

President's Advisory Group Meeting

Meeting Minutes
(amended as noted)

Date/Time: Tuesday, January 24, 2017, 2 – 4pm

Location: Karas Room

Visitors/Guests: Susan Kitagawa, Paul Long, Glenn Tozier

Members in Attendance:			
✓	Luz Aguirre (Classified)	✓	Jon Knolle (Dean)
✓	Suzanne Ammons (minutes, non-voting)	✓	Kim McGinnis (VP Student Svc)
✓	Wendy Bates (Faculty)	✓	Stephanie Perkins (Tri-Chair, Classified)
✓	Lauren Blanchard (MPCTA Rep.)	✓	Lyndon Schutzler (Faculty)
✓	Diane Boynton (Tri-Chair Faculty)		DJ Singh (Faculty)
✓	Heather Craig (Acad Senate Pres.)	✓	Francisco Tostado (MSC)
✓	Steven Crow (VP Admin Svc)	✓	Walt Tribley (Tri-Chair Supt./Pres.- non-voting)
✓	Scott Gunter (Classified))		ASMPA Reps. Tyler Strode and Destiny Horne
✓	Kevin Haskin (MPCSEA Rep.)		
✓	Kiran Kamath (VP Acad Affairs)		

Topic	Discussion/Comments	Action/Recommendation
1. Welcome	Diane welcomed all and invited members to share their first week of school interactions with students as they pertain to improving student learning.	
2. Campus community comments	<ul style="list-style-type: none"> Members shared 1st week experiences including the big challenge with course adoptions affecting bookstore lines, Financial Aid disbursement concerns, food service transitioning of managers, hours of operation and possible contest to rename the cafeteria, parking permit machine vandalism and recent Theater Building water damage. Dr. Tribley reported that the Vice Presidents and the Foundation are working on a “Guided Pathways” concept which will be making its way through the Academic Senate. Francisco announced Migrant Youth Day upcoming events. Wendy announced that Feb 1 is “Think Pink” night, hosted by women’s basketball as a fundraiser in the fight against cancer. 	
3. Approval of minutes: a) Dec. 13, 2016	Diane Boynton	Motion made by Jon to approve minutes; seconded by Lyndon. Minutes were approved with 12 in favor and 2 abstaining (Lauren & Stephanie).
4. Replacement positions: a) Custodian	Steve Crow reported on the straight replacement position. Discussion followed relating to the widely used standardized application/employment process and how applicants for lower level	Understanding staffing needs.

	positions may be assisted in this paperless process.	
<p>5. A look ahead</p>	<p>Look Ahead Input provide by Tri-chairs:</p> <p>Dr. Tribley reminded all that we must meet any/all recommendations from ACCJC and noted what those recommendations may be and how the District is already positioning itself to address:</p> <ol style="list-style-type: none"> 1) Assessments & Integrated Planning to include resource allocations across the campus; Assessments are taking place as well as planning, however, it has not happened to the Standard. Two committees important to this are the Learning Assessment Committee & "Planning Committee" (Resource Allocation). Kiran noted the need to have processes in place 12-18 months following the site visit. 2) Technology needs to be addressed in several ways; proper preparation for an ERP relies on processes and systems to be in place. Data security and firewalls are being addressed. 3) Enrollment Management - work is ongoing. A robust summer schedule is needed to raise FTES. 4) Fiscal Solvency - Ongoing expenses must align with ongoing revenues. There are no accounting or ethical issues regarding finances at MPC. 5) Procedures in HR - hiring, onboarding, and procedures. 6) Board Policies 7) Fort Ord Education Center - A focused effort (task force) is needed to raise FTES, move and support programs and classes at the Ft. Ord Education Center (Marina & Seaside Campuses). <p><i>Note: work has begun in all areas noted above.</i></p> <p>Dr. Tribley reviewed the potential outcomes of the evaluation process, referencing page 5 of the MPC A+ Accreditation pamphlet as: Reaffirmed, Warning, Probation and Show Cause all correspond with a fully accredited institution until accreditation is terminated.</p> <p>Conversation delved into how we might use the Ft Ord Ctr. Task Force to build programs and maintain growth momentum. ESL is an integral part of the vision.</p> <p>The student assessment process should be examined to implement changes that would allow students to take their assessment tests, obtain their English and Math placement scores, meet with a counselor, and register for the recommended courses in the same day. This would prevent the District from losing students to neighboring colleges that are able to finish this process in a single day. The CCCCO is working on a tool (The Common Assessment Initiative), anticipated to bring about change.</p> <p>Dr. Tribley addressed concerns for a greater understanding of the integrated planning process, goals and timeline. <i>Diane suggested that PAG revisit what the workgroup devised relative to the "charge" of the Planning and Institutional Effectiveness committee</i>. This group must first be implemented and a chair appointed to run it.</p>	<p>Understanding of goals and work during the Spring semester</p>
<p>6. Board Policies- Student Services a) 5000 Series (see</p>	<p>Kim McGinnis reported that SSAG met over the last six months on the list BPs, adopting the language vetted through the CCCLC. Explanation was offered as to why a policy such as Housing is still needed to address</p>	<p>Motion made by Lyndon to recommend that</p>

<p>next page for links) (Board Policy Web page-link)</p>	<p>inquiries even in the absence of housing resources within district operations.</p> <p>BP 5010 is missing some information pertaining to grade levels; the group was in consensus to move forward with the understanding that the information will be furnished for Board approval.</p> <p>The BPs contain references to regulations and Ed. Code where applicable and this is not reiterated within the printed content of the BPs. APs will be forthcoming following the approval of BPs.</p>	<p>the President recommend the 27 board policies for approval by the board; Steve seconded the motion. 13 members voted in favor, none opposed and one abstention (Lauren Blanchard).</p> <p>The President accepted the recommendation.</p>
<p>7. Summary of Actions/Assignment of Tasks</p>	<p>Diane Boynton summarized actions taken as approval of December 13 minutes and approval of BPs.</p>	
<p>8. Adjournment</p>	<p>Meeting adjourned at 3:33 pm.</p>	

6 a. Board Policies- Student Services – 5000 Series

1. [BP 5010 Admissions and Concurrent Enrollment](#)
2. [BP 5012 International Students](#)
3. [BP 5015 Residence Determination](#)
4. [BP 5020 Nonresident Tuition](#)
5. [BP 5030 Fees](#)
6. [BP 5035 Withholding of Student Records](#)
7. [BP 5040 Student Records, Directory Info,-Privacy](#)
8. [BP 5050 Student Success, Support Program Revd 6-17-16](#)
9. [BP 5052 Open Enrollment](#)
10. [BP 5055 Enrollment Priorities](#)
11. [BP 5110 Counseling](#)
12. [BP 5120 Transfer Center](#)
13. [BP 5130 Financial Aid](#)
14. [BP 5140 DSPS](#)
15. [BP 5150 EOPS](#)
16. [BP 5200 Student Health Services](#)
17. [BP 5205 Student Accident Insurance](#)
18. [BP 5210 Communicable Disease](#)
19. [BP 5300 Student Equity](#)
20. [BP 5400 Associated Students Organization](#)
21. [BP 5410 Associated Students Elections](#)
22. [BP 5420 Associated Students Finance](#)

23. [BP 5500 Standards of Student Conduct](#)
24. [BP 5510 Off-Campus Student Organizations](#)
25. [BP 5570 Student Credit Card Solicitations](#)
26. [BP 5700 Intercollegiate Athletics](#)
27. [BP 5800 Prevention of Identity Theft in Student Financial Transactions](#)