

CTE Meeting
October 17, 2016
LTC 216 / 3-4:30pm
NOTES

- Announcements (from faculty)
 - Kathleen Clark
 - Passed out a survey to CTE faculty in attendance about barriers to hiring CTE faculty
 - Molly Jansen
 - Suggested sending out a Doodle poll to figure out the best timing for these meetings
 - Jon Knolle mentioned that we can create a Google group of CTE faculty and CTE department chairs
 - Alison Shelling
 - Seaside High School is hosting a [college mini-fair](#) on 11/3 from 1-1:40pm
 - Thatcher Wheldon
 - Will send out a schedule of the Adult Schools career skills classes
 - 10/19- Monterey Adult School will visit MPC
 - 11/2- Pacific Grove Adult School will visit MPC
 - Molly Jansen
 - Attended Hospitality Success event, learning about how the City College of San Francisco creates ed. plans for all their students
 - Alethea—ECED is a good model of MPC doing this
 - Molly—perhaps Strong Workforce funding can be used to hire a counselor for CTE, and that person can create ed plans for the students
 - Jon K.—we would still need to overcome a systematic inability to collect and share information
- **CONTINUED:** Strong Workforce Funding
 - Integrating student success (ex. Counseling support)
 - Michael—a speaker at the CCCAEO conference spoke about millennial unemployment; 17.6% of millennials are unemployed in California, which is 4 times the national average
 - Recommendations offered by the speaker were: 1. Prioritize programs that have strong labor market data to demonstrate need; 2. Increase competency of students; 3. Offer diagnostic assessments; 4. Develop career pathways

- Many of these recommendations are clearly similar to those of the Strong Workforce grant; it is also important to braid funds were available
 - There needs to be a paradigm shift among students: rather than choosing a college, then a major, students need to select a career path, then a major, then their college
 - Colleges also need to be more aware of financial sustainability and providing support to students who come from low-income backgrounds
 - Counselors needs to be practically involved in this process
 - 1/4 of post-secondary awards are certificates, 2/3 of which are in CTE fields; counselors should be more aware of certificates and other options
- Kathleen asked if MPC could use funding to pay for student internships, which would assist low-income students
 - Michael responded that the grant is very open-ended, though all expenditures need to improve the quality and quantity of CTE FTES
 - MPC needs to gather data to support ideas for funding
- Josh Freedman will provide 10 hours of free support for the application
- At the CCCAEO conference, Michael asked John Karice from the Center of Excellence if he could produce a study of the labor gaps in the local economy
- Proposals for the grant will be turned in late January
 - Everyone will be involved, and there will be meetings and webinars to help explain the process
 - Michael suggested that, since the application is not yet available, CTE faculty look at the information available on LaunchBoard to prepare
 - 2014 data will be available soon
 - Rosaleen will also give a presentation (in a computer lab) on LaunchBoard and how to gather data
 - Faculty can use local/other data to demonstrate demand or need (though it cannot be used in comparison to other colleges), and we can contact the Center of Excellence for more surveys
- **NEW:** Curriculum
 - Repeatability
 - Michael said that the State views the community college system as being responsible for educating students only once
 - Non-credit classes, that serve to supplement degrees and certifications earned as part of a credit program, can supplement student knowledge as technology changes

- Since non-credit classes are technically part of the Adult School programs, there are opportunities to articulate with them
 - More information about this will be available in spring
 - CID's
 - Standardizing curriculum will allow students to easily transition between all community colleges across the state
 - Curriculum processes
 - The current process takes too long and needs to be simplified
 - Michael encouraged CTE faculty to attend the summer curriculum institutes and influence the development of curricula
 - Professional development is often needed by faculty so they understand the changes that have taken place
 - There will be an updated curriculum handbook in the next two weeks
 - There will be a new curriculum inventory system by February or March
 - This will allow us to upload directly to the State, and no changes will be needed within the current system
 - Also involves sharing ed. plans with the State
- **NEW:** Sectors
 - Michael said, after speaking with many schools at the CCCAEO conference, that MPC is not the only school experiencing low FTES
 - The sector navigators have put together a [website](#) with information about local industry needs; it offers a list of high demand jobs, and areas of need of developed curricula
 - For example, Nursing still does not have a strong pathway, and a pre-Nursing certificate might help with this
 - For many areas, soft skills are becoming increasingly important
 - Branded pathways (based on the career a graduate could have) are becoming more common, as are 3rd party certificates (when students finish, they qualify to take a 3rd party exam/certification course)
 - Entrepreneurship is being imbedded in all programs, as are technical skills
 - One thing MPC can do is increase awareness of our technical capabilities, such as informing students that we have 3D printers on campus
- **NEW:** Mapping Career Pathways
 - According to information Michael received at the CCCAEO conference, he reported that 30% of 9th graders drop out of high school and 40% go on to post-secondary education, of which 10% become employed, 20% drop out of post-secondary school, and 10% become underemployed

- Only 40% of community college students obtain a certificate within 6 years
 - There is a current emphasis for students to gain at least 6 units of college credit before graduating from high school, which would ease the transition to post-secondary education
 - Students need to be assessed in their sophomore (not junior) year of high school to determine career pathways
 - A company by the name of Career Ladders has created a career pathway mapping project that can be developed in 3 hours
 - Once the pathway is picked, the College then does the pre-work (such as gathering offerings information, labor market data, and curriculum requirements), fits it to a template the company has created, and brings together the interested parties (industry, instructors, etc.) to apply the template
 - The California Counselors Network offers workshops to help involve students in career pathways
 - Colleges need to market to 7th and 8th graders, since 9th grade is too late
- **NEW:** Advisory Committees
 - Michael said the Accreditation team (that visited the previous week) was interested in MPC's advisory committee lists
 - Each CTE program needs an advisory committee that meets at least once per semester (preferably more) and is actively involved in the program
 - Alison and Scott said they had good examples of advisory committee handbooks, which they will bring to the next meeting
- **NEW:** Program Review Cycle and the Ed Code
 - Michael informed the group that all CTE programs need to be reviewed every 2 years to check the pre-requisites (since many CTE programs depend on the knowledge gained in a previous course), etc.
 - Michael said there used to be a 1-page, 2-sided model of questions asked as part of the program view
 - Program review does not need to be as intense as it is currently at MPC
 - A copy of this model will be brought to the next meeting
 - Title V states that the Board of Trustees must demonstrate need for a program in the community
 - Taxpayer money should be going to help students get jobs
- **CONTINUED:** CTE Dean position
 - Submitted feedback only received from Molly Jansen
 - The current proposal (not set in stone) is to fund this position from the Strong Workforce grant

- **ONGOING:** Faculty Reports
 - Program updates
 - Molly Jansen and LaKisha Bradley are working with Rancho Cielo to improve student success in the Hospitality program
 - They are hosting a counselors breakfast on 11/9 at Monterey Plaza
 - Alison Shelling created a list of which Fashion classes articulate with state universities and colleges
 - Professional Development
- **ONGOING:** Professional Development Opportunities
 - [Special Populations Conference](#) – November 30-December 2
 - [Jobs for the Future](#)
 - Competency-based education
 - Four phases of scaling innovation
 - Meta-majors
 - Work-based courses toolkit
 - [Pathway Curricula Training](#)—March 2-4, 2017
 - Professional development opportunities will be shared with Kathleen Clark to post on the Academic Senate web-site
 - Denise Moss—the BACCC monthly call is 10/20 from 9:30-10:45; she has booked LTC 216 if people would like to listen together, or they can dial-in from the BACCC website
- Next Meeting: Friday, November 4, 2016, 12-1:30pm