

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. A.1

Superintendent/President
Office

Proposal:

To consider and approve the minutes of the Regular Board Meeting on September 25, 2013.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approves of the change, the minutes may be amended.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board Meeting on September 25, 2013.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

WEDNESDAY, SEPTEMBER 25, 2013

MINUTES

1. OPENING BUSINESS

A. Call To Order – Chair Charles Brown called the meeting to order at 1:30 p.m.

B. Roll Call – present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Staff:

Ms. Barbara Lee, Associate Dean of Human Resources
Mr. Stephen Ma, Vice President of Administrative Services

C. Public Comments on Closed Session Items – None.

D. Closed Session – items under discussion

- 1) Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9 (c))
Initiation of litigation (1 case): Stephen Ma
- 2) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA/NEA
 - b) Agency Negotiators: Barbara Lee
- 3) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Negotiators: Barbara Lee
- 4) Public Employee Discipline/Dismissal/Release (Government Code Section 54957):
Barbara Lee
- 5) Public Employee Performance Evaluation: Superintendent/President

D. Reconvene to Regular Board Meeting and Roll Call – Chair Brown asked for Roll Call at 3:06 p.m.

Present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee

Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Maury Vasquez, Student Trustee

E. Report of Action Taken In Closed Session – Chair Brown reported that the Board approved a resignation agreement with a classified employee.

F. Approval of Agenda

Motion Steck / Second Johnson / Carried.

2013-2014/21

2. RECOGNITION

A. Acknowledgement of Visitors

MPC Child Development Center (CDC)

The following visitors expressed their appreciation and support of the (CDC):

- 1) Erin Lewis (Ms. Lewis also read a letter by MPC student Chelsea Culverson.)
- 2) Christi Perez
- 3) Angie Tomlin
- 4) Ashley Jones
- 5) Anika Grayson
- 6) Cecilia Flores
- 7) Glenda Hernandez
- 8) Marianne deVilla
- 9) Stephanie and Anthony Stewart
- 10) Carole Erichon
- 11) Kathleen Baker
- 12) Mary Eileen Kiniry
- 13) Mary Johnson (Ms. Johnson provided additional details regarding the CDC and the efforts being made by herself and Cathy Nyznyk to run it. She also expressed her belief that it's wrong for the college to take away \$250,000 and her desire for that decision to be reviewed.)

Public Safety Training

- 1) Monterey County Sheriff, Scott Miller, praised the MPC police academy and facilities. He also stated that the Monterey County Sheriff's office needs a dedicated Emergency Vehicle Operations Center and to maximize the use of the MOUT site. He noted that the Sheriff's Office has offered to run and maintain the facility at no cost to MPC.

Introduction of MPC Instructors and Counselors

Dr. Céline Pinet spoke about the following MPC instructors:

- 1) Scott Moller, Administration of Justice Instructor
- 2) Joel Pickering, Mathematics Instructor
- 3) Luke Spence, Mathematics Instructor
- 4) Andrew Washburn, Mathematics Instructor

Mr. Marty Johnson spoke about the following MPC counselors:

- 1) Jacqueline Evans, DSPS Counselor
- 2) Susanne Muszala, Counselor

B. Moment of Silence

- 1) Former MPC staff member, Patricia Lewis, deceased September 2, 2013.

Andres Durstenfeld commended Pat Lewis's dedication and contributions to her students, to MPC, and to the community. He reported that the Life Science division has acquired a tree that will be planted in Ms. Lewis's honor.

3. COMMUNICATIONS

A. Comments from the Public – None.

B. Written Communications:

- 1) Letter to Dr. Walt Tribley from Norval L. Wellsfry, Associate Vice President of the Accrediting Commission for Community and Junior Colleges (ACCJC), notifying Dr. Tribley that MPC has been identified as category R (Referred) as a result of ACCJC's analysis of the 2013 Annual Fiscal Report. / August 16.
- 2) Letter from Jill T. Biden regarding *8 Keys to Success*, which was developed by the Administration, the Departments of Education and Veterans Affairs, and education experts to provide schools with steps they can take to ensure veterans' success in higher education. / August 30.
- 3) "First Monday" Memorandum from State Chancellor Brice W. Harris regarding: 1. Better Financial Times With More Uncertainty, 2. President Obama's Plan to Make College More Affordable, 3. World Economic Forum Global Competitiveness Report, 4. City College of San Francisco Update, 5. Cindy Miles Named Top CEO in Pacific Region, and 6. Sidekick Tool Available Next Week. / September 2.
- 4) Letter from John Dunn, the City of Seaside's City Manager, to President Walt Tribley regarding the study of the economic impacts of Measures K and M on Monterey County and the City of Seaside. / September 10.

C. MPC All User Emails:

- 1) Marty Johnson: Announcement of a new link ("Fall 2013 Open Classes") on the MPC homepage that leads to a regularly updated report listing all currently open classes.
- 2) Sigrid Klein: Announcement of a welcome table to be set-up during the first four days of the fall semester to assist new students and visitors.
- 3) Alfred Hochstaedter: Faculty is encouraged to get to know their students. Information regarding Fall Flex Day and Instructor/Program Reflections is provided.
- 4) Dr. Walt Tribley: Thank you to everyone who participated in and organized Fall Flex Day. Everyone is encouraged to sign-up to staff the welcome table.
- 5) Dr. Celine Pinet: Everyone is encouraged to find ways to reach out to our students and support our students to mitigate the downturn in enrollment.
- 6) Beccie Michael: Announcement of Faculty & Staff Advancement Awards. Deadline to submit application is September 23rd.
- 7) Library and Technology Center: Announcement of a commemorative exhibit celebrating the 10th anniversary of the Library and Technology Center.
- 8) MPC Theatre: Announcement of a special 9/11 performance of "The Guys" to benefit MPC's Fire Protection Technology Program and Fire Academy.
- 9) Dr. Walt Tribley: Announcement of Mr. Stephen Ma's resignation from MPC effective October 4th due to his acceptance of the position of Chief Executive Officer with LGS Recreation.
- 10) Dr. Walt Tribley: Announcement of the passing of former longtime MPC staff member, Patricia Lewis and the September 7th remembrance held in her honor.
- 11) Marty Johnson: An organization called Project Truth will be on campus September 16th and 17th to hand out information to those "interested in discussing our issue of the sanctity of human life." Security personnel will be present to ensure that all parties adhere to MPC's Time, Place, and Manner policy as Project Truth exercises its right to free speech.

- 12) Student Financial Services: Due to federal regulations MPC is required to report any and all aid given to students at MPC. Student Financial Services should be notified of all scholarships and grants awarded to students.

E. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) *The Herald* / August 18, 2013: The American Association of University Women Monterey Peninsula Branch awarded \$1,500 scholarships to three MPC graduates: Shannon Barbour, Adriana Jara-Munoz and Kaitlin Sandoval.
- 2) *The Herald* / August 19, 2013: Former MPC student Joe Collins is vying for a spot on the Jets roster. / MPC will host its fifth annual high school varsity Sunday baseball league August 25-October 27.
- 3) *The Herald* / August 24, 2013: "MPC plans become bargaining chip in Fort Ord ballot measure."
- 4) *The Herald* / August 25, 2013: "Monterey Peninsula College accused of violating athletic rules."
- 5) *The Herald* / August 26, 2013: Advertisement for Gentrain's Interdisciplinary Course in Western Culture. Incentives for non-credit students are listed.
- 6) *The Herald* / August 27, 2013: "Monterey Peninsula College looks for ways to slash \$2.5 million." / "North Salinas alumnus had a breakout game against San Jose City College in 2012."
- 7) *The Herald* / September 1, 2013: "Monterey County veterans struggle in transition to college." MPC students Jayson Hufford, Christopher Herridge, and Jeremy Agbayani are featured.
- 8) *The Herald* / September 4, 2013: MPC Lobos profiled by John Devine, who credits head football coach Mike Rasmussen with turning marginal players into scholarship-bound athletes.
- 9) *The Herald* / September 5, 2013: Advertisement for MPC's Continuing Education Nursing Assistant and Home Health Aide programs. / MPC Theatre Company opens Ann Nelson's "The Guys" on September 6th.
- 10) *The Herald* / September 7, 2013: Letter to the editor from former MPC trustee, Charles Page, expressing his admiration for District Attorney Dean Flippo and his support of MPC.
- 11) *The Herald* / September 8, 2013: Advertisement for the MPC Alumni Association's Homecoming Reunion on September 21st.
- 12) *The Herald* / September 12, 2013: "Monterey Peninsula College child care center faces tough financial decisions."

E. Reports and Presentations:

- 1) Institutional Report: No Report.
- 2) Superintendent/President's Report: Dr. Walter Tribley
See written report under "Communications."
Dr. Tribley highlighted items from his report entitled, "Superintendent/President's Report." / He also acknowledged all members of the College Council for their hard work, particularly co-chairs Stephanie Perkins and Diane Boynton. / He thanked Mr. Steve Ma for his years of service to MPC.

3) Vice Presidents' Reports:

Vice President of Administrative Services, Mr. Steve Ma
See Mr. Ma's report under New Business Item No. 5.A.

Vice President of Academic Affairs, Dr. Céline Pinet

Dr. Pinet highlighted items from her report entitled, "[Vice President of Academic Affairs Board Meeting Report](#)."

Interim Vice President of Student Services, Mr. Marty Johnson

See written report under "[Communications](#)."

Mr. Johnson highlighted items from his report entitled, "Student Services Report." / He also acknowledged Cathy Nyznyk and Mary Johnson for their continued efforts to ensure that MPC has a model child development program that is fully available to students' families. / He praised Professor Sonya Banks for utilizing the presence of Project Truth as a learning opportunity for her Political Science students.

- 4) Academic Senate Report: "Student Learning Outcome Assessment Report 2012-2013," Fred Hochstaedter, President
Dr. Hochstaedter described MPC's Program Reflections efforts and thanked Leslie Procive for her work in compiling this semester's reflections into one document, which has been posted on the MPC website. (The link may be found via this webpage: <http://www.mpc.edu/information/accreditation/Student%20Learning%20Outcome%20Documents/Forms/AllItems.aspx>.)
- 5) MPCEA Report: Stephanie Perkins, President
See written report under "[Communications](#)."
Ms. Perkins provided an update on Loran Walsh and thanked the trustees for their support of Mr. Walsh.
- 6) MPCTA Report: Mark Clements, President – No report.
- 7) ASMPCC Report: Eric Foster, Communications Officer – Student Trustee Maury Vasquez spoke on behalf of Mr. Foster, who was in class. Student Trustee Vasquez introduced Ashley Jones, the newly appointed Student Representation Councilwoman, and commended her work.
- 8) College Council Report: Stephanie Perkins and Diane Boynton, Co-chairs
Ms. Boynton reported on the College Council's efforts toward achieving their goal to provide cost cutting, revenue generating, and enrollment growing recommendations to President Tribley by October 31st.
- 9) MPC Foundation
 - a) Executive Director Report: Ms. Beccie Michael
See written report under "[Communications](#)."
Ms. Michael highlighted items from her written report entitled, "Executive Director's Report to MPC Governing Board of Trustees." / She also reported that an advisory group will be making recommendations to the Foundation Board regarding Faculty and Staff Advancement (FASA) Awards. The group will be selecting FASA recipients of the year.
 - b) Monthly Donations: \$69,632.76

Chair Brown moved the Student Success Report to this point.

- 10) Student Success Report: "MPC Enrollment and Demographic Trends: Implications for Access and Success," Dr. Rosaleen Ryan and Dr. Walt Tribley
Dr. Ryan reviewed her presentation, "[MPC Enrollment and Demographic Trends: Implications for Access and Success](#)."

Chair Brown returned to the standard agenda for Reports and Presentations.

11) Governing Board Reports

- a) Community Human Services (CHS) Report:
Trustee Steck reported that CHS is heavily involved in strategic planning.
- b) Trustee Reports
 - a) Trustee Dunn Gustafson saluted the Alumni Association and the MPC Foundation for the alumni event. / She mentioned the upcoming CCLC Conference. / She expressed her excitement about taking the class, Women in the Ancient World.
 - b) Trustee Coppernoll thanked Dr. Tribley and Student Trustee Vasquez for participating in the Marina Labor Day parade. / She thanked Dr. Tribley for participating in an interview with Mr. Steve Ellzey at Access Monterey Peninsula. / She commended Gary Bolen for putting on the special benefit performance of "The Guys." / She reported on her hospital visits with Loren Walsh and relayed his best wishes and gratitude to everyone.
 - c) Trustee Johnson praised Lobo Day and the literary magazine, noting that he forwarded the magazine to a couple of schools.
 - d) Student Trustee Vasquez reported that he received great feedback on Lobo Day.
 - e) Trustee Steck announced that he, Vicki Nakamura, President Tribley, and Chair Brown attended an interesting presentation on the future of public and private partnerships in the United States.
 - f) Chair Brown applauded Lobo Day and noted that the P3 presentation referenced by Trustee Steck was very enlightening.

Chair Brown moved the Bond Update Reports to this point.

12) Special Report – Bond Update Reports, Joe Demko, Kitchell

- a) Active Bond/Facility Projects Update
- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

See written report under "Communications."

Mr. Demko highlighted items from his written report entitled, "Active Bond/Facility Projects Update." / He also noted that MPC has not received any letters from DSA regarding uncompleted projects. / Trustee Dunn Gustafson commended Mr. Demko.

Chair Brown returned to the standard agenda for Reports and Presentations.

13) Legislative Advocacy Report, Dr. Walter Tribley

Dr. Tribley reported that he was not engaged in legislative advocacy in September.

Break: 4:38-4:45p.m.

4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Coppernoll / Carried.

2013-2014/22

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on August 28, 2013.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donor.
- 3) That the August manual payroll in the amount of \$508.45 and the August regular payroll in the amount of \$2,345,202.58 and the September supplemental payroll in the amount of \$51,276.39 for a total payroll of \$2,396,987.42 be approved.
- 4) That Commercial Warrants:
12022826 through 12022835, 12024632 through 12024654, 12025134 through 12025168, 12025729 through 12025807, 12026408 through 12026438, 12027688 through 12027756, in the amount of \$1,768,971.67 be approved.
- 5) That Purchase Orders B1400132 through B1400312 in the amount of \$13,656,487.48 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$20,100 in funds received for FY 2012-2013.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	2,962
Net increase in the 2000 Object expense category	\$	23,294
Net increase in the 3000 Object expense category	\$	4,506
Net decrease in the 4000 Object expense category	\$	3,520
Net decrease in the 5000 Object expense category	\$	21,341
Net decrease in the 6000 Object expense category	\$	360
Net increase in the 7000 Object expense category	\$	383
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 4000 Object expense category	\$	75
Net decrease in the 5000 Object expense category	\$	75

B. Management Personnel:

- 9) That the Governing Board approves the following item(s):
 - a) Resignation of Stephen Ma as Vice President for Administrative Services, effective October 4, 2013.
 - b) The recruitment for an Interim Vice President for Administrative Services to replace Mr. Ma while a full recruitment is conducted.
 - c) The recruitment for the Vice President for Administrative Services to replace Mr. Ma.

C. Faculty Personnel:

- 10) That the Governing Board approves the following item(s):
 - a) Grant Equivalency to Minimum Qualifications to Nanda Warren to teach English as a Second Language, effective Fall 2013.
 - b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2013.

D. Classified Personnel:

- 11) That the Governing Board approves the following item(s):
 - a) ~~Employment of _____, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective _____, 2013.~~

- b) Employment of Amy Cavender, Administrative Assistant III/Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective October 7, 2013.
- c) Resignation of Maribel Quiroz, Student Financial Services Outreach Coordinator, 40 hours per week, 12 months per year, effective at the end of the day, October 1, 2013.
- d) Resignation for the purpose of retirement of Victoria Thompson, Ceramics Studio Specialist, Creative Arts, 19 hours per week, 10 months per year, effective at the end of the day December 19, 2013.
- e) Resignation for the purpose of retirement of Diane Conway, Fire Academy Assistant, Public Safety Training Center, 40 hours per week, 12 months per year, effective at the end of the day September 13, 2013.
- f) Resignation for the purpose of retirement of Brian Singleton, Custodian, Facilities, 40 hours per week, 12 months per year, effective at the end of the day August 15, 2014. His first day of retirement will be August 16, 2014.

E. Short Term and Substitute Personnel:

- 12) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications be approved.

5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending August 31, 2013, prior to year-end closing be accepted.

Motion Steck / Second Coppernoll / Carried.

2013-2014/23

Mr. Ma highlighted items from the written report, entitled, "Fiscal Year 2013-14 Financial and Budgetary Report: August 31, 2013" which may be found under "New Business." He also reported that our revenues are lagging behind our expenses in the unrestricted general funds due to our deferrals. / Two line items (Child Development and Debt Service) are in the negative because we have not made transfers from our unrestricted accounts into those funds. Those transfers will occur next month. / The trustees commended Mr. Ma for his work and for his integrity.

- B. BE IT RESOLVED, that the Governing Board approve the 2013-2014 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.

Motion Steck / Second Johnson / Carried.

2013-2014/24

Mr. Ma reported that MPC is at \$31 million—well below the 2013 apportionment limit of \$61.2 million—which illustrates how poorly the college is funded.

- C. INFORMATION: County of Monterey Investment Report for the quarter ending June 30, 2013.

Mr. Ma did not have anything to add to the written report.

- D. BE IT RESOLVED, That Resolution No. 2013-2014/25 – Resolution of Intent to Convey Easements to Marina Coast Water District, at Marina Education Center, be approved; and that a public hearing on the conveyance of the easements be scheduled for the next regular meeting of the Governing Board of Monterey Peninsula Community College District, on October 23, 2013, 3:00 PM.

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 2013-2014/25

RESOLUTION OF INTENTION TO CONVEY EASEMENTS TO MARINA COAST WATER DISTRICT, AT MARINA EDUCATION CENTER

WHEREAS Education Code Section 81310 authorizes community college districts to convey to any public corporation or any private corporation engaged in the public utility business an easement to lay, construct, reconstruct, maintain and operate water and sewer pipes used in connection with such facilities over land belonging to the community college district; and,

WHEREAS the Monterey Peninsula Community College District owns real property known as Marina Education Center and more particularly described as Assessor's Parcel No. 031-251-003 and a portion of 12th Street, located in the City of Marina, County of Monterey, State of California, and further described in the attached Easements; and,

WHEREAS Marina Coast Water District, a county water district, ("MCWD"), has requested permanent easements on a portion of real property owned by the Monterey Peninsula Community College District for the purposes of installation, inspection, replacement, maintenance and removal of a potable water main and sanitary sewer; and,

WHEREAS the U.S. Department of Education's written authorization is in process for the Monterey Peninsula Community College District to convey these easements in accordance with the terms and conditions of the October 18, 2004 and September 13, 2010 Quitclaim Deeds to the District for the real property in use as the Marina Education Center,

NOW THEREFORE BE IT RESOLVED that the Monterey Peninsula Community College District intends to convey the above-described easements to MCWD,

BE IT FURTHER RESOLVED that per Education Code Section 81311 a public hearing will be held at the next regular meeting of the Governing Board of Monterey Peninsula Community College District, October 23, 2013, 3:00 PM and that notice of the public hearing be posted and advertised per Education Code Section 81312.

PASSED AND ADOPTED by the Governing Board of the Monterey Peninsula Community College District, County of Monterey, California, this 25th day of September 2013.

Motion Johnson / Second Coppernoll / Carried.

2013-2014/25

AYES: Brown / Coppernoll / Dunn Gustafson / Johnson / Steck
NOES: None
ABSTAIN: None
ABSENT: None

Ms. Nakamura reported that the Marina Coast Water District, which services the former Fort Ord, has requested several easements for water and sewer service at the Marina Education

Center. She reviewed her presentation entitled, “[Resolution of Intent to Grant Easements to Marina Coast Water District at Marina Education Center](#),” which provided descriptions of the process and easements.

E. INFORMATION: Presentation on Fort Ord Ballot Initiatives.

Ms. Nakamura reviewed her presentation entitled, “[Fort Ord Ballot Initiatives](#),” which provided an explanation of Measure K and Measure M’s relevance to MPC. Chair Brown thanked Ms. Nakamura for her impartial representation.

Public Comments

The following made statements in support of Measure M:

1. Dr. Susie Worcester, professor at CSUMB

The following made statements in support of Measure K:

1. Phyllis Muir
2. Alvin Edwards, Seaside Councilman

F. BE IT RESOLVED, that the Monterey Peninsula College Content Review Pre/Co-Requisite Adoption Plan be approved.

Motion Steck / Second Johnson / Carried.

2013-2014/26

G. BE IT RESOLVED, that the following new courses be approved:

- ARTC 1C, Ceramic Handbuilding III
- ARTC 2C, Ceramic Wheel Throwing III
- ARTC 4C, Kiln-Formed Glass III
- ARTD 4B, Wood Sculpture II
- ARTD 6B, Stone Sculpture II
- ARTD 40C, Jewelry & Metal Arts III

Motion Steck / Second Coppernoll / Carried.

2013-2014/27

H. BE IT RESOLVED, that the Governing Board ratify the attached employment agreement between Martin L. Johnson and Monterey Peninsula College District which supersedes the agreement approved on June 26, 2013.

Motion Coppernoll / Second Dunn Gustafson / Carried.

2013-2014/28

Dr. Tribley noted that this carries our employment agreement with Mr. Johnson through June of 2014. Trustee Dunn Gustafson expressed her appreciation to Mr. Johnson for coming out of his retirement.

I. INFORMATION: Review of the proposed “Procedures for Soliciting and Administering Major Gifts Associated with the Naming of Monterey Peninsula College Property.”

Dr. Tribley reported that Ms. Michael has worked with him and with the MPC Foundation to create procedures that align the Foundation’s operations with the MPC Board policy that relates to naming. / Ms. Michael reported that this document was taken to the Foundation Board at the September meeting as an informational item but has not yet been approved or adopted so as to allow the MPC Governing Board to review it and provide feedback. / These guidelines will be set as parameters for the Foundation staff to work within so they can

prioritize MPC's needs while still allowing flexibility. / She provided an explanation of the one-time 5% fee received by the Foundation for soliciting gifts.

J. INFORMATION: Calendar of Events.

6. ADVANCE PLANNING

A. Regular Board Meeting, Wednesday, October 23, 2013, at MPC:

- Closed Session, 1:30pm, Stutzman Room, LTC
- Regular Meeting, 3:00pm, Sam Karas Room, LTC

B. Regular Board Meeting, Wednesday, November 20, 2013, at MPC:

- Closed Session, 1:30pm, Stutzman Room, LTC
- Regular Meeting, 3:00pm, Sam Karas Room, LTC

C. Future Topics:

- Board Study Session regarding Parking Lot A.
- Board Study Session regarding new repeatability regulations that impact programs such as Gentrain.
- Tour of PSTC (Public Safety Training Center) Phase II: Dr. Tribley noted that arrangements for this tour will be made prior to the October Board meeting.

8. ADJOURNMENT – Chair Brown adjourned the meeting at 5:48 p.m.

9. CLOSED SESSION – Not required.

Respectfully Submitted,

Dr. Walter Tribley
Superintendent/President

Posted October 24, 2013

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. A.2

Superintendent/President
Office

Proposal:

That the Governing Board accepts and acknowledges the following donation to Monterey Peninsula College.

Background: The following donation has been made to Monterey Peninsula College:

- The Rotary Club of Monterey: \$4,000 donation to cover the payments for their 13-14 Rotary Club of Monterey Academic Scholarship recipients.

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the September regular payroll and October manual and supplemental payrolls.
Approve September 30th and October 4th and 10th payrolls.

Background:

September 30, 2013	Regular Payroll	\$ 2,562,630.25
October 4, 2013	Manual Payroll	\$ 2,589.24
October 10, 2013	Supplemental Payroll	<u>\$ 71,915.50</u>
Total		\$ 2,637,134.99

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that the:

September regular payroll in the amount of \$2,562,630.25 and the October manual payroll in the amount of \$2,589.24 and the October supplemental payroll in the amount of \$71,915.50 for a total payroll of \$2,637,134.99 be approved.

Recommended By:

Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Prepared By:

Michelle Moore or Sean Willis, Payroll Analyst Rosemary Barrios, Controller

Agenda Approval:

Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for September 2013.

Background:

Number 12028829 through Number 12028871.....	\$353,330.07
Number 12029547 through Number 12029593.....	\$584,383.73
Number 12030168 through Number 12030199.....	\$164,387.31
Number 12030862 through Number 12030899.....	\$273,912.99
Number 12031623 through Number 12031652.....	\$162,756.11
Number 12033606 through Number 12033646.....	\$436,908.67
Total.....	\$1,975,678.88

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants:

12028829 through 12028871, 12029547 through 12029593, 12030168 through 12030199, 12030862 through 12030899, 12031623 through 12031652, 12033606 through 12033646, in the amount of \$1,975,678.88 be approved.

Recommended By: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Prepared By: Angela Ramirez, Accounting Specialist Rosemary Barrios, Controller

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Checks Dated 09/05/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12028829	09/05/2013	ACSIG Dental	01-3400	GI-Support/Ins- Open order for Dental Claims		16,946.63
12028830	09/05/2013	American Lock & Key	48-6200	Phase I-Swing Space-Lock switch in GC		171.88
12028831	09/05/2013	AMERICAN MEDICAL RESPONSE	01-5500	PV 249 Ambulance serv for Football games		2,700.00
12028832	09/05/2013	Anthem Blue Cross	01-3400	GI-Support/Insurance - Open order for Life Ins		1,839.26
12028833	09/05/2013	ASAP Sign & Printing	48-6200	Phase I-Swing Space-Bookstore signs	253.70	
				Phase I-Swing Space-Cafeteria Signs	481.57	735.27
12028834	09/05/2013	Aurum Consulting Engineers MB	48-6200	Phase I-Swing Space-Elec. Eng. design work for Art		318.00
12028835	09/05/2013	Axiom Engineers	48-6100	Theater Bldg- Re-enc 130213-Commissioning	1,770.00	
			48-6200	Life & Phy. Sci- Re-enc PO130240-Commissioning	5,160.00	6,930.00
12028836	09/05/2013	Big Sur Fire Brigade	01-5100	PV 224 Fire 413 Sect 8377		229.00
12028837	09/05/2013	Brooke, William	01-5100	Barnet-Segal Grant-Men in Nursing Facilitation		700.00
12028838	09/05/2013	CACHAGUA FIRE DISTRICT	01-5100	PV 225 Fire 413 Sect 8368		342.00
12028839	09/05/2013	Cardinale Moving & Storage Co	48-6200	Life & Phy Sci Bldg-moving into Physical Sci	7,534.57	
				Phase I-Swing Sp-Moving Food Ser, Art & Bookstore	8,938.44	16,473.01
12028840	09/05/2013	Circle C Electric Service Inc	48-6200	Phase I-Swing Space Ceramics		30,400.00
12028841	09/05/2013	COASTWIDE ENVIRONMENTAL	48-6200	Humanities/SS-Hazardous Matl abatement		1,080.87
12028842	09/05/2013	Constellation New Energy	01-5500	Open order Electricity-Main Campus & College Ctr	17,578.55	
			47-5500	Open order Electricity-Main Campus & College Ctr	1,197.14	18,775.69
12028843	09/05/2013	Epico Systems Inc	48-6200	Humanities-SS-install access pnts & clock speakers	300.00	
				Phase I-Swing Space-Food Trailer phone line	737.00	1,037.00
12028844	09/05/2013	Field Turf	14-5600	PE Facilities(Rental Proceeds) Open PO-Field Mnt		3,500.00
12028845	09/05/2013	GAVILAN PEST CONTROL	01-5500	Grounds- Open order for rodent & insect abatement		180.00
12028846	09/05/2013	Geo H Wilson Inc	48-6200	Phase I-Swing Space	4,568.00	
				Phase I-Swing Space Ceramics	1,487.00	
				Phase I-Swing Space Food Service	19,574.00	25,629.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/05/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12028847	09/05/2013	Govplace	01-5100	IS Sys & Prog-Re-encumber 131074-Profess. serv		11,700.00
12028848	09/05/2013	HOBART SALES AND SERVICE	48-6200	Phase I-Swing Space-Repair equip in Food Trailer		2,621.25
12028849	09/05/2013	Wilson,Janine	01-5200	PV 247 Mileage to UCSC Summer prog		814.73
12028850	09/05/2013	Jobelephantcom Inc	01-4500	Human Resources-Open PO to place recruitment ads		780.00
12028851	09/05/2013	LOOMIS	01-5800	Fiscal Serv- Open order for courier serv to bank		975.65
12028852	09/05/2013	M3 Enviromental Consulting LLC	48-5100	Collge Ctr Bldg-Provide Haz Point Count		900.00
12028853	09/05/2013	MANPOWER	48-6200	Phase I-Swing Space-Summer help with moves		660.10
12028854	09/05/2013	Media Systems Group	48-6200	Life & Physical Sci-Upgrade 8 LS room audio visual	39,937.58	
			48-6400	Phase I-Furniture/Equip	34,562.50	74,500.08
12028855	09/05/2013	Odyssey Power	01-5500	Maintenance-Generator Main.@ Admin. Bldg		622.00
12028856	09/05/2013	Ohlone Comm College Dist	01-4300	PV 244 Annual Academic supp 7/1-6/30/14		250.00
12028857	09/05/2013	Otto Construction	48-6200	Humanities-SS-Replace & repair restroom doors	6,729.00	
				Life & Phy Sci-GC re-enc 130265 inc CO#3,4 &5	105,609.60	112,338.60
12028858	09/05/2013	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Serv-Courier service -MPC to MCOE		388.00
12028859	09/05/2013	Pinnacle Diversified Inc	01-4500	PV 245 Trio Banner		300.00
12028860	09/05/2013	CULLIGAN WATER CO	01-4300	Chemistry-Open order -PEDI-deionization		22.00
12028861	09/05/2013	Rickly Hydrological	48-6400	Phase I-Furn & Equip-Phy Sci -Re-enc 131126	1,464.45	
				Phase I-Furn & Equip-Physical Sci-Re-enc 131125	691.00	2,155.45
12028862	09/05/2013	Riddell/All American	01-4300	Athletics-Men- Re-enc 130922- Helmut's & Shoulder P		4,888.46
12028863	09/05/2013	School Datebooks	01-4300	PV 246 Student academic planner BSI		2,750.00
12028864	09/05/2013	School Services of CA-Sacto	01-4500	Office of VP of Admin Services		285.00
12028865	09/05/2013	Standard Insurance Company CB	01-3400	GI-Support/Ins- Open order for Accident & Life Ins		34.19
12028866	09/05/2013	The Hartford	01-3400	GI- Support/Ins-Open order for Disability Premiums		2,127.97
12028867	09/05/2013	VENTEK INTERNATIONAL INC	39-4500	Parking - Ticket Roll this side up on Dash		558.48
12028868	09/05/2013	WASSON'S CLEANING AND	48-6200	Life & Phy Sci-Clean Physical Sci. Bldg	1,032.50	

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Checks Dated 09/05/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12028868	09/05/2013	WASSON'S CLEANING AND	48-6200	Phase I-Swing Space-Clean the Portables	545.00	1,577.50
12028869	09/05/2013	White Page Communications	01-5100	PIO-Open order-Public relations consulting serv		2,250.00
12028870	09/05/2013	Williams Scotsman	48-6200	Phase I-Swing Space- Open PO-Rent on portable ramp	258.00	
				Phase I-Swing Space-Rent of restroom & classroom	1,530.00	1,788.00
12028871	09/05/2013	Wolters Kluwer	01-4300	PV 248 Nursing Magazine renewal		55.00
Total Number of Checks					43	353,330.07

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	24	68,758.44
14	Capital Projects Fund (M)	1	3,500.00
39	Parking Fund (M)	1	558.48
47	College Center (M)	1	1,197.14
48	Building Fund (M)	17	279,316.01
Total Number of Checks		43	353,330.07
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			353,330.07

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Checks Dated 09/10/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12029547	09/10/2013	Beem Video	01-5800	PV 251 Les Miz Photos and DVD		247.50
12029548	09/10/2013	Behnam MD, Shaida	01-5100	Health Services		1,000.00
12029549	09/10/2013	Brenda Santiago	01-7500	PV 278 Stipend class comp online		60.00
12029550	09/10/2013	Cardinale Moving & Storage Co	48-9510	LB 130402 Cardinale Moving	2,787.05	
				LB 130403 Cardinal Moving	4,633.20	7,420.25
12029551	09/10/2013	CARMEL MARINA COPRORATION	01-5500	MPC Ed Ctr- Open order for Waste	229.58	
				MPC Public Safety Trng Ctr- Open order-Waste Disp	464.73	694.31
12029552	09/10/2013	Caroline Carney	01-4700	PV 252 Supplies for On Course Workshop		850.92
12029553	09/10/2013	CCCEOPSA	01-5200	PV 253 Conf Reg E. Ogata, C. Vincent, K. Fletes		1,230.00
12029554	09/10/2013	CHOMP	01-5100	PV 254 Student health coordinator QTR 2		43,333.98
12029555	09/10/2013	COAST COUNTIES GLASS INC	01-4500	PV 255 Mirror replacements at Marina		304.00
12029556	09/10/2013	Coastal Tractor	01-4500	PV 256 Equipment Parts		110.42
12029557	09/10/2013	College Source Inc	01-5600	PV 257 Multi User Subscription		1,627.00
12029558	09/10/2013	CYPRESS COAST FORD-LINCOLN	01-5600	PV 260 Maint on security truck		45.87
12029559	09/10/2013	Dania Sanchez	01-7500	PV 276 Stipend class comp online		60.00
12029560	09/10/2013	Department of Forestry & Fire	01-5200	PV 261 Driver Operator 1A and 1B		312.30
12029561	09/10/2013	Dianas Charters & Tours	01-5200	PV 262 Marina/Moss Landing Trip		1,200.00
12029562	09/10/2013	Docutec	01-5600	PV 263 Xerox machine jamming		95.00
12029563	09/10/2013	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order for Equip. repair		1,119.52
12029564	09/10/2013	Geo H Wilson Inc	01-5500	PV 266 Boiler Repairs and Student serv	1,177.23	
				PV 266 Boiler repairs at Student Serv	1,659.81	2,837.04
12029565	09/10/2013	Granite Rock Company	01-4500	PV 268 Warning track dirt		713.04
12029566	09/10/2013	Henry Marchand	01-9510	LB 130405 Henry Marchand Gues Author dinner		40.00
12029567	09/10/2013	Home Depot Credit Services	01-4500	Maintenance-Open order for Equip. repair		394.56
12029568	09/10/2013	Itzel Herrera	01-7500	PV 269 Stipend online class comp		60.00
12029569	09/10/2013	Jamie Lyn Cullilap	01-7500	PV 259 Stipend online class comp		60.00
12029570	09/10/2013	Jan Salib	01-7500	PV 277 Stipend online class comp		60.00
12029571	09/10/2013	Wilson,Janine	01-9510	LB 130401 Janine Wilson Mileage Reimbursement		397.76
12029572	09/10/2013	Jet Tec LLC	01-4300	PV 270 Black toner cartridge		75.20
12029573	09/10/2013	KBA Docusys	01-5600	Print Shop		6,201.90
12029574	09/10/2013	Maddie Gidcumb	01-7500	PV 267 Stipend online class comp		60.00
12029575	09/10/2013	McKesson Medical Surgical	01-9510	LB 130406 McKesson		78.04
12029576	09/10/2013	Monterey Bay Systems	01-5600	PV 271 Care copier usage		929.26

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Checks Dated 09/10/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12029577	09/10/2013	Monterey City Disposal Inc	01-5500	General Institutional-Utilities-Open order waste		1,938.56
12029578	09/10/2013	Mount Hermon Teambuilding	01-5200	PV 272 Mount Hermon Teambuilding Field Trip		1,411.00
12029579	09/10/2013	Odalys Barajas	01-7500	PV 250 Stipend for completion of online course		60.00
12029580	09/10/2013	Office Depot	01-4300	Division Office Physical Science	100.22	
			01-4500	Open PO	94.04	
				College Readiness (TRIO) New Scholars-Open order	738.99	933.25
12029581	09/10/2013	ORCHARD SUPPLY HARDWARE	01-4500	IS Network&Tech-Open order for supplies	36.70	
				Maintenance-Open order for parts & materials	264.38	301.08
12029582	09/10/2013	Otto Construction	48-6200	Life & Phy Sci-GC re-enc 130265 inc CO#3,4 &5		385,677.75
12029583	09/10/2013	Patterson Dental Supply	01-4300	PV 273 Labor		292.00
12029584	09/10/2013	Peninsula Cafe	01-4700	PV 274 Breakfast and lunch catering		739.06
12029585	09/10/2013	Peninsula Office Solutions	01-5600	International Student Prg-Open order for maint		31.73
12029586	09/10/2013	Rhanie Cruz	01-7500	PV 258 Stipend online class comp		60.00
12029587	09/10/2013	Sandra Estrada	01-7500	PV 264 Stipend for online class comp		60.00
12029588	09/10/2013	SNAP-ON INDUSTRIAL TOOLS INC	01-4300	Automotive Tech-Tools for student use		58.24
12029589	09/10/2013	SP Scientific	48-9510	LB 130404 SP Scientific		6,802.69
12029590	09/10/2013	Spreckels Volunteer Fire Dept	01-5100	PV 279 Fire 413 Sec 8369		102.50
12029591	09/10/2013	Student Insurance	01-5400	PV 280 Student Accident Renewal 13/14		114,178.00
12029592	09/10/2013	Valeria Estrada	01-7500	PV 265 Stipend for online class comp		60.00
12029593	09/10/2013	Xochilt Puga	01-7500	PV 275 Stipend for online class comp		60.00
Total Number of Checks					47	584,383.73

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	44	184,483.04
48	Building Fund (M)	3	399,900.69

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Checks Dated 09/10/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
			Total Number of Checks	47	584,383.73	
			Less Unpaid Sales Tax Liability		.00	
			Net (Check Amount)		584,383.73	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/12/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12030168	09/12/2013	AmeriPride Uniform Services	01-6200	Art-Open order for rag service for printmaking		35.49
12030169	09/12/2013	Bakkerud, William	01-5100	Barnet-Segal Grant-Men in nursing facilitation		750.00
12030170	09/12/2013	Bill Leone	01-5800	PV 312 Reimburse for Counseling		270.00
12030171	09/12/2013	CalPERS	35-5100	PV 282 20283 Arrears, CalPERS	473.25	
				PV 282 Admin Fee Arrears	500.00	973.25
12030172	09/12/2013	Canon Business Solutions	01-5600	Print Shop	7,098.22	
			14-5600	Library(Office Equip) Open PO for GoPrint Copiers	623.34	7,721.56
12030173	09/12/2013	CARLON'S FIRE EXTINGUISHER	01-5500	PV 283 Fire Exting service Theater & LF		322.95
12030174	09/12/2013	CCCSC	01-5300	PV 281 13/14 CCCSC Membership		90,000.00
12030175	09/12/2013	Chris Calima	01-7500	PV 314 Advance for College app fees		1,300.00
12030176	09/12/2013	Circle C Electric Service Inc	14-5600	PV 284 Lighting project at LF		8,430.00
12030177	09/12/2013	Dental Planet	01-9510	LB 130380 Dental Planet	3,337.00	
				LB 130409 Dental Planet	858.50	4,195.50
12030178	09/12/2013	Empleo, Amanda	01-5100	MATE Res. Ctr-Contract for MATE Office Mgr		790.00
12030179	09/12/2013	Ewing Irrigation	01-4500	Grounds-Open order for Irrigation supplies		116.55
12030180	09/12/2013	GRAINGER INC-salinas	01-4300	Theatre Arts-Open order for Materials		85.53
12030181	09/12/2013	Jet Tec LLC	01-4500	PV 285 HP Toner		472.62
12030182	09/12/2013	LOZANO SMITH, LLP	01-9510	LB 130408 Lozano Smith		495.00
12030183	09/12/2013	Marina Coast Water District	01-5500	MPC Ed. Ctr- Open order for water	1,005.43	
				MPC Public Safety Trng Ctr- Open order -Water	844.36	1,849.79
12030184	09/12/2013	Monterey County Fence	01-4300	Gen. Institutional-Minor Cap. Improv.- fence		3,250.00
12030185	09/12/2013	MONTEREY COUNTY HERALD	01-5700	Office of the Superintendent/President		249.87
12030186	09/12/2013	MPC Trust	01-9510	PV 286 Amt owed to MPC Trust MATE		6,242.38
12030187	09/12/2013	NAFSA MEMBERSHIP	01-4500	PV 287 Renew for 10/1-9/30/14		486.00
12030188	09/12/2013	Office Depot	01-4300	English Center-Open order for supplies	67.00	
			01-4500	Plant Services	71.17	
				Admission & Records-Open PO for office supplies	65.33	
				College Readiness (TRIO) New Scholars-open PO	713.33	916.83
12030189	09/12/2013	OTTO FREI	01-4300	Art- Open purchase order for Lab Fee Supplies		525.18
12030190	09/12/2013	PENINSULA WELDING SUPPLY	01-4500	Maintenance-Open order for Tank Rental		16.00
12030191	09/12/2013	Same Day Shred	01-5500	PV 288 Shred gun room documents		572.00

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Checks Dated 09/12/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12030192	09/12/2013	Sandra Washington	01-4700	PV 313 Meals Upward Bound on 10/9/13		500.00
12030193	09/12/2013	SARS Software Products Inc	01-5600	PV 289 Annual renewal of SARS-GRID		2,700.00
12030194	09/12/2013	Schneiderman, Dr Scott	01-5800	Men & Women Athleactics-83 medical exams		1,660.00
12030195	09/12/2013	Sinclair, Timandra	01-5100	MATE Res. Ctr- Independent Contractor		2,000.00
12030196	09/12/2013	Sysco Food Service of SF	04-4500	Children's Center- Open order for State Food Grant	413.12	
			04-4700	Children's Center- Open order for State Food Grant	128.88	542.00
12030197	09/12/2013	Masek, Tad	01-9510	LB 130407 Tad Masek		200.00
12030198	09/12/2013	ULINE	01-4500	Custodial Services-Open order for consumables		175.04
12030199	09/12/2013	US Bank Service Center	01-4300	PV 292 D. Van Hees July	173.40	
				PV 294 M. May July	133.76	
				PV 296 S. Geisler July	57.00	
				PV 297 D. Beck July	12,667.78	
				PV 298 A. Adam July	181.13	
			01-4500	PV 299 D. Sullivan July	61.95	
				PV 290 M. Weber July	137.49	
				PV 291 S. Klein July	135.40	
			01-5100	PV 301 J. Zande July	60.84	
			01-5200	PV 301 J. Zande July	1,100.90	
				PV 299 D. Sullivan July	3,576.88	
				PV 293 J. Osborne July	139.33	
				PV 296 S. Geisler July	462.08	
				PV 295 S. Nee July	24.25	
			01-5800	PV 301 J. Zande July	81.30	
			39-4500	PV 300 A. St. Laurent July	815.85	
			39-5500	PV 300 A. St. Laurent July	169.41	
			39-5600	PV 300 A. St. Laurent July	156.45	
			39-6400	PV 300 A. St. Laurent July	107.99	
			48-6400	Phase I-Swing Space-Freezer for Food Service	693.48	
				Phase I-Swing Space-Vacuum cleaner for ceramics	563.60	21,500.27
12030200	09/12/2013	US Bank	01-4300	PV 302 D. Van Hees Aug	741.71	
				PV 303 L. Schutzler Aug	111.88	
				PV 304 D. Beck Aug	1,105.84	

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Checks Dated 09/12/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12030200	09/12/2013	US Bank	01-4300	PV 308 A. Adam Aug	30.25	
				PV 311 M. Weber Aug	167.29	
			01-4500	PV 305 S. Nee Aug	558.18	
				PV 303 L. Schutzler Aug	336.20	
				PV 306 J. Velasquez Aug	16.41	
				PV 307 P. Olsen Aug	138.68	
			01-5200	PV 305 S. Nee Aug	65.00	
			01-5500	PV 307 P. Olsen Aug	105.78	
			01-5600	PV 307 P. Olsen Aug	834.46	
			01-6400	PV 310 M. Weber Aug	256.06	
			14-4500	PV 309 M. Weber Aug	575.76	5,043.50
Total Number of Checks					33	164,387.31

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	30	150,736.18
04	Children Center	1	542.00
14	Capital Projects Fund (M)	3	9,629.10
35	Self Insurance Fund (M)	1	973.25
39	Parking Fund (M)	1	1,249.70
48	Building Fund (M)	1	1,257.08
Total Number of Checks		33	164,387.31
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			164,387.31

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay12c

Board Report

Checks Dated 09/17/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12030862	09/17/2013	ACSIG Dental	01-3400	GI-Support/Ins- Open order for Dental Claims		40,251.61
12030863	09/17/2013	AT&T	01-5500	MPC Ed Ctr-Open PO for phone bills		1,845.47
12030864	09/17/2013	Axiom Engineers	48-6200	Humanities-Student Serv-Re-enc 130212-Commiss		1,580.00
12030865	09/17/2013	Berkadia Commercial Mortgage	46-7100	College Ctr Bond- Open order for FY 13-14 payments		16,650.00
12030866	09/17/2013	CDW GOVERNMENT INC	01-6300	VATEA I-C Curr Dev-40 adobe design & Web Prem Lic		13,158.80
12030867	09/17/2013	Clay People	01-5600	PV 281 Ceramics supplies		69.68
12030868	09/17/2013	Dilbeck & Sons Inc	48-6200	Phase I-Swing Space-Ceramics GC	20,322.00	
				Phase I-Swing Space-GC Food Service General	16,283.48	
				Phase I-Swing Space-GC for Art Studio work	35,700.00	
				Phase I-Swing Space-GC for ASMPC work	6,580.00	78,885.48
12030869	09/17/2013	DROUGHT RESISTANT NURSERY	01-4300	Ornamental Horticulture		45.25
12030870	09/17/2013	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order for Equip. repair		125.88
12030871	09/17/2013	FEDEX	01-5800	Warehouse postage & shipping		438.07
12030872	09/17/2013	GRAINGER INC-salinas	01-4500	IS Network & Tech-Open order for supplies		101.04
12030873	09/17/2013	Keenan & Associates	35-5100	Self Insurance		1,893.25
12030874	09/17/2013	Kitchell CEM	48-5100	College Center Bldg-PAA14 Construction Mngmnt Serv	16,500.00	
				General Insitutional-Bond- Program Mngmnt Services	16,826.00	
			48-6200	Humanities-Student Serv.-Re-en PO130208-Const. Man	8,500.00	
				Life & Phy. Sci Bldg-Re-en 130207-Const. Man	22,290.00	
				Art Studios/Ceramics-PAA15 Construction Mngmnt	8,800.00	72,916.00
12030875	09/17/2013	Kleinfelder	48-6200	Humanities-Student Srv- Re-enc 130193-spcl inspec		1,660.25
12030876	09/17/2013	Leone, Bill	01-9510	LB 130410 Bill Leone		180.00
12030877	09/17/2013	LOOMIS	01-5800	Fiscal Serv- Open order for courier serv to bank		996.48
12030878	09/17/2013	M3 Enviromental Consulting LLC	48-6200	Pool & Tennis Courts Renovations		4,566.00
12030879	09/17/2013	McKesson Medical Surgical	01-4500	Health Services		92.07

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay12c

Board Report

Checks Dated 09/17/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12030880	09/17/2013	Mobile Modular Mgmt Corp	48-6200	Phase I-Swing Space-Rental of T-100 -Portable Vii		420.00
12030881	09/17/2013	MONTEREY AUTO SUPPLY INC	01-4300	Automotive Tech-Open order for supplies		1,493.03
12030882	09/17/2013	Monterey County Fence	48-6200	Phase I-Swing Space-Awning for kitchen trailer		7,900.00
12030883	09/17/2013	MONTEREY COUNTY HERALD	01-4500	Human Resources-Open PO for recruitent ads		344.91
12030884	09/17/2013	Monterey County Weekly	01-4500	Human Resources-Open order for recruitment ads	420.00	
			01-5800	Public Information Office-Open order advertising	454.00	874.00
12030885	09/17/2013	Morgan,Michaelia	01-5100	Supportive Services-ASL interpreting		40.00
12030886	09/17/2013	Moulton, Erica	01-5100	Marine Tech Ment/Int prg-Independent Contractor	690.00	
				MATE Resource Ctr-Faculty Development Coor	960.00	1,650.00
12030887	09/17/2013	Mountain Measurement, Inc	01-4300	PV 282 NCLEX-RN Reports		450.00
12030888	09/17/2013	Office Depot	01-4300	PV 283 Office Depot Supplies	590.28	
				Division Office Physical Science	234.02	
			01-4500	Human Resources-Open PO for Office Supplies	70.74	
				IS Network & Tech-open order for office supplies	57.96	
				Open PO	7.51	
				Print Shop	66.69	
				College Readiness (TRIO) New Scholars-Open order	133.19	1,160.39
12030889	09/17/2013	Peachtree Business Products	39-5600	Parking-Speed bumps		1,281.40
12030890	09/17/2013	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Serv-Courier service -MPC to MCOE		388.00
12030891	09/17/2013	RAPID PRINTERS	01-4500	Fiscal Services-Travel forms		349.38
12030892	09/17/2013	SIGN WORKS	48-9510	LB 130411 Signworks		1,262.91
12030893	09/17/2013	Singlewire Software	01-5600	IS Network & Tech-Maintenance Contract # 3408		4,500.00
12030894	09/17/2013	SMART & FINAL	04-4500	Childrens Center-open order for State Food Grant	119.87	
			04-4700	Childrens Center-open order for State Food Grant	268.60	388.47
12030895	09/17/2013	SNAP-ON INDUSTRIAL TOOLS INC	01-4300	Automotive Tech-Tools for student use	29.12	

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Checks Dated 09/17/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12030895	09/17/2013	SNAP-ON INDUSTRIAL TOOLS INC	01-6400	VATEA I-C Curriculum Dev.-Tools for student use	644.16	673.28
12030896	09/17/2013	Standard Insurance Company CB	01-3400	GI-Support/Ins- Open order for Accident & Life Ins		1,263.11
12030897	09/17/2013	Sysco Food Service of SF	04-4500	Children's Center- Open order for State Food Grant	194.03	
			04-4700	Children's Center- Open order for State Food Grant	2,039.64	2,233.67
12030898	09/17/2013	United Parcel Service(UPS)	01-5800	Warehouse		985.11
12030899	09/17/2013	VAVRINEK TRINE DAY & CO	01-5700	Office of VP of Admin Serv-Open order for Audit		10,800.00
Total Number of Checks					38	273,912.99

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	25	82,275.56
04	Children Center	2	2,622.14
35	Self Insurance Fund (M)	1	1,893.25
39	Parking Fund (M)	1	1,281.40
46	College Center Bond Fund (M)	1	16,650.00
48	Building Fund (M)	8	169,190.64
Total Number of Checks		38	273,912.99
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			273,912.99

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/19/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12031623	09/19/2013	ACEN	01-5300	PV 286 Accreditation fee		2,400.00
12031624	09/19/2013	Anderson, Judy	01-5100	MATE Res, Ctr- Independent Contractor		162.50
12031625	09/19/2013	Anthem Blue Cross	01-3400	GI-Support/Insurance - Open order for Life Ins		1,822.34
12031626	09/19/2013	AT&T	01-5500	Gen Instit-Telecomm- Open PO for MPC phone bills	304.06	
				MPC Public Safety Training Ctr-Open PO-phone bills	2.20	306.26
12031627	09/19/2013	Cardinale Moving & Storage Co	48-6200	Humanities-SS- Moving services		3,861.23
12031628	09/19/2013	Contrax	48-6400	Humanities-SS - Reincumber 130921-Furniture		93,672.45
12031629	09/19/2013	Cypress Sporting Goods	01-4500	PV 287 Men Lobo caps	200.00	
				PV 287 Women Lobo caps	193.65	393.65
12031630	09/19/2013	DAVID FOORD	48-5100	College Ctr Bldg-Dave Foord Inspection-August	225.00	
			48-6200	Humanities-SS - Dave Foord Inspection -August	5,250.00	
				Life & Phy Science Bldg- Inspection - August	1,200.00	
				Pool Bldg-Inspection services for August	7,275.00	13,950.00
12031631	09/19/2013	Delta Health Systems	35-5100	PV 288 July Aug ID Cards		84.00
12031632	09/19/2013	Dilbeck & Sons Inc	48-6200	Humanities-SS- Replace ceiling in Elev machine rm	444.63	
			48-6400	Phase I-Furn/Eq-Install white board -Leture Forum	2,467.51	2,912.14
12031633	09/19/2013	Eugene Bacon	01-5100	PV 289 Install electric screen		350.00
12031634	09/19/2013	HAYWARD LUMBER	01-4300	Theater Arts-Open order for Instructional Material		301.32
12031635	09/19/2013	Im, Sandy	48-6400	Phase I-Swing Space-Misc equip for Mobile Kitchen		399.53
12031636	09/19/2013	JC PAPER CO	01-4500	Print Shop		751.97
12031637	09/19/2013	Morgan,Michaelia	01-5100	Supportive Services - Independent Contractor		170.00
12031638	09/19/2013	Music Theater International	01-4300	Theatre Arts-Performance Royalties-Punam Cty		2,730.00
12031639	09/19/2013	Office Depot	01-4300	Instructional Supplies	88.56	
				Div.Off-Bus& Tech.-Open order for supplies	120.57	
				Division Office-PE- open order for office supplies	160.93	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Page 1 of 3

Checks Dated 09/19/2013				Board Meeting Date October 23, 2013			
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount	
12031639	09/19/2013	Office Depot	01-4500	Health Services	60.56		
				Office of the Super/President-Open order-supplies	168.94		
				School of Nursing-Open order for office supplies	382.52		
				Supportive Service-open order for office supplies	104.51		
				College Readiness (TRIO) New Scholars-open PO	20.49	1,107.08	
12031640	09/19/2013	On Course Workshops	01-5800	PV 284 Speaker Fees		542.03	
12031641	09/19/2013	PACIFIC GAS & ELECTRIC	01-5500	MPC Ed Ctr-Open order for Electricity	5,896.59		
				MPC Ed Ctr-Open order for Gas	110.05		
				MPC Public Safety Trng Ctr-Open order-Electricity	1,735.27		
				MPC Public Safety Trng Ctr-Open order-Gas	20.66		
12031642	09/19/2013	PACIFIC MONARCH LTD	01-9510	LB 130375 PG&E	19,454.96	27,217.53	
12031642	09/19/2013	PACIFIC MONARCH LTD	01-5600	Athletics-Men- Bus transportation to 5 away games		2,880.00	
12031643	09/19/2013	Peninsula Communications	39-5600	PV 285 Repair		105.87	
12031644	09/19/2013	PHOENIX CERAMIC SUPPLY	01-4300	PV 290 Pint Glaze		1,303.01	
12031645	09/19/2013	Polar Electro Inc	01-5600	Phy Fitness- Priority Plan for TriFit		526.75	
12031646	09/19/2013	Same Day Shred	01-5500	PV 291 Shred BMC		55.00	
12031647	09/19/2013	San Francisco Chronicle	01-4500	PV 292 Annual Subscription		663.00	
12031648	09/19/2013	The Hartford	01-3400	GI- Support/Ins-Open order for Disability Premiums		2,127.97	
				PV 293 Network Hardware		150.00	
12031649	09/19/2013	Vel-Com	01-5100	PV 293 Network Hardware		150.00	
12031650	09/19/2013	VERIZON WIRELESS	01-4500	Open order for campus wide Verizon cell phones	32.58		
				01-5500	Open order for campus wide Verizon cell phones	1,204.32	
				39-5500	Open order for campus wide Verizon cell phones	108.08	1,344.98
12031651	09/19/2013	WageWorks	35-5100	Self Ins- Open order for Wage Works fee.		148.00	
12031652	09/19/2013	Ward's Natural Science	48-6400	Phase I-Furn/Equip-Re enc 131050-PS equip		317.50	
Total Number of Checks					30	162,756.11	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/19/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	21	47,197.31
35	Self Insurance Fund (M)	2	232.00
39	Parking Fund (M)	2	213.95
48	Building Fund (M)	6	115,112.85
Total Number of Checks		30	162,756.11
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			162,756.11

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

ReqPay12c

Board Report

Checks Dated 09/26/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12033606	09/26/2013	ABBOTTS PRO POWER	01-5600	Grounds-Open order for equipment repair		169.53
12033607	09/26/2013	AmeriPride Uniform Services	01-6200	Art-Open order for rag service for printmaking		39.47
12033608	09/26/2013	AT&T Yellow Pages	01-5800	PIO-Yellow Pgs/Telephone Book Listing-Adv. Contra		372.88
12033609	09/26/2013	Bank of Marin	48-6100	Theater Bldg- Re-enc 131070 Escrow retention		4,348.13
12033610	09/26/2013	Schneider, Carole	01-5100	Supportive Services-Independent Contractor		150.00
12033611	09/26/2013	Christine Vincent	01-5200	PV 315 Advance for travel exp		394.80
12033612	09/26/2013	COAST COUNTIES GLASS INC	01-5500	Maintenance-Open order for Gen. Maintenance		260.00
12033613	09/26/2013	CS & Associates Inc	48-6200	Humanities-Student Serv-re-enc 130318-labor compli		716.57
12033614	09/26/2013	D3 Sports Inc	01-9510	LB 130485 D3 Sports		4,254.85
12033615	09/26/2013	DELL MARKETING LP	01-4500	Plant Services-computer with 22 monitor	864.81	
			48-6400	Phase I-Furn&Equip-25 lab computers for Chemistry	24,387.67	25,252.48
12033616	09/26/2013	Electrical Distributors Co-Sa	48-6100	Theater Bldg-250' SO cable&100 male&female plug		1,843.56
12033617	09/26/2013	Eric Ogata	01-5200	PV 311 Advance for travel exp		545.44
12033618	09/26/2013	Fisher Scientific	01-4300	Anatomy/Physiology-Skinned cats		2,588.29
12033619	09/26/2013	GAVILAN PEST CONTROL	01-5500	Grounds- Open order for Gopher Abatement		500.00
12033620	09/26/2013	Greene, Evette	01-5100	Supportive Services- Independent Contractor		50.00
12033621	09/26/2013	HGHB	48-5100	College Center Bldg- Reenc. PO 130692-design	1,971.00	
			48-6200	Humanities-Student Serv-Re-en PO 130204	4,772.88	
				Life&Phy.Sci Bldg-Re-enc PO 130200 PAA29	1,916.65	
				Pool Building-Re-en PO 131079-Design	7,774.00	
				Art Studio/Ceramics-Reenc. PO 130201-Design	920.00	17,354.53
12033622	09/26/2013	Kelly Fletes	01-5200	PV 309 Advance for travel exp		394.80
12033623	09/26/2013	KI INC	48-6400	Phase I-Furn & Equip-Tables for Karas Room		1,798.55
12033624	09/26/2013	Lippincott Williams & Wilkins	01-4300	PV 310 Renewal nursing		55.00

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ESCAPE ONLINE

ReqPay12c

Board Report

Checks Dated 09/26/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12033625	09/26/2013	Matthew Creighton	01-5200	PV 308 Travel Reimburse	50.00	
			01-5800	PV 308 Stipend 7/27-8/17	1,275.00	1,325.00
12033626	09/26/2013	Michael Smith	01-5800	PV 313 Stipend Nautilus		1,270.00
12033627	09/26/2013	Mobile Modular Mgmt Corp	48-6200	Phase I-Swing Space-Rental of 8x20 storage cont.	80.63	
				Phase I-Swing Space-Restroom rental at GC	588.03	668.66
12033628	09/26/2013	MPC FOUNDATION	01-5800	MPC Foundation-Open order for Foundation Services		8,333.33
12033629	09/26/2013	Norex	01-5100	IS Network & Tech-IT infor & collaboration service		4,300.00
12033630	09/26/2013	Office Depot	01-4300	Div. Office Humanities- Open order for Supplies	285.52	
				Fire Academy-Open orders for supplies	511.71	
			01-4500	Office Supplies	94.61	
				RMRC- Open order for supplies	135.83	
				Div. Office- Creative Arts-Open order for supplies	121.90	1,149.57
12033631	09/26/2013	Otto Construction	48-6200	Life & Phy Sci-GC re-enc 130265 inc CO#3,4 &5		59,969.70
12033632	09/26/2013	PACIFIC GAS & ELECTRIC	01-5500	Open order-Electricity-Main Campus&College Center	19,756.78	
				Open order-Natural Gas-Main Campus&College Center	3,460.73	
			47-5500	Open order-Natural Gas-Main Campus&College Center	235.69	
				Open order-Electricity-Main Campus&College Center	1,345.48	24,798.68
12033633	09/26/2013	Peninsula Cafe	01-7600	PV 312 Care meal plan August		574.99
12033634	09/26/2013	POTTERS ELECTRONICS	01-4500	IS Network& Tech-Open order for supplies		341.74
12033635	09/26/2013	South Bay Regional Pub Safety	01-9510	LB 130487 South Bay Regional		7,366.26
12033636	09/26/2013	Stericycle	01-6200	PV 315 Hazmat waste pickup		54.09
12033637	09/26/2013	Sullivan's Tire Pros	01-9510	LB 130488 Sullivan's Tire Pros		110.67
12033638	09/26/2013	Sun Trust Equipment Finance &	29-7200	GI-Debt Serv-Open order-Siemen's Enrgy Consvr Proj		68,831.00
12033639	09/26/2013	US Bank Service Center	01-9510	LB 130489 J. Zande May Stmnt		2,191.68
12033640	09/26/2013	US Bank	01-4300	PV 299 M. Midkiff August	7,686.21	
				PV 303 M. Johnson August	135.18	
				PV 305 D. Brown August Stmnt	601.08	

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ESCAPE ONLINE

ReqPay12c

Board Report

Checks Dated 09/26/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12033640	09/26/2013	US Bank	01-4300	PV 301 S. Giesler August	92.16	
			01-4500	PV 306 S. Washington August	72.84	
				PV 304 L. Walker August	417.14	
				PV 307 D. Sullivan August	166.01	
				PV 299 M. Midkiff August	625.89	
			01-4700	PV 304 L. Walker August	108.91	
				PV 302 L. Franklin August	211.51	
			01-5100	PV 299 M. Midkiff August	446.24	
			01-5200	PV 304 L. Walker August	716.00	
				PV 306 S. Washington August	358.00	
				PV 307 D. Sullivan August	1,725.48	
				PV 299 M. Midkiff August	2,075.78	
				PV 307 D. Sullivan August	37.00	
				PV 306 S. Washington August	3,152.02	
				PV 304 L. Walker August	3,718.73	
			12033641	09/26/2013	US Bank Service	39-4500
39-5500	PV 300 A. St Laurent August	222.80				22,947.74
01-9510	LB 130511 L. Schutzler June	1,218.23				
	LB 130490 S. Washington June Stmt	206.65				
	LB 130491 M. Johnson June	1,998.06				
	LB 130492 M. Johnson June B	425.58				
	LB 130493 D. Sullivan June	13,959.31				
	LB 130494 J. Zande June	46,519.51				
	LB 130495 D. Beck June	1,141.59				
	LB 130496 C. Anderson June	1,626.98				
	LB 130497 J. Wilson June	290.85				
	LB 130498 J. Himes June	303.31				
	LB 130499 D. Van Hees June	257.90				
	LB 130500 P. Olsen June	1,715.66				
	LB 130501 J. Lawrence June	55.00				
	47-9510	LB 130510 J. Osborne June				338.03
12033642	09/26/2013	US Bank Service	01-4300	PV 294 J. Lawrence July Stmt	994.32	
				PV 295 M. Midkiff July Stmt	81.98	
				PV 298 G. Hanle July Stmt	139.93	
			01-4500	PV 296 P. Olsen July Stmt	726.47	
			01-5100	PV 295 M. Midkiff July Stmt	876.98	
			01-5200	PV 297 L. Schutzler July Stmt	352.91	

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ESCAPE ONLINE

Checks Dated 09/26/2013

Board Meeting Date October 23, 2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12033642	09/26/2013	US Bank Service	01-5600	PV 297 L. Schutzler July Stmt	1,139.98	
				PV 295 M. Midkiff July Stmt	214.61	
			01-6200	PV 296 P. Olsen July Stmt	365.00	
			01-6400	PV 295 M. Midkiff July Stmt	860.18	
			01-9510	LB 130502 D. Sullivan July June charges	1,325.41	
				LB 130503 J. Zande July June charges	4,626.29	
				LB 130504 J. Lawrence July June Charges	601.65	
				LB 130505 P. Olsen July June charges	973.26	
				LB 130506 G. Hanle July June Charges	49.17	
				LB 130507 M. Midkiff July June charges	1,094.05	
		LB 130508 L. Schutzler July June charges	209.49			
			39-9510	LB 130509 A. St. Laurent July June charge	41.85	14,673.53
12033643	09/26/2013	VENTEK INTERNATIONAL INC	39-6400	PV 314 Printer for parking meter		1,524.09
12033644	09/26/2013	West Bay Builders Inc	48-6100	Theater Bldg-Re-enc 131069 + CO #7		82,614.47
12033645	09/26/2013	Williams Scotsman	48-6200	Phase I-Swing Space-Rent of restroom & classroom		1,902.00
12033646	09/26/2013	XEROX CORPORATION	01-5600	Print Shop		815.93
Total Number of Checks					41	436,908.67

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	30	168,387.13
29	Debt Service Fund (H M)	1	68,831.00
39	Parking Fund (M)	3	2,167.50
47	College Center (M)	2	1,919.20
48	Building Fund (M)	10	195,603.84
Total Number of Checks		41	436,908.67
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			436,908.67

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the September 2013 Purchase Orders, Numbers B1400313 through B1400393.

Background:

Purchase Orders B1400313 through B1400393 were produced in September 2013. These orders totaled \$498,487.55 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Purchase Orders B1400313 through B1400393 in the amount of \$498,487.55 be approved.

Recommended By: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Prepared By: Mary F. Weber Rosemary Barrios
Mary Weber, Purchasing Coordinator Rosemary Barrios, Controller

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Includes b14-00313 - b14-00393

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B14-00313	Peachtree Business Products	022	Parking-Speed bumps	39-5600	1,281.40
B14-00314	Office Depot	046	Reading Center- Open PO for supplies	01-4500	100.00
B14-00315	FLINN SCIENTIFIC	053	Chemistry- Open order for Instructional Materials	01-4300	1,999.00
B14-00316	Fisher Scientific	053	Chemistry- Open order for Instructinal Materials	01-4300	1,999.00
B14-00317	Berkadia Commercial Mortgage	080	College Ctr Bond- Open order for FY 13-14 payments	46-7100	18,075.00
B14-00318	Electrical Distributors Co-Sa	150	Theater Bldg-250' SO cable&100 male&female plug	48-6100	1,843.56
B14-00319	Schneiderman, Dr Scott	051	Men & Women Athlectics-83 medical exams	01-5800	1,660.00
B14-00320	FHEG MPC BOOKSTORE	046	Reading Center-Open order for Irlen Lenses	01-4300	305.00
B14-00321	Office Depot	036	Fire Academy- Open order for office supplies	01-4500	997.00
B14-00322	HAYWARD LUMBER	031	Theater Arts-Open order for Instructional Material	01-4300	4,000.00
B14-00323	MONTEREY COUNTY HERALD	031	Theater Arts- Open order for advertising	01-5800	5,000.00
B14-00324	RAPID PRINTERS	040	Human Resources-Business cards	01-4500	42.46
B14-00325	Monterey County Fence	052	Gen. Institutional-Minor Cap. Improv.-fence	01-4300	3,250.00
B14-00326	GRAINGER INC-salinas	031	Theatre Arts-Open order for Materials	01-4300	1,000.00
B14-00327	Sinclair, Timandra	047	MATE Res. Ctr- Independent Contractor	01-5100	7,000.00
B14-00328	Sysco Food Service of SF	027	Children's Center- Open order for State Food Grant	04-4500	5,000.00
				04-4700	15,000.00
B14-00329	SMART & FINAL	027	Childrens Center-open order for State Food Grant	04-4500	500.00
				04-4700	2,000.00
B14-00330	Nob Hill Foods -Sacto	027	Childrens Center- Open order for food and supplies	04-4500	400.00
				04-4700	1,200.00
B14-00331	DELL MARKETING LP	052	Plant Services-computer with 22 monitor	01-4500	864.81
B14-00332	VAVRINEK TRINE DAY & CO	080	Office of VP of Admin Serv-Open order for Audit	01-5700	63,500.00
B14-00333	Office Depot	057	RMRC- Open order for supplies	01-4500	1,000.00
B14-00334	Contrax	150	Phase I-Furn/Equip-5 drafting stools for PS	48-6400	1,478.72
B14-00335	PALACE ART & OFFICE SUPPLY	150	Phase I-Furn/Equip-Ergo keyboards for PS	48-6400	666.50
B14-00336	PALACE ART & OFFICE SUPPLY	150	Humanities/SS-8 Ergo chairs for Humanities	48-6400	2,562.16

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 4

Includes b14-00313 - b14-00393						
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B14-00337	PALACE ART & OFFICE SUPPLY	150	Phase I-Furn/Equip-Ergo task chairs for PS	48-6400	7,523.66	
B14-00338	US BANK SERVICE CENTER	150	Phase I-Swing Space- Tent for food cart	48-6400	239.95	
B14-00339	Office Depot	057	Student Activities- Open order for supplies	47-4500	300.00	
B14-00340	M & S BUILDING SUPPLY	031	Theater Arts-Open order for materials	01-4300	1,000.00	
B14-00341	COMPUTERLAND OF SILICON VALLEY	041	IS Network & Tech-Microsoft Campus Agreement	01-6300	58,884.50	
B14-00342	Norex	041	IS Network & Tech-IT infor & collaboration service	01-5100	4,300.00	
B14-00343	Kelley/FMC	080	Fiscal Services-Checks Fed. Student Fin. Aid Trust	01-4500	839.00	
B14-00344	Express Printing	080	Fiscal Services-General fund receipt booklets	01-4500	550.62	
B14-00345	Kai Athletics LLC	051	Men's Athletics-Basketball Replacement Uniforms	01-4500	233.95	
B14-00346	Soccer Pro	051	Athletics-Mens- Soccer socks	01-4500	520.68	
B14-00347	CENTRAL COAST SILKSCREEN	051	Athletics-Mens/Womans-Athletic T-Shirts	01-4500	961.95	
B14-00348	Music Theater International	031	Theatre Arts-Performance Royalties-Punam Cty	01-4300	2,730.00	
B14-00349	Contrax	150	Humanities-SS - Reincumber 130921-Furniture	48-6400	94,863.07	
B14-00350	Ward's Natural Science	150	Phase I-Furn/Equip-Re enc 131050-PS equip	48-6400	317.50	
B14-00351	Anderson, Judy	047	MATE Res, Ctr- Independent Contractor	01-5100	5,000.00	
B14-00352	DAVID FOORD	150	College Ctr Bldg-Dave Foord Inspection-August	48-5100	225.00	
B14-00353	DAVID FOORD	150	Humanities-SS - Dave Foord Inspection -August	48-6200	5,250.00	
B14-00354	DAVID FOORD	150	Life & Phy Science Bldg- Inspection - August	48-6200	1,200.00	
B14-00355	DAVID FOORD	150	Pool Bldg-Inspection services for August	48-6200	7,275.00	
B14-00356	Cardinale Moving & Storage Co	150	Humanities-SS- Moving services	48-6200	3,861.23	
B14-00357	Dilbeck & Sons Inc	150	Phase I-Furn/Eq-Install white board -Lecture Forum	48-6400	2,467.51	
B14-00358	Dilbeck & Sons Inc	150	Humanities-SS- Replace ceiling in Elev machine rm	48-6200	444.63	
B14-00359	Schneider, Carole	059	Supportive Services-Independent Contractor	01-5100	150.00	
B14-00360	Morgan,Michaelia	059	Supportive Services - Independent Contractor	01-5100	1,000.00	
B14-00361	Greene, Evette	059	Supportive Services- Independent Contractor	01-5100	6,730.00	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 4

Includes b14-00313 - b14-00393						
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B14-00362	Thompson, Shawnell	059	Supportive Services-Independent Contractor	01-5100	5,385.00	
B14-00363	Resource Solutions	052	Custodial Services- Open PO for consumables	01-4500	15,000.00	
B14-00364	Glove Nation	053	Chemistry- Open order for lab gloves	01-4300	800.00	
B14-00365	PACIFIC MONARCH LTD	051	Athletics-Men- Bus transportation to 5 away games	01-5600	6,475.00	
B14-00366	Office Depot	055	Div. Office-Social Sci- Open order for supplies	01-4500	1,750.00	
B14-00367	Catherine Trapl	048	VATEA I-C Curr Dev.-Instrucional Contract	01-5100	462.00	
B14-00368	Im, Sandy	150	Phase I-Swing Space-Misc equip for Mobile Kitchen	48-6400	399.53	
B14-00369	DELL MARKETING LP	041	IS -Computer for E. Chovick & T. Catania	01-6400	1,439.98	
B14-00370	Gaines, Rachel	047	MATE Resource Ctr-Independent Contractor	01-5100	5,000.00	
B14-00371	Gameday Media	054	COSEE Networked Ocean World-Ad in MHS F. Prog	01-5800	400.00	
B14-00372	PACIFIC MONARCH LTD	053	Earth Science-Open order for bus trips	01-5200	9,000.00	
B14-00373	Teracai	041	IS Network & Tech- Cisco Switches	01-6400	62,615.62	
B14-00374	Riddell/All American	051	Athletics-Mens- Open order for Football	01-4300	400.00	
B14-00375	D3 Sports Inc	051	Athletics-Mens- Mizuno Bags-Baseball	01-4300	1,333.00	
B14-00376	ARMSTRONG PIANO SERVICE	031	Music-Repairs to MPC pianos	01-5600	1,910.00	
B14-00377	Northern Tools/Blue Tarp Fin	052	Maintenance- Hose equipment	01-4500	477.58	
B14-00378	ULINE	052	Warehouse-Hand Truck & goloves	01-5600	474.28	
B14-00379	American Reprographics Co	150	Pool&Tennis Crt Reno-Plan printing	48-6200	386.03	
B14-00380	M3 Enviromental Consulting LLC	150	Pool&Tennis Crts Reno-Haz Demo Spec	48-6200	2,200.00	
B14-00381	Division of State Architect-	150	Life & Phy Sci Bldg-DSA review of CCD Fume hood	48-6200	68.60	
B14-00382	Kleinfelder	150	Life & Phy Sci Bldg-Physical Sci Spcl Inspection	48-6200	278.00	
B14-00383	Cardinale Moving & Storage Co	150	Phase I-Swing Space-Moving	48-6200	13,400.24	
B14-00384	MANPOWER	150	Phase I-Swing Space-Summer help	48-6200	8,061.63	
B14-00385	Mobile Modular Mgmnt Corp	150	Phase I-Swing Space-Rental of 3 units for Sept.	48-6200	1,998.00	
B14-00386	American Lock & Key	150	Phase I-Swing Space-Switch lock in GC	48-6200	164.35	
B14-00387	WASSON'S CLEANING AND	150	Phase I-Swing Space-Clean General Classrooms	48-6200	740.00	
B14-00388	Boyd's Asphalt Services	150	Phase I-Swing Space-Striping for Kitchen Trailor	48-6200	975.00	
B14-00389	Don Chapin Company	150	Phase I-Swing Space-Gas Line Repair in C-Lot	48-6200	4,033.46	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 3 of 4

Includes b14-00313 - b14-00393

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B14-00390	HOBART SALES AND SERVICE	150	Phase I-Swing Space-Repair kithcen equip-Freezer	48-6200	667.01
B14-00391	Monterey County Fence	150	Phase I-Swing Space-Stair Platform-Mobile Kitchen	48-6200	650.00
B14-00392	Monterey Bay Whale Watch	053	Earth Science- Boat charters-Oceanography	01-5200	1,300.00
B14-00393	GTM Sportswear	051	Atletics-Womens- 100 T-shirts	01-4500	650.38
Total Number of POs			81	Total	498,487.55

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	46	290,490.81
04	Children Center	3	24,100.00
39	Parking Fund (M)	1	1,281.40
46	College Center Bond Fund (M)	1	18,075.00
47	College Center (M)	1	300.00
48	Building Fund (M)	29	164,240.34
Total			498,487.55

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes b14-00313 - b14-00393 (See Last Page)				Board Meeting Date 10/23/2013	
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B14-00317	Berkadia Commercial Mortgage	080	College Ctr Bond- Open order for FY 13-14 payments	46-7100	18,075.00
B14-00323	MONTEREY COUNTY HERALD	031	Theater Arts- Open order for advertising	01-5800	5,000.00
B14-00327	Sinclair, Timandra	047	MATE Res. Ctr- Independent Contractor	01-5100	7,000.00
B14-00328	Sysco Food Service of SF	027	Children's Center- Open order for State Food Grant	04-4500	5,000.00
				04-4700	15,000.00
B14-00332	VAVRINEK TRINE DAY & CO	080	Office of VP of Admin Serv-Open order for Audit	01-5700	63,500.00
B14-00337	PALACE ART & OFFICE SUPPLY	150	Phase I-Furn/Equip-Ergo task chairs for PS	48-6400	7,523.66
B14-00341	COMPUTERLAND OF SILICON VALLEY	041	IS Network & Tech-Microsoft Campus Agreement	01-6300	58,884.50
B14-00349	Contrax	150	Humanities-SS - Reincumber 130921-Furniture	48-6400	94,863.07
B14-00351	Anderson, Judy	047	MATE Res, Ctr- Independent Contractor	01-5100	5,000.00
B14-00353	DAVID FOORD	150	Humanities-SS - Dave Foord Inspection -August	48-6200	5,250.00
B14-00355	DAVID FOORD	150	Pool Bldg-Inspection services for August	48-6200	7,275.00
B14-00361	Greene, Evette	059	Supportive Services- Independent Contractor	01-5100	6,730.00
B14-00362	Thompson, Shawnell	059	Supportive Services-Independent Contractor	01-5100	5,385.00
B14-00363	Resource Solutions	052	Custodial Services- Open PO for consumables	01-4500	15,000.00
B14-00365	PACIFIC MONARCH LTD	051	Athletics-Men- Bus transportation to 5 away games	01-5600	6,475.00
B14-00370	Gaines, Rachel	047	MATE Resource Ctr-Independent Contractor	01-5100	5,000.00
B14-00372	PACIFIC MONARCH LTD	053	Earth Science-Open order for bus trips	01-5200	9,000.00
B14-00373	Teracai	041	IS Network & Tech- Cisco Switches	01-6400	62,615.62
B14-00383	Cardinale Moving & Storage Co	150	Phase I-Swing Space-Moving	48-6200	13,400.24
B14-00384	MANPOWER	150	Phase I-Swing Space-Summer help	48-6200	8,061.63
			Total Number of POs	20	
				Total	424,038.72

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	12	249,590.12
04	Children Center	1	20,000.00
46	College Center Bond Fund (M)	1	18,075.00
48	Building Fund (M)	6	136,373.60

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes b14-00313 - b14-00393 (See Last Page)

Board Meeting Date 10/23/2013

Fund Summary (continued)

Total 424,038.72

Information is further limited to: (Minimum Amount = 5,000.00)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 2

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. A.6

Fiscal Services
College Area

Proposal:

Approve budget increases for the period of September 11 through October 8, 2013.
(Fiscal Year 2012-2013.)

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases/decreases to the total Fiscal Year budget.

Budgetary Implications:

Table with 2 columns: Description of budgetary implications and Amount. Rows include net increases for categories 1000, 2000, 3000, 4000, 5000 and a net decrease for category 7000, plus a total increase in expense lines budgeted.

RESOLUTION: BE IT RESOLVED, that the following budget increases in the Restricted General Fund be approved:

- Increase of \$10,000 in funds carried forward from FY 2011-2012 to FY 2012-2013.
Increase of \$2,614 in funds received for FY 2012-2013.

Recommended By: [Signature of Walter A. Tribley]
Dr. Walter Tribley, Superintendent/President

Prepared By: [Signature of Connie Andrews] Connie Andrews, Budget Analyst
[Signature of Rosemary Barrios] Rosemary Barrios, Controller

Agenda Approval: [Signature of Walter A. Tribley]
Dr. Walter Tribley, Superintendent/President

BUDGET INCREASES

September 11 thru October 8, 2013- Fiscal Year 2012-13
Fund 01 (Restricted General Fund)

EXPLANATIONS	AMOUNTS	AMOUNTS
Increase Revenue and Expenses in the TRIO/Math Science Upward Bound/Food Grant Dept., to reflect amount carried forward from FY 2011-12 to FY 2012-13.		
Total Revenue:	\$10,000	
Total Expenses:		\$10,000
SUBTOTAL, NEW FUNDS RECEIVED FOR FY 2012-13	\$10,000	\$10,000
Increase Revenue and Expenses in the TRIO/Math Science Upward Bound/Fundsource 30 Dept., to reflect amount received for FY 2012-13.		
Total Revenue:	\$14,008	
Total Expenses:		\$14,008
Decrease Revenue and Expenses in the TRIO/Math Science Upward Bound/Fundsource 24 Dept., to reflect amount received for FY 2012-13.		
Total Revenue:	(\$16,029)	
Total Expenses:		(\$16,029)
Decrease Revenue and Expenses in the TRIO Upward Bound/Fundsource 29 Dept., to reflect amount received for FY 2012-13.		
Total Revenue:	(\$4,324)	
Total Expenses:		(\$4,324)
Increase Revenue and Expenses in the TRIO Upward Bound/Fundsource 05 Dept., to reflect amount received for FY 2012-13.		
Total Revenue:	\$18,035	
Total Expenses:		\$18,035
Decrease Revenue and Expenses in the TRIO New Scholars/Fundsource 03 Dept., to reflect amount received for FY 2012-13.		
Total Revenue:	(\$13,300)	
Total Expenses:		(\$13,300)
Increase Revenue and Expenses in the TRIO New Scholars/Fundsource 28 Dept., to reflect amount received for FY 2012-13.		
Total Revenue:	\$4,224	
Total Expenses:		\$4,224
SUBTOTAL, NEW FUNDS RECEIVED FOR FY 2012-13	\$2,614	\$2,614
TOTAL INCREASES	\$12,614	\$12,614

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. A.7

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of September 11 through October 8, 2013.
(Fiscal Year 2012-2013.)

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Restricted General Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$	6,121
Net decrease in the 2000 (Classified Salary) Object expense category	\$	2,640
Net increase in the 3000 (Benefits) Object expense category	\$	273
Net increase in the 4000 (Supplies) Object expense category	\$	3,662
Net increase in the 5000 (Other/Services) Object expense category	\$	4,658
Net increase in the 6000 (Capital Outlay) Object expense category	\$	2,016
Net decrease in the 7000 (Other Outgo) Object expense category	\$	13,544

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 Object expense category	\$	6,121
Net decrease in the 2000 Object expense category	\$	2,640
Net increase in the 3000 Object expense category	\$	273
Net increase in the 4000 Object expense category	\$	3,662
Net increase in the 5000 Object expense category	\$	4,658
Net increase in the 6000 Object expense category	\$	2,016
Net decrease in the 7000 Object expense category	\$	13,544

Recommended By:

Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Prepared By:

Connie Andrews Rosemary Barrios
Connie Andrews, Budget Analyst Rosemary Barrios, Controller

Agenda Approval:

Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

BUDGET REVISIONS

September 11 -October 8, 2013

Fund 01 (Restricted General Fund) Fiscal Year 2012-13

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
(11,265)		(1,863)	5,578	4,236		3,314	<p>Transfer funds from Non-Teaching Salary & Benefits and Summer Non-Teaching Salary & Benefits. Transfer to Office Supplies, Food, Conference Travel, License Fee, and Textbooks, to cover costs. Transfer was within the C.A.R.E. Dept.</p> <p>Reduction to: 01-0007-1-6430-1468-1400-000-52-1401 01-0007-1-6430-1468-3120-000-52-1401 01-0007-1-6430-1468-3340-000-52-1401 01-0007-1-6430-1468-3520-000-52-1401 01-0007-1-6430-1468-3620-000-52-1401 01-0007-1-6430-1468-1400-000-52-1403 01-0007-1-6430-1468-3120-000-52-1403 01-0007-1-6430-1468-3340-000-52-1403 01-0007-1-6430-1468-3520-000-52-1403 01-0007-1-6430-1468-3620-000-52-1403</p> <p>Addition to: 01-0007-1-6430-1468-4500-000-52-4525 01-0007-1-6430-1468-4700-000-52-4706 01-0007-1-6430-1468-5200-000-52-5220 01-0007-1-6430-1468-5300-000-52-5328 01-0007-1-6430-1468-7600-000-52-7602</p>
(8,503)	(2,640)	(2,267)	84	422	2,016	10,888	<p>Transfer funds from Counseling Salary & Benefits and FT Classified Salary & Benefits. Transfer to Printing, Conference Travel, Classroom Furniture, and Textbooks, to cover costs. Transfer was within the EOP&S Dept.</p> <p>Reduction to: 01-0007-1-6430-1464-1200-000-50-1215 01-0007-1-6430-1464-3120-000-50-1215 01-0007-1-6430-1464-3340-000-50-1215 01-0007-1-6430-1464-3520-000-50-1215 01-0007-1-6430-1464-3620-000-50-1215 01-0007-1-6430-1464-2100-000-50-2101 01-0007-1-6430-1464-3220-000-50-2101 01-0007-1-6430-1464-3320-000-50-2101</p> <p>Addition to: 01-0007-1-6430-1464-4500-000-50-4511 01-0007-1-6430-1464-5200-000-50-5220 01-0007-1-6430-1464-6400-000-50-6422 01-0007-1-6430-1464-7600-000-50-7602</p>

September 11 -October 8, 2013
Fund 01 (Restricted General Fund) Fiscal Year 2012-13

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
25,889		3,857	(2,000)			(27,746)	Transfer funds from Office Supplies and Textbooks. Transfer to Counselor Salary & Benefits, to cover costs. Transfer was within the TANF Dept. Reduction to: 01-0007-1-6960-2006-4500-000-56-4525 01-0007-1-6960-2006-7600-000-56-7602 Addition to: 01-0007-1-6960-2006-1200-000-56-1215 01-0007-1-6960-2006-3120-000-56-1215 01-0007-1-6960-2006-3340-000-56-1215 01-0007-1-6960-2006-3620-000-56-1215
6,121	(2,640)	(273)	3,662	4,658	2,016	(13,544)	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. A.8

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of September 11 through October 8, 2013.
(Fiscal Year 2012-2013.)

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 04 (Child Devt. Fund)

Net increase in the 2000 (Classified Salary) Object expense category	\$	24,680
Net increase in the 3000 (Benefits) Object expense category	\$	7,276
Net decrease in the 7000 (Other/Services) Object expense category	\$	31,956

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Child Devt. Fund be approved:

Net increase in the 2000 Object expense category	\$	24,680
Net increase in the 3000 Object expense category	\$	7,276
Net decrease in the 7000 Object expense category	\$	31,956

Recommended By:

Walt A. Tribley
Dr. Walter Tribley, Superintendent/President

Prepared By:

Connie Andrews Rosemary Barrios
Connie Andrews, Budget Analyst Rosemary Barrios, Controller

Agenda Approval:

Walt A. Tribley
Dr. Walter Tribley, Superintendent/President

BUDGET REVISIONS

September 11 thru October 8, 2013

Fund 04 (Child Devt. Fund) Fiscal Year 2012-2013

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
	24,680	7,276				(31,956)	Transfer funds from Childcare Payments to FT Classified Salary & Benefits, to cover costs. Transfer was within the Giannini Fund Grant Dept.
							Reduction to: 04-0007-1-6920-1423-7500-000-98-7502
							Addition to: 04-0007-1-6920-1423-2200-000-98-2201
							04-0007-1-6920-1423-3210-000-98-2201
							04-0007-1-6920-1423-3310-000-98-2201
							04-0007-1-6920-1423-3330-000-98-2201
							04-0007-1-6920-1423-3510-000-98-2201
							04-0007-1-6920-1423-3610-000-98-2201
0	24,680	7,276	0	0	0	(31,956)	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Resignation	Resignation of Janine Wilson, Math Science Upward Bound Coordinator/ Counselor, TRIO Program, effective at the end of the day, October 11, 2013.	N/A
b)	Resignation for the purpose of Retirement	Resignation for the purpose of retirement of Maria-Dolores (Lola) Jerez Moya, Spanish Instructor, effective at the the end of the day, June 7, 2014 and confer upon her the title of Professor Emeritus. Ms. Jerez Moya has served as a faculty member since 1991.	N/A
c)	Resignation for the purpose of Retirement	Resignation for the purpose of retirement of Rodney Oka, Chemistry Instructor, effective at the end of the day, June 7, 2014 and confer upon him the title of Professor Emeritus. Mr. Oka has served as a faculty member since 1986.	N/A
d)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2013.	Included in budget

Budgetary Implications:

See table.



RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following items:

- Resignation of Janine Wilson, Math Science Upward Bound Coordinator/ Counselor, TRIO Program, effective at the end of the day, October 11, 2013.
- Resignation for the purpose of retirement of Maria-Dolores (Lola) Jerez Moya, Spanish Instructor, effective at the the end of the day, June 7, 2014 and confer upon her the title of Professor Emeritus.
- Resignation for the purpose of retirement of Rodney Oka, Chemistry Instructor, effective at the end of the day, June 7, 2014 and confer upon him the title of Professor Emeritus.
- Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2013.

Recommended By:



Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali F. Viker, Human Resources Analyst

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College
Part-time, substitute, and/or overload
Fall 2013 - October

B1-Teaching With Benefits

Stack	Kelly	SIGN
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B2-Teaching Without Benefits

Alexander	Jeannie	EMMS
Arellano	Florentino	EMMS
Barnard	Jeffrey	EMMS
Bulut	Murat	MATH
Goetz	Cheryl	EMMS
Gough	Daniel	SIGN
Irwin	Michelle	EMMS
Lemoine	Sunny	ENGL
Scheibner	Annette	GERM
Thomas	Michael	EMMS
Young	John	EMMS

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of _____, Custodian, Facilities Department, 40 hours per week, 12 months per year, effective _____, 2013.	Included in Budget
b)	Employment	Employment of _____, Administrative Assistant II, Marina Education Center, 24 hours per week, 10 months & 11 days per year, effective _____, 2013.	Included in Budget
c)	Resignation	Resignation of Arthur Henness, Groundskeeper, Facilities, 40 hours per week, 12 months per year, effective at the end of the day, August 27, 2013.	N/A
d)	Resignation for the purpose of Retirement	Resignation for the purpose of retirement of Patricia Fauth, Admissions & Records Specialist, Admissions & Records, 40 hours per week, 12 months per year, effective at the end of the day December 29, 2013.	N/A
e)	Placement of the 39-month re-employment List	Placement of employee #150497 on the 39 month re-employment list, effective November 1, 2013, pursuant to Educational Code 88195.	N/A

Budgetary Implications:

See table.



RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following item(s):

- a) Employment of _____, Custodian, Facilities Department, 40 hours per week, 12 months per year, effective _____, 2013.
- b) Employment of _____, Administrative Assistant II, Marina Education Center, 24 hours per week, 10 months & 11 days per year, effective _____, 2013.
- c) Resignation of Arthur Henness, Groundskeeper, Facilities, 40 hours per week, 12 months per year, effective at the end of the day, August 27, 2013.
- d) Resignation for the purpose of retirement of Patricia Fauth, Admissions & Records Specialist, Admissions & Records, 40 hours per week, 12 months per year, effective at the end of the day December 29, 2013.
- e) Placement of employee #150497 on the 39 month re-employment list, effective November 1, 2013, pursuant to Educational Code 88195.

Recommended By: Barbara Lee
Barbara Lee, Associate Dean of Human Resources

Prepared By: Kali F. Viker
Kali F. Viker, Human Resources Analyst

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

October 23, 2013
Board Meeting Date

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To approve the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:

The cost to employ short term and substitute employees is included in division/department budgets.

Resolution: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

Recommended By: Barbara Lee
Barbara Lee, Associate Dean of Human Resources

Prepared By: Kali F. Viker
Kali F. Viker, Human Resources Analyst

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM AND SUBSTITUTE EMPLOYEES**

BOARD AGENDA:	23-Oct-13					
ADMINISTRATION						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
Disimone	Jonevan	Substitute-Security Officer	\$13.95	08/28/13	12/23/13	Sub As Needed
ATHLETICS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
Amburgey	Monica	Assistant Softball Coach	\$800.00	10/01/13	11/14/13	Flat Rate
INFORMATION SYSTEMS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
Soda	Robert	College Assistant VII	\$14.70	10/24/13	02/01/14	40 Hrs. Per Wk
THEATRE ARTS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
Crockett	Carey	Scenic Artist- "YCTIWT"	\$750.00	09/16/13	10/14/13	Flat Rate
Hobbs	Joanna	Light Designer -"YCTIWT"	\$750.00	09/30/13	11/14/13	Flat Rate
Rigmaiden	David	Sound Engineer -"YCTIWT"	\$250.00	09/16/13	10/14/13	Flat Rate