

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, SEPTEMBER 28, 2016

9:30am, Study Session: Sam Karas Room, Library & Technology Center
11:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. CALL TO ORDER – Chair Rick Johnson called the meeting to order at 9:35 a.m.

2. ROLL CALL

Present:

Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Absent:

Mr. Stephen Lambert, Student Trustee

3. PUBLIC COMMENTS ON STUDY SESSION ITEM – None.

4. STUDY SESSION

A. Accreditation Training

INFORMATION

The Board received accreditation training from Dr. Walt Tribley, MPC Superintendent/President, and Ms. Catherine Webb, MPC Accreditation Liaison Officer, during which the handouts listed below were reviewed and discussed. The Board received guidance on areas that might be of interest to the 2016 Accreditation External Evaluation Visiting team. They were also engaged in a discussion regarding accreditation site-visit preparations undertaken by the Board and by the college.

- 1) [MPC 2016 Institutional Self-Evaluation Standard IVC Summary](#)
- 2) [MPC 2010 Self-Study Recommendations, Summary of Progress through March 2013](#)
- 3) [MPC Learning Outcomes Assessment Progress: August 2015 to Present](#)
- 4) [MPC Board Policy Review Timeline 2011/2012-2016/2017](#)

BREAK: 10:54-11:04 a.m.

5. ADJOURN TO CLOSED SESSION / CALL TO ORDER – Chair Johnson adjourned to Closed Session at 11:04 a.m.

6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS – None.

7. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
- B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA
 - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, and Steven L. Crow, Ed.D
- C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D
- D. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870

8. RECONVENE TO OPEN SESSION / CALL TO ORDER

9. ROLL CALL – Chair Johnson asked for Roll Call at 1:40 p.m.

Present:

- Mr. Charles Brown, Trustee
- Dr. Margaret-Anne Coppernoll, Trustee
- Ms. Marilyn Dunn Gustafson, Trustee
- Mr. Rick Johnson, Chair
- Dr. Loren Steck, Vice Chair
- Dr. Walter Tribbley, Superintendent/President
- Mr. Stephen Lambert, Student Trustee

10. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

11. REPORT OF ACTION TAKEN IN CLOSED SESSION – Chair Johnson reported that no action was taken.

12. APPROVAL OF AGENDA

Motion Steck / Second Coppernoll / Carried.

2016-2017/20

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

13. RECOGNITION

A. Acknowledgement of Guests

- 1) Introduction of New Academic Faculty by Kiran Kamath, Vice President of Academic Affairs
Ms. Kamath introduced and welcomed:
 - a) Bruce Barrie, Business & Technology (Business/Entrepreneurship)
 - b) Marcus Carroll, Physical Education (PE/PFIT/Coaching)
 - c) John Taylor Finell, Social Science (History)
 - d) Connie Hebert, Physical Science (Mathematics)
 - e) Dr. Leila Jewell, Physical Science (Astronomy/Physics)
 - f) Carol Karian, Social Science (Early Childhood Education)
 - g) David Kersnar, Creative Arts (Theatre Arts)
 - h) Maia Souza Lee, Library (Access Service Librarian)

- i) Tiffany Price, Life Science (Anatomy, Physiology)
- j) David Seagal, Business & Technology (Computer Sciences)
- k) Erin Sullivan, Nursing
- l) Catherine Trapl, Nursing
- 2) Introduction of New Counselor by Laurence Walker, Dean of Student Services
Mr. Walker introduced and welcomed:
 - a) Davina Walker, Counseling (Counselor)

14. PUBLIC COMMENTS

- A. Elizabeth Mullins and Steve Albert, MPC Instructors, spoke on behalf of the Economics, Psychology, and History departments regarding a proposal to teach large lecture courses.
- B. Dr. Dawn Rae Davis, MPC Instructor, introduced herself to the Board and shared with them information regarding the Gender and Women’s Studies Department.
- C. David Clemens, MPC Instructor, provided public comment on his recent and upcoming publications. He also shared accolades that MPC has received for our Great Books Program and for our student rights and responsibilities statement and the Board’s academic freedom policy.
- D. Alan Haffa, MPC Instructor, provided public comment regarding the administrative reorganization proposal.

15. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
 - 1) That the Governing Board approves the minutes of the Regular Board meeting on August 24, 2016.
 - 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
 - 3) That the August 31st regular payroll in the amount of \$1,985,829.05 and the September 9th supplemental payroll in the amount of \$44,749.73 be approved.
 - 4) That Commercial Warrants: 12252551 through 12252634, 12253160 through 12253200, 12253859 through 12253938, 12254400 through 12254439, 12255135 through 12255154, 12256186 through 12256188, 12256472 through 12256499, 12257162 through 12257194, 12258166 through 12258227 in the amount of \$1,146,684.05 be approved.
 - 5) That Purchase Orders B1700158 through B1700244 in the amount of \$3,330,175.29 be approved.
- B. Management Personnel
 - 1) That the Governing Board approves the following item(s):
 - a) Resignation of Leslie Procive, Administrative Assistant IV to the Vice President of Academic Affairs, 40 hours per week, 12 months per year, effective September 21, 2016.
 - b) Resignation of Amy Cavender, Administrative Assistant IV to the Vice President of Student Services, 40 hours per week, 12 months per year, effective October 7, 2016.
- C. Faculty Personnel
 - 1) That the Governing Board approves the following item(s):

- a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.

D. Classified Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Alvaro Perez, Bilingual Categorical Services Coordinator, Student Services, Marina Education Center, Range 17, 40 hours per week, 12 months per year, effective September 29, 2016.
 - b) Employment of Selina Ayala-Patlan, Categorical Services Coordinator, Student Services, Range 17, 40 hours per week, 12 months per year, effective September 29, 2016.
 - c) Employment of Alexander Redman, Instructional Technology Specialist, Access Resource Center, Range 22, 18 hours per week, 7 months and 28 days per year, effective September 29, 2016.
 - d) Release of employee # 160596 from probation, effective September 2, 2016.

E. Volunteers

- 1) That the Governing Board ratify the individuals listed for volunteer assignments.

F. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

Motion Steck / Second Brown / Carried.

2016-2017/21

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

16. NEW BUSINESS

- A. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending August 31, 2016, be accepted.

Motion Coppernoll / Second Brown / Carried.

2016-2017/22

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- B. BE IT RESOLVED, that the Governing Board approve the 2016-2017 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.

Motion Brown / Second Coppernoll / Carried.

2016-2017/23

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None

ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

C. BE IT RESOLVED, that the following new program be approved:

New Program

Spanish Language (Certificate of Training – Credit Only)

Motion Steck / Second Brown / Carried.

2016-2017/24

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

D. BE IT RESOLVED, that Board Policies: 2010 - Board Membership; 2200 - Board Duties and Responsibilities; 2410 - Board Policies and Administrative Procedures; 2430 - Delegation of Authority to the Superintendent/President; 2431 - Superintendent/President Selection; 2435 - Evaluation of the Superintendent/President; 2715 - Code of Ethics/Standards of Practice; 2740 - Board Education; 2745 - Board Self-Evaluation; 3050 - Institutional Code of Ethics; 3200 - Accreditation; 7110 - Delegation of Authority, Human Resources; 7150 – Evaluation; and 7160 - Professional Development, be adopted.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2016-2017/25

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

E. BE IT RESOLVED, that the 2018-2022 Five-Year Construction Plan, be ratified.

Motion Steck / Second Dunn Gustafson / Carried.

2016-2017/26

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

F. INFORMATION: Calendar of Events

Dr. Tribley announced that there will be a Banned Books Read-Out on September 29th from 1:00-3:00 p.m. in the Sam Karas Room.

BREAK: 2:23 p.m. – 2:35 p.m.

17. REPORTS AND PRESENTATIONS

A. MPC Foundation

- 1) Executive Director Report: Ms. Beccie Michael
The Board received Ms. Michael's [Executive Director Report](#).

- 2) Monthly Donations: \$118,995.00

The Board changed the order of reports as listed below.

B. MPCEA Report: Mr. Kevin Haskin, President

Mr. Haskin reported the following:

- 1) Two classified members are on administrative leave. The union is working with HR on those issues as well as on off-boarding issues.
- 2) CSEA has officially endorsed Proposition 55.

C. MPCTA Report: Ms. Lauren Blanchard, President

Ms. Blanchard spoke of the following:

- 1) Communications that were sent to thirty-five part-time faculty regarding their qualifications to teach classes at MPC, which is related to previous determinations of single-course equivalency; the role of the Academic Senate, the Governing Board, and the administration in such determinations; and the categorization of the administration's role in local media reports.
- 2) The administration's outline of a proposal to hire administrators and her suggestion that the District instead consider investing more money in faculty and staff.
- 3) The scheduling of faculty contract negotiations.

Dr. Tribley, at the invitation of Chair Johnson, reported that it was brought to MPC's attention that there could be issues with the credentials of some of our faculty and that the issue is being researched. He confirmed that the Academic Senate has purview over faculty minimum qualification determinations. He also noted that MPC relies primarily upon the Academic Senate for such determinations.

D. Academic Senate Report: Dr. Heather Craig, President

Dr. Craig reported on the issue that has arisen regarding equivalency to minimum qualifications. She explained that the Academic Senate makes recommendations to the Board regarding equivalency to minimum qualifications for faculty. She reported that the Chancellor's Office issued a legal opinion in 2003 stating that single-course equivalencies were not acceptable, a practice which MPC didn't curtail until around 2010. She outlined steps being taken by the Academic Senate to address this issue, including: 1) the Academic Senate's request of faculty with single-course equivalencies to resubmit materials to indicate that they meet minimum qualifications or to reapply for full-discipline equivalency; 2) the Executive Committee's revision to the current "equivalences" Board Policy to clarify the need for full-discipline equivalency rather than single-course equivalency; and 3) participation in trainings offered by the Academic Senate for California Community Colleges (ASCCC).

E. ASMPCC Report: Mr. Tyler Strode, Director of Representation

The Board received Mr. Strode's [presentation](#).

F. Academic Affairs Report: Ms. Kiran Kamath

The Board received Ms. Kamath's [Academic Affairs Report](#). / Ms. Kamath also spoke of the importance of a Dean of CTE in assisting the college to meet statewide mandates and capture available funding.

G. Student Services Report: Dr. Kim McGinnis

Dr. McGinnis was absent from the meeting. However, her [Student Services Report](#) was made available to the Board.

H. Administrative Services Report: Dr. Steven Crow

Dr. Crow reported on the various roles in which he's serving the district, including his responsibilities related to budgetary modeling and planning and the District's negotiating teams.

I. Superintendent/President's Report: Dr. Walter Tribley

Dr. Tribley reported on efforts that have been undertaken to prepare the college for the October 10-13 site visit by the 2016 Accreditation External Evaluation Visiting Team, which include campus trainings lead by Catherine Webb, MPC's Accreditation Liaison Officer. He noted that Ms. Webb will be on-call during the visit to provide further data and analyses if required by the visiting team. He also announced that the visiting team will interview the Board during the Special Board meeting that has been scheduled to take place on October 12, 2016. / Dr. Tribley also reported on campus conversations regarding the *Institutional Guide for Decision-Making*, which was drafted last spring by a workgroup comprised of representatives from Collaborative Brain Trust (CBT) and MPC. He expects that College Council will soon recommend to him another iteration of the guide. He noted that the campus also will be reviewing planning processes that were brought forward by a CBT-MPC workgroup last spring.

J. Governing Board Reports

1) Community Human Services (CHS) Report – No report.

2) Trustee Reports

a) Student Trustee Lambert – No report.

b) Trustee Dunn Gustafson shared her experience of her recent trip to Iran. / She commended the Pebble Beach Authors and Ideas Festival and noted that Dr. Tribley, Dean Laura Franklin, and Laura Loop, Director of Nursing, also attended the event. / She also commended the MPC Foundation Legacy Society Luncheon, at which Gifford Lehman, the Foundation's Investment Committee Chair, suggested the designation of the college as a beneficiary of retirement or life insurance plans. / Trustee Dunn Gustafson also offered to distribute President's Circle invitations to interested parties.

c) Trustee Brown celebrated the achievements of MPC's football team (currently 4-0) and encouraged everyone to attend their games.

d) Trustee Coppennoll thanked everyone who participated as an MPC representative in the Marina Labor Day Parade. / She reported on her attendance at an educational seminar in Marina, at which PK Diffenbaugh, Superintendent of Monterey Peninsula Unified School District (MPUSD) spoke about dual enrollment, which was enthusiastically received. / She also thanked Dr. Ryan for supplying updated data on educational levels being achieved in our communities.

e) Vice Chair Steck – No report.

f) Chair Johnson spoke of his pleasant encounter with the Head of Nursing for incoming heart patients at Community Hospital of the Monterey Peninsula (CHOMP)—a graduate of the first nursing class at MPC.

18. ADVANCE PLANNING

A. Open Forum (Accreditation), October 11, 2016 at MPC Lecture Forum 101, 1:00-2:00pm

B. Open Forum (Accreditation), October 12, 2016 at MPC Lecture Forum 102, 11:00am-Noon

C. Special Board Meeting (Study Session), October 12, 2016, at MPC Library & Technology Center, Room 203/204, 3:30pm

D. Exit Forum (Accreditation), October 13, 2016, at MPC Lecture Forum 101, 12:30pm

E. Regular Board Meeting, October 26, 2016 at MPC Public Safety Training Center in Seaside

1) Closed Session: 11:00am, SPS-106

2) Regular Meeting: 1:30pm, SPS-119

F. Regular Board Meeting, November 16, 2016 at MPC Library & Technology Center

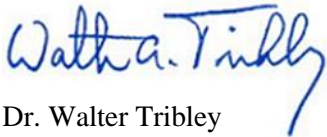
- 1) Closed Session: 11:00am, Stutzman Room
- 2) Regular Meeting: 1:30pm, Sam Karas Room

G. Future Topics – None.

19. ADJOURNMENT – Chair Johnson adjourned the meeting at 3:46 p.m.

20. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Posted November 17, 2016