

# **Adult Education Regional Consortium of the Monterey Peninsula**

## **Steering Committee Meeting**

Friday, September 23, 2016

7:45am - 8:45am, Regular Meeting: Monterey Peninsula  
College

980 Fremont St, Monterey, CA 93940

<http://www.mpc.edu/academics/general-information/adult-education>

## **AGENDA**

*The Adult Education Regional Consortium of the Monterey Peninsula welcomes you to the AB86 Steering Committee Regular Meeting. Documents that are public records and are provided to the Steering Committee regarding a Regular Meeting item on this Agenda will be made available for public inspection in the **Dean of Instructional Planning's Office** at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Committee members and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Committee meeting room, to access written documents being discussed at the Committee meeting, or to otherwise participate at a Committee meeting, can contact the **Dean of Instructional Planning's Office at (831) 646-3039**. Notification at least 72 hours prior to the Committee meeting will enable the District to make reasonable arrangements to ensure accessibility to the Committee meeting and to provide any required accommodations, auxiliary aids, or translation services.*

### **CALL TO ORDER**

### **ROLL CALL**

### **APPROVAL OF AGENDA**

*The Committee will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

### **RECOGNITION**

*Acknowledgement of Guests*

### **PUBLIC COMMENTS**

*Anyone wishing to address the Steering Committee on matters within the jurisdiction of the Committee may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Committee. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Committee and others present may identify the speaker.*

### **CORRESPONDENCE AND PUBLICATIONS**

### **CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Steering Committee in one motion. There is no discussion of these items prior to the Committee vote unless a member of the Committee, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends*

*approval on all Consent items. Each item on the Consent Calendar approved by the Steering Committee shall be deemed to have been considered in full and adopted as recommended.*

- A. BE IT RESOLVED, the Consortium will approve the minutes of the Adult Education Steering Committee meeting on September 13, 2016.

#### **NEW BUSINESS**

*Public comments on New Business agenda items will be heard at the time the matter is under Committee consideration. If you wish to address the Committee on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Committee. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Committee and others present may identify the speaker.*

- A. BE IT RESOLVED: The Committee will approve the substitute representatives for each Adult Education Site
- B. INFORMATION: AEBG National Summit Deadline September 30
- C. INFORMATION: Captain Cooper ESL Class
- D. INFORMATION: Adult School Visits to MPC
- E. INFORMATION: Site Updates

#### **REPORTS AND PRESENTATIONS**

#### **ADVANCE PLANNING**

- A. BE IT RESOLVED, the next Adult Education Steering Committee Meeting will be held on     October 21, 2016    .

#### **ADJOURNMENT**