



MONTEREY PENINSULA
COLLEGE

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, DECEMBER 14, 2016**

CONSENTS

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. A.1

Superintendent/President
Office

Proposal:

To consider and approve the minutes of the Regular Board meeting on October 26, 2016.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approve of the change, the minutes may be amended.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on October 26, 2016.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, OCTOBER 26, 2016

11:00am, Closed Session: SPS-106, Public Safety Training Center

1:30pm, Regular Meeting: SPS-119, Public Safety Training Center

2642 Colonel Durham Street, Seaside, CA 93955

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Rick Johnson called the meeting to order at 11:00 a.m.
2. **ROLL CALL**
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9
1 case regarding two discrimination claims against the District.
 - B. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA
 - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, and Steven L. Crow, Ed.D
 - D. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL** – Chair Johnson asked for Roll Call at 1:30 p.m.
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Absent:
Mr. Stephen Lambert, Student Trustee

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION – Chair Johnson reported that no action was taken.

9. APPROVAL OF AGENDA

Motion Steck / Second Brown / Carried.

2016-2017/27

Student Advisory Vote: ABSENT: Lambert

AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None

ABSENT: 0 MEMBERS: None

ABSTAIN: 0 MEMBERS: None

10. RECOGNITION

A. Moment of Silence

- 1) Deborah Jane Howland Carroll, retired Registrar, deceased August 27, 2016.
- 2) Joe McCarley, retired Maintenance Supervisor, deceased October 5, 2016.
- 3) Dr. Keith Merrill, retired Dean of Community Education and former Acting President, deceased October 2, 2016.

B. Acknowledgement of Guests - None

11. PUBLIC COMMENTS

The Board received public comments in support of the Gender and Women’s Studies program from the people listed below.

- A. Mr. Brostow, MPC student
- B. Monica Fisher, MPC student
- C. Melissa Garcia, MPC student
- D. Renee Ryan, MPC student
- E. Rylie Majewski, MPC student
- F. Beckett Whittier, MPC student
- G. Dyanne Gamiz, MPC student
- H. Zachary Diaz, MPC student
- I. Delphie, MPC student
- J. Hannah Azerang, MPC student
- K. Jessamy Brice, MPC student
- L. Dr. Dawn Rae Davis, MPC Faculty
- M. Jeanette Schneider, MPC student

The Board also received public comments from the faculty listed below.

- N. Deidre Sullivan, Marine Advanced Technology Center (MATE) Director, spoke regarding the proposed Vice President of Advancement position.
- O. Elizabeth Mullins and Lauren Blanchard, MPC faculty, spoke regarding the new proposed transfer program, Global Studies.

12. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
- 1) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
 - 2) That the September 30th regular payroll in the amount of \$2,210,124.34, the October 5th manual payroll in the amount of \$1,600.00, and the October 10th supplemental payroll in the amount of \$85,651.96 be approved.
 - 3) That Commercial Warrants: 12258932 through 12258957, 12259319 through 12259354, 12259922 through 12259954, 12260542 through 12260579, 12261252 through 12261284, 12262022 through 12262061, 12262923 through 12262939, 12264226 through 12264247, 12264934 through 12264957 in the amount of \$2,529,979.93 be approved.
 - 4) That Purchase Orders B1700245 through B1700298 in the amount of \$366,161.63 be approved.
- B. Management Personnel
- 1) That the Governing Board ratifies the following item(s):
 - a) Temporary employment of Paul Long, Interim Dean of Instruction, Academic Affairs, effective November 1, 2016 and approve the salary placement on the Administrative Salary Schedule 2015-2016, Step 5.
- C. Faculty Personnel
- 1) That the Governing Board approves the following item(s):
 - a) Grant Equivalency to Minimum Qualifications to Tomoko Ogaki to teach Japanese, effective Fall 2016.
 - b) Grant Equivalency to Minimum Qualifications to Deborah Sturt to teach Speech Communication, effective Fall 2016.
 - c) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.
- D. Classified Personnel
- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Kyle VanMeter, Sciences Laboratory Manager, Life Science, Range 23, 40 hours per week, 11 months per year, effective October 27, 2016.
 - b) Establish new position, Campus Security Officer, to provide additional coverage for Fort Ord Higher Education Center, 40 hours per week, 12 months per year, effective October 26, 2016. Placement on the salary schedule at Range 10.
 - c) Voluntary demotion of Ferdinand Ramirez, Lead Custodian, Facilities, 40 hours per week, 12 months per year, to Custodian, Facilities, 40 hours per week, 12 months per year, effective October 26, 2016.
 - d) Resignation of Sharon Johnson, Accounting Specialist, Fiscal Services, 40 hours per week, 12 months per year, effective October 5, 2016.
 - e) Resignation of Charlene Wells, Library Specialist-Interlibrary Loans, Periodicals & Circulation Desk, Library, 40 hours per week, 12 months per year, effective October 28, 2016.
 - f) Resignation for the purpose of retirement, Paula Norton, Program Coordinator, Reading Center, 40 hours per week, 12 months per year, effective January 2, 2017.
- E. Volunteers

1) That the Governing Board ratifies the individuals listed for volunteer assignments.

F. Short Term and Substitute Personnel

1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be ratified.

Motion Steck / Second Dunn Gustafson / Carried.

2016-2017/28

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

13. NEW BUSINESS

A. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending September 30, 2016, be accepted.

Motion Steck / Second Coppernoll / Carried.

2016-2017/29

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

B. BE IT RESOLVED, that the Governing Board ratify the independent contract with Ken Lofgren for professional services related to SIS Desktop, WebReg and SQL Database changes, effective October 11, 2016 through April 30, 2017 (anticipated completion date).

Motion Coppernoll / Second Steck / Carried.

2016-2017/30

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

C. BE IT RESOLVED, that the Governing Board approve the independent contract with Umstot Project and Facilities Solutions, LLC to extend the duration for professional services as related to facilities planning consultant services through January 19, 2017.

Motion Coppernoll / Second Brown / Carried.

2016-2017/31

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

D. BE IT RESOLVED, that the following new courses be approved:

New Courses

EMMS 170A	Emergency Medical Technician 1 – Basic Training
FPTC 101	Introduction to Basic Firefighter I Academy
FPTC 102	Firefighter I Academy Observation and Certification Assessment
FPTC 105A	Firefighter I Academy
NURS 54	Nursing I Accelerated
NURS 55	Applied Foundations of Nursing
NURS 65L	Nursing Role Transition Lab

Motion Steck / Second Dunn Gustafson / Carried.

2016-2017/32

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- E. BE IT RESOLVED, that the Governing Board ratify the new classified manager position of Director, Security and Emergency Operations and attached job description at Range 50, effective October 26, 2016; and

BE IT FURTHER RESOLVED, that the Governing Board authorize the recruitment to fill the position of Director, Security and Emergency Operations.

Motion Dunn Gustafson / Second Steck / Carried.

2016-2017/33

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- F. PUBLIC HEARING: Initial proposal of Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for negotiations for 2016-2017 and a successor agreement with Monterey Peninsula Community College District.

Chair Johnson closed the Regular Board meeting and opened a Public Hearing for New Business Agenda Items F-I. / There were no public comments.

- G. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District for negotiations for 2016-2017 for a successor agreement with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA.

There were no public comments.

- H. PUBLIC HEARING: Initial proposal of California School Employees Association, Chapter #245, MPCEA/CSEA to continue bargaining for 2015-2016 and for re-openers for 2016-2017 interest-based bargaining with the Monterey Peninsula Community College District.

There were no public comments.

- I. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District to continue bargaining for 2015-2016 and for re-openers for 2016-2017 interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA.

There were no public comments. Chair Johnson closed the Public Hearing.

J. INFORMATION: MPC Staffing Update

Dr. Tribley reported on administration’s August 2016 presentation to the campus regarding a straw design of proposed administrative structures, which was intended to generate discussion about—and feedback on—the concept of increasing non-faculty positions at the college. He provided the Board with information regarding three positions of critical importance that were presented at the forum, two of which (Vice President of Advancement and Director of Communication and Marketing) will be brought forward to the Board for approval in November 2016.

- 1) Vice President of Advancement: Dr. Tribley reviewed his proposal to transition the Monterey Peninsula College (MPC) Foundation Executive Director to an MPC District employee at the executive cabinet level. / He noted that the Vice President of Advancement position would report directly to the Superintendent/President and would be fully funded out of MPC’s general fund, potentially resulting in an estimated \$65,000-\$80,000 increase in cost, which he anticipates will be offset over time by the funds generated by the Office of Advancement.
- 2) Director of Marketing and Communications: Dr. Tribley reported that the details of this position, which would initially report directly to the Superintendent/President, are being developed. He noted that he has received only positive feedback from campus members regarding this position.
- 3) Career Technical Education (CTE) Dean: Dr. Tribley reported that Ms. Kiran Kamath, Vice President of Academic Affairs, is currently compiling input from campus divisions regarding this proposed position.

Dr. Tribley also shared with the Board information regarding the proposed new position, Dean of Planning, Research, and Institutional Effectiveness. He reported that this urgently needed position, which was originally proposed to the campus (via Academic Senate, College Council, and MPC’s three advisory groups), as the Dean of Planning and Institutional Effectiveness, has been modified to add the function of research as the result of ongoing conversations. Further, he reported that this position will improve our ability to do integrated planning and will be brought to the Board for approval in the near future, at a yet-to-be determined date. This position is needed to address anticipated recommendations from the Accrediting Commission for Community and Junior Colleges (ACCJC). It will be mostly funded with Student Equity funds.

The Board posed a series of questions to Dr. Tribley regarding funding and roles.

K. BE IT RESOLVED, the appointment of Sharon Larson, Thomas Gaspich, Robert Lee, and Hunter Harvath, to a second term as members of the Citizens’ Bond Oversight Committee, effective October 27, 2016, be approved.

Motion Dunn Gustafson / Second Johnson / Carried.

2016-2017/34

Vice Chair Steck briefly replaced Trustee Johnson as Board Chair, to enable Trustee Johnson to second the motion.

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

L. INFORMATION: 2016 Governing Board Self-Evaluation

Trustees Margaret-Anne Coppernoll and Marilynn Dunn Gustafson served on an ad hoc subcommittee of the Board to develop the evaluation process, timeline, and instruments, as part of the Board's yearly self-evaluation. Ms. Dunn Gustafson provided a brief explanation of the two survey instruments.

- 1) The survey provided to the Governing Board, staff members who interact with the Board, and members of the communities served by MPC.
 - a. Trustee Dunn Gustafson reported that 63% of respondents indicated that they interact with the Board on a monthly basis. She reviewed the responses that reflected a lack of consensus among respondents, as well as identified areas of improvement.
 - i. **Does the Board understand its role and that of the President, faculty, and staff?** Performed very well: 8; Performed satisfactorily: 7; Needs improvement: 6
 - ii. **Does the Board maintain current policies for the guidance of the President, faculty, and staff?** Performed satisfactorily: 9; Needs improvement: 8
 - iii. **Does the Board take advantage of study sessions?** Trustee Dunn Gustafson reported a respondent's suggestion that study sessions be more focused on discussion and study and less focused on presentations.
 - iv. **Has the Board adopted a planning and evaluation process which ensures that the educational needs of students and the community are effectively and efficiently met?** Performed well: 6; Performed satisfactorily: 6; Needs improvement: 5
 - v. **Is the Board knowledgeable about how the college is responding to the recommendations regarding distance learning?** Don't know: 40%
 - vi. **Do the Board's decisions demonstrate concern for institutional effectiveness?** Performed well: 40%; Needs improvement: 22%
 - vii. **Is the Board's emphasis on the establishment of policy?** Performed satisfactorily: majority; Needs improvement: 6
 - viii. **Does the Board hold the President and his or her staff accountable for the administration of college programs and services?** Performed very well: 12; Needs improvement: 5
 - ix. **Does the Board provide the support necessary to the President to be effective in carrying out his or her responsibilities in institutional leadership?** Performed well: 8; Needs improvement: 6
 - x. **Do the Board's decisions demonstrate a concern for the well-being of employees?** Performed well: 7; Needs improvement: 5
 - xi. **Does the Board actively foster cooperation with the news media for the dissemination of information regarding the college?** Performed well: 2; Needs improvement: 7; Don't know: 7
 - xii. **Does the Board adopt a realistic annual budget which supports the college's mission, priorities, and programs?** Performed well: 5; Needs improvement: 8
 - xiii. **Does the Board provide leadership in promoting and securing community and legislative support for adequate funding for the college?** Performed well: 4; Needs improvement: 5
 - 2) The survey provided to the Governing Board to evaluate their performance based on the 2016 Board goals.
 - a. Trustee Dunn Gustafson reported that a quorum of the Board responded to this survey and indicated that the Board performed "good" or above on goals 1, 2, 3, 4, 6, and 7. One trustee gave the Board a "poor" mark on goal 4 (student learning outcomes assessment). She also read responses regarding the Board's performance of each goal.
 - b. **Goal 1: Support the college as it prepares for accreditation, focusing on the 6 areas of concern: Assessment of Student Learning Outcomes; Communication;**

Technology; Staffing; Budget; and Data. Given budget constraints, the Board has done an excellent job supporting efforts in all aspects of this goal. The Board is working consistently to preserve its mandated 10% reserve and reduce the structural deficit to zero. The Board needs to put more emphasis on student learning outcome assessment completion for all courses.

- c. **Goal 2: Encourage an open and respectful culture at MPC in partnership with the Superintendent/President.** The Board's relationship with the S/P is excellent and we need to continue and redouble our efforts for a positive campus culture.
- d. **Goal 3: Actively participate in and support actions taken by the college to attain fiscal stability.** Managing and reducing the structural deficit and maintaining a balanced budget continue to be a Board top priority. The Board should be absolutely clear that actions taken by the administration are a result of the Board's direction to put our fiscal house in order.
- e. **Goal 4: Pursue learning opportunities of college programs: i.e. Student Success and Student Learning Outcomes.** The presentations, reports, and discussions at Board of Trustee meetings are excellent. However, more emphasis should be placed on student learning outcome assessment completion for all courses.
- f. **Goal 5: Engage in legislative advocacy activities to support the college and the community college system.** Board members attend CCLC conferences on legislative advocacy and interface with legislators on issues facing the college. We respond to calls for action on advocacy activities as called upon, but we are rightfully more focused on the immediate internal challenges facing the college. / Trustee Dunn Gustafson also reported that 50% of respondents indicated that the Board's performance of this goal was satisfactory.
- g. **Goal 6: Be open and accessible to community constituents.** Board members make every effort to interact with community constituents to demonstrate appreciation for the loyal support they generously give the college.
- h. **Goal 7: Ensure that college policies and procedures are updated, comprehensive, and implemented.** Substantial progress is being made in bringing board policies and administrative procedures up to date. A consultant has been hired to assist in this process and to ensure timely updates, comprehensive review, and implementation.

M. INFORMATION: Proposed Governing Board Goals for 2017

Trustee Dunn Gustafson reviewed the proposed Governing Board Goals for 2017, which she and Trustee Coppernoll developed following the self-evaluation process. After some discussion, the Board agreed that the goals listed below should be brought before the Board for approval in November.

Governing Board Goals for 2017

1. Encourage an open and respectful culture at MPC in partnership with the Superintendent/President.
2. Actively participate in and support actions taken by the college to attain fiscal stability.
3. Ensure the college policies are updated, comprehensive and implemented.
4. Respond to ACCJC Accreditation recommendations and support the completion of MPC's Actionable Improvement Plans and Quality Focus Action Projects (as listed in the Institutional Self Evaluation Report, August 2016).
5. Respond to and implement appropriate recommendations of the Collaborative Brain Trust Report in order to ensure efficient and effective functioning of MPC.
6. Regularly schedule presentations with follow-up discussion opportunities on College programs and issues at Trustee meetings or study sessions.
7. Engage in legislative advocacy activities to support the college and community college systems.
8. Be open and accessible to community constituents.

Public Comment

Mr. Tyler Strode, ASMPC Director of Recommendation, provided public comment on the impact of the proposed Board Goals on students.

N. INFORMATION: Calendar of Events

Dr. Tribley announced a number of MPC and MPC Foundation events, as well as CCLC training opportunities for the Board in January and May.

O. BE IT RESOLVED, that the Bond Fund Budget Revisions for the period ending September 30, 2016, be accepted.

Motion Steck / Second Coppernoll / Carried.

2016-2017/35

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

BREAK: 4:07-4:26 p.m.

14. REPORTS AND PRESENTATIONS

A. MPC Foundation

- 1) Executive Director Report: Ms. Beccie Michael
The Board received Ms. Michael's Executive Director Report.
- 2) Monthly Donations: \$76,198.60

B. Academic Senate Report: Dr. Heather Craig, President

Dr. Craig reported on the activities of the Academic Senate. 1) They endorsed the newly revised *Resource Guide to Institutional Decision Making*, which they will review and revise annually. 2) They approved a Board policy regarding learning assessment, which will be forwarded to Dr. Tribley. 3) They recommend that the Board adopts a Board policy regarding equivalency to minimum qualifications, which also will be forwarded to Dr. Tribley. 4) Division chairs and the Equivalency Committee continue their efforts on rescreening minimum qualifications for faculty who have received single-course equivalency in the past. 5) Two representatives from the Academic Senate for California Community Colleges (Julie Bruno, President, and John Freitas, Treasurer and Chair of Standards and Practices) have been invited to MPC to speak about the equivalency process and to discuss the roles of various people on campus. They will speak to the campus on November 10, 2016.

C. MPCEA Report: Mr. Kevin Haskin, President – No report.

D. MPCTA Report: Ms. Lauren Blanchard, President – No report.

E. ASMPC Report: Mr. Tyler Strode, Director of Student Representation
Mr. Strode gave a presentation to the Board.

F. Academic Affairs Report: Ms. Kiran Kamath

The Board received Ms. Kamath's Academic Affairs Report and Enrollment Report. / Trustee Coppernoll noted that there is much interest in—and support for—the dual enrollment program in the community.


- G. Student Services Report: Dr. Kim McGinnis
The Board received Dr. McGinnis' Student Services Report.
- H. Administrative Services Report: Dr. Steven Crow
Dr. Crow reported on his attendance at a JPA meeting on Tuesday, October 25, 2016, which covered funding and upcoming legislation, including AB 86. He noted that the strength of AB 86 is in creating pathways to the college. / He commended David Brown and Ed Johnson for their efforts on the California ShakeOut drill.
- I. Superintendent/President's Report: Dr. Walter Tribley
Dr. Tribley reported on accreditation-related activities. 1) MPC received a copy of a third party comment on our accreditation self-study. 2) On October 25, 2016, Dr. Tribley and Ms. Catherine Webb, MPC's Accreditation Liaison Officer, presented to College Council two documents, "Next Steps for Institutional Self-Evaluation Process" and "Actionable Improvement Plans," which outline MPC's plans to address anticipated recommendations. / On October 20, 2016, the Academic Senate endorsed the *Resource Guide to Institutional Decision Making*. Dr. Tribley reported that he accepted their endorsement at that meeting. He also reported that implementation of the recommendations outlined in the guide are underway, including the renaming of College Council as the President's Advisory Group. / Dr. Tribley commended the California ShakeOut drill. / He reported that the Monterey County Business Council's annual Higher Education and Research Summit will be held on Thursday, October 27, 2016. He has ceded his speaking role to MPC faculty member Tom Rebold, who will be speaking about Mechatronics. / The South Bay Regional Training Consortium, which Dr. Tribley chairs, will be moving to the Gavilan College Coyote Valley Campus. / He reported that he is co-signing, with other superintendents, a letter supporting Proposition 55. / Dr. Tribley also reported that MPC has a table at the NAACP event on October 29, 2016.
- J. Governing Board Reports
- 1) Community Human Services (CHS) Report – No report.
 - 2) Trustee Reports
 - a) Trustee Brown reported on his attendance at a dialogue between mayoral candidates for the City of Seaside. MPC student Gertrude Smith is one of the candidates.
 - b) Trustee Coppernoll thanked Dean Laura Franklin for her service to the college. / She also thanked all who were involved in the accreditation visit.
 - c) Trustee Dunn Gustafson reported that she and Beccie Michael met with the Carmel Library Foundation President and Executive Director to talk about ways in which we might work together. / She praised the Alumni BBQ. / She also expressed her eagerness, along with Trustee Coppernoll, to continue their Board policy review.
 - d) Vice Chair Steck reported that a law has been passed that requires school districts to elect their trustees in even years, which MPC will need to address by the end of 2016.
 - e) Chair Johnson – No report.

15. ADVANCE PLANNING

- A. Regular Board Meeting, November 16, 2016 at MPC Library & Technology Center
- 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, December 14, 2016 at MPC Library & Technology Center
- 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- C. Future Topics

16. **ADJOURNMENT** – Chair Johnson adjourned the meeting at 6:16pm.
17. **CLOSED SESSION** – Not required.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Walter Tribley". The signature is written in a cursive style with a large, sweeping initial 'W'.

Dr. Walter Tribley
Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. A.2

Superintendent/President
Office

Proposal:

That the Governing Board accepts and acknowledges the donations to Monterey Peninsula College that are listed below.

Background: The following donations have been made to Monterey Peninsula College:

- Tomeaka Fair \$50 to the Women's Basketball Trust
- Anthony and Donna Flatos \$25 to the Softball Trust
- Samuel J. Foster \$50 to the Women's Basketball Trust
- Dr. Richard and Barbara Freeman \$1,000 to the Mud People Ceramic Cooperative from the Dick & Barbara Freeman Charitable Fund
- Steven Goff \$150 to the Adapted Physical Education Trust
- Kenya and Eric Hobson \$50 to the Women's Basketball Trust
- Alexander and Martha Holodiloff \$100 to the Men's Soccer Trust
- Valerie Moule \$300 to the Maurine Church Coburn School of Nursing's Doris Etzcorn Prewitt Scholarship Fund
- Jessica O'Hare \$100 to the Women's Basketball Trust
- Deborah Rantz \$300 to the Maurine Church Coburn School of Nursing's Doris Etzcorn Prewitt Scholarship Fund
- Juana Sanchez and Jorge Baltazar \$100 to the Men's Soccer Trust
- Signature Stoneworks \$100 to the Softball Trust
- Christopher and Bonnie Smith \$100 to the Women's Basketball Trust
- Audley Tennant \$30 to the Women's Basketball Trust

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the November supplemental and regular payrolls.

Background:

November 10, 2016	Supplemental Payroll	\$ 75,975.13
November 30, 2016	Regular Payroll	<u>\$2,274,454.39</u>
Total		<u>\$2,350,429.52</u>


Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that the:

November 10th supplemental payroll in the amount of \$75,975.13 and the November 30th regular payroll in the amount of \$2,274,454.39 be approved.

Recommended By:




Steven L. Crow, Ed. D., Vice President of Administrative Services

Prepared By:

Sean Willis or Gina Davi, Payroll Analyst Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for November 2016.

Background:

Table listing warrant numbers and amounts: Number 12272108 through Number 12272135...\$ 58,172.59, Number 12272703 through Number 12272741...\$ 327,722.45, Number 12273340 through Number 12273383...\$ 256,510.40, Number 12274104 through Number 12274129...\$ 265,077.24, Number 12274888 through Number 12274911...\$ 352,675.93, Number 12275589 through Number 12275617...\$ 59,829.40, Number 12277748 through Number 12277793...\$ 163,245.82

Total..... \$ 1,483,233.83

Budgetary Implications:

Budgeted.

[X] RESOLUTION: BE IT RESOLVED, that Commercial Warrants: 12272108 through 12272135, 12272703 through 12272741, 12273340 through 12273383, 12274104 through 12274129, 12274888 through 12274911, 12275589 through 12275617, 12277748 through 12277793 in the amount of \$ 1,483,233.83 be approved.

Recommended By:

[Signature]
Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

[Signatures]
Veronica Garcia, Accounting Specialist Rosemary Barrios, Controller

Agenda Approval:

[Signature]
Dr. Walter Tribley, Superintendent/President

Checks Dated 11/01/2016							
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount	
12272108	11/01/2016	AdSpec	01-7600	PV 4732 15864A, 15865A, 15880A, 15849A 10/14-10/21			9,066.98
12272109	11/01/2016	Lakisha Bradley	01-5200	PV 4733 Travel Reimb for conf in Ontario 10-26/29-16		434.48	
12272110	11/01/2016	CCCEOPSA	01-5200	PV 4734 REGISTRATION FOR CONF			6,025.00
12272111	11/01/2016	CDW GOVERNMENT INC	01-6400	Matriculation - 3 laptops			2,264.06
12272112	11/01/2016	CHEVRON USA INC	01-5500	Men & Women's Athletics- Open order for gasoline	425.55		
				Warehouse-Open order	718.65		1,144.20
12272113	11/01/2016	Cintas Corp #630	01-4500	Custodial-Open order for consumables	71.40		
				Custodial-Open order for Uniforms service	231.69		
				Grounds-Open order	117.15		
				Maintenance- Open order	46.35		466.59
12272114	11/01/2016	Eileen Crutchfield	01-4700	PV 4735 CASH ADVANCE TO PURCH FOOD FOR VETERANS DAY 11-9			300.00
12272115	11/01/2016	E3 Robotics	01-5200	PV 4738 ITEST 2016-2017 SUPPORT MATE CAROLINA REGIONAL			4,000.00
12272116	11/01/2016	Edges Electrical Group	01-4500	Maintenance-open order			15.08
12272117	11/01/2016	FEDEX	01-5800	Warehouse-Open order			121.70
12272118	11/01/2016	FHEG MPC BOOKSTORE	01-7600	PV 4736 INV FOR SUPPLIES, TEXTBOOKS, & BOOK VOUCHER			5,259.26
12272119	11/01/2016	GAVILAN PEST CONTROL	01-5500	Grounds-open order	180.00		
				Grounds-Open order for FY 2016/2017	500.00		680.00
12272120	11/01/2016	Geo H Wilson Inc	01-5500	Maintenance-Open order			3,335.00
12272121	11/01/2016	GRAINGER INC-salinas	01-4500	Maintenance-Open order			2,400.73
12272122	11/01/2016	Greenwaste Recovery, INC	01-5500	Marina Ed Ctr-Open order for waste disposal	280.89		
				PSTC- open order	40.55		321.44
12272123	11/01/2016	LINCOLN Aquatics	01-4500	Custodial-open order			1,044.12
12272124	11/01/2016	MONTEREY REGIONAL WASTE	01-5500	Gen Instit. Utilities-Open order Landfill disposal			11.70
12272125	11/01/2016	Nob Hill Foods -Sacto	04-4500	Children's Center-Open order for meals & supplies	23.60		
			04-4700	Children's Center-Open order for meals & supplies	63.01		86.61
12272126	11/01/2016	Office Depot	01-4500	Matriculation-open order	411.53		
				Print Shop- Open order	428.95		840.48
12272127	11/01/2016	PACIFIC MONARCH LTD	01-5600	PV 4739 47478			300.00
12272128	11/01/2016	Kim Panis	01-5200	TR 06996			849.26

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 11/01/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12272129	11/01/2016	POTTERS ELECTRONICS	01-6400	PV 4737 INV 23565 8-1-16		5,467.76
12272130	11/01/2016	SENTRY ALARM SYSTEMS	01-5500	Maintenance-Open order		298.58
12272131	11/01/2016	Standard Insurance Company CB	01-3400	GI-Support & Insurance-Open order-Accident Life		1,343.43
12272132	11/01/2016	SupplyWorks	01-4500	Custodial- Open order for consumables	188.66	
				Custodial-Open order	5,126.76	5,315.42
12272133	11/01/2016	Symetra Life Insurance	01-3400	GI-Support & Ins. open order disability premium		4,935.42
12272134	11/01/2016	Sysco Food Service of SF	04-4500	Children's Center-Open order for meals & supplies	293.71	
			04-4700	Children's Center-Open order for meals & supplies	571.44	865.15
12272135	11/01/2016	Waxie Sanitary	01-4500	Custodial- Open order		980.14
Total Number of Checks					28	58,172.59

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	26	57,220.83
04	Children Center	2	951.76
	Total Number of Checks	28	58,172.59
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		58,172.59

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 11/03/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12272703	11/03/2016	Anderson, Judy	01-5100	MATE- Independent Contractor		866.00
12272704	11/03/2016	AT&T	01-5500	Marina Ed Center- open order		2,702.98
12272705	11/03/2016	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Utilities-Open order	6,674.14	
			47-5500	Gen Instit. Utilities-Open order	454.52	7,128.66
12272706	11/03/2016	CDW GOVERNMENT INC	01-4500	Gen. Instit. Tele- Cisco IP Phone		546.60
12272707	11/03/2016	Chris Calima	01-5200	PV 4749 MILEAGE 9-23&9-24-16 WORKSHOP & CONFERENCE		287.28
12272708	11/03/2016	Constellation New Energy	01-5500	Gen. Instit. Utilities-Open order	19,540.85	
			47-5500	Gen. Instit. Utilities-Open order	1,329.44	20,870.29
12272709	11/03/2016	Dave's Repair Service	01-5500	PV 4756 INV 24438 9-14-16		171.13
12272710	11/03/2016	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Independent Contractor for ASL Interpreting		3,340.00
12272711	11/03/2016	Dimension Data	01-5100	IS Network & Tech-Reconfiguration USC		6,085.00
12272712	11/03/2016	Ewing Irrigation	01-4500	Grounds- Open order		47.94
12272713	11/03/2016	INDIAN JEWELRY SUPPLY	01-4300	Art-open order		783.65
12272714	11/03/2016	Jet Tec LLC	01-4500	PV 4741 10-17-16 INV 42860		317.02
12272715	11/03/2016	Jobelephantcom Inc	01-4500	PV 4742 INV 2208392 10-24-16		15.00
12272716	11/03/2016	KBA Docusys, Inc	01-5600	Print Shop- Open order for Lease agreement		5,316.89
12272717	11/03/2016	Kristie Okimoto	01-5200	Marine Tech Intern Program-2016 Summer Intern		2,928.89
12272718	11/03/2016	James Lawrence	01-5200	PV 4750 REIMB FOR EXPNS 2016 CATA CONF OCT 14-15 2016 IN SF		999.60
12272719	11/03/2016	LINCOLN Aquatics	01-5500	PV 4757 9-29-16 INV SI302017		1,207.50
12272720	11/03/2016	Monterey County Tax Collector	01-5500	PV 4743 2016-2017 PROP TAX		1,702.08
12272721	11/03/2016	Monterey Language Services LLC	01-5100	PV 4751 INV 1846 10-26-16		250.00
12272722	11/03/2016	MPC Revolving Fund	01-5800	PV 4744 RF CASH REIMB	334.19	
				PV 4752 RF CHECK REIMBURSEMENT	5,055.39	5,389.58
12272723	11/03/2016	Northern CA Comm College Pool	01-3600	Gen Instit. Insurance-Open order		135,886.00
12272724	11/03/2016	Office Depot	01-4300	English Center-Open order	402.06	
			01-4500	MPC Ed Center- Open order	54.40	
				Print Shop- Open order	412.07	
				TRIO-New Scholars-Open PO	116.35	984.88
12272725	11/03/2016	On Course Conference	01-5200	PV 4753 REGIST FEES FOR ONCOURSE WORKSHOP NOV 10-13 2016		1,195.00
12272726	11/03/2016	PACIFIC GAS & ELECTRIC	01-5500	Gen. Instit. Utilities-Open order	24,178.39	
			47-5500	Gen. Instit. Utilities-Open order	1,646.60	25,824.99

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Checks Dated 11/03/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12272727	11/03/2016	Pacific Grove Unified Sch Dist	01-5100 PV 4754	REIMB FOR SUPPLIES, LOSS FEES, & SALARIES		14,369.55
12272728	11/03/2016	Pacific Telemanagement Service	01-5500 Gen. Instit. Tele-	Open Po for Pay Phones		53.00
12272729	11/03/2016	Palace Office Interiors	01-4500 IS Network & Tech.-2	Ergo Office Task Chairs	704.44	
			01-6400 Gen. Instit. Contg.	Ergo Chair	407.29	1,111.73
12272730	11/03/2016	Patterson Dental Supply	01-4300 PV 4745 INV 5908393628	5889211846		441.20
12272731	11/03/2016	QUALITY WATER ENTERPRISES INC	01-4300 Chemistry-	open order		45.00
12272732	11/03/2016	Radiation Detection Company	01-4300 PV 4746 INV 4502972	4502819		431.00
12272733	11/03/2016	RIO GRANDE TOOLS	01-4300 Art-	open order		354.87
12272734	11/03/2016	Same Day Shred	01-5100 Fiscal Services-	Open order		67.50
12272735	11/03/2016	Scantron	01-5600 PV 4747 8-4-16 INV	2103521		6,076.48
12272736	11/03/2016	Elizabeth Schalaus	01-5200 PV 4755 REIMB FOR TRAVEL TO CONF	ON 10/18-21/16 SF		1,013.35
12272737	11/03/2016	SENTRY ALARM SYSTEMS	01-5500 PV 4760 10-17-16 INV	77588		211.79
12272738	11/03/2016	SupplyWorks	01-5600 PV 4758 379806607 380061689	380061697 380713917 381132786		1,756.70
12272739	11/03/2016	Toyota Material Handling	01-5600 PV 4759 K20828 K20827			1,720.48
12272740	11/03/2016	US Bank Service Center	01-4500 PV 4748 CAL CARD STATEMENT	10-24-16		72,582.41
12272741	11/03/2016	VERIZON WIRELESS	01-4500 Various Depts-Cell Phone bills		33.99	
			01-5500 Various Depts-Cell Phone bills		2,542.39	
			39-5500 Various Depts-Cell Phone bills		64.05	2,640.43
Total Number of Checks					39	327,722.45

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	39	324,227.84
39	Parking Fund (M)	1	64.05
47	College Center (M)	3	3,430.56
Total Number of Checks		39	327,722.45
Less Unpaid Tax Liability			.00
Net (Check Amount)			327,722.45

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 11/08/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12273340	11/08/2016	ACSIG Dental	01-3400	GI support & insurance- Open order-dental claims		20,203.63
12273341	11/08/2016	AdSpec	01-7600	PV 4761 15881A, 15883A, 15884A, 15885A, 15886A		2,431.77
12273342	11/08/2016	Alliant Insurance Services Inc	35-5100	Fiscal Services-Medical Broker-Self insurance		4,166.63
12273343	11/08/2016	AmeriPride Uniform Services	01-6200	Art-Open order for rag service		50.50
12273344	11/08/2016	Ashley Patania	01-5100	Health Serv.-Independent Contractor		440.00
12273345	11/08/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		156.00
12273346	11/08/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		37.71
12273347	11/08/2016	Athletics Unlimited	01-4500	PV 4765 990000029116		46.19
12273348	11/08/2016	Nancy Bingaman	01-5200	PV 4766 REIMB FOR CNSA CONVENTION		645.05
12273349	11/08/2016	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Utilities-Open order	1,716.53	
			47-5500	Gen Instit. Utilities-Open order	116.90	1,833.43
12273350	11/08/2016	CCC Registry Job Fair	01-4500	PV 4767 INVOICE FOR REGISTRY FEE SAN FRANCISCO 2-4-17		1,000.00
12273351	11/08/2016	CCSLI, Inc	01-5100	ARC-Independent Contractor		5,960.00
12273352	11/08/2016	CDW GOVERNMENT INC	01-4500	Library-Printer maintenance kits		556.09
12273353	11/08/2016	CHOMP	01-5100	Enrollment Growth-Encumber for Faculty salaries	32,829.00	
				Nursing- Encumber for faculty salaries & benefits	13,139.00	45,968.00
12273354	11/08/2016	Cintas Corp #630	01-4500	Custodial-Open order for consumables	173.55	
				Custodial-Open order for Uniforms service	77.23	
				Grounds-Open order	39.05	
				Maintenance- Open order	15.45	305.28
12273355	11/08/2016	Compansol	01-5600	PV 4768 ANNUAL TECHNICAL SUPPORT		299.00
12273356	11/08/2016	EC West	01-6400	Gen. Insstit Contg.-Contour roller mouse		281.34
12273357	11/08/2016	FEDEX	01-5800	Warehouse-Open order		121.64
12273358	11/08/2016	HOBART SALES AND SERVICE	47-5600	PV 4769 10-14-16 INV SC866087		359.69
12273359	11/08/2016	Ingenium	01-6200	PV 4770 9-30-16 INV 44653		4,351.37
12273360	11/08/2016	Jacqueline Fitzpatrick	01-5100	ARC-ASL Interpreting, Independent Contractor		1,277.20
12273361	11/08/2016	Elaney Karabetos	01-5100	PSTC-Independent Contractor		840.00
12273362	11/08/2016	Kleinfelder	14-6100	Schedule Maint.-Reencumber B1600781		874.00
12273363	11/08/2016	Jon Knolle	01-5200	PV 4762 TRAVEL REIMB FOR EXP TO CONF ON 10/26-29/2016		407.32

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Checks Dated 11/08/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12273364	11/08/2016	LOZANO SMITH, LLP	01-5700	Super/President-Open order for legal		3,401.67
12273365	11/08/2016	Mobile Modular Mgmt Corp	01-5600	Gen Instit.-Lease mobile restroom at Gen. Class		693.03
12273366	11/08/2016	MONTEREY COUNTY HERALD	01-4500	PV 4771 10-31-16 INV 1008725 ACCT# 2141513		793.44
12273367	11/08/2016	Monterey County Weekly	01-4500	PV 4772 INV 484-030894-00001 481-030894-00001		420.00
12273368	11/08/2016	Monterey Signs Inc	39-5600	PV 4774 INV 42016		5,151.35
12273369	11/08/2016	MPC District	04-3400	CA Preschool Contract-CDC H & W		10,873.50
12273370	11/08/2016	MPC District	01-3400	H&W Restricted		104,978.86
12273371	11/08/2016	MPC District	04-3400	CA Preschool Contract-OPEB-H&W		1,000.00
12273372	11/08/2016	MPC District	01-3400	OPEB		14,772.72
12273373	11/08/2016	MPC District	39-3400	Parking-H & W for Security		10,873.50
12273374	11/08/2016	MPC District	39-3400	Parking- OPEB for Security		1,500.00
12273375	11/08/2016	MPC Federal Fund Account	01-5800	PV 4773 PELL GRANT 2016 FALL		108.00
12273376	11/08/2016	MPC Revolving Fund	01-5800	PV 4776 RF REIMB		4,708.91
12273377	11/08/2016	Joseph Noell	01-5200	PV 4763 REIMB FOR CONFERENCE 10/23-29/16		157.76
12273378	11/08/2016	Office Depot	01-4300	Life Science-Open order	121.31	
				Physical Science-Open order	380.50	
				Theatre Arts-Open order	156.72	
			01-4500	ARC-open order	276.95	
				IT - Open order	109.14	
				IT Systems & Programming - Open order	230.18	1,274.80
12273379	11/08/2016	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Services-open order for courier service		369.00
12273380	11/08/2016	Rackspace	01-5600	PV 4775 INV 101582982 11-5-16		720.39
12273381	11/08/2016	Sysco Food Service of SF	04-4500	Children's Center-Open order for meals & supplies	5.00	
			04-4700	Children's Center-Open order for meals & supplies	500.23	505.23
12273382	11/08/2016	United Parcel Service(UPS)	01-5800	Warehouse-open order		104.65
12273383	11/08/2016	Weldon Williams & Lick, Inc	39-4500	PV 4764 INV 266530		1,491.75
Total Number of Checks					44	256,510.40

Fund Recap

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 11/08/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	34	219,597.85
04	Children Center	3	12,378.73
14	Capital Projects Fund (M)	1	874.00
35	Self Insurance Fund (M)	1	4,166.63
39	Parking Fund (M)	4	19,016.60
47	College Center (M)	2	476.59
Total Number of Checks		44	256,510.40
Less Unpaid Tax Liability			.00
Net (Check Amount)			256,510.40

Includes checks for only Bank Account COUNTY

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Checks Dated 11/10/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12274104	11/10/2016	Airgas USA	01-4300	Chemistry- Open order		5.15
12274105	11/10/2016	ALAMEDA COUNTY SCHOOLS	01-3400	GI-Support & Ins-Open order for vision benefits		2,245.18
12274106	11/10/2016	American Lock & Key	01-5500	Maintenance-open order		235.00
12274107	11/10/2016	Khan-Bemier	01-5100	MATE-Independent Contractor		5,600.00
12274108	11/10/2016	Edges Electrical Group	14-5100	Prop 39-LED Lights-Retrofit Phase I		1,567.12
12274109	11/10/2016	Esna Technologies Inc	01-5600	IS-Cloudlink for Cisco users		5,250.00
12274110	11/10/2016	Gardner, Matt	01-5100	MATE-Independent Contractor		4,167.00
12274111	11/10/2016	Georgia Institute of Tech AMAC	01-5100	PV 4779 INV 5834 10-25-16		4,200.00
12274112	11/10/2016	Home Depot Credit Services	01-4500	Maintenance-Open order		112.29
12274113	11/10/2016	Jobelephantcom Inc	01-4500	PV 4782 2204652 2204668 009814 2210242 2210336		75.00
12274114	11/10/2016	Kitchell CEM	14-6100	Scheduled Maintenance-Re-encumber B1600778		10,000.00
12274115	11/10/2016	Loomis, Kathryn	01-5100	LO State Univ Grant-Independent Contractor		3,997.50
12274116	11/10/2016	Marina Coast Water District	01-5500	Marina Ed Ctr-Open order for water MPC PSTC- Open order	384.52 1,272.19	1,656.71
12274117	11/10/2016	Monterey Pen College Trust	01-7500	PV 4783 deposit full-time student success grant Fall 2016		6,300.00
12274118	11/10/2016	MPC TRUST FUND	01-9510	PV 4778 FUNDS OWED TO MPC TRUST		5,000.00
12274119	11/10/2016	Office Depot	01-4500	Fire Training-Open order		686.69
12274120	11/10/2016	PENINSULA WELDING SUPPLY	01-4500	Maintenance-Open order		18.00
12274121	11/10/2016	Nandita Sarkar	01-5100	Marine Tech Ment/Int Prog.-Independent Contractor		990.00
12274122	11/10/2016	Sinclair, Timandra	01-5100	MATE;MOV- Independent Contractor		1,600.00
12274123	11/10/2016	SJ Ferrante Builders	01-5600	PV 4781 INV 2476 10-21-16, INV 2481 11-1-16		8,638.21
12274124	11/10/2016	South Bay Regional Pub Safety	01-5100	Instructional Contracts - open order		193,909.37
12274125	11/10/2016	SupplyWorks	01-4500	Custodial- Open order for consumables Custodial-Open order	268.09 5,543.06	5,811.15
12274126	11/10/2016	The College Board	01-5200	PV 4777 INV #EA68040297 10/3/16		1,582.00
12274127	11/10/2016	Thompson, Shawnell	01-5100	ACR- ASL Interpreting, Independent Contractor		888.00
12274128	11/10/2016	Waxie Sanitary	01-4500	Custodial- Open order		94.05
12274129	11/10/2016	Thatcher Weldon	01-5200	PV 4780 REIMB TRAVEL TO CONF IN SACRAMENTO CA ON 11/1-2/16		448.82
Total Number of Checks					26	265,077.24

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Checks Dated 11/10/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	24	253,510.12
14	Capital Projects Fund (M)	2	11,567.12
	Total Number of Checks	26	265,077.24
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		265,077.24

Includes checks for only Bank Account COUNTY

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Checks Dated 11/15/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12274888	11/15/2016	AdSpec	01-7600	PV 4791 INV 15924A 10-26-16		767.31
12274889	11/15/2016	Central Coast Media Enterprise	01-4500	VP Admin Svc-nametags		15.21
12274890	11/15/2016	Cintas Corp #630	01-4500	Custodial-Open order for consumables	23.80	
				Custodial-Open order for Uniforms service	77.23	
				Grounds-Open order	39.05	
				Maintenance- Open order	15.45	155.53
12274891	11/15/2016	Deborah Brown, Dr.	01-5100	Health Services-Independent Contractor		400.00
12274892	11/15/2016	EMPLOYMENT DEVELOPMENT DEPT	01-5800	Fiscal Services-Open order-EDD Quartlery taxes		9,963.75
12274893	11/15/2016	Fastenal Company	01-4500	Maintenance-Campus Wide Filters HVAC		2,377.51
12274894	11/15/2016	Foundation of CA Comm Colleges	01-5200	Basic Skills-Registration for CAP conf.		1,600.00
12274895	11/15/2016	Greenwaste Recovery, INC	01-5500	Marina Ed Ctr-Open order for waste disposal	280.89	
				PSTC- open order	627.69	908.58
12274896	11/15/2016	LOOMIS	01-5800	Fiscal Services-Open order for courier service		1,158.32
12274897	11/15/2016	Monterey City Disposal Inc	01-5500	Gen. Instit. Utilities-Open order		2,855.39
12274898	11/15/2016	MONTEREY REGIONAL WASTE	01-5500	Gen Instit. Utilities-Open order Landfill disposal		12.00
12274899	11/15/2016	MPC Federal Fund Account	01-5800	PV 4784 FALL 2016 PELL GRANT	304.00	
				PV 4785 FALL 2016 PELL GRANT	228.00	532.00
12274900	11/15/2016	MPC Revolving Fund	01-5800	PV 4786 RF CHECK REIMB		5,168.75
12274901	11/15/2016	Tuyen Nguyen	01-5200	PV 4787 REIMB FOR TRAVEL TO LA FOR CONF 11/4-5/16		1,093.66
12274902	11/15/2016	OCLC INC	01-4500	PV 4788 7-31-16 INV 476721 6-30-16 INV 470624		2,953.73
12274903	11/15/2016	Office Depot	01-4300	Div. Office Busi & Tech-open order	324.20	
				Division Office PE- Open order	350.07	
				Humanities-open order	85.99	
			01-4500	ARC-open order	40.26	
				Dean of Instr. Planning-Open order	191.02	
				EOPS- Open order	151.44	
				Fiscal - Open order	110.76	
				Human Resources-Open order	322.07	
				Print Shop- Open order	171.03	1,746.84
12274904	11/15/2016	Patterson Dental Supply	01-4300	CTE - Dental equip.	3,300.42	
				PV 4789 INV 4381066974 INV 5908400305	1,118.58	4,419.00
12274905	11/15/2016	Ross' Ladder Service	01-5600	PV 4792 INVOICE 373 11-3-16		812.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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Checks Dated 11/15/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12274906	11/15/2016	South Bay Regional Pub Safety	01-5100	Instructional Contracts - open order		193,909.37
12274907	11/15/2016	Stericycle	01-6200	Haz Waste Man. Open order		412.71
12274908	11/15/2016	The College Board	01-5100	Financial Aid-Licesnse Fee		104,004.86
12274909	11/15/2016	Umstot Proj.&Facilit. Sol.,LLC	01-5100	Plan Services- Independent Contractor		16,990.19
12274910	11/15/2016	United Parcel Service(UPS)	01-5800	Warehouse-open order		69.22
12274911	11/15/2016	WASSON'S CLEANING AND	01-4300	PV 4790 INV 152443		350.00
Total Number of Checks					24	352,675.93

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	24	352,675.93
	Total Number of Checks	24	352,675.93
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		352,675.93

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 11/17/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12275589	11/17/2016	AdSpec	01-7600	PV 4793 INV 15841A 11-1-16		1,287.44
12275590	11/17/2016	AITS INC	01-5600	PV 4794 INV 32556 11-7-16		247.67
12275591	11/17/2016	ALAMEDA COUNTY SCHOOLS	01-3400	GI-Support & Ins-Open order for vision benefits		855.96
12275592	11/17/2016	Artstor	01-4500	PV 4810 11-13-17 INV SO013452		1,910.00
12275593	11/17/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		33.69
12275594	11/17/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		260.96
12275595	11/17/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		3,665.08
12275596	11/17/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		1,750.25
12275597	11/17/2016	Mark Bernbeck	01-5200	PV 4795 REIMB FOR ASSIST W/FACULTY SEARCH COMMITTEE	115.34	
			01-5800	PV 4795 REIMB FOR ASSIST W/FACULTY SEARCH COMMITTEE	314.76	430.10
12275598	11/17/2016	Central Ave Pharmacy	01-4500	Health Services-Open order		81.26
12275599	11/17/2016	Elizabeth Ricci	01-5200	PV 4806 REIMB FOR PARTICIP TRAVEL TO LA JOLLA NOV 1-4 2016		716.45
12275600	11/17/2016	Laura Franklin	01-5200	PV 4796 MILEAGE REIMBURSEMENT		136.62
12275601	11/17/2016	Jobelephantcom Inc	01-4500	PV 4797 INV # 2210730-2211541		90.00
12275602	11/17/2016	Bill Leone	01-4500	PV 4798 REIMB FOR LICENSING EXAM PREP		453.00
12275603	11/17/2016	Loomis, Kathryn	01-5200	PV 4799 REIMB TRAVEL EXP RELATED TO 2017 MATE INT COMP SITE		1,036.21
12275604	11/17/2016	Justin Manley	01-5200	PV 4800 TRAVEL REIMB FOR MATE NVN MEETING NOV 3&4 2016		806.59
12275605	11/17/2016	McKesson Medical Surgical	01-4500	Health Services-Open order		18.08
12275606	11/17/2016	Monterey County Herald	01-4300	PV 4801 ACCT 71233		330.42
12275607	11/17/2016	Monterey County Weekly	01-4500	PV 4802 INV 485-030894-00001 ACCT 030894-00001		210.00
12275608	11/17/2016	MPC Revolving Fund	01-5800	PV 4803 RF CHECK REIMB		455.35
12275609	11/17/2016	Nelly Group, LLC	01-5100	Lo State Univ Grant-Independent Contractor		1,715.00
12275610	11/17/2016	Office Depot	01-4300	Division Office PE- Open order	32.58	
				Humanities-open order	183.94	
				Life Science-Open order	104.49	
				Physical Science-Open order	294.22	
			01-4500	Dean of Instr. Planning-Open order	154.24	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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Checks Dated 11/17/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12275610	11/17/2016	Office Depot		IT Systems & Programming - Open order	151.52	
				Print Shop- Open order	593.45	
				TRIO-New Scholors-Open PO	106.97	1,621.41
12275611	11/17/2016	PACIFIC GAS & ELECTRIC	01-5500	Marina Ed Center- Open order - electricity	19.05	
				Marina Ed Center-open order, natural gas	113.58	
				Public Safety Train Ctr-Open order for Natural Gas	150.55	
				Pulice Safety Training Ctr-Open order-electricity	2,174.91	2,458.09
12275612	11/17/2016	Patterson Dental Supply	01-4300	CTE - Dental equip.	473.88	
				PV 4804 INV 5889226403	111.88	585.76
12275613	11/17/2016	RANCHO CANADA GOLF CLUB	01-5600	PV 4805 INV #RC0475 11-1-16		500.00
12275614	11/17/2016	Nandita Sarkar	01-5200	PV 4807 REIM FOR TRAVEL TO LA JOLLA FOR MEETING NOV 1-3 2016		629.76
12275615	11/17/2016	SMART & FINAL	04-4500	Children's Center-Open order for meals & supplies	17.42	
			04-4700	Children's Center-Open order for meals & supplies	232.83	250.25
12275616	11/17/2016	Statista Inc.	01-4500	PV 4808 INV A61104-33845 11-9-16		1,350.00
12275617	11/17/2016	Washington State University	01-5800	PV 4809 SUBAWARD FOR MATE ITEST GRANT		35,944.00
Total Number of Checks					29	59,829.40

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	28	59,579.15
04	Children Center	1	250.25
Total Number of Checks		29	59,829.40
Less Unpaid Tax Liability			.00
Net (Check Amount)			59,829.40

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 11/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12277748	11/29/2016	American Lock & Key	01-5500	Maintenance-open order		165.00
12277749	11/29/2016	AmeriPride Uniform Services	01-6200	Art-Open order for rag service		50.50
12277750	11/29/2016	AT&T Yellow Pages	01-5800	PIO-Open order for advertising		190.00
12277751	11/29/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		47.99
12277752	11/29/2016	Big Sur Health Center	01-5100	PV 4811 REIMB OF SALARY FOR ALONDRA TEJEDA FOR OCT		240.00
12277753	11/29/2016	Bookmark	01-4300	Music- music sheets		46.44
12277754	11/29/2016	CASEY PRINTING	01-4500	PIO-MPC Spring Schedule Printing		7,394.02
12277755	11/29/2016	CDW GOVERNMENT INC	01-5600	Gen Instit. tele- Cisco phones	2,789.26	
				Gen Instit. tele-Call Atndt Bundle	2,289.00	
			01-6400	Matriculation-Color Printer	197.80	
				Perkins-computer	738.65	6,014.71
12277756	11/29/2016	Cintas Corp #630	01-4500	Custodial-Open order for consumables	23.80	
				Custodial-Open order for Uniforms service	77.23	
				Grounds-Open order	39.05	
				Maintenance- Open order	15.45	155.53
12277757	11/29/2016	Compansol	01-5600	PV 4812 ANNUAL TECH SUPPORT PLAN		299.00
12277758	11/29/2016	Laura Cote	01-4300	PV 4813 REIMB FOR INSTRUCT MATERIALS		607.91
12277759	11/29/2016	Crouch, Perry	01-5100	Student Equity-Independent Contractor		300.00
12277760	11/29/2016	Edges Electrical Group	14-5100	Prop 39-LED Lights-Retrofit Phase I		74,626.27
12277761	11/29/2016	GAVILAN PEST CONTROL	01-5500	Grounds-open order		180.00
12277762	11/29/2016	Paul Goodwin	01-5200	PV 4814 REIMB FOR COURSE CERTF FOR FF ACADEMY 16-2		320.00
12277763	11/29/2016	GRAINGER INC-salinas	01-4300	PV 4815	51.03	
			01-4500	Maintenance-Open order	44.21	
				PV 4815	105.60	200.84
12277764	11/29/2016	HOBART SALES AND SERVICE	47-5600	PV 4816 INV 235519		363.00
12277765	11/29/2016	Jonathan Silva	01-5100	ACR-ASL Interpreting, Independent Contractor		1,521.00
12277766	11/29/2016	KBA Docusys	01-5600	Print Shop-Open order for maintenance		5,908.35
12277767	11/29/2016	Kelley/FMC	01-4500	PV 4817 INV 060347 11-15-16		980.86
12277768	11/29/2016	Dr. Min Li	01-5100	MATE MOV: Independent Contractor		3,000.00
12277769	11/29/2016	McKesson Medical Surgical	01-4500	Health Services-Open order		73.12
12277770	11/29/2016	Medcom Trainex	01-4300	Enrollment Growth Nursing-DVDs		1,761.26
12277771	11/29/2016	Monterey City Disposal Inc	47-5500	College Center-Open order for trash		224.26
12277772	11/29/2016	MONTEREY COUNTY HERALD	01-5700	PV 4819 #5851502 ACCT# 2141467		364.61

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Checks Dated 11/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12277773	11/29/2016	MPC FOUNDATION	01-5800	MPC Foundation-Open order for Foundation Serv		8,333.33
12277774	11/29/2016	MPC Revolving Fund	01-5800	PV 4820 CASH REIMB PV 4821 RF CHECK REIMB	767.87 2,622.13	3,390.00
12277775	11/29/2016	OCLC INC	01-4500	PV 4823 INV 489541, 483955, 494992		2,875.17
12277776	11/29/2016	Office Depot	01-4300	English Center-Open order Marina Ed Center- open order	71.16 148.35	
			01-4500	Admin. Services-open order ARC-open order	157.28 18.06	
				Dean of Instr. Planning-Open order EOPS- Open order	7.46 610.71	
				Matriculation-open order Print Shop- Open order	7.59 130.31	
				School of Nursing- Open order	315.09	1,466.01
12277777	11/29/2016	OTTO FREI	01-4300	PV 4824 INV N32777, N32335		313.29
12277778	11/29/2016	PACIFIC GAS & ELECTRIC	01-5500	Gen Instit.-Utilities-Open order	10,938.54	
			47-5500	Gen Instit.-Utilities-Open order	744.94	11,683.48
12277779	11/29/2016	PACIFIC MONARCH LTD	01-5600	PV 4825 INV 48227		1,375.00
12277780	11/29/2016	Patterson Dental Supply	01-4300	CTE - Dental equip. PV 4826 5908407908	429.68 115.81	545.49
12277781	11/29/2016	Peninsula Cafe	01-4700	PV 4828 10-21-16 INV #6	68.43	
			01-7600	PV 4827 OCTOBER MEAL PLAN	6,353.69	6,422.12
12277782	11/29/2016	Peninsula Pool Service	01-4500	Custodial- Open order		301.87
12277783	11/29/2016	Chuck Richards	01-5200	PV 4829 TRAVEL REIMB FOR ATTENDING NVC COMMITTEE		335.20
12277784	11/29/2016	Rikee Ross	01-5100	TRIO-Math/Science Independent Contractor		75.00
12277785	11/29/2016	SACO	01-5800	PV 4830 11-3-16 INV #462		9,170.00
12277786	11/29/2016	San Jose Mercury News	01-4500	PV 4818 INV 342918		416.00
12277787	11/29/2016	Sierra Printers	01-7600	PV 4822 INV# 57385 57386 11-18-16		5,902.16
12277788	11/29/2016	Silke Communications	01-4500	Grounds-Grounds Radio #305		400.91
12277789	11/29/2016	Sysco Food Service of SF	04-4500	Children's Center-Open order for meals & supplies	38.82	
			04-4700	Children's Center-Open order for meals & supplies	1,134.44	1,173.26
12277790	11/29/2016	TRUCKSIS ENT INC	01-5500	Maintenance-Flagpole repairs @ PSTC		844.68
12277791	11/29/2016	Uretsky Security	01-5500	PV 4831 11-5-16 INV 5204		2,093.75
12277792	11/29/2016	WageWorks	35-5100	Self insurance-Open order		233.75

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

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Checks Dated 11/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12277793	11/29/2016	Bruce Wilder	01-5100	PV 4832 REISSUE 15-16 ONE TIME PAYMENT		860.68
Total Number of Checks					46	163,245.82

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	41	85,880.34
04	Children Center	1	1,173.26
14	Capital Projects Fund (M)	1	74,626.27
35	Self Insurance Fund (M)	1	233.75
47	College Center (M)	3	1,332.20
Total Number of Checks		46	163,245.82
Less Unpaid Tax Liability			.00
Net (Check Amount)			163,245.82

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the November 2016 Purchase Orders, Numbers B1700331 through B1700376.

Background:

Purchase Orders B1700331 through B1700376 were produced in November 2016. These orders totaled \$828,109.31 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Purchase Orders B1700331 through B1700376 in the amount of \$828,109.31 be approved.

Handwritten signature of Steven L. Crow

Recommended By:

Steven L. Crow, Ed.D., Vice President of Administrative Services

Prepared By:

Mary Weber, Purchasing Coordinator

Rosemary Barrios, Controller

Agenda Approval:

Dr. Walter Tribley, Superintendent/President

(See Last Page) ***

Board Meeting Date December 14, 2016

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B17-00331	CDW GOVERNMENT INC	044	Library-Printer maintenance kits	01-4500	556.09
B17-00332	Loomis, Kathryn	047	LO State Univ Grant-Independent Contractor	01-5100	18,000.00
B17-00333	CDW GOVERNMENT INC	025	Perkins-computer	01-6400	738.65
B17-00334	CAE Healthcare	048	Nursing-Cooling fan upgrade	01-4300	231.84
B17-00335	TRUCKSIS ENT INC	052	Maintenance-Flagpole repairs @ PSTC	01-5500	844.68
B17-00336	Esna Technologies Inc	041	IS-Cloudlink for Cisco users	01-5600	5,250.00
B17-00337	Central Coast Media Enterprise	022	VP Admin Svc-nametags	01-4500	15.21
B17-00338	Office Depot	022	Admin. Services-open order	01-4500	150.00
B17-00339	Elaney Karabetsos	086	PSTC-Independent Contractor	01-5100	840.00
B17-00340	Nandita Sarkar	047	MATE-Independent Contractor	01-5100	2,000.00
B17-00341	Medcom Trainex	048	Enrollment Growth Nursing-DVDs	01-4300	1,761.26
B17-00342	Office Depot	051	PE- Open order	01-4300	1,500.00
B17-00343	Silke Communications	052	Grounds-Grounds Radio #305	01-4500	407.63
B17-00344	URBAN LUMBERJACKS	052	Grounds- Remove Pine Trees	01-5500	2,800.00
B17-00345	Umstot Proj.&Facilit. Sol.,LLC	022	Parking-Open order	39-5100	55,000.00
B17-00346	The College Board	035	Financial Aid-Licenlse Fee	01-5100	104,004.86
B17-00347	CDW GOVERNMENT INC	041	Gen Instit. Tele-Cisco phones	01-5600	14,576.55
B17-00348	CDW GOVERNMENT INC	041	Gen Instit. tele- Cisco phones	01-5600	2,789.26
B17-00349	CDW GOVERNMENT INC	041	Gen Instit. tele-Call AttnDt Bundle	01-5600	2,289.00
B17-00350	Onix Networking	041	IS Network & Tech-AODocs file server	01-5600	8,820.00
B17-00351	Agile Research & Tech.	041	IS&3SP-Project Manager	01-5100	29,760.00
B17-00352	Tinius Olsen	026	Engineering-Equipment	01-6400	9,665.88
B17-00354	COLLINS ELECTRIC CO	150	Prop 39-install 110 sensors	14-5100	11,205.00
B17-00355	Office Depot	044	Elkins Grant-Cork Boards	01-4500	117.28
B17-00356	CDW GOVERNMENT INC	041	Bond-Data Center-Security upgrades	48-5100	375,080.73
B17-00357	Dimension Data	041	Bond-Data Center/professional serv	48-5100	24,885.01
B17-00358	Dimension Data	041	IS-Implementation of ISE	01-5100	76,144.56
B17-00359	CDW GOVERNMENT INC	057	Matriculation-Color Printer	01-6400	197.80
B17-00360	CCSLI, Inc	059	ARC-Independent Contractor	01-5100	41,500.00
B17-00361	Deaf & Hard of Hearing Srv Ctr	059	ARC-Independent Contractor	01-5100	15,030.00
B17-00362	Virtual VRI	059	ARC-Independent Contractor	01-5100	5,600.00
B17-00363	NATEF	025	Auto Tech-Renewal of NATEF	01-5300	750.00
B17-00364	Edges Electrical Group	150	Prop 39-Emer backup LED drivers	14-5100	880.66
B17-00365	Buggs, Latrice	051	Men's Athletics-Independent Contractor	01-5800	120.00
B17-00366	Michael Turnan	051	Men's athletics-Independent Contract	01-5800	500.00
B17-00367	Benjamin, Judy	051	Men's athletics-Independent Contractor	01-5800	180.00
B17-00368	Office Depot	039	Humanities-Open order	01-4300	1,000.00
B17-00369	Office Depot	059	ARC-Open order	01-4500	1,500.00
B17-00370	Pearson Clinical Assessments	059	ARC-test forms	01-4300	1,364.18
B17-00371	Office Depot	031	Creative Arts-open order	01-4500	425.00
B17-00372	ITC Systems	044	Library-Go Print renewal	01-5600	8,876.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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(See Last Page) ***

Board Meeting Date December 14, 2016

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B17-00373	Council for Opportunity in Ed	057	Student Equity-Coe publications	01-4500	458.34
B17-00374	Advanced Brain Technologies	059	ARC-Sound Health 8 CD pkg	01-4300	102.59
B17-00375	Elizabeth Labega	031	Music-Independent Contractor	01-5100	100.00
B17-00376	Central Coast Media Enterprise	041	IT-nametags for staff	01-4500	91.25
Total Number of POs				45	
				Total	828,109.31

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	40	361,057.91
14	Capital Projects Fund (M)	2	12,085.66
39	Parking Fund (M)	1	55,000.00
48	Building Fund (M)	2	399,965.74
		Total	828,109.31

Information is further limited to: Purchase Orders starting with text between B17-00331 and b17-00376

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.6

Fiscal Services

College Area

Proposal:

Approve budget adjustment for the period of June 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

Budgetary Implications:

Fund 01 (Restricted CDC Fund)

Net increase in the 2000 (Classified Salary) Object expense category	\$ 13,000
Net increase in the 3000 (Benefits) Object expense category	\$ 7,890
Net increase in the 4000 (Supplies) Object expense category	\$ 30,000
Net increase in the 6000 (Capital Outlay) Object expense category	<u>\$ 59,968</u>
Total increase in expense lines budgeted	\$ 110,858

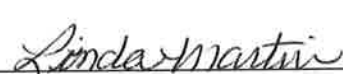
- RESOLUTION: BE IT RESOLVED**, that the following budget increases in the Restricted CDC Fund be approved:

Increase of \$110,858.00 in funds received for FY 2015-2016.

Recommended By: _____

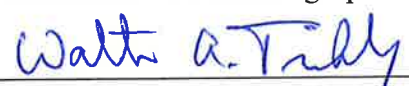

Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____


Linda Martin – Accounting Specialist III


Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

MPC
Monterey Peninsula College

BUDGET INCREASES
June 30, 2016
Fund 04 (Child Devt. Fund) Fiscal Year 2015-16

<u>EXPLANTIONS</u>	<u>AMOUNTS</u>	<u>AMOUNTS</u>
To increase revenue and expenses in the Child Development Center for the State Preschool state and federal grant.		
Total Revenue:	110,858.00	
Total Expenses:		110,858.00
TOTAL INCREASES	<u>110,858.00</u>	<u>110,858.00</u>

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.7

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of June 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

Budgetary Implications:

Fund 01 (Restricted General Fund)

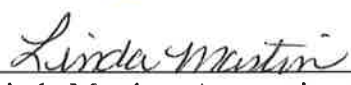
Net increase in the 2000 (Classified Salary) Object expense category	\$ 2,030
Net increase in the 4000 (Supplies) Object expense category	\$ 18,597
Net increase in the 5000 (Other/Services) Object expense category	\$ 4,573
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 1,300
Net increase in the 7000 (Other Outgo) Object expense category	<u>\$ 159,550</u>
Total increase in expense lines budgeted	\$186,050

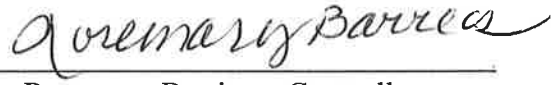
- RESOLUTION: BE IT RESOLVED**, that the following budget increases in the Restricted General Fund be approved:
Increase of \$186,050 in funds received for FY 2015-2016.

Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____


Linda Martin – Accounting Specialist III


Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

BUDGET INCREASES
June 30, 2016
Fund 01 (Restricted Budget) Fiscal Year 2015-16

	AMOUNTS	AMOUNTS
EXPLANTIONS		
To setup revenue and expense for new local grant award received for ICT & Digital Media.		
Total Revenue:	8,000.00	
Total Expenses:		8,000.00
To setup revenue and expense for local grant award received for Cooperative (COOP)		
Total Revenue:	3,250.00	
Total Expenses:		3,250.00
To setup revenue and expense for new state award received for Full Time Student Success Grant.		
Total Revenue:	156,300.00	
Total Expenses:		156,300.00
To setup revenue and expense for new state award received for Cap and Gown.		
Total Revenue:	17,500.00	
Total Expenses:		17,500.00
To setup revenue and expense for new local grant received for Union Bank Coop Grant.		
Total Revenue:	1,000.00	
Total Expenses:		1,000.00
TOTAL INCREASES	186,050.00	186,050.00

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.8

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of June 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

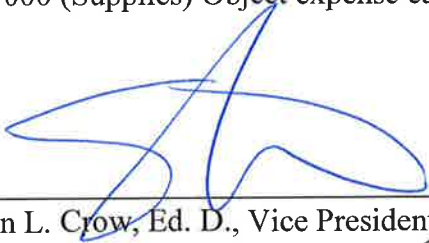
Fund 01 (Restricted CDC Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 2,946
Net increase in the 2000 (Classified Salary) Object expense category	\$ 400
Net increase in the 3000 (Benefits) Object expense category	\$ 154
Net decrease in the 4000 (Supplies) Object expense category	\$ 3,500

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Restricted CDC Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 2,946
Net increase in the 2000 (Classified Salary) Object expense category	\$ 400
Net increase in the 3000 (Benefits) Object expense category	\$ 154
Net decrease in the 4000 (Supplies) Object expense category	\$ 3,500


Recommended By:


Steven L. Crow, Ed. D., Vice President for Administrative Services

Prepared By:

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 June 30, 2016
 Fund 04 (Child Devt. Fund) Fiscal Year 2015-16

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
2,946.12		138.82	(3,084.94)				Transfer from Giannini Outdoor Equipment department non-instructional supplies budget to hourly non-teaching salary and benefit budget to cover overage. Reduction to: 04-0007-1-6920-1411-4500-000-98-4525 Addition to: 04-0007-1-6920-1411-1400-000-98-1401 04-0007-1-6920-1411-3330-000-98-1401 04-0007-1-6920-1411-3510-000-98-1401 04-0007-1-6920-1411-3610-000-98-1401
	400.00	15.00	(415.00)				Transfer from Child Development Center Food Program department food supplies budget to hourly part-time, permanent budget. To cover the cost of food preparer salary and benefit overage. Reduction to: 04-0007-1-6920-1415-4700-000-20-4706 Addition to: 04-0007-1-6920-1415-2300-000-20-2301 04-0007-1-6920-1415-3340-000-20-2301 04-0007-1-6920-1415-3520-000-20-2301 04-0007-1-6920-1415-3620-000-20-2301
2,946.12	400.00	153.82	(3,499.94)	0.00	0.00	0.00	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.9

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of June 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Restricted General Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 93,642
Net decrease in the 2000 (Classified Salary) Object expense category	\$ 42,568
Net increase in the 3000 (Benefits) Object expense category	\$ 61,759
Net decrease in the 4000 (Supplies) Object expense category	\$ 4,328
Net increase in the 5000 (Other/Services) Object expense category	\$ 72,715
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 36,494
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 217,714

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 93,642
Net decrease in the 2000 (Classified Salary) Object expense category	\$ 42,568
Net increase in the 3000 (Benefits) Object expense category	\$ 61,759
Net decrease in the 4000 (Supplies) Object expense category	\$ 4,328
Net increase in the 5000 (Other/Services) Object expense category	\$ 72,715
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 36,494
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 217,714


Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 June 30, 2016
 Fund 01 (Restricted General Fund) Fiscal Year 2015-16

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
(2,000.00)			(196.30)	(2,584.57)	4,780.87		Transfer funds from the Basic Skill department budget books, travel and hourly non-teaching to instructional equipment budget. To cover budget overages. Reduction to: 01-0040-1-2100-1147-4300-000-33-4350 01-0040-1-6750-1148-5200-000-33-5220 01-0040-1-1300-1147-1400-000-33-1401 Addition to: 01-0040-1-1300-1147-6400-000-33-6405
76.00	(76.00)						Transfer funds from the Career Technical Education (CTE) Enhancement department, professional expert benefit budget to workers comp non-instructional benefits budget and non-instructional supplies budget. To cover budget overages. Reduction to: 01-0040-1-0948-1129-3520-000-96-2304 01-0040-1-0948-1129-3620-000-96-2304 Addition to: 01-0007-1-6460-1426-4500-000-54-4525 01-0040-1-0948-1129-3620-000-96-1406
3,082.97					(3,082.97)		Transfer funds from the Elkins & Currie library materials budget to non-instructional part time hourly temporary budget. To cover budget overages. Reduction to: 01-0030-1-6120-1538-6300-000-98-6301 Addition to: 01-0030-1-6120-1538-1400-000-98-1401
			413.00	140.00		(553.00)	Transfer funds from the Child Development Consortium department payment to student budget to travel and books supply budget. To cover budget overages. Reduction to: 01-0040-1-2200-0646-7500-000-34-7501 Addition to: 01-0040-1-2200-0646-5200-000-34-5220 01-0040-1-2200-0646-4300-000-34-4350
			2,173.39			(2,173.39)	Transfer funds from the Extended Opportunity Programs and Services (EOPS) payment to student budget to non-instructional supplies. To cover budget overages. Reduction to: 01-0007-1-6430-1464-7500-000-50-7501 Addition to: 01-0007-1-6430-1464-4500-000-50-4525
7,050.00			272.18	(7,322.18)			Transfer funds from the Career Technical Education (CTE) Transition department travel budget, to instructional supplies and hourly non-teaching salary and benefits. To cover budget overages. Reduction to: 01-0040-1-4900-1145-5200-000-35-5203 Addition to: 01-0040-6010-1145-4300-000-35-4312 01-0040-4900-1145-1400-000-35-1401 01-0040-4900-1145-3120-000-35-1401 01-0040-4900-1145-3340-000-35-1401 01-0040-4900-1145-3520-000-35-1401 01-0040-4900-1145-3620-000-35-1401
3,460.48				(3,460.48)			Transfer funds from the JYK Monterey Homestay department field trip budget to hourly teaching and non-teaching salary budget. To cover salary of employees. Reduction to: 01-0040-1-6010-1135-5200-000-76-5203 Addition to: 01-0040-1-6010-1135-1300-000-76-1303 01-0040-1-6010-1135-1400-000-76-1403
(238.00)	(2,612.00)		4,835.70	(2,000.00)	14.30		Transfer funds from the Career Technical Education (CTE) Enhancement department and professional expert budget to instructional supplies and capital equipment budget. To cover budget overages. Reduction to: 01-0040-1-1240-1129-2300-000-96-2304 01-0040-1-1240-1129-3340-000-96-2304 01-0040-1-1240-1129-3520-000-96-2304 01-0040-1-1240-1129-3620-000-96-2304 01-0040-1-1240-1129-3900-000-96-1406 01-0040-1-1240-1129-5200-000-96-5220

				<p>Addition to: 01-0040-1-1240-1129-4300-000-96-4312 01-0040-1-1240-1129-6400-000-96-6410</p>
2,183.60		(2,183.60)		<p>Transfer funds from the Male Support department technical service budget to student help salary & benefit budget. To cover student payroll.</p> <p>Reduction to: 01-0040-1-0400-1563-5600-000-53-5623</p> <p>Addition to: 01-0040-1-0400-1563-2400-000-53-2401 01-0040-1-0400-1563-3610-000-53-2401</p>
		61.95	(61.95)	<p>Transfer funds from the Male Itest department consultant budget to non-instructional supplies budget. To cover budget overages.</p> <p>Reduction to: 01-0040-1-0400-1535-5100-000-84-5124</p> <p>Addition to: 01-0040-1-0400-1535-4500-000-84-4525</p>
940.06	(1,509.99)	8,629.98	(8,060.05)	<p>Transfer funds from the CalWorks Child Care Grant department child care and classified salary budget to non-teaching dean, counselor and hourly non-teaching salary and benefits. To cover budget overages.</p> <p>Reduction to: 01-0007-1-6960-2005-7500-000-57-7502 01-0007-1-6960-2005-2100-000-57-2101</p> <p>Addition to: 01-0007-1-6960-2005-1200-000-57-1203 01-0007-1-6960-2005-3120-000-57-1203 01-0007-1-6960-2005-3340-000-57-1203 01-0007-1-6960-2005-3520-000-57-1203 01-0007-1-6960-2005-3620-000-57-1203 01-0007-1-6960-2005-1200-000-57-1215 01-0007-1-6960-2005-3120-000-57-1215 01-0007-1-6960-2005-3320-000-57-1215 01-0007-1-6960-2005-3340-000-57-1203 01-0007-1-6960-2005-3520-000-57-1203 01-0007-1-6960-2005-3620-000-57-1203 01-0050-1-6300-2005-1200-000-57-1215 01-0050-1-6300-2005-3120-000-57-1215 01-0050-1-6300-2005-3340-000-57-1215 01-0050-1-6300-2005-3520-000-57-1215 01-0050-1-6300-2005-3620-000-57-1215 01-0007-1-6960-2005-1400-000-57-1403 01-0007-1-6960-2005-3120-000-57-1403 01-0007-1-6960-2005-3340-000-57-1403 01-0007-1-6960-2005-3520-000-57-1403 01-0007-1-6960-2005-3620-000-57-1403 01-0007-1-6960-2005-3400-000-57-3450</p>
		1,054.00	(1,054.00)	<p>Transfer funds from the Human Resource department technical assistance and equipment repair budget to the recruiting budget. To cover budget overages.</p> <p>Reduction to: 01-0080-0-6730-0940-5400-000-00-5114 01-0080-0-6730-0940-5600-000-00-5630</p> <p>Addition to: 01-0080-0-6730-0940-4500-000-00-4507</p>
1,100.69		(1,100.00)	(0.69)	<p>Transfer funds from the Career Technical Education (CTE) Transition department budget books budget and temporary contract service budget to hourly non-teaching professional expert budget. To cover budget overages.</p> <p>Reduction to: 01-0040-1-4900-1145-4300-000-35-4350 01-0040-1-4900-1145-5100-000-35-5145</p> <p>Addition to: 01-0040-1-4900-1145-1400-000-35-1401 01-0040-1-6010-1145-1400-000-35-1406 01-0040-1-6010-1145-3340-000-35-1406 01-0040-1-6010-1145-3520-000-35-1406 01-0040-1-6010-1145-3620-000-35-1406</p>
(2,055.59)	1,022.68	1,032.91		<p>Transfer funds from the Perkins department hourly non-teaching to non-instructional classified salary and benefits. To cover budget overages.</p> <p>Reduction to: 01-0040-1-1200-1147-1400-000-33-1401</p> <p>Addition to: 01-0040-1-6010-1143-2100-000-33-2101 01-0040-1-6010-1143-2100-000-33-2114 01-0040-1-6010-1143-3220-000-33-2114 01-0040-1-6010-1143-3320-000-33-2114 01-0040-1-6010-1143-3340-000-33-2101 01-0040-1-6010-1143-3340-000-33-2114 01-0040-1-6010-1143-3400-000-33-3450 01-0040-1-6010-1143-3520-000-33-2101 01-0040-1-6010-1143-3520-000-33-2114 01-0040-1-6010-1143-3620-000-33-2101 01-0040-1-6010-1143-3620-000-33-2114</p>

(530.00)	530.00			Transfer funds from the Creating Alternative Learning Strategies for Transfer Engineering Programs (CalStep) department instructional supplies budget to indirect cost. To cover budget overage. Reduction to: 01-0040-1-0900-0535-4300-000-53-4312 Addition to: 01-0040-1-0900-0535-5800-000-53-5834
(34,668.00)	(7,816.42)	1,958.87	40,525.55	Transfer funds from the Mate Itest department hourly professional expert salary and benefit budget to participant support supplies, non-instructional supplies, program consultant, participant support and postage. To cover budget overages. Reduction to: 01-0040-1-0400-1535-2300-000-84-2304 01-0040-1-0400-1535-3220-000-84-2304 01-0040-1-0400-1535-3320-000-84-2304 01-0040-1-0400-1535-3340-000-84-2304 01-0040-1-0400-1535-3520-000-84-2304 01-0040-1-0400-1535-3620-000-84-2304 01-0040-1-0400-1535-2300-000-85-2304 01-0040-1-0400-1535-3220-000-85-2304 01-0040-1-0400-1535-3320-000-85-2304 01-0040-1-0400-1535-3340-000-85-2304 01-0040-1-0400-1535-3520-000-85-2304 01-0040-1-0400-1535-3620-000-85-2304 Addition to: 01-0040-1-0400-1535-4300-000-85-4325 01-0040-1-0400-1535-4500-000-85-4525 01-0040-1-0400-1535-5100-000-85-5124 01-0040-1-0400-1535-5200-000-85-5245 01-0040-1-0400-1535-5800-000-85-5805
(8,456.00)	(1,138.94)	7,009.90	2,585.04	Transfer funds from the AB104 Adult Education department reassigned time salary and benefit budget to instructional supplies and travel budget. To cover budget overages. Reduction to: 01-0040-1-6600-1209-1200-000-37-1235 01-0040-1-6600-1209-3120-000-37-1235 01-0040-1-6600-1209-3340-000-37-1235 01-0040-1-6600-1209-3520-000-37-1235 01-0040-1-6600-1209-3620-000-37-1235 Addition to: 01-0040-1-6600-1209-4300-000-37-4312 01-0040-1-6600-1206-5200-000-37-5220
		(4,200.00)	4,200.00	Transfer funds from the Fire Academy department travel budget to instructional equipment budget. To cover budget overages. Reduction to: 01-0090-1-2100-1111-5200-000-98-5221 Addition to: 01-0090-1-2100-1111-6400-000-98-6405
(501.47)	(2,500.00)		3,001.47	Transfer funds from the Career Technical Education (CTE) Enhancement department non-instruction, hourly professional expert budget to the marketing budget. To cover supplies purchased. Reduction to: 01-0040-1-0502-1129-1400-000-96-1401 01-0040-1-0502-1129-2300-000-96-2304 Addition to: 01-0040-1-0502-1129-5800-000-96-5865
	500.00		(500.00)	Transfer funds from the Mate Support department program consultant budget to student help budget. To cover salary of student employee. Reduction to: 01-0040-1-0400-1563-5100-000-53-5124 Addition to: 01-0040-1-0400-1563-2400-000-53-2401
		61.79	(61.79)	Transfer funds from the Staff Diversity department professional organization budget to recruiting budget. To cover budget overages. Reduction to: 01-0080-1-6760-0941-5300-000-60-5306 Addition to: 01-0080-1-6760-0941-4500-000-60-4507
(9,723.14)		1,036.46	8,686.68	Transfer funds from the Mate Program Income department student help budget to participant support supplies and travel budget. To cover budget overages. Reduction to: 01-0040-1-0400-1526-2400-000-53-2401 01-0040-1-0400-1526-3610-000-53-2401 Addition to: 01-0040-1-0400-1526-4300-000-53-4325 01-0040-1-0400-1526-5200-000-53-5220

			1,423.09	(1,423.09)			Transfer funds from the Mate Resource department program consultant budget to non-instructional supplies budget. To cover budget overages.
							Reduction to: 01-0040-1-0400-1517-5100-000-53-5124
							Addition to: 01-0040-1-0400-1517-4500-000-53-4525
(3,121.87)	0.02	4,160.55	(638.70)	(400.00)			Transfer funds from the Math Science department non-teaching dean, faculty salary contingency, instructional supplies and program consultant to counselor budget, non-instructional hourly non-teaching and instructional hourly overtime salary and benefits. To cover budget overages.
							Reduction to: 01-0007-1-7010-1022-1200-000-24-1203 01-0007-1-7010-1022-1100-000-24-1120 01-0007-1-7010-1022-4300-000-24-4312 01-0007-1-7010-1022-5100-000-24-5145
							Addition to: 01-0007-1-7010-1022-3120-000-24-1215 01-0007-1-7010-1022-3340-000-24-1215 01-0007-1-7010-1022-3520-000-24-1215 01-0007-1-7010-1022-3620-000-24-1215 01-0007-1-7010-1022-3120-000-24-1401 01-0007-1-7010-1022-3340-000-24-1401 01-0007-1-7010-1022-3320-000-24-1401 01-0007-1-7010-1022-3620-000-24-1401 01-0007-1-7010-1022-2300-000-24-2303 01-0007-1-7010-1022-3320-000-24-2303 01-0007-1-7010-1022-3340-000-24-2303 01-0007-1-7010-1022-3620-000-24-2303 01-0007-1-7010-1022-3330-000-24-2403 01-0007-1-7010-1022-3510-000-24-2403 01-0007-1-7010-1022-3610-000-24-2403 01-0007-1-7010-1022-3400-000-24-3450
(4,789.42)	(3,139.00)	2,782.39	1,144.71	8,565.63	(4,020.43)	(543.88)	Transfer funds from the Math Science department non-instructional deans, professional expert, equipment purchase, and payment to student budget to counselor salary and benefits, non-instructional supplies, program consultant, field trip and dues. To cover budget overages.
							Reduction to: 01-0007-1-7010-1022-1200-000-30-1203 01-0007-1-7010-1022-2400-000-30-2403 01-0007-1-7010-1022-6400-000-30-6404 01-0007-1-7010-1022-7500-000-30-7501
							Addition to: 01-0007-1-7010-1022-3120-000-30-1215 01-0007-1-7010-1022-3120-000-30-1401 01-0007-1-7010-1022-3340-000-30-1401 01-0007-1-7010-1022-3520-000-30-1401 01-0007-1-7010-1022-3620-000-30-1401 01-0007-1-7010-1022-3120-000-30-1402 01-0007-1-7010-1022-3340-000-30-1402 01-0007-1-7010-1022-3520-000-30-1402 01-0007-1-7010-1022-3620-000-30-1402 01-0007-1-7010-1022-3120-000-30-1403 01-0007-1-7010-1022-3340-000-30-1403 01-0007-1-7010-1022-3520-000-30-1403 01-0007-1-7010-1022-3620-000-30-1403 01-0007-1-7010-1022-3400-000-30-3450 01-0007-1-7010-1022-4500-000-30-4525 01-0007-1-7010-1022-5100-000-30-5145 01-0007-1-7010-1022-5200-000-30-5203 01-0007-1-7010-1022-5300-000-30-5306
			(5,516.36)			5,516.36	Transfer funds from the Math Science Food department instructional supplies budget to textbooks/supplies voucher. To cover budget overages.
							Reduction to: 01-0007-1-7010-1022-4300-000-23-4312
							Addition to: 01-0007-1-7010-1022-7600-000-23-7602
(396.31)		396.31					Transfer funds from the Upward Bound department counselor salary to hourly part-time permanent professional expert benefits. To cover budget overages.
							Reduction to: 01-0007-1-7010-1021-1200-000-05-1215
							Addition to: 01-0007-1-7010-1021-3330-000-05-2402 01-0007-1-7010-1021-3510-000-05-2402 01-0007-1-7010-1021-3610-000-05-2402 01-0007-1-7010-1021-3310-000-05-2403 01-0007-1-7010-1021-3330-000-05-2403 01-0007-1-7010-1021-3510-000-05-2403 01-0007-1-7010-1021-3610-000-05-2403
7,267.52	509.83	21,839.07	(29,616.42)				Transfer funds from the Student Success Noncredit department non-instructional supplies budget to non-

teaching dean salary and benefits, non-instructional classified salary and benefits, non-instructional hourly part-time salary and benefits budget. To cover budget overages.

Reduction to: 01-0050-1-7000-1306-4500-000-79-4525

Addition to: 01-0050-1-7000-1306-1200-000-79-1203
01-0050-1-7000-1306-3120-000-79-1203
01-0050-1-7000-1306-3340-000-79-1203
01-0050-1-7000-1306-3520-000-79-1203
01-0050-1-7000-1306-3620-000-79-1203
01-0050-1-7000-1306-2100-000-79-2101
01-0050-1-7000-1306-3320-000-79-2101
01-0050-1-7000-1306-3320-000-79-2101
01-0050-1-7000-1306-3340-000-79-2101
01-0050-1-7000-1306-3520-000-79-2101
01-0050-1-7000-1306-3620-000-79-2101
01-0050-1-7000-1306-2300-000-79-2306
01-0050-1-7000-1306-3320-000-79-2306
01-0050-1-7000-1306-3340-000-79-2306
01-0050-1-7000-1306-3520-000-79-2306
01-0050-1-7000-1306-3620-000-79-2306
01-0050-1-7000-1306-3400-000-79-3450

24,640.03 11,805.20 3,509.11 5,263.47 21,385.87 21,721.82 (88,325.50)

Transfer funds from the Student Success department textbooks budget to hourly non-teaching, accrued vacation payoff, non-instructional classified educ incentive, hourly overtime, hourly temporary, substitutes for classified salary and benefits, instructional program materials, subscription, office supplies, food, travel, equipment replacement and instructional equipment. To cover budget overages.

Reduction to: 01-0050-1-7000-1305-7600-000-78-7602

Addition to: 01-0050-1-7000-1305-3320-000-78-1401
01-0050-1-7000-1305-1400-000-78-1402
01-0050-1-7000-1305-3120-000-78-1402
01-0050-1-7000-1305-3320-000-78-1402
01-0050-1-7000-1305-3340-000-78-1402
01-0050-1-7000-1305-3520-000-78-1402
01-0050-1-7000-1305-3620-000-78-1402
01-0050-1-7000-1305-1400-000-78-1403
01-0050-1-7000-1305-3120-000-78-1403
01-0050-1-7000-1305-3320-000-78-1403
01-0050-1-7000-1305-3340-000-78-1403
01-0050-1-7000-1305-3520-000-78-1403
01-0050-1-7000-1305-3620-000-78-1403
01-0050-1-7000-1305-1400-000-78-1435
01-0050-1-7000-1305-3120-000-78-1435
01-0050-1-7000-1305-3340-000-78-1435
01-0050-1-7000-1305-3520-000-78-1435
01-0050-1-7000-1305-3620-000-78-1435
01-0050-1-7000-1305-3520-000-78-1403
01-0050-1-7000-1305-3620-000-78-1403
01-0050-1-7000-1305-2100-000-78-2110
01-0050-1-7000-1305-3320-000-78-2110
01-0050-1-7000-1305-3340-000-78-2110
01-0050-1-7000-1305-2100-000-78-2114
01-0050-1-7000-1305-3320-000-78-2114
01-0050-1-7000-1305-3340-000-78-2114
01-0050-1-7000-1305-3620-000-78-2114
01-0050-1-7000-1305-2300-000-78-2303
01-0050-1-7000-1305-3320-000-78-2303
01-0050-1-7000-1305-3340-000-78-2303
01-0050-1-7000-1305-3520-000-78-2303
01-0050-1-7000-1305-3620-000-78-2303
01-0050-1-7000-1305-2300-000-78-2306
01-0050-1-7000-1305-3320-000-78-2306
01-0050-1-7000-1305-3340-000-78-2306
01-0050-1-7000-1305-3520-000-78-2306
01-0050-1-7000-1305-3620-000-78-2306
01-0050-1-7000-1305-2300-000-78-2308
01-0050-1-7000-1305-3340-000-78-2308
01-0050-1-7000-1305-3520-000-78-2308
01-0050-1-7000-1305-3620-000-78-2308
01-0050-1-7000-1305-4300-000-78-4312
01-0050-1-7000-1305-4500-000-78-4503
01-0050-1-7000-1305-4500-000-78-4525
01-0050-1-7000-1305-4700-000-78-4706
01-0050-1-6960-1305-4700-000-78-4706
01-0050-1-7000-1305-5200-000-78-5220
01-0050-1-7000-1305-6400-000-78-6403
01-0050-1-7000-1305-6400-000-78-6405

52,786.42 21,519.65 3,729.06 8,016.73 7,781.23 (93,833.09)

Transfer funds from Student Equity department textbooks student supplies budget to non-instructional counselors, non-instructional supplies, food, program consultant, travel, equipment replacement, instructional equipment, reassigned time, hourly non-teaching, hourly temporary salary and benefits budget. To cover budget overages.

Reduction to: 01-0050-1-6300-1330-7600-000-96-7602

Addition to: 01-0040-1-6600-1330-1200-000-96-1215
01-0040-1-6600-1330-3120-000-96-1215
01-0040-1-6600-1330-3340-000-96-1215
01-0040-1-6600-1330-3520-000-96-1215
01-0040-1-6600-1330-3620-000-96-1215
01-0040-1-6600-1330-1200-000-96-1235
01-0040-1-6600-1330-3120-000-96-1235
01-0040-1-6600-1330-3340-000-96-1235
01-0040-1-6600-1330-3520-000-96-1235
01-0040-1-6600-1330-3620-000-96-1235
01-0050-1-6600-1330-1400-000-96-1402
01-0050-1-6600-1330-3120-000-96-1402
01-0050-1-6600-1330-3340-000-96-1402
01-0050-1-6600-1330-3520-000-96-1402
01-0050-1-6600-1330-3620-000-96-1402
01-0050-1-6600-1330-3220-000-96-2306
01-0050-1-6600-1330-3320-000-96-2306
01-0050-1-6600-1330-3330-000-96-2404
01-0050-1-6600-1330-3510-000-96-2404
01-0050-1-6600-1330-3610-000-96-2404
01-0040-1-6600-1330-3400-000-96-3450
01-0050-1-6600-1330-4300-000-96-4312
01-0050-1-6600-1330-4500-000-96-4553
01-0050-1-6600-1330-4700-000-96-4706
01-0050-1-6600-1330-5100-000-96-5145
01-0080-1-6600-1330-5200-000-96-5220
01-0050-1-6600-1330-6400-000-96-6403
01-0050-1-6600-1330-6400-000-96-6405
01-0040-1-6600-1330-3120-000-96-1215

2,453.68 (1,327.02) 2,027.03 173.09

(3,326.78)

Transfer funds from the Student Support Service department textbooks student supplies, non-instructional budget to non-instructional counselor salary and benefits, hourly non-teaching, non-instructional classified salary and benefits, and office supplies budget. To cover budget overages.

Reduction to: 01-0007-1-7010-1020-2100-000-03-2101
01-0007-1-7010-1020-2100-000-03-2130
01-0007-1-7010-1020-2400-000-03-2401
01-0007-1-7010-1020-2400-000-03-2402
01-0007-1-7010-1020-7600-000-03-7602

Addition to: 01-0007-1-7010-1020-1400-000-03-1403
01-0050-1-7010-1020-1400-000-03-1403
01-0007-1-7010-1020-3120-000-03-1215
01-0007-1-7010-1020-3340-000-03-1215
01-0007-1-7010-1020-3520-000-03-1215
01-0007-1-7010-1020-3620-000-03-1215
01-0007-1-7010-1020-3120-000-03-1401
01-0007-1-7010-1020-3340-000-03-1401
01-0007-1-7010-1020-3520-000-03-1401
01-0007-1-7010-1020-3620-000-03-1401
01-0007-1-7010-1020-3120-000-03-1403
01-0007-1-7010-1020-3340-000-03-1403
01-0007-1-7010-1020-3520-000-03-1403
01-0007-1-7010-1020-3620-000-03-1403
01-0050-1-7010-1020-3120-000-03-1403
01-0050-1-7010-1020-3340-000-03-1403
01-0050-1-7010-1020-3520-000-03-1403
01-0050-1-7010-1020-3620-000-03-1403
01-0007-1-7010-1020-3320-000-03-2101
01-0007-1-7010-1020-3340-000-03-2101
01-0007-1-7010-1020-3520-000-03-2101
01-0007-1-7010-1020-3620-000-03-2101
01-0007-1-7010-1020-4500-000-03-4525

3,144.76 3,779.85 5,567.60

71.24 2,009.57 (14,573.02)

Transfer funds from the Student Support Service department textbooks student supplies to non-instructional counselors salary and benefits, special events, hourly teaching, hourly non-teaching salary and benefits, equipment-new budget. To cover budget overages.

Reduction to: 01-0007-1-7010-1020-7600-000-28-7602

Addition to: 01-0007-1-7010-1020-1200-000-28-1215
01-0007-1-7010-1020-3120-000-28-1215
01-0007-1-7010-1020-3620-000-28-1215
01-0007-1-7010-1020-3110-000-28-1301
01-0007-1-7010-1020-3330-000-28-1301
01-0007-1-7010-1020-3610-000-28-1301
01-0007-1-7010-1020-3120-000-28-1401
01-0007-1-7010-1020-3340-000-28-1401
01-0007-1-7010-1020-3520-000-28-1401
01-0007-1-7010-1020-3620-000-28-1401
01-0007-1-7010-1020-3120-000-28-1402
01-0007-1-7010-1020-3340-000-28-1402
01-0007-1-7010-1020-3520-000-28-1402

01-0007-1-7010-1020-3620-000-28-1402
 01-0007-1-7010-1020-1400-000-28-1403
 01-0007-1-7010-1020-3120-000-28-1403
 01-0007-1-7010-1020-3340-000-28-1403
 01-0007-1-7010-1020-3520-000-28-1403
 01-0007-1-7010-1020-3620-000-28-1403
 01-0007-1-7010-1020-3120-000-28-1403
 01-0007-1-7010-1020-3340-000-28-1403
 01-0007-1-7010-1020-3520-000-28-1403
 01-0007-1-7010-1020-3620-000-28-1403
 01-0007-1-7010-1020-2100-000-28-2101
 01-0007-1-7010-1020-3220-000-28-2101
 01-0007-1-7010-1020-3320-000-28-2101
 01-0007-1-7010-1020-3340-000-28-2101
 01-0007-1-7010-1020-3520-000-28-2101
 01-0007-1-7010-1020-3620-000-28-2101
 01-0007-1-7010-1020-2400-000-28-2401
 01-0007-1-7010-1020-3610-000-28-2401
 01-0007-1-7010-1020-2400-000-28-2403
 01-0007-1-7010-1020-3330-000-28-2403
 01-0007-1-7010-1020-3510-000-28-2403
 01-0007-1-7010-1020-3610-000-28-2403
 01-0007-1-7010-1020-2400-000-28-2404
 01-0007-1-7010-1020-3330-000-28-2404
 01-0007-1-7010-1020-3510-000-28-2404
 01-0007-1-7010-1020-3610-000-28-2404
 01-0007-1-7010-1020-3330-000-28-2414
 01-0007-1-7010-1020-3510-000-28-2414
 01-0007-1-7010-1020-3610-000-28-2414
 01-0007-1-7010-1020-3400-000-28-3450
 01-0007-1-7010-1020-5800-000-28-5816
 01-0007-1-7010-1020-6400-000-28-6404

(6,945.17) 6,730.58 3,907.89 2,774.82 2,391.02 2,982.52 (11,841.66)

Transfer funds from the Upward Bound department textbooks supplies, payment to students, non-instructional dean and faculty salary contingency to non-instructional counselors, non-instructional supplies, food, field trip, special events and equipment-new budget. To cover budget overages.

Reduction to: 01-0007-1-7010-1021-1100-000-29-1120
 01-0007-1-7010-1021-1200-000-29-1203
 01-0007-1-7010-1021-7600-000-29-7602
 01-0007-1-7010-1021-7500-000-29-7501

Addition to: 01-0007-1-7010-1021-2400-000-29-2401
 01-0007-1-7010-1021-2400-000-29-2404
 01-0007-1-7010-1021-3610-000-29-2401
 01-0007-1-7010-1021-3330-000-29-2402
 01-0007-1-7010-1021-3510-000-29-2402
 01-0007-1-7010-1021-3610-000-29-2402
 01-0007-1-7010-1021-2400-000-29-2404
 01-0007-1-7010-1021-3310-000-29-2404
 01-0007-1-7010-1021-3330-000-29-2404
 01-0007-1-7010-1021-3510-000-29-2404
 01-0007-1-7010-1021-3610-000-29-2404
 01-0007-1-7010-1021-3400-000-29-3450
 01-0007-1-7010-1021-4500-000-29-4525
 01-0007-1-7010-1021-4700-000-29-4706
 01-0007-1-7010-1021-5200-000-29-5203
 01-0007-1-7010-1021-5800-000-29-5816
 01-0007-1-7010-1021-6400-000-29-6404

16,142.96 (13,544.11) (4,657.73) (116.45) 2,068.02 107.31

Transfer funds from the Supportive Services department classified contingency, student help, hourly part-time permanent, and instructional supplies to counselor, hourly teaching, hourly non-teaching, hourly substitute, professional reference books, contract service, textbooks, PC hardware-new budget. To cover budget overages.

Reduction to: 01-0007-1-0800-1462-2100-000-51-2130
 01-0007-1-6420-1462-2100-000-51-2130
 01-0007-1-6420-1462-2400-000-51-2401
 01-0007-1-0800-1462-2400-000-51-2402
 01-0007-1-6420-1462-3610-000-51-2401
 01-0007-1-0800-1462-3210-000-51-2402
 01-0007-1-0800-1462-3310-000-51-2402
 01-0007-1-0800-1462-3330-000-51-2402
 01-0007-1-0800-1462-3510-000-51-2402
 01-0007-1-0800-1462-3610-000-51-2402
 01-0007-1-0800-1462-4300-000-51-4312

Additon to: 01-0007-1-6420-1462-1200-000-51-1215
 01-0007-1-6420-1462-1200-000-51-1235
 01-0007-1-6420-1462-5100-000-51-5145
 01-0007-1-0800-1462-6400-000-51-6409

93,641.74 (42,567.50) 61,759.40 (4,328.75) 72,714.90 36,494.22 (217,714.01) TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.10

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of July 7, 2016 through September 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Unrestricted General Fund)

Net increase in the 2000 (Classified Salary) Object expense category	\$ 10,031
Net increase in the 3000 (Benefits) Object expense category	\$ 1,713
Net decrease in the 4000 (Supplies) Object expense category	\$ 1,477
Net decrease in the 5000 (Other/Services) Object expense category	\$ 12,139
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 1,872

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense category	\$ 10,031
Net increase in the 3000 (Benefits) Object expense category	\$ 1,713
Net decrease in the 4000 (Supplies) Object expense category	\$ 1,477
Net decrease in the 5000 (Other/Services) Object expense category	\$ 12,139
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 1,872

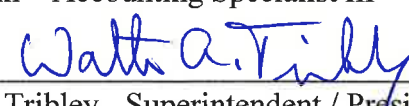
Recommended By:


Steven L. Crow, Ed.D., Vice-President for Administrative Services

Prepared By:

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 July 7 - September 8, 2016
 Fund 01 (Unrestricted General Fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
				(395.00)	395.00		Transfer funds from the Vice President of Academic Affairs department contingency funds budget to equipment. To purchase printer to replace the one in Academic Affair area. Reduction to: 01-0020-0-6600-1501-5800-000-00-5840 Addition to: 01-0020-0-6600-1501-6400-000-00-6403
			(1,477.30)		1,477.30		Transfer funds from the Media Services department instructional supplies budget to the Math department capital equipment budget. To purchase a computer for instruction. Reduction to: 01-0080-0-6130-0971-4300-000-00-4312 Addition to: 01-0030-0-1700-0520-6400-000-00-6405
	10,030.62	1,713.23		(11,743.85)			Transfer funds from the Physical Science department budget contract service to reassigned time to cover salary & benefit for employee working during the summer session. Reduction to: 01-0020-0-6600-1501-5100-000-00-5145 Addition to: 01-0020-0-6600-1501-1300-000-00-1303 01-0020-0-6600-1501-3110-000-00-1303 01-0020-0-6600-1501-3330-000-00-1303 01-0020-0-6600-1501-3510-000-00-1303 01-0020-0-6600-1501-3610-000-00-1303
0.00	10,030.62	1,713.23	(1,477.30)	(12,138.85)	1,872.30	0.00	0.00 TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.11

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of September 1, 2016 through September 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Restricted General Fund)

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 4,000
Net increase in the 4000 (Supplies) Object expense category	\$ 1,512
Net decrease in the 5000 (Other/Services) Object expense category	\$ 7,512
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 10,000

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Restricted General Fund be approved:


Net decrease in the 2000 (Classified Salary) Object expense category	\$ 4,000
Net increase in the 4000 (Supplies) Object expense category	\$ 1,512
Net decrease in the 5000 (Other/Services) Object expense category	\$ 7,512
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 10,000

Recommended By:



Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:



Linda Martin – Accounting Specialist III



Rosemary Barrios – Controller

Agenda Approval:



Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 September 30, 2016
 Fund 01 (Restricted General Fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
				(10,000.00)	10,000.00		Transfer funds from the CCPT Stem Core department travel, marketing and contract budget to instructional equipment. To purchase computer monitors for business math & computer science lab. Reduction to: 01-0040-1-0701-1226-5100-000-96-5139 01-0040-1-0701-1226-5200-000-96-5220 01-0040-1-0701-1226-5800-000-96-5813 Addition to: 01-0040-1-0701-1226-6400-000-96-6405
			1,511.73	(1,511.73)			Transfer funds from the Student Financial Aid Administration department for supplies for Outreach Services. Reduction to: 01-0007-1-6460-1426-5200-000-54-5220 Addition to: 01-0007-1-6460-1426-4500-000-54-4525
	(4,000.00)			4,000.00			Transfer funds from the Federal Work Study department, students worker salary to contract service. To cover expenses for off-campus employment of students. Reduction to: 01-0007-1-7010-1452-2300-000-07-2302 Addition to: 01-0007-1-7010-1452-5100-000-07-5145
0.00	(4,000.00)	0.00	1,511.73	(7,511.73)	10,000.00	0.00	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.12

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of October 1, 2016 through October 31, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Restricted General Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 21,877
Net increase in the 2000 (Classified Salary) Object expense category	\$ 12,793
Net increase in the 3000 (Benefits) Object expense category	\$ 14,082
Net decrease in the 5000 (Other/Services) Object expense category	\$ 50,252
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 1,500

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 21,877
Net increase in the 2000 (Classified Salary) Object expense category	\$ 12,793
Net increase in the 3000 (Benefits) Object expense category	\$ 14,082
Net decrease in the 5000 (Other/Services) Object expense category	\$ 50,252
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 1,500

Recommended By: _____

Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____

Linda Martin – Accounting Specialist III

Rosemary Barrios – Controller

Agenda Approval: _____

Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 October 31, 2016
 Fund 01 (Restricted General Fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
(32,366.51)		(5,528.20)		37,894.71			Transfer funds from the Basic Skill department librarians salary and benefits to guest lecturer budget. Reduction to: 01-0020-1-6120-1548-1200-000-96-1240 01-0020-1-6120-1548-3120-000-96-1240 01-0020-1-6120-1548-3340-000-96-1240 01-0020-1-6120-1548-3520-000-96-1240 01-0020-1-6120-1548-3620-000-96-1240 Addition to: 01-0020-1-4900-1548-5800-000-96-5837
(16,000.00)				16,000.00			Transfer funds from the Extended Opportunity Program & Service (EOPS) department non-teaching dean salary budget to program consultant. To cover cost of consultant fees. Reduction to: 01-0007-1-6499-1464-1200-000-97-1203 Addition to: 01-0007-1-6499-1464-5100-000-64-5145
			(1,500.00)		1,500.00		Transfer funds from the Access Resource department travel budget to instructional equipment budget. To cover cost of PC hardware. Reduction to: 01-0007-1-6420-1462-5200-000-51-5220 Addition to: 01-0007-1-6420-1462-6400-000-51-6405 01-0007-1-0800-1462-6400-000-51-6409
39,884.52	2,189.18	9,226.30		(51,300.00)			Transfer funds from Access Resource department miscellaneous budget to non-instructional hourly part-time salary and benefits and instructional hourly substitute salary and benefits budgets. To realign budgets. Reduction to: 01-0007-1-6420-1462-5800-000-51-5804 Addition to: 01-0007-1-6420-1462-1400-000-51-1401 01-0007-1-6420-1462-1400-000-51-1402 01-0007-1-6420-1462-1400-000-51-1403 01-0007-1-0800-1462-2400-000-51-2408 01-0007-1-6420-1462-3120-000-51-1401 01-0007-1-6420-1462-3120-000-51-1402 01-0007-1-6420-1462-3120-000-51-1403 01-0007-1-0800-1462-3210-000-51-2408 01-0007-1-0800-1462-3310-000-51-2408 01-0007-1-0800-1462-3330-000-51-2408 01-0007-1-6420-1462-3340-000-51-1401 01-0007-1-6420-1462-3340-000-51-1402 01-0007-1-6420-1462-3340-000-51-1403 01-0007-1-0800-1462-3510-000-51-2408 01-0007-1-6420-1462-3520-000-51-1401 01-0007-1-6420-1462-3520-000-51-1402 01-0007-1-6420-1462-3520-000-51-1403 01-0007-1-0800-1462-3610-000-51-2408 01-0007-1-6420-1462-3620-000-51-1401 01-0007-1-6420-1462-3620-000-51-1402 01-0007-1-6420-1462-3620-000-51-1403
29,115.53		6,909.47		(36,025.00)			Transfer funds from the Access Resource department miscellaneous budget to hourly instructional salary and benefits budget. To cover overages. Reduction to: 01-0007-1-6420-1462-5800-000-51-5804 Addition to: 01-0007-1-0800-1462-1300-000-51-1301 01-0007-1-0800-1462-1300-000-51-1302 01-0007-1-0800-1462-1300-000-51-1303 01-0007-1-0800-1462-1300-000-51-1335 01-0007-1-0800-1462-3110-000-51-1301 01-0007-1-0800-1462-3110-000-51-1302 01-0007-1-0800-1462-3110-000-51-1303 01-0007-1-0800-1462-3110-000-51-1335 01-0007-1-0800-1462-3310-000-51-1303

01-0007-1-0800-1462-3330-000-51-1301
 01-0007-1-0800-1462-3330-000-51-1302
 01-0007-1-0800-1462-3330-000-51-1303
 01-0007-1-0800-1462-3330-000-51-1335
 01-0007-1-0800-1462-3510-000-51-1301
 01-0007-1-0800-1462-3510-000-51-1302
 01-0007-1-0800-1462-3510-000-51-1303
 01-0007-1-0800-1462-3510-000-51-1335
 01-0007-1-0800-1462-3610-000-51-1301
 01-0007-1-0800-1462-3610-000-51-1302
 01-0007-1-0800-1462-3610-000-51-1303
 01-0007-1-0800-1462-3610-000-51-1335

1,243.80 10,604.24 3,473.96 (15,322.00)

Transfer funds from the Access Resource department other services budget to hourly classified part-time permanent, and instructional hourly part-time salary and benefits. To realign budget.

Reduction to: 01-0007-1-6420-1462-5800-000-51-5804

Addition to: 01-0007-1-0800-1462-2400-000-51-2402
 01-0007-1-0800-1462-3210-000-51-2402
 01-0007-1-0800-1462-3310-000-51-2402
 01-0007-1-0800-1462-3330-000-51-2402
 01-0007-1-0800-1462-3510-000-51-2402
 01-0007-1-0800-1462-3610-000-51-2402
 01-0007-1-0800-1462-1300-000-51-1304
 01-0007-1-0800-1462-3110-000-51-1304
 01-0007-1-0800-1462-3330-000-51-1304
 01-0007-1-0800-1462-3510-000-51-1304
 01-0007-1-0800-1462-3610-000-51-1304

21,877.34 12,793.42 14,081.53 0.00 (50,252.29) 1,500.00 0.00 TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.13

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of October 1, 2016 through October 31, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Unrestricted General Fund)

Net increase in the 2000 (Classified Salary) Object expense category	\$ 307
Net increase in the 3000 (Benefits) Object expense category	\$ 7
Net increase in the 4000 (Supplies) Object expense category	\$ 1,800
Net decrease in the 5000 (Other/Services) Object expense category	\$ 2,114

- RESOLUTION: BE IT RESOLVED**, that the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense category	\$ 307
Net increase in the 3000 (Benefits) Object expense category	\$ 7
Net increase in the 4000 (Supplies) Object expense category	\$ 1,800
Net decrease in the 5000 (Other/Services) Object expense category	\$ 2,114

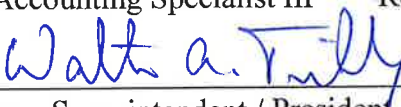
Recommended By:


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 October 31, 2016
 Fund 01 (Unrestricted General Fund) Fiscal Year 2016-17
 Oct 1 - Oct 31, 2016

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
			(200.00)	200.00			Transfer funds from the Admission & Record department office supplies budget to professional organization budget. To purchase annual membership. Reduction to: 01-0050-0-6200-1310-4500-000-00-4525 Addition to: 01-0050-0-6200-1310-5300-000-00-5306
	307.00	6.80		(313.80)			Transfer funds from the Dean of Instruction department contingency budget to hourly instructional temporary salary and benefits budget in Life Science. To cover temporary staff salary and benefits. Reduction to: 01-0040-0-6010-2202-5800-000-00-5840 Addition to: 01-0040-0-0400-0401-2400-000-00-2404 01-0040-0-0400-0401-3610-000-00-2404
			2,000.00	(2,000.00)			Transfer funds from the General Institution Contingency department budget to Computer Information System department budget for instructional supplies. This is to cover the cost of materials used in the classroom. Reduction to: 01-0081-0-7900-0906-5800-000-00-5840 Addition to: 01-0090-0-0700-0110-4300-000-00-4312
0.00	307.00	6.80	1,800.00	(2,113.80)	0.00	0.00	0.00 TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A. 14

Fiscal Services

College Area

Proposal:

Approve budget reduction

Background:

Board policy 2120 requires Board Approval of decrease to the Fiscal Year budget.

To adjust the Associated Students Trust Fund Revenue and Expense budgets.

Budgetary Implications:

Trust Fund

Revenue Decrease of \$10,000

Expense Decrease of \$10,000

Information Only

Resolution: BE IT RESOLVED, that the following budget decrease in the Associated Student Trust Fund be approved.

Revenue Decrease of \$10,000

Expense Decrease of \$10,000

Recommended By:

[Signature]

Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

[Signature]

Rosemary Barrios - Controller

Agenda Approval:

[Signature]

Dr. Walter Tribley, Superintendent / President

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A. 15

Fiscal Services
College Area

Proposal:

Approve budget increase for the period ending October 31, 2016.

Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

To adjust the Trust Fund revenue and expense budgets. This is due to additional revenue and expense projected for the Full Time Success Grant, MATE ROV program, Continuing Education, and Other accounts.

Budgetary Implications:

Trust Fund

Revenue Increase of \$685,000

Expense Increase of \$685,000

Information Only


Resolution: **BE IT RESOLVED**, that the following budget increase in the Trust Fund be approved:

To adjust the Trust Fund revenue and expense budgets. This is due to projected revenue to be received and projected expense to be paid from the trust fund accounts for this fiscal year.

Revenue Increase of \$685,000

Expense Increase of \$685,000

Recommended By:



Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent / President

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Board Meeting Date

Consent Agenda Item No. A.16

Fiscal Services

College Area

Proposal:

Approve budget increase to the Workers Comp Fund for the period of October 31, 2016.

Background:

Board policy 2120 requires Board Approval of increase to the Fiscal Year budget.

Additional revenue is projected to be received from reimbursement of worker comp run-off claims.

Budgetary Implications:

Workers Comp Fund

Revenue Increase of \$24,000

Resolution: BE IT RESOLVED, that the following budget increase in the Workers Comp fund be approved: Increase of \$24,000 in revenue budget.

Recommended By:

[Signature]

Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

[Signature]

Rosemary Barrios - Controller

Agenda Approval:

[Signature]

Dr. Walter Tribely - Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To ratify the Management personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Jennyfer Gutierrez, Administrative Assistant IV to the Vice President, Student Services, 40 hours per week, 12 months per year, effective January 9, 2017.	Included in budget
b)	Employment	Employment of JoRene Finnell, Administrative Assistant IV to the Vice President, Academic Affairs, 40 hours per week, 12 months per year, effective December 15, 2016.	Included in budget
c)	Resignation for purpose of retirement	Resignation of Steven Crow, Vice President, Administrative Services, 40 hours per week, 12 months per year, effective December 31, 2017 for the purpose of retirement.	N/A
d)	Recruitment	Approve the recruitment for the Vice President of Administrative Services.	Included in budget

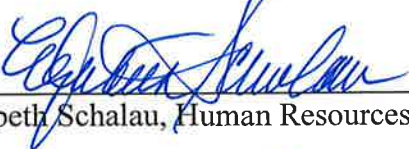
RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Employment of Jennyfer Gutierrez, Administrative Assistant IV to the Vice President, Student Services, 40 hours per week, 12 months per year, effective January 9, 2017.
- b) Employment of JoRene Finnell, Administrative Assistant IV to the Vice President, Academic Affairs, 40 hours per week, 12 months per year, effective December 15, 2016.
- c) Resignation of Steven Crow, Vice President, Administrative Services, 40 hours per week, 12 months per year, effective December 31, 2017 for the purpose of retirement.
- d) Approve the recruitment for the Vice President of Administrative Services.

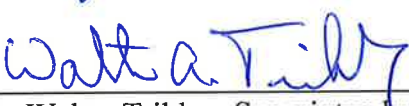
Recommended By: _____


Susan Kitagawa, Associate Dean of Human Resources

Prepared By: _____


Elizabeth Schalau, Human Resources Analyst

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Recruitments	Authorize the recruitment and hiring of the full-time, tenure track position in the following disciplines/departments: Theatre Arts, Administration of Justice, Early Childhood Education, Gender and Women's Studies, Mathematics, Nutrition, Computer Information Systems, English-Basic Skills, General Counseling. (9 positions).	Included in Budget
b)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Lisa Crawford Watson to teach English, effective Fall 2016. Ms. Watson holds a Bachelors of Arts in Linguistics from University of California, Davis and a Master of Arts, in Education from California State University, Sacramento. The Senate Subcommittee on Equivalency has recommended for approval Ms. Watson's Equivalency to Minimum Qualifications to teach English.	N/A
c)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Catherine Nyznyk to teach Early Childhood Education, effective Fall 2016. Ms. Nyznyk holds an Associate of Arts, in Child Development, from Monterey Peninsula Community College, a Bachelors of Arts, in Management from St. Mary's College and a Masters of Arts, in Women's Spirituality-Women Programs from New College of California. The Senate Subcommittee on Equivalency has recommended for approval Ms. Nyznyk's Equivalency to Minimum Qualifications to teach Early Childhood Education.	N/A
d)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualification to Adam Andre to teach Hospitality, effective Fall 2016. Chef Andre has a Masters in Pastry, Candy and Ice Cream, from Chambre de Metier d'Alsace, Colmar, France. Chef Andre has 15 years teaching experience as the Chef Instructor-Master Pastry Chef, at Monterey Peninsula Community College and 12 years occupational experience as a Pastry Chef, at the Lodge at Pebble Beach.	N/A
e)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.	Included in budget

Budgetary Implications:

See Table.



RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Authorize the recruitment and hiring of the full-time, tenure track positions in the following disciplines/departments: Theatre Arts, Administration of Justice, Early Childhood Education, Gender and Women's Studies, Mathematics, Nutrition, Computer Information Systems, English-Basic Skills, General Counseling. (9 positions).
- b) Grant Equivalency to Minimum Qualifications to Lisa Crawford Watson to teach English, effective Fall 2016.
- c) Grant Equivalency to Minimum Qualifications to Catherine Nyznyk to teach Early Childhood Education, effective Fall 2016.
- d) Grant Equivalency to Minimum Qualifications to Adam Andre to teach Hospitality, effective Fall 2016.
- e) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.


Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Elizabeth Schalau, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College
Part-time, substitute, and/or overload
Fall 2016 November

B1-Teaching With Benefits

Bates	Wendy	PHED
Fox	Daniel	SPCH
Price	Tiffany	ANAT

B2-Teaching Without Benefits

Belli	Gregory	CSIS
Horn	Claire	MUSI
Hunsinger	Sadie	ENSL
Kirk	Bonnie	FREN
Osgood	Sharon	PHED
Rodriguez	Edmond	EMMS
Smith	Alexis	PHED

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To ratify the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Violet Highley, Campus Security Officer, Administrative Services, Range 10, 40 hours per week, 12 months per year, effective December 15, 2016.	Included in Budget
b)	Employment	Employment of Juan Zamora Ayala, Campus Security Officer, Administrative Services, Range 10, 40 hours per week, 12 months per year, effective December 15, 2016.	Included in Budget
c)	Separation and Placement on the 39-month Re-employment List	Placement of employee #134681, position #318, Range 14, 18 hours per week, 7 months, 18 days per year, on the 39 month re-employment list, effective October 7, 2016, pursuant to Educational Code 88192.	N/A
d)	Resignation	Resignation of Alvin Covington, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective November 2, 2016.	N/A
e)	Resignation	Resignation of Maria G. Rodriguez, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective November 18, 2016.	N/A
f)	Resignation	Resignation of Victoria Curreri, Records Evaluator, Admissions and Records, Range 15, 40 hours per week, 12 months per year, effective December 1, 2016.	N/A
g)	Resignation	Resignation of Alvaro Perez, Bi-Lingual Categorical Services Coordinator, Marina, Range 17, 40 hours per week, 12 months per year, effective December 2, 2016.	N/A
h)	Resignation	Resignation of Morag Elizabeth, Instructional Specialist, Reading Center, Range 14, 18 hours per week, 8 months, 11 days, per year, effective December 15, 2016.	N/A

Budgetary Implications:

See table.

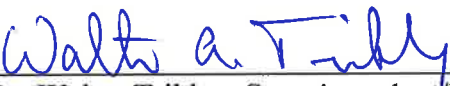
RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Employment of Violet Highley, Campus Security Officer, Administrative Services, Range 10, 40 hours per week, 12 months per year, effective December 15, 2016.
- b) Employment of Juan Zamora Ayala, Campus Security Officer, Administrative Services, Range 10, 40 hours per week, 12 months per year, effective December 15, 2016.

- c) Placement of employee #134681, position #318, Range 14, 18 hours per week, 7 months, 18 days per year, on the 39 month re-employment list, effective October 7, 2016, pursuant to Educational Code 88192.
- d) Resignation of Alvin Covington, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective November 2, 2016.
- e) Resignation of Maria G. Rodriguez, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective November 18, 2016.
- f) Resignation of Victoria Curreri, Records Evaluator, Admissions and Records, Range 15, 40 hours per week, 12 months per year, effective December 1, 2016.
- g) Resignation of Alvaro Perez, Bi-Lingual Categorical Services Coordinator, Marina, Range 17, 40 hours per week, 12 months per year, effective December 2, 2016.
- h) Resignation of Morag Elizabeth, Instructional Specialist, Reading Center, Range 14, 18 hours per week, 8 months, 11 days, per year, effective December 15, 2016.

Recommended By: 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Elizabeth Schalau, Human Resource Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 14, 2016

Consent Agenda Item No. E

Human Resources
College Area

Proposal:

To ratify the employment of the individuals on the attached list for short term and substitute assignments.

Background:


Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:

The cost to employ short term and substitute employees is included in division/department budgets.

RESOLUTION: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be ratified.

Recommended By: 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Elizabeth Schalau, Human Resources Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM NON-CONTINUING AND SUBSTITUTE EMPLOYEES**

BOARD AGENDA: 12/14/2016

ACADEMIC AFFAIRS

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Moss	Denise	Professional Expert	\$38.15	01/01/17	06/30/17	Restricted	40 Hrs. Per Wk.
Finnell	JoRene	Substitute - Administrative Assistant IV to the VP of Academic Affairs	\$20.41	11/30/16	12/14/16	Unrestricted	40 Hrs. Per Wk.

ADMINISTRATION

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Herdman	Ronald	Substitute - Campus Security Office	\$15.17	09/16/16	06/30/17	Unrestricted	24 Hrs. Per Wk.
Carranza	Emilio	Substitute - Campus Security Office	\$15.17	12/01/16	06/30/17	Unrestricted	24 Hrs. Per Wk.
Highley	Violet	Substitute - Campus Security Office	\$15.17	12/01/16	12/14/16	Unrestricted	40 Hrs. Per Wk.
Zamora Ayala	Juan	Substitute - Campus Security Office	\$15.17	12/01/16	12/14/16	Unrestricted	40 Hrs. Per Wk.

ADMISSIONS & RECORDS

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Ostrie	Jill	Substitute -CurricUNET Specialist	\$18.50	12/07/16	02/05/17	Unrestricted	29 Hrs. Per Wk.
Simons	Karma	Substitute-Records Evaluator	\$17.17	01/04/17	02/28/17	Unrestricted	29 Hrs. Per Wk.

CREATIVE ARTS

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Allison	Kenneth	Substitute- Instructional Technology Specialist	\$20.41	11/03/16	11/16/16	Unrestricted	40 Hrs. Per Wk.

FACILITIES

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Choates	Larry	Substitute - Custodian	\$13.75	11/10/16	01/15/17	Unrestricted	29 Hrs. Per Wk.
Diaz	Carmen	Substitute - Custodian	\$13.75	11/16/16	01/15/17	Unrestricted	29 Hrs. Per Wk.
Garcia	Rodolfo	Substitute - Custodian	\$13.75	11/20/16	01/15/17	Unrestricted	29 Hrs. Per Wk.
Peralta	Kenneth	Substitute - Custodian	\$13.75	11/20/16	01/15/17	Unrestricted	29 Hrs. Per Wk.
Ortega Velasco	Edy Francisco	Substitute - Custodian	\$13.75	11/15/16	01/15/17	Unrestricted	29 Hrs. Per Wk.

HUMAN RESOURCES

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Salter	Emily	Substitute - Human Resources Administrative Assistant II	\$16.34	12/05/16	04/30/17	Unrestricted	29 Hrs. Per Wk.

STUDENT SERVICES

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Gardenshire	Elroy	College Assistant XII	\$18.00	01/03/17	05/31/17	Restricted	up to 29 Hrs. Per Wk.
Madala	Magy	Substitute - Administrative Assistant IV to the VP of Student Services	\$20.41	11/07/16	11/23/16	Unrestricted	40 Hrs. Per Wk.