

Governing Board Report for Student Services

Presented by
Martin Johnson, Interim Vice President for Student Services

June 25, 2014

Student Success & Support Program (3SP) Update (Previously known as Matriculation Program)

Summary:

In January 2011, the California Community Colleges Board of Governors established the Student Success Task Force.

- Task Force Goal: Examine best practices and models for accomplishing student success and present recommendations
- Task Force Composition: 20 members from diverse internal and external stakeholders groups
- The Student Success Act of 2012, Senate Bill 1456, signed into law in September 2012
- Targets funding to core services of orientation, assessment, counseling/advising to assist students with development of education plans.

Recommendation 2.2: Requires all incoming community college students to:

- (1) participate in diagnostic assessment and orientation, and
- (2) develop an education plan.

By requiring students to participate in these core services, the community college system will ensure that students have the foundational tools necessary to make informed choices about their education. The Board of Governors will define categories of students who should be exempt from mandatory placement and orientation, such as students with a prior degree returning to pursue training in a different career field. Colleges would also be able to exempt students from each of these requirements on a case-by-case basis.

➤ Requirements for Implementation:

- a) Education Code section 78212 and Title 5 section 55500 ff. already require colleges to provide these and other matriculation services to all non-exempt students if funding is provided for that purpose.
- b) Amend Title 5 sections 55521-25 to require students to participate in assessment, orientation and development of a student education plan.

c) Amend Title 5 section 55532 to establish more explicit criteria for exempting students from participation in required services in order to achieve greater clarity and statewide consistency in the proportion of students to be served.

- The Task Force recognizes that implementation of this recommendation requires:
 - (1) a substantial reallocation of existing local resources;
 - (2) additional resources, and
 - (3) new modes of service delivery in order to make these required services available to all incoming students.

3SP Updates at Monterey Peninsula College:

Assessment:

- Conducted two High School Assessment events on April 5th & 12th and assessed 416 (10% increase from last year). Extensive recruitment was done by our assessment coordinator, Stacey Jones along with other student support service staff. The High School Counselor's Breakfast also gave us a platform to inform and market this event.
- Due to the 2.2 mandate, we have increased the number of assessments offered over the next 4 months. We are offering 43 assessments (English, Math & ENSL) which is 10 more assessments than last year.
- eSARS was implemented last year which allows students to sign-up for assessment through the student web portal. This was a huge accomplishment because it reduced the number of phone calls, accommodated students – they could make an appointment before, during or after office hours and it allowed easy data collection.
- Although we currently use a manual process (paper, pen and Scantron) to provide assessments, we are hopeful that in the near future we will have a space where assessment can be offered via technology and offer assessments during a timeframe that is best for students.
- Common Assessment is currently being piloted at a few community colleges. While this effort is being reviewed, the goal for MPC in the meantime (when the space is identified) is to offer computer based assessment. This change will allow students to receive results sooner and reduce the manual labor intensive effort to provide an assessment.

Orientation:

- Two-hour Orientation workshops are offered throughout the summer. We are offering 12 workshops over the next 4 months. They include mandated topics such as: college policies, academic expectations & progress/probation standards, maintaining registration priority, BOG eligibility, description of programs/majors, support services, financial aid assistance, campus facilities, academic calendar & important timelines, fees, Student Rights & Responsibilities, and catalog information.
- eSARS is currently being used for orientation workshop appointments.
- PERS 10 "Introduction To College Success" is a one unit course that provides tools to help students transition into the college culture. Key topics include: assessment result analysis, clear understanding of the AA/AS degrees, certificates, transferring to CSU, UC, and Private Institutions, educational planning, reinforce school policies, career and major exploration
- Online Orientation will also be available (August or September 2014) for students who cannot make the in person orientation workshop. This project is in the process of being developed.

Schedule Building Workshops (SBW):

- The SBW was designed specifically to equip our high school seniors (those who attended our High Assessment event) with the tools necessary to understand how and what to register for. We reviewed key terms such as pre-requisite, advisory/recommendation, withdrawal, and explained the assessment placement. At the end of the 3-hour workshop, students completed a fall schedule and a first semester education plan with a counselor.

- Twenty-two schedule building workshops were offered in a lab environment during April & May in order to meet the May 13th priority registration. Approximately 400+ students were served and it was a collaborative experience.

Priority Registration, May 13th, was offered to all new students who completed: assessment, orientation & SBW/Ed planning.

Education Planning Workshops (EPW):

- This workshop will be very similar to the SBW but will address all types of students, not just graduating high school seniors. The workshop will be offered to new students attending MPC in the fall. Approximately 11 three hour workshops will be offered in a lab environment, from June thru August. The goal is to help students understand the registration process along with how to add and schedule classes. If possible, a first semester education plan will be completed.

Graduation 2014

The largest number of graduates (261) in the history of the college participated in the ceremony. The graduation was successful due to the hard work of the following staff and current and former students:

Sigrid Klein, Pete Olsen and staff, Jose Velasquez and staff, Julie Osborne, Larry Walker, Linda Ransom, Meghan Cromien, Francisco Tostado, Nicole Dunne, Arthur St. Laurent and staff, Elroy Gardenhire, Steven Belding, George Reed, and Michael Midkiff. We all enjoyed the Star Spangled Banner sung by Angeline Petronijevic, and the music by Eddie Mendenhall and Friends.

Comments from students and guests:

- Well organized
- Although a lot of graduates and therefore more guests, event was well organized and smooth.
- Focused on students' success (validates students efforts and perhaps motivates to next step)
- Faculty and staff acknowledgments from students
- Best graduation many have been to either as student or guest
- Many kudos and thanks to Sigrid for making such a big event in students' life a pleasurable experience.
- We heard from students who were on the fence of walking or not. They thanked us afterwards for gently pushing them to participate in the ceremony.
- A student and her husband are composing a letter to the editor to be published in the Herald.

Athletic Department

The 4th annual Johnson/Toney Youth Football Camp will be held in the MPC Stadium June 23 through the 26th. This is the former Herm Edwards youth camp. Upon Herman's retirement from professional Football, the camp was taken up by the Girls and Boys Club headed by Ron Johnson and Anthony Toney, both former professional football players. The camp attracts between 300 and 400 boys and girls and is free to residents of Monterey County. (Flyer attached)

Continuing the tradition of the Herm Edwards Football Camp
The Boys & Girls Clubs of Monterey County presents the 4th Annual



Monterey Peninsula College • June 23- 26, 2014

Ages 9-14 Practice times

Monday 9am to 12 pm • Tuesday 10am to 12pm Wednesday 10am to 12pm • Thursday 10am to 12pm

Ages 15-17 Practice times

Monday 11:30pm to 2:30 pm Tuesday 12:00pm to 2:30pm Wednesday 12:00pm to 2:30pm Thursday 12:00pm to 2:30pm

Limited to 500 Monterey County Residents Ages 9-17
Registration is free and lunch is included daily at no charge

MAIL IN REGISTRATION DEADLINE IS JUNE 20, 2014

If space is available, registration after the deadline may be accepted.

Keep the top and cut and mail the bottom to: Boys & Girls Club • P.O. Box 97 • Seaside, CA 93955

Participant's Name: _____ Gender: Male Female

Age: _____ Birth date: _____ Height: _____ Weight: _____

Address: _____ City: _____ St: _____ Zip: _____

Player's position: Offense: _____ Defense: _____ Phone: _____

T-Shirt and Short Sizes (please note these are adult sizes): S M L XL XXL

Parent/Guardian signature is required: _____ Date: _____

Parent/Guardian please print name here: _____

Parent/Guardian email: _____ Phone: _____

Parent/Guardian expressly acknowledges that the activities which take place as part of the Johnson-Toney Football Camp are inherently dangerous and may involve risk to the minor of bodily injury, property damage or death. Parent/Guardian's signature releases the Boys & Girls Clubs of Monterey County (BGCMC), its directors, officials, volunteers, or agents and Monterey Peninsula College, from any liability for injury or death of above signed minor from participating in the Johnson- Toney Football Camp. Parent/Guardian's signature authorizes BGCMC to seek any emergency medical treatment BGCMC deems necessary for injury to minor child while participating in the Johnson-Toney Football Camp. Parent/Guardian agrees to be financially responsible for any medical treatment received as a result of minor's participation in the Johnson-Toney Football Camp.



BOYS & GIRLS CLUBS

OF MONTEREY COUNTY
(phone) 831-394-5171 (fax) 831-394-4898

Address to Board of Trustees from Loran J. Walsh, MPCEA Chapter President

Good Afternoon Board Members,

25 June 2014

We continue to meet with the District to negotiate. At our monthly Union meeting we ratified our MOU's that were signed with the District- "The Effects of Lay-offs" and "The Internal Recruitment Process." Our members are still disappointed with the District on how the District is balancing the structural shortfall- all on the backs of the Classified Staff. No cuts have happened in any other areas. I am hopeful that we can agree with the District on how much savings are being generated by Classified Staff and those savings will be used when it comes to proposed health care concessions. I need to remind the District that there have been no pay increases for Classified Staff in over 8 years, except for step- increases. MPCEA still stands by that we work for our benefits, not salary. We have argued this for years and any change this policy now would be a slap in the face for all that we have done in the past.

I want to thank the District for the Luau celebration that was held for all Classified, Faculty and Administrators on Friday, June 6, 2014. Thanks to everyone who worked hard on making this happen and honoring "The Difference Makers".

On behalf of our members who will work throughout the summer- we want to wish everyone a happy July 4th celebration and a pleasant and safe summer.

As always,

"There is No Class without Classified"



The CSEA mission is: "To improve the lives of our members, students and community."



EXECUTIVE DIRECTOR'S REPORT TO MPC GOVERNING BOARD OF TRUSTEES June 25, 2014

Monterey Peninsula College Foundation supports MPC by being a strong advocate for the College in the community and by raising significant financial support for the College.

FUNDRAISING

1. **Total Monthly Donations Received in May 2014:** \$280,826.82
2. **President's Circle**
The Foundation has officially launched the 2014 President's Circle campaign. Our goal is to raise a total of \$275,000 in unrestricted funds this year (including sponsorships from the President's Address event).
3. **Athletics Booster Club**
The Booster Club Committee has approved an annual fundraising plan and is moving forward with several activities.
4. **Grants**
The Foundation has submitted twelve grant proposals so far in 2014; five are still under review, and the other seven have been funded (total of \$293,000 awarded). Most notably, we recently received \$175,000 from the Peggy & Jack Baskin Foundation to support a full-time faculty member for MPC's Women's Studies program.

EVENTS

1. **President's Cultivation Event**
One June 17, Dr. Tribley hosted a group of donors and prospective donors in his home. The guests were invited by Foundation Board members who serve on the Cultivation Events Taskforce. The purpose of cultivation events is to introduce community members and/or provide a stronger connection to the college in order to increase support for MPC.
2. **President's Luncheon**
The next President's luncheon is scheduled for August 15, 2014 and will be hosted by MPC Foundation Board members Sharon Larson and Liza Horvath.
3. **The Value of Sports in Today's Society**
The Alumni Committee is holding a fundraising event that will be held on June 21, 2014. The event will bring motivational speakers Herman Edwards, Ron Rivera, and Dr. Jim Tunney to campus. Proceeds benefit the Alumni Association's scholarship fund.

COLLEGE SUPPORT

1. The Foundation awarded a total of \$118,240 in scholarships this Spring.
2. In May, the Foundation announced the 2014 Faculty & Staff Advancement Awards (FASA) Recipients of the Year: Robynn Smith and Nicole Dunn.
3. The next round of Faculty & Staff Advancement Awards will be available beginning in the Fall 2014 semester.

ADMINISTRATION

1. The Foundation recently hired Diane Lewis as our new Executive Assistant (replaced Shanelle Veteto who moved out of the area).
2. The MPC Foundation will be hosting a group of Community College Foundation Executive Directors from northern and central California at MPC on June 20th to share resources, discuss ideas, and brainstorm creative solutions to common issues.
3. The next Foundation Board meeting is scheduled for August 13, 2014.



**HIGHLIGHTS OF
REGULAR BOARD MEETING
May 15, 2014**



1. *Mary Ann Carbone, Board Chair, called the meeting to order at 3:35 p.m., at the Seaside Oldemeyer Center.*
2. *Robin McCrae, CEO gave a warm "welcome back" to CHS's Executive Assistant, Lori Andre and also introduced Marta Sullivan, temporary Program Development Manager. Marta is hard at work and doing a great job with outpatient services program development.*
3. *The board approved the consent items as amended. Mary Mitchell, board member representing the City of Seaside was present at the March 20, 2014 regular board meeting.*
4. *A copy of the CEO report was included in the agenda packet for board review. Highlights included:*
 - *We are pursuing the option of restructuring the Monterey administrative facility to provide outpatient drug treatment.*
 - *Development Director Rob Rapp and CEO attended a presentation by KidsData, a program of The Lucile Packard Foundation.*
 - *The work on the salary study continued, we did not get the response we had hoped for from the survey monkey we sent out, but CEO continued to collect data from colleagues either by phone or brief meetings. The data still needs further compilation and review by the Personnel Committee and we hope to have information and recommendations for the board in June for implementation in FY 2014-15.*
5. *Rob Rapp, Development Director gave a brief overview of the April 2014 Development Report and reported that grant income is up by over 100K this year and private donations are also up. The Annual Report will be out next week and the BCP (Basic Center Program) grant proposal has been submitted.*
6. *Annette Yee-Steck, Finance Committee Chair, reported that the Finance Committee met earlier in the day. The dashboard shows we are doing well and in a cash positive position. Annette also reported that the dashboard will no longer show the calculations for the Rabobank lost earnings balance and number of employees remaining (payments for the outstanding/unclaimed employee retirement accounts). Cedric Otsuki, CFO has returned to work 4-hours per day and is doing well. The financials were reviewed and we are doing well in cash position. Accounts receivable is high again due to County receivables being overdue. The March income statement shows that the year to date actuals show a net income of \$351K. Annette reported that the majority of the bank accounts have been transferred to Rabobank. The investment accounts were also reviewed.*
7. *Loren Steck, Facilities Committee Chair, deferred reporting out till the related action items on the agenda were addressed. See item #'s L.1, L.2, L.3.*
8. *The board approved the recommendation to approve a public bidding process for facilities improvements at Off Main Clinic as proposed.*

MPC
Active Bond/Facility Projects Update
June 10, 2014

Humanities / Old Student Services / Business Humanities – This project is receiving State matching funds, and this project has been completed.

Swing Space – The General Classrooms building and the Swing Space Village buildings have been renovated to accommodate the needs of the Student Center and the Arts Complex. Upon completion of the Student Center and Arts Complex this summer, the swing space will no longer be needed and the rented relocatable buildings will be returned to the vendors and the remaining areas will be renovated to suit the needs of the college.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years.

Pool / Equipment Building / Site Work – The pool has been completed and in is use

Student Center –Interior painting is completed. Exterior painting is nearing completion. HVAC roof units have been installed and are being tested. Flooring has been installed. Casework has been installed. All kitchen equipment has been installed and is being tested. Restrooms have been completed. The exterior gas fireplace is being installed. Furniture will be delivered in mid-July. Completion is scheduled for summer of 2014.

Arts Complex – The exterior and interior painting has been completed. Roofing has been completed. Exterior lockers have been installed. Casework has been installed. Flooring is almost complete. HVAC equipment and duct work have been installed and are being tested. The kilns have been delivered and are being installed. Furniture will be delivered in early July. Completion is scheduled for the summer of 2014.

Music Building – MPC is applying for matching State funding for the renovation of some of the existing Music buildings.

Facilities Committee – The Committee meets to review project budgets and schedules.

Site Lighting / Controls – MPC was notified that the Chancellor's Office has approved MPC's application to retrofit 109 parking lot light fixtures and their respective controls (energy management system). The equipment has been received and bids for installation are due. Prop 39 funding from the State is \$203,384. Work will be done in the coming months.

Pool Cogeneration – MPC will submit an application for state funding for the cogeneration project at the pool. The project will provide heat for the pool water and generate electricity, which will lower MPC's overall electrical costs.

Cost Control Report

6/10/2014

Old Student Services / Humanities / Business

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 1,100,000	\$ 1,100,000	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 4,110,000	\$ 4,110,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 411,000	\$ 411,000	\$ -	
Test & Inspect.	\$ 231,000	\$ 231,000	\$ -	
Cnstr Mgmt Fee	\$ 330,000	\$ 330,000	\$ -	
Equipment	\$ 132,000	\$ 132,000	\$ -	Equipment partially State funded
Other	\$ 300,000	\$ 300,000	\$ -	Includes hazmat, demolition and IT
Total	\$ 6,614,000	\$ 6,614,000	\$ -	

Summary: It is important to recognize that this is a State "match" funded project (State will fund \$3,318,000 and MPC will fund \$3,296,000). The original budget of \$3,845,000 that MPC was to contribute has now been reduced to \$3,296,000 due to the bids coming in lower than the budget. This results in a potential savings to the MPC bond budget of \$549,000. This project has been completed.

Arts Complex

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 450,000	\$ 450,000	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 2,400,660	\$ 2,400,660	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 240,000	\$ 240,000	\$ -	
Test & Inspect.	\$ 130,000	\$ 130,000	\$ -	
Cnstr Mgmt Fee	\$ 120,000	\$ 120,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment will be from a separate fund
Other	\$ 1,383,340	\$ 1,383,340	\$ -	Includes contingency for future Art Dimensional construction
Total	\$ 4,724,000	\$ 4,724,000	\$ -	

Summary: The "Other" budget is higher than typical projects because work needs to be done on the Art Dimensional building (this work will be done in the future). Construction continues as scheduled, and the project will be completed in summer 2014.

Student Center

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 370,250	\$ 370,250	\$ -	Includes architect fees, printing, etc.
Constructn bid	\$ 4,525,000	\$ 4,525,000	\$ -	Actual bid amount
C.O. Contngcy.	\$ 452,500	\$ 352,500	\$ 100,000	
Test & Inspect.	\$ 128,000	\$ 128,000	\$ -	
Cnstr Mgmt Fee	\$ 226,250	\$ 226,250	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture & Equipment will be from a separate fund.
Other	\$ 250,000	\$ 350,000	\$ (100,000)	Includes hazmat abatement, demolition, IT and other costs.
Total	\$ 5,952,000	\$ 5,952,000	\$ -	

Summary: The budget is \$5,952,000, and projections are within that budgeted amount. Construction continues as scheduled, and the project will be completed in summer 2014.

Description	Early Start	Early Finish								
			2010	2011	2012	2013	2014	2015	2016	
Student Center										
Student Center Construction	SEP162013 A	JUL292014								
Art Studio/Ceramics/dimensional/Inter. Center										
Art Studio Constuction	SEP232013 A	JUL292014								
Art Ceramics Construction	SEP232013 A	JUL292014								

Start date	JUN082010
Finish date	FEB232016
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**Monterey Peninsula College
MPC Master Project Schedule**

- Early bar
- Progress bar
- Critical bar
- Summary bar
- Start milestone point
- Finish milestone point

BOND EXPENDITURE REPORT 5/31/14

Total Budget With Other Funds	Projects	A	B	C	A-B-C	(B+C)/A	
		Total Bond Budget	Total Bond Prior Year Expenses	2013-2014	Bond Budget Balance	% Bond Cost	% Construction Schedule
	In Process			Year to Date Bond Payments			
\$4,724,000	Arts Complex	\$4,724,000	\$414,845	\$1,929,832	\$2,379,323	50%	80%
\$5,952,000	College Center Renovation	\$5,952,000	\$419,124	\$3,040,819	\$2,492,057	58%	80%
\$4,000,000	Furniture & Equipment	\$5,685,000	\$4,298,589	\$368,273	\$1,018,138	82%	84%
\$7,690,000	Humanities, Bus-Hum, Student Services	\$3,296,000	\$1,421,296	\$1,603,066	\$271,638	92%	100%
\$6,466,000	Infrastructure - Phase III	\$6,466,000	\$6,431,031	\$15,314	\$19,655	100%	94%
\$10,750,000	Life Science/Physical Science	\$10,750,000	\$9,261,094	\$1,305,360	\$183,546	98%	100%
\$3,830,000	PE Phase II - Gym/Locker Room Renov.	\$3,830,000	\$3,810,036	\$0	\$19,964	99%	100%
\$2,640,519	Pool/Tennis Courts Renovation	\$2,640,519	\$224,502	\$2,066,585	\$349,432	87%	100%
\$4,600,000	Swing Space / Interim Housing	\$5,800,000	\$5,356,269	\$358,141	\$85,590	99%	99%
\$10,400,000	Theater	\$10,400,000	\$10,153,094	\$131,380	\$115,526	99%	100%
\$1,667,699	General Contingency	\$0	\$0	\$0	\$0	#DIV/0!	0%
\$62,720,218	Total in Process	\$59,543,519	\$41,789,880	\$10,818,770	\$6,934,869		
	Future						
\$1,200,000	Music	\$1,200,000	\$46,270	\$0	\$1,153,730	4%	0%
\$12,000,000	PSTC Parker Flats	\$6,000,000	\$70,500	\$0	\$5,929,500	1%	0%
\$13,200,000	Total Future	\$7,200,000	\$116,770	\$0	\$7,083,230		
	Completed						
\$1,057,576	Early Start/Completed-HVAC Repairs	\$618,539	\$618,539	\$0	\$0	100%	100%
\$2,965,574	Early Start/Completed-New Plant Serv Bldg	\$487,574	\$487,574	\$0	\$0	100%	100%
\$599,414	Early Start/Completed-Telephone System	\$599,414	\$599,414	\$0	(\$0)	100%	100%
\$67,671	Family Consumer Science	\$67,671	\$67,671	\$0	\$0	100%	100%
\$1,517,774	Gym - floor/seismic/bleachers	\$877,847	\$877,847	\$0	\$0	100%	100%
\$2,481,607	Infrastructure - Phase II	\$2,481,607	\$2,481,607	\$0	\$0	100%	100%
\$20,886,001	Infrastructure - Phase I	\$20,886,001	\$20,886,001	\$0	\$0	100%	100%
\$2,117,203	Lecture Forum Renovation	\$2,117,203	\$2,117,203	\$0	\$0	100%	100%
\$7,427,191	New Admin / Old Library Renovation	\$4,712,191	\$4,712,191	\$0	(\$0)	100%	100%
\$5,413,198	New Child Development Center Bldg	\$1,029,198	\$1,029,198	\$0	\$0	100%	100%
\$21,420,211	Other Early start / completed	\$1,950,012	\$1,950,012	\$0	\$0	100%	100%
\$17,336,569	PE Field Track, Fitness Building	\$17,236,569	\$17,236,569	\$0	\$0	100%	100%
\$863,697	Social Science Renovation (inc. Seismic)	\$863,697	\$863,697	\$0	\$0	100%	100%
\$7,478,201	Public Safety Training Center Renov.	\$7,478,201	\$7,478,201	\$0	\$0	100%	100%
\$1,000,000	Auto Technology Building	\$958,602	\$958,602	\$0	(\$0)	100%	100%
\$2,300,000	Business Computer Science	\$2,215,418	\$2,215,418	\$0	\$0	100%	100%
\$8,300,000	New Ed Center Building at Marina	\$8,300,000	\$8,234,700	\$0	\$0	99%	100%
\$9,700,000	New Student Services Building	\$9,700,000	\$9,681,388	\$0	\$0	100%	100%
\$112,931,887	Total Completed	\$82,579,744	\$82,495,833	\$0	(\$1)		
\$188,852,105	Total All Projects	\$149,323,263	\$124,402,483	\$10,818,770	\$14,018,098		
	General Institutional-Bond Management		\$5,211,924	\$134,260			
			\$129,614,407	\$10,953,030			
	Total Bond Funds Spent to Date		\$140,567,437				