

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.1

Superintendent/President
Office

Proposal:

To consider and approve the minutes of the Special Board Meeting on January 22, 2014, the Regular Board Meeting on January 31, 2014, the Regular Board Meeting on February 26, 2014, and the Special Board Meeting on February 28, 2014.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approves of the change, the minutes may be amended.

Budgetary Implications:

None.

- RESOLUTION: BE IT RESOLVED**, that the Governing Board approves the minutes of the Special Board Meeting on January 22, 2014, the Regular Board Meeting on January 31, 2014, the Regular Board Meeting on February 26, 2014, and the Special Board Meeting on February 28, 2014.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By:

Shawn Anderson

Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval:

Walt A. Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

SPECIAL MEETING

5:00 p.m., Open Session

Lecture Forum 103

980 Fremont Street, Monterey, California 93940

www.mpc.edu/GoverningBoard

WEDNESDAY, JANUARY 22, 2014

MINUTES - REVISED

1. **CALL TO ORDER** – Chair Charles Brown called the meeting to order at 5:00 p.m.

2. **ROLL CALL** – present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Maury Vasquez, Student Trustee

3. **PUBLIC COMMENTS** – None.

4. **SPECIAL BUSINESS**

A. Review 2014-15 Fiscal Year Budget Balancing Strategies

INFORMATION

Dr. Walter Tribley explained MPC's significant loss of funding, as well as the reasons for our deficit. Our loss of funding is due to legislative pressure to reduce recreational education and repeatable classes, which are in drama, the arts, and physical education. The state's focus is now on academic and vocational funding. The downturn in the economy created a structural deficit which Mr. Joe Bissell will explain. Mr. Bissell also will review the changing state regulations and how that has impacted our budget. Recommendations will be put forward that have the least impact on our core mission. A 5% cut across the board does not make financial sense.

Mr. Joe Bissell and Dr. Tribley reviewed the presentation, "[Budget Balancing Strategies](#)."

Dr. Tribley invited Mr. Gary Bolen to speak regarding the Theatre cuts. Mr. Bolen spoke of the initial proposed lay off of four full-time Theatre employees and its impact to the program. He also spoke of his and Mr. Dan Beck's efforts to devise a proposal that would preserve the program and keep the department active and viable. Their proposal, which was presented to Dr. Tribley, saves two positions: one in the front of the house and one back stage technical position. The proposed cut is 14% from one department. Theatre students will still be able to transfer to a four-year college and enter as a junior. The production schedule will be decreased from five productions to three productions. The newly renovated theatre will be used as intended. Mr. Bolen also explained the challenges faced by the Theatre, including the inability to apply for 2014 grant funding due to the timing of the cuts, as well as the Theatre's efforts to develop a network of community people to help secure funding. He requested time from the college to develop their network and funding and requested a restoration of funds as the situation improves. He also conveyed the type of support the Theatre needs from the community.

COMMENTS FROM THE BOARD OF TRUSTEES

- 1) Trustee Rick Johnson expressed hope that Gary Bolen would contact him regarding working with the business community. He also offered to meet with Tony Tollner to discuss the involvement of downtown Monterey businesses and hospitality. / He thanked those present for the many courteous and strong letters they sent to the Board of Trustees and encouraged them to write letters to the legislators, noting that MPC is facing this issue because of what is being done to community colleges at the state level. The Board's hands are tied until changes are made in Sacramento. / He thanked Mr. Bolen for his courage in dealing with this issue rather than giving up. / He stated that MPC will get through this, although it won't be easy.
- 2) Student Trustee Maury Vasquez thanked Mr. Bolen for his efforts on behalf of the students, particularly with regards to meeting their transfer requirements. / He asked his friends and peers—prospective and current students, including those taking theater classes—for their understanding. He stated that we can't continue to spend as we have been and hope that it will get better, but also expressed his understanding of the difficulties presented if we were to cut too much, too soon. He noted that he doesn't want to see anyone get hurt by budget cuts, but added that we'll also get hurt if we don't take budget cuts. This isn't an "us versus them" mentality—the students, administration, and faculty are one. If one part of the school gets hurt, we all get hurt. Students probably face the brunt of that in the end.
- 3) Trustee Margaret-Anne Coppernoll thanked everyone present for their participation, as well as those who took the time to write her letters of their commitment and love for MPC and the Theatre Arts program. She thanked Gary Bolen for his unparalleled passion and love for MPC and the Theatre Arts program, noting her personal experience of Gary's professionalism as one of his students. She conveyed her belief that we all need to pull together and to become more entrepreneurial, as well as her hope that we can work with the MPC Foundation and outreach to communities to get more support for the college. She also noted that we need everyone's support in contacting the state legislators, because they are making the decisions that are severely impacting us. She indicated that she plans to attend a legislative conference this weekend and will make her voice heard.
- 4) Vice Chair Loren Steck noted that no one on the Board wants to make these cuts; this is a response to a hideous situation that originates from the state. He explained that the state developed the *Student Success Taskforce* a couple of years ago in response to the horrible financial situation they were facing at the time. The *Student Success Taskforce* was designed to accomplish some very difficult things, including making wholesale cuts to community colleges. The state is now saying that lifelong learning and community outreach are no longer the purview of California community colleges. He encouraged those who wish to write to the state legislators to focus on those items. He said that the state has a one-size fits all strategy and isn't thinking that there are California communities such as ours where there are many people interested in lifelong learning. Being heard by our state legislators could make a real impact. / Dr. Tribley explained that he has been in communication with Senator Monning, who is very open to ideas that can, perhaps, modify the state's current stance. Senator Monning is aware that some of these rules hurt community colleges.
- 5) Chair Charles Brown stated that MPC's state-of-the art theatre is one of the most beautiful theaters in this area and that MPC is not going to allow it to go away. He reiterated that this issue faced by MPC is not of its doing, nor is it Dr. Tribley's. He expressed his love of MPC, dating back to his time as an MPC student and graduate, and his continued dedication to making it better. He also conveyed his belief that we are going to get out of this situation and will be better than ever.

PUBLIC COMMENTS

- 1) Dr. Fred Hochstaedter, MPC faculty member and President of the Academic Senate, stated his individual opinion that the quiet majority of MPC faculty members support MPC's effort to find a

way to eliminate the deficit and regain financial stability. They also recognize MPC's need to prioritize the programs that most directly benefit students taking credit classes and through which it can directly collect apportionment. The quiet majority supports the Board in undertaking the process to make the painful decisions that will affect MPC and members of the community.

- 2) Ms. Kathleen Rozman, MPC adjunct instructor for 9 years and full-time instructor for 20 years, asked how cutting tutoring positions and using student success taskforce monies in other areas can be rationalized. How are these students supposed to succeed?

Theatre Department

The following visitors expressed their appreciation of and support for the Theatre Department and spoke of its benefits:

- 1) Ana Maximoff, creator of the Save the MPC Theatre Facebook page and former student.
- 2) Steven Moorer, Pacific Repertory Theatre Director and former student.
- 3) Koly McBride, co-owner of Paper Wing Theatre.
- 4) Michael Lecovick, former MPC Theatre student. Mr. Lecovick read a letter from June Stock.
- 5) Peter DeBono, Theatre Department Chair for 30 years.
- 6) Michael Kaplan, former MPC Theatre student.
- 7) Denise DeBono. Ms. DeBono read a letter on behalf of Steven Moorer.
- 8) Laura Cote, adjunct Theatre instructor.
- 9) Anna Boland, CSUMB and MPC Theatre student.
- 10) Constance Gamiere, MPC Costume Designer and Counselor.
- 11) Tony Tollner, local resident, business person, and father of an actress.
- 12) Teresa Del Piero, MPC Theatre brochure advertiser.
- 13) Lanier Fairchild, former MPC Theatre student.
- 14) Colin Peter, who has been involved in the Theatre for 40 years.
- 15) Jeannie Barrera, resident of Monterey.
- 16) Christine Bosser
- 17) Steve Retsky, current Theatre employee.
- 18) David Stock, son of the late Morgan Stock.
- 19) Brian Stock, son of the late Morgan Stock.
- 20) Steven Bowings, former MPC student.
- 21) Carol Highland Rosa, former MPC student.
- 22) Melissa Candlebar, current MPC student.
- 23) Laurie Henning, former MPC Theatre student.
- 24) Lauren Holsher, full-time MPC student.
- 25) Amanda Schemmel, CSUMB and MPC Theatre student.
- 26) John Ralley, former MPC student.
- 27) Sean Boulware, Drama teacher and MPC actor.
- 28) Phyllis Davis, local business owner.
- 29) Dani Maupin, working Theatre professional.
- 30) Mitch Davis, community member and business owner.
- 31) Matt Pavelas, community member and former MPC Theatre student.
- 32) Dan Knock, math tutor.
- 33) Pat Stadille, Science and Drama teacher at Carmel Middle School.
- 34) Judy Schwartz, community member.
- 35) Juan Nguyen, community member.
- 36) Sam Fife, longtime student of the Theatre.
- 37) Eric Maximoff, Instructional Aide/Master Carpenter, MPC Theatre.
- 38) Henry Guevara, MPC Box Office Manager.
- 39) Norbert Cameron, community member.

Business Skills Center/Nighttime Security

The following visitors expressed their appreciation of and support for the Business Skills Center, as well as their concern for nighttime security:

- 1) Vicki Rhea, Business Division Office employee.
- 2) Loran Walsh, CSEA President and MPC Security.
- 3) Art St. Laurent, Director of MPC Security.
- 4) Esther McKay, Business Skills Coordinator.
- 5) Jeff Walker, MPC adjunct instructor.

COMMENTS FROM THE BOARD OF TRUSTEES

- 6) Trustee Marilynn Dunn Gustafson thanked everyone for their love, energy, and comments. She explained that the trustees get to see all aspects of MPC's value and quality, not only in the Theatre Department, but also at the Child Development Center (CDC), **in the Science Department**, within Gentrain, and with faculty and staff. MPC is a jewel across the campus. The Theatre Department has the advantage of being eloquent. She wishes the kids of the CDC could talk about how they need their department. **She also spoke of the athletic department and students with special needs who have fought to get their education. She indicated that, as trustees**, we must look at the core values of MPC and make the best decisions to best serve the students. There just is not enough money to do it all.
- 7) Trustee Rick Johnson thanked everyone present for their passion. We know that the compromises are painful and both sides can be angry. Our budget is not enough, but it is where we are right now. Compromise does not meet all needs, but right now that is all we have.
- 8) Vice Chair Loren Steck noted that MPC was hit both by declining enrollments and the state's new rules. He recommended fundraising, taking more classes, and writing letters to the state. He said that he can put together SB 1456 talking points for people who want to write a letter.
- 9) Chair Charlie Brown thanked the students, administration, faculty, and staff for their dedication. He also thanked everyone present for their presence and compassion. MPC is a community. We are going to make this right.

5. ADJOURNMENT – Chair Brown adjourned the meeting at 8:40p.m.

Respectfully Submitted,

Dr. Walt Tribley
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted March 27, 2014

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

FRIDAY, JANUARY 31, 2014

3:00pm, Closed Session, Stutzman Room, LTC
4:30pm, Regular Meeting, Sam Karas Room, LTC

980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

MINUTES - REVISED

1. **CALL TO ORDER** – Chair Charles Brown called the meeting to order 3:00 p.m.

2. **ROLL CALL** -- present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Staff:
Ms. Susan Kitagawa, Associate Dean of Human Resources
Dr. Céline Pinet, Vice President of Academic Affairs

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.

4. **CLOSED SESSION**
 - A. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Representatives: Dr. Walter Tribley, Susan Kitagawa, Céline Pinet & Larry Walker
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA/NEA
 - b) Agency Representatives: Dr. Walter Tribley & Susan Kitagawa
 - C. Public Employee Performance Evaluation (Government Code Section 54957)
Faculty: Administration of Justice, American Sign Language, Art History, Counseling (three positions), English and Study Skills/Reading, Library, Mathematics (four positions), Political Science, Psychology, Sociology

5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**

6. **ROLL CALL**
Chair Brown asked for Roll Call at 4:30 p.m.
Present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee

Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Maury Vasquez, Student Trustee

7. REPORT OF ACTION TAKEN IN CLOSED SESSION – No action was taken.

8. APPROVAL OF AGENDA

Motion Dunn Gustafson / Second Steck / Carried.

2013-2014/69

New Business Agenda Item D was moved to the beginning of New Business.

Student Advisory Vote:	AYE		Vasquez
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

9. RECOGNITION

A. Moment of Silence

- 1) Former MPC staff member, Polly (Mary Ann) Kearney, deceased December 10, 2013.

10. PUBLIC COMMENTS – None.

11. CORRESPONDENCE AND PUBLICATIONS

A. Written Communications

- 1) Letter to Dr. Walt Tribley from Len Foster, President of the Literacy Campaign for Monterey County, speaking of the success of the Summit and a call for sustaining benefactors of the Literacy Campaign for Monterey County. / December 4.
- 2) Letter to Dr. Céline Pinet from G. Jack Pond, Vice President of Accrediting Commission for Community and Junior Colleges, notifying her that the Commission has arranged a Self-Evaluation Training Workshop for MPC on 03/21/14 at Evergreen Valley College. / December 6.
- 3) Letter to Trustee Margaret-Anne Coppernoll from Barbara Boxer, United States Senator, congratulating her on her re-election to the MPC's Board of Trustees.
- 3) Letters to Dr. Walt Tribley in support of MPC's application for the Pathway to Law School Initiative. / December.

B. MPC All User Emails

- 1) Martin Johnson: Increased security presence on the Monterey campus today and tomorrow due to an incident that occurred on campus. Monterey Police Department has also been notified.
- 2) Martin Johnson: The increased security presence around the Administration building, due to an incident on Monday, has been reduced to roving security in the area as the threat possibility is reduced.
- 3) Fred Hochstaedter: Request for faculty and staff to complete Instructor and Program Reflections.
- 4) ASMPC: Food, t-shirt, and lanyards for sale at the ASMPC Spirit Day Fundraiser on 12/05.
- 5) Dr. Walt Tribley: Per the Presidential Proclamation, campus flags are being flown at half-staff to honor Nelson Mandela.

- 6) Dr. Walt Tribley: Notice to the campus regarding deficit reduction action that will be brought before the MPC Board of Trustees at the board meeting on January 22, 2014.
- 7) Dr. Walt Tribley: Announcement of the appointment of Susan Kitagawa to the position of Associate Dean of Human Resources.
- 8) Fred Hochstaedter: Spring Flex days will be held on January 29 and 30th. Reminder to fill out Instructor and Program reflections.
- 9) Dr. Walt Tribley: Notice encouraging the campus to attend the Special Board Meeting on 01/22.
- 10) Dr. Walt Tribley: Announcement welcoming Mr. C. Earle Davis as the Interim VP for Administrative Services, pending approval by the MPC Trustees.

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *The Herald* / December 10, 2013: "Bill Jones: Water people's lifestyle" article noting MPC teachers: Copeland, Durstenfeld, Easton, Triplett, and Gerhardt. / "Operation Christmas Cheer: MPC teacher struggled with rent." / MPC concert band winter concert this Sunday.
- 2) *The Herald* / December 11, 2013: "Kudos to older adult learning program" at MPC was included in the letters to the editor.
- 3) *The Herald* / December 13, 2013: "MPC theatre department faces drastic budget cut."
- 4) *The Weekly* / December 13, 2013: "A battle is brewing over proposed cuts to MPC's Theatre Department."
- 5) *The Herald* / December 18, 2013: "Save MPC's theatre arts" and "What to do with theater" were included in the letters to the editor.
- 6) *The Herald* / December 19, 2013: Letter to the editor, "MPC theater department must survive."
- 7) *The Weekly* / December 19, 2013: "MPC Theatre's financial trouble is a rallying call for the greater theater community."
- 8) *The Herald* / December 21, 2013: Obituary for former MPC staff member Polly (Mary Ann) Kearney.
- 9) *The Herald* / December 22, 2013: Letters to the editor, "MPC theater is vital" and "Board meeting's location moves."
- 10) *The Herald* / December 23, 2013: "MPC Theatre's dark days," and "MPC board should reconsider theater cuts," were included in the letters to the editor.
- 11) *The Weekly* / December 26, 2013: "Staging the Scene."
- 12) *The Herald* / December 29, 2013: Letter to the editor: "Attend MPC board meeting Jan. 22."
- 13) *The Herald* / January 7, 2014: Letters to the editor: "Oil extractions possible tax source" and "Private funds could save theater arts."
- 14) *The Herald* / January 8, 2014: Letter to the editor entitled, "Tunney missed important part of MPC."
- 15) *The Weekly* / January 9, 2014: "MPC's new student nursing admissions process tackles poor student retention."
- 16) *The Herald* / January 11, 2014: "New state budget will help Monterey Peninsula College, but will not solve problem." / Letter to the editor: "Show won't go on at MPC."
- 17) *The Herald* / January 14, 2014: Letter to the editor: "MPC drama program worth saving."
- 18) *The Herald* / January 16, 2016: Letters to the editor: "Don't cut MPC theater" and "MPC theater productions a community asset."
- 19) *The Herald* / January 17, 2014: Letter to the editor: "All the world is not a stage."
- 20) *The Herald* / January 20, 2014: "Monterey Peninsula College Theatre Department gets new life." Letters to the editor: "MPC Theatre's impact on teen," and "Culture should not have to suffer."
- 21) *The Herald* / January 23, 2014: "MPC Theatre dominates budget meeting."

12. REPORTS AND PRESENTATIONS

- A. Institutional Report: No Report.

- B. Superintendent/President's Report: Dr. Walter Tribley
Dr. Tribley reviewed his report entitled, "[MPC Meeting of the Board of Trustees: January 31, 2014.](#)" / He plans to attend the upcoming Monterey City Council meeting per Trustee Rick Johnson's request.
- C. Vice Presidents' Reports
Written reports may be reviewed under "[Reports.](#)"
- Dr. Céline Pinet reviewed her report entitled, "Monterey Peninsula College Vice President of Academic Affairs Board Meeting Report, January 31, 2014." / She also reported on various efforts to increase enrollment, which is down. These include the hiring of math faculty last fall, which resulted in an increase of 25 new FTES. Also, fifty-eight people registered for business classes as a result of an e-mail sent to previous business class students by our business division and Associate Dean Jon Knolle. / The graph distributed by Dr. Pinet may be reviewed by clicking on this [link](#).
- Mr. Martin Johnson reviewed his report entitled, "Governing Board Report for Student Services." In addition to his report, he reported that two additional international students (along with an intern from Guinea), may be helping our campus. / Trustee Dunn Gustafson requested that the Board meet these interns.
- D. Academic Senate Report: Fred Hochstaedter, President – No report.
- E. MPCEA Report: Loran Walsh, President
See written report under "[Reports.](#)"
Mr. Walsh read his report entitled, "Address to the Board of Trustees from Loran J. Walsh, MPCEA Chapter President." / He also noted that three out of eight eligible members are interested in the retirement incentive. / He distributed a [letter](#) from the Student Senate for California Community Colleges regarding the "March in March" event held in Sacramento.
- F. MPCTA Report: Mark Clements, President
Mr. Clements reported on faculty salaries, benefits cuts, and online education, as well as MPCTA goals for this year, which include distance education, student learning outcomes, and evaluations. / On February 7th, the union will meet with the Health and Welfare Cost Containment Committee to discuss benefit cuts, efficiencies, and other items. / He noted that it is difficult to replace and retain faculty when they are making more money elsewhere. He also reported that 25% of MPC's faculty is considering second jobs to make ends meet, according to an MPCTA survey.
- G. ASMPC Report: Director of Representation
Student Trustee Maury Vasquez reported that Dr. Walter Tribley and Mr. Martin Johnson made a presentation regarding the budget to the ASMPC at their January 31st meeting. / During that meeting, the ASMPC prepared a list of events occurring during Spring semester.
- H. College Council Report: Stephanie Perkins and Diane Boynton, Co-chair – No report.
- I. MPC Foundation
- 1) Executive Director Report: Ms. Beccie Michael
See written report under "[Reports.](#)"
Ms. Michael distributed the Foundation's monthly "[Donations by Fund](#)" report and explained that it includes grants. / She invited everyone present to attend the Celebration of College Philanthropy on February 23rd and the Lobo Hall of Fame on March 1st.
 - 2) Monthly Donations: See the aforementioned "Donations by Fund" report.

J. Governing Board Reports

1) Community Human Services (CHS) Report – No report.

2) Trustee Reports

- a) Trustee Marilynn Dunn Gustafson thanked the administrators involved in Flex Day, noting that she enjoyed the inspirational guest speaker. / She thanked Dr. Walter Tribley for speaking at Rotary and Ms. Beccie Michael for the Foundation's work.
- b) Trustee Rick Johnson commended Flex Day. / Weeks before the Special Board Meeting, he received letters from people within our community who were filled with passion for MPC. He believes their passion for MPC is a reflection of everyone at MPC.
- c) Trustee Margaret-Anne Coppernoll attended Flex Days and commended the guest speaker, as well as those responsible for the event. / She attended the enlightening Gavilan College **budget session** and strategic planning session. / She also attended the Effective Trustee Conference and the Legislative Conference. / **She conveyed her joy at getting unsolicited accolades regarding Superintendent/President Walt Tribley when she is out in the community.**
- d) Vice Chair Loren Steck attended the budget session at Gavilan College. / He commended the handling and educational aspect of the Special Board Meeting. / He attended the Student Success Scorecard Advisory meeting, which was attended by Chancellor Brice Harris.
- e) Chair Charles Brown attended the Effective Trustee workshop. / He announced the issuance of the *Student Success Scorecard, 2013 State of the System Report* by the state Chancellor's Office.

K. Legislative Advocacy Report, Dr. Walter Tribley

Dr. Tribley reported on his meeting with Assistant to the President Vicki Nakamura and Senator William Monning and his staff. He noted that Senator Monning was very receptive to input for modifications to policies that disproportionately impact certain areas of curriculum throughout the state, such as repeatability. / Vice Chair Steck reported that he received an AARP communication against Senator Carol Liu's SB 173, which cuts funding for seniors' education in colleges. Dr. Tribley intends to research this and report back to the Board.

L. Student Success Report: No report.

M. Special Report – Bond Update Reports, Joe Demko, Kitchell

- 1) Active Bond/Facility Projects Update
- 2) Cost Control Report
- 3) Master Schedule/Construction Phase Only
- 4) Bond Expenditure Report

See written report under "[Reports.](#)"

Mr. Joe Demko highlighted items from his written report entitled "Active Bond/Facility Projects Update."

13. CONSENT CALENDAR

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Coppernoll / Carried.

2013-2014/70

Student Advisory Vote: AYE Vasquez

AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on November 20, 2013.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donor.
- 3) That the December manual payroll in the amount of \$2,745.60 and the December Classified regular payroll in the amount of \$761,445.89 and the December Certificated regular payroll in the amount of \$1,499,873.67 for a total payroll of \$2,264,065.16 be approved.
- 4) That Commercial Warrants:
12047107 through 12047179, 12047682 through 12047707, 12048336 through 12048355,
12049055 through 12049136, 12050241 through 12050287, in the amount of \$1,876,128.59
be approved.
- 5) That Purchase Orders B1400468 through B1400497 in the amount of \$878,626.40 be approved.
- 6) The Purchase Orders B1400498 through B1400546 in the amount of \$1,524,773.29 be approved.

B. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Kristine O'Dell, full time, temporary, non-tenure track Business Instructor, Column and Step pending verification of education and experience, for the academic year 2013-2014.
 - b) Adria Gerard, English Study Skills Center & Reading Center, unpaid leave of absence of five (5) days in the 2013/14 year for personal reasons.
 - b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014.

C. Classified Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Katherine Moore, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective February 3, 2014.
 - b) Resignation of Aiyumu Takada, Records Evaluator, Admissions & Records, 40 hours per week, 12 months, effective at the end of the day, January 31, 2014.
 - c) Resignation of Roseann Erwin, Library Circulation Desk Coordinator, Library, 40 hours per week, 12 months per year, at the end of the day, January 24, 2014.
 - d) Resignation for the purpose of retirement Julie Bailey, Division Office Manager, Life Science, 40 hours per week, 12 months per year, effective at the end of the day February 28, 2014.

D. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

14. NEW BUSINESS

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending December 31, 2013, be accepted.

Motion Steck / Second Coppernoll / Carried.

2013-2014/71

Trustee Dunn Gustafson noted that the proposed mid-year report for February is not necessary since these monthly financial reports indicate the actuals. / Trustee Johnson agreed, but noted that the mid-year report would be necessary if the pace of the expenditures was significantly off.

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending December 31, 2013, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Steck / Second Johnson / Carried.

2013-2014/72

Dr. Céline Pinet pointed out that the projected 2013/2014 enrollment numbers in this report are based on the month of December and explained that the actuals change every day. / Dr. Walter Tribley noted that the projected numbers listed in the budget assumption do not reflect our current P1. / Ms. Vicki Nakamura explained that the new P1 report will be filed on March 31st.

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- C. BE IT RESOLVED, that the Governing Board approve the spending of 2013-2014 Prop 30 EPA funds to pay for instructional salaries coded with activity code 0100-5900.

Motion Steck / Second Coppernoll / Carried.

2013-2014/73

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- D. BE IT RESOLVED, that the Governing Board ratify the attached employment agreement between C. Earl Davis and Monterey Peninsula Community College District as the Interim Vice President for Administrative Services for the period of February 1, 2014 through June 30, 2014, or as mutually agreed.

Motion Coppernoll / Second Johnson / Carried.

2013-2014/74

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

E. BE IT RESOLVED, that the Governing Board approve the following as authorized signatories on behalf of Monterey Peninsula Community College District for the respective official documents, effective February 1, 2014:

- Dr. Walter Tribley (Superintendent/President), Earl Davis (Interim Vice President for Administrative Services) for all expenditure warrants, contracts and other official documents.
- Rosemary Barrios (Controller), for all expenditure warrants and other official documents with the exception of contracts.

Motion Johnson / Second Coppernoll / Carried. 2013-2014/75

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

F. BE IT RESOLVED, that the Governing Board approve Dr. Walter Tribley, Superintendent/President, Earl Davis, Interim Vice President for Administrative Services, and Rosemary Barrios, Controller to be authorized signatories for the bankcard accounts maintained by Monterey Peninsula College at Union Bank, effective February 1, 2014.

Motion Steck / Second Coppernoll / Carried. 2013-2014/76

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

G. BE IT RESOLVED, that the Governing Board authorize Superintendent/President to enter into a Facilities Use Agreement/Lease with the City of Marina Police Department in the amount of \$1 per year for use of the MT1 (modular building) and adjacent modular restroom located at the MPC Education Center at Marina.

Motion Coppernoll / Second Steck / Carried. 2013-2014/77

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- H. BE IT RESOLVED, that the Governing Board authorize Superintendent/President to enter into a Law Enforcement Services Agreement with the City of Marina as it pertains to the Monterey Peninsula College Education Center at Marina.

Motion Coppernoll / Second Johnson / Carried.

2013-2014/78

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approve the 2014-2015 nonresident tuition fee for the District be established in accordance with ECS 76140 at \$193.00 per semester unit, with no fee for capital outlay.

Motion Steck / Second Johnson / Carried.

2013-2014/79

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- J. BE IT RESOLVED, that Dr. Walter Tribley, Superintendent/President, enters into agreement with Vision Internet, as defined by the attached contracts and Scope of Work.

Motion Steck / Second Coppernoll / Carried.

2013-2014/80

Dr. Walter Tribley noted the technology improvements needed by our district. / Mr. Mike Midkiff explained that Vision Internet will create a new user friendly website that they will host for us with 24/7 support. A project manager will be hired to oversee this transition and ensure that the new website will have the necessary design and functionality.

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- K. INFORMATION ONLY: Review the 2014-15 District Scheduled Maintenance and Special Repairs Five Year Plan.

Ms. Vicki Nakamura responded to questions from the Board.

- L. BE IT RESOLVED, that the following new courses be approved:
1. COOP 91.42, Anthropology Work Experience
 2. COOP 91.43, Sociology Work Experience
 3. ENGT 5, Introduction to Mechanical Systems
 4. ENGT 10, Fundamentals of Electronics
 5. ENGT 15, Introduction to Mechanical Design and Fabrication

6. ENGT 20, Electronic Control Systems
7. ETNC 4, Mexican-American Art in American Culture
8. ETNC 22, Asian Americans and Pacific Islanders in American Society
9. GEOL 9, Earth Catastrophes and Disasters
10. MEDA 122, Medical Assisting Clinical Techniques III
11. NURS 53, Nursing Graduate Transition to Practice
12. NUTF 2, Introduction to Nutrition, Dietetics and Foods
13. NUTF 3, Nutrition Issues
14. NUTF 10, Food Science
15. NUTF 10L, Food Science and Safety Laboratory
16. NUTF 20, Community Nutrition for the Lifespan
17. NUTF 30, Clinical Nutrition
18. PFIT 22C, Fitness Through Swimming III
19. PFIT 22D, Fitness Through Swimming IV
20. PHED 20.11, Skill Development for Soccer-Men
21. Program: Mechatronics - Certificate of Training (Credit Only)
22. SOCI 16, Global and Urban Studies
23. SOCI 22, Asian Americans and Pacific Islanders in American Society

Motion Johnson / Second Vasquez / Carried.

2013-2014/81

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- M. BE IT RESOLVED, that the Governing Board ratify the attached Retirement Incentive Side Letter of Agreement between MPCEA and the District.

Motion Johnson / Second Coppernoll / Carried.

2013-2014/82

Mr. Loran Walsh noted that MPCEA is happy to sign this agreement. / Student Trustee Vasquez thanked Mr. Walsh and the classified union employees for agreeing to this, as it helps with the budget, which will in turn benefit the students.

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- N. INFORMATION ONLY: Hold a public hearing on the initial proposal of California School Employees Association, Chapter #245, MPCEA/CSEA for a successor agreement beginning July 1, 2014.

Mr. Loran Walsh read a sunshine letter to which the district will reply next month.

- O. INFORMATION: Calendar of Events.

15. ADVANCE PLANNING

- A. Confirm Wednesday, November 19, 2014 in lieu of November 26 as the regular board meeting date for November.
- B. Regular Board Meeting, Wednesday, February 26, 2014 at MPC:
 - 1) Closed Session, 1:30pm, Stutzman Room, LTC
 - 2) Open Session, 3:00pm, Lecture Forum 103
- C. Regular Board Meeting, Wednesday, March 26, 2014 at MPC:
 - 1) Closed Session, 1:30pm, Stutzman Room, LTC
 - 2) Open Session, 3:00pm, Sam Karas Room, LTC
- D. Future Topics
 - 1) Board Study Session regarding Parking Lot A.
 - 2) Board Study Session regarding lifelong learning.
 - 3) Tour of PSTC (Public Safety Training Center) Phase II.
 - 4) Board Study Session regarding budget.
 - 5) Tour of Physical Science Building.
 - 6) Accreditation mid-year report.

16. ADJOURNMENT – Chair Brown adjourned the meeting at 6:45 p.m.

17. CLOSED SESSION – Not required.

Respectfully Submitted,

Dr. Walt Tribley
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted March 27, 2014

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, FEBRUARY 26, 2014

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC

980 Fremont Street, Monterey CA 93940

www.mpc.edu/GoverningBoard

MINUTES

1. **CALL TO ORDER** – Chair Charles Brown called the meeting to order at 1:30pm.

2. **ROLL CALL** – present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilynn Dunn Gustafson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Staff:
Mr. C. Earl Davis, Interim of Vice President for Administrative Services
Mr. Martin L. Johnson, Interim Vice President of Student Services
Ms. Susan Kitagawa, Associate Dean of Human Resources
Dr. Céline Pinet, Vice President of Academic Affairs
Mr. Larry Walker, Dean of Student Services

Absent:
Mr. Rick Johnson, Trustee

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.

4. **CLOSED SESSION**
 - A. Student Expulsion (Education Code Section 72122)
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA/NEA
 - b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Céline Pinet
 - D. Public Employee Performance Evaluation (Government Code Section 54957)

5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**

6. **ROLL CALL**
Chair Brown asked for Roll Call at 3:06 p.m.
Present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilynn Dunn Gustafson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Maury Vasquez, Student Trustee

Absent:
Mr. Rick Johnson, Trustee

7. **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken.

8. **APPROVAL OF AGENDA**

Motion Steck / Second Dunn Gustafson / Carried.

2013-2014/83

Due to the availability of the Auditor, New Business Agenda Items C and D were moved to the beginning of “Reports.”

Student Advisory Vote:	AYE		Vasquez
AYES:	4	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	1	MEMBERS:	Johnson
ABSTAIN:	0	MEMBERS:	None

9. **RECOGNITION**

A. Moment of Silence
1) MPC student, Jonathan Dill, deceased January 20, 2014.

10. **PUBLIC COMMENTS** – None.

11. **CORRESPONDENCE AND PUBLICATIONS**

A. Written Communications

1) Letter to Dr. Walt Tribley from Hollie Webster, Michael Lynch, and Karin Hern, Board of Directors of the Automotive Heritage & Preservation Foundation (AHPF), withdrawing from consideration its January 2013 Response to the Request for Proposal. / January 10.

B. MPC All User Emails

- 1) Dr. Walt Tribley: Sharing of the CSEA article featuring MPC employee, Loran Walsh.
- 2) Dr. Walt Tribley: Announcing Joe Bissell’s last day and inviting employees to drop by and bid farewell.
- 3) Dr. Walt Tribley: Announcement and invitation to attend Flex Day activities.
- 4) Athletic Department: Think Pink Cancer Awareness Fundraiser on 02/07.
- 5) MPC Foundation: Faculty and Staff Advancement Awards application deadline is 02/27.
- 6) Student Financial Services: 2014-2015 MPC Online Scholarship application deadline 03/14.
- 7) Student Health Services: Open enrollment for Covered California ends on 03/31.
- 8) Humanities Division: Invitation to attend the 37th Annual Humanities Division Book Grant Award Ceremony on 02/13.
- 9) Jeanette Haxton: Invitation to attend the 23rd Annual Hall of Fame Banquet on 03/01.

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *The Weekly* / January 23, 2014: “At Wednesday’s MPC board meeting on the theater arts

department, the people spoke.”

- 2) *The Californian* / January 28, 2014: Obituary for MPC student Jonathan Dill.
- 3) *The Herald* / February 5, 2014: “MPC, car museum hit impasse.”
- 4) *The Herald* / February 7, 2014: “Gary Bolen: MPC Theatre woes only partly lifted.”
- 5) *The Herald* / February 13, 2014: “MPC women’s basketball loses to Mission, but still has shot at title.”

12. REPORTS AND PRESENTATIONS

A. Institutional Report: No Report.

B. Superintendent/President’s Report: Dr. Walter Tribley

Dr. Tribley reported on the certificates presented to Chair Charles Brown by the Monterey Bay Chapter of Links Incorporated and the NAACP Monterey Branch. / Work is progressing on MPC’s self-study for the Accrediting Commission for Community and Junior Colleges (ACCJC). / Dr. Richard Kezirian is the 2014 President’s Award recipient. The President’s Address to the Community is on May 15th. / Ms. Vicki Nakamura spearheaded the P1 study and completed the P1 report. / He reviewed events and meetings he recently attended, which included a meeting regarding Fort Ord properties and our budget situation with two subcommittees of the Monterey County Civil Grand Jury, Ms. Nakamura, and Mr. David Brown. He and Mr. C. Earl Davis met with CHOMP representatives regarding stop loss insurance alternatives.

C. Vice Presidents’ Reports:

Written reports may be reviewed under “Reports,” except where indicated.

Interim Vice President for Administrative Services, Mr. C. Earl Davis

Mr. Davis expressed his appreciation for the free exchange of ideas in this community, which he has experienced in the committees in which he is a participant. Working through shared governance, there is active participation to find the best way to serve our students and our community.

Vice President of Academic Affairs, Dr. Céline Pinet

Dr. Pinet reviewed the experience and qualifications of Lauren Handley, Catherine Webb, and Adria Gerard, who are under consideration for tenure. / She also highlighted items from her report entitled, “Vice President of Academic Affairs Board Meeting Report.”

Interim Vice President of Student Services, Mr. Martin Johnson

Mr. Johnson reviewed the experience and qualifications of Kim Mansfield, who is under consideration for tenure. / Thierno Diallo, an intern from the Monterey Institute of International Studies, is working in Mr. Johnson’s office on Student Services policies and procedures. / Thirteen schools were represented at the February 21st high school counselors’ breakfast. We’ve extended our outreach to high schools, particularly outside of our district.

D. Academic Senate Report: Fred Hochstaedter, President

Dr. Hochstaedter congratulated the faculty members under consideration for tenure. / He reported that he and Ms. Catherine Webb found that Grossmont College’s Academic Senate has passed a resolution expressing concern over the relationship between the ACCJC and community colleges. Our Academic Senate will review the resolution to see if our campus wants to have a similar resolution. / He reported that Dr. Tribley made two presentations regarding the relationship between the college’s mission and budget reduction efforts to the Academic Senate and engaged in discussions with the group. From the nature of the questions, Dr. Hochstaedter believes that there is a silent majority that feels the institution needs to deal with our budget deficit issues and supports the Board in making the tough decisions that need to be made for our college. Trustee Dunn Gustafson thanked him and expressed her appreciation of the Academic Senate’s support. / Dr. Hochstaedter also reported on recent accreditation presentations by he and Ms. Webb. He

presented on organizing the monumental task of writing a self-study and Ms. Webb presented on how to change your mission. / Chair Brown thanked Dr. Hochstaedter for his leadership.

E. MPCEA Report: Loran Walsh, President

See written report under “Reports.”

Mr. Walsh read from his report. / He also reviewed a letter from California School Employees Association (CSEA) regarding MPC’s proposal “to eliminate positions and/or reduce hours of classified employees.” / Vice Chair Steck thanked Mr. Walsh and the CSEA for embracing the concept of interest-based bargaining.

F. MPCTA Report: Mark Clements, President

Mr. Clements reported that the union has been meeting twice a month and working collegially on negotiations. The MPCTA’s work includes reviewing our medical benefits, working collaboratively with other colleges, and reviewing repeatability issues that negatively impact students. He also discussed faculty salaries and benefit cuts, and expressed concern regarding the impact these have on hiring new faculty. / Trustee Dunn Gustafson expressed happiness at hearing that the MPCTA, which has been influential with state legislature in the past, is discussing some of the issues that have severely impacted the college.

G. ASMPC Report: Director of Representation

Student Trustee Maury Vasquez reported that the Director of Representation position was filled by Martha Suazo. / Ms. Suazo reported that the ASMPC is revising their mission statement with the intention of getting students more involved with the college. / Lobo Day will take place on March 4th. The Earth Day celebration is April 22nd. / ASMPC has decided to become a chapter of the California Student Sustainability Coalition.

H. College Council Report: Stephanie Perkins and Diane Boynton, Co-chair

Ms. Perkins reported on College Council activities, which include reviewing the mission, institutional goals, and the educational master plan. Subcommittees have been created to review each area. Their goal is to take this process to shared governance to share their ideas with the campus at large.

I. MPC Foundation

1) Executive Director Report: Ms. Beccie Michael

See written report under “Reports.”

Dr. Tribley highlighted items from Ms. Michael’s report on her behalf. / He expressed his appreciation for Mr. Robert K. Bullock’s approximately \$2.1 million gift to MPC. / He also commended Ms. Michael and her staff.

2) Monthly Donations: Report to be distributed at the February 26 board meeting.

J. Governing Board Reports

1) Community Human Services (CHS) Report – No report.

2) Trustee Reports

a) Vice Chair Loren Steck: No report.

b) Trustee Margaret-Anne Coppernoll attended the Celebration of Philanthropy and her first MPC Foundation Board meeting.

c) Trustee Marilyn Dunn Gustafson attended the Celebration of Philanthropy. She congratulated Ms. Beccie Michael and everyone who was involved in the celebration. / She invited everyone to attend the Jim Tunney event on Sunday, March 16th.

d) Student Trustee Maury Vasquez was invited to the Lobo Hall of Fame by Dr. Richard Kezirian. He was notified by Dr. Tribley about the Panetta Institute Lecture Series and was selected by Mr. Elias Kary to participate.

- e) Chair Charles Brown attended the Black History Month ceremony in Seaside. / He invited everyone present to attend the March 8th play presented by the African American Theater Arts Troupe.

K. Legislative Advocacy Report, Dr. Walter Tribley

Dr. Tribley distributed and reviewed two handouts on legislative issues. / The trustees requested a special study session regarding legislative advocacy to be held on Friday, February 28th.

L. Student Success Report, Dr. Rosaleen Ryan

Dr. Ryan reviewed her report entitled, “Success Through a Student Equity Lens.”

Vice Chair Steck added that Carmel High School aligned their graduation requirements with UC/CSU admission requirements years ago, which explains their higher percentage of graduates who meet UC/CSU requirements.

M. Special Report – Bond Update Reports, Joe Demko, Kitchell

- 1) Active Bond/Facility Projects Update
- 2) Cost Control Report
- 3) Master Schedule/Construction Phase Only
- 4) Bond Expenditure Report

See written report under “Reports.”

Mr. Demko highlighted items from his written report entitled, “Active Bond/Facility Projects Update.” / Mr. C. Earl Davis thanked Kitchell, Joe Demko, and his entire team for their work.

Break: 5:01-5:12pm

13. CONSENT CALENDAR

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Dunn Gustafson / Carried.

2013-2014/84

Vice Chair Steck noted that a substitute Life Science position was added to Consent Agenda Item D.

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on December 11, 2013.
- 2) That the January supplemental payroll in the amount of \$38,877.20 and the January regular payroll in the amount of \$1,756,965.80 and the February supplemental payroll in the amount of \$20,053.19 for a total payroll of \$1,815,896.19 be approved.
- 3) That Commercial Warrants:
12052774 through 12052815, 12053329 through 12053346, 12053819 through 12053872,

12054338 through 12054373, 12055110 through 12055127, 12055579 through 12055602, 12056066 through 12056086, 12058300 through 12058342, in the amount of \$2,905,620.57 be approved.

- 4) That Purchase Orders B1400547 through B1400600 in the amount of \$675,673.32 be approved.
- 5) That the following budget increases in the Restricted General Fund be approved:
Increase of \$429,659 in funds received for FY 2013-2014.
Increase of \$13,358 in funds carried forward from FY 2012-13 to FY 2013-14.
- 6) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	462
Net increase in the 2000 Object expense category	\$	357
Net increase in the 3000 Object expense category	\$	104
Net decrease in the 4000 Object expense category	\$	3,242
Net increase in the 5000 Object expense category	\$	3,243
- 7) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	16,482
Net increase in the 2000 Object expense category	\$	2,401
Net decrease in the 3000 Object expense category	\$	14,310
Net increase in the 4000 Object expense category	\$	4,966
Net increase in the 5000 Object expense category	\$	17,640
Net increase in the 6000 Object expense category	\$	5,785
- 8) That the following budget adjustments in the Parking Fund be approved:

Net increase in the 2000 Object expense category	\$	18,133
Net increase in the 3000 Object expense category	\$	589
Net decrease in the 5000 Object expense category	\$	18,722
- 9) That the following budget adjustments in the Child Devt. Fund be approved:

Net decrease in the 2000 Object expense category	\$	8,803
Net decrease in the 3000 Object expense category	\$	397
Net increase in the 5000 Object expense category	\$	9,200
- 10) That the following budget adjustments in the Capital Projects Fund be approved:

Net decrease in the 5000 Object expense category	\$	78,630
Net increase in the 6000 Object expense category	\$	78,630
- 11) That the following budget adjustments in the Self-Insurance Fund be approved:

Net decrease in the 3000 Object expense category	\$	5,600
Net increase in the 5000 Object expense category	\$	5,600

B. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Authorize the full time, non-tenure track, Women's Studies position, pending funding.
 - b) Authorize the full time, non-tenure track, Career Technical Education Coordinator position, pending funding.
 - c) Employment of Grace Anongchanya, TRIO Coordinator/Counselor; Amber Kerchner, Counselor (First 5 Grant); Sandra Washington, Upward Bound Counselor; and Christopher Calima, Math Science Upward Bound Coordinator as categorically funded employees be ratified for 2014/2015.
 - d) Grant Course Specific Equivalency to C. Robert Omstead to teach AUTO106.

- e) Grant Equivalency to Minimum Qualifications to Kathleen Clark to teach Business, effective Spring 2014.
- f) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014.

C. Classified Personnel

- 1) That the Governing Board approves the following item(s):
 - a) ~~Employment of _____, Admission & Records Specialist, 40 hours per week, 12 months per year, effective _____, 2014.~~
 - b) ~~Employment of _____, Ceramics Studio Specialist, 19 hours per week, 10 months per year, effective _____, 2014.~~
 - c) Eliminate position of Technology Resources Specialist, Distance Learning/Information Systems, 40 hours per week, 12 months per year, Range 22, effective at the end of the day February 26, 2014.
 - d) Establish new position, Online Instructional Technology Specialist, Distance Education, Range 26, 40 hours per week, 12 months per year, effective February 27, 2014.
 - e) Eliminate position of Fire Academy Assistant, Range 11, Public Safety Training Center, 40 hours per week, 12 months per year, Range 11, effective at the end of the day February 26, 2014.
 - f) Establish new position, Administrative Assistant II, Range 11, Public Safety Training Center, 40 hours per week, 12 months per year, Range 11, effective February 27, 2014.
 - g) Rescind the resignation of Brian Singleton, Custodian, Facilities, 40 hours per week, 12 months per year, for compliance with Education Code Section 88201.
 - h) Resignation of Alyssa Huerta, Matriculation Services Specialist Senior, 40 hours per week, 12 months per year, effective at the end of the day January 31, 2014.
 - i) Resignation for the purpose of retirement of Brian Singleton, Custodian, Facilities, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.
 - j) Resignation for the purpose of retirement of Elizabeth Harrington, Matriculation/Articulation Technician, Counseling Department, 40 hours per week, 12 months per year, effective at the end of the day March 11, 2014.
 - k) Resignation for the purpose of retirement of Zuline Hardy, Admissions & Records Specialist, 40 hours per week, 12 months per year, effective at the end of the day February 21, 2014.
 - l) Resignation for the purpose of retirement of Helmut Schonwalder, Technology Support Technician, Information Systems, 40 hours per week, 12 months per year, effective at the end of the day April 30, 2014.

D. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

14. NEW BUSINESS

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending January 31, 2014, be accepted.

Motion Steck / Second Vasquez/ Carried.

2013-2014/85

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- B. BE IT RESOLVED, that the Governing Board declares as surplus the telescopes and direct the disposal of these items in accordance with Governing Board guidelines and Education Code requirements.

Motion Coppernoll / Second Steck / Carried.

2013-2014/86

Mr. C Earl Davis noted that SCHOLA will assist us in disposing of these telescopes if we choose to use their services.

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- C. BE IT RESOLVED, that the Governing Board receive the District's annual Financial Audit Report for the fiscal year ended June 30, 2013.

Motion Steck / Second Coppernoll / Carried.

2013-2014/87

Mr. Bill Rausch, Auditor with Vavrinek, Trine, Day & Co., LLP, highlighted items from the Independent Auditors' Report entitled, "[Annual Financial Report, June 30 2013.](#)" The audit resulted in an "unmodified" opinion, which is the highest level of assurance auditors can give. There was one finding regarding state awards over EPA funds, a minor detail of which the district was unaware at the time. MPC management has since taken corrective action for the future. / Mr. C. Earl Davis commended Mr. Rausch and his firm for their work.

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- D. BE IT RESOLVED, that the Governing Board receive the District's Measure I General Obligation Bonds Performance Audit and Independent Auditors' reports for the fiscal year ended June 30, 2013.

Motion Steck / Second Coppernoll / Carried.

2013-2014/88

Mr. Bill Rausch reviewed items from the Independent Auditors' Report entitled, "[Measure I General Obligation Bonds, Election 2002, Audit Report, June 30, 2013.](#)" This audit also resulted in an "unmodified" opinion. There were no findings. / Mr. C. Earl Davis reported that this report will be reviewed with the Citizens' Bond Oversight Committee (CBOC) on March 3rd.

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- E. BE IT RESOLVED, that the Governing Board approve the appointment of C. Earl Davis, Interim Vice President, Administrative Services as the District's primary representative and Susan

Kitagawa, Associate Dean of Human Resources, as the alternate representative to the Northern California Community College Pool (NCCCP) – JPA board for Workers Compensation.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2013-2014/89

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- F. BE IT RESOLVED, that the Governing Board approve the appointment of C. Earl Davis, Interim Vice President, Administrative Services, as the District's primary representative to the Bay Area Community College District's Pool – (BACCD) JPA for Property and Liability.

Motion Coppernoll / Second Steck / Carried.

2013-2014/90

Dr. Tribley reported that he will serve as the alternate.

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- G. BE IT RESOLVED, that the following new courses be approved:

- ARTD 1C, Sculpture III
- ARTD 1D, Sculpture IV
- ARTD 2B, Figure Sculpture II
- ARTD 2C, Figure Sculpture III
- ARTD 2D, Figure Sculpture IV
- ARTD 3C, Mold Making III
- ARTD 4C, Wood Sculpture III
- ARTD 5B, Metal Sculpture II
- ARTD 5C, Metal Sculpture III
- ARTD 6C, Stone Sculpture III
- ARTD 7B, 3D Arts & Technology II
- ARTD 41B, Small Metal Casting: Jewelry II
- ARTD 41C, Small Metal Casting: Jewelry III
- ARTD 43B, Jewelry: Stone Setting II
- ARTD 46B, Metal Textile Techniques II
- ARTP 12B, Digital Photography II
- ARTS 13B, Expressive Drawing II
- ARTS 30B, Mixed Media II
- ARTS 32, Mixed Media: Image Transfer Techniques
- ARTS 40C, Painting III
- ARTS 41C, Watercolor III
- ARTS 61C, Monotype III
- ARTS 63B, Intaglio Printmaking II

ARTS 63C, Intaglio Printmaking III
 DANC 14B, Ballroom Dance II
 DANC 14C, Ballroom Dance III
 DANC 14D, Ballroom Dance IV
 DANC 15B, Ethnic Dance Forms II
 DANC 15C, Ethnic Dance III
 DANC 20B, Dance Production-Jazz
 PFIT 30C, Triathlon Training III
 PHED 20.12, Skill Development for Soccer-Women

Motion Steck / Second Coppernoll / Carried. 2013-2014/91

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- H. BE IT RESOLVED, that the Governing Board approve Ms. Deidre Sullivan, Director of the Marine Advanced Technology Education (MATE) Program, to travel to Guam, Palau Yap to attend the Pacific MATE Planning Meeting March 24 – April 10, 2014.

Motion Dunn Gustafson / Second Vasquez / Carried. 2013-2014/92

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approve the expulsion of MPC student #341.

Motion Steck / Second Dunn Gustafson / Carried. 2013-2014/93

Dr. Tribley reported that the Board heard testimony regarding this matter from administration and other witnesses in Closed Session. / Student Trustee Vasquez asked if the student committed a one-time or continuous violations of standards of conduct. Dr. Tribley reported that there were a number of documented violations. / Dr. Tribley also indicated that Mr. Martin Johnson and his staff will counsel this student so the expulsion doesn't necessarily end this student's progress and development.

Student Advisory Vote:	ABSTAIN	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- J. BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2014-2015 academic year:
- Ms. Jacqueline Evans, Counselor, Supportive Services
 - Mr. Scott Moller, Administration of Justice Instructor

- Ms. Susanne Muszala, Counselor
- Mr. Luke Spence, Mathematics Instructor
- Mr. Andrew Washburn, Mathematics Instructor

Motion Coppernoll / Second Steck / Carried.

2013-2014/94

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

K. BE IT RESOLVED, that the Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2014-2015 and 2015-2016 academic years:

- Mr. John Cristobal, Mathematics Instructor
- Dr. Gamble Madsen, Art History Instructor
- Mr. Joel Pickering, Mathematics Instructor
- Ms. Adrienne Simpson, Psychology Instructor
- Dr. Kelly Stack, American Sign Language Instructor
- Mr. Anthony Villarreal, Sociology Instructor

Motion Dunn Gustafson / Second Vasquez / Carried.

2013-2014/95

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

L. BE IT RESOLVED, that Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2014-2015 academic year:

- Ms. Adria Gerard, Director of the English and Study Skills Center and Reading Center
- Ms. Lauren Handley, Political Science Instructor
- Ms. Kimberly Mansfield, Counselor
- Ms. Catherine Webb, Technical Services/Reference Librarian

Motion Steck / Second Dunn Gustafson / Carried.

2013-2014/96

Chair Brown requested a letter of congratulations to be sent to these faculty members from the Board.

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

M. PUBLIC HEARING: District's initial proposal for interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA for a successor agreement.

There was no public comment.

- N. BE IT RESOLVED, that following comments from the public regarding the initial proposals of both California School Employees Association, Chapter #245, MPCEA/CSEA and the District, the attached Monterey Peninsula Community College District initial proposal for interest based bargaining with for a successor agreement be adopted.

Motion Steck / Second Coppernoll / Carried.

2013-2014/97

Student Advisory Vote: AYE Vasquez
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- O. PUBLIC HEARING: District’s initial proposal for interest-based bargaining with the MPCTA for a successor agreement.

There was no public comment.

- P. BE IT RESOLVED, that the following comments from the public regarding the initial proposals of both Monterey Peninsula College Teachers Association (MPCTA) and the District, the attached Monterey Peninsula Community College District initial proposal for interest based bargaining with for a successor agreement be adopted.

Motion Steck / Second Coppernoll / Carried.

2013-2014/98

A discussion ensued as to the reason medical benefits weren’t listed as an item of discussion. Mr. C. Earl Davis explained that medical benefits would not be precluded as an item of discussion since it was included in another sunshine. Dr. Tribley noted that items can be brought up at any time during negotiations.

Student Advisory Vote: AYE Vasquez
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- Q. PUBLIC HEARING: Initial proposal of Monterey Peninsula College Teacher’s Association (MPCTA)/CTA/NEA for negotiations for 2013/14 and a successor agreement.

There was no public comment.

- R. BE IT RESOLVED, that the Governing Board adopt the following resolution to reduce the classified service because of lack of funds.

BEFORE THE BOARD OF TRUSTEES
OF THE MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
OF MONTEREY COUNTY, CALIFORNIA

In the Matter Of:) **RESOLUTION**
)
 The Reduction of)
 The Classified Service)
)
)

WHEREAS, Education Code Sections 88014, 88017, 88117, and 88127 authorize the District to layoff classified employees for lack of work and/or lack of funds; and,

WHEREAS, due to lack of funds in this District for the 2014/2015 fiscal year, the Governing Board of the Monterey Peninsula Community College District hereby finds it necessary to eliminate the classified service as specified below:

JOB CLASSIFICATION	ASSIGNMENT	FTE Reduction
Theater Manager	40 hours per week; 12 months	1.00
Instructional Specialist Theater-Master Electrician	40 hours per week; 12 months	1.00
Coordinator, Academic Support Center	40 hours per week; 8.51 months	0.71
Instructional Specialist, Business Skills Center	19 hours per week; 10 months	0.40
Instructional Specialist, Business Skills Center	19 hours per week; 11 months	0.44
Instructional Specialist-Circulation Desk/Instructional Specialist , Library	26 hours per week; 8.32 months	0.45
Administrative Assistant I, Division Office/Business and Technology	18 hours per week; 8 months	0.30
Laboratory Specialist I /Hospitality FACS	12 hours per week; 9 months	0.23
Research Specialist; Office of Institutional Research	40 hours per week; 12 months	1.00

NOW, THEREFORE, BE IT RESOLVED that as of June 30, 2014, the classified positions of the District shall be discontinued to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative not later than 60 days prior to the effective date of layoff as set forth above.

Passed and Adopted by the Monterey Peninsula Community College District on February 26, 2014 by the following vote:

Student Advisory Vote:	ABSTAIN	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

Motion Steck / Second Dunn Gustafson / Carried.

2013-2014/99

Dr. Walter Tribley, Mr. C. Earl Davis, Mr. Martin Johnson, and Dr. Céline Pinet addressed some of the concerns brought forth on January 22nd. They acknowledged that these cuts will impact our college and explained some of the steps, including scheduling approaches, being taken to address the these concerns. The concerns discussed included security, emergency response, instruction, and academic support centers.

Public Comments:

- Ms. Vicki Rhea referred the Board to the handouts she distributed. She also expressed her concerns regarding security and stated her issue with addressing security concerns through scheduling, which is complicated by the daily night staff changes.
- Ms. Esther McKay addressed the efforts of the Business Skills Center to increase FTES and offered suggestions for helping to generate revenue and broaden the Center's appeal to students.
- Mr. Loran Walsh referred to the Ms. Lena Valdez's recent letter to Dr. Tribley regarding MPC's proposal "to eliminate positions and/or reduce hours of classified employees." He expressed concern over a violation that he believes may have already taken place, as well as what we would be faced with should SB 965 be passed.

Dr. Tribley stressed the good work that these employees have done on behalf of our students and expressed his willingness to continue negotiating with the CSEA. He reported his plan to respond to Ms. Lena Valdez.

The impact on our students was also discussed, as were staff's efforts to minimize the impact. Trustee Dunn Gustafson spoke of the ACCJC putting MPC on notice that our budget must be balanced. She spoke of the value of the staff and also the need to live within our needs. / Vice Chair Steck spoke of the need to be proactive to influence the state's decisions and actions. He noted that these actions do not reflect on the impacted staff members' service to MPC. / Trustee Coppernoll noted the impact these cuts will have on student success. / Chair Brown acknowledged the difficulty of these decisions, not just on the trustees, but particularly on the staff. / Student Trustee Vasquez expressed hope that efforts will be made to help those affected.

S. INFORMATION: Calendar of Events.

Trustee Dunn Gustafson noted that the Special Study Session on legislative advocacy will be held on February 28th instead of the PSTC tour. / Vice Chair Steck requested a calendar that would include board responsibilities, such as evaluations of themselves and the president.

15. ADVANCE PLANNING

A. Regular Board Meeting, Wednesday, March 26, 2014 at MPC:

- 1) Closed Session, 1:30pm, Stutzman Room, LTC
- 2) Open Session, 3:00pm, Sam Karas Room, LTC

B. Regular Board Meeting, Wednesday, April 23, 2014 at MPC:

- 1) Closed Session, 1:30pm, Stutzman Room, LTC
- 2) Open Session, 3:00pm, Sam Karas Room, LTC

C. Future Topics

- 1) Board Study Session regarding lifelong learning (April - tentative)
- 2) Tour of PSTC (Public Safety Training Center) Phase II (February 28, 2:30 p.m.)
- 3) Tour of Physical Science Building (March - tentative)
- 4) Accreditation mid-year report. (April - tentative)

16. ADJOURNMENT– Chair Brown adjourned the meeting at 6:18 p.m.

17. **CLOSED SESSION** – Not required.

Respectfully Submitted,

Dr. Walt Tribley
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted March 27, 2014

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

SPECIAL MEETING

2:30pm, Open Session
Library and Technology Center, Room 203/204
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

FRIDAY, FEBRUARY 28, 2014

MINUTES

1. **CALL TO ORDER** – Chair Charles Brown called the meeting to order at 2:35 p.m.

2. **ROLL CALL** – present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilynn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Maury Vasquez, Student Trustee

Staff:

Mr. Martin Johnson, Vice President of Student Services
Ms. Vicki Nakamura, Assistant to the President

3. **PUBLIC COMMENTS** – None.

4. **SPECIAL BUSINESS**

A. **BE IT RESOLVED**, that the letter to Senator Bill Monning regarding SB 965 (Senator Leno), with modifications as discussed, be approved.

Motion Dunn Gustafson / Second Johnson / Carried. 2013-2014/100

Student Advisory Vote: AYE	Vasquez
AYES: 5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS: None
ABSENT: 0	MEMBERS: None
ABSTAIN: 0	MEMBERS: None

The trustees reviewed and modified the letter to Senator Bill Monning regarding SB 965 (Senator Leno).

B. **INFORMATION/ACTION**: Options and recommendations for legislative advocacy to address state policies and regulations affecting MPC.

Options and recommendations for legislative advocacy were discussed. The trustees supported forming an ad hoc legislative committee to meet with Dr. Tribley to develop a legislative advocacy plan for the Board.

Trustees Steck and Johnson were nominated to serve on the ad hoc legislative committee.

Motion Dunn Gustafson / Second Vasquez / Carried. 2013-2014/101

Trustees Steck and Johnson were selected to serve on the ad hoc legislative committee.

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

5. ADJOURNMENT – Chair Brown adjourned the meeting at 3:55 p.m.

Respectfully Submitted,

Dr. Walt Tribley
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted March 27, 2014

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.2

Superintendent/President
Office

Proposal:

That the Governing Board accepts and acknowledges the following donations to Monterey Peninsula College.

Background: The following donations have been made to Monterey Peninsula College:

- Arts Council for Monterey County: \$500 donation to the Asian Student Association's Annual Culture Show.
- Terri Lee Murphy: \$200 to the Francis Quinones Scholarship and \$200 to the Harland & Lillie Murphy Scholarship

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the February regular payroll and March supplemental payroll.
Approve February 28th and March 10th payrolls.

Background:

February 28, 2014	Regular Payroll	\$ 2,131,996.07
March 10, 2014	Supplemental Payroll	<u>\$ 103,053.22</u>
Total		\$ 2,235,049.29

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that the:

February regular payroll in the amount of \$2,131,996.07 and the March supplemental payroll in the amount of \$103,053.22 for a total payroll of \$2,235,049.29 be approved.

Recommended By:



C. Earl Davis – Interim Vice President for Administrative Services

Prepared By:

Michelle Moore or Sean Willis, Payroll Analyst Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for February 2014.

Background:

Table with 2 columns: Warrant Number Range and Amount. Includes rows for individual warrant ranges and a Total row.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants:
12059164 through 12059195, 12059794 through 12059818, 12060353 through 12060402,
12060954 through 12060979, 12061451 through 12061458, 12061980 through 12062014,
12064006 through 12064067, in the amount of \$2,193,595.54 be approved.

Recommended By:

C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:

Angela Ramirez, Accounting Specialist; Rosemary Barrios, Controller

Agenda Approval:

Dr. Walter Tribley, Superintendent/President

Checks Dated 02/04/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12059164	02/04/2014	AdSpec	01-7600	PV 816 Bumper Stickers	727.21	
				PV 816 Pens	1,167.32	1,894.53
12059165	02/04/2014	AT&T Yellow Pages	01-5800	PIO-Yellow Pgs/Telephone Book		577.56
				Listing-Adv. Contra		
12059166	02/04/2014	AT&T	01-5500	MPC Ed Ctr-Open PO for phone bills		920.75
12059167	02/04/2014	Behnam MD, Shaida	01-5100	Health Services- Open order for medical services		1,000.00
12059168	02/04/2014	Burghardt + Dore Advertising	01-5800	PV 813 Edit Commercial		1,288.75
12059169	02/04/2014	CALIFORNIA AMERICAN WATER CO	01-5500	Open order for water- Main Campus & College Center	2,024.50	
			47-5500	Open order for water- Main Campus & College Center	137.88	2,162.38
12059170	02/04/2014	Cardinale Automotive Group	01-5600	Warehouse		327.50
12059171	02/04/2014	Central Coast Media Enterprise	01-4500	Office of VP of Student Services-Name tag		7.60
12059172	02/04/2014	Central Coast Sign Language	01-5100	PV 817 Interpreting		407.72
12059173	02/04/2014	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order for Equip. repair		330.05
12059174	02/04/2014	Epico Systems Inc	01-5100	IS Network& Tech-BMC206 Data Wiring	3,405.00	
			01-5600	IS Network& Tech-BMC206 Data Wiring	2,118.00	5,523.00
12059175	02/04/2014	Federal Safety Compliance	01-4500	PV 805 OSHA EPA Kit		289.50
12059176	02/04/2014	HAYWARD LUMBER	01-4300	Theater Arts-Open order for Instructional Material		92.84
12059177	02/04/2014	iSmile Dental Products	01-4300	PV 806 Dental Supplies		193.70
12059178	02/04/2014	Johns, Arianna	01-5800	Marine Tech Ment/Int Prg-Long term intern		2,142.86
12059179	02/04/2014	MONTEREY COUNTY HERALD	01-5800	Public Information Office-Open order advertising		175.00
12059180	02/04/2014	Office Depot	01-4500	Fiscal Services-Open order for office supplies		300.18
12059181	02/04/2014	OMEGA INDUSTRIAL SUPPLY	01-4500	PV 807 Ice Melt		165.37
12059182	02/04/2014	Pacific Telemanagement Service	01-5500	MPC Ed. Center-Open PO for Pay Phone-Library		53.00
12059183	02/04/2014	PALACE ART & OFFICE SUPPLY	01-4500	Admissions & Records-Remodel N. Dunne's office		838.34
12059184	02/04/2014	Patterson Dental Supply	01-4300	PV 808 Dental Supplies		504.43
12059185	02/04/2014	POTTERS ELECTRONICS	01-4500	IS Network& Tech-Open order for supplies		420.74
12059186	02/04/2014	Pugent Sound MTS Oceanography	01-5200	PV 819 ITest Regional Funding		2,538.75
12059187	02/04/2014	RANCHO CANADA GOLF CLUB	01-5600	PV 814 Range Fee		500.00
12059188	02/04/2014	Scudder Roofing	01-5500	PV 809 Check leaks at Gym		637.53
12059189	02/04/2014	SENTRY ALARM SYSTEMS	01-4500	PV 811Batteries	246.69	
			01-5600	PV 810 Installation	3,188.71	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

Page 1 of 2

Checks Dated 02/04/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12059189	02/04/2014	SENTRY ALARM SYSTEMS	01-5600	PV 810 Labor	250.00	3,685.40
12059190	02/04/2014	Standard Insurance Company CB	01-3400	GI-Support/Ins- Open order for Accident & Life Ins		2,476.82
12059191	02/04/2014	Teracai	01-5100	IS Network & Tech-VSphere online training		3,166.47
12059192	02/04/2014	The Citizen Hotel	01-5200	PV 818 Hotel for Conf Feb 25-28		297.00
12059193	02/04/2014	Univer of Southern California	01-5200	PV 820 Housing in SoCal for Campus tour		570.00
12059194	02/04/2014	US Bank Service Center	01-4300	PV 815 D Van Hees Dec US Bank	540.83	
			01-4500	PV 812 P Olsen Dec US Bank	146.29	
			01-5600	PV 812 P Olsen Dec US Bank	156.75	
			01-6200	PV 812 P Olsen Dec US Bank	495.22	1,339.09
12059195	02/04/2014	XEROX CORPORATION	01-5600	Print Shop		927.57
Total Number of Checks					32	35,754.43

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	32	35,616.55
47	College Center (M)	1	137.88
Total Number of Checks		32	35,754.43
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			35,754.43

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

Checks Dated 02/06/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12059794	02/06/2014	Axiom Engineers	48-6200	Humanities-Student Serv-Re-enc 130212-Commiss		1,580.00
12059795	02/06/2014	BOARD OF EQUALIZATION	01-5800	PV 827 Sales and Use tax 2013		12,860.00
12059796	02/06/2014	Charles Brown	01-5200	PV 821 Trustee Workshop 1/24-1/27		883.04
12059797	02/06/2014	CALIFORNIA AMERICAN WATER CO	01-5500	Open order for water- Main Campus & College Center	45,311.23	
			47-5500	Open order for water- Main Campus & College Center	3,085.82	48,397.05
12059798	02/06/2014	CARMEL MARINA COPORATION	01-5500	MPC Ed Ctr- Open order for Waste MPC Public Safety Trng Ctr- Open order-Waste Disp	229.58 464.73	694.31
12059799	02/06/2014	CHEVRON USA INC	01-5500	Athletics- Men & Women- Open order for Gasoline Warehouse- Open order for gas cards	1,310.14 2,400.90	3,711.04
12059800	02/06/2014	Margaret-Anne Coppernoll	01-5200	PV 822 Trustee Workshop 1/24-1/27		815.04
12059801	02/06/2014	Ewing Irrigation	01-4500	Grounds-Open order for Irrigation supplies		31.76
12059802	02/06/2014	Gardner, Matt	01-5100	MATE Resource Ctr- Independent Contractor		2,200.00
12059803	02/06/2014	GAVILAN PEST CONTROL	01-5500	Grounds- Open order for Gopher Abatement		500.00
12059804	02/06/2014	GRAINGER INC-salinas	01-4500	IS Network & Tech-Open order for supplies		110.12
12059805	02/06/2014	Jobelephantcom Inc	01-4500	Human Resources-Open PO to place recruitment ads		295.00
12059806	02/06/2014	KBA Docusys	01-5600	Print Shop		9,065.47
12059807	02/06/2014	Nurse Tim, Inc	01-5100	VATEA I-C Curr Dev-Program consultant		4,000.00
12059808	02/06/2014	ONDEMAND365.net	01-5100	IS Network & Tech-WiFi Validation		7,000.00
12059809	02/06/2014	ORCHARD SUPPLY HARDWARE	01-4500	IS Network&Tech-Open order for supplies Maintenance-Open order for parts & materials	39.04 367.79	406.83
12059810	02/06/2014	Maria Osiadacz	01-5100	MATE MOV-Independent Contractor		637.50
12059811	02/06/2014	Otto Construction	48-5100	College Ctr Bldg-General Contractro Contract	302,225.40	
			48-6200	Humanities/Student Serv-Re-cum 130195	178,646.40	480,871.80
12059812	02/06/2014	Peninsula Office Solutions	01-5600	International Student Prg-Open order for maint		31.73
12059813	02/06/2014	CULLIGAN WATER CO	01-4300	Chemistry-Open order -PEDI-deionization		44.00
12059814	02/06/2014	Resource Solutions	01-4500	Custodial- Open order for consumables		743.19
12059815	02/06/2014	Teracai	48-6200	Art Studio/Ceramics-Wireless Bridge & antennas		2,311.68

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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Checks Dated 02/06/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12059816	02/06/2014	ULINE	01-4500	Custodial Services-Open order for consumables		30.44
12059817	02/06/2014	United Parcel Service(UPS)	01-5800	Warehouse		146.22
12059818	02/06/2014	US Bank Service Center	01-4300	PV 823 G Hanle Dec US Bank	56.05	
				PV 824 A Adam Dec US Bank	22.14	
				PV 825 S. Geisler Dec US Bank	26.33	
				PV 826 J. Lawrence Dec US Bank	180.61	285.13
Total Number of Checks					25	577,651.35

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	22	89,802.05
47	College Center (M)	1	3,085.82
48	Building Fund (M)	3	484,763.48
Total Number of Checks		25	577,651.35
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			577,651.35

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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Checks Dated 02/11/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12060353	02/11/2014	ACSIG Dental	01-3400	GI-Support/Ins- Open order for Dental Claims		31,619.19
12060354	02/11/2014	American Sign Language SC	01-5100	PV 828 Interpreting		250.71
12060355	02/11/2014	Arcata Fire Protection	01-5200	PV 846 Refund for cancelled class Command 2B		165.00
12060356	02/11/2014	Ausonio Inc	48-6200	Art Studio/Ceramics-Art Dept Mod. Project		167,254.00
12060357	02/11/2014	Axiom Engineers	48-6200	Pool & Tennis Ctr Renovation-Commissioning		1,120.00
12060358	02/11/2014	Bank of Sacramento	48-5100	College Center Bldg- 5% retention -Otto Const		15,906.60
12060359	02/11/2014	BRODART	01-4500	PV 829 Library Cards		2,071.44
12060360	02/11/2014	CALIFORNIA AMERICAN WATER CO	01-5500	Open order for water- Main Campus & College Center	1,335.77	
			47-5500	Open order for water- Main Campus & College Center	89.83	1,425.60
12060361	02/11/2014	Canon Business Solutions	01-5600	Print Shop	7,016.60	
			14-5600	Library(Office Equip) Open PO for GoPrint Copiers	585.23	7,601.83
12060362	02/11/2014	Cardinale Automotive Group	01-5600	Warehouse		132.58
12060363	02/11/2014	CCCBUA	01-5800	PV 830 Baseball officials		5,475.00
12060364	02/11/2014	Central Coast Sign Language	01-5100	PV 831 Interpreting	341.42	
				PV 832 Interpreting	200.00	541.42
12060365	02/11/2014	Central Electric	01-5100	IS Network & Tech-BMC206 Electrical work	1,988.00	
			14-5100	IS Network & Tech-BMC206 Electrical work	2,000.00	3,988.00
12060366	02/11/2014	Contrax	14-6400	IS Network & Tech- Power tables for BMC		11,306.46
12060367	02/11/2014	Robin Coyne	01-5100	PV 833 Instructional components for CTE class MHS		1,495.82
12060368	02/11/2014	Cypress Sporting Goods	01-4500	PV 834 Softball socks		135.45
12060369	02/11/2014	David Grant Computer Consult	01-6400	One Time Inst. Equip-NOHO Software		1,562.13
12060370	02/11/2014	EDGT	01-4300	PV 835 Physiology supplies		900.00
12060371	02/11/2014	Gaines, Rachel	01-5100	MATE Resource Ctr-Independent Contractor		1,260.00
12060372	02/11/2014	Gardner, Matt	01-5100	MATE Res. Ctr-Independent Contractor		2,000.00
12060373	02/11/2014	Geo H Wilson Inc	01-5500	Maintenace-Open order Gen. Maintenance	979.84	
			14-5600	Scheduled Maintenance-Replace Irrigation backflow	22,500.00	23,479.84
12060374	02/11/2014	George Di Peso Landscaping	48-6200	Life & Phy. Science Bldg- Sod Lawn		8,870.00
12060375	02/11/2014	GRAINGER INC-salinas	01-4300	Theatre Arts-Open order for Materials	556.07	
			01-4500	Maintenance- Open order	136.99	693.06

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Checks Dated 02/11/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12060376	02/11/2014	Home Depot Credit Services	01-4500	Maintenance-Open order for Equip. repair		262.21
12060377	02/11/2014	International Student Athlete	01-5100	PV 836 ITEST Pennsylvania regional	1,250.00	
			01-5200	PV 836 ITEST Pennsylvania regional	2,100.00	3,350.00
12060378	02/11/2014	Keisling, Tyler	01-5100	PV 837 Services Oct-Dec 2013		3,625.00
12060379	02/11/2014	LINCOLN EQUIPMENT INC	48-6400	Phase I Furn & Equip-Pool Equip		15,050.00
12060380	02/11/2014	Marina Coast Water District	01-5500	MPC Ed. Ctr- Open order for water	385.83	
				MPC Public Safety Trng Ctr- Open order	550.85	936.68
				-Water		
12060381	02/11/2014	Monterey City Disposal Inc	01-5500	General Institutional-Utilities-Open order		814.52
				waste		
12060382	02/11/2014	Monterey County Fence	48-6200	Pool & Tennis Court Reno-Add fencing to		3,800.00
				secure		
12060383	02/11/2014	MONTEREY REGIONAL WATER	01-5500	Gen Institutional-Utilities-Open order		6,484.65
				sewage MC		
12060384	02/11/2014	Moulton, Erica	01-5100	Marine Tech Ment/Int prg-Independent		900.00
				Contractor		
12060385	02/11/2014	MPC FOUNDATION	01-5800	MPC Foundation-Open order for		8,333.33
				Foundation Services		
12060386	02/11/2014	MPC Revolving Fund	01-5800	PV 838 RF Check reimburse Jan 14	533.46	
				PV 839 RF Check reimbursement Jan 14	2,148.41	2,681.87
12060387	02/11/2014	Joseph Noell	01-5200	PV 840 Conf Exp Advance		725.00
12060388	02/11/2014	Office Depot	01-4300	English Center-Open order for supplies	125.76	
			01-4500	IS Network & Tech-open order for office	95.35	
				supplies		
				Plant Services	159.75	
				Print Shop	285.42	
				CalWorks-Open order for office supplies	73.42	
				College Readiness (TRIO) New	76.01	815.71
				Scholars-Open PO		
12060389	02/11/2014	Patterson Dental Supply	01-4300	PV 841 Dental supplies		578.32
12060390	02/11/2014	Peninsula Cafe	01-7600	PV 842 Dec 2013 Meal Plan		3,525.00
12060391	02/11/2014	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Serv-Courier service -MPC to MCOE		388.00
12060392	02/11/2014	PENINSULA WELDING SUPPLY	01-4500	Maintenance-Open order for Tank Rental		16.00
12060393	02/11/2014	Saviano Company Inc	48-6200	Phase I-Swing Space-Restore 1 tennis		6,650.00
				court		
12060394	02/11/2014	South Bay Regional Pub Safety	01-5100	Instructional Contracts-Open PO South Bay		175,773.02
				invoices		
12060395	02/11/2014	Sysco Food Service of SF	04-4500	Children's Center- Open order for State	319.02	
				Food Grant		

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Checks Dated 02/11/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12060395	02/11/2014	Sysco Food Service of SF	04-4700	Children's Center- Open order for State Food Grant	1,495.52	1,814.54
12060396	02/11/2014	Teracai	48-6400	Phase I-Furn & Equip-Outdoor wire access		946.91
12060397	02/11/2014	US Bank Service Center	01-4300	PV 843 D. Beck Nov US Bank		5,143.58
12060398	02/11/2014	US Bank	01-5200	PV 844 C Pinet Jan US Bank		175.00
12060399	02/11/2014	US Bank Service	01-4500	PV 845 S Nee Dec US Bank	256.20	
			01-6400	PV 845 S Nee Dec US Bank	5,803.08	6,059.28
12060400	02/11/2014	VERIZON WIRELESS	01-4500	Open order for campus wide Verizon cell phones	33.00	
			01-5500	Open order for campus wide Verizon cell phones	1,180.76	
			39-5500	Open order for campus wide Verizon cell phones	88.33	1,302.09
12060401	02/11/2014	WageWorks	35-5100	Self Ins- Open order for Wage Works fee.		148.00
12060402	02/11/2014	Williams Scotsman	48-6200	Phase I-Swing Space- Open PO-Rent on portable ramp	258.00	
				Phase I-Swing Space-Rent of restroom & classroom	1,656.60	1,914.60
Total Number of Checks					50	541,467.44

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	38	281,422.94
04	Children Center	1	1,814.54
14	Capital Projects Fund (M)	4	36,391.69
35	Self Insurance Fund (M)	1	148.00
39	Parking Fund (M)	1	88.33
47	College Center (M)	1	89.83
48	Building Fund (M)	9	221,512.11
Total Number of Checks		50	541,467.44
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			541,467.44

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Checks Dated 02/13/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12060954	02/13/2014	Airgas USA	01-4300	Chemistry- Medium Tank of UHP Helium		120.07
12060955	02/13/2014	American Reprographics Co	48-5100	Gen. Institutional Bond- Plan Well services	104.50	
			48-6200	Art Studio/Ceramics- Printing Services	252.50	357.00
12060956	02/13/2014	Anderson, Judy	01-5100	MATE:MOV- Independent contractor		473.00
12060957	02/13/2014	DAVID FOORD	48-5100	College Center Bldg- Inspection services-January	4,800.00	
			48-6200	Humanities-SS - Inspection services for January	4,650.00	
				Pool Building- Inspection service for January	4,725.00	14,175.00
12060958	02/13/2014	DEMCO	01-4500	Library-supplies		187.95
12060959	02/13/2014	EC West	01-6400	Gen Institutional Cont- Contour roller mouse		193.45
12060960	02/13/2014	Fastenal Company	01-4500	Grounds-Open order for supplies		60.90
12060961	02/13/2014	GBMI Inc	48-6200	Art Studio/Ceramics-Inspection services-January		7,575.00
12060962	02/13/2014	Georgia Institute of Tech AMAC	01-4300	Supportive Services- SAM software		4,200.00
12060963	02/13/2014	Gloria Fletes	01-5100	MATE MOV: Independent Contractor		504.00
12060964	02/13/2014	McKesson Medical Surgical	01-4500	Health Services-Open PO for medical supplies		7.00
12060965	02/13/2014	Monterey County Weekly	01-5800	Public Information Office-Open order advertising		454.00
12060966	02/13/2014	MONTEREY REGIONAL WASTE	01-5500	Gen Institutional-Utilities-Open order Landfill		163.20
12060967	02/13/2014	MONTEREY REGIONAL WATER	01-5500	MPC Ed Ctr- Open order for Sewage		140.40
12060968	02/13/2014	MPC Revolving Fund	01-5800	PV 847 RF Check reimburse Jan 2014		6,565.28
12060969	02/13/2014	North Bay Rehabilitation	01-5100	PV 848 LNSK 410 Section 4718		1,652.75
12060970	02/13/2014	Northern CA Comm College Pool	01-3600	Gen Institutional-Support/Insurance-Workers Comp		122,387.00
12060971	02/13/2014	Ordway Drug Store	01-4500	Health Services- Open order for supplies		198.04
12060972	02/13/2014	Maria Osiadacz	01-5100	MATE MOV: Independent Contract		5,085.00
12060973	02/13/2014	PRAXAIR	01-4300	Chemistry- Dual-Stage regulator for helium tank		371.57
12060974	02/13/2014	Rally Factory Div of D3 Sports	01-4500	Athletics-Womens-Softball Pants		473.00
12060975	02/13/2014	Scudder Roofing	48-6200	Humanities-SS- Re rool of Humanities elevator room		1,185.00
12060976	02/13/2014	US Bank Service Center	01-4300	PV 849 J Himes Dec US Bank		160.68
12060977	02/13/2014	US Bank	01-4300	PV 850 L Schutzler Jan US Bank	345.31	
			01-4500	PV 853 M Weber Jan US Bank	93.18	

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Checks Dated 02/13/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12060977	02/13/2014	US Bank	01-5200	PV 850 L Schutzler Jan US Bank	12.00	
				PV 851 M Weber Jan US Bank	325.00	
				PV 852 M Weber Jan US Bank	1,500.00	
			01-5600	PV 854 M Weber Jan US Bank	29.50	
			01-6400	PV 855 M Weber Jan US Bank	427.23	2,732.22
12060978	02/13/2014	VS Athletics	01-6400	One Time Inst. Equip-Track uniforms		2,083.25
12060979	02/13/2014	WageWorks	35-5100	Self Ins- Open order for Wage Works fee.		148.00
Total Number of Checks					26	171,652.76

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	21	148,212.76
35	Self Insurance Fund (M)	1	148.00
48	Building Fund (M)	4	23,292.00
Total Number of Checks		26	171,652.76
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			171,652.76

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Checks Dated 02/18/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12061451	02/18/2014	Airopath	01-5600	IS Network & Technology	655.71	
			48-6200	Art Studio/Ceramics-Hardware for wireless bridge	415.20	1,070.91
12061452	02/18/2014	CDW GOVERNMENT INC	01-6400	Foundation Funds- Charging cart for MEC		881.62
12061453	02/18/2014	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order for Equip. repair		135.24
12061454	02/18/2014	Fisher Scientific	01-4300	Chemistry- Open order for Instructinal Materials	353.75	
			01-6400	Office of VP Academic Affairs-Cats-skinned	780.49	1,134.24
12061455	02/18/2014	LOOMIS	01-5800	Fiscal Serv- Open order for courier serv to bank		975.65
12061456	02/18/2014	Office Depot	01-4500	Fiscal Services-Open order for office supplies	215.54	
				Human Resources-Open PO for Office Supplies	206.67	
				Intl Student Program-open order for supplies	5.36	
				IS Network & Tech-open order for office supplies	70.41	
				Library-Open order for office supplies	143.52	
				Supportive Service- Open order for supplies	64.19	705.69
12061457	02/18/2014	Same Day Shred	01-5100	Fiscal Services-Open order for shredding service		45.00
12061458	02/18/2014	Vernier Software & Technology	01-4300	Chemistry-voltage probes & instrum amplifiers		185.16
Total Number of Checks					8	5,133.51

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	8	4,718.31
48	Building Fund (M)	1	415.20
Total Number of Checks		8	5,133.51
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			5,133.51

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Checks Dated 02/20/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12061980	02/20/2014	American Steel Inc	01-4500	Auto Tech- Outdoor weather proof structure		3,288.60
12061981	02/20/2014	AT&T	01-5500	Gen Instit-Telecomm- Open PO for MPC phone bills	2,281.87	
				MPC Ed Ctr-Open PO for phone bills	173.41	
				MPC Public Safety Training Ctr-Open PO-phone bills	416.63	2,871.91
12061982	02/20/2014	Ausonio Inc	48-6200	Pool & Tennis Crt Reno-Gen. Const. Contract		432,788.86
12061983	02/20/2014	BOARD OF EQUALIZATION	01-6200	PV 857 Haz waste generator fee		209.00
12061984	02/20/2014	Bookmark	01-4300	Music- Scores		158.15
12061985	02/20/2014	CALIFORNIA AMERICAN WATER CO	01-5500	Open order for water- Main Campus & College Center	9,808.07	
			47-5500	Open order for water- Main Campus & College Center	667.96	10,476.03
12061986	02/20/2014	CARMEL MARINA COPRORATION	01-5500	PV 858 Portable rental for fire		474.89
12061987	02/20/2014	CDW GOVERNMENT INC	01-5600	Graphic Arts- Repair parts	471.64	
			01-6400	Supportive Services- scanner	322.49	794.13
12061988	02/20/2014	Central Valley Conference	01-5300	PV 859 Hosting fee golf		300.00
12061989	02/20/2014	Clean Source	01-4500	PV 860 Supplies		964.11
12061990	02/20/2014	Cypress Sporting Goods	01-4300	Athletics-Mens - Baseball caps, socks & Helmuts	292.67	
			01-4500	Athletics-Mens - Baseball caps, socks & Helmuts	1,196.74	1,489.41
12061991	02/20/2014	Daktronics	01-5600	PV 861 Gym Scoreboard Repair		128.26
12061992	02/20/2014	DELL MARKETING LP	01-6400	EOPS- 2 Dell computers for S. Perkins & E Ogata		2,281.42
12061993	02/20/2014	Diane Eisenbach	01-4300	PV 862 Reimbursement for supplies		712.28
12061994	02/20/2014	Epico Systems Inc	48-6200	Pool & Tennis Court Reno-run fiber optic cables		2,990.00
12061995	02/20/2014	GAVILAN PEST CONTROL	01-5500	Grounds- Open order for Gopher Abatement		500.00
12061996	02/20/2014	Geo H Wilson Inc	01-5500	PV 863 Installation of Hydration Station		3,105.00
12061997	02/20/2014	GRAINGER INC-salinas	01-4500	Maintenance- Open order		57.75
12061998	02/20/2014	Granite Rock Company	01-4500	PV 864 Plaster sand for long jump pit		189.27
12061999	02/20/2014	LINCOLN EQUIPMENT INC	48-6400	Phase I Furn & Equip-Pool Equip		6,522.88
12062000	02/20/2014	Mobile Modular Mgmt Corp	48-6200	Phase I-Swing Space-Restroom rental at GC		588.03
12062001	02/20/2014	Monterey Bay Systems	01-5600	PV 856 Student services copier		1,149.81

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Checks Dated 02/20/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12062002	02/20/2014	Monterey City Disposal Inc	47-5500	College Center-Open order -Cafeteria garbage pu		203.96
12062003	02/20/2014	Monterey County Weekly	01-4500	Human Resources-Open order for recruitment ads		210.00
12062004	02/20/2014	Mount Hermon Teambuilding	01-5200	PV 865 MSUB Fieldtrip deposit		412.00
12062005	02/20/2014	PACIFIC GAS & ELECTRIC	01-5500	MPC Ed Ctr-Open order for Electricity	102.40	
				MPC Ed Ctr-Open order for Gas	437.37	
				MPC Public Safety Trng Ctr-Open order-Electricity	1,744.22	
				MPC Public Safety Trng Ctr-Open order-Gas	477.99	2,761.98
12062006	02/20/2014	Patterson Dental Supply	01-4300	PV 866 Dental Supplies		65.04
12062007	02/20/2014	PENINSULA WELDING SUPPLY	01-4500	PV 867 Oxygen Tank		50.94
12062008	02/20/2014	PSTS INC	01-5500	PV 868 Snake line at BMC		373.00
12062009	02/20/2014	RAPID PRINTERS	01-4500	Human Resoures-Business cards	127.39	
				Office of VP Admin Serv- Business cards	42.46	169.85
12062010	02/20/2014	Resource Solutions	01-4500	Custodial Services- Open order for Consumables	7,167.97	
				Custodial- Open order for consumables	3,529.32	10,697.29
12062011	02/20/2014	SENTRY ALARM SYSTEMS	01-4500	PV 869 Batteries		113.93
12062012	02/20/2014	Thomson Reuters/Barclays	01-4500	PV 870 Subscription product charges		111.80
12062013	02/20/2014	US Bank Service Center	01-4500	PV 871 J Zande Dec US Bank	35.00	
			01-5100	PV 871 J Zande Dec US Bank	54.84	
			01-5200	PV 871 J Zande Dec US Bank	3,998.44	
			01-5800	PV 871 J Zande Dec US Bank	368.52	4,456.80
12062014	02/20/2014	US Bank	01-4500	PV 872 P Olsen Jan US Bank	100.06	
				PV 873 J Velasquez Jan US Bank	97.76	
			01-6200	PV 872 P Olsen Jan US Bank	299.01	496.83
Total Number of Checks					35	492,163.21

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	30	48,401.52
47	College Center (M)	2	871.92
48	Building Fund (M)	4	442,889.77

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Checks Dated 02/20/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
			Total Number of Checks	35	492,163.21	
			Less Unpaid Sales Tax Liability		.00	
			Net (Check Amount)		492,163.21	

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Checks Dated 02/27/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12064006	02/27/2014	ALAMEDA COUNTY SCHOOLS	01-3400	Gen Instit-Support/Ins - Open order-Vision Serv Be		2,220.63
12064007	02/27/2014	Alliant Insurance Services Inc	35-5100	Self Insurance- Medical Broker		4,166.67
12064008	02/27/2014	American Hotel & Lodging	01-5300	PV 874 Membership		250.00
12064009	02/27/2014	American Lock & Key	48-6200	Pool Reno- Key 10 cylinders to spec for the pool		260.00
12064010	02/27/2014	American Steel Inc	01-4500	PV 875 Extra Labor		500.00
12064011	02/27/2014	AmeriPride Uniform Services	01-6200	Art-Open order for rag service for printmaking		78.94
12064012	02/27/2014	Anderson, Judy	01-5100	MATE:MOV- Independent contractor		1,150.50
12064013	02/27/2014	Anthem Blue Cross	01-3400	GI-Support/Insurance - Open order for Life Ins		1,705.34
12064014	02/27/2014	Armstead, Stan	01-5200	PV 876 Per Diem and Mileage for A2Mend Conf		463.53
12064015	02/27/2014	ARMSTRONG PIANO SERVICE	01-5600	Music-Repairs to MPC pianos		1,910.00
12064016	02/27/2014	Artstor	01-4500	PV 893 Annual Access Fee		1,755.00
12064017	02/27/2014	AT&T Yellow Pages	01-5800	PIO-Yellow Pgs/Telephone Book Listing-Adv. Contra		197.56
12064018	02/27/2014	AT&T	01-5500	Gen Instit-Telecomm- Open PO for MPC phone bills		23.81
12064019	02/27/2014	Benjamin, Judy	01-5800	PV 899 Statistician M & W Basketball games	247.00	
				PV 899 Stats for M & W Basketball	398.00	645.00
12064020	02/27/2014	BOG California Community Coll	01-5300	PV 900 Student right to know		3,900.00
12064021	02/27/2014	Buggs, Latrice	Cancelled	PV 901 Shot and Game clock	570.00	*
				PV 901 Shot clock game clock	810.00	1,380.00 *
12064022	02/27/2014	Cancelled on 03/04/2014 Cardinale Moving & Storage Co	48-6200	Life & Physical Science-Remove old Equipment		415.00
12064023	02/27/2014	CCCEOPSA	01-5200	PV 877 Registration EOPS/CARE Training		250.00
12064024	02/27/2014	CEECO	48-6400	Phase I-Furn & Equip-Outdoor IT phone		691.22
12064025	02/27/2014	Constellation New Energy	01-5500	Open order Electricity-Main Campus & College Ctr	21,734.26	
			47-5500	Open order Electricity-Main Campus & College Ctr	1,480.15	23,214.41
12064026	02/27/2014	CS & Associates Inc	48-6200	Humanities-Student Serv-re-enc 130318-labor compli		716.57
12064027	02/27/2014	CSUMB	01-5200	PV 878 Pool rental fee Regional practice day		140.00
12064028	02/27/2014	Cypress Sporting Goods	01-4300	PV 879 Practice balls	245.10	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

Checks Dated 02/27/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12064028	02/27/2014	Cypress Sporting Goods	01-4300	PV 879 Softball bat	338.63	583.73
12064029	02/27/2014	Department of Forestry & Fire	01-5200	PV 880 Investigation 1B		1,208.00
12064030	02/27/2014	EDGT	01-4300	PV 898 Instructional Supplies		900.00
12064031	02/27/2014	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order for Equip. repair		4.91
12064032	02/27/2014	EMPLOYMENT DEVELOPMENT DEPT	01-5800	Fiscal Serv-Open order -EDD Qrtly Tax-unempl ins		2,432.50
12064033	02/27/2014	FEDEX	01-5800	Warehouse postage & shipping		26.69
12064034	02/27/2014	Fisher Scientific	01-4300	Chemistry- Open order for Instructinal Materials		317.63
12064035	02/27/2014	FLINN SCIENTIFIC	01-4300	Chemistry- Open order for Instructional Materials		542.47
12064036	02/27/2014	HGHB	01-5600	Gen Instittional Minor Cap Imp-Consultant services	504.75	
			48-5100	College Center Bldg- Reenc. PO 130692-design	9,855.00	
			48-6200	Humanities-Student Serv-Re-en PO 130204	3,181.92	
				Pool Building-Re-en PO 131079-Design	6,996.60	
				Art Studio/Ceramics-Reenc. PO 130201-Design	9,200.00	
				Art Studio/Ceramics-SPA 145-roof replacement	3,150.00	
				Art Studio/Ceramics-SPA146-Mech. and Elec. impr	7,700.00	40,588.27
12064037	02/27/2014	JC PAPER CO	01-4500	Print Shop		1,645.95
12064038	02/27/2014	Kitchell CEM	48-5100	College Center Bldg-PAA14 Construction Mngmnt Serv	16,500.00	
				General Institutinal Bond- Program Management	13,293.00	
			48-6200	Humanities-Student Serv.-Re-en PO130208-Const. Man	8,500.00	
				Life & Phy. Sci Bldg-Re-en 130207-Const. Man	11,210.00	
				Pool Bldg-PAA 16-Construction Mngmnt Services	9,757.00	
				Art Studios/Ceramics-PAA15 Construction Mngmnt	8,800.00	68,060.00
12064039	02/27/2014	LINCOLN EQUIPMENT INC	48-6400	Phase I-Furn& Equip- Standing Chalkboard for pool		632.69

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

Checks Dated 02/27/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12064040	02/27/2014	Los Angeles Airport Marriott	01-5200	PV 881 Hotel for S Perkins A2Mend Conf		689.69
12064041	02/27/2014	Los Angeles Airport Marriott	01-5200	PV 882 Hotel for S. Armstead A2Mend Conf		459.79
12064042	02/27/2014	Lunsford, Tami	01-5100	Marine Tech Ment/Int Prg-Independent Contractor		2,163.20
12064043	02/27/2014	Mac and Ava Motion Pictures	01-5800	PV 883 President's address honoree video		4,018.00
12064044	02/27/2014	Mobile Modular Mgmt Corp	48-6200	Phase I-Swing Space-Rental of astronomy Conex box		80.63
12064045	02/27/2014	Monterey County Fence	48-6200	Pool Reno- Change Pool fence to black		1,570.00
12064046	02/27/2014	Monterey County Training Off	01-4300	PV 894 Annual Fire Library Dues		200.00
12064047	02/27/2014	Moulton, Erica	01-5100	Marine Tech Ment/Int prg-Independent Contractor		240.00
12064048	02/27/2014	Mount Hermon Teambuilding	01-5200	PV 884 Deposit for Fieldtrip 3/25/14		371.00
12064049	02/27/2014	Northern CA Comm College Pool	01-3600	Gen INstitutional-Support/Insurance-Workers Comp		122,387.00
12064050	02/27/2014	Odyssey Power	01-5500	Maintenance-Generator Main.@ Admin. Bldg		297.00
12064051	02/27/2014	Office Depot	01-4300	Div.Off-Bus& Tech.-Open order for supplies	290.14	
				DO-Physical Science-Open order for supplies	184.84	
				English Center-Open order for supplies	69.47	
			01-4500	Health Services	33.20	
				Library-Open order for office supplies	91.75	
				Office of VP of Academic Affairs	59.07	728.47
12064052	02/27/2014	OSAP	01-4300	PV 885 Academic Membership		250.00
12064053	02/27/2014	OSHA Review Spore Check System	01-4300	PV 902 SUV Wipes		97.48
12064054	02/27/2014	PACIFIC GAS & ELECTRIC	01-5500	Open order-Natural Gas-Main Campus&College Center	14,699.39	
			47-5500	Open order-Natural Gas-Main Campus&College Center	1,001.06	15,700.45
12064055	02/27/2014	PARC Environmental	48-5100	College Center Bldg- Added abatement		12,295.75
12064056	02/27/2014	Patterson Dental Supply	01-4300	PV 886 Dental supplies		640.08
12064057	02/27/2014	Same Day Shred	01-4500	PV 895 Shred		45.00
12064058	02/27/2014	Shedd Aquarium	01-5100	PV 896 ITest Midwest Shedd Regional Funding		3,000.00
12064059	02/27/2014	SIG	01-5100	PV 887 Consultant		8,341.51
12064060	02/27/2014	Swan, Kim	01-5200	PV 888 Reimbursement for food wiring workshop		87.61

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

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Checks Dated 02/27/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12064061	02/27/2014	The Hartford	01-3400	GI- Support/Ins-Open order for Disability Premiums		2,127.97
12064062	02/27/2014	Michael Turnan	01-5800	PV 903 Stats	220.00	
				PV 903 Stats MW Bball	330.00	550.00
12064063	02/27/2014	United Parcel Service(UPS)	01-5800	Warehouse- Open order for postage & shipping		2,035.67
12064064	02/27/2014	US Bank Service Center	01-4300	PV 892 A Adam Jan US Bank	26.74	
			01-4500	PV 897 D. Sullivan Jan US Bank	292.92	
			01-5200	PV 897 D. Sullivan Jan US Bank	6,562.01	
				PV 890 L Walker Jan US Bank	1,019.60	
			01-5300	PV 897 D. Sullivan Jan US Bank	39.00	
			39-4500	PV 891 A. St Laurent Jan US Bank	170.39	
			39-5500	PV 891 A. St Laurent Jan US Bank	72.93	8,183.59
12064065	02/27/2014	Vision Internet Providers	14-5100	PV 889 Web Redesign project		10,420.00
12064066	02/27/2014	White Page Communications	01-5100	PIO-Public relations services		9,000.00
12064067	02/27/2014	XEROX CORPORATION	01-5600	Print Shop		815.93
Total Number of Checks					62	369,772.84

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	1	1,380.00
Net Issue		368,392.84

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	50	226,276.26
14	Capital Projects Fund (M)	1	10,420.00
35	Self Insurance Fund (M)	1	4,166.67
39	Parking Fund (M)	1	243.32
47	College Center (M)	2	2,481.21
48	Building Fund (M)	10	124,805.38
Total Number of Checks		61	368,392.84
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			368,392.84

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the February 2014 Purchase Orders, Numbers B1400601 through B1400665.

Background:

Purchase Orders B1400601 through B1400665 were produced in February 2014. These orders totaled \$289,271.19 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Purchase Orders B1400601 through B1400665 in the amount of \$289,271.19 be approved.

Recommended By:

C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:

Mary Weber, Purchasing Coordinator

Rosemary Barrios, Controller

Agenda Approval:

Dr. Walter Tribley, Superintendent/President

Includes B14-00601 - B14-00665				Board Meeting Date March 26, 2014	
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B14-00601	CDW GOVERNMENT INC	021	Foundation Funds- Charging cart for MEC	01-6400	881.62
B14-00602	Contrax	021	Foundation Funds- reconfigure MA102 at MEC	01-6400	1,589.86
B14-00603	Total Compensation Systems Inc	040	Self Insurance-Actuarial Valuation Service	35-5100	5,600.00
B14-00604	Geo H Wilson Inc	052	Gen. Instit. Minor Cap-Replace 4 HHW valves @ gym	01-5600	15,600.00
B14-00605	CHEVRON USA INC	052	Warehouse- Open order for gas cards	01-5500	5,000.00
B14-00606	Resource Solutions	052	Custodial Services- Open order for Consumables	01-4500	15,000.00
B14-00607	CHEVRON USA INC	051	Athletics- Men & Women- Open order for Gasoline	01-5500	4,500.00
B14-00608	Vernier Software & Technology	053	Chemistry-voltage probes & instrum amplifiers	01-4300	185.16
B14-00609	European American Music Co	031	Music- Rental Music- Hindemith Concert Music Op.50	01-4300	859.25
B14-00610	RAPID PRINTERS	051	DO- Physical Education- Business cards	01-4300	100.79
B14-00611	RAPID PRINTERS	057	Matriculation Office- Business Cards	01-4500	143.24
B14-00612	RAPID PRINTERS	036	Fire Academy- Business cards	01-4500	62.89
B14-00613	RAPID PRINTERS	055	DO Social Science- Business cards	01-4300	42.46
B14-00614	RAPID PRINTERS	044	Library- Business cards	01-4500	42.46
B14-00615	CDW GOVERNMENT INC	031	Graphic Arts- Repair parts	01-5600	554.63
B14-00616	Office Depot	040	Human Resources- Shredder	01-4500	429.99
B14-00617	Office Depot	031	Graphic Arts- Open order for supplies	01-4300	300.00
B14-00618	CDW GOVERNMENT INC	059	Supportive Services- scanner	01-6400	322.49
B14-00619	Left Field Productions	031	Music- Score & Part, S.Tosh, Trio	01-4300	75.00
B14-00620	Gloria Fletes	047	MATE MOV: Independent Contractor	01-5100	4,000.00
B14-00621	Greene, Evette	059	Supportive Services- ASL Interpreting	01-5100	9,000.00
B14-00622	Thompson, Shawnell	059	Supportive Services- ASL Interpreting	01-5100	2,080.00
B14-00623	Maria Osiadacz	047	MATE MOV: Independent Contract	01-5100	27,000.00
B14-00624	DAVID FOORD	150	College Center Bldg- Inspection services-January	48-5100	4,800.00
B14-00625	DAVID FOORD	150	Humanities-SS - Inspection services for January	48-6200	4,650.00
B14-00626	DAVID FOORD	150	Pool Building- Inspection service for January	48-6200	4,725.00
B14-00627	American Reprographics Co	150	Art Studio/Ceramics- Printing Services	48-6200	252.50
B14-00628	American Reprographics Co	150	Gen. Institutional Bond- Plan Well services	48-5100	104.50
B14-00629	GBMI Inc	150	Art Studio/Ceramics-Inspection services- January	48-6200	7,575.00
B14-00630	Scudder Roofing	150	Humanities-SS- Re roof of Humanities elevator room	48-6200	1,185.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 3

Includes B14-00601 - B14-00665				Board Meeting Date March 26, 2014		
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B14-00631	Office Depot	150	Gen. Institutional Bond- Office Supplies	48-5100	312.53	
B14-00632	Ordway Drug Store	038	Health Services- Open order for supplies	01-4500	500.00	
B14-00633	Govplace	041	IS Network & Tech-Serv-Network Interface cards	01-6400	1,443.94	
B14-00634	Sierra Precision Components	047	MATE MOV: propeller adaptors	01-5200	548.25	
B14-00635	KBA Docusys	022	Print Shop- Rental of copier for Life Science	01-5600	828.83	
B14-00636	White Page Communications	058	PIO-Public relations services	01-5100	17,750.00	
B14-00637	Central Electric	052	Gen Inst-Minor Cap. Impr-Power to AT Vehicle Stor	01-5600	8,075.00	
B14-00638	Total Filtration Specialists	052	Maintenance- HVAC Filters	01-4500	2,949.16	
B14-00639	United Parcel Service(UPS)	052	Warehouse- Open order for postage & shipping	01-5800	4,000.00	
B14-00640	DELL MARKETING LP	150	Phase I Furn / Equip - 30 Cad Lab computers	48-6400	50,371.06	
B14-00641	Media Systems Group	150	Phase I Furn & Equip-Upgarde AV in BMC 207	48-6400	10,601.13	
B14-00642	LINCOLN EQUIPMENT INC	150	Phase I-Furn& Equip- Standing Chalkboard for pool	48-6400	632.69	
B14-00643	US BANK SERVICE CENTER	150	Phase I-Furn& Equip- Pool IT Equipment	48-6400	539.43	
B14-00644	American Lock & Key	150	Pool Reno- Key 10 cylinders to spec for the pool	48-6200	260.00	
B14-00645	Monterey County Fence	150	Pool Reno- Change Pool fence to black	48-6200	1,570.00	
B14-00646	Cardinale Moving & Storage Co	150	Life & Physical Science-Remove old Equipment	48-6200	415.00	
B14-00647	PARC Environmental	150	College Center Bldg- Added abatement	48-5100	12,295.75	
B14-00648	Mobile Modular Mgmt Corp	150	Phase I-Swing Space-Rental of astronomy Conex box	48-6200	80.63	
B14-00649	Monterey County Fence	150	Pool Reno- Extend 48" of 4 foot fence	48-6200	6,100.00	
B14-00650	DELL MARKETING LP	080	Fiscal Services-New computer for Michelle Moore	01-6400	714.19	
B14-00651	Henry Schein	051	Athletics- Training supplies	01-4300	4,743.19	
B14-00652	Bay Brakes Automotive	052	Warehouse - Open order for vehicle repair	01-5600	500.00	
B14-00653	Gardner, Matt	047	MATE MOV- Independent Contractor	01-5100	12,500.00	
B14-00654	Office Depot	032	English Center- Open PO	01-4300	1,000.00	
B14-00655	Office Depot	057	TRIO Math/Science- Open PO for supplies	01-4500	1,500.00	
B14-00656	TechSmith	032	English Center-Cantasia Studio 8.3 & maintenance	01-4300	324.46	
B14-00657	Traci Reid	059	Supportive Service- ASL Interpreting	01-5100	400.00	
B14-00658	Office Depot	041	IS Network & Tech- Open order for supplies	01-4500	500.00	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 3

Includes B14-00601 - B14-00665 **Board Meeting Date March 26, 2014**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B14-00659	Office Depot	022	Parking-Office supplies	39-4500	164.97
B14-00660	BMI Imaging Systems	023	Admissions& Records-Micro scanner maintenace	01-5600	1,300.00
B14-00661	Silke Communications	022	Parking-4ea VHF Conventinal Radios & charger	39-6400	7,039.14
B14-00662	INDIAN JEWELRY SUPPLY	031	Art- Open purchase order for lab fees collected	01-4300	1,000.00
B14-00663	RIO GRANDE TOOLS	031	Art- Open purchase order for Lab Fees collected	01-4300	1,000.00
B14-00664	Loomis, Kathryn	047	MATE Res. Ctr- Independent Contractor	01-5100	18,000.00
B14-00665	Axiom Engineers	150	Humanities SS- Addl commissioning services	48-6200	2,650.00
Total Number of POs				65	
				Total	289,271.19

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	43	167,346.86
35	Self Insurance Fund (M)	1	5,600.00
39	Parking Fund (M)	2	7,204.11
48	Building Fund (M)	19	109,120.22
		Total	289,271.19

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes B14-00601 - B14-00665 (See Last Page)				Board Meeting Date March 26, 2014		
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B14-00603	Total Compensation Systems Inc	040	Self Insurance-Actuarial Valuation Service	35-5100	5,600.00	
B14-00604	Geo H Wilson Inc	052	Gen. Instit. Minor Cap-Replace 4 HHW valves @ gym	01-5600	15,600.00	
B14-00605	CHEVRON USA INC	052	Warehouse- Open order for gas cards	01-5500	5,000.00	
B14-00606	Resource Solutions	052	Custodial Services- Open order for Consumables	01-4500	15,000.00	
B14-00621	Greene, Evette	059	Supportive Services- ASL Interpreting	01-5100	9,000.00	
B14-00623	Maria Osiadacz	047	MATE MOV: Independent Contract	01-5100	27,000.00	
B14-00629	GBMI Inc	150	Art Studio/Ceramics-Inspection services- January	48-6200	7,575.00	
B14-00636	White Page Communications	058	PIO-Public relations services	01-5100	17,750.00	
B14-00637	Central Electric	052	Gen Inst-Minor Cap. Impr-Power to AT Vehicle Stor	01-5600	8,075.00	
B14-00640	DELL MARKETING LP	150	Phase I Furn / Equip - 30 Cad Lab computers	48-6400	50,371.06	
B14-00641	Media Systems Group	150	Phase I Furn & Equip-Upgarde AV in BMC 207	48-6400	10,601.13	
B14-00647	PARC Environmental	150	College Center Bldg- Added abatement	48-5100	12,295.75	
B14-00649	Monterey County Fence	150	Pool Reno- Extend 48" of 4 foot fence	48-6200	6,100.00	
B14-00653	Gardner, Matt	047	MATE MOV- Independent Contractor	01-5100	12,500.00	
B14-00661	Silke Communications	022	Parking-4ea VHF Conventinal Radios & charger	39-6400	7,039.14	
B14-00664	Loomis, Kathryn	047	MATE Res. Ctr- Independent Contractor	01-5100	18,000.00	
Total Number of POs				16	Total	227,507.08

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	9	127,925.00
35	Self Insurance Fund (M)	1	5,600.00
39	Parking Fund (M)	1	7,039.14
48	Building Fund (M)	5	86,942.94
		Total	227,507.08

Information is further limited to: (Minimum Amount = 5,000.00)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.6

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of February 12 through March 11, 2014.
(Fiscal Year 2013-2014.)

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

Budgetary Implications:

Fund 01 (Restricted General Fund):

Net increase in the 1000 (Certificated Salary) Object expense category	\$	24,370
Net increase in the 2000 (Classified Salary) Object expense category	\$	28,919
Net increase in the 3000 (Benefits) Object expense category	\$	4,046
Net increase in the 4000 (Supplies) Object expense category	\$	37,027
Net increase in the 5000 (Other/Services) Object expense category	\$	2,612
Net increase in the 6000 (Capital Outlay) Object expense category	\$	84,053
Net increase in the 7000 (Other Outgo) Object expense category	\$	<u>108,890</u>
Total increase in expense lines budgeted	\$	289,917

RESOLUTION: BE IT RESOLVED, that the following budget increases in the Restricted General Fund be approved:

Increase of \$289,917 in funds received for FY 2013-2014.

Recommended By:


C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:

 
Connie Andrews, Budget Analyst Rosemary Barrios, Controller

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

BUDGET INCREASES

February 12 - March 11, 2014

Fund 01 (Restricted General Fund) FY 2013-2014

EXPLANATIONS	AMOUNTS	AMOUNTS
Increase Revenue and Expenses in the State Instructional Equipment & Library funds for Library, Academic Affairs and Student Services, to reflect one-time state funding received for FY 2013-14.		
Total Revenue:	\$109,713	
Total Expenses:		\$109,713
Increase Revenue and Expenses in the TANF Dept., to reflect actual state allocation for FY 2013-14.		
Total Revenue:	\$704	
Total Expenses:		\$704
Increase Revenue and Expenses in the CALWORKS Dept., to reflect actual state allocation for FY 2013-14.		
Total Revenue:	\$49,673	
Total Expenses:		\$49,673
Increase Revenue and Expenses in the EOPS Dept., to reflect actual state allocation for FY 2013-14.		
Total Revenue:	\$125,527	
Total Expenses:		\$125,527
Increase Revenue and Expenses in the California Early Childhood Mentor Grant Dept., to reflect grant amount for FY 2013-14.		
Total Revenue:	\$4,300	
Total Expenses:		\$4,300
SUBTOTAL, NEW FUNDS RECEIVED FOR FY 2013-14	\$289,917	\$289,917

TOTAL INCREASES

\$289,917

\$289,917

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.7

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of February 12 through March 11, 2014.
(Fiscal Year 2013-2014.)

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Restricted General Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$	1,856
Net increase in the 3000 (Benefits) Object expense category	\$	237
Net increase in the 4000 (Supplies) Object expense category	\$	77
Net increase in the 5000 (Other/Services) Object expense category	\$	10,525
Net decrease in the 7000 (Other Outgo) Object expense category	\$	12,695

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 Object expense category	\$	1,856
Net increase in the 3000 Object expense category	\$	237
Net increase in the 4000 Object expense category	\$	77
Net increase in the 5000 Object expense category	\$	10,525
Net decrease in the 7000 Object expense category	\$	12,695

Recommended By: 

C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:  

Connie Andrews, Budget Analyst

Rosemary Barrios, Controller

Agenda Approval: 

Dr. Walter Tribley, Superintendent/President

BUDGET REVISIONS

February 12 - March 11, 2014

Fund 01 (Restricted General Fund) Fiscal Year 2013-14

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
			(526)	526			Transfer funds from Recruitment and Office Supplies to Temp. Service Agency, to cover cost of sign interpreters. Transfer was within the Staff Diversity Dept. Reduction to: 01-0080-1-6760-0941-4500-000-60-4507 01-0080-1-6760-0941-4500-000-60-4525 Addition to: 01-0080-1-6760-0941-5100-000-60-5174
			(374)	374			Transfer funds from Printing to Postage, to cover costs. Transfer was within the ITEST (MATE) Dept. Reduction to: 01-0040-1-0400-1535-4500-000-85-4511 Addition to: 01-0040-1-0400-1535-5800-000-85-5805
1,856		237	977	9,625		(12,695)	Transfer funds from Textbooks & Supplies to Hourly Non-Teaching Salary & Benefits, Food, Conference Travel, Membership, and Maintenance Agreement, to cover costs. Transfer was within the CARE Dept. Reduction to: 01-0007-1-6430-1468-7600-000-52-7602 Addition to: 01-0007-1-6430-1468-1400-000-52-1401 01-0007-1-6430-1468-3120-000-52-1401 01-0007-1-6430-1468-3340-000-52-1401 01-0007-1-6430-1468-3520-000-52-1401 01-0007-1-6430-1468-3620-000-52-1401 01-0007-1-6430-1468-4700-000-52-4706 01-0007-1-6430-1468-5200-000-52-5220 01-0007-1-6430-1468-5300-000-52-5306 01-0007-1-6430-1468-5600-000-52-5620
1,856	0	237	77	10,525	0	(12,695)	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.8

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of February 12 through March 11, 2014.
(Fiscal Year 2013-2014.)

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Unrestricted General Fund)

Net increase in the 2000 (Classified Salary) Object expense category	\$	61,337
Net increase in the 3000 (Benefits) Object expense category	\$	5,245
Net decrease in the 4000 (Supplies) Object expense category	\$	2,000
Net decrease in the 5000 (Other/Services) Object expense category	\$	64,582

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 Object expense category	\$	61,337
Net increase in the 3000 Object expense category	\$	5,245
Net decrease in the 4000 Object expense category	\$	2,000
Net decrease in the 5000 Object expense category	\$	64,582

Recommended By: 

C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:  

Connie Andrews, Budget Analyst

Rosemary Barrios, Controller

Agenda Approval: 

Dr. Walter Tribley, Superintendent/President

BUDGET REVISIONS

February 12 - March 11, 2014

Fund 01 (Unrestricted General Fund) Fiscal Year 2013-14

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
			(1,200)	1,200			Transfer funds from Instructional Supplies to South Bay Contract, to cover costs. Transfer was from the Parks & Recreation Dept. to the Instructional Contracts Dept. Reduction to: 01-0040-0-2100-1120-4300-000-00-4312 Addition to: 01-0041-0-2100-1555-5100-000-00-5126
			(800)	800			Transfer funds from Equipment Repair Parts to General Maintenance, to cover costs. Transfer was within the Maintenance Dept. Reduction to: 01-0080-0-6510-0933-4500-000-00-4571 Addition to: 01-0080-0-6510-0933-5500-000-00-5514
	26,000	1,170		(27,170)			Transfer funds from Computer Hardware Maint. to Temp. Salary & Benefits, to cover costs. Transfer was within the IS/Network & Tech Dept. Reduction to: 01-0080-0-6780-0912-5600-000-00-5621 Addition to: 01-0080-0-6780-0912-2300-000-00-2306 01-0080-0-6780-0912-3340-000-00-2306 01-0080-0-6780-0912-3520-000-00-2306 01-0080-0-6780-0912-3620-000-00-2306
	26,000	1,170		(27,170)			Transfer funds from Computer Hardware Maint. to Temp. Salary & Benefits, to cover costs. Transfer was within the IS/Network & Tech Dept. Reduction to: 01-0080-0-6780-0912-5600-000-00-5621 Addition to: 01-0080-0-6780-0912-2300-000-00-2306 01-0080-0-6780-0912-3340-000-00-2306 01-0080-0-6780-0912-3520-000-00-2306 01-0080-0-6780-0912-3620-000-00-2306

February 12 - March 11, 2014
Fund 01 (Unrestricted General Fund) Fiscal Year 2013-14

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
	9,337	2,905		(12,242)			Transfer funds from General Institutional Contingency to Substitute Salary & Benefits, to cover costs. Transfer was from the General Institutional Contingency Dept. to the Supportive Services Special Class Apportionment Dept.
							Reduction to: 01-0080-0-7900-0906-5800-000-00-5840
							Addition to: 01-0007-0-0800-1465-2400-000-00-2408
							01-0007-0-0800-1465-3210-000-00-2408
							01-0007-0-0800-1465-3320-000-00-2408
							01-0007-0-0800-1465-3330-000-00-2408
							01-0007-0-0800-1465-3610-000-00-2408
0	61,337	5,245	(2,000)	(64,582)	0	0	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. A.9

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of February 12 through March 11, 2014.
(Fiscal Year 2013-2014.)

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 14 (Capital Projects Fund)

Table with 2 columns: Description and Amount. Rows include Net decrease in the 5000 (Other/Services) Object expense category and Net increase in the 6000 (Capital Outlay) Object expense category, both with amounts of \$ 3,189.

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Capital Projects Fund be approved:

Table with 2 columns: Description and Amount. Rows include Net decrease in the 5000 Object expense category and Net increase in the 6000 Object expense category, both with amounts of \$ 3,189.

Recommended By:

C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:

Connie Andrews, Budget Analyst; Rosemary Barrios, Controller

Agenda Approval:

Dr. Walter Tribley, Superintendent/President

MPC

Monterey Peninsula College

BUDGET REVISIONS

February 12 - March 11, 2014

Fund 14 (Capital Projects Fund) Fiscal Year 2013-2014

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
				(3,189)	3,189		Transfer funds from Tech. Infrastructure Contingency to New Equipment, to cover cost of network switch. Transfer was within the General Institutional Contingency Dept.
							Reduction to: 14-0081-0-6790-0906-5800-000-00-5864
							Addition to: 14-0081-0-6480-0906-6400-000-00-6404
0	0	0	0	(3,189)	3,189	0	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To approve the Management personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Resignation	Resignation of Andrea Bozant, Human Resources Specialist, 40 hours per week, 12 months per year, effective at the end of the day March 12, 2014.	Included in Budget

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following item(s):

- a) Resignation of Andrea Bozant, Human Resources Specialist, 40 hours per week, 12 months per year, effective at the end of the day March 12, 2014.

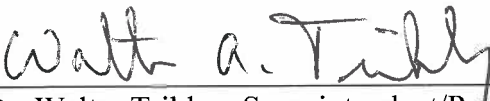
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kali F. Viker, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014.	Included in budget

Budgetary Implications:

See Table.




RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following items:

- a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014.

Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kali F. Viker, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College
Part-time, substitute, and/or overload
 Spring 2014 - March

B1-Teaching With Benefits

Abend	Richard	LING
Albert	Steven	ECON
Ambaw	Abeje	PHSO
Anderson	John	MUSI
Bates	Wendy	PFIT
Bell	Monika	MEDA
Bishop	Elizabeth	MATH
Bolen	Gary	THEA
Bosserman	Homer	ASTR
Boynton	Diane	SPCH
Bransfield	Kevin	PHOT
Brown	Theresa	ART
Castillo	Leandro	BUSI
Catania	Tracie	MATH
Chovick	Elisabeth	MATH
Clements	Mark	PFIT
Craig	Heather	ANAT
Cristobal	John	MATH
Dagdigan	James	ART
Dennehy	Merry	ENGL
Durstenfeld	Andres	BIOL
Easton	William	LIBR
Eisenbach	Diane	ART
Faust	Heather	ANAT
Fujii	Kim	PFIT
Gerhardt	Sarah	CHEM
Giesler	Sunshine	INTD
Gilbert	Paola	ENGL
Grasmuck	Karoline	DNTL
Hochstaedter	Alfred	OCEN
Iwamoto	Lynn	MATH
Johnson	Anita	ENGL

Johnson	Mary	ECED
Joplin	David	ENGL
Joplin	Susan	ENGL
Kerchner	Amber	PERS
Lawrence	James	AUTO
May	Molly	ENSL
Mikkelsen	Jon	BUSI
Nelson	John	ENSL
Nguyen	Tuyen	MATH
Oka	Rodney	CHEM
Osburg	Jonathan	ENGL
Partch	Penny	ENSL
Penney	Beth	ENGL
Philly	Peyton	MATH
Pickering	Joel	MATH
Prado	Gilles	CSIS
Quinonez	Gary	ART
Raskoff	Kevin	BIOL
Rasmussen	Michael	PFIT
Reboid	Thomas	ENGR
Ritsema	Todd	CHEM
Ross	Hazel	MATH
Ruiz	Deborah	LIBR
Schutzler	Lyndon	PFIT
Singh	Damanjit	CSIS
Smith	Robynn	ART
Spence	Luke	MATH
Spiering	Charles	PFIT
Villarreal	Anthony	SOCI
Washburn	Andrew	MATH
Webb	Catherine	LIBR

B2-Teaching Without Benefits

Alexander	Jeannie	EMMS
Arellano	Florentino	EMMS
Barnard	Jeffrey	EMMS
Goetz	Cheryl	EMMS
Hacker	Veronica	ENGR

Houchin	Anthony	EMMS
Irwin	Michelle	EMMS
Jones	David	EMMS
Kyler	Matthew	ENGR
Manning	Marc	EMMS
Moorer	David	EMMS
Parker	Aletha	EMMS
Ratsep	Branson	EMMS
Smith	Christopher	EMMS
Thomas	Michael	EMMS
Villanueva	Tracy	EMMS
Young	John	EMMS

C1-Non-Teaching With Benefits

Dennehy	Merry	ENGL
Johnson	Anita	ENGL
Joplin	Susan	ENGL
Penney	Beth	ENGL
Webb	Catherine	LIBR

C2-Non-Teaching Without Benefits

Amster	Irene	ENGL
Harray	Nancy	ENGL
Hulanicki	Alexander	ENGL
Parker	Aletha	EMMS
Ratsep	Branson	EMMS

Governing Board Agenda

March 26, 2014

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To approve the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Stephanie Machado, Admission & Records Specialist, 40 hours per week, 12 months per year, effective April 7, 2014.	Included in Budget
b)	Employment	Employment of Yesy Lovos Admission & Records Specialist, 40 hours per week, 12 months per year, effective April 7, 2014.	Included in Budget
c)	Employment	Employment of Mark Tanous, Ceramics Studio Specialist, 19 hours per week, 10 months per year, effective March 27, 2014.	Included in Budget
d)	Approve Job Description (attached)	Approve attached job description for Online Instructional Technology Specialist, 40 hours per week, 12 months per year, effective March 27, 2014 at Range 26.	Included in Budget
e)	Resignation for the purpose of Retirement	Resignation for the purpose of retirement of Harold Hutchins, Maintenance Specialist, Facilities, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.	Included in Budget
f)	Resignation for the purpose of Retirement	Resignation for the purpose of retirement of Edwin Lake, Research Specialist, Institutional Research, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.	Included in Budget
g)	Resignation for the purpose of Retirement	Resignation for the purpose of retirement of Sigrid Klein, Administrative Assistant IV- Vice President for Student Services, Office of the Vice President of Student Services, 40 hours per week, 12 months per year, effective at the end of the day June 30 2014.	Included in Budget
h)	Resignation for the purpose of Retirement	Resignation for the purpose of retirement of Donna Russo, Unit Office Manager, Admissions & Records, 40 hours per week, 12 months per year, effective at the end of the day June 30 2014.	Included in Budget

Budgetary Implications:

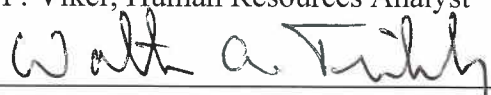
See table.

- RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the following item(s):
- a) Employment of Stephanie Machado, Admission & Records Specialist, 40 hours per week, 12 months per year, effective April 7, 2014.
 - b) Employment of Yesy Lovos Admission & Records Specialist, 40 hours per week, 12 months per year, effective April 7, 2014.

- c) Employment of Mark Tanous Ceramics Studio Specialist, 19 hours per week, 10 months per year, effective March 27, 2014.
- d) The attached job description for Online Instructional Technology Specialist, 40 hours per week, 12 months per year, effective March 27, 2014 at Range 26.
- e) Resignation for the purpose of retirement of Harold Hutchins, Maintenance Specialist, Facilities, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.
- f) Resignation for the purpose of retirement of Edwin Lake, Research Specialist, Institutional Research, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.
- g) Resignation for the purpose of retirement of Sigrid Klein, Administrative Assistant IV- Vice President for Student Services, Office of the Vice President of Student Services, 40 hours per week, 12 months per year, effective at the end of the day June 30 2014.
- h) Resignation for the purpose of retirement of Donna Russo, Unit Office Manager, Admissions & Records, 40 hours per week, 12 months per year, effective at the end of the day June 30 2014.

Recommended By: 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Kali F. Viker, Human Resources Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

Job Description/Title: Technology Resource Specialist → Online Instructional Technology Specialist
Approved, Bargaining Unit President: 2/11/2014
Approved, MPC Associate Dean, Human Resources: 2/11/2014
Board Approved: 3/26/2014

MONTEREY PENINSULA COLLEGE

ONLINE INSTRUCTIONAL TECHNOLOGY SPECIALIST

JOB SUMMARY

Under the direction of the Associate Dean of Instructional Technology, provide instructional technology training and support for faculty campus-wide as well as technical training to classified staff and administrators within a broad framework of standard policies and procedures.

EXAMPLES OF FUNCTIONS

Essential Functions

Provide technical orientation about e-mail, web page, telephone messaging, etc. to new fulltime and adjunct faculty; assist in preparing and presenting materials used for new adjunct faculty orientation.

Serve as an instructional technology resource for faculty which may include providing workshops and one-on-one help; train faculty and staff in the use instructional technologies.

Respond to and follows through on faculty and staff requests/inquiries related to instructional and/or presentation technology.

Facilitate the use of presentation technology in campus-wide forums as requested.

Create multimedia productions including the shooting of video, development/selecting graphics, designing the interface and producing the finished product.

Maintain the Instructional Technology lab software and hardware.

Keep current in and test new software for applicability to MPC needs; stay proficient in specialized software for online teaching and learning.

Manage the operation of the learning management system and service as the campus help-desk person for students and faculty using the online program; troubleshoot problems with the online courses and train faculty in the use of the program; maintain competency in the software as new versions are released and update the faculty.

Orient MPC faculty and students in the use the campus learning management system when requested.

Serve as an advisor for the equipment selection and design for multimedia classrooms; contract for the installation as requested; facilitate vendor quotes.

Serve as technical back-up support to multimedia classrooms when local help is not available.

Maintain an equipment inventory of the multimedia classrooms.

Other Duties

Perform other related duties as assigned.

Participate on committees as assigned.

EMPLOYMENT STANDARDS

Education and Experience

Any combination of education, experience and training that would indicate possession of the required knowledge, skills and abilities listed herein. For example, completion of college coursework in instructional technology, computer skills, education, or a related field; plus three years of experience as a technician in network and personal computer support, or in working with computer applications for education and instruction.

Knowledge

Knowledge of: Instructional technology software, operating systems and hardware, both for development of materials and their presentation; standard campus software; configuring media systems.; innovative teaching methods; web page development and online course development methods and software.

Abilities

Ability to: analyze technological/methodological problems and implement or recommend solutions; prioritize tasks and do several tasks simultaneously; accurately and efficiently install new software; quickly learn the software in detail; teach the use of the software to others; write software documentation as needed; listen effectively; display expert and innovative use of hardware and software concepts and principles; apply specialized knowledge in instructional delivery systems; analyze system behavior and quickly and correctly interpret and resolve complex computer problems; write reports and memos as needed; use appropriate and correct English grammar, punctuation and spelling communicate effectively in both oral and written form; establish and maintain effective working relationships; demonstrate and understanding of, sensitivity to and appreciation for the academic, ethnic, socio-economic, disability and gender diversity of students and staff attending or working on a community college campus.

PHYSICAL EFFORT/WORK ENVIRONMENT

Primarily an indoor working environment in multiple locations. Moderate physical effort. May require stooping, bending, kneeling, periodic handling of objects up to 50 pounds, crawling and walking. Requires dexterity to wire and configure computer, media systems and peripherals.

Monterey Peninsula Community College District

Governing Board Agenda

March 26, 2014
Board Meeting Date

Consent Agenda Item No. E

Human Resources
College Area

Proposal:

To approve the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.


Budgetary Implications:

The cost to employ short term and substitute employees is included in division/department budgets.

Resolution: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

Recommended By: 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Kali F. Viker, Human Resources Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM AND SUBSTITUTE EMPLOYEES**

BOARD AGENDA: 26-Mar-14

**ACADEMIC
AFFAIRS-CON'T ED**

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Ausec	Cindy	Professional Expert/Continuing ED	\$238.00	02/06/14	02/27/14	Flat Rate
Bell	Monika	Professional Expert/Continuing ED	\$220.00	02/22/14	02/22/14	Flat Rate

ADMINISTRATION

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Lara-Gomez	Blanca	Sub-Custodian	\$13.60	02/20/14	03/20/14	40 Hrs. Per Wk.

**ADMISSIONS &
RECORDS**

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Mercado	Marisa	Sub - Admiss & Records Specialist	\$15.01	03/10/14	05/09/14	40 Hrs. Per Wk.

DISTANCE ED

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Castro	David	College Assistant IX	\$16.50	03/31/14	05/06/14	20 Hrs. Per Wk.

**HUMAN
RESOURCES**

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Magallanes	Julie	College Assistant XIV	\$25.00	07/01/14	08/15/14	29 hours/week
Magallanes	Julie	College Assistant XIV	\$25.00	03/31/14	06/30/14	Flat Rate
Schulz	Cortney	Sustitute-HR Specialist	\$18.76	03/18/14	06/09/14	40 Hrs. Per Wk.

**INFORMATION
TECHNOLOGY**

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Boardman	Robert	College Assisant XIV	\$25.00	03/22/14	06/30/14	40 hours/week

MATE

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Sullivan	Deidra	Director	\$8,806.00	04/01/14	06/30/14	Flat Rate
Zande	Jill	Associate Director	\$8,300.00	04/01/14	06/30/14	Flat Rate

**OFFICE OF THE
PRESIDENT**

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Cromien	Meghan	College Assistant VIII	\$15.50	04/01/14	06/30/14	247 Total Hrs.

**STUDENT
SERVICES**

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Jokl	Megan	Sub-Matriculation Specialist Sr.	\$16.17	09/10/14	05/10/14	40 Hrs. Per Wk.
Lerma	Sarah	Sub-Career Transfer Resource Coord	\$18.30	03/10/14	05/10/14	40 Hrs. Per Wk.
Stewart-Bradley	Lakisha	Sub-Matriculation /Articulation Tech	\$24.01	03/10/14	05/10/14	20 Hrs. Per Wk.
Vasquez	Yulinda	College Assistant IX	\$16.50	03/27/14	06/27/14	20 Hrs. Per Wk.

SUPPORTIVE SERVICES						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
O'Brian	Michael	Substitute-Instructional Specialist	\$16.58	03/07/14	03/31/14	Up to 3 Hrs. Per Wk.
O'Brian	Michael	Substitute-Instructional Specialist	\$17.42	04/01/14	06/05/14	Up to 3 Hrs. Per Wk.
THEATRE ARTS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
DeJesus	Justine	Stage Manager- "Putnam County"	\$1,500.00	03/27/14	05/14/14	Flat Rate
Hulse	Barney	Music Director-"Putnam County"	\$1,250.00	04/01/14	05/14/14	Flat Rate
Mattos-Hughes	Gloria	Costume Designer-"Putnam County"	\$750.00	04/16/14	05/14/14	Flat Rate