

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

New Business Agenda Item No. A

Fiscal Services  
College Area

Proposal:

That the Governing Board review and discuss the 2013-2014 Monthly Financial Reports for the period ending February 28, 2014.

Background:

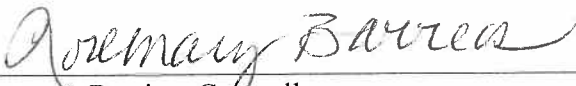
The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

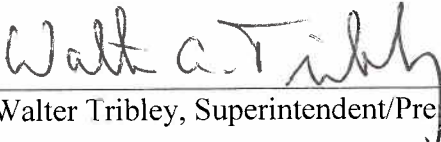
Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending February 28, 2014, be accepted.

Recommended By:   
C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:   
Rosemary Barrios, Controller

Agenda Approval:   
Dr. Walter Tribley, Superintendent/President

**Monterey Peninsula College**  
**Fiscal Year 2013-14**  
**Financial and Budgetary Report**  
**February 28, 2014**

Enclosed please find attached the financial reports for the month ending February 28, 2014 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through February 28, 2014 is \$30,153,502 which is 65.7% of the operating budget for this fiscal year. Expenditures year-to-date total \$28,009,693 which is 66.9% of the operating budget for this fiscal year, for a net difference of \$2,143,809.

**Highlights of financial activities year-to-date are as follows:**

**Revenues**

- The February apportionment payment was posted this month for \$877,805.
- Property taxes received this month of \$396,426.
- Funds of \$795,000 were moved from the Capital Outlay Fund to the Unrestricted General Fund. These monies were budgeted as part of the 13-14 budget-balancing that was needed.
- Funds of \$1,750,000 were moved from the Self Insurance Fund to the Unrestricted General Fund. These monies were budgeted as part of the 13-14 budget-balancing that was needed.
- Other local revenue received this month include: student fees and charges

**Expenditures**

Overall the District operating funds expenditures continue to track as projected.

**Self Insurance Fund**

- Self Insurance expenses are at 77.7% of budgeted expenditures. The expenditure amount is 7.9% more than the amount for the same period last fiscal year.

**Fiduciary Funds**

- All Fiduciary Funds are tracking close to budget.

**Cash Balance:**

The total cash balance for all funds is \$34,690,041 including bond cash of \$18,252,889 and \$16,437,152 for all other funds. Operating funds cash is \$8,698,432

# Monterey Peninsula Community College

Monthly Financial Report

February 28, 2014

## Summary of All Funds

<u>Funds</u>	<u>Beginning</u> <u>Fund Balance</u>	<u>Revised Budgets</u> <u>2013 - 2014</u>		<u>Ending</u> <u>Fund Balance</u>	<u>Year to Date Actual</u> <u>2013 - 2014</u>			<u>% Actual</u> <u>to Budget</u>		<u>Cash</u> <u>Balance</u>
	<u>07/01/13</u>	<u>Revenue</u>	<u>Expense</u>	<u>6/30/2014</u>	<u>Revenue</u>	<u>Expense</u>	<u>Encumbrances</u>	<u>Rev</u>	<u>Exp</u>	<u>2/28/2014</u>
General - Unrestricted	\$3,895,081	\$38,614,399	\$38,507,114	\$4,002,366	\$26,087,550	\$24,067,558	2,329,867	67.6%	68.6%	\$7,841,002
General - Restricted	0	5,976,097	5,976,097	0	2,827,873	3,284,854	184,635	47.3%	58.1%	0
Child Dev - Unrestricted	0	310,573	310,572	0	188,029	184,117	300	60.5%	59.4%	57,604
Child Dev - Restricted	0	245,147	245,147	0	180,294	130,462	39,011	73.5%	69.1%	0
Student Center	226,052	264,200	264,200	226,052	128,297	62,321	30,318	48.6%	35.1%	288,253
Parking	62,380	512,000	489,741	84,639	741,459	280,381	40,288	144.8%	65.5%	511,573
<b>Subtotal Operating Funds</b>	<b>\$4,183,513</b>	<b>\$45,922,416</b>	<b>\$45,792,871</b>	<b>\$4,313,057</b>	<b>\$30,153,502</b>	<b>\$28,009,693</b>	<b>\$2,624,419</b>	<b>65.7%</b>	<b>66.9%</b>	<b>\$8,698,432</b>
Self Insurance	8,328,770	6,349,078	8,099,078	6,578,770	3,284,517	6,264,279	29,212	51.7%	77.7%	5,514,076
Capital Project	1,985,066	1,267,797	2,380,677	872,186	194,166	939,470	47,211	15.3%	41.4%	1,207,678
Building	25,811,907	50,000	7,520,032	18,341,875	38,539	7,597,784	7,340,848	77.1%	198.7%	18,252,889
Debt Service	52,963	275,324	275,324	52,963	206,465	206,493	68,831	75.0%	100.0%	52,936
Revenue Bond	21,768	18,075	18,075	21,768	29	16,650	1,425	0.2%	100.0%	5,148
Associated Student	92,451	90,000	90,000	92,451	50,825	37,929	0	56.5%	42.1%	137,318
Financial Aid	17,745	5,300,000	5,300,000	17,745	3,410,933	3,471,691	0	64.4%	65.5%	98,842
Scholarship & Loans	272,948	2,531,700	2,531,700	272,948	1,493,008	1,421,958	0	59.0%	56.2%	357,012
Trust Funds	-97,836	469,102	469,102	-97,836	384,076	268,731	0	81.9%	57.3%	342,133
Orr Estate	37,302	13,000	28,000	22,302	3,529	17,550	0	27.1%	62.7%	23,577
<b>Total all Funds</b>	<b>\$40,706,597</b>	<b>\$62,286,492</b>	<b>\$72,504,859</b>	<b>\$30,488,229</b>	<b>\$39,219,589</b>	<b>\$48,252,228</b>	<b>\$10,111,946</b>	<b>63.0%</b>	<b>80.5%</b>	<b>\$34,690,041</b>

**\*\*\* BOARD REPORT \*\*\***

**GENERAL FUND (Unrestricted)**

Fund 01

Monterey Peninsula College

February 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUES</b>							
8100 FEDERAL	3,041	10,700	0	0	10,700	0.0%	
8600 STATE	14,426,966	18,129,982	569,881	11,489,950	6,640,032	63.4%	
8800 COUNTY / LOCAL	19,679,135	17,928,415	774,702	12,052,298	5,876,117	67.2%	
8900 INTERFUND TRANSFER IN	2,055,231	2,545,302	2,545,302	2,545,302	0	100.0%	
<b>TOTAL REVENUE :</b>	<b>\$36,164,373</b>	<b>\$38,614,399</b>	<b>\$3,889,885</b>	<b>\$26,087,550</b>	<b>\$12,526,849</b>	<b>67.6%</b>	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	UNENCUMBERED BALANCE	PERCENT	
<b>CERTIFICATED SALARIES</b>							
1100 TEACHER SALARIES	6,060,460	6,140,547	568,210	3,989,329	2,151,218	65.0%	
1200 NON TEACHER SALARIES	2,631,772	2,806,470	212,974	1,830,217	976,253	65.2%	
1300 HOURLY TEACHER	4,980,447	5,072,605	452,407	3,537,916	1,534,689	69.7%	
1400 OTHER HOURLY SALARIES	279,078	328,489	16,436	193,781	134,708	59.0%	
<b>TOTAL CERTIFICATED :</b>	<b>\$13,951,757</b>	<b>\$14,348,111</b>	<b>\$1,250,027</b>	<b>\$9,551,243</b>	<b>\$4,796,868</b>	<b>66.6%</b>	
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	5,813,001	5,925,641	457,591	3,861,976	2,063,665	65.2%	
2200 INSTRUCTIONAL AIDES	791,944	879,363	79,449	565,541	313,822	64.3%	
2300 HOURLY NON INSTRUCTIONAL	405,114	287,620	23,612	244,595	43,025	85.0%	
2400 HOURLY INSTRUCTIONAL	590,772	651,595	44,381	443,632	207,963	68.1%	
	<b>\$7,600,831</b>	<b>\$7,744,219</b>	<b>\$605,033</b>	<b>\$5,115,744</b>	<b>\$2,628,475</b>	<b>66.1%</b>	

\*\*\* BOARD REPORT \*\*\*

GENERAL FUND (Unrestricted) continued

Fund 01

Monterey Peninsula College

February 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					PERCENT
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$4,184,086</u></b>	<b><u>\$4,432,836</u></b>	<b><u>\$656,926</u></b>	<b><u>\$2,880,216</u></b>	<b><u>\$217,617</u></b>	<b><u>\$1,335,003</u></b>	<b>69.9%</b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	218,522	240,949	16,356	135,529	25,048	80,372	66.6%
4500 OTHER SUPPLIES	459,186	344,697	14,099	247,554	117,928	(20,785)	106.0%
4700 FOOD	3,695	3,420	300	1,255	0	2,165	36.7%
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b><u>\$681,403</u></b>	<b><u>\$589,066</u></b>	<b><u>\$30,755</u></b>	<b><u>\$384,338</u></b>	<b><u>\$142,976</u></b>	<b><u>\$61,752</u></b>	<b>89.5%</b>
5100 CONTRACTED SERVICES	1,644,457	2,415,386	13,331	1,272,546	1,023,519	119,321	95.1%
5200 TRAVEL	157,447	158,691	23,966	91,057	6,730	60,904	61.6%
5300 DUES AND SUBSCRIPTIONS	174,359	174,003	4,782	157,107	0	16,896	90.3%
5400 INSURANCE	420,108	291,933	0	303,848	0	(11,915)	104.1%
5500 UTILITIES & HOUSEKEEPING	1,222,714	1,268,354	14,090	770,310	635,847	(137,803)	110.9%
5600 RENTS & LEASES	595,850	640,527	12,444	339,054	99,913	201,560	68.5%
5700 LEGAL AND AUDIT	88,173	217,400	0	57,410	83,547	76,443	64.8%
5800 OTHER SERVICES	343,866	499,452	27,678	170,014	106,323	223,115	55.3%
<b>TOTAL OTHER :</b>	<b><u>\$4,646,974</u></b>	<b><u>\$5,665,746</u></b>	<b><u>\$96,291</u></b>	<b><u>\$3,161,346</u></b>	<b><u>\$1,955,879</u></b>	<b><u>\$548,521</u></b>	<b>90.3%</b>
<b>CAPITAL OUTLAY</b>							
6200 BUILDING IMPROVEMENT	27,595	27,601	1,003	10,309	4,611	12,681	54.1%
6300 CAPITAL BOOKS & SOFTWARE	98,495	61,500	0	59,083	1,802	615	99.0%
6400 EQUIPMENT	61,309	56,260	78,453	28,596	6,982	20,682	63.2%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$187,399</u></b>	<b><u>\$145,361</u></b>	<b><u>\$79,456</u></b>	<b><u>\$97,988</u></b>	<b><u>\$13,395</u></b>	<b><u>\$33,978</u></b>	<b>76.6%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	5,917,263	5,581,775	75,000	2,876,683	0	2,705,092	51.5%
7600 OTHER PAYMENTS TO STUDENTS	1,795	0	0	0	0	0	N/A
<b>TOTAL TRANSFERS :</b>	<b><u>\$5,919,058</u></b>	<b><u>\$5,581,775</u></b>	<b><u>\$75,000</u></b>	<b><u>\$2,876,683</u></b>	<b><u>\$0</u></b>	<b><u>\$2,705,092</u></b>	<b>51.5%</b>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b><u>37,171,507</u></b>	<b><u>38,507,114</u></b>	<b><u>2,793,488</u></b>	<b><u>24,067,558</u></b>	<b><u>2,329,867</u></b>	<b><u>12,109,689</u></b>	<b>68.6%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>(\$1,007,134)</u></b>	<b><u>\$107,285</u></b>	<b><u>\$1,096,397</u></b>	<b><u>\$2,019,992</u></b>	<b><u>(\$2,329,867)</u></b>	<b><u>\$417,160</u></b>	

\*\*\* BOARD REPORT \*\*\*

GENERAL FUND (Restricted)

Fund 01

Monterey Peninsula College

FEBRUARY 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUES</b>								
8100 FEDERAL	1,465,164	2,426,448	175,916	940,565	0	1,485,883	38.8%	
8600 STATE	2,236,054	2,682,654	303,586	1,389,417	0	1,293,237	51.8%	
8800 COUNTY / LOCAL	602,369	799,747	47,452	497,891	0	301,856	62.3%	
8900 INTERFUND TRANSFER IN	0	67,248	0	0	0	67,248	0.0%	
<b>TOTAL REVENUE :</b>	<b>\$4,303,587</b>	<b>\$5,976,097</b>	<b>\$526,954</b>	<b>\$2,827,873</b>	<b>0</b>	<b>\$3,148,224</b>	<b>47.3%</b>	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT	
<b>CERTIFICATED SALARIES</b>								
1100 TEACHER SALARIES	8,385	0	0	0	0	0	0.0%	
1200 NON TEACHER SALARIES	986,154	1,030,451	106,195	662,229	0	368,222	64.3%	
1300 HOURLY TEACHER	41,950	40,866	1,559	32,024	0	8,842	78.4%	
1400 OTHER HOURLY SALARIES	231,180	210,993	28,355	185,532	0	25,461	87.9%	
<b>TOTAL CERTIFICATED :</b>	<b>\$1,267,669</b>	<b>\$1,282,310</b>	<b>\$136,109</b>	<b>\$879,785</b>	<b>\$0</b>	<b>\$402,525</b>	<b>68.6%</b>	
<b>CLASSIFIED SALARIES</b>								
2100 NON INSTRUCTIONAL	567,052	581,578	76,639	377,801	0	203,777	65.0%	
2300 HOURLY NON INSTRUCTIONAL	366,065	403,288	22,769	237,974	0	165,314	59.0%	
2400 HOURLY INSTRUCTIONAL	179,325	211,909	9,912	118,094	0	93,815	55.7%	
<b>TOTAL CLASSIFIED :</b>	<b>\$1,112,442</b>	<b>\$1,196,775</b>	<b>\$109,320</b>	<b>\$733,869</b>	<b>\$0</b>	<b>\$462,906</b>	<b>61.3%</b>	

\*\*\* BOARD REPORT \*\*\*  
GENERAL FUND (Restricted) continued  
Fund 01  
Monterey Peninsula College

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$410,894</u></b>	<b><u>\$405,873</u></b>	<b><u>\$43,618</u></b>	<b><u>\$263,089</u></b>	<b><u>\$0</u></b>	<b><u>\$142,784</u></b>	<b>64.8%</b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	25,108	133,659	6,110	22,328	0	111,331	16.7%
4500 OTHER SUPPLIES	45,931	96,310	17,355	46,790	5,646	43,874	54.4%
4700 FOOD	25,462	22,171	325	10,559	0	11,612	47.6%
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b><u>\$96,501</u></b>	<b><u>\$252,140</u></b>	<b><u>\$23,790</u></b>	<b><u>\$79,677</u></b>	<b><u>\$5,646</u></b>	<b><u>\$166,817</u></b>	<b>33.8%</b>
<b>OTHER</b>							
5100 CONTRACTED SERVICES	565,136	633,230	28,614	408,029	175,848	49,353	92.2%
5200 TRAVEL	359,966	486,737	16,789	169,718	798	316,221	35.0%
5300 DUES AND SUBSCRIPTIONS	5,805	1,500	39	4,382	0	(2,882)	292.1%
5400 INSURANCE	45,339	45,238	0	45,148	0	90	99.8%
5500 UTILITIES & HOUSEKEEPING	142	500	11	73	128	299	40.2%
5600 RENTS & LEASES	32,296	24,722	1,150	17,331	375	7,016	71.6%
5800 OTHER SERVICES	183,642	266,964	21,293	145,377	250	121,337	54.5%
<b>TOTAL OTHER :</b>	<b><u>\$1,192,326</u></b>	<b><u>\$1,458,891</u></b>	<b><u>\$67,896</u></b>	<b><u>\$790,058</u></b>	<b><u>\$177,399</u></b>	<b><u>\$491,434</u></b>	<b>66.3%</b>
<b>CAPITAL OUTLAY</b>							
6300 CAPITAL BOOKS & SOFTWARE	0	50,960	0	13,530	0	37,430	0.0%
6400 EQUIPMENT	82,431	398,270	27,142	106,080	1,590	290,600	27.0%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$82,431</u></b>	<b><u>\$449,230</u></b>	<b><u>\$27,142</u></b>	<b><u>\$119,610</u></b>	<b><u>\$1,590</u></b>	<b><u>\$328,030</u></b>	<b>27.0%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	545,030	527,398	38,875	322,732	0	204,666	61.2%
7500 STUDENT FINANCIAL AID PYMT	27,546	62,823	0	7,420	0	55,403	11.8%
7600 OTHER PYMTS TO STUDENTS	141,480	340,657	5,420	88,614	0	252,043	26.0%
<b>TOTAL TRANSFERS :</b>	<b><u>\$714,056</u></b>	<b><u>\$930,878</u></b>	<b><u>\$44,295</u></b>	<b><u>\$418,766</u></b>	<b><u>\$0</u></b>	<b><u>\$512,112</u></b>	<b>45.0%</b>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b><u>4,876,319</u></b>	<b><u>5,976,097</u></b>	<b><u>452,170</u></b>	<b><u>3,284,854</u></b>	<b><u>184,635</u></b>	<b><u>2,506,608</u></b>	<b>58.1%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>(\$572,732)</u></b>	<b><u>\$0</u></b>	<b><u>\$74,784</u></b>	<b><u>(\$456,981)</u></b>	<b><u>(\$184,635)</u></b>	<b><u>\$641,616</u></b>	

\*\*\* BOARD REPORT \*\*\*  
 Child Development Fund  
 Fund 04 Unrestricted  
 Monterey Peninsula College  
 February 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014				BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUE</b>							
8660 STATE	0	0	0	0	0	0	0.0%
8800 LOCAL	57,176	61,750	2,740	13,029	0	48,721	21.1%
8900 OTHER	278,132	248,823	75,000	175,000	0	73,823	70.3%
<b>TOTAL REVENUE:</b>	<b>335,308</b>	<b>310,573</b>	<b>77,740</b>	<b>188,029</b>	<b>0</b>	<b>\$122,544</b>	<b>60.5%</b>
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	70,295	65,244	4,927	43,703	0	21,541	67.0%
2200 INSTRUCTIONAL AIDES	120,306	74,710	7,646	46,199	0	28,511	61.8%
2300 NON INSTRUCTIONAL TEMP	0	10,222	1,055	5,990	0	4,232	58.6%
2400 HOURLY INSTRUCTIONAL	42,923	45,229	3,341	21,202	0	24,027	46.9%
<b>TOTAL CLASSIFIED:</b>	<b>\$233,524</b>	<b>\$195,405</b>	<b>\$16,969</b>	<b>\$117,094</b>	<b>\$0</b>	<b>\$78,311</b>	<b>59.9%</b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$59,705</b>	<b>\$45,601</b>	<b>\$3,858</b>	<b>\$23,540</b>	<b>\$0</b>	<b>\$22,061</b>	<b>51.6%</b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%
4500 OTHER SUPPLIES	36	1,581	0	0	0	1,581	0.0%
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$36</b>	<b>\$1,851</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,851</b>	<b>0.0%</b>
<b>OTHER</b>							
5400 INSURANCE	0	0	0	0	0	0	0.0%
5500 UTILITIES AND HOUSEKEEPING	0	0	0	0	300	(300)	0.0%
5600 RENTS, LEASES, AND REPAIRS	0	1,403	0	0	0	1,403	0.0%
<b>TOTAL OTHER :</b>	<b>\$0</b>	<b>\$1,403</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300</b>	<b>\$1,103</b>	<b>0.0%</b>
<b>OTHER SERVICES AND EXPENSES</b>							
5800 UNSPECIFIC	\$0	\$1,000	(\$109)	(\$58)	\$0	\$1,058	-5.8%
<b>TOTAL UNSPECIFIC</b>	<b>\$0</b>	<b>\$1,000</b>	<b>(\$109)</b>	<b>(\$58)</b>	<b>\$0</b>	<b>\$1,058</b>	<b>-5.8%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	93,889	65,312	5,443	43,541	0	21,771	66.7%
<b>TOTAL TRANSFERS:</b>	<b>\$93,889</b>	<b>\$65,312</b>	<b>\$5,443</b>	<b>\$43,541</b>	<b>\$0</b>	<b>\$21,771</b>	<b>66.7%</b>
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$387,154</b>	<b>\$310,572</b>	<b>\$26,161</b>	<b>\$184,117</b>	<b>\$300</b>	<b>\$126,155</b>	<b>59.4%</b>
<b>REVENUE OVER EXPENSE :</b>	<b>(\$51,846)</b>	<b>\$1</b>	<b>\$51,579</b>	<b>\$3,912</b>	<b>(\$300)</b>	<b>(\$3,611)</b>	



\*\*\* BOARD REPORT \*\*\*  
 Child Development Fund  
 Fund 04 Restricted  
 Monterey Peninsula College  
 February 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUE</b>								
8100 FEDERAL	54,541	20,000	19,217	56,137	0	(36,137)	280.7%	
8690 STATE	135,564	167,943	(6,408)	63,456	0	104,487	37.8%	
8800 LOCAL	50,000	57,204	0	60,701	0	(3,497)	1.0%	
<b>TOTAL REVENUE:</b>	<b>\$240,105</b>	<b>\$245,147</b>	<b>\$12,809</b>	<b>\$180,294</b>	<b>\$0</b>	<b>\$68,350</b>	<b>73.5%</b>	
<b>EXPENDITURES</b>								
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED SALARIES</b>								
2100 NON INSTRUCTIONAL	8,064	6,823	428	3,800	0	3,023	55.7%	
2200 INSTRUCTIONAL AIDES	47,807	68,431	7,226	42,468	0	25,963	62.1%	
2300 HOURLY NON INSTRUCTIONAL	8,708	0	0	195	0	(195)	0.0%	
2400 HOURLY INSTRUCTIONAL	26,581	41,096	3,455	21,469	0	19,627	52.2%	
<b>TOTAL CLASSIFIED:</b>	<b>\$91,160</b>	<b>\$116,350</b>	<b>\$11,109</b>	<b>\$67,932</b>	<b>\$0</b>	<b>\$48,418</b>	<b>58.4%</b>	
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$20,717</b>	<b>\$27,901</b>	<b>\$2,831</b>	<b>\$17,162</b>	<b>\$22,370</b>	<b>(\$11,631)</b>	<b>61.5%</b>	
<b>SUPPLIES &amp; OTHER</b>								
4300 INSTRUCTIONAL SUPPLIES	0	0	0	0	0	0	0.0%	
4500 OTHER SUPPLIES	2,737	3,622	428	2,165	4,473	(3,016)	59.8%	
4700 FOOD	12,772	18,000	1,496	8,213	12,168	(2,381)	45.6%	
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$15,509</b>	<b>\$21,622</b>	<b>\$1,924</b>	<b>\$10,378</b>	<b>\$16,641</b>	<b>(\$5,397)</b>	<b>48.0%</b>	
<b>OTHER</b>								
5100 CONTRACT	0	4,700	(28)	1,700	0	3,000	36.2%	
<b>TOTAL CONTRACT</b>	<b>\$0</b>	<b>\$4,700</b>	<b>(\$28)</b>	<b>\$1,700</b>	<b>\$0</b>	<b>\$3,000</b>	<b>36.2%</b>	
<b>OTHER</b>								
5200 TRAVEL	0	6,000	28	2,807	0	\$3,193	46.8%	
<b>TOTAL TRAVEL</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$28</b>	<b>\$2,807</b>	<b>\$0</b>	<b>\$3,193</b>	<b>46.8%</b>	
<b>OTHER</b>								
5400 INSURANCE	0	299	0	0	0	299	0.0%	
5600 RENTS & LEASES	1,217	0	0	660	0	(660)	0.0%	
5800 OTHER SERVICES	699	21,304	0	0	0	21,304	0.0%	
<b>TOTAL OTHER :</b>	<b>\$1,916</b>	<b>\$21,603</b>	<b>\$0</b>	<b>\$660</b>	<b>\$0</b>	<b>\$20,943</b>	<b>3.1%</b>	
<b>SITES AND SITE IMPROVEMENTS</b>								
6100 SITE IMPROVEMENT	\$2,693	\$0	\$0	\$0	\$0	\$0	0.0%	
<b>TOTAL IMPROVEMENT:</b>	<b>\$2,693</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	
<b>TRANSFERS</b>								
7300 INTERFUND TRANSFER OUT	47,297	46,971	3,728	29,823	0	17,148	63.5%	
7500 STUDENT FINANCIAL AID PYM	0	0	0	0	0	0	0.0%	
<b>TOTAL TRANSFERS:</b>	<b>\$47,297</b>	<b>\$46,971</b>	<b>\$3,728</b>	<b>\$29,823</b>	<b>\$0</b>	<b>\$17,148</b>	<b>63.5%</b>	
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$179,292</b>	<b>\$245,147</b>	<b>\$19,592</b>	<b>\$130,462</b>	<b>\$39,011</b>	<b>\$69,481</b>	<b>69.1%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b>\$60,813</b>	<b>\$0</b>	<b>(\$6,783)</b>	<b>\$49,832</b>	<b>(\$39,011)</b>	<b>(\$1,131)</b>		

**\*\*\* BOARD REPORT \*\*\***  
**COLLEGE CENTER FUND**  
Fund 47  
**Monterey Peninsula College**

February 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUE</b>								
8800 COUNTY / LOCAL	223,781	264,200	19,266	127,796		136,404	48.4%	
8860 INTEREST	1,286	0	283	501		(501)	N/A	
<b>TOTAL REVENUE :</b>	<b>\$225,067</b>	<b>\$264,200</b>	<b>\$19,548</b>	<b>\$128,297</b>		<b>\$135,903</b>	<b>48.6%</b>	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED</b>								
2100 NON INSTRUCTIONAL	22,710	24,354	2,029	16,786	0	7,568	68.9%	
2300 HOURLY NON INSTRUCTIONAL	174	0	0	0	0	0	N/A	
<b>TOTAL CLASSIFIED :</b>	<b>\$22,884</b>	<b>\$24,354</b>	<b>\$2,029</b>	<b>\$16,786</b>	<b>\$0</b>	<b>\$7,568</b>	<b>68.9%</b>	
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$6,881</b>	<b>\$7,097</b>	<b>\$591</b>	<b>\$4,893</b>	<b>\$0</b>	<b>\$2,205</b>	<b>68.9%</b>	
<b>SUPPLIES &amp; OTHER</b>								
4500 OTHER SUPPLIES	(121)	1,150	0	(2)	103	1,050	8.7%	
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b>(\$121)</b>	<b>\$1,150</b>	<b>\$0</b>	<b>(\$2)</b>	<b>\$103</b>	<b>\$1,050</b>	<b>8.7%</b>	
<b>OTHER</b>								
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%	
5200 TRAVEL	83	1,500	0	0	0	1,500	0.0%	
5300 MEMBERSHIP	75	75	0	75	0	0	100.0%	
5400 INSURANCE	17,545	17,545	0	0	0	17,545	0.0%	
5500 UTILITIES & HOUSEKEEPING	122,701	146,317	6,666	39,276	30,188	76,853	47.5%	
5600 RENTS & LEASES	4,690	10,898	0	1,321	0	9,577	12.1%	
5800 OTHER SERVICES	5,000	5,000	0	(27)	27	5,000	0.0%	
<b>TOTAL OTHER :</b>	<b>\$150,094</b>	<b>\$181,335</b>	<b>\$6,666</b>	<b>\$40,645</b>	<b>\$30,215</b>	<b>\$110,475</b>	<b>39.1%</b>	
<b>CAPITAL OUTLAY</b>								
6400 EQUIPMENT	1,640	3,000	0	0	0	3,000	0.0%	
<b>TOTAL CAPITAL OUTLAY :</b>	<b>\$1,640</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>0.0%</b>	
<b>TRANSFERS</b>								
7100 DEBT RETIREMENT	18,525	18,525	0	0	0	18,525	0.0%	
7300 INTERFUND TRANSFER	261,765	28,739	0	0	0	28,739	0.0%	
<b>TOTAL TRANSFERS :</b>	<b>\$280,290</b>	<b>\$47,264</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,264</b>	<b>0.0%</b>	
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b>\$461,667</b>	<b>\$264,200</b>	<b>\$9,286</b>	<b>\$62,321</b>	<b>\$30,318</b>	<b>\$171,561</b>	<b>35.1%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b>(\$236,600)</b>	<b>(\$0)</b>	<b>\$10,262</b>	<b>\$65,976</b>	<b>(\$30,318)</b>	<b>(\$35,658)</b>		

\*\*\* BOARD REPORT \*\*\*  
 Parking Fund  
 Fund 39  
 Monterey Peninsula College  
 FEBRUARY 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUE</b>							
8800 COUNTY / LOCAL	796,431	512,000	33,727	741,459	0	(229,459)	144.8%
<b>TOTAL REVENUE:</b>	<b><u>\$796,431</u></b>	<b><u>\$512,000</u></b>	<b><u>\$33,727</u></b>	<b><u>\$741,459</u></b>	<b><u>\$0</u></b>	<b><u>(\$229,459)</u></b>	<b>144.8%</b>
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	150,426	148,951	13,056	97,377	0	51,574	65.4%
2300 HOURLY NON INSTRUCTIONAL	58,339	84,104	7,950	59,624	0	24,480	70.9%
<b>TOTAL CLASSIFIED :</b>	<b><u>\$208,765</u></b>	<b><u>\$233,055</u></b>	<b><u>\$21,006</u></b>	<b><u>\$157,001</u></b>	<b><u>\$0</u></b>	<b><u>\$76,054</u></b>	<b>67.4%</b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$56,642</u></b>	<b><u>\$60,040</u></b>	<b><u>\$4,934</u></b>	<b><u>\$37,480</u></b>	<b><u>\$37,669</u></b>	<b><u>(\$15,109)</u></b>	<b>62.4%</b>
<b>SUPPLIES &amp; OTHER</b>							
4500 OTHER SUPPLIES :	<u>\$10,256</u>	<u>12,500</u>	<u>170</u>	<u>2,926</u>	<u>393</u>	<u>9,181</u>	23.4%
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b><u>\$10,256</u></b>	<b><u>\$12,500</u></b>	<b><u>\$170</u></b>	<b><u>\$2,926</u></b>	<b><u>\$393</u></b>	<b><u>\$9,181</u></b>	<b>23.4%</b>
<b>OTHER</b>							
5100 CONTRACTS	0	0	0	0	0	0	0.0%
5200 TRAVEL & CONFERENCE	400	500	0	0	0	500	0.0%
5500 UTILITIES & HOUSEKEEPING	2,850	5,000	161	1,710	916	2,374	34.2%
5600 RENTS & LEASES	6,881	49,478	0	7,212	0	42,266	14.6%
<b>TOTAL OTHER:</b>	<b><u>\$10,131</u></b>	<b><u>\$54,978</u></b>	<b><u>\$161</u></b>	<b><u>\$8,922</u></b>	<b><u>\$916</u></b>	<b><u>\$45,140</u></b>	<b>16.2%</b>
<b>CAPITAL OUTLAY</b>							
6400 EQUIPMENT	26,706	25,000	0	14,406	1,310	9,284	57.6%
<b>TOTAL CAPITAL OUTLAY:</b>	<b><u>\$26,706</u></b>	<b><u>\$25,000</u></b>	<b><u>\$0</u></b>	<b><u>\$14,406</u></b>	<b><u>\$1,310</u></b>	<b><u>\$9,284</u></b>	<b>57.6%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	94,124	104,168	7,456	59,646	0	44,522	57.3%
<b>TOTAL TRANSFERS:</b>	<b><u>\$94,124</u></b>	<b><u>\$104,168</u></b>	<b><u>\$7,456</u></b>	<b><u>\$59,646</u></b>	<b><u>\$0</u></b>	<b><u>\$44,522</u></b>	<b>57.3%</b>
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b><u>\$406,624</u></b>	<b><u>\$489,741</u></b>	<b><u>\$33,727</u></b>	<b><u>\$280,381</u></b>	<b><u>\$40,288</u></b>	<b><u>\$169,072</u></b>	<b>65.5%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$389,807</u></b>	<b><u>\$22,259</u></b>	<b><u>\$0</u></b>	<b><u>\$461,078</u></b>	<b><u>(\$40,288)</u></b>	<b><u>(\$398,531)</u></b>	

**\*\*\* BOARD REPORT \*\*\***

**Self Insurance Fund  
Fund 35  
Monterey Peninsula College**

February 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES			
<b>REVENUE</b>							
8800 COUNTY / LOCAL	621,881	618,365	75,824	317,932		300,433	51.4%
8860 INTEREST	23,857	0	7,519	15,654		(15,654)	N/A
8900 INTERFUND TRANSFER IN	6,155,912	5,730,713	55,501	2,950,931		2,779,782	51.5%
<b>TOTAL REVENUE :</b>	<b><u>\$6,801,650</u></b>	<b><u>\$6,349,078</u></b>	<b><u>\$138,844</u></b>	<b><u>\$3,284,517</u></b>		<b><u>\$3,064,561</u></b>	<b>51.7%</b>
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
3XXX TOTAL FRINGE BENEFITS	<u>\$6,226,982</u>	<u>\$6,286,797</u>	<u>\$449,815</u>	<u>\$4,472,963</u>	<u>\$0</u>	<u>\$1,813,834</u>	71.1%
4500 NON-INSTRUCTIONAL SUPPLIES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	N/A
<b>OTHER</b>							
5100 CONTRACTED SERVICES	66,117	5,600	4,463	41,316	29,212	(64,928)	1259.4%
5800 OTHER SERVICES	0	0	0	0	0	0	N/A
<b>TOTAL OTHER :</b>	<b><u>\$66,117</u></b>	<b><u>\$5,600</u></b>	<b><u>\$4,463</u></b>	<b><u>\$41,316</u></b>	<b><u>\$29,212</u></b>	<b><u>(\$64,928)</u></b>	<b>N/A</b>
<b>INTERFUND TRANSFER OUT</b>							
7300 TRANSFER OUT	<u>1,418,580</u>	<u>1,806,681</u>	<u>1,750,000</u>	<u>1,750,000</u>	<u>0</u>	<u>56,681</u>	96.9%
<b>TOTAL EXPENSE :</b>	<b><u>\$7,711,679</u></b>	<b><u>\$8,099,078</u></b>	<b><u>\$2,204,278</u></b>	<b><u>\$6,264,279</u></b>	<b><u>\$29,212</u></b>	<b><u>\$1,805,587</u></b>	<b>77.7%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>(\$910,029)</u></b>	<b><u>(\$1,750,000)</u></b>	<b><u>(\$2,065,434)</u></b>	<b><u>(\$2,979,762)</u></b>	<b><u>(\$29,212)</u></b>	<b><u>\$1,258,974</u></b>	

## \*\*\* BOARD REPORT \*\*\*

Capital Projects Fund  
Fund 14  
Monterey Peninsula College

February 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES				
<b>REVENUES</b>								
8600 STATE	11,240	1,126,504	0	0		1,126,504	N/A	
8800 COUNTY / LOCAL	281,162	141,293	6,253	194,166		(52,873)	137.4%	
8900 INTERFUND TRANSFER IN	250,000	0	0	0		0	N/A	
<b>TOTAL REVENUE :</b>	<b>\$542,401</b>	<b>\$1,267,797</b>	<b>6,253</b>	<b>194,166</b>		<b>\$1,073,631</b>	<b>15.3%</b>	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED SALARIES</b>								
2300 HOURLY NON INSTRUCTION	106	0	0	0	0	0	N/A	
<b>TOTAL OTHER :</b>	<b>\$106</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	
3XXX TOTAL FRINGE BENEFITS :	\$12	\$0	\$0	\$0	\$0	\$0	0.0%	
<b>SUPPLIES</b>								
4300 INSTRUCTIONAL SUPPLIES	11,240	0	0	0	0	0	0.0%	
4500 NON-INSTRUCTIONAL SUPPLIE	12,750	6,710	0	3,762	1,758	1,190	56.1%	
<b>TOTAL OTHER :</b>	<b>\$23,990</b>	<b>\$6,710</b>	<b>\$0</b>	<b>\$3,762</b>	<b>\$1,758</b>	<b>\$1,190</b>	<b>0.0%</b>	
<b>OTHER</b>								
5100 CONTRACTED SERVICES	28,995	104,203	12,420	12,420	39,000	52,783	11.9%	
5300 DUES AND MEMBERSHIPS	0	0	0	0	0	0	N/A	
5400 INSURANCE	0	0	0	0	0	0	N/A	
5600 RENTS, LEASES, REPAIRS	43,821	15,688	27,755	45,807	6,453	(36,572)	292.0%	
5700 LEGAL,ELECTION, AND AUDIT	0	6,327	0	0	0	6,327	0.0%	
5800 OTHER SERVICES AND EXPEN	0	177,180	0	0	0	177,180	0.0%	
<b>TOTAL OTHER :</b>	<b>\$72,816</b>	<b>\$303,398</b>	<b>\$40,175</b>	<b>\$58,227</b>	<b>\$45,453</b>	<b>\$22,538</b>	<b>34.2%</b>	
<b>CAPITAL OUTLAY</b>								
6100 SITES	25,648	57,691	0	0	0	57,691	0.0%	
6200 BUILDING IMPROVEMENTS	0	1,016,791	0	0	0	1,016,791	0.0%	
6400 EQUIPMENT	161,164	200,785	77,111	82,179	0	118,606	40.9%	
<b>TOTAL CAPITAL OUTLAY :</b>	<b>\$186,811</b>	<b>\$1,275,267</b>	<b>\$77,111</b>	<b>\$82,179</b>	<b>\$0</b>	<b>\$1,193,088</b>	<b>6.4%</b>	
<b>INTERFUND TRANSFER OUT</b>								
7300 TRANSFER OUT	636,651	795,302	795,302	795,302	0	0	100.0%	
<b>TOTAL EXPENSE :</b>	<b>\$920,386</b>	<b>\$2,380,677</b>	<b>\$912,588</b>	<b>\$939,470</b>	<b>\$47,211</b>	<b>\$1,216,816</b>	<b>41.4%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b>\$377,984</b>	<b>\$1,112,880</b>	<b>(\$906,335)</b>	<b>(\$745,304)</b>	<b>\$47,211</b>	<b>\$1,216,816</b>		

<b>Building Fund</b>				
<b>Fund 48</b>				
<b>Monterey Peninsula College</b>				
<b>February 28, 2014</b>				
	<b>REVISED</b>			<b>2013-14</b>
<b>BOND PROJECTS</b>	<b>PROJECT</b>	<b>PURCHASE</b>		<b>BUDGET</b>
	<b>BUDGET</b>	<b>ORDER</b>	<b>2013-2014</b>	<b>BALANCE</b>
		<b>OUTSTANDING</b>	<b>PAYMENTS</b>	<b>BUDGET-PO'S-PYMT</b>
1. Arts Complex	\$0	2,108,486	781,603	-\$2,890,089
2. College Center Building	\$0	3,536,007	1,654,607	-\$5,190,614
3. Furniture & Equipment	\$1,892,407	66,917	302,591	\$1,522,899
4. Humanities, Bus Hum - Student Services Build	\$1,818,189	876,448	1,215,622	-\$273,881
5. Infrastructure 3 / Miscellaneous	\$56,657	6,180	9,134	\$41,343
6. Life Science & Physical Science	\$2,138,364	238,978	1,258,237	\$641,149
7. Marina Education Center	\$0	0	0	\$0
8. Music Building	\$0	0	0	\$0
9. PE Phase II - Gym/Locker Room	\$231,787	0	0	\$231,787
10. Physical Science Building	\$0	0	0	\$0
11. Pool/ Tennis Courts	\$366,916	303,686	1,798,958	-\$1,735,728
12. PSTC Parker Flats	\$0	0	0	\$0
13. Student Services Building	\$0	0	0	\$0
14. Swing Space	\$474,467	29,139	341,395	\$103,933
15. Theater Building	\$541,245	31,181	131,380	\$378,684
16. General Institutional Bond Management	\$0	143,826	104,257	-\$248,083
<b>Total Bond Projects:</b>	<b>\$7,520,032</b>	<b>\$7,340,848</b>	<b>\$7,597,784</b>	<b>\$662,103</b>
<b>Initial Bond Funds Received 6/30/03</b>		<b>\$40,000,000</b>		
<b>County office interest Received from inception</b>		<b>\$5,774,241</b>		
<b>LAIF interest from inception</b>		<b>\$1,514,006</b>		
<b>Bond Refinancing 05-06</b>		<b>\$4,240,051</b>		
<b>Bond Funds Received 1/24/08</b>		<b>\$104,999,300</b>		
<b>Lehman Brothers Investment loss</b>		<b>(\$1,878,835)</b>		
<b>Balance Used in 13-14</b>		<b>(\$7,597,784)</b>		
<b>Balance Used in 12-13</b>		<b>(\$16,104,187)</b>		
<b>Balance Used in 11-12</b>		<b>(\$16,955,602)</b>		
<b>Balance Used in 10-11</b>		<b>(\$16,422,183)</b>		
<b>Balance Used in 09-10</b>		<b>(\$13,542,031)</b>		
<b>Balance Used in 08-09</b>		<b>(\$16,415,556)</b>		
<b>Balance Used in 07-08</b>		<b>(\$19,317,846)</b>		
<b>Balance Used in 06-07</b>		<b>(\$20,713,267)</b>		
<b>Balance Used in 05-06</b>		<b>(\$7,641,016)</b>		
<b>Balance Used in 04-05</b>		<b>(\$2,815,134)</b>		
<b>Balance Used in 03-04</b>		<b>(\$2,626,246)</b>		
<b>Balance Used in 02-03</b>		<b>(\$625,834)</b>		
<b>Available Bond Funds</b>		<b>\$13,872,077</b>		

**\*\*\* BOARD REPORT \*\*\***

**Other Debt Service Fund**  
 Fund 29  
**Monterey Peninsula College**

February 28, 2013

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES			
<b>REVENUES</b>							
8600 STATE	0	0	0	0		0	N/A
8860 LOCAL/COUNTY	544	0	(13)	(28)		28	N/A
8900 INTERFUND TRANSFER IN	275,324	275,324	0	206,493		68,831	75.0%
<b>TOTAL REVENUE :</b>	<b><u>\$275,868</u></b>	<b><u>\$275,324</u></b>	<b><u>(\$13)</u></b>	<b><u>\$206,465</u></b>		<b><u>\$68,859</u></b>	<b>75.0%</b>
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>Transfers</b>							
7200 LONG TERM DEBT	275,324	275,324	0	206,493	68,831	0	75.0%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$275,324</u></b>	<b><u>\$275,324</u></b>	<b><u>\$0</u></b>	<b><u>\$206,493</u></b>	<b><u>\$68,831</u></b>	<b><u>\$0</u></b>	<b>75.0%</b>
<b>TOTAL EXPENSE :</b>	<b><u>\$275,324</u></b>	<b><u>\$275,324</u></b>	<b><u>\$0</u></b>	<b><u>\$206,493</u></b>	<b><u>\$68,831</u></b>	<b><u>\$0</u></b>	<b>100.0%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$544</u></b>	<b><u>\$0</u></b>	<b><u>(\$13)</u></b>	<b><u>(\$28)</u></b>	<b><u>(\$68,831)</u></b>	<b><u>\$68,859</u></b>	



**\*\*\* BOARD REPORT \*\*\***

**College Revenue Bond Interest & Redemption  
Fund 46  
Monterey Peninsula College**

February 28, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	
<b>REVENUES</b>							
8800 LOCAL	18,525	18,075	0	0		18,075	0.0%
8860 INTEREST	49	0	9	29		(29)	N/A
<b>TOTAL REVENUE :</b>	<b>\$18,574</b>	<b>\$18,075</b>	<b>\$9</b>	<b>\$29</b>		<b>(\$29)</b>	<b>0.2%</b>
<b>DEBT RETIREMENT</b>							
7100 DEBT RETIREMENT	18,525	18,075	0	16,650	1,425	0	92.1%
<b>TOTAL DEBT RETIREMENT :</b>	<b>\$18,525</b>	<b>\$18,075</b>	<b>\$0</b>	<b>\$16,650</b>	<b>\$1,425</b>	<b>\$0</b>	<b>92.1%</b>
<b>TOTAL EXPENSE :</b>	<b>\$18,525</b>	<b>\$18,075</b>	<b>\$0</b>	<b>\$16,650</b>	<b>\$1,425</b>	<b>\$0</b>	<b>100.0%</b>
<b>REVENUE OVER EXPENSE :</b>	<b>\$49</b>	<b>\$0</b>	<b>\$9</b>	<b>(\$16,621)</b>	<b>(\$1,425)</b>	<b>(\$29)</b>	



\*\*\* BOARD REPORT \*\*\*

Associated Student Fund

Monterey Peninsula College

February 28, 2014

OBJECT CLASSIFICATION		2012 13			CURRENT MTH REVENUE	2013 14		BALANCE DUE	PERCENT
		PRIOR YEAR ACTUAL	FORECAST BUDGET	REVISED BUDGET		Y-T-D REVENUE	ENCUMBERED BALANCE		
<b>REVENUES</b>									
8000	BEGINNING BALANCE	0	0	0	0	0		0	0.0%
8001	ASMP C CARD SALES	72,503	59,000	59,000	7,430	37,574		21,426	63.7%
8005	CAFETERIA/D & L VENDING	7,163	2,119	2,119	0	1,387		732	65.5%
8006	INTEREST	186	155	155	16	133		22	86.1%
8010	MISCELLANEOUS INCOME	0	0	0	1,397	1,897		-1,897	0.0%
8011	STUDENT REPRESENTATIVE FEES	14,478	11,000	11,000	1,479	8,353		2,647	0.0%
8013	BOOKSTORE CONTRACT	5,000	5,000	5,000	0	0		5,000	0.0%
8014	PRIOR YEAR ADJUSTMENT	0	0	0	0	0		0	0.0%
8015	BUS PASS	10,770	12,726	12,726	0	1,480		0	0.0%
4999	OTHER INCOME	100	0	0	0	0		11,246	0.0%
	<b>TOTAL REVENUE:</b>	<b>110,200</b>	<b>100,000</b>	<b>100,000</b>	<b>10,322</b>	<b>50,825</b>		<b>10,895</b>	<b>46.0%</b>
<b>EXPENSES</b>									
#4000	ASMP C COUNCIL								
	ASMP C COMMUNITY OUTREACH FUND	0	200	200	0	0		200.00	0.0%
	ASMP C GENERAL FUND	1,313	2,000	2,000	174	2,868		-868	143.4%
	ASMP C OFFICE SUPPLIES FUND	8,787	8,200	8,200	773	6,961		1,239	0.0%
	ASMP C STIPEND FUND	9,020	12,700	12,700	-300	5,200		7,500	40.9%
	ASMP C STUDENT BENEFITS FUND	17,730	12,900	12,900	2,029	6,286		6,614	48.7%
#4007	STUDENT REP. COUNCIL								
	SRC STIPEND FUND	0	4,500	4,500	0	0		4,500	0.0%
	SRC GENERAL FUND	0	4,500	4,500	0	0		4,500	0.0%
#4010	ACTIVITIES COUNCIL								
	AC GENERAL FUND	9,684	16,150	16,150	679	7,915		0	0.0%
	AC PROMOTIONAL ITEM FUND	1,490	450	450	0	0		0	0.0%
	AC STIPENDS	1,620	1,400	1,400	0	440		0	0.0%
#4104	INTER CLUB COUNCIL-ICC								
	ICC CLUB ACTIVITY FUND	3,386	4,500	4,500	901	1,948			
	ICC CLUB EQUIPMENT FUND	1,085	2,000	2,000	33	-167		2,167	0.0%
	ICC COMMUNITY ACTIVITY FUND	6,719	10,500	10,500	0	1,581		8,919	0.0%
	ICC EQUIPMENT FUND	0	1,500	1,500	0	445		1,055	0.0%
	ICC SEED MONEY	3,392	7,000	7,000	0	1,437		5,563	0.0%
	ICC START UP FUNDS (\$200.00)	50	500	500	0	0		0	0.0%
	ICC STIPEND FUND	0	1,000	1,000	0	0		0	0.0%
#4105	Student Rep Fees								
	SRF Conference/workshops	3,918	0	0	0	1,958			0.0%
	SRF (statewide) travel Fnd.	1,441	0	0	0	972			0.0%
6560	BANK SERVICES								
	BANK CHARGES	9	0	0	0	86			
	<b>TOTAL EXPENSES:</b>	<b>56,644</b>	<b>90,000</b>	<b>90,000</b>	<b>4,280</b>	<b>37,920</b>		<b>31,200</b>	<b>47.7%</b>
	<b>REVENUE OVER EXPENSE:</b>	<b>53,556</b>	<b>10,000</b>	<b>10,000</b>	<b>56,032</b>	<b>12,895</b>		<b>10,895</b>	<b>46.0%</b>
	BEGINNING BALANCE WITH Y-T-D REVENUE					92,321			
	INCOME TO DATE					50,825			
	EXPENSE TO DATE					(37,929)			
	EST. ENDING BALANCE					105,216			

# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. B

Fiscal Services  
College Area

### Proposal:

That the Governing Board reviews the attached County of Monterey Investment Report for the quarter ending December 31, 2013

### Background:

The majority of the funds are on deposit with the Monterey County Treasury pursuant to Ed Code. The County Treasurer provides a quarterly report to participating agencies detailing asset allocation and investment performance. The portfolio's net earned income yield for the period ending December 31, 2013, was 0.50%. Approximately 94.28% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. The remaining 5.72% is invested in corporate debt and is rated in the higher levels of investment grade.

### Budgetary Implications:

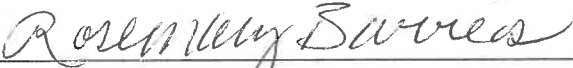
None.

- INFORMATION:** County of Monterey Investment Report for the quarter ending December 31, 2013.

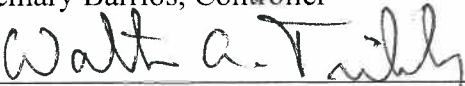
Recommended By: \_\_\_\_\_

  
C. Earl Davis, Interim Vice President for Administrative Services

Prepared By: \_\_\_\_\_

  
Rosemary Barrios, Controller

Agenda Approval: \_\_\_\_\_

  
Dr. Walter Tribley, Superintendent/President



# Monterey County

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

## Board Order

Upon motion of Supervisor Salinas, seconded by Supervisor Armenta and carried by those members present, the Board of Supervisors hereby:

Received and accepted the Treasurer's Report of Investments for the quarter ending December 31, 2013.

PASSED AND ADOPTED on this 28th day of January 2014, by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno, Salinas, and Parker

NOES: None

ABSENT: Supervisor Potter

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 77 for the meeting on January 28, 2014.

Dated: January 29, 2014  
File Number: 14-025

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By Denise Hancock  
Deputy



# Monterey County

## Board Report

Legistar File Number: 14-025

01-28-2014

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

Introduced: 1/13/2014

Version: 1

Current Status: Agenda Ready

Matter Type: General Agenda Item

Receive and Accept the Treasurer's Report of Investments for the quarter ending December 31, 2013.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

Receive and accept the Treasurer's Report of Investments for the quarter ending December 31, 2013.

### SUMMARY:

Government Code Section 53646 (b) (1) states the Treasurer may submit a quarterly report of investments. The attached Exhibit A provides a narrative portfolio review of economic and market conditions that support the investment activity during the October - December period. Exhibit B describes the investment portfolio position by investment type as of December 31, 2013. Exhibit C is a listing of historical Monterey County Treasury Pool yields versus benchmarks. Exhibit D describes the investment portfolio by maturity range, and Exhibit E is an overview of the short term funds that the Treasurer invests in overnight, liquid assets.

### DISCUSSION:

During the October to December quarter, Treasury yields continued to rise. Yield increases were more significant in the 5+ year range, while the rate increases in shorter term issues remained quite modest. The majority of the increase in yields was caused by positive economic data that generally signaled continued improvement in the U.S. economy. The preliminary U.S. GDP report in November on the June - September quarter showed a greater than expected 2.8% increase in GDP, but much of it was attributed to an increase in inventory, rather than increases in sales. In the period under review, yield spreads between Treasury, Agency and Corporate issues remained narrow. Although rates could continue to move higher, the rate for short-term investments remains near zero, which will continue the trend of very low returns in overnight funds and shorter term securities.

On December 31, 2013 the Monterey County investment portfolio contained an amortized cost basis of \$1,049,985,939 spread among 80 separate securities and funds. The par value of those funds was \$1,048,602,520, with a market value of \$1,046,087,332 or 99.63% of amortized book value. The portfolio's net earned income yield for the period was 0.50%. The portfolio produced estimated income of \$1,220,716 for the quarter which will be distributed proportionally to all agencies participating in the investment pool. The investment portfolio had a weighted average maturity of 496 days.

The investment portfolio was in compliance with all applicable provisions of state law and the adopted investment policy, and contained sufficient liquidity to meet all projected outflows over

the next six months. Market value pricings were obtained through Bloomberg LLP, Union Bank of California and included live-bid pricing of corporate securities.

OTHER AGENCY INVOLVEMENT:

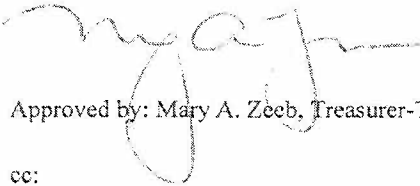
A copy of this report will be distributed to all agencies participating in the County investment pool and the Treasury Oversight Committee. In addition, the report will be published on the County Treasurer's web site. A monthly report of investment transactions is provided to the Board of Supervisors as required by GC 53607.

FINANCING:

The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. We estimate that the investment earnings in the General Fund will be consistent with budgeted revenue, but at historically low levels, as the Federal Reserve is expected to continue keeping short term interest rates at the current rate of 0.00 - 0.25%.



Prepared by: Eamonn M. Mahar, Investment Officer, X5490



Approved by: Mary A. Zeeb, Treasurer-Tax Collector, X5057

cc:

County Administrative Office  
County Counsel  
Auditor-Controller - Internal Audit Section  
All depositors  
Treasury Oversight Committee

Attachments:

- Exhibit A - Investment Portfolio Review - 12.31.13
- Exhibit B - Portfolio Management Report - 12.31.13
- Exhibit C - Monterey County Historical Yields vs. Benchmarks
- Exhibit D - Aging Report - 01.01.14
- Exhibit E - Overnight (Liquid) Asset Distribution

## Exhibit A

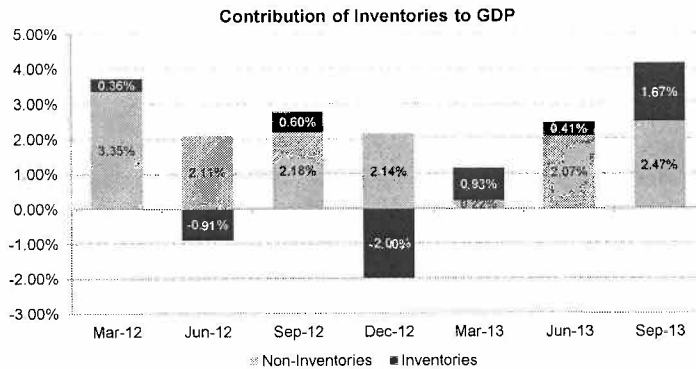
### Investment Portfolio Review Quarter Ending December 31, 2013

#### OVERVIEW – October 1 – December 31, 2013

During the October to December quarter, Treasury yields continued to rise. Yield increases were more significant in the 5+ year range, while rate increases in shorter term issues remained quite modest. The majority of the increase in yield was caused by positive economic data that generally signaled continued improvement in the U.S. economy. The preliminary U.S. GDP report in November on the June – September quarter showed a greater than expected 2.8% increase in GDP, but much of it was attributed to an increase in inventory, rather than increases in sales. In the period under review, yield spreads between Treasury, Agency and Corporate issues remained narrow. Although rates could continue to move higher, the rate for short-term investments remains near zero, which will continue the trend of very low returns in overnight funds and shorter term securities.

### Inventory Build-Up Overstates Economic Strength

- The third quarter growth rate may have overstated the underlying strength of the economy as nearly half of the growth was attributable to a 1.7% growth in inventories.
- If consumers' purchases don't accelerate enough to justify the third quarter's 1.7% inventory growth, then companies may slow production in the coming quarters to decrease inventories. This could result in inventories being a negative contributor to GDP growth.



The County Treasury continued to outperform all of the portfolio benchmarks due to a consistent investment strategy that ladders short term debt to provide liquidity and takes advantage of available higher rates by buying small amounts of longer term corporate and non callable securities, while maintaining positions in currently held callable debt structures. The following indicators reflect key aspects of the County's investment portfolio in light of the above noted conditions:



1. Market Access – The U.S. Treasury continues to issue substantial amounts of debt instruments. The continued large issuance is due to efforts to stimulate the economy by providing funding for financial institutions, social programs, and ongoing military funding requirements. Access to U.S. Treasuries and Agency debt has been plentiful, but yields have continued to remain low as investors seek safe havens from an uncertain world market. These issues have continued to keep yields low on Treasury bonds from September through December.

During the quarter, the majority of County investment purchases continue to be in U.S. Treasury and Agency markets with a continued small position in shorter term, highly rated (AA or better) Corporate bonds, Certificates of Deposits and highly rated (A1, P1), short term Commercial Paper. In addition, the Treasurer continues to keep a high level of overnight liquid assets, reflecting the need to maintain increased levels of available cash to ensure the ability to meet all cash flow needs.

2. Diversification - The Monterey County Treasurer’s portfolio consists of fixed income investments, all of which are authorized by the State of California Government Code 53601.

The portfolio asset spread is detailed in the table below:

Portfolio Asset Composition			
Corporate Assets	Overnight Liquid Assets	US Treasuries	Federal Agencies
5.72%	33.23%	0.95%	60.10%

3. Credit Risk – Approximately 94.28% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. All assets have an investment grade rating. U.S. Treasuries are not specifically rated, but are considered the safest of all investments. The corporate debt (5.72%) is rated in the higher levels of investment grade. All federal agency securities have AA ratings, or are guaranteed by the U.S. Treasury.

The portfolio credit composition is detailed in the table below:

Portfolio Credit Composition					
AA+	AA-	A-1+ (Short Term)	Not Rated (LAIF/Blackrock)	AAAm	Amf/S1 (Cal Trust)
64.00%	2.00%	1.00%	14.00%	10.00%	9.00%

4. Liquidity Risk – Liquidity risk, as measured by the ability of the county’s Treasury to meet withdrawal demands on invested assets, was adequately managed during the September to December quarter. The portfolio’s average weighted maturity was 496 days, and large percentages (33.23%) of assets are held in immediately available funds.

## PORTFOLIO CHARACTERISTICS

	<u>September 30, 2013</u>	<u>December 31, 2013</u>
Total Assets	\$925,323,720	\$1,049,985,939
Market Value	\$922,151,473	\$1,046,087,332
Days to Maturity	603	496
Yield	0.49%	0.50%
Estimated Earnings	\$1,202,998	\$1,220,716

## FUTURE STRATEGY

The U.S. Treasury has continued a policy of heavy borrowing for stimulus programs, military funding and other additional needs. The continued improvement in our economy has given the Federal Reserve an opportunity to taper their Quantitative Easing program by \$10 billion a month, which may make securities easier to obtain, but will have little effect on short term rates in the near term. The consistent improvement has also ensured that investors will continue to prefer the safety of U.S. debt to other investment options.

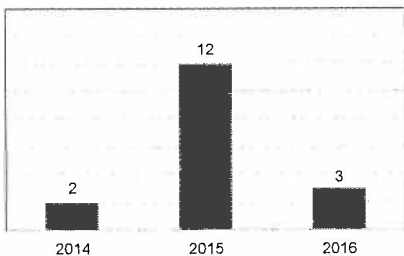
By the end of the quarter, the U.S. Government passed a budget that will extend until 2015 which should help alleviate some of the uncertainty in Treasury and Agency markets. It is important to note; given all the market concern about tapering of the Federal Reserve's QE program, they are nowhere near their previously stated comfort level to consider increasing short term rates. Although the tapering of the QE program is a good signal of increased confidence in our economic recovery, it is the belief of the Monterey County Treasurer that the current round of tapering (or buying less than the current \$85 Billion per month), will not have a dramatic effect on short term rates. As long as the Federal Treasury remains actively engaged in the fixed income markets, and continues to target short term rates at 0%-0.25%, the returns on the investments in the County's pool will remain historically low. If the rate environment continues its trend, the portfolio is adequately positioned to take advantage of the changing market conditions.



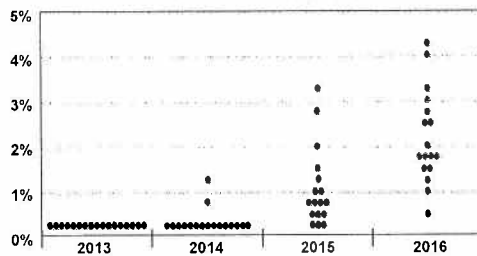
# Fed Rate Guidance Indicates Continued Low Rates Through at Least 2015

- At its December meeting, the Federal Reserve announced the first taper of its \$85 billion bond purchase program. Beginning in January, the Fed will purchase \$5 billion fewer long-term Treasuries and \$5 billion fewer mortgage-backed securities each month.
- Despite this taper, the Federal Reserve is not expected to raise its target range for the federal funds rate until at least 2015.

**FOMC Participant Votes on Appropriate Timing of Policy Firming as of December 18, 2013**



**Targeted Federal Funds Rate at Year-End FOMC Participant Forecasts as of December 18, 2013**



● Individual FOMC participant's judgment of the appropriate level of the target federal funds rate at the end of the specified calendar year.  
 Source: Federal Reserve Open Market Committee.

In the near term the Treasurer continues to believe rates will not begin to rise until there is a longer history of consistent improvement in the unemployment rate, or the Federal Reserve starts to see significant inflation in the core Consumer Price Index. The Treasurer's rolling investment ladder will access short term Treasury and Agency markets with expected yields of less than one-quarter percent. In our efforts to continue to provide the safest vehicles for Treasury investments, the Treasurer will maintain a portfolio weighted with U.S. Treasuries, Federal Agency securities, and other highly liquid assets.

**Exhibit B**  
**Monterey County**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**December 31, 2013**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
<b>Money Market Accts-GC 53601(k)(2)</b>												
SYS11672	11672	BlackRock			99,770,206.82	99,770,206.82	99,770,206.82	0.069				1
SYS11801	11801	CalTrust			100,000,000.00	100,000,000.00	100,000,000.00	0.415	Aaa	AAA		1
SYS11830	11830	Federated		07/01/2013	0.00	0.00	0.00	0.101	Aaa	AAA		1
SYS11578	11578	Fidelity Investments			5,832,312.88	5,832,312.88	5,832,312.88	0.046	Aaa	AAA		1
<b>Subtotal and Average</b>			<b>194,167,313.21</b>		<b>205,602,519.70</b>	<b>205,602,519.70</b>	<b>205,602,519.70</b>					<b>1</b>
<b>State Pool-GC 53601(p)</b>												
SYS11361	11361	LAIF			50,000,000.00	50,000,000.00	50,000,000.00	0.257				1
<b>Subtotal and Average</b>			<b>50,000,000.00</b>		<b>50,000,000.00</b>	<b>50,000,000.00</b>	<b>50,000,000.00</b>					<b>1</b>
<b>CAMP-GC 56301(p)</b>												
SYS10379	10379	Calif. Asset Mgmt			93,300,000.00	93,300,000.00	93,300,000.00	0.063		AAA		1
SYS11526	11526	Calif. Asset Mgmt			0.00	0.00	0.00	0.071		AAA		1
<b>Subtotal and Average</b>			<b>68,189,130.43</b>		<b>93,300,000.00</b>	<b>93,300,000.00</b>	<b>93,300,000.00</b>					<b>1</b>
<b>Negotiable CDs - GC 53601 (i)</b>												
78009NGU4	11863	RBC Capital Markets		06/25/2012	10,000,000.00	9,991,000.00	10,000,000.00	0.346	Aa	AA	540	06/25/2015
<b>Subtotal and Average</b>			<b>10,000,000.00</b>		<b>10,000,000.00</b>	<b>9,991,000.00</b>	<b>10,000,000.00</b>					<b>540</b>
<b>Medium Term Notes - GC 53601(k)</b>												
36962G4N1	11701	General Electric		08/11/2010	10,000,000.00	10,076,200.00	10,000,000.00	1.000	A	AA	587	08/11/2015
36962G4X9	11738	General Electric		01/07/2011	5,000,000.00	5,000,950.00	5,000,073.06	2.100	A	AA	6	01/07/2014
36962G4X9	11749	General Electric		03/09/2011	5,000,000.00	5,000,950.00	5,000,080.16	2.100	A	AA	6	01/07/2014
36962G5W0	11855	General Electric		04/27/2012	5,000,000.00	5,139,350.00	4,995,647.89	2.300	A	AA	1,212	04/27/2017
36962G5W0	11856	General Electric		04/27/2012	5,000,000.00	5,139,350.00	5,004,983.33	2.300	A	AA	1,212	04/27/2017
89233P5S1	11839	Toyota Motor Corporation		02/29/2012	5,000,000.00	5,109,950.00	5,068,241.96	2.050	Aa	AA	1,107	01/12/2017
89233P5Z5	11840	Toyota Motor Corporation		02/29/2012	5,000,000.00	5,033,850.00	5,006,937.73	1.000	Aa	AA	412	02/17/2015
<b>Subtotal and Average</b>			<b>40,080,634.51</b>		<b>40,000,000.00</b>	<b>40,500,600.00</b>	<b>40,075,964.13</b>					<b>642</b>
<b>Commercial Paper Disc.- GC 53601(h)</b>												
89233HE18	11938	Toyota Motor Corporation		08/05/2013	10,000,000.00	9,993,100.00	9,990,666.67		P-1	A-1	120	05/01/2014
<b>Subtotal and Average</b>			<b>9,987,127.78</b>		<b>10,000,000.00</b>	<b>9,993,100.00</b>	<b>9,990,666.67</b>					<b>120</b>

**Exhibit B**  
**Monterey County**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**December 31, 2013**

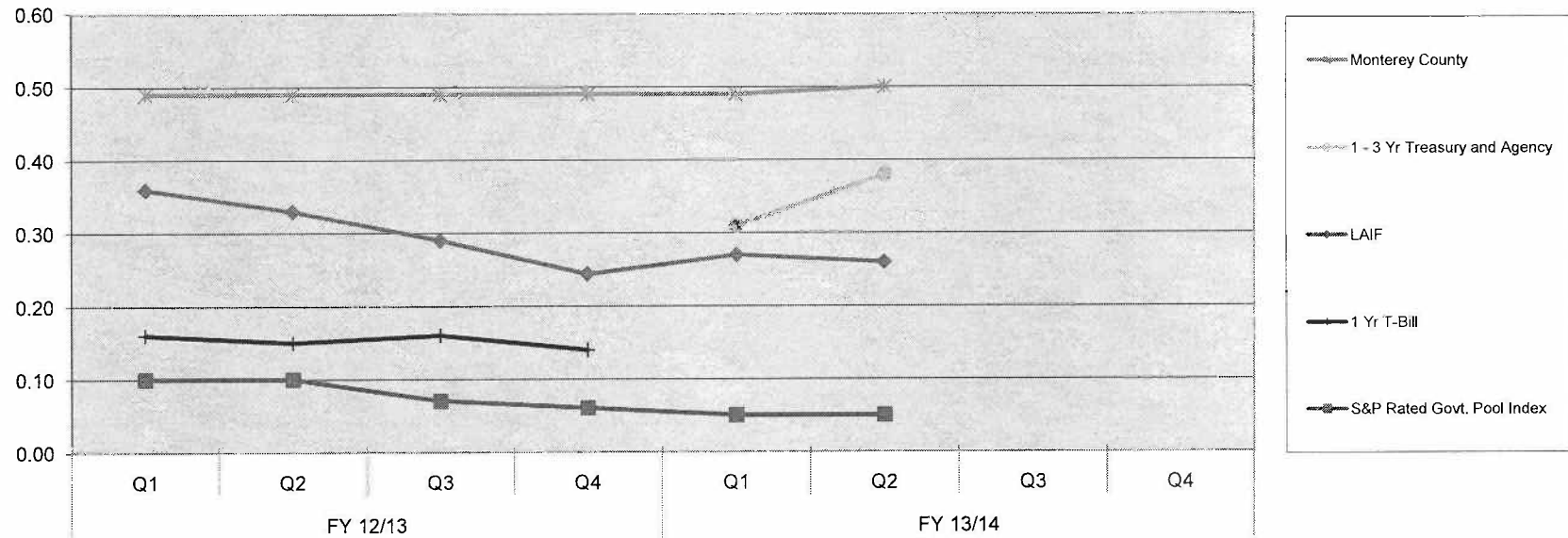
CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
<b>Fed Agcy Coupon Sec - GC 53601(f)</b>												
3133EAF86	11864	Federal Farm Credit Bank		08/07/2012	10,000,000.00	9,915,400.00	10,000,000.00	0.970	Aaa	AA	1,314	08/07/2017
3133ECD35	11902	Federal Farm Credit Bank		01/17/2013	10,000,000.00	10,000,100.00	9,999,968.44	0.150	Aaa	AA	16	01/17/2014
31331KAH3	11909	Federal Farm Credit Bank		03/19/2013	10,000,000.00	10,015,200.00	10,014,778.70	1.125	Aaa	AA	57	02/27/2014
3133ECHV9	11912	Federal Farm Credit Bank		04/02/2013	10,000,000.00	9,998,500.00	10,001,887.61	0.350	Aaa	AA	575	07/30/2015
3133ECFJ8	11914	Federal Farm Credit Bank		04/02/2013	10,000,000.00	10,003,600.00	10,002,236.47	0.250	Aaa	AA	394	01/30/2015
3133ECTM6	11931	Federal Farm Credit Bank		07/02/2013	10,000,000.00	10,073,100.00	10,042,146.00	1.900	Aaa	AA	1,643	07/02/2018
313380EC7	11878	Federal Home Loan Bank		09/17/2012	10,000,000.00	9,809,300.00	9,963,953.91	0.750	Aaa	AA	1,346	09/08/2017
313380XB8	11881	Federal Home Loan Bank		10/17/2012	10,000,000.00	9,961,100.00	9,997,904.17	0.625	Aaa	AA	1,020	10/17/2016
313370TW8	11888	Federal Home Loan Bank		12/05/2012	10,000,000.00	10,336,400.00	10,393,205.32	2.000	Aaa	AA	982	09/09/2016
313381WC5	11900	Federal Home Loan Bank		01/15/2013	10,000,000.00	10,000,000.00	9,999,856.11	0.125	Aaa	AA	14	01/15/2014
313376UF0	11901	Federal Home Loan Bank		01/16/2013	10,000,000.00	10,001,800.00	10,001,613.94	0.375	Aaa	AA	28	01/29/2014
3133805T0	11904	Federal Home Loan Bank		01/23/2013	10,000,000.00	10,000,800.00	10,000,751.09	0.270	Aaa	AA	22	01/23/2014
313382DF7	11908	Federal Home Loan Bank		03/06/2013	10,000,000.00	9,999,900.00	9,999,210.89	0.125	Aaa	AA	55	02/25/2014
313380EE3	11910	Federal Home Loan Bank		03/19/2013	10,000,000.00	10,001,400.00	10,001,155.05	0.250	Aaa	AA	44	02/14/2014
313373SZ6	11913	Federal Home Loan Bank		04/02/2013	10,000,000.00	10,363,900.00	10,402,747.39	2.125	Aaa	AA	891	06/10/2016
313382LD3	11915	Federal Home Loan Bank		04/09/2013	10,000,000.00	10,000,900.00	10,000,070.18	0.170	Aaa	AA	79	03/21/2014
313382JY0	11919	Federal Home Loan Bank		04/12/2013	10,000,000.00	10,001,000.00	10,000,504.17	0.180	Aaa	AA	76	03/18/2014
313382FM0	11921	Federal Home Loan Bank		04/16/2013	10,000,000.00	10,000,800.00	10,000,840.00	0.170	Aaa	AA	69	03/11/2014
313382EG4	11922	Federal Home Loan Bank		04/16/2013	10,000,000.00	10,000,900.00	10,000,501.57	0.180	Aaa	AA	63	03/05/2014
313378A43	11925	Federal Home Loan Bank		05/02/2013	10,000,000.00	9,914,200.00	10,253,261.13	1.375	Aaa	AA	1,528	03/09/2018
313383A68	11928	Federal Home Loan Bank		06/13/2013	10,000,000.00	9,724,000.00	10,000,000.00	1.080	Aaa	AA	1,624	06/13/2018
313382Q63	11933	Federal Home Loan Bank		06/28/2013	10,000,000.00	10,001,000.00	10,000,191.21	0.170	Aaa	AA	90	04/01/2014
313382QM8	11934	Federal Home Loan Bank		06/28/2013	10,000,000.00	10,001,000.00	10,000,194.04	0.170	Aaa	AA	92	04/03/2014
313373JR4	11937	Federal Home Loan Bank		07/24/2013	10,000,000.00	10,050,500.00	10,050,721.33	1.375	Aaa	AA	147	05/28/2014
313383BN0	11939	Federal Home Loan Bank		08/02/2013	10,000,000.00	10,000,400.00	9,999,951.38	0.140	Aaa	AA	141	05/22/2014
3130A05Y2	11941	Federal Home Loan Bank		09/30/2013	10,000,000.00	9,997,100.00	9,999,469.63	0.090	Aaa	AA	180	06/30/2014
3130A04L1	11942	Federal Home Loan Bank		09/27/2013	10,000,000.00	9,998,400.00	10,000,424.37	0.110	Aaa	AA	173	06/23/2014
313383WP2	11943	Federal Home Loan Bank		10/11/2013	9,700,000.00	9,699,612.00	9,698,765.45	0.120	Aaa	AA	140	05/21/2014
313379TL3	11944	Federal Home Loan Bank		10/31/2013	10,000,000.00	10,010,600.00	10,011,782.65	0.375	Aaa	AA	162	06/12/2014
3130A05Y2	11947	Federal Home Loan Bank		12/04/2013	10,000,000.00	9,997,100.00	9,998,435.92	0.090	Aaa	AA	180	06/30/2014
313383SV4	11950	Federal Home Loan Bank		12/06/2013	10,000,000.00	10,001,100.00	10,002,230.60	0.170	Aaa	AA	208	07/28/2014
313383QF1	11951	Federal Home Loan Bank		12/06/2013	10,000,000.00	10,002,200.00	10,003,047.53	0.190	Aaa	AA	205	07/25/2014
3137EADC0	11852	Federal Home Loan Mtg Corp		04/18/2012	10,000,000.00	10,016,300.00	9,978,949.94	1.000	Aaa	AA	1,162	03/08/2017
3134G3H52	11871	Federal Home Loan Mtg Corp		09/12/2012	10,000,000.00	9,870,700.00	10,000,000.00	1.000	Aaa	AA	1,350	09/12/2017
3134G3K33	11875	Federal Home Loan Mtg Corp		09/27/2012	10,000,000.00	9,966,900.00	9,997,945.83	0.700	Aaa	AA	1,000	09/27/2016
3134G3S50	11887	Federal Home Loan Mtg Corp		11/30/2012	10,000,000.00	9,960,100.00	10,018,182.75	0.625	Aaa	AA	1,035	11/01/2016

Portfolio INVT  
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**Exhibit B**  
**Monterey County**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**December 31, 2013**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
<b>Fed Agcy Coupon Sec - GC 53601(f)</b>												
3134G42M9	11916	Federal Home Loan Mtg Corp		04/25/2013	10,000,000.00	9,874,900.00	10,000,000.00	0.700	Aaa	AA	1,210	04/25/2017
3134G42G2	11917	Federal Home Loan Mtg Corp		04/30/2013	10,000,000.00	9,703,600.00	10,000,000.00	1.050	Aaa	AA	1,580	04/30/2018
3137EACR8	11918	Federal Home Loan Mtg Corp		04/12/2013	10,000,000.00	10,018,300.00	10,018,304.79	1.375	Aaa	AA	55	02/25/2014
3134G43F3	11920	Federal Home Loan Mtg Corp		04/30/2013	10,000,000.00	9,695,400.00	10,000,000.00	1.020	Aaa	AA	1,580	04/30/2018
3134G43V8	11923	Federal Home Loan Mtg Corp		05/15/2013	10,000,000.00	9,743,600.00	9,999,125.56	1.050	Aaa	AA	1,595	05/15/2018
3134G47M4	11930	Federal Home Loan Mtg Corp		06/26/2013	10,000,000.00	9,917,300.00	10,000,000.00	1.500	Aaa	AA	1,637	06/26/2018
3134G3SB7	11932	Federal Home Loan Mtg Corp		06/27/2013	10,000,000.00	10,007,900.00	10,006,880.07	0.375	Aaa	AA	117	04/28/2014
3137EACB3	11935	Federal Home Loan Mtg Corp		06/28/2013	10,000,000.00	10,074,000.00	10,072,651.93	2.500	Aaa	AA	112	04/23/2014
3134G2UA8	11949	Federal Home Loan Mtg Corp		12/05/2013	10,000,000.00	10,052,100.00	10,055,193.49	1.000	Aaa	AA	231	08/20/2014
3135G0HV8	11837	Federal National Mtg Assn		03/06/2012	10,000,000.00	10,010,200.00	9,980,916.67	1.200	Aaa	AA	1,160	03/06/2017
3136G0B26	11874	Federal National Mtg Assn		09/27/2012	10,000,000.00	9,875,800.00	10,000,000.00	1.000	Aaa	AA	1,365	09/27/2017
3135G0NH2	11876	Federal National Mtg Assn		09/13/2012	10,000,000.00	9,885,800.00	9,995,577.53	0.950	Aaa	AA	1,330	08/23/2017
3136G04Q1	11884	Federal National Mtg Assn		11/20/2012	10,000,000.00	10,006,100.00	10,154,434.06	1.500	Aaa	AA	1,419	11/20/2017
3136G06Z9	11885	Federal National Mtg Assn		12/13/2012	10,000,000.00	9,939,600.00	10,000,000.00	0.650	Aaa	AA	1,077	12/13/2016
3136G14N6	11890	Federal National Mtg Assn		01/02/2013	10,000,000.00	9,850,700.00	9,994,166.15	0.750	Aaa	AA	1,274	06/28/2017
3135G0PP2	11903	Federal National Mtg Assn		01/18/2013	10,000,000.00	9,875,500.00	10,026,270.51	1.000	Aaa	AA	1,358	09/20/2017
3135G0UH4	11906	Federal National Mtg Assn		02/22/2013	10,000,000.00	9,783,000.00	10,000,000.00	1.200	Aaa	AA	1,513	02/22/2018
3135G0AP8	11911	Federal National Mtg Assn		03/28/2013	10,000,000.00	10,017,100.00	10,016,723.40	1.250	Aaa	AA	57	02/27/2014
3135G0XA6	11924	Federal National Mtg Assn		05/21/2013	10,000,000.00	9,692,800.00	10,000,000.00	1.030	Aaa	AA	1,601	05/21/2018
31398AVZ2	11926	Federal National Mtg Assn		05/06/2013	10,000,000.00	10,051,600.00	10,052,112.05	2.750	Aaa	AA	71	03/13/2014
3135G0XK4	11927	Federal National Mtg Assn		05/30/2013	10,000,000.00	9,674,500.00	10,000,000.00	1.050	Aaa	AA	1,605	05/25/2018
3135G0WJ8	11929	Federal National Mtg Assn		05/28/2013	10,000,000.00	9,673,100.00	9,927,476.85	0.875	Aaa	AA	1,601	05/21/2018
3135G0PQ0	11948	Federal National Mtg Assn		12/04/2013	10,000,000.00	9,829,900.00	9,930,945.97	0.875	Aaa	AA	1,394	10/26/2017
<b>Subtotal and Average</b>			<b>565,622,449.87</b>		<b>589,700,000.00</b>	<b>586,948,112.00</b>	<b>591,065,663.80</b>				<b>730</b>	
<b>Federal Agency Disc.-GC 53601(f)</b>												
313397XH9	11945	Freddie Mac Discount Security		11/26/2013	10,000,000.00	9,997,200.00	9,995,133.33		Aaa	AA	146	05/27/2014
<b>Subtotal and Average</b>			<b>3,910,910.87</b>		<b>10,000,000.00</b>	<b>9,997,200.00</b>	<b>9,995,133.33</b>				<b>146</b>	
<b>US Treasury Note-GC 53601(b)</b>												
912828VR8	11940	U.S. Treasury		08/29/2013	10,000,000.00	10,002,300.00	9,959,922.31	0.625	Aaa	AA	957	08/15/2016
<b>Subtotal and Average</b>			<b>9,958,016.84</b>		<b>10,000,000.00</b>	<b>10,002,300.00</b>	<b>9,959,922.31</b>				<b>957</b>	
<b>Federal Agency Step Up-GC 53601(f)</b>												
3134G4NB0	11946	Federal Home Loan Mtg Corp		12/19/2013	10,000,000.00	9,903,800.00	10,000,000.00	0.625	Aaa	AA	1,448	12/19/2017
3136G07K1	11886	Federal National Mtg Assn		12/06/2012	10,000,000.00	9,840,000.00	9,996,069.44	0.700	Aaa	AA	1,435	12/06/2017
3136G1QP7	11936	Federal National Mtg Assn		07/30/2013	10,000,000.00	10,008,700.00	10,000,000.00	1.125	Aaa	AA	1,671	07/30/2018
<b>Subtotal and Average</b>			<b>21,408,990.19</b>		<b>30,000,000.00</b>	<b>29,752,500.00</b>	<b>29,996,069.44</b>				<b>1,518</b>	
<b>Total and Average</b>			<b>973,324,573.69</b>		<b>1,048,602,519.70</b>	<b>1,046,087,331.70</b>	<b>1,049,985,939.38</b>				<b>496</b>	

## Exhibit C Monterey County Historical Yields vs. Benchmarks



Quarterly Yield	FY 12/13				FY 13/14			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Monterey County	0.49	0.49	0.49	0.49	0.49	0.50		
1 - 3 Yr Treasury and Agency					0.31	0.38		
LAIF	0.36	0.33	0.29	0.24	0.27	0.26		
1 Yr T-Bill	0.16	0.15	0.16	0.14				
S&P Rated Govt. Pool Index	0.10	0.10	0.07	0.06	0.05	0.05		

The S&P Index yields are obtained from Bloomberg

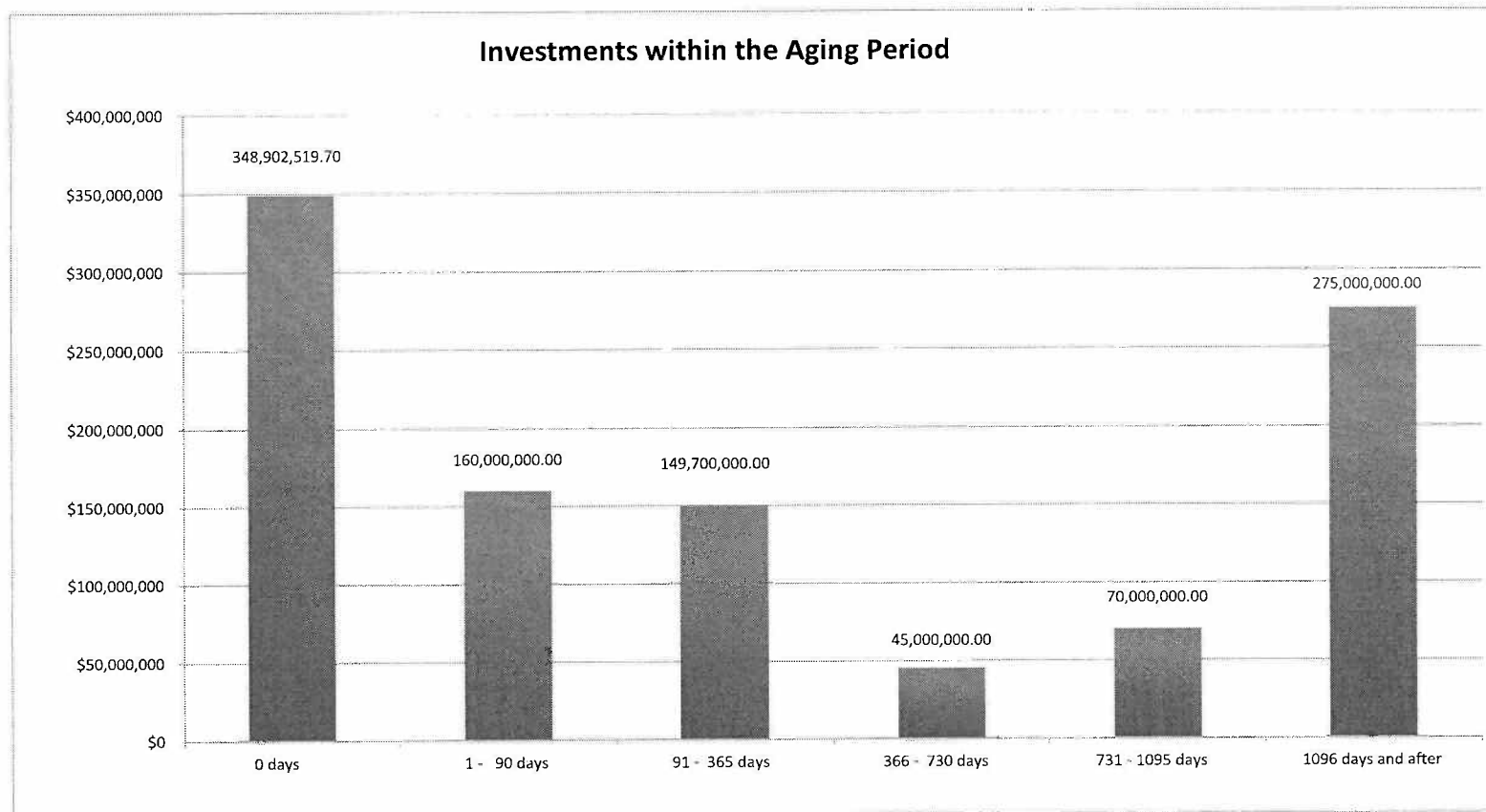
The 1-3 Yr Treas and Agy benchmark has replaced the 1 Yr T-Bill , as it more accurately reflects the current composition and weighted average maturity of the County's portfolio.

The 1-3 Yr Treas and Agy yields are obtained from the B of A Merrill Lynch Global Bond Indices/Bloomberg



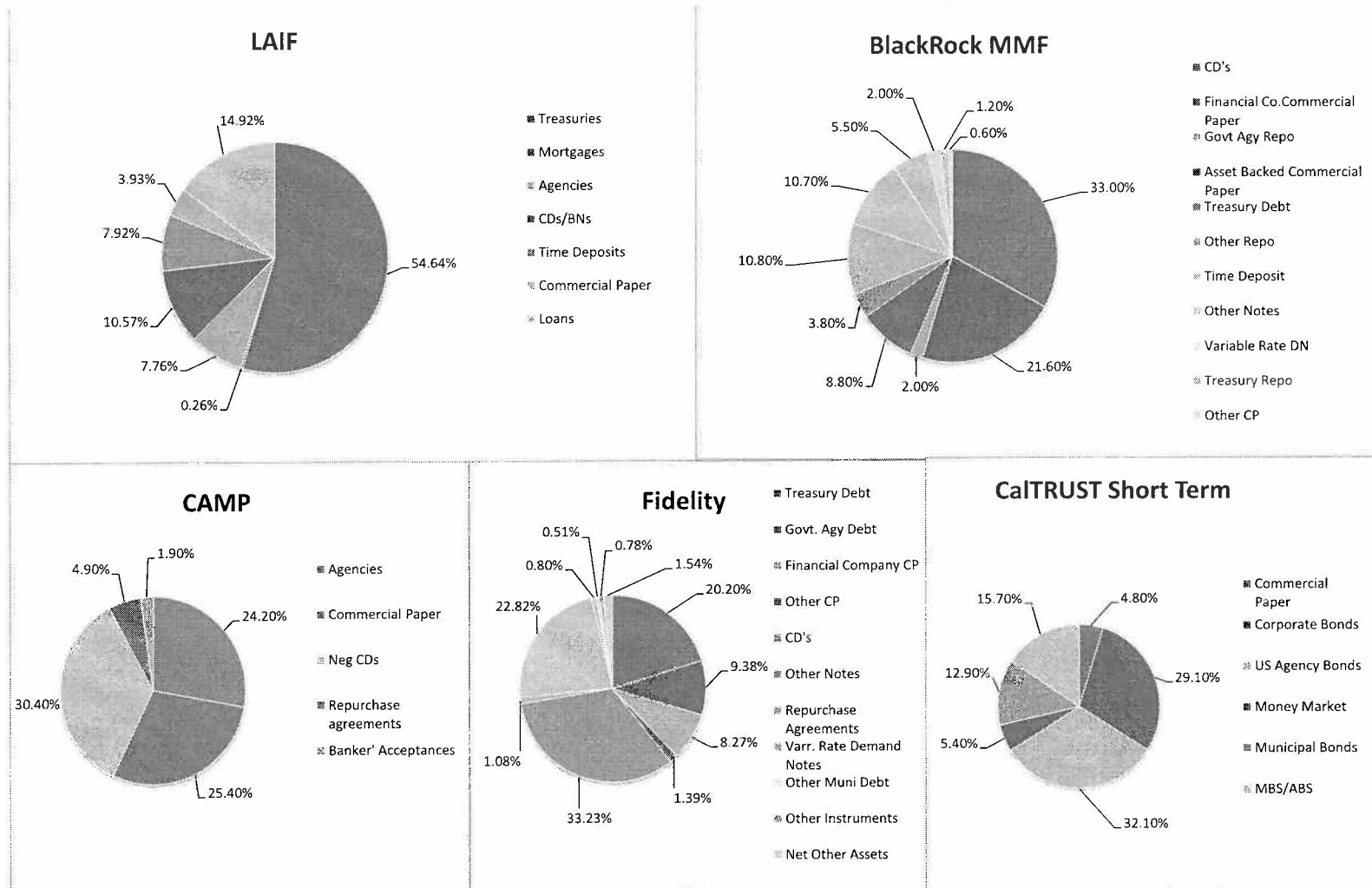
### Exhibit D Monterey County Aging Report By Maturity Date As of January 1, 2014

Aging Interval:	Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
0 days ( 01/01/2014 - 01/01/2014 )	348,902,519.70	33.27%	348,902,519.70	348,902,519.70
1 - 90 days ( 01/02/2014 - 04/01/2014 )	160,000,000.00	15.26%	160,106,734.81	160,112,700.00
91 - 365 days ( 04/02/2014 - 01/01/2015 )	149,700,000.00	14.28%	149,885,548.39	149,882,312.00
366 - 730 days ( 01/02/2015 - 01/01/2016 )	45,000,000.00	4.29%	45,009,061.81	45,103,150.00
731 - 1095 days ( 01/02/2016 - 12/31/2016 )	70,000,000.00	6.68%	70,769,907.77	70,530,300.00
1096 days and after ( 01/01/2017 - )	275,000,000.00	26.23%	275,312,166.90	271,556,350.00
<b>Total for 80 Investments</b>		<b>100.00%</b>	<b>1,049,985,939.38</b>	<b>1,046,087,331.70</b>





## Exhibit E Overnight (Liquid) Asset Distribution



\* Percent total may not equal 100 due to rounding

\* Net Other Assets may include cash and receivables and payables related to open security or capital stock trades

	LAIF	CAMP	Fidelity MMF	BlackRock	CalTRUST Short-Term
Credit Rating	NR	AAAm	AAAm	NR	Amf/S1
Fund Assets	\$56.5 Billion	\$2.06 Billion	\$39.0 Billion	\$8.28 Billion	\$639Million
WAM	209 days	58 days	44 days	44 days	511 days
Percent of Portfolio Invested in Fund	4.77%	8.90%	0.56%	9.51%	9.54%
Fund Quarterly Return	0.26%	0.08%	0.05%	0.08%	0.38%

# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. C

Administrative Services  
College Area

### Proposal:

That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Humanities Buildings 4 & 7 Modernization Project, DSA Application No. 01-111559, File No. 27-C1.

### Background:

According to standard procedure for public works projects, a filing of a Notice of Completions is required to be filed within the County of the project's location. Upon the Board's approval to authorize the filing of the Notice of Completion with the County, a 35 day period will follow in which sub-contractors, vendors and related material suppliers formally satisfy all liens and unpaid bills. After the 35 days, the District will release any remaining funds to the contractor minus adequate funds to satisfy outstanding issues.

**Budgetary Implications:** None.

**RESOLUTION:** BE IT RESOLVED, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Humanities Buildings 4 & 7 Modernization Project, DSA Application No. 01-111559, File No. 27-C1.


**Recommended By:**

  
C. Earl Davis, Interim Vice President, Administrative Services

**Prepared By:**

  
Suzanne Ammons, Administrative Assistant

**Agenda Approval:**

  
Dr. Walter Tribley, Superintendent/President



# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. D

Administrative Services  
College Area

### Proposal:

That the Governing Board review the Program Review report for the Campus Security Department.

### Background:


The purpose of program reviews is to evaluate program functions to assure their quality, vitality, and responsiveness to institutional needs and student learning. The Campus Security Program Review provides an opportunity to look constructively at services on a consistent basis, with the intent on refining and improving program practices while making effective and efficient use of resources. The Campus Security Program Review is also an essential element of the college's planning, budgeting, and resource allocation process.

Campus Security Department conducted its program review in 2013-2014. Support team members included Art St. Laurent, Deborah Ruiz, Jon Mikkelsen, and Suzanne Ammons. The Program Review Summary is attached for the Governing Board's review and the full program review report will be available on the Campus Safety and Security webpage at: <http://www.mpc.edu/campussafety/Pages/default.aspx>

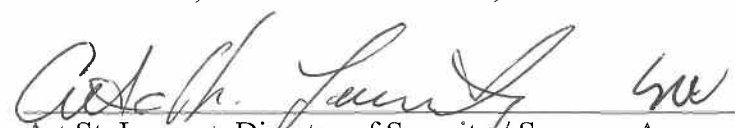
**Budgetary Implications:** None.

**INFORMATION:** Program Review report for the Campus Security Department.

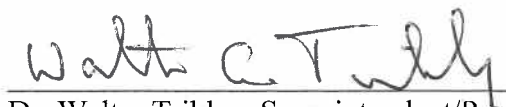
**Recommended By:**

  
C. Earl Davis, Interim Vice President, Administrative Services

**Prepared By:**

  
Art St. Laurent, Director of Security/ Suzanne Ammons, Admin. Assistant

**Agenda Approval:**

  
Dr. Walter Tribley, Superintendent/President

# Program Review

## Campus Security Executive Summary (Administrative Services) March 26, 2014

The Campus Security Department is established to provide for the safety of students, College employees and visitors to the campus, and for the security of real property and personal property of the District.

- Insure reasonable protection using constant irregular patrol, an omnipresent
- First responder to emergencies; medical, crimes in progress, disturbance
- Partner with; law enforcement, fire and medical response
- Document and report incidents on campus
- Participate in student Behavioral Assessment Resource Team
- Participate in Emergency Operations Center
- Attending training for required certifications
- Building evacuation plan
- Monitor building usage, unlock and lock doors
- Monitor access gates
- Respond to building alarms; fire, security, equipment
- Monitor walkway and facility lighting
- Pedestrian safety; building entrances, walkway safety
- Campus evacuation plan
- Perimeter patrol; roadways, parking lots
- Enforce parking regulations
- Assist stranded motorist
- Document auto accidents

### A Recent History of MPC's Campus Security:

- Our current organizational structure began in February 2002
  - Dave Junkin Director of Security, 2002 to 2004
  - One (1) Officer, Day Shift, 7:00 AM to 10 PM Monday through Friday, Monterey Campus
  - Evening Campus Supervisor, Evening Shift
  - One (1) Officer, Saturday and Sunday, 7:30 AM to 6:00 PM
- Steve Brownlie, Director of Security, 2004 to 2010
  - Four (4) Officers scheduled 5:30 AM to 12:30 AM, Monday through Friday, and 7:30 Am to 6:00 PM , Saturday and Sunday, Monterey Campus
- Art St. Laurent, Director of Security, 2010 – Current
  - Four (4) Officers 5:30 AM to 12:30 AM, Monterey, Monday through Friday, Marina and Seaside Campuses, Saturday and Sunday, 7:30 AM to 6:00 PM, Monterey Campus.
  - Emergency Operations Center (EOC) Liaison
  - Behavioral Assessment Resource Team (BART)

### Program Review 2009 Goals:

- Increase Visibility
- Identify Security Vehicles
- Purchase Patrol Vehicle for perimeter checks and travel to Marina and Seaside
- Strobe lights on vehicles

- New Uniforms
- Picture show

**Need for service:**

The need for service from staff and students has increased while community interaction remains constant. User demand is measured by the number of service calls coming into 646-4099 Officer on Patrol, 646-4005 Security Supervisor. The number of incident reports per year is used to measure volume of service;

- 2011; 214 reports
- 2012; 251 reports, 17.3% increases from 2011
- 2013; 267 reports, 24.8% increases from 2011
- 2014; 10 reports as of January 21st

Parking Enforcement: Number of citations issued

- 08/09 5221
- 09/10 5099
- 10/11 6480
- 11/12 4683
- 12/13 4114
- 13/14 3186 March

Parking Revenue Generated + Restricted Budget Reserves

- 08/09 \$501,635.00
- 09/10 \$623,633.00
- 10/11 \$693,982.00
- 11/12 \$786,140.00
- 12/13 \$819,630.00

**Service Demand:**

- Monterey Police intelligence shows criminal activity on the increase due to gang activity in Monterey.
- California's prison realignment program is cited as a factor in property crime increase throughout the state including our District.
- Monitoring student misconduct with the formulation of Behavior Assessment Resource Team (BART), Security has been appointed the task of monitoring the reporting program Advocate. In addition of escorting students placed on suspension, intervention requests from faculty regarding unreported behavior or newly reported behavioral issues.
- Parking Spaces have increased by 40% from 02/03.

**Program Services:**

- Increased visibility on patrol.
- Emergency lighting on vehicles.
- All vehicles are identified as Security and promote Emergency Number 646-4099.
- New uniforms displaying officer's name and shield number.
- Promoted new walkway and parking lot lighting.
- Increased parking spaces by 41%, over 1900 spaces are available.
- New parking dispensers accepting coin and dollar bills. Increased number of machines to seven (7).
- Established patrol schedule to Marina Education Center and the Public Safety Training Center.
- All security staff has completed SB1626 training.

**External Factors:**

- FCC narrowband radio communications as of January 1, 2013 security radio transmission on new frequency. MPC security radios were upgraded conforming to new regulations.
- Monterey Police in conjunction with Monterey County are developing an encryption transmission along with the narrow band, effective July 2014. MPC Security monitors and is identified as 3Nora30, civilian support. MPC will need to purchase radios that will be configured with encryption technology.
- Monterey Police have informed MPC Security in the increase in drug and gang activity in the city and county of Monterey. Identified gang members are current and perspective students in our District. MPC Security has attended training with the Monterey Police on how to identify gang affiliation.
- State budget reduction in appropriations requires at the direction of the District to examine efficiencies of the Security department. Security staff are surveying three similar community colleges, Hartnell, College of the Desert and Gavilan. Specific interview with College Security personnel on operations are currently in progress.
- State prison realignment program releases inmates in large numbers. Parole requirements require employment of at least 30 hours per week or full time college enrollment. MPC has recent release parolees on campus. Sensitivity training required for security personnel is being addressed.
- Increase in veterans attending classes, many suffer from post-traumatic stress syndrome and or have traumatic brain injury. Suicide behavior and anger management issues are increasing. State training is being made available for staff.
- Student enrollment at the Education Center at Marina has increased. Reports of unwanted contacts between students or student and non-student require close patrol. A recent memorandum understanding with the Marina Police department will broaden the partnership between the police and MPC Security.

**Program Review 2014:**

- 2014 Survey
- 2014 Survey Results
- 2014 Support Team , Deborah Ruiz, Jon Mikkelsen, Suzanne Ammons
- New Program Promotions: ***“If you see something, say something”***
- Security Team Pictures
- Security Campus Partners Pictures

Be Safe, Be Alert

*Arthur St. Laurent*

*Director of Security*

*831.646.4005*

*831.646.4099 Officer on Patrol*

*831.760.2090 EOC Activated*

*[alaurent@mpc.edu](mailto:alaurent@mpc.edu)*

**Monterey Peninsula Community College District**  
**Governing Board Agenda**

March 26, 2014

New Business Agenda Item No. E

Student Services  
College Area

**Proposal:**

That the Governing Board approve the expulsion of MPC student #993.

**Background:**

Student #993 has violated the following Student Standards of Conduct:

- Mutual respect between students and faculty
- Courteous treatment of everyone, and
- Compliance with all rules and regulations.

This recommendation for expulsion comes after several meetings between the student and the Interim Vice President for Student Services.

**Budgetary Implications:**

None.

**Resolution:** That the Governing Board approve the expulsion of MPC student #993.

**Recommended By:**

  
\_\_\_\_\_  
Martin L. Johnson, Interim Vice President for Student Services

**Prepared By:**

  
\_\_\_\_\_  
Sigrid Klein, Administrative Assistant to the Vice President

**Agenda Approval:**

  
\_\_\_\_\_  
Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. F

Student Services  
College Area

### Proposal:

That the Governing Board proclaims the week of April 6 – 12, 2014 as the “Week of the Young Child” with the theme of “Early Years are Learning Years.”

### Background:

The first nationwide “Week of the Young Child” was held in 1971. Since then, community efforts promoting the wellbeing of children and their needs to the public have increased. Citizens are encouraged to collect information about available services for children and become informed of how public policy at the local, state, and national level influence the lives of young children.

The week is a time to recognize that early childhood is where our future begins and to recommit ourselves to ensuring that each and every child experiences the type of early environment at home, at child care, at school and in the community that will promote their early learning.

### Budgetary Implications:

None.

**RESOLUTION:** **BE IT RESOLVED,** That the Governing Board proclaims the week of April 6 – 12, 2014 as the “Week of the Young Child” with the theme of “Early Years are Learning Years.”

**Recommended By:**   
\_\_\_\_\_  
Martin L. Johnson, Interim Vice President of Student Services

**Prepared By:**   
\_\_\_\_\_  
Sigrud Klein, Assistant to the Interim Vice President of Student Services

**Agenda Approval:**   
\_\_\_\_\_  
Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. G

Academic Affairs  
College Area

### Proposal:

To approve the proposed program and courses which have proceeded through the institutional curriculum development process to the point of recommendation to the Board.

### Background:

The program and courses listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.


### Budgetary Implications:

When offered, related courses and programs generate instructor and support costs, which are offset by student attendance driven income.

**RESOLUTION: BE IT RESOLVED**, that the following new program and courses be approved:

ARTC 1D, Ceramic Handbuilding IV  
ARTC 2D, Ceramic Wheel Throwing IV  
ARTC 3D, Ceramic Sculpture IV  
ARTC 4D, Kiln-Formed Glass IV  
ARTS 8, Professional Practices: Photographing your Artwork  
ARTS 14.1, Ink Drawing  
CHEM 71, STEM Study Skills I  
CHEM 72, STEM Study Skills II  
CHEM 73, STEM Study Skills III  
CHEM 74, STEM Study Skills IV  
CSIS 190, Computer Forensics  
Program - Linguistics Certificate of Training Award: Certificate of Training

Recommended By:

  
Celine Pinet, Vice President of Academic Affairs

Prepared By:

  
Michael Gilmartin, Dean of Instructional Planning

Agenda Approval:

  
Dr. Walter Tribley, Superintendent/President



## PROPOSED COURSES

### ARTC 1D

### Ceramic Handbuilding IV

**3 units**

**6 hours studio**

#### Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

#### Description

This course offers further experimentation in handbuilding techniques, with emphasis on personal expression.

### ARTC 2D

### Ceramic Wheel Throwing IV

**3 units**

**6 hours studio**

#### Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

#### Description

This course covers further experimentation with wheel throwing techniques, with emphasis on personal expression.

### ARTC 3D

### Ceramic Sculpture IV

**3 units**

**6 hours studio**

#### Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

#### Description

This course examines the expressive use of clay in creating ceramic sculpture. The emphasis is on refining and integrating the aesthetics of materials and ideas to produce a cohesive body of work for portfolio development and subsequent transfer, exhibition, scholarship and residency applications, and/or marketing purposes.



**ARTC 4D****Kiln-Formed Glass IV****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

**Description**

This course is a continuation of ARTC 4C. It examines the creative potential of fusing and slumping glass with emphasis on refining a body of work for portfolio development and subsequent transfer, exhibition, scholarship application, and/or marketing.

**ARTS 8****Professional Practices: Photographing your Artwork****0.5 unit****1 hour studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

**Description**

This course offers an introduction to digital methods of photographing artwork. Cameras, lighting, shooting, and creating digital files are studied.

**ARTS 14.1****Ink Drawing****0.5 unit****1 hour studio****Justification**

This new course is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

**Description**

This is a specialized course in ink drawing. Students use tools and materials and develop skills in ink-drawing techniques and concepts. The course covers a study of ink-drawing techniques as well as content, social, and historical issues. A variety of subject matter is covered.

**CHEM 71****STEM Study Skills I****0.50 to 1 unit****1.5 to 3 hours lab****Justification**

To improve retention and student success in our STEM classes.

**Description**

This course supports students enrolled in any science, technology, engineering or math (STEM) subject. Students learn skills they can use in the classes that are most critical to their future success. Coverage includes group and individual study skills, strategies for solving homework and test problems, and setting and achieving academic goals. Also offered as Engineering 71, Math 71 and Physics 71; credit may be earned only once.

**CHEM 72****STEM Study Skills II****0.50 to 1 unit****1.5 to 3 hours lab****Justification**

To improve retention and student success in our STEM classes.

**Description**

This course supports students enrolled in any science, technology, engineering or math (STEM) subject. Students learn skills they can use in the classes that are most critical to their future success. Coverage includes note taking, learning styles, additional strategies for solving homework and test problems, and metacognitive skills. Also offered as Engineering 72, Math 72 and Physics 72; credit may be earned only

**CHEM 73****STEM Study Skills III****0.50 to 1 unit****1.5 to 3 hours lab****Justification**

To improve retention and student success in our STEM classes.

**Description**

This course supports students enrolled in any science, technology, engineering or math (STEM) subject. Students learn skills they can use in the classes that are most critical to their future success. Coverage includes concept maps, time management, additional strategies for solving homework and test problems, and effectively interacting with professors. Also offered as Engineering 73, Math 73 and Physics 73; credit may be earned only once.

**CHEM 74****STEM Study Skills IV****0.50 to 1 unit****1.5 to 3 hours lab****Justification**

To improve retention and student success in our STEM classes.

**Description**

This course supports students enrolled in any science, technology, engineering or math (STEM) subject. Students learn skills they can use in the classes that are most critical to their long-term success. Coverage includes levels of understanding, additional strategies for solving homework and test problems, and active listening. Also offered as Engineering 74, Math 74 and Physics 74; credit may be earned only once.

**CSIS 190****Computer Forensics****3 units****3 hours lecture, 1 hour lab****Justification**

This course is planned for our new degree in Computer Networking and Security. We already have the equipment and a trained adjunct so we would like to offer it.

**Description**

This is an introductory course in computer forensics. Students learn to collect and analyze data to uncover attacks and malware. Topics include forensic techniques, using tools based on fundamental understanding of data, security principles, and forensic data analysis to uncover computer crime and computer security incidents.

**Program****Linguistics Certificate of Training Award: Certificate of Training****Justification**

To recognize students who have taken multiple linguistics classes and to encourage students to pursue linguistics classes.

**Description**

Linguistics is the science of language. Students who receive a Certificate of Training in Linguistics have demonstrated that they are familiar with and can apply linguistic principles in the analysis of syntax, phonology, historical linguistics, discourse analysis, and sociolinguistics.

# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. H

Human Resources  
College Area

### Proposal:

That the District's supplement to the initial proposal for interest-based bargaining with the Monterey Peninsula College Teachers Association (MPCTA) for a successor agreement be presented and that a public hearing be held.

### Background:

The current agreement between Monterey Peninsula Community College District and Monterey Peninsula College Teachers Association (MPCTA) expires on June 30, 2014. Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must, following the presentation of and public comment on the employee proposal, present its proposal for negotiations for a successor agreement and receive public comment at an open board meeting prior to formal adoption of the proposal. The initial proposal was presented at the February 26, 2014 Board meeting.

The public hearing on the supplement to the initial proposal to the Monterey Peninsula College Teachers Association (MPCTA) proposal will be held on March 26, 2014. In accordance with special provisions for interest based bargaining, the supplement to the initial proposal for this period is in the form of interests for discussion. The supplement is attached for information.

### Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implication.

**Information Only.** Hold Public Hearing regarding the supplement to the initial proposal of the Monterey Peninsula Community College District for interest based bargaining with Monterey Peninsula College Teachers Association (MPCTA) for a successor agreement.

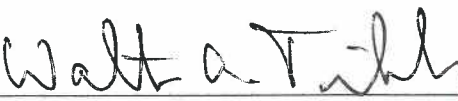
Recommended By:

  
\_\_\_\_\_  
Dr. Celine Pinet, Vice President of Academic Affairs

Prepared By:

  
\_\_\_\_\_  
Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval:

  
\_\_\_\_\_  
Dr. Walter Tribble, Superintendent/President

**Monterey Peninsula Community College District  
Supplement to the Initial Proposal to MPCTA  
March 3, 2014**

The Collective Bargaining interests submitted herein by the Monterey Peninsula Community College District are expressly pursuant to the Educational Employment Relations Act. It is the intention of the Monterey Peninsula Community College District to bargain in good faith over the interests submitted by the respective parties to the MPCTA Collective Bargaining Agreement.

In recognition of the expiration of the current agreement on June 31, 2014 with MPCTA the District has an interest in developing long-term responses to ongoing structural budget deficits and to support best practices in developing efficient operational processes. In addition to the proposals presented at the February 26, 2014 Board Meeting, the District's interests include:

1. The District has an interest in looking at the following articles and corresponding exhibits to update contract language and to address accreditation standards and operational efficiencies, while meeting the mission of the college and maintaining quality instruction and services to students.

Article 11: District Calendar

Article 13: Transfers

Article 14: Evaluation

Article 15: Workload

Article 16: Salaries

Article 17: Extra Duty and Extended Year Pay

Article 18: Resignation and Retirement

Article 20: Part-time Temporary Faculty

Article 21: Regular Instructors in the Evening Program

Article 23: Division Chairperson

Article 26: District Rights and Responsibilities

Article 27: Faculty Service Areas and Competency Standards

2. Article 9: Employee Benefits. Health and welfare benefits continue to be a nationwide concern as employers attempt to provide medical insurance designed to ensure quality medical care and plan design which maximizes cost containment. Employers and employee representatives have continuously sought ways to control the escalating costs of medical insurance through various approaches, including changes in plan design, cost containment techniques, cost sharing, and other mutually acceptable strategies. The ever increasing expenditures necessary to fund medical insurance programs tend to detract from utilization of these monies needed

for other important uses including employee compensation, educational programs, and capital expenses.

# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. I

Human Resources

College Area

### Proposal:

That the Governing Board adopt the District's supplement to the initial proposal for interest based bargaining with the Monterey Peninsula College Teachers Association (MPCTA) for negotiations for a successor agreement.

### Background:

Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must formally adopt its proposal for a successor agreement following the presentation of and public comments on the initial proposals of the employees and the District. In accordance with special provisions for interest based bargaining, the proposals are in the form of interests for discussion.

### Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implication.

**RESOLUTION: BE IT RESOLVED**, that following comments from the public regarding the supplement to the initial proposal of the Monterey Peninsula Community College District for interest based bargaining with Monterey Peninsula College Teachers Association (MPCTA) for a successor agreement be adopted.

Recommended By:

  
\_\_\_\_\_  
Dr. Celine Pinet, Vice President of Academic Affairs

Prepared By:

  
\_\_\_\_\_  
Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval:

  
\_\_\_\_\_  
Dr. Walter Tribley, Superintendent/President



# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. J

Superintendent/President  
Office

### Proposal:

That the Governing Board consider candidates and vote for nominees for seven (7) three-year vacancies and one (1) one-year vacancy on the California Community College Trustees (CCCT) Board.

### Background:

On February 27, 2014, the District received communication from the Community College League of California regarding the CCCT Board of Directors election for 2014. A copy of the communication and the Official Ballot is attached. The California Community College Trustees (CCCT) Board serves a major role within the Community College League of California. The twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members. In addition, the Board meets twice a year with the Board of Governors of the California Community Colleges.

The election of members of the CCCT Board of the League will take place between March 10 and April 25, 2014. Our ballot must be returned to the League office postmarked no later than April 25, 2014.

Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate.

### Budgetary Implications:

None.

**RESOLUTION:** BE IT RESOLVED, that the Governing Board vote for the following persons to the California Community College Trustees (CCCT) Board:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Recommended By: Walter A. Tribley  
Dr. Walter A. Tribley, Superintendent/President

Prepared By: Shawn Anderson  
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walter A. Tribley  
Dr. Walter A. Tribley, Superintendent/President

Rec'd 3/5/14



DATE: February 27, 2014

TO: California Community College Trustees  
California Community College District Chancellors/Superintendents

FROM: Judy Centlivre, Executive Assistant

SUBJECT: CCCT BOARD ELECTION — 2014

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Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are seven (7) three-year vacancies on the board and one (1) one-year vacancy.

Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. The eighth top vote-getter will complete the term that was vacated by a CCCT member that did not seek re-election in her district last November. That term expires in 2015 and the candidate elected to complete that term will be eligible to run for re-election as an incumbent in 2015. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The fourteen trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order of February 3, 2014. An official ballot for the election is also enclosed in this mailing to each community college district governing board office, as well as copies of the statement of candidacy and biographic sketch form of each of the candidates.

Please remember that: *1) ballots must be signed by the board secretary and board president or vice-president; and 2) ballot return envelopes must have no identifying information or signatures.* Although it is not required, you may want to send your ballots via certified mail as we will not have the ability to confirm receipt. Official ballots must be signed and returned to the League office, with a USPS **postmarked no later than April 25**. Faxed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT board president and the results announced at the CCCT Annual Conference, May 1-2 in Newport Beach.

If you have any questions on the CCCT board election, please call the League office at (916) 444-8641.

Attachments:

List of Candidates

CHANCELLORS/SUPERINTENDENTS (GOVERNING BOARD OFFICES) ONLY:

Official Ballot and Return Envelope

Candidates' Biographic Sketches and Statements



**CCCT 2014 BOARD  
OFFICIAL BALLOT**

**Vote for no more than eight (8) by checking the boxes next to the names.**

**NOMINATED CANDIDATES**

*List order based on Secretary of State's February 3, 2014 random drawing.*

- Richard Watters, Ohlone CCD
- \*Paul Gomez, Chaffey CCD
- Adrienne Grey, West Valley-Mission CCD
- Jeffrey Lease, San Jose-Evergreen CCD
- Brent Hastey, Yuba CCD
- Pam Haynes, Los Rios CCD
- Nathan Miller, Riverside CCD
- \*Jim Moreno, Coast CCD
- Donna Ziel, Cabrillo CCD
- Lorrie A. Denson, Victor Valley CCD
- Stephen P. Blum, Ventura CCD
- \*Laura Casas, Foothill-DeAnza CCD
- \*Stephan Castellanos, San Joaquin Delta CCD
- \*Nancy C. Chadwick, Palomar CCD

**WRITE-IN CANDIDATES**

*Type each qualified trustee's name and district on the lines provided below.*

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\* Incumbent

**Board Secretary and Board President or Board Vice President must sign below:**

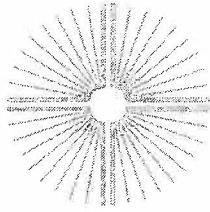
This ballot reflects the action of the board of trustees cast in accordance with local board policy.

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Secretary of the Board

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President or Vice President of the Board



**2014 CCCT BOARD ELECTION**  
**CANDIDATES LISTED IN SECRETARY OF STATE'S**  
**RANDOM DRAWING ORDER OF FEBRUARY 3, 2014**

1. Richard Watters, Ohlone CCD
2. \*Paul Gomez, Chaffey CCD
3. Adrienne Grey, West Valley-Mission CCD
4. Jeffrey Lease, San Jose-Evergreen CCD
5. Brent Hastey, Yuba CCD
6. Pam Haynes, Los Rios CCD
7. Nathan Miller, Riverside CCD
8. \*Jim Moreno, Coast CCD
9. Donna Ziel, Cabrillo CCD
10. Lorrie A. Denson, Victor Valley CCD
11. Stephen P. Blum, Ventura CCD
12. \*Laura Casas, Foothill-DeAnza CCD
13. \*Stephan Castellanos, San Joaquin Delta CCD
14. \*Nancy Chadwick, Palomar CCD

\* Incumbent

# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. K

Superintendent/President  
Office

### Proposal:

That the Governing Board review and discuss Board goals for 2014 and the Board self-evaluation process.

### Background:

As a part of Monterey Peninsula College's ongoing commitment to continuous improvement, in February 2013, the Governing Board adopted annual goals, in accordance with Board Policy 1009 Self Evaluation, which calls for an annual self-evaluation and development of Board goals. These goals were:

#### GOVERNING BOARD GOALS FOR 2013

1. Develop means for more effective community relations with constituents.
2. Design and actively participate in Board development activities to broaden understanding of critical operational elements and issues facing the College.
3. Continue to be knowledgeable about actions taken by the College to address accreditation-related issues.
4. Continue to be knowledgeable about actions taken by the College to maintain fiscal stability.
5. Enhance legislative advocacy activities to support the College and community college system.

Per Board Policy 1009, the Board self-evaluation is to be conducted from August – October, with the Board goals to be approved at the end of the evaluation process. The progress made on the 2013 goals has not yet been reviewed. As the timing of the annual self-evaluation and goals development is out of synch with the policy, a potential approach is to retain the current goals for 2014 and initiate the process for self-evaluation to begin in August 2014 by appointing an ad hoc subcommittee of two trustees to solicit Board self-evaluation comments and develop the survey instrument.

**Budgetary Implications:** None.

**INFORMATION:** Governing Board Goals for 2014 and Board Self-Evaluation Process.

**Recommended By:** Dr. Walter Tribley, Superintendent/President

**Prepared By:**

Shawn Anderson

Shawn Anderson, Executive Assistant to Superintendent/President and the Governing Board

**Agenda Approval:**

Walt a Tribley

Dr. Walter Tribley, Superintendent/President

MONTEREY PENINSULA COLLEGE  
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1009 Board Self-Evaluation

Effective and efficient Governing Board operations are an integral part of creating and maintaining successful educational programs. In order to evaluate progress towards achieving the College's goals, the Board will annually schedule a time and place at which all members will participate in a formal self-evaluation.

The Board shall be evaluated as a whole and not as individuals. The evaluation will focus on the internal Board operations and performance and will evaluate success in achieving last year's goals. Working with the Superintendent/President, the Board members shall develop goals for the upcoming year against which the Board shall be evaluated. A self-evaluation instrument will be based on these goals. Each Board member will complete a self-evaluation instrument independently.

In addition, the Board will seek anonymous staff, faculty, student and community input through a representative sampling of each group. The sampling will be by position (example, President of the Faculty Senate). The ensuing evaluation will be based on the resulting composite picture of the Board's strengths and weaknesses. The Board will discuss the tabulated results as a group and report its outcome at a public meeting.

The Superintendent/President and the Board shall select an independent member of the administrative staff to review and tabulate the results. Each Board member will receive a complete copy of the survey data.

The evaluation process shall include the establishment of strategies for improving Board performance. Priorities will be set for the following year's performance and evaluation.

Before August Board meeting:	Work with the Superintendent/President to revise evaluation survey instrument and process as necessary.
August of each year	Approve evaluation instrument, process, and calendar.
Before September Board meeting	Collect data from all surveyed constituencies.
September of each year	Review and discuss evaluation results.
Before October Board meeting	Work with the Superintendent/President to develop goals for the upcoming year.
October of each year	Review and discuss evaluation data and results, complete self-evaluation, report on evaluation at a public meeting, and approve goals for the upcoming year.

MONTEREY PENINSULA COLLEGE  
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1009 Board Self Evaluation (continued)

The purpose of the Board self-evaluation is to identify areas of Board functioning that are working well and those that may need improvement. Following the evaluation, the resulting discussion of Board roles and responsibilities should enhance communication and understanding among members and lead to a stronger, more cohesive and effective Board. At the end of the evaluation discussion, Board members should have:

- 1) identified areas for improvement, perhaps stated as goals and criteria for future evaluations;
- 2) an understanding of what they expect from themselves and each other to be an effective Board; and
- 3) a summary of accomplishments and characteristics of which they can be proud.

Adopted: August 15, 2000

Revised and adopted: May 25, 2010; November 23, 2010.



# Monterey Peninsula Community College District

## Governing Board Agenda

March 26, 2014

New Business Agenda Item No. L

Superintendent/President  
College Area

**Proposal:**

To review the attached Calendar of Events.

**Background:**

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

**Budgetary Implications:**

None.

**INFORMATION:** Calendar of Events.

**Recommended By:** Dr. Walter Tribley, Superintendent/President

**Prepared By:** Shawn Anderson  
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

**Agenda Approval:** Walter Tribley  
Dr. Walter Tribley, Superintendent/President

# MPC Governing Board 2014 Calendar of Events

## MARCH, 2014

Wednesday, March 26 Regular Board Meeting, MPC Library & Technology Center  
1:30pm: Closed Session - Stutzman Room  
3:00pm: Regular Meeting - Sam Karas Room

Monday, March 31 First Day of Spring Recess

## APRIL, 2014

Tues-Sat, April 1-5 Spring Recess (March 31-April 5)

Friday, April 11 **Governing Board of Trustees Study Session, MPC Library & Technology, Sam Karas Room**

Saturday, April 12 **The 13<sup>th</sup> Annual Culture Show (Asian Stdt Assn): 7:30-9:30pm, MPC Theater**

Wednesday, April 23 Regular Board Meeting, MPC Library & Technology Center  
1:30pm: Closed Session - Stutzman Room  
3:00pm: Regular Meeting - Sam Karas Room

Friday, April 25 **High School Automotive Skills Challenge, 8:30am, Automotive Tech. Dept.**

## MAY, 2014

Friday, May 9 **Supportive Services and Instruction Scholarship Awards Ceremony, 1:00-2:30 pm, MPC Library & Technology Center, Sam Karas Room**

Friday, May 16 President's Address to the Community, Monterey Conference Center

Monday, May 26 Memorial Day Holiday

Wednesday, May 28 Regular Board Meeting, MPC Library & Technology Center  
1:30pm: Closed Session - Stutzman Room  
3:00pm: Regular Meeting - Sam Karas Room

May Date TBD MPC Scholarship Awards Ceremony

## JUNE, 2014

Thursday, June 5 Spring Semester Ends

Thursday, June 5 \*Fire Academy Ceremony (date and other details to be confirmed)

Thursday, June 5 \*Latino Ceremony, 6:00pm – LF103 (date and location to be confirmed)

Thursday, June 5 \*Asian Student Assn Ceremony (date and other details to be confirmed)

Friday, June 6 \*Kente Ceremony, 7:00pm- MU101 (date and location to be confirmed)

Saturday, June 7 Faculty Retirement Breakfast, 8:30am (location to be confirmed)

Saturday, June 7 Commencement, 12:00pm – Amphitheatre (line-up at 11:30am in Gym)

Saturday, June 7 Nurse Pinning Ceremony, 3:00pm – Amphitheatre

Monday, June 16 Summer Session Begins

Wednesday, June 25 Regular Board Meeting, MPC Library & Technology Center  
1:30pm: Closed Session - Stutzman Room  
3:00pm: Regular Meeting - Sam Karas Room

## JULY, 2014

Friday, July 4 Independence Day Holiday

Wednesday, July 23 Regular Board Meeting – Marina Education Center  
1:30pm: Closed Session, 3:00pm: Open Session

Friday, July 25 End of Six-Week Summer Session

## AUGUST 27, 2014

Wednesday, August 27 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

## MPC Governing Board 2014 Calendar of Events

### SEPTEMBER 24, 2014

Wednesday, September 24 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

### OCTOBER 22, 2014

Wednesday, October 22 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

### NOVEMBER 19, 2014

**Wednesday, November 19** Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting  
**\*Date moved to 3<sup>rd</sup> Wednesday due to Thanksgiving holiday**

### DECEMBER 10, 2014

Wednesday, December 10 Regular Annual Organizing Board Meeting, MPC Library & Technology Center  
1:30pm, Closed Session, 3:00pm Regular Meeting