

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, SEPTEMBER 28, 2016

9:30am, Study Session: Sam Karas Room, Library & Technology Center
11:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON STUDY SESSION ITEM

Public comments on the Study Session item will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

4. STUDY SESSION

A. Accreditation Training

INFORMATION

5. ADJOURN TO CLOSED SESSION / CALL TO ORDER

6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

7. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

B. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCEA/CSEA

2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, and Steven L. Crow, Ed.D

C. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D

- D. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870

8. RECONVENE TO OPEN SESSION / CALL TO ORDER

9. ROLL CALL

10. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

11. REPORT OF ACTION TAKEN IN CLOSED SESSION

12. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

13. RECOGNITION

A. Acknowledgement of Guests

- 1) Introduction of New Faculty by Kiran Kamath, Vice President of Academic Affairs
 - a) Bruce Barrie, Business & Technology (Business/Entrepreneurship)
 - b) Marcus Carroll, Physical Education (PE/PFIT/Coaching)
 - c) John Taylor Finell, Social Science (History)
 - d) Connie Hebert, Physical Science (Mathematics)
 - e) Dr. Leila Jewell, Physical Science (Astronomy/Physics)
 - f) Carol Karian, Social Science (Early Childhood Education)
 - g) David Kersnar, Creative Arts (Theatre Arts)
 - h) Maia Soua Lee, Library (Access Service Librarian)
 - i) Tiffany Price, Life Science (Anatomy, Physiology)
 - j) David Seagal, Business & Technology (Computer Sciences)
 - k) Erin Sullivan, Nursing
 - l) Catherine Trapl, Nursing
- 2) Introduction of New Counselor by Laurence Walker, Dean of Student Services
 - a) Davina Walker, Counseling (Counselor)

14. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

15. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on August 24, 2016.

- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the August 31st regular payroll in the amount of \$1,985,829.05 and the September 9th supplemental payroll in the amount of \$44,749.73 be approved.
- 4) That Commercial Warrants: 12252551 through 12252634, 12253160 through 12253200, 12253859 through 12253938, 12254400 through 12254439, 12255135 through 12255154, 12256186 through 12256188, 12256472 through 12256499, 12257162 through 12257194, 12258166 through 12258227 in the amount of \$1,146,684.05 be approved.
- 5) That Purchase Orders B1700158 through B1700244 in the amount of \$3,330,175.29 be approved.

B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Resignation of Leslie Procive, Administrative Assistant IV to the Vice President of Academic Affairs, 40 hours per week, 12 months per year, effective September 21, 2016.
 - b) Resignation of Amy Cavender, Administrative Assistant IV to the Vice President of Student Services, 40 hours per week, 12 months per year, effective October 7, 2016.

C. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.

D. Classified Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Alvaro Perez, Bilingual Categorical Services Coordinator, Student Services, Marina Education Center, Range 17, 40 hours per week, 12 months per year, effective September 29, 2016.
 - b) Employment of Selina Ayala-Patlan, Categorical Services Coordinator, Student Services, Range 17, 40 hours per week, 12 months per year, effective September 29, 2016.
 - c) Employment of Alexander Redman, Instructional Technology Specialist, Access Resource Center, Range 22, 18 hours per week, 7 months and 28 days per year, effective September 29, 2016.
 - d) Release of employee # 160596 from probation, effective September 2, 2016.

E. Volunteers

- 1) That the Governing Board ratify the individuals listed for volunteer assignments.

F. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

16. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending August 31, 2016, be accepted.

B. BE IT RESOLVED, that the Governing Board approve the 2016-2017 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.

C. BE IT RESOLVED, that the following new program be approved:

New Program

Spanish Language (Certificate of Training – Credit Only)

D. BE IT RESOLVED, that Board Policies: 2010 - Board Membership; 2200 - Board Duties and Responsibilities; 2410 - Board Policies and Administrative Procedures; 2430 - Delegation of Authority to the Superintendent/President; 2431 - Superintendent/President Selection; 2435 - Evaluation of the Superintendent/President; 2715 - Code of Ethics/Standards of Practice; 2740 - Board Education; 2745 - Board Self-Evaluation; 3050 - Institutional Code of Ethics; 3200 – Accreditation; 7110 - Delegation of Authority, Human Resources; 7150 – Evaluation; and 7160 - Professional Development, be adopted.

E. BE IT RESOLVED, that the 2018-2022 Five-Year Construction Plan, be ratified.

F. INFORMATION: Calendar of Events

17. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

A. MPC Foundation

1) Executive Director Report: Ms. Beccie Michael

2) Monthly Donations: \$118,995.00

B. Academic Senate Report: Dr. Heather Craig, President

C. MPCEA Report: Mr. Kevin Haskin, President

D. MPCTA Report: Ms. Lauren Blanchard, President

E. ASMPC Report: Mr. Stephen Lambert, Student Trustee

F. Academic Affairs Report: Ms. Kiran Kamath

G. Student Services Report: Dr. Kim McGinnis

H. Administrative Services Report: Dr. Steven Crow

I. Superintendent/President's Report: Dr. Walter Tribley

J. Governing Board Reports

1) Community Human Services (CHS) Report

2) Trustee Reports

18. ADVANCE PLANNING

A. Open Forum (Accreditation), October 11, 2016 at MPC Lecture Forum 101, 1:00-2:00pm

B. Open Forum (Accreditation), October 12, 2016 at MPC Lecture Forum 102, 11:00am-Noon

C. Special Board Meeting (Study Session), October 12, 2016, at MPC Library & Technology Center, Room 203/204, 3:30pm

D. Exit Forum (Accreditation), October 13, 2016, at MPC Lecture Forum 101, 12:30pm

E. Regular Board Meeting, October 26, 2016 at MPC Public Safety Training Center in Seaside

1) Closed Session: 11:00am, SPS-106

2) Regular Meeting: 1:30pm, SPS-119

- F. Regular Board Meeting, November 16, 2016 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room

G. Future Topics

19. ADJOURNMENT

20. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted September 23, 2016