course deletions are still coming in, but we will update the list in the minutes to try to make it accurate.  **Gamble sent updated course deletions, of which are shown above under Consent Agenda.**  An impact report will be run on all course deletions. The deleted course will then be removed  from affected programs and the G.E. pages in the catalog. The goal is to make sure the catalog is accurate. In addition, the number of deletions will be submitted to the Accrediting  Commission by Friday, March 31, 2017. According to Michael Gilmartin, the course deletions need to be reflected in the programs for the 2017/2018 catalog. All items that need to be fixed may push back the deadline for the catalog to Aug. 2017. |  |
| CSIS 98:  (Revision)  For **spring 2018** | **Project Development**  Jon noted that there was some confusion about this course.  Originally, it focused on networking projects, but this revision is to make it available to any computer science area.  The intention is to make the course more general and use it as part of the high school dual enrollment program.  Students will take a programming class in the fall and a projects class in the spring.  This revision also updated the lecture content.  The MoEs were not mapped to the objectives -- updated by David.  Required Texts screen: remove the textbooks. Change instructor generated handouts to yes. | Motion to approve pending changes: Lynn  Seconded: Laura L  CAC Committee Voted: Aye  Prereqs Motion to approve: Lynn  Seconded: Catherine  CAC Committee Voted: Aye |
| ETNC 22:  (DE Revision)  For **fall 2017** | **Asian Americans and Pacific Islanders in American Society**  ETNC is the parent and SOCI is the child. | Motion to approve pending cross-listed course isare identical: Lynn  Seconded: Catherine  CAC Committee Voted: Aye  DE Motion to approve: Catherine  Seconded: Gamble  CAC Committee Voted: Aye |
| SOCI 22:  (DE Revision)  For **fall 2017** | **Asian Americans and Pacific Islanders in American Society**  See ETNC 22 comments above |
| GWOS 30:  (DE Revision)  For **fall 2017** | **Gender in Global Perspective**  Dawn noted this revision was to add a DE component.  Cross listed with ANTH 30 and ETNC 30  ANTH 30 already approved | Motion to approve pending cross-listed course isare identical: Catherine  Seconded: Richard  CAC Committee Voted: Aye  DE Motion to approve: Catherine  Seconded: Gamble  CAC Committee Voted: Aye |
| GWOS 15:  (New DE)  For **fall** **2018** | **Introduction to LGBTQ Global Literatures**  Dawn noted that this is the first LGBTQ course offered at MPC.  She plans to reconfigure the GWOS program. She stated that this course fills a vacuum and contemporizes the department. There are hopes among the Social Sciences department to expand its course offerings and that was why focus is global literature for this course .  Tech review comments were addressed | Motion to approve: Fred  Seconded: Richard  CAC Committee Voted: Aye  DE Motion to approve: Catherine  Seconded: Richard  CAC Committee Voted: Aye |
| LING 10:  (DE Revision)  For **fall 2017** | **Foundations of Language**  The course is being revised to update the Basic Skills Advisory, and some other outdated information, such as class assignments, the textbook, and MoEs. The DE form was updated to include both hybrid and oOnline. | Motion to approve: Lynn  Seconded: Catherine  CAC Committee Voted: Aye  DE Motion to approve: Catherine  Seconded: Richard  CAC Committee Voted: Aye |
| **Computer Networking and Security: Certificate of Achievement**– (Revision)    For **fall 2017**  This program is being revised to revision align the degree with the core courses. | | Motion to approve: Lynn  Seconded: Catherine  CAC Committee Voted: Aye |
| **Computer Programming & Game Design Fundamentals: Certificate of Training -** (New)    For **fall 2017**  This program is being created to address a gap that exists due to some courses no longer part of a program.  It also will be part of the high school pathway program. | | Motion to approve: Fred  Seconded: Lynn  CAC Committee Voted: Aye |
| **Early Childhood Education: Certificate of Achievement**  - (Revision)  For **fall 2017**  See comments in “Early Childhood Education: Associate in Science” below. Both programs need to be approved at the same time. | | Tabled |
| **Early Childhood Education: Associate in Science**  - (Revision)  For **fall 2017**  ECED 52 did not move forward in the approval process; therefore, CAC cannot move forward with approval of this program. | |
| **Kinesiology: Associate in Arts for Transfer**- (Revision)  For **fall 2018**  Narratives were completed. The issues on the comments screen in CurricUNET were address by the originator.  He Seon asked Lyndon to do this program revision after working all last year on articulating many more 1-unit physical activity courses to include in the program to provide more options for students, since the original did not have many courses. MPC is working on articulating more 1-unit courses included in the program, in order to provide more options for students.  The following statement will be added at the top of the Course Blocks: “Complete Major, MPC General Education Pattern, Competency Requirements, and 60 degree-applicable units”. | | Motion to approve: Fred  Seconded: Laura L  CAC Committee Voted: Aye |
|  | **Next meeting: April 12, 2017 3:15pm-4:45pm**  **Location: BMC – 205** |  |