

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, MAY 27, 2015**

11:00am, Closed Session: Stutzman Room, Library & Technology Center  
1:30pm, Study Session: Sam Karas Room, Library & Technology Center  
3:00pm, Regular Meeting (Reports): Sam Karas Room, Library & Technology Center  
4:30pm, Regular Meeting (Business): Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

**MINUTES**

1. **CALL TO ORDER** – Chair Rick Johnson called the meeting to order at 11:00 a.m.
2. **ROLL CALL** – present:  
Mr. Rick Johnson, Chair  
Dr. Loren Steck, Vice Chair  
Mr. Charles Brown, Trustee  
Dr. Margaret-Anne Coppernoll, Trustee  
Ms. Marilyn Dunn Gustafson, Trustee  
Dr. Walter Tribley, Superintendent/President
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
  - A. Conference with Labor Negotiators (Government Code Section 54957.6)
    - a) Employee Organization: MPCEA/CSEA
    - b) Agency Representatives: Susan Kitagawa and Larry Walker
  - B. Conference with Labor Negotiators (Government Code Section 54957.6)
    - a) Employee Organization: MPCTA/CTA
    - b) Agency Representatives: Susan Kitagawa, David Brown, and Michael Gilmartin
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**

**ROLL CALL** – Chair Johnson asked for Roll Call at 1:34 p.m.  
Present:  
Mr. Rick Johnson, Chair  
Dr. Loren Steck, Vice Chair  
Mr. Charles Brown, Trustee  
Dr. Margaret-Anne Coppernoll, Trustee  
Ms. Marilyn Dunn Gustafson, Trustee  
Dr. Walter Tribley, Superintendent/President

Mr. Maury Vasquez, Student Trustee (Mr. Vasquez arrived at 3:09 p.m. and left at 5:45 p.m.)

**6. STUDY SESSION ON BUDGET ISSUES**

A. MPCCD presentation on budget issues: Mr. Joe Bissell, Special Consultant and former MPC Vice President for Administrative Services  
[5-27-15 Study Session Presentation revised Joe Bissell](#)

B. MPCTA presentation on budget issues: Mr. Jon Mikkelsen, MPCTA Finance Chair and MPC Business Instructor  
[5-27-15 Study Session Presentation Jon Mikkelsen](#)

Following the presentations, MPC trustees, faculty, and administrators engaged in a discussion regarding the budget issues conveyed in the MPCCD and MPCTA presentations. Possible approaches for improving MPC’s fiscal stability were communicated, as were some of the challenges resulting from the absence of a full-time Vice President of Administrative Services on campus. Mr. Bissell also offered to meet with Mr. Mikkelsen regarding the MPCTA’s questions.

**7. REGULAR MEETING** – Chair Johnson convened the Regular Board meeting at 3:00 p.m.

**8. PLEDGE OF ALLEGIANCE**  
The Board of Trustees recited the Pledge of Allegiance.

**9. REPORT OF ACTION TAKEN IN CLOSED SESSION** – No report.

**10. APPROVAL OF AGENDA**

Motion Steck / Second Brown / *Vice Chair Steck noted the changes to New Business Item G (New Programs)*. Carried. 2014-2015/137

Student Advisory Vote:	ABSENT	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

**11. RECOGNITION**

A. Moment of Silence

- 1) Maria Rosas, former MPC Custodian, deceased May 1, 2015.

B. Acknowledgment of Guests

- 1) Mr. Larry Walker, Interim Vice President of Student Services, commended MPC’s student athletes as MPC ambassadors on the field and in the community. He introduced Lyndon Schutzler, MPC Physical Education Division Chair, and commended him for his leadership. / Mr. Schutzler introduced and recognized:
  - a) Softball Coach Keith Berg. Coach Berg relayed the academic and athletic achievements of the softball team. He introduced and congratulated sophomore player Faith Apolskis, who recently received a scholarship to attend Bloomfield College, a Division II school, in New Jersey.
  - b) Golf Coach Justin Russo. Coach Russo spoke of the academic and athletic accomplishments of the golf team, which finished 3<sup>rd</sup> at the Northern California Community College Championships and 7<sup>th</sup> at the California Community College Athletic Association Men’s Gold Championship. He also spoke of the team’s voluntary participation in fundraising events such as the Booster Club Golf Tournament and Wine Trolley event, as well as the students’ roles as MPC ambassadors. / Trustee Brown commended Coach Russo for his leadership at the Northern California championships.

- c) Track and Field Coach Marcus Carroll. Coach Carroll conveyed his gratitude for the college's support of the athletic department. He reported that one of MPC's track and field athletes accepted a full-ride scholarship to the University of California at Berkeley in early 2015. He introduced MPC student athlete Anna Welsh, the NorCal champion in the 10,000 meters and runner-up in the 5,000 meters. He reported that Miss Welsh recently accepted a scholarship to the University of Nevada in Reno.

Mr. Schutzler concluded the recognitions by commending the coaches for their dedication to the success of MPC's student athletes.

- 2) James Lawrence, MPC Automotive Technology Instructor and recipient of the 2015 "Outstanding College Teacher of the Year Award" from the California Automotive Teachers Association. Mr. Lawrence was recognized by Dr. Walt Tribley, MPC Superintendent/President, and Mr. Michael Gilmartin, Interim Vice President of Academic Affairs, for his accomplishment and for expanding and improving upon MPC's automotive program. Mr. Lawrence conveyed his gratitude for the recognition.

## 12. PUBLIC COMMENTS

- A. Kathleen Rozman, Access Resource Center Instructor: Ms. Rozman expressed concern regarding support for academic support centers on campus, as well as opposition to the proposed new administrative positions and software.
- B. Dr. Dennis Van Dam, MPC Alumnus: Dr. Van Dam distributed and reviewed a report on MPC Library hours. He conveyed his opposition to the decision by MPC over the last several years to repeatedly reduce library hours and stressed the importance of the library to student success.
- C. Heidi Moran, MPC Student: Ms. Moran communicated her plans to climb Mt. Shasta June 17-20, during the Fourth Annual Foster Youth Festival, in support of California Youth Connection and Fostering Media Connections, which advocate for California's foster youth.
- D. Robynn Smith, Art Instructor: Ms. Smith expressed dissatisfaction with the status of faculty contract negotiations, grievances, wages and benefits, as well as classified under-staffing. She also stated her opposition to hiring the proposed new Dean of Institutional Effectiveness and Planning prior to addressing existing compensation issues and staffing needs.
- E. Tom Logan, History and Gentrain Instructor: Mr. Logan expressed concern regarding faculty morale over salaries and proposed faculty concessions. He suggested more financial transparency and that the District and faculty work together collaboratively and collegially towards a resolution.
- F. Gary Bolen, Theatre Arts Chair/Instructor: Mr. Bolen spoke of the crucial nature of the Theatre Technical Director and Operations Manager position. He addressed the reason for the title change from Theatre Technical Director to Theatre Technical Director and Operations Manager and noted that MPC's Theatre Arts academic program should be prioritized over other events at the theatre. / He also expressed solidarity with the MPCTA.
- G. Dr. Caroline Carney, semi-retired Psychology Instructor: Dr. Carney expressed displeasure with MPC faculty salaries, noting that adjunct faculty at Hartnell College and Cabrillo College make considerably more per hour. She also stressed the importance of benefits when salaries are low and stated her opposition to the proposed Dean of Institutional Effectiveness position.

## 13. CORRESPONDENCE AND PUBLICATIONS

- A. Written Communications
- B. MPC All User Emails
  - 1) Dr. Walt Tribley: "Save the Date: Employee Recognition Ceremony"
  - 2) Tuyen Nguyen: "Thank you for supporting the 14<sup>th</sup> Annual Culture Show last Saturday"
  - 3) Dr. Walt Tribley: "Nominations for 2015 'Difference Makers' Award"
  - 4) Dr. Walt Tribley: "Nominations for 2015 Classified Employee Recognition Award"
  - 5) Suzanne Ammons: "Notification of brush fire near Iris Canyon-UPDATE"

- 6) Dr. Walt Tribley: "American Flags to Half Staff"
- 7) Suzanne Ammons: "April 17<sup>th</sup> – Emergency Preparedness Training"
- 8) Dr. Walt Tribley: "REMINDER: April 17 Budget 101 Seminar, 11:00am-1:00pm"
- 9) Shawn Anderson: "MPC Special Board Meeting (Board Tour), April 20, 2015"
- 10) Dr. Walt Tribley: "Forums for VP Candidates"
- 11) Shawn Anderson: "MPC Regular Board Meeting, April 22, 2015"
- 12) MPC Online Team: "MPC Online Faculty Showcase #2 – April 24<sup>th</sup> – MPC Online Faculty Coffee and Conversation"
- 13) Kevin Raskoff and the MPC Environmental Club: "MPC Desalination Forum and Earth Day"
- 14) Student Health Services: "NAMI Tabling Event 4/29"
- 15) Robynn Smith: "Peace Paper Project-Lecture Thursday April 30, 6:30pm, AS 107"
- 16) Dr. Walt Tribley: "Kinsella Budget 101 Presentation"
- 17) Henry Marchand: "A poetry feast this Friday at 7pm in the Karas Room!"
- 18) Dr. Walt Tribley: "REMINDER: President's Address to the Community on May 1, 2015"
- 19) Michael Midkiff: "Budget 101 Seminar – Video Link"
- 20) Kelly Fletes: "EOPS/CARE & Cal WORKs Recognition Ceremony"
- 21) Grace Anongchanya: "Invitation: MPC TRiO/SSS Annual Recognition Ceremony"
- 22) Molly Jansen: "MPC Hospitality Club Food Booth, April 29<sup>th</sup>"
- 23) Dr. Walt Tribley: "Update regarding Mr. Davis"
- 24) Susan Kitagawa: "Announcing VP Forum Monday May 4<sup>th</sup>"
- 25) Susan Kitagawa: "Announcing VP Forums on Tuesday, May 5<sup>th</sup>"
- 26) Jill Zande: "2015 MATE Monterey Bay regional ROV competition on May 9<sup>th</sup>"
- 27) Susan Kitagawa: "Announcing VP Forum for Wednesday, May 6<sup>th</sup>"
- 28) Theresa Lovering-Brown: "MPC Art Department Mother's Day Sale"
- 29) Melissa Pickford: "NEW group exhibit at the MPC Art Gallery!"
- 30) Susan Kitagawa: "Announcing VP Forums for Thursday, May 7<sup>th</sup>"
- 31) Elba Advincula: "CHOMP/MCCSN Health Fair"
- 32) Kali Viker: "13<sup>th</sup> Annual Classified Staff Appreciation Ice Cream Float Party"
- 33) Jill Zande: "Thank you for your support of the Monterey Bay regional ROV contest"
- 34) MPC Veterans Club: "Memorial Day Event May 20<sup>th</sup> 12:00pm"
- 35) Student Financial Services: "Date change: Annual MPC Scholarship Ceremony"
- 36) John Anderson: "MPC Concert Band this Saturday Night"
- 37) Dr. Walt Tribley: "American Flags at Half-Staff in Honor of Peace Officers Memorial Day"
- 38) California Nursing Students' Association: "CNSA - California Nursing Students' Association Fundraiser"
- 39) Amy Cavender: "Registration Kick-off Event: Marina Ed Center 5/20/15"
- 40) Student Health Services: "Success over Stigma, Wednesday 12-1pm Almaden Room"
- 41) Kelly Fletes: "Save the date: Latino Recognition"
- 42) MPC Veterans Center and Veterans' Club: "Veteran Graduates and Transfers Recognition Ceremony"

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *Monterey County Weekly* / April 9, 2015: "A teacher of teachers comes to MPC to remind us why culture matters."
- 2) *Monterey Herald* / April 27, 2015: "Former Seaside High, MPC lineman Terry Poole prepares for NFL draft"
- 3) *Monterey Herald* / May 1, 2015: "Area roundup: Hartnell, MPC distance runners win Nor Cal titles"
- 4) *Monterey Herald* / May 2, 2015: "Former Seaside High, MPC lineman taken in third round by Seattle"
- 5) *Monterey Herald* / May 11, 2015: "Local roundup: MPC men's golf finishes 7<sup>th</sup> in state"

## 14. REPORTS AND PRESENTATIONS

- A. Superintendent/President's Report: Dr. Walter Tribley  
Dr. Tribley reported on MPC's 2015-16 Budget timeline, noting that revenue projections will be brought to the Budget Advisory Committee for their input on May 28<sup>th</sup>. The Tentative Budget will be brought to College Council for a first reading on June 9<sup>th</sup> and for a second reading on June 23<sup>rd</sup>. It will be brought to the Board for consideration on June 24<sup>th</sup>. / He reported that the Governor's May Revised Budget includes considerably more one-time funds than the Governor's Proposed Budget in January. He also reported that there are monies targeted for full-time faculty hiring, although the amount of money MPC will receive and the number of full-time faculty MPC will be obligated to hire are still unknown. (He noted that MPC's faculty hiring obligation will be formula driven.) Dr. Tribley stated that he will only recommend to the Board spending one-time funds on one-time expenses. He also noted that funds are being made available by the state to help offset additional CalPERS and CalSTRS expenses, as well as to help offset the sunset of Prop 30 funding. / Dr. Tribley stated that the stagnation of faculty salaries and other issues resulted from a delayed response to MPC's financial difficulties. He also spoke of the challenge of addressing compensation issues while at the same time balancing the budget. He concluded his report by noting that improving MPC's financial situation through such methods as offering an efficient schedule and increasing class sizes continue to be a priority.
- B. Academic Affairs Report: Mr. Michael Gilmartin  
Mr. Gilmartin highlighted items from the [Academic Affairs Report](#).
- C. Student Services Report: Mr. Larry Walker  
Mr. Walker highlighted items from the [Student Services Report](#). / He commended Eric Ogata, Grace Anongchanya, and Francisco Tostado for their efforts with the Monterey County College Challenge event. / Trustees Brown and Coppernoll commended the event and the efforts of those involved. / Mr. Ogata expressed his enthusiasm for and dedication to the impactful event and noted that he encouraged the students to attend college—regardless of which college they choose. He also commended Student Trustee Maury Vasquez for his always reliable assistance, as well as the many people and groups on campus who were involved in the success of the event.
- D. Academic Senate Report: Dr. Alfred Hochstaedter  
Dr. Hochstaedter reported that the MPC Academic Senate Annual Report will be brought to the Academic Senate for approval on May 28<sup>th</sup>. It will be provided to the Board for review in June. / He invited the Board to attend Fall Flex Days in August. He noted that a keynote panel consisting of MPC CTE faculty members will be speaking at the event.
- E. MPCEA Report: Mr. Kevin Haskin, Vice President  
Mr. Haskin read from the [MPCEA Report](#).
- F. MPCTA Report: Ms. Paola Gilbert, President  
Ms. Gilbert reported that the MPCTA District are going to mediation on the MPCTA 2012 restoration grievance. She indicated that both the MPCTA and District teams agree that the 2012 restoration clause triggers a salary adjustment but disagree on the amount. She expressed displeasure with the District's responses, and the timing of those responses, to the MPCTA's rebuttals, as well as with the District's lack of response to the MPCTA's final proposal. She reminded the District that they are contractually obligated to follow the 2012 restoration clause and expressed her hope that the District shared with the Board the written and oral arguments provided by the MPCTA team. / She expressed disapproval of the District's request to cut benefits, noting that it results in a huge cut in compensation. She argued that the state budget for community colleges, including ongoing funds, is the best in many years. She stated the MPCTA's belief that faculty should receive an increase in compensation. She also explained the reasons that faculty should not agree to a cut in compensation.

- G. ASMPC Report: Mr. Justyn Jones, Director of Representation  
Student Trustee Vasquez reported that Mr. Justyn Jones resigned from his position as ASMPC Director of Representation. / He reported on the recent ASMPC Classified Employee Recognition Ceremony, as well as the 2015-16 Student Council Elections, which were held on May 22<sup>nd</sup>. He reported that the recently elected student representatives will take their seats next semester and announced that Mr. Stephen Lambert was elected as the new student trustee and Ms. Maria Lopez was elected as the new president. He reported that Mr. Lambert and Ms. Lopez will introduce themselves at Fall Flex Days in August.
- H. College Council Report: Ms. Stephanie Perkins and Ms. Diane Boynton, Co-chair  
[College Council Report](#)  
Ms. Perkins expressed gratitude to the Board for acknowledging her husband's passing. / She commended Ms. Boynton for her efforts as the co-chair of College Council, particularly during Ms. Perkins' leave of absence. / She announced the recent introduction of the College Council newsletter. She noted that the newsletter was created to inform the Board and the campus community of College Council activities when she and Ms. Boynton are unable to give reports.
- I. MPC Foundation
- 1) Executive Director Report: Ms. Beccie Michael  
Ms. Michael distributed and highlighted items from the [Executive Director's report](#). / She also reported that this month's donations include the \$50,000 donation from Chevron to support STEM education. / She announced the Foundation's recent hiring of a Seaside High School graduate and MPC alumn. This gentleman will assist the Foundation with outreach for the *College In Sight* project, as well as with the recruitment of students for the Howard & Karin Evans College Incentive Program. / She also reported that the Booster Club will be exploring fundraising opportunities at their June meeting.
  - 2) Monthly Donations: \$182,278.05
- J. Governing Board Reports
- 1) Community Human Services (CHS) Report – Vice Chair Steck referred attendees to the [report](#) included in the Board packet. / He added that CHS recently received accreditation from the Commission on Accreditation of Rehabilitation Facilities (CARF) for their Family Service Centers in Seaside and Salinas. Two other CHS programs, Off Main Clinic and Genesis House, also are fully accredited by CARF.
  - 2) Trustee Reports
    - a) Student Trustee Vasquez reported on his attendance at the TRiO/SSS and EOPS/CARE and Cal Works recognition ceremonies. / He reported on his experience as the tour guide for two groups of 4<sup>th</sup> graders during the Monterey County College Challenge event at MPC. / He announced that he will be an interning with Supervisor Jane Parker this summer, thanks to the efforts of Kathleen Clark, MPC's COOP Instructor/Program Coordinator. / He also reported that he will speak on behalf of ASMPC at MPC's graduation ceremony.
    - b) Trustee Dunn Gustafson expressed her desire for the Board to ensure that at least some trustees are present at MPC's recognition ceremonies, since it is not possible for every trustee to attend every ceremony. / She commended the ARC event and noted that she was joined at that event by Trustee Coppernoll. / She also announced that she will be out of town June 8-20, 2015.
    - c) Trustee Coppernoll thanked professor Tuyen Nyugen for his efforts with the Asian Student Association's Annual Culture Show. She also reported that many of the performers from the Culture Show will participate in the City of Marina's 40<sup>th</sup> Anniversary Labor Day activities. / She commended the MPC Fashion Department's recent fashion show, the MPC Dance Concert, the MCSBA Annual Dinner and

Organizational meeting, the President’s Address to the Community, the CCLC’s Annual Trustees Conference, and the MPC swing band that performed at the conference. She reported on her discussions regarding the Governor’s growth fund with some Board members who attended the conference. She noted that they will be advocating for growth fund monies to go to colleges who need assistance with growth instead of being directed to colleges that are currently growing. / She also commended the VP fora, the annual MPC Employee Recognition ceremony, and the Classified Staff Appreciation Ice Cream Float Party. / She noted that she will attend the Veterans’ Recognition Ceremony on May 28<sup>th</sup>.

- d) Trustee Brown reported that he was unable to attend many recent events such as the Culture Show due to health issues. / He conveyed that many with whom he has spoken – including people from afterschool programs, local high schools, MPC students, and some MPC faculty—have shared with him their pride in and happiness with MPC. / He also expressed his gratitude to the caring and hardworking faculty and staff for their efforts to support MPC students.
- e) Vice Chair Steck expressed his agreement with the comments of the other trustees.
- f) Chair Johnson also expressed agreement with the comments of the other trustees. / He reported that, at the urging of his son, an army captain who is due to arrive in Afghanistan on May 28<sup>th</sup>, he plans to salute the vets at the Veterans’ Recognition Ceremony and assure them that his son and his compatriots will be upholding their traditions and commitments.

**15. CONSENT CALENDAR**

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Special Board meeting on April 20, 2015 and of the Regular Board meeting on April 22, 2015.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the April 30<sup>th</sup> payroll in the amount of \$2,169,286.43 and the May 8<sup>th</sup> payroll in the amount of \$59,980.58 be approved.
- 4) That Commercial Warrants:  
12146031 through 12146050, 12146610 through 12146637, 12147366 through 12147405, 12147973 through 12147985, 12148593 through 12148629, 12149437 through 12149469, 12150247 through 12150276, 12152258 through 12152313, in the amount of \$2,019,651.83 be approved.
- 5) That Purchase Orders B1500665 through B1500771 in the amount of \$308,847.86 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:  
Increase of \$48,390 in funds received for FY 2014-15.  
Increase of \$995 in funds carried forward from FY 2013-14 to FY 2014-15.
- 7) That the following budget adjustments in the Restricted General Fund be approved:
 

Net increase in the 1000 Object expense category	\$	9,310
Net increase in the 2000 Object expense category	\$	226
Net decrease in the 3000 Object expense category	\$	250

Net increase in the 4000 Object expense category	\$	10,000
Net decrease in the 5000 Object expense category	\$	19,286

8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 Object expense category	\$	170
Net decrease in the 3000 Object expense category	\$	170
Net increase in the 4000 Object expense category	\$	5,023
Net decrease in the 5000 Object expense category	\$	7,454
Net increase in the 6000 Object expense category	\$	2,431

9) That the following budget increases in the Capital Projects Fund be approved:

Net increase in the 5000 Object expense category	\$	25,000
Net decrease in the 6000 Object expense category	\$	25,000

10) That the Board declares as surplus the Portable Kitchen Trailer, vin # 1U9EV4137AS078544 and direct the disposal of this item in accordance with Board guidelines and Education Code requirements.

#### B. Management Personnel

1) That the Governing Board approve the following item(s)

- a) Resignation for the purpose of retirement of C. Earl Davis, Vice President of Administrative Services, effective at the end of the day, April 30, 2015.
- b) Recruitment for full-time Vice President of Administrative Services.

#### C. Faculty Personnel

1) That the Governing Board approve the following item(s)

- a) Employment of Mathematics Instructor, Gabriela Stanica, under faculty service area MathBA and MathDEV. Step and Column placement pending verification, effective Fall 2015.
- b) Employment of Spanish Instructor, Francisco de Borja Caballero de la Cuadra, under faculty service area Foreign. Step and Column placement pending verification, effective Fall 2015.
- c) Authorize the replacement for Adult Education/Career & Technical Education Coordinator, effective July 1 through December 18, 2015.
- d) Grant Equivalency to Minimum Qualifications to Angelo Bummer to teach Reading, effective Spring 2015.
- e) Grant Equivalency to Minimum Qualifications to Barry Hartzel to teach Automotive Technology, effective Spring 2015.
- f) Grant Equivalency to Minimum Qualifications to Kristina Ferguson as a Disabled Students Programs and Services Counselor, effective Spring 2015.
- g) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2015.

#### D. Classified Personnel

1) That the Governing Board approve the following item(s):

- a) Employment of Joseph Nguyen, Scheduling Technician, Academic Affairs, 40 hours per week, 12 months per year, effective May 28, 2015.
- b) Employment of Jeffrey Procive, Laboratory Mentor, Child Development Center, 40 hours per week, 9.5 months per year, effective July 1, 2015.
- c) Employment of Mary Rigmaiden, Laboratory Mentor, Child Development Center, 40 hours per week, 9.5 months per year, effective July 1, 2015.
- d) Establish two (2) new positions, Categorical Services Coordinator, Student Services, 40 hours per week, 12 months per year, effective May 28, 2015.



- e) Resignation of Stephanie Machado, Records Evaluator, Admissions & Records, 40 hours per week, 12 months per year, effective June 12, 2015.
- f) Resignation of John Kalina, Network Engineer, Information Systems, 40 hours per week, 12 months per year, effective at the end of the day, April 10, 2015.
- g) Resignation of Nanda Warren, Instructional Specialist, English & Study Skills Center, 18 hours per week, 7 months and 19 days per year, effective at the end of the day, May 28, 2015.
- h) Resignation of Sunny LeMoine, Instructional Specialist, Reading Center, 18 hours per week, 7 months and 19 days per year, effective at the end of the day, May 28, 2015.
- i) Resignation for the purpose of retirement of Kathryn Kress, Program Coordinator-Older Adult and Continuing Education, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, June 2, 2015.
- j) Resignation for the purpose of retirement of Jeanette Haxton, Public Information/Graphics and Publications Production Specialist, Office of Public Information, 40 hours per week, 12 months per year, effective at the end of the day, June 30, 2015.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

Motion Steck / Second Brown / Carried.

2014-2015/138

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

**BREAK: 4:23-4:32 p.m.**

Trustee Dunn Gustafson reported that she was featured in the most recent *Gentrain Conductor* magazine. / Student Trustee Vasquez reported that he will be leaving the meeting at 5:45 p.m.

**16. NEW BUSINESS**

- A. BE IT RESOLVED, that the 2014-2015 Monthly Financial Report for the period ending April 30, 2015, be accepted.

Motion Steck / Second Dunn Gustafson / Carried.

2014-2015/139

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Trustee Dunn Gustafson noted that every month she and the other trustees pay particular attention to the actual expenses on the Summary of All Funds report to ensure that MPC's expenses don't exceed its income. / Ms. Rosemary Barrios was applauded by the Board for her good work not only as controller, but also for performing some duties of the Vice President of Administrative Services.

- B. BE IT RESOLVED, that the 2014-2015 Bond Expenditure Report for the period ending April 30, 2015 be accepted.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2014-2015/140

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- C. INFORMATION: County of Monterey Investment Report for the quarter ending March 31, 2015. Vice Chair Steck commented on the illegible graph included by the Treasurer's office in the report and requested that the Treasurer's office be made aware of this issue in the future.
- D. BE IT RESOLVED, that the Governing Board approve Dr. Walter Tribley, Superintendent/President, and Rosemary Barrios, Controller, to be authorized signatories for the bankcard accounts maintained by Monterey Peninsula College at Union Bank, effective May 28, 2015.

Motion Coppernoll / Second Vasquez / Carried.

2014-2015/141

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- E. BE IT RESOLVED, that the Governing Board approve the following as authorized signatories on behalf of Monterey Peninsula Community College District for the respective official documents, effective May 28, 2015:
- Dr. Walter Tribley (Superintendent/President), for all expenditure warrants, contracts, and other official documents.
  - Rosemary Barrios (Controller), for all expenditure warrants and other official documents with the exception of contracts.

Motion Steck / Second Brown / Carried.

2014-2015/142

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- ~~F. BE IT RESOLVED, that the Governing Board authorize the Superintendent/President to execute the contract for the replacement of roofing of the Graphic Arts and Nursing buildings, in the amount of \$\_\_\_\_\_.~~

Chair Johnson pulled New Business Agenda Item F and reported that it will be brought before the Board at a future meeting.

- G. BE IT RESOLVED, that the following new courses and new programs be approved:

New Courses:

BUSI 48	Customer Service
BUSI 53	Introduction to Art Business
Math 264	Intermediate Algebra for Non-Science Students
MEDA 117	ICD 10 Coding

New Programs:

Biology AS-T (Associate in Science for Transfer)  
Business Information Worker (Certificate of Training – Credit Only)  
Dietary Service Supervisor ~~Dietary Manager~~ (Certificate of Achievement – Career Technical)  
Economics AA-T (Associate in Arts for Transfer)  
Geology AS-T (Associate in Science for Transfer)  
Nutrition and Dietetics AS-T ~~Pre-Nutrition and Dietetics~~ (Associate in Science for Transfer)

Motion Coppernoll / Second Steck / Steck noted revisions. Carried. 2014-2015/143

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- H. BE IT RESOLVED, that the Governing Board approve Ms. Deidre Sullivan, Director of the Marine Advanced Technology Education (MATE) Program, to travel to St. John’s Newfoundland to attend the MATE International ROV Competition June 18 – June 28, 2015.

Motion Dunn Gustafson / Second Brown / Carried. 2014-2015/144

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approve Ms. Jill Zande, Associate Director, of the Marine Advanced Technology Education (MATE) Program, to travel to St. John’s Newfoundland to attend the MATE International ROV Competition June 20 – June 29, 2015.

Motion Dunn Gustafson / Second Vasquez / Carried. 2014-2015/145

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- J. BE IT RESOLVED, that the Governing Board receive and consider a report on the 2015 Student Success Scorecard.

Dr. Rosaleen Ryan and Mr. Michael Gilmartin presented the report entitled, “[Student Success Scorecard 2015](#).” / A discussion regarding ESL ensued, including the reasons for enrollment in non-credit vs. credit ESL, the shift in state funds from non-credit lifelong learning opportunities to programs such as ESL, and methods by which MPC might capitalize on state funds for increased

enrollment in credit ESL. Dr. Tribley noted his urgent directive to strategize methods for increasing ESL enrollment not just at MPC, but also in the community, which he identified as a best practice. CTE programs were identified as another area of possible growth. Additional strategies for growth such as concurrent enrollment in the high schools, strategic class offerings, continuing education options, and the alignment of MPC curriculum with that of local adult schools were also mentioned. / There was a discussion regarding possible reasons that MPC's persistence percentages were low compared to the state's percentages, with Vice Chair Steck noting that it is possible for students to get through community colleges in six years, without attending college every semester.

Motion Steck / Second Brown / Carried.

2014-2015/146

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

*New Business Item M was moved ahead of New Business Items K and L.*

M. BE IT RESOLVED that the Governing Board approve the title change from Theatre Technical Director to Theatre Technical Director and Operations Manager, and

BE IT FURTHER RESOLVED, that the Governing Board approve the attached job description for the Theatre Technical Director and Operations Manager, effective July 1, 2015, and

BE IT FURTHER RESOLVED, that the Governing Board authorize the recruitment to fill the Theatre Technical Director and Operations Manager.

Motion Dunn Gustafson / Second Steck / Carried.

2014-2015/147

Student Advisory Vote:	ABSENT	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

Gary Bolen, Theatre Arts Chair/Instructor, voiced two concerns before expressing support for this position: 1) The change from Theatre Technical Director to Theatre Technical Director and Operations Manager might result in too much time administering to anyone who wishes to use the building, and 2) The focus might shift from MPC's degree transfer academic program to that of a performing arts facility. Mr. Bolen also noted the importance of filling this position quickly so the current Theatre Technical Director, Dan Beck, can provide training to his replacement.

K. INFORMATION: Institutional Effectiveness Partnership Initiative

Ms. Catherine Webb presented the report entitled, "[New from the Chancellor's Office: The Institutional Effectiveness Partnership Initiative \(IEPI\)](#)." She also explained that the IEPI, which is a grant funded partnership between the Chancellor's office and consultation groups, comes from a legislative mandate which is now in the Education Code.

L. BE IT RESOLVED, that the Governing Board establish the academic administrator position of the Director of Student Success & Equity, effective May 28, 2015, and

BE IT FURTHER RESOLVED, that the Governing Board approve the attached job description for the Director of Student Success & Equity, effective May 28, 2015, and

BE IT FURTHER RESOLVED, that the Governing Board authorize the recruitment to fill the Director of Student Success & Equity position.

Motion Steck / Second Coppernoll / Carried.

2014-2015/148

Student Advisory Vote:	ABSENT	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

A discussion ensued regarding the importance of this position and the urgency with which it should be filled, particularly when other administrative positions, such as the Vice President of Administrative Services, are vacant. Reasons provided for the support of this position include: 1) It is categorically funded. 2) The process for hiring a Director of Student Success & Equity will not negatively impact the hiring process for other vacant administrative positions. 3) This position is essential in helping the college to ensure that it proactively meets all benchmarks to keep our categorical funding in student success and equity, which is now linked to outcomes rather than access. 4) It will ensure the delivery of quality, innovative orientation, assessment, education planning, and follow-up services to our students, which will impact the success of our students, subsequently increasing student retention. 5) It will free up the time of some counselors/coordinators to work more with students. 6) It will provide an additional administrative resource to assist with student disciplinary and grievance proceedings.

- N. BE IT RESOLVED, that Resolution No. 2014-2015/149 ordering an election, requesting the county elections department to conduct the election, and requesting consolidation of the election be adopted by the Governing Board.

Motion Coppernoll / Second Brown / Carried.

2014-2015/149

Student Advisory Vote:	ABSENT	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Vice Chair Steck explained his recent involvement in a hearing on AB 1504 recommending all-mailed ballot elections, which could dramatically reduce the cost of elections. He noted that Senator Bill Monning may not be as enthusiastic about the bill as Assemblymember Luis Alejo and commented that Senator Monning might wish to hear the opinions of school boards.

- O. INFORMATION: Calendar of Events

Trustee Dunn Gustafson requested that the December Board meeting be moved Wednesday, December 9, 2015. Chair Johnson requested that Ms. Vicki Nakamura, Assistant to the President, confirm the date on which the elections will be certified before a decision regarding the requested date change is made. / The trustees then determined trustee attendance at MPC's upcoming recognition ceremonies.

**17. ADVANCE PLANNING**

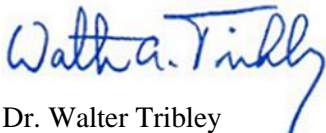
- A. Regular Board Meeting, Wednesday, June 24, 2015 at MPC:
  - 1) Closed Session, 11:00am, Stutzman Room, LTC
  - 2) Open Session (Business), 1:30pm, Sam Karas Room
  - 3) Open Session (Reports), 3:00pm, Sam Karas Room
  
- B. Regular Board Meeting, Wednesday, July 22, 2015 at Education Center at Marina:
  - 1) Closed Session, time and room to be announced
  - 2) Open Session, time and room to be announced
  
- C. Future Topics
  - 1) Board Self-Evaluation and Goals (July/August)

Tuesday, June 9<sup>th</sup> at 4:00 p.m. was selected as the date of the special Board meeting to address scheduled maintenance on the Nursing and Art buildings. All trustees except for Chair Johnson and Trustee Dunn Gustafson confirmed their availability to attend the special meeting.

**18. ADJOURNMENT** – Chair Rick Johnson adjourned the meeting at 6:17 p.m.

**19. CLOSED SESSION**

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted June 25, 2015*