

College Council Meeting
Tuesday, October 11, 2016
2:00 – 4:00 pm
LTC- Rm 216

Minutes

Members: Luz Aguirre, Suzanne Ammons, Wendy Bates, Monika Bell, Lauren Blanchard, Diane Boynton, Heather Craig, Steven Crow, Jon Knolle, Scott Gunter, Kevin Haskin, Kiran Kamath, Kim McGinnis, Stephanie Perkins, Lyndon Schutzler, DJ Singh, Francisco Tostado, Walter Tribley, ASMPC Representatives

Absent: Jon Knolle, Francisco Tostado, ASMPC Rep.

Guests: Accreditation Team members: [Sandy Caldwell](#), [Randy Beach](#), [Barbara Dunsheath](#), [Lee Lyndsey](#), [Maryanne Mills](#), [Hamid Eydgahi](#),

Guests- MPC: Susan Kitagawa, David Brown, Ed Johnson

Item	Topic	Lead(s)	Type: Information (I), Discussion (D), Action (A)	Time (in min.)	Desired Outcome
1.	Welcome	Diane Boynton		5	Welcome members & visitors. Introduction of Accreditation Team.
2.	Approval of minutes: a. Sept. 27, 2016	Diane Boynton	A	5	Approval: The minutes were approved. Motion made by Wendy; seconded by Luz. All in favor, none opposed; Kiran, Heather, Lauren & Kim abstained due to attendance.
3.	Campus Community Comments		I	3 min per	Information only: <ul style="list-style-type: none"> Lyndon acknowledged the efforts of the Alumni Committee for their work with the Homecoming Reunion.
4.	Replacement positions: a. Accounting Specialist b. Campus Security Officer	Steve Crow Steve Crow	I A	5	Understanding of staff needs (new and replacement positions) <p>The positions were reviewed.</p> <p>4b. Reflects staffing needs supported by the Campus Security Program Review and recent and continuing safety concerns for the Marina campus as noted by students, the evening campus administrator and employees at the Marine campus. This position is funded through Parking.</p> <p>The Campus Security Officer position was recommended to the President for consideration. Motion made by Kiran; seconded by Kim. All in favor, none opposed, no abstentions.</p> <p>Lyndon commented on need to evaluate all positions (chilled, unfilled etc.) campus-wide.</p>

5.	Annual Report (Draft)	Diane Boynton		20	<p>Fulfillment of reporting on CC’s work of last year (DRAFT Form).</p> <p>Bylaws call for an annual report. Diane invited comments on the first draft. A suggestion was made to further clarify conversations regarding CBT and FCMAT, correct the name of Recruitment to Completion, and improve the wording of the paragraph beginning with “The fact...” on the last page. The CC Annual Report is a report of accomplishments of 15-16. College Council’s work and acceptance of the Resource Guide and the Integrated Planning Handbook is not yet finished. Diane will collect comments for review and inclusion in the Draft report.</p>
6.	College Council Bylaws and the Resource Guide : Roles and Responsibilities of President’s Advisory Group and the Planning and Institutional Effectiveness Committee	Diane Boynton	1, D A	40	<ol style="list-style-type: none"> 1. An understanding of ramifications of Resource Guide’s recommendations 2. Recommendation
7.	Accreditation Visiting Team				<p>The visiting team and MPC staff introduced themselves and their roles at the College and CC.</p> <p>Mr. Lindsey asked about the planning process and project prioritization. Members acknowledged the need for improvement and those already made in the current budget to address integrated planning.</p> <p>Dr. Hamid Eydgahi asked about the role of Budget Committee. The committee serves as a policy and process review advisory committee for major resource allocations that come from BC to CC to advise the President.</p> <p>Mr. Beech asked about evidence documents “manuals” <i>Resource Guide to Integrated Planning and Decision Making (draft)</i>, and progress on establishing process. Members explained that workgroups worked on both documents. <i>The Resource Guide to Decision Making (draft) has been well received with one main exception relating to the role of CC</i></p>

				<p><i>(President's Advisory Group) and PIE (Planning and Institutional Effectiveness Committee. The Integrated Planning Handbook is progressing and the District does produce action plans; the challenge in planning lies in juring all of the District's needs in an integrated planning mechanism and having key positions in place to drive the campus's planning to reach mission critical goals.</i></p> <p>Members cited examples of how the Institution has made progress such as taking action in one reading for the Tentative and Final Budget and various reports. Members discussed how information is reported out to advisory groups and division areas through representatives on CC. CC is transitioning to being an operational group and recommending body to the President.</p> <p>Team members and CC members thanked each other for their time and efforts.</p>
7.	Adjournment	Diane Boynton	A	End meeting by 4:00 pm Adjourned at 4pm.