

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

New Business Agenda Item No. A

Fiscal Services
College Area

Proposal:

That the Governing Board review and discuss the 2013-2014 Monthly Financial Reports for the period ending March 31, 2014.

Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending March 31, 2014, be accepted.

Recommended By:



C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College

Fiscal Year 2013-14 Financial and Budgetary Report March 31, 2014

Enclosed please find attached the financial reports for the month ending March 31, 2014 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through March 31, 2014 is \$32,950,311 which is 71.6% of the operating budget for this fiscal year. Expenditures year-to-date total \$31,243,208 which is 73.3% of the operating budget for this fiscal year, for a net difference of \$1,707,103.

Highlights of financial activities year-to-date are as follows:

Revenues

- The March apportionment payment was posted this month for \$1,282,247.
- Property taxes received this month of \$304,983.
- Enrollment fees received this month of \$538,406.
- Other local revenue received this month include: student fees and charges

Expenditures

Overall the District operating funds expenditures continue to track as projected.

Debt Service Fund

- The District paid off the lease this month with Sun Trust Leasing Services for the Siemens Energy Conservation Project.

Self Insurance Fund

- Self Insurance expenses are at 81.9% of budgeted expenditures. The expenditure amount is 5.1% more than the amount for the same period last fiscal year.

Fiduciary Funds

- All Fiduciary Funds are tracking close to budget.

Cash Balance:

The total cash balance for all funds is \$30,669,218 including bond cash of \$17,154,681 and \$13,514,537 for all other funds. Operating funds cash is \$7,056,216.

Monterey Peninsula Community College

Monthly Financial Report

March 31, 2014

Summary of All Funds

Funds	Beginning	Revised Budgets		Ending	Year to Date Actual			% Actual		Cash
	Fund Balance	2013 - 2014		Fund Balance	2013 - 2014			to Budget		Balance
	<u>07/01/13</u>	<u>Revenue</u>	<u>Expense</u>	<u>6/30/2014</u>	<u>Revenue</u>	<u>Expense</u>	<u>Encumbrances</u>	<u>Rev</u>	<u>Exp</u>	<u>3/31/2014</u>
General - Unrestricted	\$3,895,081	\$38,614,399	\$38,500,756	\$4,008,724	\$28,411,147	\$26,786,002	2,074,638	73.6%	75.0%	\$6,135,707
General - Restricted	0	6,073,327	6,073,325	2	3,138,982	3,700,899	207,433	51.7%	64.4%	0
Child Dev - Unrestricted	0	310,573	310,572	0	188,059	208,529	300	60.6%	67.2%	39,822
Child Dev - Restricted	0	260,829	260,828	1	214,821	158,389	39,011	82.4%	75.7%	0
Student Center	226,052	264,200	264,200	226,052	162,689	69,552	26,395	61.6%	36.3%	315,415
Parking	62,380	512,000	489,741	84,639	834,613	319,837	39,923	163.0%	73.5%	565,272
Subtotal Operating Funds	\$4,183,513	\$46,035,328	\$45,899,422	\$4,319,418	\$32,950,311	\$31,243,208	\$2,387,700	71.6%	73.3%	\$7,056,216
Self Insurance	8,328,770	6,349,078	8,099,078	6,578,770	3,410,187	6,606,562	23,016	53.7%	81.9%	5,297,462
Capital Project	1,985,066	1,269,405	2,491,997	762,474	400,888	2,032,349	49,526	31.6%	83.5%	352,075
Building	25,811,907	50,000	7,520,032	18,341,875	38,539			77.1%	0.0%	17,154,681
Debt Service	52,963	275,324	275,324	52,963	1,330,158	1,383,121	68,831	483.1%	527.4%	0
Revenue Bond	21,768	18,075	18,075	21,768	29	18,075	0	0.2%	100.0%	3,723
Associated Student	92,451	90,000	90,000	92,451	70,617	39,582	0	78.5%	44.0%	155,260
Financial Aid	17,745	5,300,000	5,300,000	17,745	3,615,073	3,615,073	0	68.2%	68.2%	69,506
Scholarship & Loans	272,948	2,531,700	2,531,700	272,948	1,573,219	1,539,020	0	62.1%	60.8%	237,734
Trust Funds	-97,836	469,102	469,102	-97,836	418,201	317,035	0	89.1%	67.6%	319,205
Orr Estate	37,302	13,000	28,000	22,302	3,532	17,602	0	27.2%	62.9%	23,356
Total all Funds	\$40,706,597	\$62,401,012	\$72,722,730	\$30,384,878	\$43,810,754	\$46,811,627	\$2,529,073	70.2%	67.8%	\$30,669,218

***** BOARD REPORT *****
GENERAL FUND (Unrestricted)
 Fund 01
Monterey Peninsula College

March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUES								
8100 FEDERAL	3,041	10,700	0	0		10,700	0.0%	
8600 STATE	14,426,966	18,129,982	1,282,247	12,772,197		5,357,785	70.4%	
8800 COUNTY / LOCAL	19,679,135	17,928,415	1,041,350	13,093,648		4,834,767	73.0%	
8900 INTERFUND TRANSFER IN	<u>2,055,231</u>	<u>2,545,302</u>	<u>0</u>	<u>2,545,302</u>		<u>0</u>	100.0%	
TOTAL REVENUE :	<u>\$36,164,373</u>	<u>\$38,614,399</u>	<u>\$2,323,597</u>	<u>\$28,411,147</u>		<u>\$10,203,252</u>	73.6%	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT	
CERTIFICATED SALARIES								
1100 TEACHER SALARIES	6,060,460	6,140,547	561,698	4,551,027		1,589,520	74.1%	
1200 NON TEACHER SALARIES	2,631,772	2,806,470	236,911	2,067,128		739,342	73.7%	
1300 HOURLY TEACHER	4,980,447	5,072,605	570,139	4,108,056		964,549	81.0%	
1400 OTHER HOURLY SALARIES	<u>279,078</u>	<u>328,489</u>	<u>26,896</u>	<u>220,677</u>		<u>107,812</u>	67.2%	
TOTAL CERTIFICATED :	<u>\$13,951,757</u>	<u>\$14,348,111</u>	<u>\$1,395,644</u>	<u>\$10,946,887</u>		<u>\$3,401,224</u>	76.3%	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	5,813,001	5,897,974	464,118	4,326,093		1,571,881	73.3%	
2200 INSTRUCTIONAL AIDES	791,944	879,363	73,670	639,212		240,152	72.7%	
2300 HOURLY NON INSTRUCTIONAL	405,114	344,636	35,152	279,748		64,888	81.2%	
2400 HOURLY INSTRUCTIONAL	<u>590,772</u>	<u>660,932</u>	<u>61,661</u>	<u>505,293</u>		<u>155,639</u>	76.5%	
	<u>\$7,600,831</u>	<u>\$7,782,905</u>	<u>\$634,602</u>	<u>\$5,750,345</u>		<u>\$2,032,560</u>	73.9%	

*** BOARD REPORT ***

GENERAL FUND (Unrestricted) continued

Fund 01

Monterey Peninsula College

March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
3XXX TOTAL FRINGE BENEFITS :	<u>\$4,184,086</u>	<u>\$4,430,706</u>	<u>\$239,894</u>	<u>\$3,120,110</u>	<u>\$192,192</u>	<u>\$1,118,404</u>	74.8%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	218,522	239,749	16,256	151,785	21,628	66,336	72.3%
4500 OTHER SUPPLIES	459,186	338,197	21,848	269,402	146,196	(77,401)	122.9%
4700 FOOD	3,695	3,420	329	1,584	0	1,836	46.3%
TOTAL SUPPLIES & OTHER :	<u>\$681,403</u>	<u>\$581,366</u>	<u>\$38,434</u>	<u>\$422,771</u>	<u>\$167,824</u>	<u>(\$9,229)</u>	101.6%
5100 CONTRACTED SERVICES	1,644,457	2,426,091	188,216	1,460,763	852,351	112,977	95.3%
5200 TRAVEL	157,447	158,691	5,219	96,275	5,540	56,876	64.2%
5300 DUES AND SUBSCRIPTIONS	174,359	174,003	2,306	159,413	0	14,590	91.6%
5400 INSURANCE	420,108	291,933	6,102	309,950	0	(18,017)	106.2%
5500 UTILITIES & HOUSEKEEPING	1,222,714	1,278,939	72,181	842,491	571,833	(135,385)	110.6%
5600 RENTS & LEASES	595,850	612,547	35,689	374,743	82,937	154,867	74.7%
5700 LEGAL AND AUDIT	88,173	227,400	18,144	75,554	90,613	61,233	73.1%
5800 OTHER SERVICES	343,866	460,929	2,414	172,428	93,893	194,608	57.8%
TOTAL OTHER :	<u>\$4,646,974</u>	<u>\$5,630,533</u>	<u>\$330,270</u>	<u>\$3,491,616</u>	<u>\$1,697,167</u>	<u>\$441,750</u>	92.2%
CAPITAL OUTLAY							
6200 BUILDING IMPROVEMENT	27,595	27,601	8,416	18,725	4,453	4,423	84.0%
6300 CAPITAL BOOKS & SOFTWARE	98,495	61,500	0	59,083	1,802	615	99.0%
6400 EQUIPMENT	61,309	56,259	2,354	30,950	11,200	14,109	74.9%
TOTAL CAPITAL OUTLAY :	<u>\$187,399</u>	<u>\$145,360</u>	<u>\$10,770</u>	<u>\$108,758</u>	<u>\$17,455</u>	<u>\$19,147</u>	86.8%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	5,917,263	5,581,775	68,831	2,945,514	0	2,636,261	52.8%
7600 OTHER PAYMENTS TO STUDENTS	1,795	0	0	0	0	0	N/A
TOTAL TRANSFERS :	<u>\$5,919,058</u>	<u>\$5,581,775</u>	<u>\$68,831</u>	<u>\$2,945,514</u>	<u>\$0</u>	<u>\$2,636,261</u>	52.8%
TOTAL EXPENSE & TRANSFERS :	<u>37,171,507</u>	<u>38,500,756</u>	<u>2,718,444</u>	<u>26,786,002</u>	<u>2,074,638</u>	<u>9,640,117</u>	75.0%
REVENUE OVER EXPENSE :	<u>(\$1,007,134)</u>	<u>\$113,643</u>	<u>(\$394,847)</u>	<u>\$1,625,146</u>	<u>(\$2,074,638)</u>	<u>\$563,135</u>	

***** BOARD REPORT *****
GENERAL FUND (Restricted)

Fund 01
Monterey Peninsula College

MARCH 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUES								
8100 FEDERAL	1,465,164	2,430,748	212,018	1,152,583		0	1,278,165	47.4%
8600 STATE	2,236,054	2,773,154	30,142	1,392,431		0	1,380,723	50.2%
8800 COUNTY / LOCAL	602,369	802,177	96,077	593,968		0	208,209	74.0%
8900 INTERFUND TRANSFER IN	0	67,248	0	0		0	67,248	0.0%
TOTAL REVENUE :	\$4,303,587	\$6,073,327	\$338,237	\$3,138,982		0	\$2,934,345	51.7%
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT	
CERTIFICATED SALARIES								
1100 TEACHER SALARIES	8,385	0	0	0		0	0.0%	
1200 NON TEACHER SALARIES	986,154	993,152	85,020	747,349		0	245,803	75.3%
1300 HOURLY TEACHER	41,950	40,866	2,603	34,627		0	6,239	84.7%
1400 OTHER HOURLY SALARIES	231,180	227,796	24,351	209,883		0	17,913	92.1%
TOTAL CERTIFICATED :	\$1,267,669	\$1,261,814	\$111,974	\$991,859		\$0	\$269,955	78.6%
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	567,052	567,560	47,995	425,796		0	141,764	75.0%
2300 HOURLY NON INSTRUCTIONAL	366,065	411,911	39,890	277,864		0	134,047	67.5%
2400 HOURLY INSTRUCTIONAL	179,325	237,181	15,733	133,827		0	103,354	56.4%
TOTAL CLASSIFIED :	\$1,112,442	\$1,216,652	\$103,618	\$837,487		\$0	\$379,165	68.8%

*** BOARD REPORT ***
GENERAL FUND (Restricted) continued
Fund 01
Monterey Peninsula College

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
3XXX TOTAL FRINGE BENEFITS :	<u>\$410,894</u>	<u>\$396,969</u>	<u>\$32,162</u>	<u>\$295,251</u>	<u>\$0</u>	<u>\$101,718</u>	74.4%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	25,108	136,090	4,768	27,096	2,224	106,770	21.5%
4500 OTHER SUPPLIES	45,931	95,410	8,604	55,394	5,496	34,520	63.8%
4700 FOOD	25,462	22,171	1,232	11,791	0	10,380	53.2%
TOTAL SUPPLIES & OTHER :	<u>\$96,501</u>	<u>\$253,671</u>	<u>\$14,604</u>	<u>\$94,281</u>	<u>\$7,720</u>	<u>\$151,670</u>	40.2%
OTHER							
5100 CONTRACTED SERVICES	565,136	715,967	14,128	422,157	181,681	112,129	84.3%
5200 TRAVEL	359,966	507,421	76,904	246,622	7,103	253,696	50.0%
5300 DUES AND SUBSCRIPTIONS	5,805	1,500	0	4,382	0	(2,882)	292.1%
5400 INSURANCE	45,339	45,238	0	45,148	0	90	99.8%
5500 UTILITIES & HOUSEKEEPING	142	500	0	73	128	299	40.2%
5600 RENTS & LEASES	32,296	24,722	864	18,195	375	6,152	75.1%
5800 OTHER SERVICES	183,642	270,627	19,543	164,920	8,964	96,743	64.3%
TOTAL OTHER :	<u>\$1,192,326</u>	<u>\$1,565,975</u>	<u>\$111,439</u>	<u>\$901,497</u>	<u>\$198,251</u>	<u>\$466,227</u>	70.2%
CAPITAL OUTLAY							
6300 CAPITAL BOOKS & SOFTWARE	0	50,960	0	13,530	0	37,430	0.0%
6400 EQUIPMENT	82,431	398,270	1,949	108,029	1,462	288,779	27.5%
TOTAL CAPITAL OUTLAY :	<u>\$82,431</u>	<u>\$449,230</u>	<u>\$1,949</u>	<u>\$121,559</u>	<u>\$1,462</u>	<u>\$326,209</u>	27.4%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	545,030	525,534	36,265	358,997	0	166,537	68.3%
7500 STUDENT FINANCIAL AID PYMT	27,546	62,823	0	7,420	0	55,403	11.8%
7600 OTHER PYMTS TO STUDENTS	141,480	340,657	3,934	92,548	0	248,109	27.2%
TOTAL TRANSFERS :	<u>\$714,056</u>	<u>\$929,014</u>	<u>\$40,199</u>	<u>\$458,965</u>	<u>\$0</u>	<u>\$470,049</u>	49.4%
TOTAL EXPENSE & TRANSFERS :	<u>4,876,319</u>	<u>6,073,325</u>	<u>415,945</u>	<u>3,700,899</u>	<u>207,433</u>	<u>2,164,993</u>	64.4%
REVENUE OVER EXPENSE :	<u>(\$572,732)</u>	<u>\$2</u>	<u>(\$77,708)</u>	<u>(\$561,917)</u>	<u>(\$207,433)</u>	<u>\$769,352</u>	

*** BOARD REPORT ***
 Child Development Fund
 Fund 04 Unrestricted
 Monterey Peninsula College
 March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8660 STATE	0	0	0	0	0	0	0	0.0%
8800 LOCAL	57,176	61,750	30	13,059	0	48,691	21.1%	
8900 OTHER	<u>278,132</u>	<u>248,823</u>	<u>0</u>	<u>175,000</u>	<u>0</u>	<u>73,823</u>	70.3%	
TOTAL REVENUE:	<u>335,308</u>	<u>310,573</u>	<u>30</u>	<u>188,059</u>	<u>0</u>	<u>\$122,514</u>	60.6%	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	70,295	65,244	5,200	48,903	0	16,341	75.0%	
2200 INSTRUCTIONAL AIDES	120,306	74,710	7,646	53,845	0	20,865	72.1%	
2300 NON INSTRUCTIONAL TEMP	0	10,222	(5,990)	0	0	10,222	0.0%	
2400 HOURLY INSTRUCTIONAL	<u>42,923</u>	<u>45,229</u>	<u>3,341</u>	<u>24,543</u>	<u>0</u>	<u>20,686</u>	54.3%	
TOTAL CLASSIFIED:	<u>\$233,524</u>	<u>\$195,405</u>	<u>\$10,197</u>	<u>\$127,291</u>	<u>\$0</u>	<u>\$68,114</u>	65.1%	
3XXX TOTAL FRINGE BENEFITS :	<u>\$59,705</u>	<u>\$45,601</u>	<u>\$3,621</u>	<u>\$27,161</u>	<u>\$0</u>	<u>\$18,440</u>	59.6%	
SUPPLIES & OTHER								
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%	
4500 OTHER SUPPLIES	36	<u>1,581</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,581</u>	0.0%	
TOTAL SUPPLIES & OTHER:	<u>\$36</u>	<u>\$1,851</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,851</u>	0.0%	
OTHER								
5400 INSURANCE	0	0	0	0	0	0	0.0%	
5500 UTILITIES AND HOUSEKEEPING	0	0	0	0	300	(300)	0.0%	
5600 RENTS. LEASES. AND REPAIRS	0	1,403	0	0	0	1,403	0.0%	
TOTAL OTHER :	<u>\$0</u>	<u>\$1,403</u>	<u>\$0</u>	<u>\$0</u>	<u>\$300</u>	<u>\$1,103</u>	0.0%	
OTHER SERVICES AND EXPENSES								
5800 OTHER SERVICES	<u>\$0</u>	<u>\$1,000</u>	<u>\$5,151</u>	<u>\$5,093</u>	<u>\$0</u>	<u>(\$4,093)</u>	509.3%	
TOTAL OTHER SERVICES	<u>\$0</u>	<u>\$1,000</u>	<u>\$5,151</u>	<u>\$5,093</u>	<u>\$0</u>	<u>(\$4,093)</u>	509.3%	
TRANSFERS								
7300 INTERFUND TRANSFER OUT	93,889	<u>65,312</u>	<u>5,443</u>	<u>48,984</u>	<u>0</u>	<u>16,328</u>	75.0%	
TOTAL TRANSFERS:	<u>\$93,889</u>	<u>\$65,312</u>	<u>\$5,443</u>	<u>\$48,984</u>	<u>\$0</u>	<u>\$16,328</u>	75.0%	
TOTAL EXPENSE & TRANSFER:	<u>\$387,154</u>	<u>\$310,572</u>	<u>\$24,412</u>	<u>\$208,529</u>	<u>\$300</u>	<u>\$101,743</u>	67.2%	
REVENUE OVER EXPENSE :	<u>(\$51,846)</u>	<u>\$1</u>	<u>(\$24,382)</u>	<u>(\$20,470)</u>	<u>(\$300)</u>	<u>\$20,771</u>		

*** BOARD REPORT ***
 Child Development Fund
 Fund 04 Restricted
 Monterey Peninsula College
 March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014				BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUE							
8100 FEDERAL	54,541	35,682	12,268	68,405	0	(32,723)	191.7%
8690 STATE	135,564	167,943	22,259	85,715	0	82,228	51.0%
8800 LOCAL	50,000	57,204	0	60,701	0	(3,497)	106.1%
TOTAL REVENUE:	\$240,105	\$260,829	\$34,527	\$214,821	\$0	\$49,505	82.4%
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	8,064	8,476	452	4,252	0	4,224	50.2%
2200 INSTRUCTIONAL AIDES	47,807	68,431	7,226	49,694	0	18,737	72.6%
2300 HOURLY NON INSTRUCTIONAL	8,708	10,222	7,045	7,240	0	2,982	70.8%
2400 HOURLY INSTRUCTIONAL	26,581	41,096	3,316	24,785	0	16,311	60.3%
TOTAL CLASSIFIED:	\$91,160	\$128,225	\$18,039	\$85,971	\$0	\$42,254	67.0%
3XXX TOTAL FRINGE BENEFITS :	\$20,717	\$26,707	\$3,115	\$20,277	\$22,370	(\$15,940)	159.7%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	0	0	0	0	0	0	0.0%
4500 OTHER SUPPLIES	2,737	8,622	111	2,276	4,473	1,873	78.3%
4700 FOOD	12,772	18,000	2,934	11,147	12,168	(5,315)	129.5%
TOTAL SUPPLIES & OTHER:	\$15,509	\$26,622	\$3,045	\$13,423	\$16,641	(\$3,442)	112.9%
OTHER							
5100 CONTRACT	0	4,700	0	1,700	0	3,000	36.2%
TOTAL CONTRACT		\$4,700	\$0	\$1,700	\$0	\$3,000	36.2%
OTHER							
5200 TRAVEL	0	6,000	0	2,807	0	\$3,193	46.8%
TOTAL TRAVEL	\$0	\$6,000	\$0	\$2,807	\$0	\$3,193	46.8%
OTHER							
5400 INSURANCE	0	299	0	0	0	299	0.0%
5600 RENTS & LEASES	1,217	0	0	660	0	(660)	0.0%
5800 OTHER SERVICES	699	21,304	0	0	0	21,304	0.0%
TOTAL OTHER :	\$1,916	\$21,603	\$0	\$660	\$0	\$20,943	3.1%
SITES AND SITE IMPROVEMENTS							
6100 SITE IMPROVEMENT	\$2,693	\$0	\$0	\$0	\$0	\$0	0.0%
TOTAL IMPROVEMENT:	\$2,693	\$0	\$0	\$0	\$0	\$0	0.0%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	47,297	46,971	3,728	33,551	0	13,420	71.4%
7500 STUDENT FINANCIAL AID PYM	0	0	0	0	0	0	0.0%
TOTAL TRANSFERS:	\$47,297	\$46,971	\$3,728	\$33,551	\$0	\$13,420	71.4%
TOTAL EXPENSE & TRANSFER:	\$179,292	\$260,828	\$27,927	\$158,389	\$39,011	\$57,235	75.7%
REVENUE OVER EXPENSE :	\$60,813	\$1	\$6,600	\$56,432	(\$39,011)	(\$7,730)	

***** BOARD REPORT *****
COLLEGE CENTER FUND
 Fund 47
Monterey Peninsula College

March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE		
REVENUE								
8800 COUNTY / LOCAL	223,781	264,200	34,392	162,188		102,012	61.4%	
8860 INTEREST	1,286	0	0	501		(501)	N/A	
TOTAL REVENUE :	<u>\$225,067</u>	<u>\$264,200</u>	<u>\$34,392</u>	<u>\$162,689</u>		<u>\$101,511</u>	61.6%	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED								
2100 NON INSTRUCTIONAL	22,710	24,354	2,030	18,816	0	5,539	77.3%	
2300 HOURLY NON INSTRUCTIONAL	174	0	0	0	0	0	N/A	
TOTAL CLASSIFIED :	<u>\$22,884</u>	<u>\$24,354</u>	<u>\$2,030</u>	<u>\$18,816</u>	<u>\$0</u>	<u>\$5,539</u>	77.3%	
3XXX TOTAL FRINGE BENEFITS :	<u>\$6,881</u>	<u>\$7,097</u>	<u>\$591</u>	<u>\$5,484</u>	<u>\$0</u>	<u>\$1,613</u>	77.3%	
SUPPLIES & OTHER								
4500 OTHER SUPPLIES	(121)	1,150	0	(2)	103	1,050	8.7%	
TOTAL SUPPLIES & OTHER :	<u>(\$121)</u>	<u>\$1,150</u>	<u>\$0</u>	<u>(\$2)</u>	<u>\$103</u>	<u>\$1,050</u>	8.7%	
OTHER								
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%	
5200 TRAVEL	83	1,500	0	0	0	1,500	0.0%	
5300 MEMBERSHIP	75	75	0	75	0	0	100.0%	
5400 INSURANCE	17,545	17,545	0	0	0	17,545	0.0%	
5500 UTILITIES & HOUSEKEEPING	122,701	146,317	3,922	43,198	26,265	76,853	47.5%	
5600 RENTS & LEASES	4,690	10,898	687	2,008	0	8,890	18.4%	
5800 OTHER SERVICES	5,000	5,000	0	(27)	27	5,000	0.0%	
TOTAL OTHER :	<u>\$150,094</u>	<u>\$181,335</u>	<u>\$4,610</u>	<u>\$45,254</u>	<u>\$26,292</u>	<u>\$109,788</u>	39.5%	
CAPITAL OUTLAY								
6400 EQUIPMENT	1,640	3,000	0	0	0	3,000	0.0%	
TOTAL CAPITAL OUTLAY :	<u>\$1,640</u>	<u>\$3,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$3,000</u>	0.0%	
TRANSFERS								
7100 DEBT RETIREMENT	18,525	18,525	0	0	0	18,525	0.0%	
7300 INTERFUND TRANSFER	261,765	28,739	0	0	0	28,739	0.0%	
TOTAL TRANSFERS :	<u>\$280,290</u>	<u>\$47,264</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$47,264</u>	0.0%	
TOTAL EXPENSE & TRANSFERS :	<u>\$461,667</u>	<u>\$264,200</u>	<u>\$7,231</u>	<u>\$69,552</u>	<u>\$26,395</u>	<u>\$168,253</u>	36.3%	
REVENUE OVER EXPENSE :	<u>(\$236,600)</u>	<u>(\$0)</u>	<u>\$27,162</u>	<u>\$93,137</u>	<u>(\$26,395)</u>	<u>(\$66,743)</u>		

*** BOARD REPORT ***
 Parking Fund
 Fund 39
 Monterey Peninsula College
 MARCH 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUE							
8800 COUNTY / LOCAL	796,431	512,000	93,154	834,613	0	(322,613)	163.0%
TOTAL REVENUE:	<u>\$796,431</u>	<u>\$512,000</u>	<u>\$93,154</u>	<u>\$834,613</u>	<u>\$0</u>	<u>(\$322,613)</u>	<u>163.0%</u>
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	150,426	148,951	12,991	110,368	0	38,583	74.1%
2300 HOURLY NON INSTRUCTIONAL	58,339	84,104	6,830	66,454	0	17,650	79.0%
TOTAL CLASSIFIED :	<u>\$208,765</u>	<u>\$233,055</u>	<u>\$19,821</u>	<u>\$176,822</u>	<u>\$0</u>	<u>\$56,233</u>	<u>75.9%</u>
3XXX TOTAL FRINGE BENEFITS :	<u>\$56,642</u>	<u>\$60,040</u>	<u>\$4,950</u>	<u>\$42,430</u>	<u>\$37,669</u>	<u>(\$20,059)</u>	<u>70.7%</u>
SUPPLIES & OTHER							
4500 OTHER SUPPLIES :	<u>\$10,256</u>	<u>12,500</u>	<u>60</u>	<u>2,986</u>	<u>727</u>	<u>8,787</u>	23.9%
TOTAL SUPPLIES & OTHER:	<u>\$10,256</u>	<u>\$12,500</u>	<u>\$60</u>	<u>\$2,986</u>	<u>\$727</u>	<u>\$8,787</u>	<u>23.9%</u>
OTHER							
5100 CONTRACTS	0	0	0	0	0	0	0.0%
5200 TRAVEL & CONFERENCE	400	500	0	0	0	500	0.0%
5500 UTILITIES & HOUSEKEEPING	2,850	5,000	130	1,840	652	2,508	36.8%
5600 RENTS & LEASES	6,881	49,478	0	7,212	0	42,266	14.6%
TOTAL OTHER:	<u>\$10,131</u>	<u>\$54,978</u>	<u>\$130</u>	<u>\$9,052</u>	<u>\$652</u>	<u>\$45,274</u>	<u>16.5%</u>
CAPITAL OUTLAY							
6400 EQUIPMENT	26,706	25,000	7,039	21,445	875	2,680	85.8%
TOTAL CAPITAL OUTLAY:	<u>\$26,706</u>	<u>\$25,000</u>	<u>\$7,039</u>	<u>\$21,445</u>	<u>\$875</u>	<u>\$2,680</u>	<u>85.8%</u>
TRANSFERS							
7300 INTERFUND TRANSFER OUT	94,124	104,168	7,456	67,102	0	37,066	64.4%
TOTAL TRANSFERS:	<u>\$94,124</u>	<u>\$104,168</u>	<u>\$7,456</u>	<u>\$67,102</u>	<u>\$0</u>	<u>\$37,066</u>	<u>64.4%</u>
TOTAL EXPENSE & TRANSFER:	<u>\$406,624</u>	<u>\$489,741</u>	<u>\$39,456</u>	<u>\$319,837</u>	<u>\$39,923</u>	<u>\$129,981</u>	<u>73.5%</u>
REVENUE OVER EXPENSE :	<u>\$389,807</u>	<u>\$22,259</u>	<u>\$53,698</u>	<u>\$514,776</u>	<u>(\$39,923)</u>	<u>(\$452,594)</u>	

***** BOARD REPORT *****

**Self Insurance Fund
Fund 35
Monterey Peninsula College**

March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES			
REVENUE							
8800 COUNTY / LOCAL	621,881	618,365	72,778	390,710		227,655	63.2%
8860 INTEREST	23,857	0	0	15,654		(15,654)	N/A
8900 INTERFUND TRANSFER IN	6,155,912	5,730,713	52,892	3,003,823		2,726,890	52.4%
TOTAL REVENUE :	\$6,801,650	\$6,349,078	\$125,669	\$3,410,187		\$2,938,891	53.7%
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
3XXX TOTAL FRINGE BENEFITS	\$6,226,982	\$6,286,797	\$336,088	\$4,809,051	\$0	\$1,477,746	76.5%
4500 NON-INSTRUCTIONAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	N/A
OTHER							
5100 CONTRACTED SERVICES	66,117	5,600	6,196	47,511	23,016	(64,927)	1259.4%
5800 OTHER SERVICES	0	0	0	0	0	0	N/A
TOTAL OTHER :	\$66,117	\$5,600	\$6,196	\$47,511	\$23,016	(\$64,927)	N/A
INTERFUND TRANSFER OUT							
7300 TRANSFER OUT	1,418,580	1,806,681	0	1,750,000	0	56,681	96.9%
TOTAL EXPENSE :	\$7,711,679	\$8,099,078	\$342,284	\$6,606,562	\$23,016	\$1,469,500	81.9%
REVENUE OVER EXPENSE :	(\$910,029)	(\$1,750,000)	(\$216,615)	(\$3,196,375)	(\$23,016)	\$1,469,391	

*** BOARD REPORT ***

Capital Projects Fund
Fund 14
Monterey Peninsula College

March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE		
REVENUES								
8600 STATE	11,240	1,126,504	203,384	203,384		923,120	18.1%	
8800 COUNTY / LOCAL	281,162	142,901	2,962	197,504		(54,603)	138.2%	
8900 INTERFUND TRANSFER IN	250,000	0	0	0		0	N/A	
TOTAL REVENUE :	\$542,401	\$1,269,405	206,346	400,888		\$868,517	31.6%	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2300 HOURLY NON INSTRUCTION	106	0	0	0	0	0	N/A	
TOTAL OTHER :	\$106	\$0	\$0	\$0	\$0	\$0	0.0%	
3XXX TOTAL FRINGE BENEFITS :	\$12	\$0	\$0	\$0	\$0	\$0	0.0%	
SUPPLIES								
4300 INSTRUCTIONAL SUPPLIES	11,240	0	0	0	0	0	0.0%	
4500 NON-INSTRUCTIONAL SUPPLIE	12,750	6,710	3,337	7,099	1,158	(1,547)	105.8%	
TOTAL OTHER :	\$23,990	\$6,710	\$3,337	\$7,099	\$1,158	(\$1,547)	123.1%	
OTHER								
5100 CONTRACTED SERVICES	28,995	104,203	0	12,420	39,000	52,783	11.9%	
5300 DUES AND MEMBERSHIPS	0	0	0	0	0	0	N/A	
5400 INSURANCE	0	0	0	0	0	0	N/A	
5600 RENTS, LEASES, REPAIRS	43,821	152,571	585	77,323	9,368	65,880	50.7%	
5700 LEGAL,ELECTION, AND AUDIT	0	6,327	0	0	0	6,327	0.0%	
5800 OTHER SERVICES AND EXPEN	0	150,010	0	0	0	150,010	0.0%	
TOTAL OTHER :	\$72,816	\$413,111	\$585	\$89,743	\$48,368	\$124,990	33.4%	
CAPITAL OUTLAY								
6100 SITES	25,648	57,691	0	0	0	57,691	0.0%	
6200 BUILDING IMPROVEMENTS	0	1,016,791	0	0	0	1,016,791	0.0%	
6400 EQUIPMENT	161,164	202,392	3,166	85,344	0	117,048	42.2%	
TOTAL CAPITAL OUTLAY :	\$186,811	\$1,276,874	\$3,166	\$85,344	\$0	\$1,191,530	6.7%	
INTERFUND TRANSFER OUT								
7300 TRANSFER OUT	636,651	795,302	1,054,861	1,850,163	0	(1,054,861)	232.6%	
TOTAL EXPENSE :	\$920,386	\$2,491,997	\$1,061,949	\$2,032,349	\$49,526	\$1,314,973	83.5%	
REVENUE OVER EXPENSE :	\$377,984	\$1,222,592	(\$855,603)	(\$1,631,461)	\$49,526	\$260,112		

BUILDING

**Building Fund
Fund 48
Monterey Peninsula College**

March 31, 2014

BOND PROJECTS	REVISED PROJECT BUDGET	2013-14		
		PURCHASE ORDER OUTSTANDING	2013-2014 PAYMENTS	BUDGET BALANCE BUDGET-PO'S-PYMT
1. Arts Complex	\$0	2,100,611	796,302	-\$2,896,913
2. College Center Building	\$0	2,802,136	2,394,776	-\$5,196,912
3. Furniture & Equipment	\$1,892,407	66,828	303,456	\$1,522,123
4. Humanities, Bus Hum - Student Services Build	\$1,818,189	565,592	1,532,731	-\$280,134
5. Infrastructure 3 / Miscellaneous	\$56,657	5,209	13,573	\$37,875
6. Life Science & Physical Science	\$2,138,364	236,398	1,271,692	\$630,274
7. Marina Education Center	\$0	0	0	\$0
8. Music Building	\$0	0	0	\$0
9. PE Phase II - Gym/Locker Room	\$231,787	0	0	\$231,787
10. Physical Science Building	\$0	0	0	\$0
11. Pool/ Tennis Courts	\$366,916	302,566	1,803,453	-\$1,739,103
12. PSTC Parker Flats	\$0	0	0	\$0
13. Student Services Building	\$0	0	0	\$0
14. Swing Space	\$474,467	26,216	344,318	\$103,933
15. Theater Building	\$541,245	31,181	131,380	\$378,684
16. General Institutional Bond Management	\$0	143,878	104,309	-\$248,187
Total Bond Projects:	<u>\$7,520,032</u>	<u>\$6,280,615</u>	<u>\$8,695,990</u>	<u>\$637,252</u>
Initial Bond Funds Received 6/30/03		\$40,000,000		
County office interest Received from inception		\$5,774,241		
LAIF interest from inception		\$1,514,006		
Bond Refinancing 05-06		\$4,240,051		
Bond Funds Received 1/24/08		\$104,999,300		
Lehman Brothers Investment loss		(\$1,878,835)		
Balance Used in 13-14		(\$8,695,990)		
Balance Used in 12-13		(\$16,104,187)		
Balance Used in 11-12		(\$16,955,602)		
Balance Used in 10-11		(\$16,422,183)		
Balance Used in 09-10		(\$13,542,031)		
Balance Used in 08-09		(\$16,415,556)		
Balance Used in 07-08		(\$19,317,846)		
Balance Used in 06-07		(\$20,713,267)		
Balance Used in 05-06		(\$7,641,016)		
Balance Used in 04-05		(\$2,815,134)		
Balance Used in 03-04		(\$2,626,246)		
Balance Used in 02-03		(\$625,834)		
Available Bond Funds		<u>\$12,773,871</u>		

*** BOARD REPORT ***

Other Debt Service Fund Fund 29 Monterey Peninsula College

March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE		
REVENUES							
8600 STATE	0	0	0	0		0	N/A
8860 LOCAL/COUNTY	544	0	0	(28)		28	N/A
8900 INTERFUND TRANSFER IN	<u>275,324</u>	<u>275,324</u>	<u>1,123,692</u>	<u>1,330,185</u>		<u>(1,054,861)</u>	483.1%
TOTAL REVENUE :	<u>\$275,868</u>	<u>\$275,324</u>	<u>\$1,123,692</u>	<u>\$1,330,158</u>		<u>(\$1,054,834)</u>	483.1%
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
Transfers							
7200 LONG TERM DEBT	<u>275,324</u>	<u>275,324</u>	<u>1,176,628</u>	<u>1,383,121</u>	<u>68,831</u>	<u>(1,176,628)</u>	502.4%
TOTAL CAPITAL OUTLAY :	<u>\$275,324</u>	<u>\$275,324</u>	<u>\$1,176,628</u>	<u>\$1,383,121</u>	<u>\$68,831</u>	<u>(\$1,176,628)</u>	502.4%
TOTAL EXPENSE :	<u>\$275,324</u>	<u>\$275,324</u>	<u>\$1,176,628</u>	<u>\$1,383,121</u>	<u>\$68,831</u>	<u>(\$1,176,628)</u>	527.4%
REVENUE OVER EXPENSE :	<u>\$544</u>	<u>\$0</u>	<u>(\$52,936)</u>	<u>(\$52,963)</u>	<u>(\$68,831)</u>	<u>\$121,794</u>	

***** BOARD REPORT *****

College Revenue Bond Interest & Redemption

Fund 46

Monterey Peninsula College

March 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
REVENUES							
8800 LOCAL	18,525	18,075	0	0		18,075	0.0%
8860 INTEREST	49	0	9	29		(29)	N/A
TOTAL REVENUE :	<u>\$18,574</u>	<u>\$18,075</u>	<u>\$9</u>	<u>\$29</u>		<u>(\$29)</u>	0.2%
DEBT RETIREMENT							
7100 DEBT RETIREMENT	18,525	18,075	1,425	18,075	0	0	100.0%
TOTAL DEBT RETIREMENT :	<u>\$18,525</u>	<u>\$18,075</u>	<u>\$1,425</u>	<u>\$18,075</u>	<u>\$0</u>	<u>\$0</u>	100.0%
TOTAL EXPENSE :	<u>\$18,525</u>	<u>\$18,075</u>	<u>\$1,425</u>	<u>\$18,075</u>	<u>\$0</u>	<u>\$0</u>	100.0%
REVENUE OVER EXPENSE :	<u>\$49</u>	<u>\$0</u>	<u>(\$1,416)</u>	<u>(\$18,046)</u>	<u>\$0</u>	<u>(\$29)</u>	

***** BOARD REPORT *****

Associated Student Fund

Monterey Peninsula College

March 31, 2014

OBJECT CLASSIFICATION		2012 13	FORECAST BUDGET	REVISED BUDGET	CURRENT MTH REVENUE	2013 14	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
		PRIOR YEAR ACTUAL				Y-T-D REVENUE			
REVENUES									
8000	BEGINNING BALANCE	0	0	0	0	0			0.0%
8001	ASMPc CARD SALES	72,503	59,000	59,000	16,490	54,064		4,936	91.6%
8005	CAFETERIA/D & L VENDING	7,163	2,119	2,119	0	1,387		732	65.5%
8006	INTEREST	186	155	155	19	152		3	98.1%
8010	MISCELLANEOUS	0	0	0	0	1,897		-1,897	0.0%
8011	STUDENT REPRESENTATIVE FEES	14,478	11,000	11,000	3,284	11,637		-637	0.0%
8013	BOOKSTORE CONTRACT	5,000	5,000	5,000	0	0		5,000	0.0%
8014	PRIOR YEAR ADJUSTMENT	0	0	0	0	0		0	0.0%
8015	BUS PASS	10,770	12,726	12,726	0	1,480		11,246	0.0%
4999	OTH .R INCOME	100	0	0	0	0		0	0.0%
	TOTAL REVENUE:	\$110,200	\$90,000	\$90,000	19,793	70,617		\$19,383	78.5%
EXPENSES									
#4000 ASMPc COUNCIL									
	ASMPc COMMUNITY OUTREACH FUND	0	200	200	0	0		200.00	0.0%
	ASMPc GENERAL FUND	1,313	2,000	2,000	0	2,868		-868	143.4%
	ASMPc OFFICE SUPPLIES FUND	8,787	8,200	8,200	0	6,961		1,239	0.0%
	ASMPc STIPEND FUND	9,020	12,700	12,700	0	5,200		7,500	40.9%
	ASMPc STUDENT BENEFITS FUND	17,730	12,900	12,900	(15)	6,271		6,629	48.6%
#4007 STUDENT REP. COUNCIL									
	SRC STIPEND FUND	0	4,500	4,500	0	0		4,500	0.0%
	SRC GENERAL FUND	0	4,500	4,500	0	0		4,500	0.0%
#4010 ACTIVITIES COUNCIL									
	AC GENERAL FUND	9,684	16,150	16,150	330	8,245		0	0.0%
	AC PROMOTIONAL ITEM FUND	1,490	450	450	0	0		0	0.0%
	AC STIPENDS	1,620	1,400	1,400	0	440		0	0.0%
#4104 INTER CLUB COUNCIL-ICC									
	ICC CLUB ACTIVITY FUND	3,386	4,500	4,500	736	2,684			
	ICC CLUB EQUIPMENT FUND	1,085	2,000	2,000	0	33		1,967	0.0%
	ICC COMMUNITY ACTIVITY FUND	6,719	10,500	10,500	300	1,881		8,619	0.0%
	ICC EQUIPMENT FUND	0	1,500	1,500	0	245		1,255	0.0%
	ICC SEED MONEY	3,392	7,000	7,000	200	1,637		5,363	0.0%
	ICC START UP FUNDS (\$200.00)	50	500	500	100	100		0	0.0%
	ICC STIPEND FUND	0	1,000	1,000	0	0			
#4105 Student Rep Fees									
	SRF Conference/workshops	3,918	0	0	0	1,958			0.0%
	SRF (statewide) travel Fnd.	1,441	0	0	0	972			0.0%
6560 BANK SERVICES									
	BANK CHARGES	9	0	0	2	87			
	TOTAL EXPENSES:	\$69,644	\$90,000	\$90,000	1,652	39,582		\$40,905	44.0%
	REVENUE OVER EXPENSE:	\$40,556	\$0	\$0	\$18,140	\$31,036		\$21,522	
	BEGINNING BALANCE WITH Y-T-D REVENUE					92,321			
	INCOME TO DATE					70,617			
	EXPENSE TO DATE					(39,582)			
	EST. ENDING BALANCE					123,357			

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

New Business Agenda Item No.B

Fiscal Services
College Area

Proposal:

That the Governing Board review and accept the attached Quarterly Financial Status Report (Form CCFS 311Q) for the quarter ending, March 31, 2014.

Background:


AB 2910, Chapter 1486, Statutes of 1986, requires that quarterly reports on the financial condition of each community college district be presented to local governing boards for review and acceptance. These reports must also be filed with the Chancellor's Office.

Budgetary Implications:


Steps have been taken to ensure close monitoring of the District's budget. Monthly reports, updates and projections will be provided to the Governing Board.

- RESOLUTION: BE IT RESOLVED**, that the Quarterly Financial Status Report for the quarter Ending March 31, 2014, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

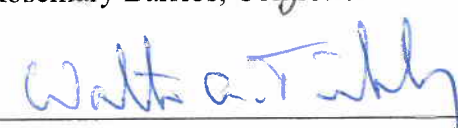
Recommended By: _____


C. Earl Davis – Interim Vice President for Administrative Services

Prepared By: _____


Rosemary Barrios, Controller

Agenda Approval: _____


Dr. Walter Tribley, Superintendent / President

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2013-2014

Quarter Ended: (Q3) Mar 31, 2014

District: (460) MONTEREY

As of June 30 for the fiscal year specified

Line	Description	Actual 2010-11	Actual 2011-12	Actual 2012-13	Projected 2013-2014
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	40,111,566	36,462,611	36,060,096	36,069,097
A.2	Other Financing Sources (Object 8900)	50,000	2,909,887	2,055,231	2,545,302
A.3	Total Unrestricted Revenue (A.1 + A.2)	40,161,566	39,372,498	38,115,327	38,614,399
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	32,869,033	31,317,662	31,843,285	32,918,981
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,797,461	7,231,777	6,963,853	5,581,775
B.3	Total Unrestricted Expenditures (B.1 + B.2)	40,666,494	38,549,439	38,807,138	38,500,756
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-504,928	823,059	-691,811	113,643
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	4,268,759	3,763,831	4,586,890	3,895,081
E.	Fund Balance, Ending (C. + D.2)	3,763,831	4,586,890	3,895,079	4,008,724
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	9.3%	11.9%	10%	10.4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	7,681	6,804	6,803	6,684
-----	---	-------	-------	-------	-------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year			
		2010-11	2011-12	2012-13	2013-2014
H.1	Cash, excluding borrowed funds		3,040,091	1,304,186	6,135,707
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	2,968,285	3,040,091	1,304,186	6,135,707

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	36,069,097	36,069,097	25,865,845	71.7%
I.2	Other Financing Sources (Object 8900)	2,545,302	2,545,302	2,545,302	100%
I.3	Total Unrestricted Revenue (I.1 + I.2)	38,614,399	38,614,399	28,411,147	73.6%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	33,013,459	32,918,981	23,840,488	72.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	5,581,775	5,581,775	2,945,514	52.8%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	38,595,234	38,500,756	26,786,002	69.6%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	19,165	113,643	1,625,145	
L.	Adjusted Fund Balance, Beginning	3,895,081	3,895,081	3,895,081	

L.1	Fund Balance, Ending (C. + L.2)	3,914,246	4,008,724	5,520,226
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	10.1%	10.4%	

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified		
			Permanent	Temporary			
	Total Cost Increase	% *	Total Cost Increase	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:							
Year 1:							
Year 2:							
Year 3:							
b. BENEFITS:							
Year 1:							
Year 2:							
Year 3:							

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **This year? YES Next year? YES**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
 The District has a structural deficit of \$2.5M in the current fiscal year budget. Plans are being made to reduce this structural deficit for the 14-15 FY.

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2013-2014

Quarter Ended: (Q3) Mar 31, 2014

District: (460) MONTEREY

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: C. Earl Davis

CBO Phone: 831-646-4040

CBO Signature: 

Date Signed: 4/12/14

Chief Executive Officer Name: Dr. Walter Tribley

CEO Signature: _____

Date Signed: _____

Electronic Cert Date: 04/14/2014

District Contact Person

Name: Rosemary Barrios

Title: Controller

Telephone: 831-646-4043

Fax: 831-645-1315

E-Mail: rbarrios@mpc.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@ccccc.edu or Tracy Britten (916)323-6899 tbritten@ccccc.edu

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Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014
Board Meeting Date

New Business Agenda Item No. C

Fiscal Services

College Area

Proposal:

That the Governing Board authorize the creation of a new bank account, Monterey Peninsula College MATE Program with Union Bank, for accepting credit cards payments for the new online SeaMATE store.

Background:

A new bank account with Union Bank has been established for the acceptance of credit card payments for the online SeaMATE store. The SeaMATE store is the MATE Center's interface for selling and distributing its products, such as robotic kits.

The Board authorizes the Interim Vice President for Administrative Services and Controller as the signatories on this account.

Budgetary Implications:

None.

Information Only

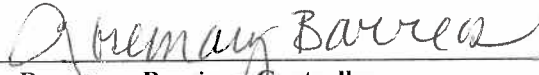
Resolution: **BE IT RESOLVED**, That the Governing Board authorize the creation of a new bank account, Monterey Peninsula College MATE Program with Union Bank, for acceptance of credit cards payments for the new online SeaMATE store.

BE IT FURTHER RESOLVED, That effective April 23, 2014, C. Earl Davis, Interim Vice President for Administrative Services; Rosemary Barrios, Controller; be authorized as signatories for the Monterey Peninsula College MATE Program bank account, maintained by Monterey Peninsula College at Union Bank.


Recommended By: _____


C. Earl Davis – Interim Vice President for Administrative Services

Prepared By: _____


Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

New Business Agenda Item No. D

Administrative Services
College Area

Proposal:

That the Governing Board review the Program Review report for the Campus Security Department.

Background:


The purpose of program reviews is to evaluate program functions to assure their quality, vitality, and responsiveness to institutional needs and student learning. The Campus Security Program Review provides an opportunity to look constructively at services on a consistent basis, with the intent on refining and improving program practices while making effective and efficient use of resources. The Campus Security Program Review is also an essential element of the college's planning, budgeting, and resource allocation process.

Campus Security Department conducted its program review in 2013-2014. Support team members included Art St. Laurent, Deborah Ruiz, Jon Mikkelsen, and Suzanne Ammons. The Program Review Summary is attached for the Governing Board's review and the full program review report will be available on the Campus Safety and Security webpage at: <http://www.mpc.edu/campussafety/Pages/default.aspx>

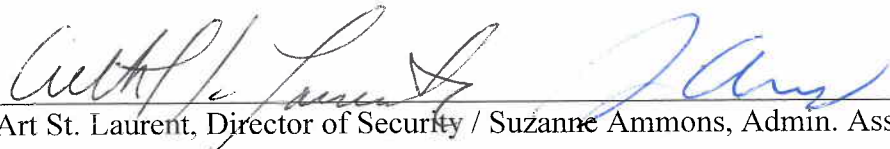
Budgetary Implications: None.

INFORMATION: Program Review report for the Campus Security Department.


Recommended By:


C. Earl Davis, Interim Vice President, Administrative Services

Prepared By:


Art St. Laurent, Director of Security / Suzanne Ammons, Admin. Assistant

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Program Review

Campus Security Executive Summary (Administrative Services) April 23, 2014

The Campus Security Department is established to provide for the safety of students, College employees and visitors to the campus, and for the security of real property and personal property of the District.

- Insure reasonable protection using constant irregular patrol, an omnipresent
- First responder to emergencies; medical, crimes in progress, disturbance
- Partner with; law enforcement, fire and medical response
- Document and report incidents on campus
- Participate in student Behavioral Assessment Resource Team
- Participate in Emergency Operations Center
- Attending training for required certifications
- Building evacuation plan
- Monitor building usage, unlock and lock doors
- Monitor access gates
- Respond to building alarms; fire, security, equipment
- Monitor walkway and facility lighting
- Pedestrian safety; building entrances, walkway safety
- Campus evacuation plan
- Perimeter patrol; roadways, parking lots
- Enforce parking regulations
- Assist stranded motorist
- Document auto accidents

A Recent History of MPC's Campus Security:

- Our current organizational structure began in February 2002
 - Dave Junkin Director of Security, 2002 to 2004
 - One (1) Officer, Day Shift, 7:00 AM to 10 PM Monday through Friday, Monterey Campus
 - Evening Campus Supervisor, Evening Shift
 - One (1) Officer, Saturday and Sunday, 7:30 AM to 6:00 PM
- Steve Brownlie, Director of Security, 2004 to 2010
 - Four (4) Officers scheduled 5:30 AM to 12:30 AM, Monday through Friday, and 7:30 Am to 6:00 PM , Saturday and Sunday, Monterey Campus
- Art St. Laurent, Director of Security, 2010 – Current
 - Four (4) Officers 5:30 AM to 12:30 AM, Monterey, Monday through Friday, Marina and Seaside Campuses, Saturday and Sunday, 7:30 AM to 6:00 PM, Monterey Campus.
 - Emergency Operations Center (EOC) Liaison
 - Behavioral Assessment Resource Team (BART)

Program Review 2009 Goals:

- Increase Visibility
- Identify Security Vehicles
- Purchase Patrol Vehicle for perimeter checks and travel to Marina and Seaside
- Strobe lights on vehicles

- New Uniforms
- Picture show

Need for service:

The need for service from staff and students has increased while community interaction remains constant. User demand is measured by the number of service calls coming into 646-4099 Officer on Patrol, 646-4005 Security Supervisor. The number of incident reports per year is used to measure volume of service;

- 2011; 214 reports
- 2012; 251 reports, 17.3% increases from 2011
- 2013; 267 reports, 24.8% increases from 2011
- 2014; 10 reports as of January 21st

Parking Enforcement: Number of citations issued

- 08/09 5221
- 09/10 5099
- 10/11 6480
- 11/12 4683
- 12/13 4114
- 13/14 3186 March

Parking Revenue Generated + Restricted Budget Reserves

- 08/09 \$501,635.00
- 09/10 \$623,633.00
- 10/11 \$693,982.00
- 11/12 \$786,140.00
- 12/13 \$819,630.00

Service Demand:

- Monterey Police intelligence shows criminal activity on the increase due to gang activity in Monterey.
- California's prison realignment program is cited as a factor in property crime increase throughout the state including our District.
- Monitoring student misconduct with the formulation of Behavior Assessment Resource Team (BART), Security has been appointed the task of monitoring the reporting program Advocate. In addition of escorting students placed on suspension, intervention requests from faculty regarding unreported behavior or newly reported behavioral issues.
- Parking Spaces have increased by 40% from 02/03.

Program Services:

- Increased visibility on patrol.
- Emergency lighting on vehicles.
- All vehicles are identified as Security and promote Emergency Number 646-4099.
- New uniforms displaying officer's name and shield number.
- Promoted new walkway and parking lot lighting.
- Increased parking spaces by 41%, over 1900 spaces are available.
- New parking dispensers accepting coin and dollar bills. Increased number of machines to seven (7).
- Established patrol schedule to Marina Education Center and the Public Safety Training Center.
- All security staff has completed SB1626 training.

External Factors:

- FCC narrowband radio communications as of January 1, 2013 security radio transmission on new frequency. MPC security radios were upgraded conforming to new regulations.
- Monterey Police in conjunction with Monterey County are developing an encryption transmission along with the narrow band, effective July 2014. MPC Security monitors and is identified as 3Nora30, civilian support. MPC will need to purchase radios that will be configured with encryption technology.
- Monterey Police have informed MPC Security in the increase in drug and gang activity in the city and county of Monterey. Identified gang members are current and perspective students in our District. MPC Security has attended training with the Monterey Police on how to identify gang affiliation.
- State budget reduction in appropriations requires at the direction of the District to examine efficiencies of the Security department. Security staff are surveying three similar community colleges, Hartnell, College of the Desert and Gavilan. Specific interview with College Security personnel on operations are currently in progress.
- State prison realignment program releases inmates in large numbers. Parole requirements require employment of at least 30 hours per week or full time college enrollment. MPC has recent release parolees on campus. Sensitivity training required for security personnel is being addressed.
- Increase in veterans attending classes, many suffer from post-traumatic stress syndrome and or have traumatic brain injury. Suicide behavior and anger management issues are increasing. State training is being made available for staff.
- Student enrollment at the Education Center at Marina has increased. Reports of unwanted contacts between students or student and non-student require close patrol. A recent memorandum understanding with the Marina Police department will broaden the partnership between the police and MPC Security.

Program Review 2014:

- 2014 Survey
- 2014 Survey Results
- 2014 Support Team , Deborah Ruiz, Jon Mikkelsen, Suzanne Ammons
- New Program Promotions: ***“If you see something, say something”***
- Security Team Pictures
- Security Campus Partners Pictures

Be Safe, Be Alert

Arthur St. Laurent

Director of Security

831.646.4005

831.646.4099 Officer on Patrol

831.760.2090 EOC Activated

alaurent@mpc.edu

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

New Business Agenda Item No. E

Academic Affairs
College Area

Proposal:

To approve the proposed program and courses which have proceeded through the institutional curriculum development process to the point of recommendation to the Board.

Background:

The program and courses listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.

Budgetary Implications:

When offered, related courses and programs generate instructor and support costs, which are offset by student attendance driven income.

RESOLUTION: BE IT RESOLVED, that the following new program, new courses, and course revisions be approved:

ARTS 12D, Figure Drawing IV
ARTS 14.2, Contour and Gesture Drawing
ARTS 21.4, Nature Study
ARTS 51, Abstraction
ARTS 65.2, Lithographic Techniques: Polyester Plates
BUSC 126A, Google Drive: Introduction to Word Processing
FASH 61, Garment Construction I
FASH 68, Flat Pattern Design I
FASH 70, Garment Construction II
FASH 71, Flat Pattern Design II
FASH 80, Textile Design
PHED 5A, Tennis I
Program: Nutrition and Food - Certificate of Training (Credit Only)


Recommended By:


Celine Pinet, Vice President of Academic Affairs

Prepared By:


Michael Gilmartin, Dean of Instructional Planning

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

PROPOSED COURSES

ARTS 12D **Figure Drawing IV**

3 units
6 hours studio

Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTS 12C, offering further study in figure drawing with emphasis on complex poses and a wide variety of materials. Students refine work for portfolio review, scholarship application, transfer and/or exhibition preparation.

ARTS 14.2 **Contour and Gesture Drawing**

0.5 unit
1 hour studio

Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This is a specialized course in the building-block drawing techniques of extended contour and quick gesture. A variety of media and subject matter may be studied.

ARTS 21.4 **Nature Study**

0.5 unit
1 hour studio

Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This is a specialized course in the study of natural objects through drawing. Accurate representation is emphasized, and personal expression is encouraged. Drawing techniques such as line, mass, value, texture, contour, and gesture are employed. A variety of wet and dry media may be used.

ARTS 51**Abstraction****0.5 to 1.5 units****1 to 3 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

In this specialized painting course, students will explore the relationships between representation, abstraction and non-objective painting. Acrylic paint and/or watercolor may be used.

ARTS 65.2**Lithographic Techniques: Polyester Plates****0.5 to 1.5 units****1 to 3 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This is a specialized course in polyester plate lithography techniques, printed on an etching press. Photographic and hand drawn imagery is explored. Oil-based inks are used.

BUSC 126A**Google Drive: Introduction to Word Processing****0.5 unit****1.5 hours lab****Justification**

Adding coursework to cover new technology.

Description

In this introductory course, students use the beginning functions of cloud-based business applications Google Drive and Google Documents. Also offered online.

FASH 61**Garment Construction I****1.5 units****1 hour lecture, 2 hours lab****Justification**

To add materials fee and align lab hours with other lab courses.

Description

This course presents a study of clothing materials, construction and design. Included are the selection and use of sewing equipment and tools, fabrics and patterns, quality indicators and cost effective clothing production methods.

FASH 68**Flat Pattern Design I****2 units****1 hour lecture, 3 hours lab****Justification**

To add materials fee and align lab hours with other lab courses.

Description

This course is an introduction to the principles of pattern making used to translate design into original garments. Terminology, structure of the apparel industry and design workrooms, and introduction to computer-assisted apparel design are included.

FASH 70**Garment Construction II****1.5 units****1 hour lecture, 2 hours lab****Justification**

Students need an intermediate level of construction skills before jumping to couture or tailoring.

Description

This course focuses on the development of intermediate skills in apparel with draping techniques to teach the visual language of fit, proportion, construction, textiles, and custom techniques.

FASH 71**Flat Pattern Design II****2 units****1 hour lecture, 3 hours lab****Justification**

To add materials fee and align lab hours with other lab courses.

Description

This course covers expansion of the flat-pattern method of designing first patterns from a designer's trade sketch by using manipulation blocks and developing styles to meet the needs of a targeted customer. Focus is on fit, problem solving, and pattern alteration.

FASH 80**Textile Design****1.5 units****1 hour lecture, 2 hours lab****Justification**

Updating curriculum for Program Review.

Description

This course explores techniques of adding design to woven textiles via a form of printing such as painting, stamping, stenciling, marbelizing, and batik, as well as rendering fashion fabrics and prints with Adobe Photoshop. Other forms of textile design to be explored include needle arts such as embroidery, knitting, crocheting, appliqué, stitchery, smocking, reconstructing fabric, and distressing fabric. Preparation and production of yarns, including dyeing techniques using natural, native, and historically important methods are also covered. Concepts include creativity, originality, and craftsmanship.

PHED 5A**Tennis I****0.5 unit****2 hours lab****Justification**

Update to keep current with fitness, wellness, and tennis trends and curriculum as well as repeatability requirements and increase in units and hours.

Description

Students are introduced to the development of beginning techniques and skills of tennis strokes used in playing singles, doubles, and mixed doubles. The course includes knowledge, philosophy, and strategy used in playing tennis singles, doubles, and mixed doubles.

Program**Nutrition and Food - Certificate of Training (Credit Only)****Justification**

Provides students with a local certificate that feeds into future programs.

Description

The Nutrition and Food Certificate provides a study of basic nutrition, food science principles, and nutrition issues with emphasis on the subject of obtaining and maintaining a good state of nutrition. It also introduces the student to the multi-faceted field of nutrition and explores different career options.

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

New Business Agenda Item No. F

Student Services
College Area

Proposal:

That the Board approve the signing of the amendment to the contract dated July 1, 2010 for facilities renovation and repair of the Child Development Center.

Background:

These funds shall not be used for any purpose considered non-reimbursable pursuant to the current Center-Base Funding Terms and Conditions, and Title 5, California Code of Regulations. Funding of this contract is contingent upon appropriation and availability of funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

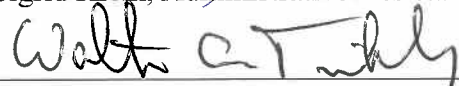
Budgetary Implications:

The district will receive an amount not to exceed \$7,619.

RESOLUTION: BE IT RESOLVED, That the Board approve the signing of the amendment to the contract dated July 1, 2010 for facilities renovation and repair of the Child Development Center.

Recommended By: 
Martin L. Johnson, Interim Vice President of Student Services

Prepared By: 
Sigrid Klein, Administrative Assistant to the Vice President

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F. Y. 10-11 thru 12-13

Amendment 01

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
Application Change

DATE: June 25, 2013

CONTRACT NUMBER: CRPM-0066

PROGRAM TYPE: FACILITIES RENOVATION AND REPAIR

PROJECT NUMBER: 27-6610-00-0

CONTRACTOR'S NAME: MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

This agreement with the State of California dated July 01, 2010 designated as number CRPM-0066 shall be amended in the following particulars but no others:

The Application shall be amended by inserting the revised page(s) which are attached hereto and by this reference incorporated herein.

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect .

STATE OF CALIFORNIA		CONTRACTOR				
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)				
PRINTED NAME OF PERSON SIGNING Margie Burke, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Martin Johnson, VP Student Services				
TITLE Contracts, Purchasing & Conference Services		ADDRESS 980 Fremont Monterey CA 93940				
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUNDS TITLE		Department of General Services use only		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 7,602	(OPTIONAL USE) See Attached					
TOTAL AMOUNT ENCUMBERED TO DATE \$ 7,602	ITEM See Attached	CHAPTER	STATUTE			FISCAL YEAR
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.			
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE				

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

New Business Agenda Item No. G

Human Resources
College Area

Proposal:

That the Board approve a resolution to reduce and/or eliminate classified position and direct the Superintendent/President to notify affected employee.

Background:

The Claire Giannini Fund awarded a grant to Monterey Peninsula Community College District which funded a part-time, 9-month Child Development Specialist for the 2012/2013 and 2013/2014 fiscal years. This grant funding expires at the end of the 2013/2014 fiscal year.

Budgetary Implications:

None



RESOLUTION: BE IT RESOLVED that the Governing Board adopt the resolution to reduce the classified service because of lack of funds.

Recommended By:



Martin L. Johnson, Interim Vice President of Student Services

Prepared By:



Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

BEFORE THE BOARD OF TRUSTEES
 OF THE MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
 OF MONTEREY COUNTY, CALIFORNIA

In the Matter Of:) **RESOLUTION**
)
 The Reduction of)
 The Classified Service)
)
 _____)

WHEREAS, Education Code Sections 88014, 88017, 88117, and 88127 authorize the District to layoff classified employees for lack of work and/or lack of funds; and,

WHEREAS, due to the expiration of the grant and to lack of funds in this District for the 2014/2015 fiscal year, the Governing Board of the Monterey Peninsula Community College District hereby finds it necessary to eliminate the classified service as specified below:

JOB CLASSIFICATION	ASSIGNMENT	FTE Reduction
Child Development Specialist	18 hours per week; 9 months	0.34

NOW, THEREFORE, BE IT RESOLVED that as of June 30, 2014, the classified position of the District shall be discontinued to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice of layoff to all affected employee and to the appropriate exclusive bargaining representative not later than 60 days prior to the effective date of layoff as set forth above.

Passed and Adopted by the Monterey Peninsula Community College District on April 23, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mr. Charles Brown
 Chair, Governing Board

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

New Business Agenda Item No. H

Human Resources
College Area

Proposal:

That the Governing Board approve the resolution recognizing the contributions of the classified employees and declare May 19 - 24, 2014 as Classified School Employee Week.

Background:

Education Code 88270 designates the third week of May as Classified School Employee Week in recognition of classified employees and the contributions they make to the educational community. The resolution will formally recognize the efforts and contributions of Monterey Peninsula Community College's classified employees.

Budgetary Implications:

None.



RESOLUTION: BE IT RESOLVED that the Governing Board adopt the following resolution recognizing the contributions of the classified employees of Monterey Peninsula Community College and designating May 19 - 24, 2014 as Classified School Employee Week.

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Classified School Employee Week

WHEREAS, classified professionals provide valuable services to the students of Monterey Peninsula Community College District and contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in the efficient and productive operations of Monterey Peninsula Community College; and

WHEREAS, classified professionals employed by Monterey Peninsula Community College District strive for excellence in the performance of their duties; and

WHEREAS, the Monterey Peninsula Community College District wishes to acknowledge and thank the classified employees for their dedication and hard work;

THEREFORE, BE IT RESOLVED, that the Monterey Peninsula Community College District hereby recognizes and honors the contributions of the classified professionals to the quality education of the students at Monterey Peninsula Community College and declares the week of May 19 – 24, 2014, as Classified School Employee Week in the Monterey Peninsula Community College District.

Recommended By: _____


Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval: Walt Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014
Board Meeting Date

Human Resources
College Area

New Business Agenda Item No. 1

Proposal: That the Governing Board ratify the Tentative Agreement between Monterey Peninsula College Teachers Association (MPCTA) and the District that continues the contract for the period, July 1, 2013 through June 30, 2015.

Background: The current agreement with MPCTA was effective from June 30, 2012 through June 30, 2013 and contract negotiations with MPCTA representatives have been conducted since 2012. A tentative agreement between the District and the Association was reached in March 2014 and reflects the mutual interest of both parties to mitigate the loss of funding expected from addressing the structural budget deficit. The Tentative Agreement has been presented to MPCTA unit members for ratification. With 50% of voter turnout, the ratification received 65.1% approval.

The Tentative Agreement establishes a successor agreement, effective from July 1, 2013 through June 30, 2015. The major provisions of the tentative agreement include:

- Establishment of the Core and Buy Up Plans for health insurance benefits for the members of the Full-time Faculty and Faculty retirees
- Availability of a Flexible Medical Spending 125 Account
- Maintenance of the Salary Schedules B and C
- Establishment of a fund to provide stipends to adjunct faculty who complete instructor reflection forms

The tentative agreement is attached for the Governing Board's review and is recommended for approval.


Budgetary Implications:

Possible savings captured by the establishment of the Core and Buy Up health insurance plans are estimated at \$205,000. The cost of the stipends for completion of instructor reflection forms is up to a maximum of \$12,500.



Resolution: Be it resolved, that the Tentative Agreements between MPCTA and the District that establishes a successor collective bargaining agreement effective July 1, 2013 through June 30, 2015 be ratified.

Recommended By: _____


Celine Pinet, Vice President of Academic Affairs

Prepared By: _____

Susan Kitagawa

Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval: _____

Walter Tribley

Dr. Walter Tribley, Superintendent/President

TENTATIVE AGREEMENT

Between

Monterey Peninsula Community College District

and

Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA

January 16, 2014

The following Tentative Agreement reflects the full and complete agreement of the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA ("MPCTA") and the Monterey Peninsula Community College District ("District") regarding loss of funding caused by anticipated budget deficits for the 2013/2014 and 2014/2015 fiscal years. MPCTA and the District have an interest in mitigating the loss of apportionment arising from the State budget cuts, avoiding layoffs and increasing efficiency.

ARTICLE 9- EMPLOYEE BENEFITS:

9.1.1 Payment of Premiums

The District agrees to pay the cost of existing Health and Welfare benefit premiums for the Core Plan, which is the same plan offered to all Administrators, Managers and Board Members (see Exhibit J). Employees who elect to purchase higher coverage through the Buy Up plan will pay the additional amount for the current academic year, as determined annually. All future costs in premiums must be negotiated. These premiums shall be expressed in dollar amounts. No increased costs for the Core Plan shall be passed on to employees without prior negotiations. Increased costs in benefits will continue to be considered as part of the total compensation settlement. Subsequent years' benefit costs will be funded before any COLA is negotiated. Savings generated in 2014-2015 as a result of this agreement are excluded from the provisions under Article 16.8, paragraph 1. The Buy Up rates are effective exclusively for the 2014-2015 year. Employees will annually have the opportunity to elect either the Core or Buy Up option.

For a definition of the bargaining unit see article 1.1.

9.6 District-Paid Health Plan for Retirees

For unit members employed by the District prior to June 23, 2004, group medical insurance of section 9.2.1 of this Article shall be provided by the District and paid in full for the Core Plan for an eligible unit member and dependent(s) until retiree's sixty-fifth (65th) birthday.

For unit members employed by the District after June 23, 2004 through June 30, 2014, group medical insurance of section 9.2.1 of this Article shall be provided by the District and paid in full for the Core Plan for an eligible unit member and

dependent(s) until retiree's sixty-fifth (65th) birthday, or until retiree's death, whichever is earlier.

For unit members employed by the District beginning July 1, 2014, group medical insurance of section 9.2.1 of this Article is not available.

~~9.12 Child Care Discount Rate~~

~~Depending upon available space at the Children's Center, unit members may enroll their dependent children at 25% less than the full rate. This discount shall not be converted to a cash benefit.~~

9.13 Flexible Medical Spending Account

The District will make available to eligible employees as defined in Article 9.5, a Flexible Medical Spending Account- 125 Plan. Employees who elect to participate in the District provided plan will make pre-tax, payroll deductions in compliance with current regulations and processes. Any costs incurred will be borne by the employee.

ARTICLE 15- WORKLOAD:

~~15.9.1 Teaching Personnel~~

~~Full-time certificated staff shall be on campus a minimum of twenty-five (25) hours per week during the contractual year, excluding the final examination periods. During final examination periods, all full-time certificated staff shall be available to students, faculty, and administration through the last scheduled day of each semester including graduation day.~~

~~15.12.1 Presence on Campus~~

~~All contract/regular unit members shall normally be on campus each of the duty days in the instructional year. Teaching faculty shall not be required to be present on campus during periods not within the contractual year. The on-campus requirement does not apply during final examination periods for days that instructor has no scheduled final exam. However, instructors shall be available to students, faculty, and administration until the last scheduled day of the semester.~~

Parity

On June 2, 2004 the District and Monterey Peninsula College Teachers Association (MPCTA) agreed to a side letter which allocated state provided funds to augment part time faculty salaries. This side letter included language which stated:

"If in future years, the state reduces or eliminates the funding for part-time faculty compensation, the district will reduce Schedules B and C by an equivalent percentage amount."

Although in 2009-2010, \$180,000 of this allocation was eliminated by the state, the District chose not to reduce Salary Schedules B and C by that amount at that time.

Schedules B and C will not be subject to the elimination of these funds and will remain at their current level, unless otherwise negotiated.

20.5 Participation in Reflections

The District is committed to providing up to \$12,500 dollars for stipends of \$50 per adjunct faculty who complete a minimum of one instructor reflection form. Adjuncts may choose to participate in this program that is available the 2014-2015 year. Subject to the remaining balance at the beginning of Spring Semester 2015, the District may ask adjuncts teaching in targeted areas to participate in additional compensated reflections. This program does not set precedence.

ARTICLE 28- DURATION:

This Agreement between Monterey Peninsula Community College District and Monterey Peninsula College Teachers Association (MPCTA) is effective July 1, 2013, unless otherwise specified, and shall remain in full force and effect through June 30, 2015.

~~During the term of this Agreement, the District and MPCTA agree that negotiations will not be reopened for the years 2013-14 through 2014-15. However, articles may be reopened with mutual agreement by all parties.~~

This Agreement is made and entered into this ___ day of ___, 2014, between the Monterey Peninsula Community College District and Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA, an employee organization.

For MPCCD

For MPCTA

Celine Boss
Susan Kitagawa
C. [Signature]

Clang M. Huff
[Signature]
[Signature]

March 17, 2014
Date

OPTION B: Core Plan (Phase II) with no Hospital Tier

PROPOSED 2014-2015

	Current Plan		Medical Core Plan (Phase II)		Medical Buy Up Plan	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible	\$250 Individual \$750 Family	\$500 Individual \$1,500 Family	\$350 Individual \$1,050 Family	\$700 Individual \$2,100 Family	\$250 Individual \$750 Family	\$500 Individual \$1,500 Family
Out-of-Pocket Maximum	\$2,500 Individual \$5,000 Family	\$3,500 Individual \$7,000 Family	\$3,000 Individual \$6,000 Family	\$5,000 Individual \$10,000 Family	\$2,500 Individual \$5,000 Family	\$3,500 Individual \$7,000 Family
Co-Insurance	95%	70%	85%	60%	95%	70%
Hospital Co-Insurance	Tier 1 100% Tier 2 90% Tier 3 80%	80%	90%	70%	95%	80%
Office Visit Co-Pay	\$25		\$25		\$25	
ER Co-Pay	\$100		\$200		\$100	

	Current Plan		Rx Core Plan (Phase II)		Rx Buy Up Plan	
	Pharmacy (30 day supply)	Mail-in (90 day supply)	Pharmacy (30 day supply)	Mail-in (90 day supply)	Pharmacy (30 day supply)	Mail-in (90 day supply)
Generic	\$5	\$10	\$10	\$20	\$5	\$10
Formulary	\$20	\$40	\$30	\$60	\$20	\$40
Non-Formulary	\$35	\$70	\$45	\$90	\$35	\$70

Buy Up Options:

Employees and retirees <65 buy up rates

Employee Only	\$50.00/month	\$600.00/annual
Employee + 1	\$100.00/month	\$1,200.00/annual
Employee + 2	\$140.00/month	\$1,680.00/annual

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

President's Office

College Area

New Business Agenda Item No. J

Proposal:

That the Governing Board authorize the student trustee to have an advisory vote and be granted the privilege of making and seconding motions.

Background:

Education Code 72023.5 states that local boards may grant certain privileges to student trustees on a year-to-year basis and that these privileges must be adopted by May for the following year. In August 2000, Board policy was revised to augment the privileges of the student trustee by including an advisory vote and the ability to make and second motions, subject to annual authorization. By law, the student trustee does not have the right to vote and therefore, is protected from being liable for acts of the Governing Board. However, an advisory vote permits the student trustee to express a non-binding opinion on action items brought before the Board. Although it would not be counted in determining whether an agenda item passes or fails, the student's advisory vote will be logged in the minutes.

This authorization of the student trustee's advisory vote and ability to make and second motions would be effective for the 2014-15 term of office.

Budgetary Implications:

None.

Resolution: **BE IT RESOLVED, That** the annual authorization for the student trustee to have an advisory vote and the ability to make and second motions, to be in effect until May 31, 2015, be approved.

Recommended By:

Walt A. Tribley
Dr. Walter A. Tribley, Superintendent/President

Prepared By:

Vicki Nakamura
Vicki Nakamura, Assistant to the President

Agenda Approval:

Walt A. Tribley
Dr. Walter A. Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

President's Office
College Area

New Business Agenda Item No. K

Proposal:

That the Governing Board consider the allocation for 2014-2015 in support of Community Human Services.

Background:

For the past several years the district has authorized an annual allocation to support the work of this Joint Powers Agency. For 2011-12, Community Human Services (CHS) requested financial support of \$3,600 and the Governing Board adopted an allocation of \$2,975 due to anticipated state budget reductions. For 2012-2013, CHS requested no change in the support level and the Board continued the allocation at \$2,975. For 2013-14, CHS requested an allocation of \$3,100 and the Board approved no change in the allocation amount due to the District's continuing budget restraints. For 2014-15, CHS has requested an increase in the allocation to \$3,000.

Due to the District's ongoing budget deficit, several expenditure reduction strategies have been implemented and college department budget managers have again been directed to redistribute or reduce budget expenditures from the 2013-14 level for next year. Given the District's budget development parameters for 2014-15, it recommended the amount of the allocation be discussed and determined by the Board at the meeting.

Budgetary Implications:

The allocation will be budgeted in the district's Final Budget for fiscal year 2014-2015.

RESOLUTION: BE IT RESOLVED, That the 2014-2015 allocation of \$_____ to Community Human Services, be approved.

Recommended By: [Signature]
Dr. Walter Tribley, Superintendent/President

Prepared By: [Signature]
Vicki Nakamura, Assistant to the President

Agenda Approval: [Signature]
Dr. Walter Tribley, Superintendent/President

Rec'd 4/1/14

www.chservices.org
831.658.3811 phone
831.658.3815 fax

Administration Office
P.O. Box 3076
Monterey, CA 93942-3076



**community
human services**
hope. help. here.

March 29, 2014

Mr. Walter Tribley, School Board President & School Board Members
Monterey Peninsula College
980 Fremont Street
Monterey, CA 93942

RE: JOINT POWERS ALLOCATION FY 2014/15

Dear Mr. Tribley & School Board Members,

Each year in March, Community Human Services' Board of Directors approves a specific allocation amount to be requested of cities and school districts that are members of the CHS's Joint Powers Agency. Allocation requests are then sent to JPA member entities for consideration during budget deliberations for the coming fiscal year.

Despite ongoing funding cuts since 2008, we have maintained a high level of quality services for the residents of Monterey County. We are committed to providing vital safety net services for our most vulnerable youth and families. Your annual JPA allocation will help us achieve our mission.

Community Human Services understands the economic challenges faced by our JPA members, yet we, too, share the same challenges. Therefore, the allocation requested of Monterey Peninsula College for fiscal year 2014-15 is \$3,000, an increase of 2.1% based on the regional CPI published February 2014, rounded to the nearest \$100.

Last year, Community Human Services provided 107,389 units of service to 2,138 individuals, including 52 of Monterey Peninsula College. (A unit of service is variously defined as a 24-hour day of treatment, one hour of face to face counseling, one dose of medication, etc., depending on program.) Provided specifically to Monterey Peninsula College:

Program	Individuals
Runaway & Homeless Youth Services	30
Supervised Visitation	1
Outpatient Mental Health Services	10
Narcotic Replacement Therapy	1
Youth Substance Abuse Counseling	5
Parent Education	5
TOTAL	52

School district data is a subset of city data and typically under-reported. The number served for public schools, therefore, is likely higher.

Your ongoing support is greatly appreciated. If you would like a brief presentation at an upcoming meeting, please feel free to contact me.

Sincerely,



Robin McCrae
Chief Executive Officer

cc: Loren Steck, CHS Board Representative
Marilyn Gustafson, CHS Board Alternate

Monterey Peninsula Community College District

Governing Board Agenda

April 23, 2014

New Business Agenda Item No. L

Superintendent/President
College Area

Proposal:

To review the attached Calendar of Events.

Background:

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

Budgetary Implications:

None.

INFORMATION: Calendar of Events.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

MPC Governing Board 2014 Calendar of Events

APRIL, 2014

Wednesday, April 23 Regular Board Meeting, MPC Library & Technology Center
1:30pm: Closed Session - Stutzman Room
3:00pm: Regular Meeting - Sam Karas Room

Friday, April 25 High School Automotive Skills Challenge, 8:30am, Automotive Tech. Dept.

MAY, 2014

Saturday, May 3 2014 Monterey Bay Regional ROV Contest: 10:00am-4:00pm, Aptos High School (Awards Ceremony at approximately 4:30pm)

Friday, May 9 Supportive Services and Instruction Scholarship Awards Ceremony, 1:00-2:30 pm, MPC Library & Technology Center, Sam Karas Room

Friday, May 16 President's Address to the Community, Monterey Conference Center

Monday, May 19 Scholarship Awards Ceremony & Reception: Ceremony: 2:00pm, Lecture Forum 103; Reception: Approx. 4:00pm, Sam Karas Room

Monday, May 19 Root Beer Float Social (time TBD)

Monday, May 26 Memorial Day Holiday

Wednesday, May 28 Regular Board Meeting, MPC Library & Technology Center
1:30pm: Closed Session - Stutzman Room
3:00pm: Regular Meeting - Sam Karas Room

Friday, May 30 MPC Employee Recognition BBQ (location TBA)

JUNE, 2014

Thursday, June 5 Spring Semester Ends

Thursday, June 5 Fire Academy Graduation: 10:30am, MPC Theatre

Thursday, June 5 Latino Ceremony: 6:00-8:00pm, LF102 and Caroline Page Garden

Thursday, June 5 Asian Student Assn Ceremony: 5:30pm, Sakura Buffet (Salinas)

Friday, June 6 Kente Ceremony: 7:00pm, MU101

Saturday, June 7 Faculty Retirement Breakfast: 8:30am (social gathering), Monterey Marriott, Ferrante Room (breakfast and program begin at 9:00am)

Saturday, June 7 Commencement, 12:00pm – Amphitheatre (line-up at 11:30am in Gym)

Saturday, June 7 Nurse Pinning Ceremony, 3:00pm – Amphitheatre

Monday, June 16 Summer Session Begins

Wednesday, June 25 Regular Board Meeting, MPC Library & Technology Center
1:30pm: Closed Session - Stutzman Room
3:00pm: Regular Meeting - Sam Karas Room

JULY, 2014

Friday, July 4 Independence Day Holiday

Wednesday, July 23 Regular Board Meeting – Marina Education Center
1:30pm: Closed Session, 3:00pm: Open Session

Friday, July 25 End of Six-Week Summer Session

AUGUST 27, 2014

Wednesday, August 27 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

SEPTEMBER 24, 2014

Wednesday, September 24 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

MPC Governing Board 2014 Calendar of Events

OCTOBER 22, 2014

Wednesday, October 22 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

NOVEMBER 19, 2014

Wednesday, November 19 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting
*Date moved to 3rd Wednesday due to Thanksgiving holiday

DECEMBER 10, 2014

Wednesday, December 10 Regular Annual Organizing Board Meeting, MPC Library & Technology Center
1:30pm, Closed Session, 3:00pm Regular Meeting