

1. **Title V:** The U.S. Department of Education (DOE) will fund the Title V grants this year. The DOE formally confirmed in writing that MPC is an "Eligible Institution" for 2014. This eligibility allows MPC to apply for grants under any of the Title III and Title V programs and MPC is now eligible for a waiver of the non-federal share matching requirements under the Federal Work Study Program, the Federal Supplemental Educational Opportunity Grant Program, and the TRIO SSS Program. This eligibility applies for a five-year period beginning July 1, 2014. MPC is nearly finished with its Title V proposal which will be submitted soon. The overall funding for this project is approximately \$2,625,000 over a 5-year period. The funds will be used to make programmatic enhancements to support learning and success for our underserved populations.

2. **MPC Board of Trustees Study Session on Lifelong Learning:** The MPC Trustees engaged MPC personnel and community members in a discussion related to lifelong learning. Gentrain President David Breedlove was present and participated in the discussion. Gentrain faculty, Mr. Breedlove, and MPC Administration agreed to move toward a credit-based curriculum for the Gentrain program should apportionment funding for non-credit enrollments be eliminated by the State of California in Fall 2015. The Board also engaged in a dialog that centered on other lifelong learning scenarios, especially those in the performance humanities, dance and PE. Two models were presented by MPC administration (Dean Laura Franklin was the lead). One examined the concept of lifelong learners enrolling for an audit in classes of interest. The parameters were, generally, that auditing students would be allowed to enroll after repeating out of a course and only after students taking the course for credit had sufficient time to enroll. The concern that this model would not be financially responsible was also discussed (auditing students pay the state-set \$15 fee and the college does not claim apportionment for these enrollments.) The other concept that was explored would "co-mingle" state-subsidized and apportionment-generating enrollments with fee-based enrollments. This model would work. In fact, this model would be financially responsible, enhance learning in our classes, be a local solution that does not require funds for MPC's lifelong learners to be syphoned from other California CCs, and allow the college to offer access to our community in the existing schedule (would not require a separate continuing education schedule in cramped facilities). However, there is no clear policy language that would support this model. There is some clear language that requires colleges to separate state-subsidized programs from fee-based programs. The college is continuing to explore both options.

3. **Negotiations:** The MPCTA ratified the January 16, 2014 Tentative Agreement on Medical Benefits (Article 9), Workload (Article 15), and Participation in Reflections (Article 20.5):
43 Ballots were counted (50% Voter Turnout , 86 Current MPCTA Members)
28 YES (65.1%) APPROVE
15 NO (34.9%) DO NOT APPROVE

We continue to negotiate the effects of layoffs and other items with MPCEA/CSEA.

4. **MPC Pool Grand Re-Opening:** Kudos to the MPC Foundation, Lyndon Schutzler, Christine Hunsley for celebrating the newly remodeled MPC pool. It was a great opportunity to celebrate our college, the new facility, community support, and Coach Trendt. Lyndon Schutzler and Peter Baird gave touching and important perspectives regarding the history of the MPC pool and Coach Trendt's life work. Coach Trendt's widow christened the pool by pouring water from the former pool into our pool.

5. **Community Presentations/Events:** NAACP 42nd Annual Life Membership Gala, Workshop Investment Board Meeting, Presentation to Leadership Monterey Peninsula, Asian Student Association Culture Show.

MONTEREY PENINSULA COLLEGE

VICE PRESIDENT OF ACADEMIC AFFAIRS

Board Meeting Report

April 23, 2014

Accreditation Progress Report:

Substantive Change Report: A report has been submitted to the Accrediting Commission for Junior Colleges (ACCJC) from Monterey Peninsula College as the college is seeking approval of a Substantive Change for eight degrees. The eight degrees represent a continued re-alignment with California Community College Chancellor's Office's (CCCCO) transfer model curriculum as a result of the approval of California Senate Bill 1440 and comprise four Associate of Art and four Associate of Science degrees. These have been approved through the local curriculum approval process, the MPC Board of Trustees, and the Chancellor's Office, within the last six months.

MPC Self Study Report 2009 - Planning Agendas: The ALO is bringing the Self Study 2009 'Planning Agendas' aligned report to College Council for yearly review. The 'Planning Agendas' are aligned with the standards and define agenda items needing to be addressed between 2009 and 2015. The report on 'Planning Agendas' documents planning while providing a vehicle for continuous improvement. It also ties in with the review of goals and objectives currently taking place through College Council by documenting accomplishments in answer to goals and objectives. This report brings yearly focus on progress made and ongoing efforts towards addressing plans from the previous self-study.

Annual Report to ACCJC: The 2014 Annual Report has been submitted, and systems as well as definition issues impacted the submission. We have obtained permission to submit a supplemental report and the refreshed submission will be brought back to the Board in the near future. The submission is twofold: The fiscal part of the submission was made possible thanks to the hard work of a team from Administrative Services, while the Academic Affairs submission was made possible thanks to the hard work of a team from Academic Affairs and the Student Learning Outcomes committee.

Student Satisfaction Survey and the Self Study: In preparation for the writing of the self-study, and to help us better understand our student population and their experiences at MPC, Rosaleen Ryan and the SLO committee is leading us through the administration of a student survey. The survey is designed by a company called Noel-Levitz and focuses on a Student Satisfaction Inventory (SSI). This is the same survey we administered in preparation for the spring 2009 self-study. The survey questions remain the same to provide rich longitudinal data. Questions focus on various aspects of student satisfaction at MPC (e.g., sense of belonging, availability of financial aid, computer labs, etc.). The results will help us understand and better serve our student population and will help guide the review of our college's mission, goals and objectives while providing a source of evidence for the self-study.

ACCJC Accreditation News: A taskforce has been created by a group of US Senators to address Government Regulation of Higher Education. It is comprised of higher education presidents and is coordinated by the American Council on Education to provide Congress with advice on reducing regulations. Accreditors are providing suggestions to encourage reductions of regulation impacting accreditation. The Task Force recommendations will be finalized late in fall 2014.

ACCJC collects data regarding deficiencies that lead colleges to be placed on sanction for non-compliance with Standards. The data documents a drop in the number of institutions on sanction, from 25 to 16 institutions on sanctions in spring 2013 and 2014, respectively. The main deficiencies leading to sanctions in the last five years have been related to Program Review, Integrated Planning, Board Roles and Responsibilities, Internal Governance and Financial Management or Stability, and Student Learning Outcomes Implementation and Employee Evaluation.

Student Learning Outcomes: Progress on the SLOs have been multifold, thanks to the dynamic team of our SLO committee and to our SLO coordinator. In support of the efforts, Academic Affairs will continue ensuring progress, taking the following steps: We have started refining the base list of courses to track course level assessment, using queries produced in collaboration with IT. We have defined and will continue to refine a system whereby program level assessment is tracked and have been able to increase the number of programs reported assessed over that reported last year. GE courses that are in Curricunet continue to be reviewed to ensure they have GEOs. The SLO committee is planning “getting it done in an hour” workshops to help faculty fill reflection forms during division meetings and/or flex days. The MPCTA worked in collaboration with the MPC Administration to provide an incentive for part time faculty to participate in the Instructor Reflections process.

Budgeting Progress Update:

Under the guidance and with the assistance of Fiscal services, Academic Affairs continues to carefully review budgets to ensure budget reductions are applied that have been identified at this time. This year extra reports have been requested and are being reviewed by our team as well as working closely with division chairs. As a result, further budget savings are being identified by our team beyond that brought up in January. This includes, for example, meeting the goal set by Academic Affairs in Fall 2013 of raising \$200,000 from outside sources in the next two years. Total funds raised to date: \$1,943,696. Total indirect funding generated in 13-14: \$54,890.

Instructional Funds Requests were reviewed by AAAG and approved to purchase a variety of materials in support of academic offerings, using funds received from the MPC Foundation. This process provided funding for equipment for MPC Online, including mobile devices for testing and equipment to support efforts towards adding audiovisual elements to course content. Funding was also allocated to support student learning outcomes through the purchase of specimens for Anatomy labs, reference material for medical coding for Medical Assisting, meters to support biology labs, and firefighting equipment to support the Fire Technology students.

Area Reports:

College Wide Events: Jon Knolle and Celine Pinet participated in the Interest Based Bargain Training provided by Human Resources that took place on March 27th and participated in team exercises that lead to a better understanding of the value of interest based bargaining, as well as how to best bring interests together to support positive outcomes, in support of the interest of those involved.

Academic Affairs representative participated in the MPC swimming pool grand re-opening on April 7th, which brought together members of the community with swimming and splashing events to celebrate the long awaited return of the facility.

The MPC Annual Culture Show took place on April 12th, with representatives attending from Academic Affairs, including Michael Gilmartin and Celine Pinet. The event showcased a variety of local talents, cultural diversity, and performing arts from over the world, including Korean Drum Dances, Irish Dance Explosion, Indian Bollywood Dances, Argentine Tango by MPC Library Staff, Filipino Traditional Dances and Vietnamese Fashion Show.

Continuing Education: Laura Franklin led a skilful Board Study Session providing an extensive review of Continuing Education and other efforts in support of Lifelong Learning. The presentation was attended by community representatives and board members alike in an effort to inform the Board of Trustees and others in the community on various efforts taking place in Academic Affairs that have been undertaken to address the needs of Lifelong Learners.

Career Pathway Grant: A regional career technical program grant funding request has been submitted in collaboration with Hartnell College and local high schools, involving Michael Gilmartin, Jon Knolle, Celine Pinet, as well as a group of MPC faculty. If funded, the project will support 50% of a position for faculty coordination.

Public Safety Training Center: David Brown, Director of the Public Safety Training Center, has been active on a variety of fronts, including being recruited for training to become a Tile IX Investigator on behalf of Monterey Peninsula College.

Under his leadership, the Public Safety Training Center (PSTC) will be hosting an informational meeting for the 2014-2 Basic Firefighter 1 Academy on April 15th. The meeting will provide prospective recruits with information regarding our program requirements. There are currently 44 students interested in being part of the 2014-2 Basic Firefighter 1 Academy. It is our goal to increase the enrollment of the Basic Academy by offering informational meetings and participating in High School career days. For example, the PSTC director attended the Seaside High School career fair on April 11th.

The Public Safety Training Center has commenced the maintenance of our fire apparatus in collaboration with Hartnell College, following an inspection conducted in accordance with California Department of Transportation requirements. The efforts not only support student learning at both colleges, it also supports budget savings as repairs are being completed for the cost of the parts.



Governing Board Report for Student Services

Presented by
Martin Johnson, Interim Vice President for Student Services

April 23, 2014

Student Services:

- **High School Assessment:** 446 high school students attended both assessment days. This is an increase of 69 student compared to last year. Also 460+ High school students signed up for the Ed Plan Development component of the activity.
- **The Pister Scholarship Recipient is Maria Salas Ramirez.**

Maria Salas Ramirez has been acknowledged as the 2014 Karl S. Pister Scholar (\$20,000). In June, Maria will be graduating with an AA in Psychology with a near perfect GPA of 3.9. She will embark in the next chapter of her life at UCSC to pursue a BA in Clinical Psychology. Just a little bit about Maria:

"I was born to a family of ten children. My story is not much different than other Latino families where I grew up. My parents were both fieldworkers which made me value and appreciate hard work and helped me become a committed and goal oriented adult. I married young and never believed I was destined for anything more outside of my community other than taking care of my family. I am currently a wife, mother of two boys (ages 8 and 5), a full-time college student and a volunteer at my local elementary school as an instructor's aide. Attending college and being a mother is a big challenge—staying on track with their games, homework, dinner, and family time. Although it is difficult it's not impossible, time management has become part of my life.

Being part of the first generation in my family to go to college has also been a challenge because my parents didn't have the tools or information to guide me. Luckily I found support in counselors and instructors that have given me information and have directed me towards the correct path. They instilled in me to believe in my abilities and encouraged me to remain dedicated. As my counselor would say "one foot in front of the other...your sacrifices will pay off, this is your time". I thank EOPS and MPC for all their support. I still have much more to learn and look forward to continue with my career path and commit myself to improve the lives of others through my knowledge and education. My dream is to become a professional educator, contribute to academics and general wellbeing of future generations, and ensure children have what they need to succeed in school and in life."

- **Baskin Scholarship Recipients (\$20,000 each) are Shkula Babi and Rachel Sanchez.**

Shkula Babi plans to transfer to UC Davis in Biological Sciences and continue her education to become a pediatrician.

“This scholarship will provide the means to earn a Bachelor’s degree from a university and build the foundation for my professional career – all to achieve a childhood dream of becoming a pediatrician....For me, as an Afghan woman, becoming a homemaker is the expected norm. I am a first generation immigrant from an Afghan family and I have faced many obstacles, from a male dominant culture to balancing my American roots with my Afghan heritage. For many Afghans, marriage is the grandest accomplishment a woman can obtain. But I firmly believe in independence....I want to be a role model by obtaining a degree. I want to be the first Afghan woman in my family and in my community to show that higher education is realistic and achievable, that independence is possible for all.”

Rachel Sanchez will graduate from MPC with an AA degree in English and transfer to UC Santa Cruz and major in literature.

“I have been an avid reader since I was a young child, but until I attended community college, I never thought that this deep interest in reading could materialize into a university degree. Thanks to the passionate and knowledgeable English professors that I had the pleasure of learning from, I have come to realize that this love for literature could become a much bigger part of my life. I began attending Monterey Peninsula College directly after graduating from high school in 2005. Due to other circumstances in my life...after completing the Fall 2007 semester, I chose to take a break from college....In 2011 I decided to return to community college and complete my A.A. degree while working fulltime at a rather demanding job. It was necessary for me to continue working fulltime during this period in my life, as my husband was in-and-out of work....A degree in literature would give me the opportunity to build on my knowledge of the subject and prepare me to share my passion with others....I could see myself becoming involved in or founding an organization dedicated to educating children on the value of great books...and teach them how to glean wisdom and knowledge, so that they can become capable, high-functioning members of society.”

Athletics:

- All teams are competing and reaching the final stages of their seasons.
- The department is expecting to have post-season individual competitors in both men’s golf and men’s and women’s track and field.
- More detailed information on Track athletes will be provided as we see who will qualify for Nor Cal trials and finals.

Child Development Center:

The CDC staff and parents are preparing to volunteer for the Big Sur Marathon as part of the green team. They will be holding 2 training sessions on recycling and combustibles. Staff and parents have volunteered for this great event for the last 15 years. The CDC will receive \$1500.00 for their community effort. The Big Sur Marathon is the last Sunday in April.

Academic Senate Report for April 23, 2014 Governing Board Meeting

ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES Western Association of Schools and Colleges (ACCJC)



COMMENT ON JANUARY 2014 FIRST READING REVISIONS TO ELIGIBILITY REQUIREMENTS AND ACCREDITATION STANDARDS

Contact information for Respondent:

Name Alfred Hochstaedter Title Faculty Member, Academic Senate President

Email ahochstaedter@mpc.edu Telephone 831 646 4149

College affiliation or name of other organization you are representing:

Monterey Peninsula College

Comment submitted (attach additional pages if needed):

1. Comment on revisions to the Eligibility Requirements:
2. Comments on revisions to the Accreditation Standards:

Standard IIIA6, current draft language:

The evaluation of faculty, academic administrators, and other personnel directly responsible for student learning includes, as a component of that evaluation, consideration of the effectiveness of producing that learning. Those employees use the results of the assessment of learning outcomes to improve teaching and learning.

Recommended improvement to Standard IIIA6:

The evaluation of faculty, academic administrators, and other personnel directly responsible for student learning includes, as a component of that evaluation, consideration of how these employees use the results of the assessment of learning outcomes to improve teaching and learning.

Rationale:

As currently written, Standard IIIA6 implies that certain employees should be evaluated based on how much students learn. There are too many variables that affect student learning to assign the entire responsibility to college employees. What college employees can control is their effort to use assessment results to improve student learning. How employees endeavor to improve student learning is a more appropriate component of an evaluation.

This resolution is forwarded to the College Council for consideration from the MPC Academic Senate, 3/20/2014. The original draft of this resolution came from Grossmont College.

ACCJC Resolution

Whereas, the U.S. system of regional peer-review accreditation has been well-established and provided essential guarantees of quality in America's post-secondary institutions since the 1950's; and

Whereas, the keys to the overall success of this unique system are a spirit of collaboration and mutual respect between the regional commissions and their member institutions and a shared focus on the needs and interests of the students who attend these institutions; and

Whereas, the Academic Senate for California Community Colleges (ASCCC) has expressed various concerns with the Accrediting Commission for Community and Junior Colleges (ACCJC) regarding faculty participation and representation on the Commission's committees and on on-site evaluation teams through a variety of means, including resolutions passed by the body, concerns expressed to the California Community College Chancellor's Office, and the Board of Governors, and letters sent by the ASCCC to the U.S. Department of Education (USDE); and

Whereas, the current troubled nature of the relationship between ACCJC and some of its member institutions is manifested in multiple ways, including the following:

- The extraordinary frequency and severity of sanctions levied by the ACCJC against California community colleges compared to sanction levels and types seen in other regions, as well as in four-year institutions in California accredited by WASC-Senior (WASC is the only regional accrediting agency to have separate bodies for accrediting two- and four-year institutions)
- Articles and complaints prepared and approved by organizations such as the Community College Council of the California Federation of Teachers, the Community College Association of the California Teachers Association, the California Community College Independents, and the Faculty Association of the California Community Colleges
- The creation of two separate task forces by two different State Chancellors in order to grapple with the issues surrounding the accreditation of the system's colleges
- ACCJC's announcements in July 2012 and July 2013, of its action first to place City College of San Francisco (CCSF) on "Show Cause" and then to deny accreditation to CCSF, effective July 2014 without offering adequate resources to make improvements, actions which have created an unprecedented public relations, enrollment and financial crisis for that institution, threatening its very existence as the only public community college in the City and County of San Francisco, despite widespread support for the college from the people of San Francisco

Resolved, That Monterey Peninsula College hereby expresses its deep concern over the nature of the relationships between the ACCJC and some of California community colleges; and

Resolved, That Monterey Peninsula College urges the ACCJC to model and exemplify effective and transparent self-evaluation practices by acknowledging and addressing any areas of non-compliance identified in evaluations by the USDE Accreditation Group and the National Advisory Committee on Institutional Quality and Improvement (NACIQI); and

Resolved, That Monterey Peninsula College urges the ACCJC to document and make public what steps it will take to address any areas of non-compliance.

Address to Board of Trustees from Loran J. Walsh, MPCEA Chapter President

Good Afternoon Board Members,

23 April 2014

Tomorrow, April 24, 2014, I will be joining the Monterey Bay Central Labor Council in attending an immigration rally in Bakersfield, CA at a State Senator's office there. I will be joining the United Farm Workers Union and many other union representatives in fighting for the rights of undocumented workers. We just celebrated the Cesar Chavez holiday and are reminded of his fight for all union workers and in that vein I will join their fight on behalf of all my union brothers and sisters. I will proudly represent the MBCLC, MPCEA and MPC at this event.

On Friday, April 25, 2014 I will be attending the MBCLC Annual Award Ceremony here in Monterey, an event to celebrate the union of unions and our honorees of the year.

Over the weekend of April 5th and 6th I attended Political Action Coordinator Training held in Sacramento, CA, attended by CSEA Political Action Coordinators from across the state.

We continue to meet with the District to negotiate the effects of lay- offs, for the 2014- 15 calendar year and fulfillment of our contract which expires June 2014.

I have attached to my report this month a letter from Scott Lay, President and Chief Executive Officer of the Community College League of California as I have in the past. In this letter he speaks of this year's state budget and its effects on colleges.

On behalf of MPCEA I hope everyone enjoyed the Easter Holiday and were able to celebrate with their families, friends and loved ones.

As always,

"There is No Class without Classified"



The CSEA mission is: "To improve the lives of our members, students and community."



April 3, 2014

Dear Loran,

I just returned from our annual luncheon honoring the **Phi Theta Kappa All-California Team**. What an amazing group of 76 students, I strongly suggest you [read the luncheon's program](#) and learn about their personal accomplishments and backgrounds.

I leave tomorrow morning for Washington, DC, where the American Association of Community Colleges will be meeting, and a concluding event will be Tuesday morning's announcement in USA Today of the Phi Theta Kappa All-America Team and Coca-Cola Scholars.

In addition to the students and families, I particularly want to thank the college presidents and advisors who joined their students for this very important day. The month of April brings many competing priorities, but this is a very special moment for our colleges and students.

Late yesterday, the Assembly Budget Subcommittee on Education Finance held its first in-depth hearing on the community college budget. **Dr. Helen Benjamin**, who is the **Chancellor of the Contra Costa Community College District** and chair of the Community College League board, testified on our important work to balance student access, success, and equity. Her testimony follows the great [Equity2014 event](#) three weeks ago in Oakland, and highlighted the innovative faculty-led work toward eliminating the achievement gap, which is promising but needs funding.

On the "inside game," Sacramento's advocates are waiting for the "May Revise." That's the mid-May update of the governor's budget proposal introduced in January, considering the important economic developments since the beginning of the year, including the significant April tax revenues.

As you likely remember, the governor's January proposal included funds for COLA, growth, student success and support funds (including equity), as well as maintenance and equipment.

After several years of a financial downsizing, we have several other priorities that we are highlighting to the Legislature. These include funds to restore categorical programs (student services, faculty support, and career-technical education), money to increase the percentage of full-time faculty, and funds to improve professional development.

From the latest budget numbers I have seen, all of these could be possible with May Revise revenues and the confidence of the voters to direct more funds to education via 2012's Proposition 30. So, while we all may have our highest priorities, there is no reason to argue against any budget item now for the sake of others.

The budget subcommittee made no decisions about the direction of new revenues in the 2014-15 budget, although heard thoughtful testimony from dozens of community college advocates.

Sincerely, Scott Lay President and Chief Executive Officer

A handwritten signature in cursive script that reads "Scott".



EXECUTIVE DIRECTOR'S REPORT TO MPC GOVERNING BOARD OF TRUSTEES April 23, 2014

Monterey Peninsula College Foundation supports MPC by being a strong advocate for the College in the community and by raising significant financial support for the College.

FUNDRAISING

1. **Total Monthly Donations Received in March 2014:** To be reported at the Board Meeting.
2. **President's Circle**
The Foundation will soon be kicking-off the 2014 President's Circle campaign, which raises unrestricted funds that allow us to leverage further resources for the campus.
3. **Athletics Booster Club**
The Booster Club Committee has approved an annual fundraising plan and is moving forward with several activities.
4. **Grants**
The Foundation has submitted seven grant proposals so far in 2014, with four more in progress. The Foundation and Grants Committee met in early April to determine other potential sources of support.

EVENTS

1. **President's Address to the Community**
The 2014 President's Address to the Community will be held on Friday, May 16, 2014 at the Monterey Conference Center. This year's honoree is Dr. Richard Kezirian. Reservations and table sponsorships may be purchased by contacting the Foundation office.
2. **President's Luncheon**
MPC Foundation Board members Vera Coleman and Lynn Davis are co-hosting a President's Luncheon on April 25, 2014 to cultivate support for the college.
3. **The Value of Sports in Today's Society**
The Alumni Committee is planning a fundraising event that will be held on June 21, 2014. The event will bring Herman Edwards, Ron Rivera, and Dr. Jim Tunney to campus. Ticket sales will be available soon by contacting the Foundation office.

COLLEGE SUPPORT

1. The Foundation received 12 nominations for Faculty Designated Scholarships by the April 2, 2014 deadline. An Advisory Group met to review the nomination forms and will recommend awards to the Executive Committee.
2. This year the Foundation will provide five \$1,000 scholarships at each of the local feeder high schools (compared to one at each school in previous years).
3. Working collaboratively with the President's Office and Athletics Department, the Foundation helped to host the grand re-opening of the MPC swimming pool on April 7th.
4. The Fall Flex Day Committee has requested the Foundation Executive Director to facilitate a follow-up grants training workshop.

www.chservices.org
831.658.3811 phone
831.658.3815 fax

Administration Office
P.O. Box 3076
Monterey, CA 93942-3076



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**HIGHLIGHTS OF
REGULAR BOARD MEETING
March 20, 2014**

1. *Mary Ann Carbone, Board Chair, called the meeting to order @11:05 a.m. then introduced and welcomed new employee, Rosie Angulo. Rosie will be filling in temporarily for Lori Andre, Executive Assistant. Welcome, Rosie!*
2. *Margie Allen Family Service Center Program Officer, introduced Tessa Aoyama, Intern Counselor in the SuperKids/SuperTeens. Tessa gave an outstanding presentation for all the positive feedback from program. Tessa and other counselors have worked with youth from PG High School, Carmel High School, PG Middle School, just to name a few. As of February the program served 33 ongoing youth and 14 new!! The counselors meet with the youth 20-45 minutes on a weekly or biweekly basis, depending on the needs. They also meet with a youth group during schools' lunch period. Tessa is passionate about her job; building relationships with youth is her goal!!*
3. *A copy of the CEO report was included in the agenda packet for board review. Highlights included:*
 - *The CEO, Off Main PO Bruce Loisel and Genesis House PO Clive Stewart took a Drug Medi-Cal certification training webinar. This provided a good overview into the complex process of getting new programs certified to provide Drug Medi-Cal services.*
 - *At the request of the Off Main Clinic PO Bruce Loisel, the CEO and CFO Cedric Otsuki provided a mini-training to Off Main Clinic staff regarding agency finances, which was well received. The CEO and CFO plan to do the same training at other programs, as well.*
 - *The CEO participated in a LEAD meeting for supervisors of participants in the Community Foundation's LEAD program (leadership development). At the Foundation's request, she shared her experience of supervising an employee while they were in the program and how best to support the employee. In 2012, the CEO supervised CPO Valerie Catania and supported her through this leadership development process. This year Development Director Rob Rapp is participating in LEAD.*
 - *Off Main Clinic PO Bruce Loisel and Family Service Centers PO Margie Allen attended a three-day CARF accreditation training in Tucson. This provided an excellent overview of the complex accreditation process and left both POs much more informed and confident.*
 - *The CEO attended a Community Development Block Grant (CDBG) advisory committee meeting for the City of Salinas to speak about the SuperParents program (supervised visitation and parenting education). Development Director Rob Rapp made the same type of presentation for the Monterey CDBG grant process for the Safe Place/Safe Passage programs.*
 - *The CEO and the Human Resources Coordinator Florence Shivers-Gilliam are working with Kathrine Parsons from TPO on a salary benchmark study. It is anticipated that the board will receive the study in May, after vetting through the Personnel Committee, for possible implementation next fiscal year.*

- *The CEO attended an open house at La Casa in Salinas, a new adult day health center. The facility accepts both private pay and Medi-Cal and can be an excellent referral source for our counselors and case managers working with older adults and families caring for older adults.*
 - *The CEO attended the Off Main Clinic's open house. The event was well attended and gave staff the opportunity to provide tours and educate the public about opiate addiction and methadone treatment. The facility looked great and the staff did a great job.*
 - *The CEO met with medical director Edgar Castellanos to discuss the Agency's plan to develop two new Drug Med-Cal outpatient treatment programs and the need for more medical services. He expressed interest in providing the additional services. Contract negotiations will follow as the program development progresses.*
4. *Annette Yee-Steck, Finance Committee Chair, reported that the Finance Committee met earlier in the day. The January dashboard is looking very good and cash in hand is much greater than normal due in part to the county receivables being up-to-date. The balance sheet reflects a year-to-date surplus of \$300,000 and is expected to lessen as the year and monthly expenses go on. The Committee discussed the distribution of investments and reported that they may recommend making changes after gathering more information.*
 5. *Mary Ann Carbone, Facilities Committee Chair, reported that two of the three staircases at Genesis House have been replaced. Blach Construction did an amazing job once again. Hayward Lumber yard donated all the wood needed.*
 6. *The board approved JPA Allocation request for FY 14-15 in the amount of 2.1% (CPI) as recommended by the Finance Committee.*
 7. *The board approved CHS Bylaws Revision regarding establishing a Quorum as proposed.*

The next regular board meeting is scheduled for Thursday, April 25, 2014 from 11:00 a.m. to 1:00 p.m. at the Sand City City Hall, Sand City, CA.

MPC
Active Bond/Facility Projects Update
April 9, 2014

Humanities / Old Student Services / Business Humanities – This project received State matching funds, and this project has been completed.

Swing Space – The General Classrooms building and the Swing Space Village buildings have been renovated to accommodate the needs of the Student Center and the Arts Complex. Upon completion of the Student Center and Arts Complex this summer, the swing space will no longer be needed and the rented relocatable buildings will be returned to the vendors and the remaining areas will be renovated to suit the needs of the college.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years.

Pool / Equipment Building / Site Work – The pool has been completed and in is use

Student Center – All MPC building users toured the building to review their respective spaces and found conditions acceptable for functionality and layout. HVAC roof units have been installed, and interior duct work has begun. Exterior site work continues, and the pavilion steel columns have been erected. Interior glass window walls have been installed, and the exterior café store-front window installation has begun. Drywall installation is nearing completion, and painting has begun in some areas. Acoustical ceiling tile installation is almost complete. Some floor coverings will begin to be installed. Casework and kitchen equipment is being delivered to the building. Completion is scheduled for summer of 2014.

Arts Complex – The exterior metal canopies have been installed. Most of the site work has been done. The exterior wood siding has been installed. Windows have been installed and drywall work is nearing completion. Completion is scheduled for the summer of 2014.

Music Building – MPC is applying for matching State funding for the renovation of some of the existing Music buildings.

Facilities Committee – The Committee meets to review project budgets and schedules. Next meeting is April 18, 2014.

Site Lighting / Controls – MPC was notified that the Chancellor's Office has approved MPC's application to retrofit 109 parking lot light fixtures and their respective controls (energy management system). The equipment has been ordered. Prop 39 funding from the State is \$203,384. Work will be done in the coming months.

Cost Control Report

4/9/2014

Life Science / Physical Science

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 1,080,000	\$ 1,080,000	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 7,400,000	\$ 7,400,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 980,000	\$ 980,000	\$ -	
Test & Inspect.	\$ 210,000	\$ 210,000	\$ -	
Cnstr Mgmt Fee	\$ 625,000	\$ 625,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and Equipment will be from a separate fund.
Other	\$ 505,000	\$ 505,000	\$ -	Includes hazmat, demolition, IT and future allowance.
Total	\$10,800,000	\$10,800,000	\$ -	

Summary: The present budget is \$10,800,000. The Life Science and Physical Science buildings have been completed, and final costs are being compiled.

Old Student Services / Humanities / Business

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 1,100,000	\$ 1,100,000	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 4,110,000	\$ 4,110,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 411,000	\$ 411,000	\$ -	
Test & Inspect.	\$ 231,000	\$ 231,000	\$ -	
Cnstr Mgmt Fee	\$ 330,000	\$ 330,000	\$ -	
Equipment	\$ 132,000	\$ 132,000	\$ -	Equipment partially State funded
Other	\$ 300,000	\$ 300,000	\$ -	Includes hazmat, demolition and IT
Total	\$ 6,614,000	\$ 6,614,000	\$ -	

Summary: It is important to recognize that this is a State "match" funded project (State will fund \$3,318,000 and MPC will fund \$3,296,000). The original budget of \$3,845,000 that MPC was to contribute has now been reduced to \$3,296,000 due to the bids coming in lower than the budget. This results in a potential savings to the MPC bond budget of \$549,000. This project has been completed.

Arts Complex

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 450,000	\$ 450,000	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 2,400,660	\$ 2,400,660	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 240,000	\$ 240,000	\$ -	
Test & Inspect.	\$ 130,000	\$ 130,000	\$ -	
Cnstr Mgmt Fee	\$ 120,000	\$ 120,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment will be from a separate fund
Other	\$ 1,383,340	\$ 1,383,340	\$ -	Includes contingency for future Art Dimensional construction
Total	\$ 4,724,000	\$ 4,724,000	\$ -	

Summary: The "Other" budget is higher than typical projects because work needs to be done on the Art Dimensional building (this work will be done in the future). Construction continues as scheduled, and the project will be completed in summer 2014.

Student Center

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 370,250	\$ 370,250	\$ -	Includes architect fees, printing, etc.
Constructn bid	\$ 4,525,000	\$ 4,525,000	\$ -	Actual bid amount
C.O. Contngcy.	\$ 452,500	\$ 352,500	\$ 100,000	
Test & Inspect.	\$ 128,000	\$ 128,000	\$ -	
Cnstr Mgmt Fee	\$ 226,250	\$ 226,250	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture & Equipment will be from a separate fund.
Other	\$ 250,000	\$ 350,000	\$ (100,000)	Includes hazmat abatement, demolition, IT and other costs.
Total	\$ 5,952,000	\$ 5,952,000	\$ -	

Summary: The budget is \$5,952,000, and projections are within that budgeted amount. Construction continues as scheduled, and the project will be completed in summer 2014.

Pool

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 330,549	\$ 330,549	\$ -	Includes architect fees, DSA fees, bid drawings, etc.
Constructn bid	\$ 1,774,000	\$ 1,774,000	\$ -	Actual bid amount
C.O. Contngcy.	\$ 177,400	\$ 177,400	\$ -	
Test & Inspect.	\$ 96,000	\$ 96,000	\$ -	
Cnstr Mgmt Fee	\$ 97,570	\$ 97,570	\$ -	
Equipment	\$ -	\$ -	\$ -	
Other	\$ 165,000	\$ 165,000	\$ -	Includes hazmat and demolition, etc.
Total	\$ 2,640,519	\$ 2,640,519	\$ -	

Summary: In this project, the scope originally included pool and tennis courts. The project was bid with the tennis courts as an alternate to determine the cost for doing the tennis courts. Unfortunately, due to conditions such as poor soils and extensive hazmat abatement, the pool/tennis courts came in over budget and, therefore, the tennis court work could not be done under this budget. The projected costs are within the approved budget. Construction has been completed.

Description	Early Start	Early Finish	2010	2011	2012	2013	2014	2015	2016
Student Center									
Student Center Construction	SEP162013 A	JUL302014							
Art Studio/Ceramics/dimensional/Inter. Center									
Art Studio Constuction	SEP232013 A	JUL282014							
Art Ceramics Construction	SEP232013 A	JUL282014							
Art Dimensional Construction	JUN232014	AUG182014							

Start date JUN082010
 Finish date DEC222015
 Data date APR092014
 Run date APR092014
 Page number 1A
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**Monterey Peninsula College
 MPC Master Project Schedule**

- Early bar
- Progress bar
- Critical bar
- Summary bar
- Start milestone point
- Finish milestone point

BOND EXPENDITURE REPORT 3/31/14

Total Budget With Other Funds	Projects	A Total Bond Budget	B Total Bond Prior Year Expenses	C 2013-2014	A-B-C	(B+C)/A	
				Year to Date Bond Payments	Bond Budget Balance	% Bond Cost	% Construction Schedule
	In Process						
\$4,724,000	Arts Complex	\$4,724,000	\$414,845	\$796,302	\$3,512,853	26%	60%
\$5,952,000	College Center Renovation	\$5,952,000	\$419,124	\$2,394,776	\$3,138,100	47%	60%
\$4,000,000	Furniture & Equipment	\$5,685,000	\$4,298,589	\$303,456	\$1,082,955	81%	75%
\$7,690,000	Humanities, Bus-Hum, Student Services	\$3,296,000	\$2,021,712	\$1,532,731	(\$258,443)	108%	100%
\$6,466,000	Infrastructure - Phase III	\$6,466,000	\$6,431,031	\$13,573	\$21,396	100%	94%
\$10,750,000	Life Science/Physical Science	\$10,750,000	\$9,261,094	\$1,271,692	\$217,214	98%	100%
\$3,830,000	PE Phase II - Gym/Locker Room Renov.	\$3,830,000	\$3,810,036	\$0	\$19,964	99%	100%
\$2,640,519	Pool/Tennis Courts Renovation	\$2,640,519	\$224,502	\$1,803,453	\$612,564	77%	100%
\$4,600,000	Swing Space / Interim Housing	\$5,800,000	\$5,356,269	\$344,318	\$99,413	98%	100%
\$10,400,000	Theater	\$10,400,000	\$10,153,094	\$131,380	\$115,526	99%	100%
\$1,667,699	General Contingency	\$0	\$0	\$0	\$0	0%	0%
\$62,720,218	Total in Process	\$59,543,519	\$42,390,296	\$8,591,681	\$8,561,542		
	Future						
\$1,200,000	Music	\$1,200,000	\$46,270	\$0	\$1,153,730	4%	0%
\$12,000,000	PSTC Parker Flats	\$6,000,000	\$70,500	\$0	\$5,929,500	1%	0%
\$13,200,000	Total Future	\$7,200,000	\$116,770	\$0	\$7,083,230		
	Completed						
\$1,057,576	Early Start/Completed-HVAC Repairs	\$618,539	\$618,539	\$0	\$0	100%	100%
\$2,965,574	Early Start/Completed-New Plant Serv Bldg	\$487,574	\$487,574	\$0	\$0	100%	100%
\$599,414	Early Start/Completed-Telephone System	\$599,414	\$599,414	\$0	(\$0)	100%	100%
\$67,671	Family Consumer Science	\$67,671	\$67,671	\$0	\$0	100%	100%
\$1,517,774	Gym - floor/seismic/bleachers	\$877,847	\$877,847	\$0	\$0	100%	100%
\$2,481,607	Infrastructure - Phase II	\$2,481,607	\$2,481,607	\$0	\$0	100%	100%
\$20,886,001	Infrastructure - Phase I	\$20,886,001	\$20,886,001	\$0	\$0	100%	100%
\$2,117,203	Lecture Forum Renovation	\$2,117,203	\$2,117,203	\$0	\$0	100%	100%
\$7,427,191	New Admin / Old Library Renovation	\$4,712,191	\$4,712,191	\$0	(\$0)	100%	100%
\$5,413,198	New Child Development Center Bldg	\$1,029,198	\$1,029,198	\$0	\$0	100%	100%
\$21,420,211	Other Early start / completed	\$1,950,012	\$1,950,012	\$0	\$0	100%	100%
\$17,336,569	PE Field Track, Fitness Building	\$17,236,569	\$17,236,569	\$0	\$0	100%	100%
\$863,697	Social Science Renovation (inc. Seismic)	\$863,697	\$863,697	\$0	\$0	100%	100%
\$7,478,201	Public Safety Training Center Renov.	\$7,478,201	\$7,478,201	\$0	\$0	100%	100%
\$1,000,000	Auto Technology Building	\$958,602	\$958,602	\$0	(\$0)	100%	100%
\$2,300,000	Business Computer Science	\$2,215,418	\$2,215,418	\$0	\$0	100%	100%
\$8,300,000	New Ed Center Building at Marina	\$8,300,000	\$8,234,700	\$0	\$0	99%	100%
\$9,700,000	New Student Services Building	\$9,700,000	\$9,681,388	\$0	\$0	100%	100%
\$112,931,887	Total Completed	\$82,579,744	\$82,495,833	\$0	(\$1)		
\$188,852,105	Total All Projects	\$149,323,263	\$125,002,899	\$8,591,681	\$15,644,771		
	General Institutional-Bond Management		\$5,211,924	\$104,309			
	Total Bond Funds Spent to Date		\$130,214,823	\$8,695,990			
			\$138,910,813				