

Name: _____ SID #: _____

MAJOR: MEDICAL ASSISTING
(Certificate of Achievement • Associate in Science)

CERTIFICATE REQUIREMENTS		Units	Other Colleges	Fa/Sp/Su and Year	Grade Earned
ANAT 5 ¹	Human Biology	4			
CSIS 50	Microsoft Office Applications	2			
& CSIS 50L	Microsoft Office Applications Lab	1			
ENGL 1A	College Composition (3)	3-5			
or ENGL 1AE	College Composition: Enhanced (5)				
MEDA 100	Introduction to Health Careers	1			
MEDA 101	Ethics/Law/IT Security/Med. Ofc.	3			
MEDA 105	Medical Terminology	4			
MEDA 110 ²	Medical Office Management	3			
MEDA 112	Medical Office Computer Applications	2			
MEDA 114	Medical Insurance Management	2			
MEDA 118	Pharmacology and Human Diseases	3			
MEDA 120	Medical Assisting Clinical Tech's I	3			
MEDA 121	Medical Assisting Clinical Tech's II	3			
MEDA 122	Medical Assisting Clinical Tech's III	3			
MEDA 130	Medical Assisting Externship (3)	0-3			
or successful completion of the MPC Medical Assisting CLICK apprenticeship program (0) <input type="checkbox"/>					
Current valid healthcare provider CPR certificate (American Heart Association only) <input type="checkbox"/>					
TOTAL CERTIFICATE UNITS		37-42			

¹ Department faculty approves the substitution of ANAT 1 for ANAT 5.

² A student enrolled in CLICK Medical Assisting Apprenticeships may substitute MEDA 90 (Independent Study, 3 units) for MEDA 110.

ASSOCIATE DEGREE MAJOR REQUIREMENTS **Units**

Certificate Requirements	37-42		
TOTAL MAJOR UNITS	37-42		
<i>Recommended electives:</i>			
HLTH 4	Healthy Living (3)		
NUTF 1	Nutrition (3)		
PSYC 50	Health Psychology (3)		

GRADUATION REQUIREMENTS

	IP	C
Reading/Writing Competency:		
Math Competency:		
Information Competency:		
Ethnic Studies Competency:		
12 Units in Residence (at least 6 units in the major)		
General Education Pattern: MPC GE <input type="checkbox"/> CSU GE <input type="checkbox"/> IGETC <input type="checkbox"/>	GE Catalog Year:	
Completion of Major (Grade of "C" or better in each course)	Major Catalog Year:	
60 Degree-Applicable Units		
GPA 2.0 or higher		

Counselor Signature: _____ Date: _____