

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, JANUARY 25, 2017

11:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Marilyn Dunn Gustafson called the meeting to order at 11:00 a.m.

2. **ROLL CALL**
Present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.

4. **CLOSED SESSION**
 - A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA
 - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, Dr. Kim McGinnis, Dr. Steven L. Crow
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and Dr. Steven L. Crow

5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**

6. **ROLL CALL** – Chair Dunn Gustafson asked for Roll Call at 1:30 p.m.
Present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President

Absent:
Mr. Stephen Lambert, Student Trustee

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION – Chair Dunn Gustafson reported that no action was taken.

9. APPROVAL OF AGENDA

New Business Agenda Items A and B were moved due to the availability of Bill Rauch, Auditor with Vavrinek, Trine, Day & Co., LLP.

Motion Steck / Second Johnson / Carried.

2016-2017/69

Student Advisory Vote: ABSENT: Lambert

AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None

ABSENT: 0 MEMBERS: None

ABSTAIN: 0 MEMBERS: None

10. RECOGNITION

A. Acknowledgement of Guests

The Board commended the people listed below for their swift and competent actions to address the flooding in the MPC Theatre.

- 1) Dr. Steven Crow, Vice President of Administrative Services
- 2) Mr. Ed Johnson, Professional Expert
- 3) Mr. Pete Olsen, Facilities Operations Supervisor
- 4) Mr. Doug Ridgeway, Theater Technical Director
- 5) Mr. Eric Maximoff, Master Carpenter
- 6) Mr. Michael Mosebach, President, California Premier Restoration

11. PUBLIC COMMENTS – None.

12. CONSENT CALENDAR

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on November 16, 2016, the Special Board meeting on December 14, 2016, and the Regular Board meeting on December 14, 2016.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the December 5th manual payroll in the amount of \$1,198.43, the December 9th supplemental payroll in the amount of \$75,326.19, the December 23rd regular payroll in the amount of \$2,266,014.84, and the January 10th supplemental payroll in the amount of \$69,367.41 be approved.
- 4) That Commercial Warrants: 12278415 through 12278438, 12279245 through 12279275, 12280312 through 12280335, 12281258 through 12281319, 12282185 through 12282234 in the amount of \$1,483,233.83 be approved.

- 5) That Purchase Orders B1700377 through B1700413 in the amount of \$354,264.20 be approved.
- 6) That the following budget increases in the Restricted Fund be approved:
Increase of \$1,203,267 in funds received for FY 2016-2017.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 4000 (Supplies) Object expense category	\$	5,650
Net decrease in the 5000 (Other/Services) Object expense category	\$	5,650
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 4000 (Supplies) Object expense category	\$	429
Net decrease in the 5000 (Other/Services) Object expense category	\$	1,696
Net increase in the 6000 (Capital Outlay) Object expense category	\$	2,125
- 9) That the following budget adjustments in the Parking General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$	52,126
Net increase in the 5000 (Other/Services) Object expense category	\$	52,126
- 10) That the following budget increases in the Restricted Fund be approved:
Increase of \$7,500.00 in funds received for FY 2016-2017.
- 11) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$	2,934
Net increase in the 3000 (Benefits) Object expense category	\$	132
Net decrease in the 4000 (Supplies) Object expense category	\$	1,200
Net decrease in the 5000 (Other/Services) Object expense category	\$	1,866

B. Faculty Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Resignation of Salvatore Ferrantelli, Music Instructor, effective May 31, 2017 for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Ferrantelli has served as a faculty member since 1981.
 - b) Grant Equivalency to Minimum Qualifications to Deborah Sturt to teach English as a Second Language, effective Spring 2017.
 - c) Grant Equivalency to Minimum Qualifications to Christine Dietrich-Hart to teach English as a Second Language, effective Spring 2017.
 - d) Grant Equivalency to Minimum Qualifications to Sharon Osgood to teach Physical Fitness, effective Spring 2017.
 - e) Grant Equivalency to Minimum Qualifications to Pamela Keindl to teach Dance, effective Spring 2017.
 - f) Grant Equivalency to Minimum Qualifications to Charlene Pias to teach Health Care Ancillaries – Massage, effective Spring 2017.
 - g) Grant Equivalency to Minimum Qualifications to Deanna Ross to teach Dance, effective Spring 2017.
 - h) Grant Equivalency to Minimum Qualifications to Charles Omstead to teach Automotive Technology, effective Spring 2017.
 - i) Grant Equivalency to Minimum Qualifications to Marcus Evans to teach Automotive Technology, effective Spring 2017.
 - j) Grant Equivalency to Minimum Qualifications to Alexander Hulanicki to teach Journalism, effective Spring 2017.
 - k) Grant Equivalency to Minimum Qualifications to Michele Moldenhauer to teach Physical Fitness, effective Spring 2017.

C. Classified Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Alexis Bollin, Administrative Assistant III, Academic Affairs, Range 18, 40 hours per week, 12 months per year, effective January 26, 2017.
 - b) Employment of Jonathan Lyons, Instructional Technology Specialist, Business & Technology, Range 22, 40 hours per week, 12 months per year, effective January 26, 2017.
 - c) Employment of Jose Zuniga, Custodian-Lead, Administrative Services, Range 8, 40 hours per week, 12 months per year, effective January 26, 2017.
 - d) Establish new position, Categorical Services Coordinator II, Student Services, 40 hours per week, 12 months per year, effective January 25, 2017. Placement on the salary schedule at Range 22.
 - e) Resignation of Sara C. Metz, Administrative Assistant III – Faculty Assignments, Academic Affairs, Range 19, 40 hours per week, 12 months per year, effective February 2, 2017.

D. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be ratified.

Motion Steck / Second Brown / Carried.

2016-2017/70

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

13. NEW BUSINESS

Due to the Availability of Auditor Bill Rauch, New Business Agenda Items A and B were heard following New Business Agenda Item L (Technology Plan).

- C. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending December 31, 2016, be accepted.

Motion Steck / Second Brown / Carried.

2016-2017/71

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- D. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending December 31, 2016, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Johnson / Second Coppernoll / Carried.

2016-2017/72

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- E. BE IT RESOLVED, that the 2017-2018 nonresident tuition fee for the District be established in accordance with ECS 76140 at \$234.00 per semester unit.

Motion Steck / Second Johnson / Carried.

2016-2017/73

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- F. BE IT RESOLVED, that the Governing Board ratify the independent contract with TMD Creative for professional services as related to strategic marketing consulting, public relations, media planning, and related advertising services from January 1 through June 30, 2017.

Motion Coppernoll / Second Brown / Carried.

2016-2017/74

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- G. BE IT RESOLVED, that the Governing Board reappoint Dr. Steven L. Crow, Vice President of Administrative Services, as the District's primary representative, and Dr. Walter Tribley, Superintendent/President, as the District's alternate representative, to the Bay Area Community College District's Pool-JPA for Property and Liability, for Monterey Peninsula College, effective February 1, 2017.

Motion Johnson / Second Coppernoll / Carried.

2016-2017/75

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- H. BE IT RESOLVED, that the Governing Board reappoint Dr. Steven L. Crow, Vice President of Administrative Services, as the District's primary representative, and Susan Kitagawa, Associate Dean of Human Resources, as the District's alternate representative, to the Northern California Community College Pool-JPA for Workers Compensation, for Monterey Peninsula College, effective February 1, 2017.

Motion Brown / Second Steck / Carried.

2016-2017/76

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- I. BE IT RESOLVED, that the Governing Board ratify the renewal of the agreement with Alliant Insurance Services, Inc., as the District's broker of record and consultant for the District's employee benefits programs, effective December 1, 2016 and ending November 30, 2019.

Motion Steck / Second Coppernoll / Carried.

2016-2017/77

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

Public Comment

Dr. Alan Haffa, MPC Faculty, suggested that the Board table this item, if there isn't a strict deadline for its passage, until the Health & Welfare Cost Containment Committee is able to meet. / The Board solicited input from staff and were informed by Dr. Crow of the importance of ratifying this renewal to enable Alliant to continue preparing information to be presented at the February 9th meeting of the Health & Welfare Cost Containment Committee.

- J. BE IT RESOLVED, that the Governing Board authorize Dr. Steven L. Crow, Vice President of Administrative Services, to enter into a contract with Kitchell CEM for Program Management Services, for the period January 1, 2017 through June 30, 2017.

Motion Coppernoll / Second Steck / Carried.

2016-2017/78

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- K. BE IT RESOLVED, that the following new courses and program be approved:

New Courses

BUSI 131	Financial Analysis for Entrepreneurs
MATH 260	Pre-Statistics
PSYC 19	Introduction to Statistics for the Social Sciences
SOCI 19	Introduction to Statistics for the Social Sciences

New Program

Personal Wellness and Health Professions (Certificate of Training – Credit Only)

Motion Brown / Second Johnson / Carried.

2016-2017/79

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- L. BE IT RESOLVED, that the 2016-2019 Technology Plan be approved as proposed.

Motion Steck / Second Coppernoll / Carried.

2016-2017/80

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

The Board received a [presentation](#) from Mr. Michael Midkiff, Director of Information Services.

Due to the availability of Auditor Bill Rauch, New Business Agenda Items A and B were considered at this time.

- A. BE IT RESOLVED, that the Governing Board accept the District’s annual Financial Audit Report for the fiscal year ended June 30, 2016.

Motion Steck / Second Brown / Carried. 2016-2017/81

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Mr. Bill Rauch, Auditor with Vavrinek, Trine, Day & Co. LLP, presented the Independent Auditor’s report entitled, “[Monterey Peninsula Community College District Annual Financial Report: June 30, 2016.](#)” He reported that the audit resulted in three “unmodified” opinions—the highest level of assurance auditors can give—for MPC’s Financial Statements, Federal Awards, and State Awards.

- B. BE IT RESOLVED, that the Governing Board accept the District’s Measure I General Obligation Bonds Performance Audit and Independent Auditors’ reports for the fiscal year ended June 30, 2016.

Motion Steck / Second Brown / Carried. 2016-2017/82

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Mr. Bill Rauch presented the Independent Auditors’ reported entitled, “[Monterey Peninsula Community College District Measure I General Obligation Bonds, Election 2002 Performance Audit: June 30, 2016.](#)” Mr. Rauch reported that this audit also resulted in an “unmodified” opinion. / The Board commended the Citizens’ Bond Oversight Committee and Ms. Vicki Nakamura, Assistant to the President, for their oversight of the Bond.

Following New Business Agenda Items A and B, the Governing Board returned to the standard agenda.

- M. BE IT RESOLVED, that the Governing Board unanimously approves Resolution # 2016-2017/83 for \$600,000 to conduct emergency services and remediation (repair, reconstruction, and equipment replacement) sustained by the Theater and infrastructure of the building.

Motion Steck / Second Coppernoll / Carried. 2016-2017/83

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- N. BE IT RESOLVED, that the Governing Board ratifies the 2016-2017 salary schedules for Short-Term, Non-Continuing (non-classified) and Student employee salary schedules, effective January 1, 2017.

Motion Coppernoll / Second Johnson / Carried. 2016-2017/84

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- O. BE IT RESOLVED, that the Governing Board approves the Memorandum of Understanding “2016-2017 Retirement Incentive Plan” dated December 6, 2016 between Monterey Peninsula Community College District and the Monterey Peninsula California School Employees Association, Chapter #245, MPCEA/CSEA.

Motion Coppernoll / Second Brown / Carried. 2016-2017/85

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Dr. Tribley distributed the “[Supplemental Employee Retirement Plan \(SERP\) Participation Election Package](#).” Dr. Tribley noted that any District employees who are planning to retire and who wish to participate in this retirement incentive plan must submit this completed package to the District to indicate their intention to do so.

- P. BE IT RESOLVED, that the Governing Board approves the “Article 16.8 Grievance (FY 2015-16) Mediator’s Proposed Settlement Agreement” dated November 21, 2016 between Monterey Peninsula Community College District and the Monterey Peninsula College Teachers Association, providing for a 4% one-time off-schedule salary increase for 2015-2016, a 1% on-schedule salary increase for 2016-2017 effective July 1, 2016, a 2% on-schedule salary increase for 2017-2018, and the deletion of Article 16.8; and

BE IT FURTHER RESOLVED, that the Governing Board approves the updated 2016-2017 Salary Schedule A – Contract Faculty, Schedule B1 and B2, Schedules C1 and C2, and the Coaching Pay Schedule.

Motion Coppernoll / Second Steck / Carried. 2016-2017/86

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

The [revised Salary Schedule A – Contract Faculty](#), was distributed at the meeting.

Public Comment

Dr. Alan Haffa, MPC Faculty, [commented](#) regarding faculty salaries.

- Q. BE IT RESOLVED, that the Governing Board approves a 4% one-time off-schedule salary increase for 2015-2016, a 1% on-schedule salary increase for 2016-2017 effective July 1, 2016, and a 2% on-schedule salary increase for 2017-2018 for classified unit members represented by Monterey Peninsula California School Employees Association, Chapter #245, MPCEA/CSEA (MPCEA); and

BE IT FURTHER RESOLVED, that the Governing Board approves the updated Classified Salary Schedule for 2016-2017.

Motion Brown / Second Steck / Carried. 2016-2017/87

Student Advisory Vote:		ABSENT:	Lambert
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

- R. BE IT RESOLVED, that the Governing Board approves a 4% one-time off-schedule salary increase for 2015-2016, a 1% on-schedule salary increase for 2016-2017 effective July 1, 2016, and a 2% on-schedule salary increase for 2017-2018 for Confidential employees; and

BE IT FURTHER RESOLVED, that the Governing Board approves the updated Confidential Salary Schedule for 2016-2017.

Motion Steck / Second Coppernoll / Carried. 2016-2017/88

Student Advisory Vote:		ABSENT:	Lambert
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

- S. BE IT RESOLVED, that the Governing Board approves a 4% one-time off-schedule salary increase for 2015-2016, a 1% on-schedule salary increase for 2016-2017 effective July 1, 2016, and a 2% on-schedule salary increase for 2017-2018 for Management and Supervisory employees; and

BE IT FURTHER RESOLVED, that the Governing Board approves the updated Management-Supervisory Salary Schedule for 2016-2017.

Motion Johnson / Second Coppernoll / Carried. 2016-2017/89

Student Advisory Vote:		ABSENT:	Lambert
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- T. BE IT RESOLVED, that the Governing Board approves a 4% one-time off-schedule salary increase for 2015-2016, a 1% on-schedule salary increase for 2016-2017 effective July 1, 2016, and a 2% on-schedule salary increase for 2017-2018 for Administrative employees and the Superintendent/President; and

BE IT FURTHER RESOLVED, that the Governing Board approves the updated Administrative Salary Schedule for 2016-2017.

Motion Coppernoll / Second Johnson / Carried. 2016-2017/90

Student Advisory Vote: ABSENT: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- U. BE IT RESOLVED, that the Governing Board approves the new Master Agreement between the Monterey Peninsula College Foundation and the Monterey Peninsula Community College District for the term February 16, 2017 through June 30, 2021.

Motion Johnson / Second Steck / Carried. 2016-2017/91

Student Advisory Vote: ABSENT: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

The Board received a [revised Master Agreement](#). / Dr. Tribley reviewed the changes in the agreement.

- V. BE IT RESOLVED, that the Governing Board approves the employment agreement between the Monterey Peninsula Community College District and Ms. Rebecca Michael, serving as a professional expert in the area of institutional advancement, under the direction of the Superintendent/President, for the period of February 16, 2017 through June 30, 2017.

Motion Coppernoll / Second Johnson / Carried. 2016-2017/92

Student Advisory Vote: ABSENT: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- W. BE IT RESOLVED, that the Governing Board approves the job description for Dean of Student Services; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment for the position of Dean of Student Services/Marina.

Motion Steck / Second Coppernoll / Carried.

2016-2017/93

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- X. BE IT RESOLVED, that the Governing Board approves the job description for Dean of Instruction; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment for the position of Dean of Instruction/Career Technical Education.

Motion Steck / Second Brown / Carried.

2016-2017/94

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- Y. INFORMATION: Review the 2017-2018 District Scheduled Maintenance and Special Repairs Five Year Plan.

The Board received the [2017-2018 District Scheduled Maintenance and Special Repairs Five Year Plan](#).

- Z. BE IT RESOLVED, that the Governing Board nominates Dr. Loren Steck to be a candidate for the California Community College Trustees (CCCT) Board.

Motion Johnson / Second Coppernoll / Carried.

2016-2017/95

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- AA. INFORMATION: Calendar of Events – No comments.

BREAK: 3:05-3:15 P.M.

14. REPORTS AND PRESENTATIONS

A. MPC Foundation

- 1) Executive Director Report: Ms. Beccie Michael
The Board received Ms. Michael's [Executive Director Report](#).
- 2) ~~Monthly Donations~~ Funds Received in 2016: \$1.3 million.

The Academic Senate Report and ASMPC reports occurred out of their typical order.

- B. MPCEA Report: Mr. Kevin Haskin, President – No report.
- C. MPCTA Report: Ms. Lauren Blanchard, President
 Ms. Blanchard compared MPC faculty salaries to those at Cabrillo and Hartnell colleges. She reported that faculty at these neighboring colleges recently negotiated higher raises than that negotiated by MPC faculty. She also reported on the results of faculty salary studies conducted by Santa Rosa College and the California Community College Association, in which MPC is ranked 61 and 69 (for long-term faculty) out of 72 districts, respectively. She also spoke of the importance of competitive faculty salaries. / Trustee Coppernoll asked if the studies referred to by Ms. Blanchard included health or other benefits accorded to faculty. Ms. Blanchard reported that the studies only calculate salaries.
- D. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
 The Board received Ms. Kamath's [Academic Affairs Report](#). / Discussions ensued regarding publicizing MPC's participation in the Volunteer Income Tax Assistance program. Dr. Tribley remarked that press releases had been distributed regarding this program and others. / The Board also engaged in a brief discussion regarding the organic limit of MPC's enrollment growth given the size of our population. Dr. Tribley noted that we do not yet know what that limit is, but acknowledged that we may need to be a smaller college. He listed some of the challenges faced by MPC, including that many of our resources are tied up in programs that used to be—but no longer are—funded, which are in turn tied to tenure track positions. He mentioned some of the many actions that the District is taking to increase our enrollment, which include increased marketing and moving some of our programs, such as English as a Second Language, out into the communities so that our underserved populations are better served. He also noted that there are some actions, such as efficiently generating revenue, that need collaboration with—and cooperation from—all of our constituents to ensure success and the ability to increase compensation for everyone at MPC.
- E. Student Services Report: Dr. Kim McGinnis, Vice President of Student Services
 The Board received Dr. McGinnis' [Student Services Report](#).

The ASMPC Report was heard at this time.

- F. ASMPC Report: ~~Mr. Tyler Strode, Director of Representation~~ **Dr. Kim McGinnis**
 Dr. McGinnis reported on the ASMPC's welcome campaign, which includes the distribution of student identification cards and Lobo gear. / She reported on upcoming events: Valentine's Day Lobo Day on February 14, Pancake Day on February 28, St. Patrick's Day Event on March 17 from 10:00am-2:00pm; Spring Egg Hunt for the CDC on April 14, Asian Student Association Annual Culture Show on April 15, and Earth Day and ASMPC elections on April 20. / She also noted that the students would like to be involved with any 70th anniversary festivities that may be planned.
- G. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services
 Dr. Crow reported that the development of a multi-year budget model is in progress. / He also thanked the Board for approving the salary increases (5% this year and 3% ongoing) for faculty and staff. / Dr. Crow and Ms. Barrios were commended for the clean audit reports. Dr. Crow thanked everyone whose work resulted in this conclusion from the auditors.

Due to Dr. Craig's availability, the Academic Senate Report was heard at this time.

- H. Academic Senate Report: Dr. Heather Craig, President
 Dr. Craig announced that February 2nd will be the first date this semester that the Academic Senate will meet. / She applauded the Flex Day Committee and presenters, as well as the Hospitality Committee for their Flex Day offerings. / She reported that the Academic Senate is working to revise some of their bylaws. She noted that the Senate is considering a new position of Academic

Senate President-Elect to provide the incoming president with a year of training with the current president—which also would result in the extension of the current president’s one-year term to include a year as an adviser. / She reported that the Senate is in the process of completing their equivalency procedures. / She also spoke about the disbursement of Strong Workforce Funds. She commended Dean Michael Gilmartin for devising a method by which CTE faculty could submit their ideas for the disbursement of these funds, but encouraged the inclusion of ideas from all faculty and staff in the future.

Following the Academic Senate Report, the Governing Board returned to the standard agenda.

I. Superintendent/President’s Report: Dr. Walter Tribley

Dr. Tribley commended Flex Day activities and presentations. He noted that the vice presidents’ inspirational presentations on behalf of their departments clearly show the foundational groundwork that has been laid for future generations in those areas, despite the fact that we are short-staffed. / He reported that we will receive an accreditation report from the Accrediting Commission for Community and Junior Colleges (ACCJC) on or before 30 days from January 13, 2017. He remarked that the ACCJC’s report, which will be simultaneously emailed to him and posted on the ACCJC’s website, will incorporate MPC’s self-evaluation, the external site evaluation team’s report, and the ACCJC’s view. He reported that we are anticipating both commendations (based on the site-evaluation team’s report-out) and recommendations in various areas, including assessments, board policies, technology that relates to student data and to the security of our data, acting within our defined roles, and fiscal solvency. / He further elaborated on board policies. He noted that the decision in 2011/2012 to keep all of our board policies and conduct side-by-side comparisons with the Community College League of California’s (CCLC’s) recommended board policies has significantly impacted our ability to quickly and efficiently approve board policies. However, he acknowledged that the District has to move more swiftly to approve board policies regardless of this challenge and asked the Board for their careful, yet expeditious review and approval of policies brought forward to them in the future. He also alerted the Board that time and staffing limitations likely will prevent us from producing an administrative policy for each board policy as the policies come through for approval. / He spoke further about the importance of acting within our defined roles—from the Board, to faculty, administration, staff, students, and the unions. He noted that the recent *Resource Guide to Institutional Decision-Making* clearly defines a governance structure that is consistent with our roles. Furthermore, it has empowered the Academic Senate as the only “operational voice” of the faculty, other than the operational groups and committees in which some faculty participate. / He also elaborated on MPC’s fiscal solvency. He noted that as of this date, other than changes made to the Child Development Center, the Theatre budget, and some positions in the business skills lab that no longer supported the curriculum, we have not chosen to cut programs and services. Although the District has been trying to use our reserves to preserve as many of our services and programs as possible, the institution has reached a point where we likely will have to conduct an assessment of what we can sustain. / Dr. Tribley thanked the Board for approving the raises that amount to an ongoing increase to the District of approximately \$700,000 per year, despite our fiscal reality. He noted that if we get to an efficiency of 15 or 16 at the current enrollment, the District could pay for those raises. He also noted that if we get to an efficiency of 16 or 17 at the current enrollment and accomplish some other changes on campus, we may be able to give additional raises.

J. Governing Board Reports

- 1) Community Human Services (CHS) Report – Trustee Steck explained that CHS did not meet in January; therefore, he has no report.
- 2) Trustee Reports
 - a) Trustee Johnson commended Flex Day activities. / He remarked that he is looking forward to attending the Effective Trusteeship Workshop in January. / He also noted that we must all find ways to work together in 2017.

- b) Trustee Coppernoll applauded Dr. Tribley, the administration, staff, and faculty for the tribute we received during ASMPCC President Stephan Edgar's Flex Day speech. / She commended Flex Days. She pointed out as particularly noteworthy the concept of interdisciplinary approach to learning, as well as the vice presidents' creative ideas for the college. / She thanked Dean Larry Walker and former Student Trustee Maury Vasquez for their involvement in launching the Lobos Ambassador Program. / She remarked that all of these efforts can be attributed to Dr. Tribley's leadership.
- c) Vice Chair Brown commented on his attendance at the Martin Luther King, Jr. march in Seaside, which was the largest to-date. He noted that Dr. and Mrs. Tribley also were in attendance. / He also commended Flex Days.
- d) Trustee Steck thanked Dr. McGinnis for including in her reports specific data regarding the impact of ongoing programs.
- e) Chair Dunn Gustafson announced the World Affairs Council luncheon on Friday, February 17, as well as the February meeting of the World Affairs Council at MPC on Monday, February 6. / She also remarked that she is looking forward to attending the Effective Trusteeship Workshop and Annual Legislative Conference in January.

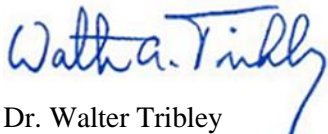
15. ADVANCE PLANNING

- A. Regular Board Meeting, February 22, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, March 22, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- C. Future Topics
 - 1) Study Session: Enrollment Management System (EMS)

16. ADJOURNMENT – Chair Dunn Gustafson adjourned the meeting at 5:05 p.m.

17. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President