

Curriculum Advisory Committee
Meeting minutes: MPC.EDU

DATE: March 15, 2017 LOCATION: BMC 205 @ 3:15pm-4:45pm

Attendees:

	Richard Abend, Humanities		Laura Loop, Nursing
	Kendall Diaz, Student Representative	✓	Gamble Madsen, Chairperson/Creative Arts
✓	Michael Gilmartin, Dean of Instructional Planning	✓	Jill Ostrie, CurricUNET Tech
✓	Fred Hochstaedter, Academic Senate	✓	Laura Patterson, CurricUNET Specialist
✓	He Seon Ihn, Articulation Officer	✓	Beth Penney, Basic Skills
✓	Lynn Iwamoto, Physical Sciences	✓	David Seagal, Business and Technology
✓	LaRon Johnson, Student Services	✓	Catherine Webb, Library
	Kiran Kamath, Vice President of Academic Affairs	✓	Rachel Whitworth, Social Sciences
✓	Kim Kingswold, Curriculum/Catalog Technician		Vacant, ESL
	Jon Knolle, Dean of Instruction		Vacant, Life Science
✓	Paul Long, Dean of Instruction		Vacant, Physical Education

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Jill Ostrie/Gamble Madsen/Kim Kingswold/Laura Patterson

Agenda Item	Discussion / Comments	Action
Announcements	Public Comments read by Gamble (See Agenda item III)	
Comments from Visitors		
Visitors Present		

Approval of March 15, 2017 Agenda	Corrections noted:	Motion to approve: Lynn Iwamoto Seconded: Rachel Whitworth CAC Committee Voted: Aye
Approval of March 8, 2017 Minutes	Corrections noted: There were no significant changes.	Motion to approve: Rachel Whitworth Seconded: Gamble Madsen CAC Committee Voted: Aye LaRon Johnson abstained.
Consent Agenda	<i>Deletions: Effective <u>Fall 2017</u></i> GWOS 25: Introduction to Language and Gender INDS 430: Natural History of Monterey Bay <i>Technician Corrections (none)</i> <i>Minor Corrections</i> <i>Non-Substantial Changes</i> <i>Urgent (none)</i>	Motion to approve: Lynn Iwamoto Seconded: LaRon Johnson CAC Committee Voted: Aye
Discussion Agenda		
DANC 20C: (New) For Spring 2018	Dance Production – Ethnic Dance Gamble noted that Michael is in discussions with Lyndon on how enrollment will be affected by the number of elections offered.	Motion to approve: Rachel Whitworth Seconded: Lynn Iwamoto CAC Committee Voted: Aye
DANC 20D: (New) For Spring 2018	Dance Production – Ballet See DANC 20C.	Motion to approve: Rachel Whitworth Seconded: Lynn Iwamoto CAC Committee Voted: Aye
ETNC 5: (DE Revision)	African-American Arts and Music in American Culture ETNC 5 is not cross-listed (see ETNC 22 discussion). MoEs are	Motion to approve: Rachel Whitworth Seconded: Gamble Madsen CAC Committee Voted: Aye

<p>For Fall 2017</p>	<p>attached. Rachel also noted that we have permission to change whatever is required, according to Kendra. Michael noted that we have to start thinking programs reaching the threshold of 50% or more of their course offerings being online because this could be an accreditation issue. Michael asked Paul if this course is over 50% online and he was unsure. Paul will check on this.</p>	<p>DE Motion to approve: Lynn Iwamoto Seconded: Catherine Webb CAC Committee Voted: Aye</p>
<p>ETNC 22: (DE Revision)</p> <p>For Fall 2017</p>	<p>Asian Americans and Pacific Islanders in American Society</p> <p>This is cross-listed with SOCI 22, which is further back in the approval pipeline. Kim noted that the MoEs were not mapped, but that has been addressed. It was revised to add a DE offering. Michael says we should approve later in order to approve with SOCI 22. Decision is to review at the CAC meeting on 3/29.</p>	<p>Tabled</p>
<p>Business Administration: Certificate of Achievement – (Revision)</p> <p>For Fall 2017</p>	<p>We discussed this program with the Associate in Science program below. As part of the Course Blocks, CSIS 76 was changed to CSIS 76A. Gamble updated in the meeting. Description here needs update based on the discussion of Associate in Science program.</p>	<p>Motion to approve: Catherine Webb Seconded: Lynn Iwamoto CAC Committee Voted: Aye</p>
<p>Business Administration: Associate in Science - (Revision)</p> <p>For Fall 2017</p>	<p>Gamble noted that the program description language is confusing, so we have permission to tweak as necessary. Gamble removed fast track language, and removed “core” language. Beth noted all the business programs use the same language. Gamble will contact the originator about a potential change in the program description change.</p>	<p>Motion to approve based on potential program description language change: Catherine Webb Seconded: Rachel Whitworth CAC Committee Voted: Aye</p>

<p>LaRon says the program description should include “Associate of Science for transfer AST”... Transfer degree in business administration should be in there.</p> <p>As part of the Course Blocks, Kim noted that CSIS 76 was the old course name and should be CSIS 76A, and we should change this. Gamble edited in the meeting to the CSIS 76A approved course.</p>	
<p>Computer Information Systems: Associate in Science - (Revision)</p> <p>For Fall 2017</p> <p>The remarks on CurricUNET’s approval process ‘comment screen’ were addressed, and Michael brought it forward. There was confusion as to it being an AST. LaRon noted that this is a transfer degree program but it includes 3 courses that are not transferable. Michael noted that we could add an identifier to those courses to indicate to students the course will not transfer. As part of the Course Blocks, Kim noted that CSIS 172 should be CSIS 72A for fall 2017, and that would make it transferable to CSU. Gamble will edit. Decision is to approve based on changes.</p>	<p>Motion to approve: Lynn Iwamoto Seconded: Gamble Madsen CAC Committee Voted: Aye</p>
<p>Computer Networking and Security: Certificate of Achievement - (Revision)</p> <p>For Fall 2017</p> <p>The title and units were updated based on remarks on the approval process comment screen. Revision is to align with core courses. Kim thinks the Associate degree is missing a course. As part of the Course Blocks, CSIS 80 is missing and 179 is listed instead of 179A. Need a revision to Associates degree to match. CSIS 172 should be 72A. Gamble asked if we should wait for revision to Associate program. Decided to table until 3/29 CAC meeting.</p>	<p>Tabled</p>
<p>Computer Programming & Game Design Fundamentals: Certificate of Training - (New)</p> <p>For Fall 2017</p>	<p>Motion to approve: Catherine Webb Seconded: David Seagal CAC Committee Voted: Aye</p>

<p>New program to create a pathway that aligns with high schools. Michael noted that CSIS 98 needs a revision. He Seon noted that the top codes are needed. CSIS 98 should not be listed as “Special Projects”... Kim noted that the current active version is Computer Projects. David noted that they were hoping to use 98 as stopgap for future gaming courses. Michael noted that every course in a program has to be approved by chancellor’s office, so we could use 98 or use another course that was approved. Michael does not want to delay this certificate so it can make it for fall 2017. Gamble updated to Computer Projects. Could we use CSIS 90 course? Michael noted that 98 will not work, and 90 is transferable. There was more discussion of approval based on switching 98 with 90... Decision was to approve, pending switching 98 with 90.</p>	
<p>Dental Assisting: Certificate of Achievement - (Revision)</p> <p>For Fall 2017</p> <p>LaRon noted that the Course Blocks list ENGL 111 or ENSL 110 for the certificate, but not the AS degree. ENGL 111 needs to be added to the Associate degree program. There was discussion about whether it should be ENGL 111 or ENSL 110 & 155 for both the certificate and AS. Someone in Dental Assisting needs to clarify as to whether they want ENGL 111 only, or do they want ENGL 111 or ENSL 110 & 155. Need clarification. Approved, pending changes to Course Blocks.</p>	<p>Motion to approve: Rachel Whitworth Seconded: Lynn Iwamoto CAC Committee Voted: Aye</p>
<p>Dental Assisting: Associate in Science - (Revision)</p> <p>For Fall 2017</p> <p>We reviewed with the Certificate of Achievement above.</p>	<p>Motion to approve: Rachel Iwamoto Seconded: Lynn Iwamoto CAC Committee Voted: Aye</p>
<p>Early Childhood Education: Certificate of Achievement - (Revision)</p> <p>For Fall 2017</p> <p>He Seon noted discrepancies in ECED programs. She will email Gamble the issues.</p>	<p>Tabled</p>
<p>Early Childhood Education: Associate in Science - (Revision)</p>	<p>Tabled</p>

<p>For Fall 2017</p> <p>He Seon noted discrepancies in ECED programs. She will email Gamble the issues.</p>	
<p>Emergency Medical Technician 1: Basic Training Certificate of Training (Credit Only) - (Revision)</p> <p>For Fall 2017</p> <p>Revised to add lab as a co-requisite to a course</p>	<p>Motion to approve: Lynn Iwamoto Seconded: Catherine Webb CAC Committee Voted: Aye</p>
<p>Fire Protection Technology: Associate in Science - (Revision)</p> <p>For Fall 2017</p> <p>Beth noted that the program was not changed based on her suggestions on the approval process comments screen, although that can often occur. Beth thinks if courses have changes, we should have a record. He Seon noted that using the Course Comparison report it is clear what changed. Kim thinks she could explain what changed to the state.</p>	<p>Motion to approve: Rachel Whitworth Seconded: Catherine Webb CAC Committee Voted: Aye</p>
	<p>Next meeting: March 29, 2017 3:15pm-4:45pm Location: BMC – 205</p>