



MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Citizens' Bond Oversight Committee

Monday, February 29, 2016
3:00 PM – Regular Meeting
Sam Karas Room, Library and Technology Center
Monterey Peninsula College
980 Fremont Street
Monterey, California

Meeting Minutes

MEMBERS PRESENT: Mr. Wayne Cruzan, Vice Chair
Mr. Thomas Gaspich
Mr. Birt Johnson, Jr.
Mr. Stephen Lambert (arrived at 3:12 PM)
Ms. Sharon Larson

ABSENT: Mr. Hunter Harvath
Mr. Rick Heuer
Mr. Rob Lee (arrived at conclusion of meeting)
Mr. James Panetta, Chair

STAFF PRESENT: Ms. Rosemary Barrios, Controller
Dr. Steve Crow, Vice President for Administrative Services
Ms. Vicki Nakamura, Assistant to the President
Dr. Walter Tribley, Superintendent/President

OTHERS PRESENT: Mr. Michael Carson, Kitchell

1. Call to Order

The regular meeting of the Citizens' Bond Oversight Committee of Monterey Peninsula College was called to order at 3:04 PM by Vice Chair Cruzan. Due to the lack of a quorum, Vice Chair Cruzan advised proceeding with the information items first to allow time for other members to arrive.

2. Public Comment

There were no public comments.

3. Introductions

Dr. Tribley noted a title change for Dr. Crow to indicate his hiring in December as the District's new Vice President for Administrative Services.

6. Bond Expenditure Status Report *(Note: Agenda Item 6 taken out of order due to the lack of a quorum)*

Dr. Crow reported there was an expense not yet reflected in the report that will be assessed to the Student Center renovation project. He explained he had noticed a need for automatic door openers in the restroom. Mr. Gaspich asked for the cost. Dr. Crow estimated the expense at \$10,000.

7. Bond Auditors' Reports for 2014-15 *(Note: Agenda Item 7 taken out of order due to the lack of a quorum)*

Dr. Crow reported there were no findings by the auditors in their review of bond funds and the performance audit. Vice Chair Cruzan commented the lack of findings speaks well of the District's financial management of the bond program. Mr. Johnson concurred.

4. Approval of November 2, 2015 Minutes

Noting Mr. Lambert's arrival and attainment of a quorum, Vice Chair Cruzan returned to Agenda Item 4, approval of the minutes of the November 2, 2015 meeting. He asked if members had any questions or comments. Seeing there were none, he asked if the CBOC Annual Report had been presented to the Governing Board. Dr. Tribley responded Chair Panetta made an excellent presentation of the report at the February 24, 2016 Board meeting.

Motion made by Mr. Johnson, seconded by Ms. Larson, to approve the minutes of the November 2, 2015 meeting. Motion carried unanimously.

AYES:	5 MEMBERS:	Cruzan, Gaspich, Johnson, Lambert, Larson
NOES:	0 MEMBERS:	None
ABSENT:	4 MEMBERS:	Harvath, Heuer, Lee, Panetta
ABSTAIN:	0 MEMBERS:	None

5. Accept Bills and Warrants Report

Vice Chair Cruzan advised the report would be reviewed by page and invited questions. There were no questions on page 1.

Regarding page 2, Mr. Johnson asked for a definition of the miscellaneous category. Ms. Barrios said the category was set up for expenditures after a project had been closed out. Ms. Nakamura added the miscellaneous category has recently been used as a holding place for expenditures while another infrastructure project was being developed. These expenses will then be moved under that project. Mr. Johnson followed with a question about the fiber installation at the Art Gallery and whether the addition was made to an existing fiber system. Mr. Carson explained the Art Gallery was disconnected after the Arts Complex renovation as the fiber cable needed upgrading. It was recommended that the expense be moved from the miscellaneous category to the Arts Complex project as the fiber installation was a related item.

There were no further questions regarding the report.

It was moved by Mr. Johnson and seconded by Ms. Larson to accept the December 31, 2015 bills and warrants report. Motion carried unanimously.

AYES:	5 MEMBERS:	Cruzan, Gaspich, Johnson, Lambert, Larson
NOES:	0 MEMBERS:	None

ABSENT: 4 MEMBERS: Harvath, Heuer, Lee, Panetta
ABSTAIN: 0 MEMBERS: None

8. Tax Rate for Measure I Bond

Ms. Nakamura reviewed the document displaying the history of bond issuances and tax rates for Measure I. This document was prepared by the District's bond underwriter, Ms. Ivory Li, Piper Jaffray. Ms. Nakamura noted Proposition 39 bonds have an annual projected limit of \$25 per \$100,000 of assessed valuation for community college districts. When the CBOC Annual Report was reviewed at the previous meeting, it was reported the tax rate had been increased in 2015 to \$32.47 from \$15.77 in 2014. The 2015 increase was necessary as Monterey County had under-levied in 2014 and needed to make up the shortfall in tax collections. She indicated the document shows the tax rate in 2016 had returned to a lower rate, \$23.04. Over the life of the bond program, the average tax rate has been \$22.09, compared to the projection of \$23.89, made when the bond was approved by the voters in 2002.

Ms. Larson asked how long the taxpayers would be paying for the bonds. Staff will research and report back.

9. Monterey County Treasurer's Investment Report

The Treasurer's Report of Investments for the quarter ending September 30, 2015 was shared with the committee for information. Dr. Crow noted the low yields on the County's investments.

10. Meeting Schedule

Vice Chair Cruzan reviewed the upcoming meeting dates:

- Monday, June 15, 2015
- Monday, August 10, 2015
- Monday, November 2, 2015 (Annual Organizational Meeting)

11. Suggestions for Future Agenda Topics and Announcements

Dr. Tribley referenced the upcoming Holman Highway 68 Roundabout project and City of Monterey concerns about traffic impacts during the construction period. He announced that MPC was assisting with traffic mitigation by allowing its parking lots to be used during the summer as park and ride lots for commuters. The Transportation Agency of Monterey County and the City of Monterey will also be presenting a public forum on the roundabout project later this spring at MPC and the committee is welcome to attend.

12. Adjournment

Motion was made by Mr. Johnson and seconded by Mr. Larson to adjourn the meeting at 3:29 PM. Motion carried unanimously. Mr. Lee arrived at this time.

AYES: 5 MEMBERS: Cruzan, Gaspich, Johnson, Lambert, Larson
NOES: 0 MEMBERS: None
ABSENT: 4 MEMBERS: Harvath, Heuer, Lee, Panetta
ABSTAIN: 0 MEMBERS: None