

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

1:30pm, Closed Session, Classroom 102, Public Safety Training Center  
3:00pm, Regular Meeting, Classroom 104, Public Safety Training Center  
2642 Colonel Durham Street, Seaside CA 93955  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**WEDNESDAY, AUGUST 28, 2013**

**Teleconference Location  
27205 Meadows Road  
Carmel, CA 93923**

**MINUTES**

1. OPENING BUSINESS

- A. Call To Order – Chair Charles Brown called the meeting to order at 1:30 p.m.
- B. Roll Call – present:
  - Mr. Charles Brown, Chair
  - Dr. Margaret-Anne Coppernoll, Trustee
  - Ms. Marilyn Dunn Gustafson, Trustee
  - Mr. Rick Johnson, Trustee
  - Dr. Loren Steck, Vice Chair
  - Dr. Walter Tribbley, Superintendent/President

Staff:  
Ms. Barbara Lee
- C. Public Comments on Closed Session Items – No comments.
- D. Closed Session – items under discussion
  - 1) Public Employee Discipline/Dismissal/Release (Government Code Section 54957),  
Barbara Lee
  - 2) Public Employee Performance Evaluation: Superintendent/President
- E. Reconvene to Regular Board Meeting and Roll Call – Chair Brown asked for Roll Call at 3:05 p.m.
- F. Report of Action Taken In Closed Session – No action.
- G. Approval of Agenda
  - Motion Johnson / Second Steck / Carried

2013-2014/12

## 2. RECOGNITION

### A. Acknowledgement of Visitors

- 1) Mr. Marcus Carroll, Head Men's and Women's Track and Field Coach  
Mr. Marty Johnson, Vice President of Student Services, introduced Mr. Marcus Carroll, MPC's new head track coach. He outlined Mr. Carroll's coaching, athletic, and educational achievements and commended Mr. Carroll's goal to develop and preserve a track and field program that guides students to success in the sport and in the classroom.

### B. Moment of Silence

- 1) MPC major donor and former *Monterey Herald* sports editor, Robert K. Bullock.

## 3. COMMUNICATIONS

### A. Comments from the Public – No comments.

### B. Written Communications:

- 1) Letter from Mrs. Sylvia Panetta, Co-Chair and CEO of the Panetta Institute, thanking Dr. Walt Tribley his participation as a speaker at the fourteenth annual *Education for Leadership in Public Service Seminar*. / July 11.
- 2) Letter from Dr. William D. Barr, Matsui Foundation Academic Advisor, inviting Dr. Tribley to attend the 2013 Matsui Foundation Scholarship Awards Banquet on August 2<sup>nd</sup>, at which MPC graduates Ashley Hunter and Christian Ortega were to receive \$20,000 Matsui Foundation Scholarships. / July 12.
- 3) Letter from Susan B. Clifford, Ed.D., Vice President of Accrediting Commission for Community and Junior Colleges (ACCJC), informing Dr. Walt Tribley that the ACCJC does not require a substantive change review for the two new certificates and six new transfer degrees offered by Monterey Peninsula College. / July 15.
- 4) Letter from MPC Nursing student Jennifer Campbell, thanking Stephanie Perkins for the assistance and guidance provided to her by EOPS. / July 15.
- 5) Letter from Nicole Baran, Executive Director of the Peggy & Jack Baskin Foundation, notifying Dr. Tribley that their board has voted to continue with the scholarship grants established in 2009. She requested that the scholarship application be made available to students and noted that three applicants should be nominated by March 15, 2014. / July 24.

### C. MPC All User Emails:

- 1) Vicki Nakamura: Announcement of August 5, 2013 Citizen's Bond Oversight Committee meeting.
- 2) Kitchell Management Team: Announcement of the closure of the service road between the tennis courts and the Student Center during the Pool Project. Alternate routes provided.
- 3) Dr. Walt Tribley: Announcement directing the closure of offices during August 22<sup>nd</sup> Flex Day general sessions and program reflections to maximize Flex Day participation. (General sessions are scheduled from 8:30-11:00 a.m.; program reflections are scheduled from 1:30-3:30 p.m.) Information regarding breakout session attendance and lunch also was provided.

### D. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) *The Herald* "School Bytes" / July 3, 2013: MPC awarded 192 scholarships totaling \$246,467 dollars at the college's Scholarship Awards Ceremony. This includes \$132,000 funded through the MPC Foundation.
- 2) *The Herald* / July 14, 2013: Marcus Carroll hired as the new head track coach at MPC.
- 3) *The Herald* / July 16, 2013: The Army will give 60 acres of open space known as the

“Rabbit Parcel” to the Bureau of Land Management, expanding the Fort Ord National Monument by 60 acres. According to the land-swap agreement, the bureau received this parcel because it gave a military operations facility and other land to MPC.

- 4) *The Herald* / July 18, 2013: MPC baseball alumnus Nick Moore was invited by the Northern California Golf Association to represent Northern California in the Pacific Coast Amateur in Vancouver. / The Obama administration plan to provide preschool for every child in the country faces harsh economic challenges at the national and state level. According to MPC Child Care Development Center (CDC) director, Cathy Nyznyk, the CDC is now stable after cutting available slots by 50% at the peak of the recession.
- 5) *The Herald* / July 19, 2013: The City of Monterey’s new fire chief, Gaudenz Panholzer, received a fire science degree from MPC.
- 6) *The Herald* / July 24, 2013: Obituary for former *Monterey Herald* sports editor, Robert K. Bullock, who recently funded a scholarship program for MPC students interested in studying journalism.
- 7) *The Herald* / July 25, 2013: MPC Theatre Company chairman, Gary Bolen, interviewed regarding the company’s production of “Les Misérables.”
- 8) *The Californian* / July 25, 2013: MPC costume designer, Connie Gamiere, interviewed regarding the newly renovated costume shop and her costuming process. / Article regarding MPC’s production of “Les Misérables,” featuring interviews of MPC Theatre Arts chairman, Gary Bolen, and performer Sean Boulware.
- 9) *The Herald* / July 27, 2013: Former MPC trustees Jim Tunney, Lynne Davis, and Charlie Page encourage Marina residents to find a candidate to challenge Margaret-Anne Coppernoll’s re-election to the MPC Governing Board.
- 10) *The Herald* / July 28, 2013: MPC alumnus Jimmy Panetta’s aspirations for Congress.
- 11) *The Herald* / July 29, 2013: MPC alumnus Brian Reader has thrown for 423 yards and eight touchdowns as a backup for the Iowa Barnstormers of the Arena Football League.
- 12) *The Herald* / July 30, 2013: Attorney and Marina city councilman, David W. Brown, defends MPC trustee Margaret-Anne Coppernoll. / Editorial: Marina residents encouraged to challenge MPC trustee Margaret-Anne Coppernoll and Dr. Coppernoll urged to question whether she is in a position to be of service to the college. / Letters from former MPC employee Marilyn Townsend and former MPC trustees Jim Tunney, Lynn Davis, and Charlie Page opposing the re-election of MPC trustee Margaret-Anne Coppernoll.
- 13) *The Herald* / July 31, 2013: MPC is preparing to start pool renovation and is nearing completion of campus renovation.
- 14) *The Herald* / August 1, 2013: Rave reviews for MPC’s production of “Les Misérables.” / Critics Circle: MPC’s ‘Les Misérables’ delivers!
- 15) *The Herald* / August 2, 2013: Former Marina Mayor Gary Wilmot to run for MPC board against trustee Margaret-Anne Coppernoll.
- 16) *The Herald* / August 4, 2013: Announcement of the orientation schedule for prospective MPC trustees.
- 17) *The Herald* / August 7, 2013: Rave review for MPC production of “Les Misérables.”
- 18) *The Herald* / August 10, 2013: Monterey Peninsula Community College District trustee Margaret-Anne Coppernoll will face three opponents (former Marina City Mayor Gary Wilmot, editor Charles Fuller, and attorney Leigh Rodriguez) for the Area 2 seat in the fall.
- 19) *The Herald* / August 13, 2013: MPC’s softball coach, Amy Servi, has accepted the hitting and bullpen coach position at Santa Clara University.
- 20) *The Herald* / August 14, 2013: A proposal to build the Monterey Museum of Automotive Arts at MPC is under discussion.
- 21) California Community Colleges Chancellor’s Office / August 16, 2013: Chancellor Brice Harris issued a media statement lauding Governor Jerry Brown’s appointment of MPC student Jena Barrera to the California Community Colleges Board of Governors.

E. Reports and Presentations:

- 1) Institutional Report: Public Safety Training Center Update, Mr. David Brown  
Ms. Laura Franklin, Dean of Economic Development and Off-Campus Programs, introduced Mr. David Brown, the PSTC's Interim Director. Mr. Brown reviewed his presentation entitled, "[Monterey Peninsula College Public Safety Training Center.](#)"  
*Additions to the presentation:* Mr. Brown detailed his extensive background in the fire service as well as at MPC, and described the facilities at the PSTC. / The PSTC Basic Fire Academy Program has a very good employment rate. The City of Monterey recently hired eleven full-time employees—nine of whom were graduates of our program. Kudos to Stewart Roth for his coordination of the Fire Academy. / We're looking into developing a new 50-80 hour Fire Academy Basic Skills Refresher Program. This will assist students whose skills deteriorated because they chose to pursue their associate's degree after completing the Basic Fire Academy Program instead of moving immediately into the fire service. / Future expansion ideas include ways in which we can be a facility for the general public, as well as a public safety facility. / Trustee Johnson expressed his admiration of these programs and future plans.
- 2) Superintendent/President's Report: Dr. Walter Tribley  
See Dr. Tribley's written report under "[Communications.](#)"  
*Additions to written report:* Dr. Tribley commended the Academic Senate and the Flex Committee for their outstanding work in organizing Flex Day events. He extended a special thank you to Keynote Speaker Diane Boynton for her motivational presentation. / We're considering an open session for our community to debate the two measures related to Fort Ord properties. At this point, we're still committed to the PSTC expansion. / We're entering into discussions with air rescue services to manage the MOUT property and look forward to exploring future revenue and instructional opportunities. / Chair Brown, Dr. Tribley, and the trustees commended Student Trustee Maury Vasquez on his Flex Day speech.

3) Vice Presidents' Reports:

Vice President of Administrative Services, Mr. Steve Ma

See Mr. Ma's report under New Business Item No. 5.A.

Vice President of Academic Affairs, Dr. Céline Pinet

See Dr. Pinet's written report under "[Communications.](#)"

Interim Vice President of Student Services, Mr. Marty Johnson

See Mr. Johnson's written report under "[Communications.](#)"

*Additions to written report:* There will be a report in the Herald regarding veterans' affairs. Approximately 1,400 self-declared veterans are taking classes at MPC. Alyssa Huerta is doing a great job with the media and with outreach to our veterans. / He's working with Cathy Nyznyk and Mary Johnson to develop a plan for the Child Development Center. Thanks to the Giannini Foundation, we have some funds to come up with a strategic plan. / Francisco Tostado and his Student Financial Services staff have developed methods for facilitating the financial aid application process. They processed approximately 660 students in the last two days, so we are well ahead of where we were last year. / As a result of the work of the Students Admissions Barrier Reduction Effort (SABRE) Committee, there is a link on MPC's homepage that leads to a list of open classes which students and staff can access. This list is updated hourly. Thanks to Michael Gilmartin and Mike Midkiff for adding that to the homepage the day after the SABRE meeting. The SABRE Committee is also considering online access to the Personal Development 10 orientation class.

- 4) Academic Senate Report: “SLO Committee Platform/Direction,” Fred Hochstaedter, President  
 See Dr. Hochstaedter’s written report under “[Communications](#).”  
*Additions to written report:* He commended Student Trustee Vasquez for his poised, professional, and clear Flex Day presentation and noted that it has received the most accolades in the most recent survey results. / Perhaps due to our financial situation, the comments on our Flex Day survey were a little more down than usual. All those who haven’t yet responded to the Flex Day survey are encouraged to do so. / The document “SLO Committee Platform/Direction” was shared with various advisory groups, including the Academic Senate and the College Council. It was approved at College Council at the end of last semester with only three dissenting votes by union representatives whose objections were that faculty and staff should not be asked to do more without receiving additional compensation. Although he respects this opinion, he believes we need to proceed with embracing outcomes as a way to demonstrate—to the ACCJC and to ourselves—what we teach and what our students are learning. / The Academic Senate’s first Fall meeting will be held on September 5<sup>th</sup>. / Trustee Coppernoll commended Dr. Hochstaedter on his Flex Day report and for addressing the need to incorporate quantitative and qualitative information in student outcomes
- 5) MPCEA Report: Loran Walsh, President – Mr. Walsh was not present to give his report; however, his written report may be found under “[Communications](#).”
- 6) MPCTA Report: Mark Clements, President – No report.
- 7) ASMPC Report: Justyn Jones, Director of Representation – Student Trustee Vasquez explained that Mr. Jones was unable to attend the Board meeting as he is busy with classes. / He noted that the ASMPC has been busy issuing i.d. cards.
- 8) College Council Report: Stephanie Perkins, Co-chair – No report.
- 9) MPC Foundation
  - a) Executive Director Report: Ms. Beccie Michael  
 See Ms. Michael’s written report under “[Communications](#).”  
*Additions to written report:* Modifications were made to the Faculty and Staff Advancement Awards (FASA) application process to help the MPC Foundation more closely align those projects with the college’s highest areas of need. / We’re working closely with MPC’s financial services division as we enter into scholarship season. / We’re implementing new donor management and financial software. / We’re receiving nominations for new 2014 Foundation Board members. / At the MPC Foundation’s July Board meeting, she and John Mahoney conducted a fundraising 101 training. / At their September Board meeting, she will present a donor stewardship plan.
  - b) Monthly Donations: \$28,339.98
- 10) Governing Board Reports
  - a) CHS Report: Trustee Steck announced that Genesis House, a residential drug rehabilitation program, received the best maximum accreditation of three years after a visit from the accreditation agency CARF (Commission on Accreditation of Rehabilitation Services).
  - b) Trustee Reports

- 1) Trustee Margaret-Anne Coppernoll: She attended the Robert K. Bullock memorial service with Dr. Tribley and Trustee Steck and commended Mr. Bullock's lifetime service to his community. / She was very impressed with the Flex Day presentations and the spirit of teamwork and fellowship. / She commended Mr. Gary Bolen and Dr. John Anderson for their work on *Les Misérables*. / She and Mr. Marty Johnson attended the MBRACE event. / She noted that she, Student Trustee Vasquez, and Dr. Tribley would participate in the Marina Labor Day Parade on August 31<sup>st</sup> and invited all present to attend.
- 2) Student Trustee Maury Vasquez: He's taking his second semester of French. / He has filed the paperwork and is awaiting approval to start the Political Advocacy Club (PAC) to advocate across the state on behalf of students. Lauren Handley, the Chair of Political Science, will be the club's advisor.
- 3) Trustee Marilynn Dunn Gustafson: She enrolled in a couple of classes at MPC and enjoys participating with various age groups. / She congratulated Dr. Hochstaedter and the Flex Day team on the nicely organized event. / She saluted Dr. Tribley for his participation in the *Education for Leadership in Public Service Seminar*.
- 4) Trustee Rick Johnson: He offered his congratulations on Flex Day. He also commented on how inspirational it was to have people from the college community (and from the outside community) offer their support after Dr. Tribley's speech. / He will be on the Board of Directors for the sports academy at Monterey High and will have MPC registration forms for everyone there. / He and Student Trustee Vasquez are working to get an MPC presence in downtown Monterey's Farmer's Market. / He is especially concerned with what people in the MPC community have to say about the budget and is sorry that more faculty couldn't be at today's Board meeting. It's going to be very important as we proceed that we have our meetings on campus and that the community knows that our doors are wide open.
- 5) Vice Chair Loren Steck – No report.
- 6) Chair Charles Brown: He enjoyed Flex Day and praised the efforts of the staff to ensure that everyone is well-informed about our financial situation. / He was unable to attend the South Bay police academy graduation due to car troubles, but Laura Franklin and Dave Brown were there to represent MPC and did so very well. / He spoke with with Carmen McCartney, Coordinator at South Bay Regional Public Safety Training Consortium. MPC was invited to perform the first inspection on the police academy in March. / Our staff is doing a great job in getting people into public service again.

11) Legislative Advocacy Report, Dr. Walter Tribley

MPC's intention is to continue developing phase II of the north county expansion. / He is assessing the impact of the two competing initiatives (Measures K and M) and has not taken a public position regarding either initiative.

12) Student Success Report: "Access to MPC by City of Residence, Ethnicity," Dr. Rosaleen Ryan

Dr. Tribley explained that their intention is to more fully integrate student learning outcomes into this student success agenda item.

See Dr. Ryan's presentation entitled, "Access to MPC by City of Residence, Ethnicity."

*Additions to the presentation:* Slide 5: "Grads w/ A-G requirements" refers to students who are eligible to attend a CSU or UC out of high school. We don't know if the "Enrolled @ MPC Fall 2012" column includes students who are eligible to attend CSU/UC schools. / Slide 6: This includes data obtained from the U.S. census taken once every ten years, so it's a few years old. (Our community is not large enough to participate in the annual census.) The bars represent the adult population ages 25 and older. The red

line represents the number of adult students that enroll at MPC. / Slide 7: These numbers include contracts outside of the area (public safety), which accounts for some of the 16% “Other” students. / Slide 9: The Chancellor’s Office is engaged in a student equity planning effort. She and Dr. Pinet are on a statewide task force that will be looking at access for students and success across various demographic groups. The task force is currently in the process of defining specific metrics. / Although MPC has always had—and continues to have—a slightly older population than the state wide average, the 50 and older group is shrinking. / We’re seeing much more enrollment from Marina and Seaside than we were five years ago. This is a younger and more ethnically diverse population. / The student application for admission indicates the highest level of education attained, as well as the year of attainment. / Dr. Tribley noted that we can and are doing more outreach to students in Marina, Seaside, and all parts of our district. / Trustee Steck expressed concern that Marina and Seaside residents are accessing MPC at a lower rate than other communities, despite the fact that there is a greater unmet educational need in Marina and Seaside. / A discussion ensued regarding reasons for the increasing younger population and the need to attract and retain the older population as well.

- 13) Special Report – Bond Update Reports, Joe Demko, Kitchell
  - a) Active Bond/Facility Projects Update
  - b) Cost Control Report
  - c) Master Schedule/Construction Phase Only
  - d) Bond Expenditure Report

Mr. Demko reviewed his written report, which may be found under “[Communications](#).”  
*Additions to written report:* Asbestos abatement and soft demo has started on the Student Center and Arts Complex.

#### 4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Johnson / Second Steck / Carried.

2013-2014/13

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on July 24, 2013 and the Special Board Meeting on July 31, 2013.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donor.
- 3) That the July regular payroll in the amount of \$1,724,379.65 and the August supplemental payroll in the amount of \$60,187.86 for a total payroll of \$1,784,567.51 be approved.
- 4) That Commercial Warrants:  
12019359 through 12019381, 12019987 through 12020008, 12020450 through 12020544, 12021246 through 12021274, 12021935 through 12021956, 12022540 through 12022569, in the amount of \$1,955,730.25 be approved.
- 5) That Purchase Orders 1400001 through 1400014 and B1400001-B1400131 in the amount of \$3,129,983.78 be approved.

- 6) That the Board declares as surplus the six cabinets with asset tag numbers 3416, 3417, 3418, 3419, 3420 and 3447 and directs the disposal of these items in accordance with Board guidelines and Education Code requirements.
- 7) That the following budget decreases in the Restricted General Fund be approved:  
Decrease of \$7,335 in funds received for FY 2012-2013.
- 8) That the following budget adjustments in the Restricted General Fund be approved:
 

Net decrease in the 1000 Object expense category	\$	5,324
Net decrease in the 2000 Object expense category	\$	180
Net increase in the 3000 Object expense category	\$	1,231
Net increase in the 4000 Object expense category	\$	180
Net decrease in the 5000 Object expense category	\$	4,045
Net increase in the 6000 Object expense category	\$	8,138
- 9) That the following budget adjustments in the Unrestricted General Fund be approved:
 

Net decrease in the 4000 Object expense category	\$	3,000
Net increase in the 5000 Object expense category	\$	3,000
- 10) That the following budget adjustments in the Child Devt. Fund be approved:
 

Net increase in the 2000 Object expense category	\$	52
Net increase in the 3000 Object expense category	\$	165
Net decrease in the 4000 Object expense category	\$	1,277
Net increase in the 5000 Object expense category	\$	1,060

B. Faculty Personnel:

- 11) That the Governing Board approves the following item(s):
  - a) Employment of Abeje Ambaw, full time, temporary, non-tenure track Human Physiology Instructor, Column and Step pending verification of education and experience, for the academic year 2013-2014.
  - b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2013.

C. Classified Personnel:

- 12) That the Governing Board approves the following item(s):
  - a) Employment of David Buckley, Laboratory Specialist II, Chemistry Department, 19 hours per week, 9 months per year, effective August 29, 2013.
  - b) Resignation of Lela Shepherd, Administrative Assistant III/Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective August 9, 2013.
  - c) Resignation of Jose Alvarez Peguero, Administrative Assistant II, Marina Education Center, 24 hours per week, 10 months and 11 days per year, effective August 15, 2013.
  - d) Resignation for the purpose of retirement of Bruce Wilder, Technology Resource Specialist, IT/Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day October 4, 2013. His first day of retirement will be October 5, 2013.

D. Short Term and Substitute Personnel:

- 13) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications be approved.

Break: 4:38-4:47 p.m.



5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending July 31, 2013, prior to year-end closing be accepted.

Motion Steck / Second Coppernoll / Carried.

2013-2014/14

Mr. Steve Ma reported that our cash balance is currently \$6.6 million. \$2.8 million of that was money owed for last year that is being paid this year.

- B. PUBLIC HEARING to review the Final Budget for Fiscal Year 2013-2014 prior to its adoption.

Dr. Tribley reported that College Council has reviewed and approved the budget. He noted that Mr. Ma will present some information that differs from what was presented in July and that Mr. Ma will explain the reasons for those differences. He also noted that he will be asking the Board to approve that we continue our deficit spending with the caveat that we will have a timeline to balance the budget. / There were no comments from the public.

- C. BE IT RESOLVED, that the Governing Board adopt the Final Budget for Fiscal Year 2013-2014.

Motion Steck / Second Johnson / Carried.

2013-2014/15

Mr. Ma reviewed his prepared presentation entitled "Final Budget 2013-14."

*Additions to the presentation:* Slide 3: Student Success funding is \$50 million more than it was previously. MPC's portion of Energy Efficiency funding is approximately \$330,000. We will have to submit energy efficiency proposals to capture that money. Categorical funding was slashed 30-50% in 2009-10. / Slide 4: As of August 27<sup>th</sup>, our deficit coefficient for last year will be closer to \$700,000. / Slide 5: The Stability Eligibility figure will be closer to \$1.3 million after recalculation. / Slide 10: The "Other" funds are outside the general fund. One is from the self-insurance fund. They're not restricted funds from the state. / Slide 11: The Education Protection Account (EPA) will go away in four years. / Slide 12: Mr. Ma noted that our academic salaries, employee benefits, and classified salaries have not changed much over the last three years; however, our revenues decreased quickly. This decrease (which is due to workload reductions and the fact that we didn't make cap for two years) causes our salaries and benefits to appear out of balance to the ACCJC. (Salaries and benefits are a little high compared to what the model should be based on our revenues, however.) We had one year salary concessions for a couple of years that have subsided. Those amounted to \$400,000 in our unrestricted budget for faculty and classified staff. / Slide 14: Travel and conference is down 14%. He reduced utilities by \$50,000 in the tentative budget, which proved to be overaggressive. In addition to the election, the "other" category includes advertising, marketing, and mailing expenses, as well as our contribution to the Foundation and our payment to the county office for the use of their financial system. / Slide 15: The South Bay Consortium generates \$2.1 million in apportionment revenue for the college. All of the contract education programs generate FTES for the college. / Slide 17: Self-insurance and capital projects are out of balance because we transfer funds into the unrestricted general fund to bridge the deficit. / Slide 18: In the past, we've used capital projects funds for instructional supplies, sabbaticals, and to make contributions to OPEB. We have not invested in those funds in the last three or four years because they were—in part—to help us balance our budget in the unrestricted general funds. Our unfunded liability is \$11 million.

The questions and comments following Mr. Ma's presentation have been transcribed verbatim.  
Trustee Coppernoll: Would you please say a few words about the trust funds, what that

includes? Mr. Ma: Here at the college Rosemary's office manages many trust funds. Some of them are as small as a few hundred dollars, these are things that people may have contributed to a particular trust many years ago and so there are many, many dollars that sit in those trust funds. And some of them are more active than others. What are some of the more active ones? Ms. Rosemary Barrios: PE. Mr. Ma: Oh yeah. The facilities PE one is fairly active, but there are many that are really inactive because people forget about them. I think there is one for the library, but many of them. Does that answer your question? Trustee Coppernoll: Yes, thank you.

Trustee Steck: There is also the Orr scholarship fund. It looks like we're deficit spending in it. \$13,000 coming in and \$28,000 going out. Is that for student support? I know how we spend most of the Orr money, but I don't know how we spend that particular amount and that's because I forget about it and you've answered before, but I'm on drugs. (*Note: Trustee Steck indicated before the start of the meeting that he had injured his back; he is referencing his pain medication.*) Ms. Rosemary Barrios: We have Orr grants. We give small grants to students.

Trustee Steck: Can I ask another question? I don't mean to monopolize. Every year we get a balanced budget which is your job. And every year we get surprised. We get deficit coefficients and I cannot remember what else we've gotten. Mr. Ma: The prior year was actually enrollment fees. Trustee Steck: Oh yeah, enrollment fees. And then there's the property taxes and RDA dissolution that don't pay us as much money. And I know this is your best guess, but given our recent history, is there any reason to suspect this too is going to prove rosy? Mr. Ma: We have and I know that Dr. Tribley will speak to this. We are really working on multiple strategies to both increase revenues as well as decrease expenses. The \$34 million is really my best guess at this point. Last year I was assuming, and I think we were all assuming, that we were going to bounce back and make cap after that one bad year. And I know there has been a singular focus on part of the entire college to really find ways to rebuild our FTES recently and Céline and Marty have been working really hard to get the students back in through outreach. So I believe we are going to turn that around. We're going to turn our FTES growth around and start seeing that reverse. But if you're asking me if other things could happen, then absolutely other things could happen. And I wouldn't know where to guess—if the Chancellor's Office is being too aggressive in their enrollment fee calculations, if they're being too pessimistic in their property tax. Those things I don't have much of a feel for. Trustee Steck: I remember for the first twenty years of the lottery it never came out as good as the projections in the beginning of the year. And we our upping ours by \$200,000 because of what I think are also projections. Is that right? Mr. Ma: Yes, they are projections. Dr. Tribley: Piggy backing on what Mr. Ma said about is it rosy times, not attempting at all to open a can of worms, it is a restricted budget that we're presenting here. In other words, you're not seeing investments and many other parts of the college that need those investments. You're seeing us attempting to balance a budget that is not investing in so many areas—that there are no investments in the areas we are talking about, whether programs and student support, additional materials, people, faculty and instruction, sabbaticals, technology. We're not talking about a program that helps our students get technology in their hands and lending program. None of that is in the budget. It is a budget to get us balanced to a maintenance level which may not be rosy, but it is to get us to a balanced point from there and we have to build from growth and other things that Steve was speaking to. Trustee Steck: By rosy I really meant... Dr. Tribley: Oh I know—is it all in there. Trustee Steck: Yeah.

Trustee Steck: We have debt service of about \$275,000 for this retrofit that we did and you explained that we have \$1.2 million in utilities that we're paying. This is not a question I will expect you to know the answer to, but I'm curious, is that 1.2 plus the 275 sum to less to what we used to pay before we contracted with SunTrust? Mr. Ma: That's actually a good question and if the same amount of buildings that we had, if we took a snapshot of four years ago and

the buildings and all the utilities at that time and took a snapshot today, you would find that we have more buildings. We've added Marina Ed Center; we've added these complexes out here, so it is hard to do a comparison to actually see if we actually save money because our inventory and square footage has actually increased during that same period. That would be a fairly technical calculation I would think. Trustee Steck: I was curious about that.

Trustee Coppernoll: I just, a question if you could say a few words about the energy saving investment. Mr. Ma: There is money set aside at the state level for districts to participate in on energy savings. And I am currently working with a consultant that has given me a quote that has been sitting on my desk because I haven't had time to address it, but that would potentially help us save some additional dollars and actually capture. We need to do some additional retrofit. In other words, there would be \$300,000 from the state that we would be eligible for. We need to submit our proposal to the Chancellor's Office; they would say, "yes that seems like a reasonable use of these state dollars." So, yes we do have a plan. Again, I have a proposal on my desk and at some point I will be submitting to the Chancellor's Office to apply to that fund. Trustee Coppernoll: I have Ausonio; they have received a lot of awards for green buildings.

Trustee Johnson: I have a couple of questions. One is, with the letter that came from the ACCJC and with our budget, is this budget going to meet their questions? Dr. Tribley: The budget that is before you speaks to their general concerns, in my opinion. But we are still in deficit mode and therefore are at a greater risk—that's the general nature. While this budget is showing you very clearly that there is deficit spending that the campus needs, we need at least one year to adjust to get the budget back. That is the challenge before the college—to get you a balanced budget this time next year, June 2014. It is certainly not going to be easy, but we need time to do that. We've had a lot of time and now we have a call to action—ACCJC inquiry, at least a review. We are asking for you to consider this deficit spending with the idea and caveat that we will be balancing our budget.

Trustee Johnson: I just want to say as we are going into this that I am going to vote for this budget, um, with a very heavy heart—very, very heavy heart. I can't say anything light about this thing at all. But this is really serious as a college, everyone, we have to face the urgency on this one because I don't want to be in this position next year. I'm really, really closing my eyes when it's going to be time to vote on this. If everybody starts looking at where we can bring this budget into line and do this together, because the urgency is overwhelming for us. And the last thing I want to see is—because I so strongly disagree with things like this—is to look at any kind of sequester type programs or something. We really need the college to tell us how we can do this. And that's the end of my political statement. It's obviously hard to do this tonight; it's going to be so much harder in the year to come as people are knocking on doors and calls and pleading for causes that we need, as trustees, want to agree with. But we're not going to be able to do it.

Trustee Dunn Gustafson: Again, I think everyone is, all of us are of the same mind about how sobering this is, but I really just need to call to our attention that we adopted a deficit budget last year and for whatever reasons—Dr. Tribley was not with us when we adopted that budget—we knew we needed to make changes and they didn't get made because there were leadership changes at the top level and we didn't have the ability to do it. So we do have to bite the budget this year. We do have to bite the bullet and make it happen and it seems so contrary to what goes on the campus and in the classroom with the students. We have to focus on what our core mission is and we have to bring our expenses in line with our revenues because we have no other choice. And we need to do it sooner rather than later because it didn't go away last year. It's not any easier this year; it's been brought to our attention by ACCJC that we as trustees are being irresponsible to adopt this kind of budget, so we have to do something. And we have to make changes. And we have to work together as much as we

can to identify areas that had the least impact on our students that we are serving with our core mission, but we have to do it.

Trustee Steck: Last year we had a \$2 million deficit and we passed the budget and the idea was we needed a little bit of time to figure out how to go back to solvency. The concept was \$2 million last year and \$1 million this year and zero next year or something like that. And now it's \$2.5 million; it's \$500,000 larger than last year. I was so proud and I know everyone on this campus is so proud when we were one of only six districts, six colleges, to receive full accreditation from ACCJC a few years ago. I hate for us to be conspirators in losing that. And to – by – continuing the deficit spending, we are running out of funds. We are running out of funds. We are running out of funds to cover our deficits. It's a very, very, very, very tough situation, but I sure hope we can figure a way out of it this year so we don't get sanctioned. We were sanctioned before—not on my watch, but before my watch, for financial reasons, primarily. I hate to see it happen this time—at this time with this college, because it would happen at a bad time. And we all know if that were to happen—just as it happened with Hartnell—they were on accreditation watch, we got a huge bump in people coming to us. If we go on accreditation probation or whatever the level of sanction they give us, it's going to cause it to go up the other way. And that doesn't serve anybody's purpose. If we get fewer students, then that makes it that much harder to balance a budget. We've got to do it now; we've got to do it before it's sanctioned. That's my fear; that's my fear.

Chair Brown: I think the Board has already voiced my opinion on what's going on. I also think that this budget and the work that your crew is doing to try to address it, especially this next year—it's going to be a tough job, but that's why we brought you here. I don't mean that in a jest way; you've been a hard worker, the team has gotten right behind you and working real hard and it looks like that we will be able to get ourselves out of this problem. I have no problem with the staff that you've got right now. It's just that there's going to be some tough decisions to make, and by you and your staff and by this Board. And unfortunately, I think we're going to have to stand by our decisions on this one and it's not going to be an easy one for anybody, so.

Trustee Johnson: I just want to add one other thing and I'm really strongly feel this about staff that the work you've done has been incredible. And thank God that we have the staff we have to go forward into this because it's going to be even harder on you than us as people come up and say “don't cut this”, “don't reduce this.” And I know as people say that to me then I will be saying “What?” And that's not to put people against each other, but we know we have to get a bottom line. So we are really thankful for the staff we have here. That's the only way we can face this problem—because of the expertise that we have. We've got to do it together.

Trustee Coppernoll: In the times of adversity, necessity is the mother of invention and creativity. We're facing some changes from the Chancellor's Office and from the state office. And as my colleagues pointed out, we have wonderful faculty, wonderful staff, and a great, caring, compassionate team here at MPC. So I think that we are all in the canoe and row together that we will get to our destination much more easily than if we had to do it alone. I think that together we are going to make it. We can do it together as my colleagues pointed out. We can, we will make it together. Just have to have a good attitude and be positive and proactive.

Chair Brown: I want to add to that is that it does take leadership and I think we've got it here. We nailed it right now. We just need to jump behind the leader and run the course. That's all we have to do.

Trustee Coppernoll: We are lucky to have Dr. Tribley. He accepted this job and also graciously and we're so thankful that he did.

Chair Brown: Motion carries.

- D. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 28 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$50,000 in conjunction with the renovation of the existing Swimming Pool and deck area and enclosure.

Motion Steck / Second Johnson / Carried. 2013-2014/16

- E. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #16 (PAA) at the fixed fee of \$97,570 with Kitchell CEM, for construction management services in conjunction with the renovation of the Swimming Pool, deck area and enclosure.

Motion Dunn Gustafson / Second Coppernoll / Carried. 2013-2014/17

- F. BE IT RESOLVED, that the Governing Board approve Dr. Walter Tribley, Superintendent/President, Martin Johnson, Interim Vice President of Student Services, and Stephen Ma, Vice President of Administrative Services, as authorized signatories for the signing and execution of any and all documents required by the State of California, Department of Rehabilitation, pertaining to the Workability III program.

Motion Coppernoll / Second Steck / Carried. 2013-2014/18

- G. BE IT RESOLVED, that the Governing Board approves the termination of the Workability III contract with the Department of Rehabilitation.

Motion Steck / Second Johnson / Carried. 2013-2014/19

Dr. Tribley noted that although Workability III provides an outstanding social service, this service is available in other areas of our service district and in Salinas. Since it is not part of our core mission, we're asking for the Board to approve its termination, which includes the termination of two positions funded by this external source. / Mr. Marty Johnson reported that he has been in discussion with the Department of Rehabilitation, which would like MPC to continue with the program. However, they understand the economic conditions faced by community colleges and that 50% of the colleges in the state have dropped this contract. Chair Brown called the question. All were in favor; none were opposed.

- H. BE IT RESOLVED, that the Governing Board adopt the following resolution to reduce the classified service because of lack of funds.

## **MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT**

### **RESOLUTION 2013-2014/20**

#### **IN THE MATTER OF THE REDUCTION OF THE CLASSIFIED SERVICE**

WHEREAS, Education Code Sections 88014, 88017, 88117, and 88127 authorize the District to layoff classified employees for lack of work and/or lack of funds; and,

WHEREAS, due to lack of funds in the District for the 2013/14 school year, the Governing Board of the Monterey Peninsula Community College District hereby finds it necessary to eliminate the classified services as specified below:

<b>POSITION</b>	<b>Assignment</b>	<b>FTE</b>
• Workability Program Coordinator	40 hours per week, 12 months per year	1.00
• Job Developer – Workability	10 hours per week, 11 months per year	0.23

NOW, THEREFORE, BE IT RESOLVED that as of November 1, 2013, the classified positions of the District shall be discontinued to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative not later than 60 days prior to the effective date of layoff as set forth above.

Passed and Adopted by the Monterey Peninsula Community College District on August 28, 2013 by the following vote:

- AYES:** Charles Brown, Margaret-Anne Coppernoll, Marilyn Dunn Gustafson, Rick Johnson, and Loren Steck.  
**NOES:** None.  
**ABSTAIN:** None.  
**ABSENT:** None.

Motion Johnson / Second Dunn Gustafson / Carried. 2013-2014/20

- I. INFORMATION: Calendar of Events.  
 Trustee Coppernoll reported that Dr. Tribley will be interviewed on the AMP (Access Monterey Peninsula) program, “Your Town,” on September 12<sup>th</sup> at 5:00 p.m. She encouraged everyone to watch the interview. / Trustee Johnson encouraged everyone to attend the Alumni BBQ on September 21<sup>st</sup>.

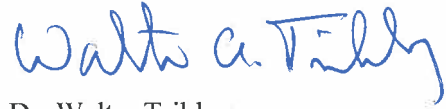
6. ADVANCE PLANNING

- A. Regular Board Meeting, Wednesday, September 25, 2013, at MPC:
- Closed Session, 1:30pm, Stutzman Room, LTC
  - Regular Meeting, 3:00pm, Sam Karas Room, LTC
- B. Regular Board Meeting, Wednesday, October 23, 2013, at MPC:
- Closed Session, 1:30pm, Stutzman Room, LTC
  - Regular Meeting, 3:00pm, Sam Karas Room, LTC
- C. Future Topics:
- Board Study Session regarding Parking Lot A.
  - Board Study Session regarding new repeatability regulations that impact programs such as Gentrain.
  - Tour of PSTC (Public Safety Training Center) Phase II

8. ADJOURNMENT – Chair Brown adjourned the meeting at 6:00 p.m.

9. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

*Posted September 26, 2013*