

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. A

Fiscal Services
College Area

Proposal:

That the Governing Board review and discuss the 2013-2014 Monthly Financial Reports for the period ending January 31, 2014.

Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending January 31, 2014, be accepted.

Recommended By:



C. Earl Davis, Interim Vice President for Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College
Fiscal Year 2013-14
Financial and Budgetary Report
January 31, 2014

Enclosed please find attached the financial reports for the month ending January 31, 2014 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through January 31, 2014 is \$25,592,838 which is 56.1% of the operating budget for this fiscal year. Expenditures year-to-date total \$24,678,564 which is 54.2% of the operating budget for this fiscal year, for a net difference of \$914,274.

Highlights of financial activities year-to-date are as follows:

Revenues

- The December apportionment payment was posted this month for \$751,083, and the January apportionment payment was received and posted for \$1,201,734.
- Property taxes received this month of \$303,672.
- Student fees and charges received this month total \$303,672.
- The District received First Quarter Lottery funds this month of \$277,464.

Expenditures

Overall the District operating funds expenditures continue to track as projected.

Self Insurance Fund

- Self Insurance expenses are at 50.5% of budgeted expenditures. The expenditure amount is 13.8 % less than the amount for the same period last fiscal year.

Fiduciary Funds

- All Fiduciary Funds are tracking close to budget.

Cash Balance:

The total cash balance for all funds is \$37,570,461 including bond cash of \$18,462,602 and \$19,107,859 for all other funds. Operating funds cash is \$8,496,224.

Monterey Peninsula Community College

Monthly Financial Report

January 31, 2014

Summary of All Funds

<u>Funds</u>	Beginning Fund Balance	Revised Budgets 2013 - 2014		Ending Fund Balance	Year to Date Actual 2013 - 2014			% Actual to Budget		Cash Balance
	<u>07/01/13</u>	<u>Revenue</u>	<u>Expense</u>	<u>6/30/2014</u>	<u>Revenue</u>	<u>Expense</u>	<u>Encumbrances</u>	<u>Rev</u>	<u>Exp</u>	<u>1/31/2014</u>
General - Unrestricted	\$3,895,081	\$38,614,399	\$38,500,756	\$4,008,724	\$22,197,665	\$21,274,069	2,921,330	57.5%	62.8%	\$7,699,590
General - Restricted	0	5,690,480	5,690,478	2	2,300,919	2,832,684	44,487	40.4%	50.6%	0
Child Dev - Unrestricted	0	310,573	310,572	0	110,289	161,253	300	35.5%	52.0%	-5,316
Child Dev - Restricted	0	245,147	245,147	0	167,485	110,870	40,826	68.3%	61.9%	0
Student Center	226,052	264,200	264,200	226,052	108,748	53,034	36,984	41.2%	34.1%	277,174
Parking	62,380	512,000	489,741	84,639	707,732	246,654	40,619	138.2%	58.7%	524,775
Subtotal Operating Funds	\$4,183,513	\$45,636,799	\$45,500,894	\$4,319,417	\$25,592,838	\$24,678,564	\$3,084,546	56.1%	54.2%	\$8,496,224
Self Insurance	8,328,770	6,349,078	8,099,078	6,578,770	3,145,674	4,060,001	28,074	49.5%	50.5%	7,579,510
Capital Project	1,985,066	1,267,797	2,380,677	872,186	187,913	26,881	47,796	14.8%	3.1%	2,163,366
Building	25,811,907	50,000	7,520,032	18,341,875	19,973	2,859,024	10,590,599	39.9%	178.9%	18,462,602
Debt Service	52,963	275,324	275,324	52,963	206,479	206,493	68,831	75.0%	75.0%	52,949
Revenue Bond	21,768	18,075	18,075	21,768	21	16,650	1,425	0.1%	92.1%	5,139
Associated Student	92,451	90,000	90,000	92,451	40,503	33,640	0	45.0%	37.4%	132,553
Financial Aid	17,745	5,300,000	5,300,000	17,745	2,292,989	2,292,989	0	43.3%	43.3%	41,248
Scholarship & Loans	272,948	2,531,700	2,531,700	272,948	1,023,469	1,035,694	0	13.7%	9.5%	355,588
Trust Funds	-97,836	469,102	469,102	-97,836	347,116	241,471	0	0.7%	2.7%	253,204
Orr Estate	37,302	13,000	28,000	22,302	3,177	12,450	0	24.4%	44.5%	28,079
Total all Funds	\$40,706,597	\$62,000,875	\$72,212,882	\$30,494,589	\$32,860,152	\$35,463,857	\$13,821,271	53.0%	49.1%	\$37,570,461

***** BOARD REPORT *****

GENERAL FUND (Unrestricted)

Fund 01

Monterey Peninsula College

January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUES							
8100 FEDERAL	3,041	10,700	0	0	10,700	0.0%	
8600 STATE	14,426,966	18,129,982	2,230,281	10,920,070	7,209,912	60.2%	
8800 COUNTY / LOCAL	19,679,135	17,928,415	949,316	11,277,595	6,650,820	62.9%	
8900 INTERFUND TRANSFER IN	<u>2,055,231</u>	<u>2,545,302</u>	<u>0</u>	<u>0</u>	<u>2,545,302</u>	N/A	
TOTAL REVENUE :	<u>\$36,164,373</u>	<u>\$38,614,399</u>	<u>\$3,179,597</u>	<u>\$22,197,665</u>	<u>\$13,871,432</u>	57.5%	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	UNENCUMBERED BALANCE	PERCENT	
CERTIFICATED SALARIES							
1100 TEACHER SALARIES	6,060,460	6,140,547	1,135,142	3,421,119	2,719,428	55.7%	
1200 NON TEACHER SALARIES	2,631,772	2,806,470	496,985	1,617,242	1,189,228	57.6%	
1300 HOURLY TEACHER	4,980,447	5,072,605	644,781	3,085,508	1,987,097	60.8%	
1400 OTHER HOURLY SALARIES	<u>279,078</u>	<u>328,489</u>	<u>34,347</u>	<u>177,345</u>	<u>151,144</u>	54.0%	
TOTAL CERTIFICATED :	<u>\$13,951,757</u>	<u>\$14,348,111</u>	<u>\$2,311,255</u>	<u>\$8,301,214</u>	<u>\$6,046,897</u>	57.9%	
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	5,813,001	5,943,060	486,907	3,421,803	2,521,257	57.6%	
2200 INSTRUCTIONAL AIDES	791,944	884,918	58,748	491,647	393,271	55.6%	
2300 HOURLY NON INSTRUCTIONAL	405,114	282,275	21,065	215,638	66,637	76.4%	
2400 HOURLY INSTRUCTIONAL	<u>590,772</u>	<u>645,422</u>	<u>83,175</u>	<u>393,078</u>	<u>252,344</u>	60.9%	
	<u>\$7,600,831</u>	<u>\$7,755,675</u>	<u>\$649,895</u>	<u>\$4,522,165</u>	<u>\$3,233,510</u>	58.3%	

*** BOARD REPORT ***

GENERAL FUND (Unrestricted) continued

Fund 01

Monterey Peninsula College

January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					PERCENT
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	
3XXX TOTAL FRINGE BENEFITS :	<u>\$4,184,086</u>	<u>\$4,432,836</u>	<u>\$426,899</u>	<u>\$2,352,623</u>	<u>\$502,541</u>	<u>\$1,577,672</u>	64.4%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	218,522	235,836	13,918	120,013	19,095	96,728	59.0%
4500 OTHER SUPPLIES	459,186	345,797	27,172	233,406	119,077	(6,686)	101.9%
4700 FOOD	3,695	3,720	110	1,255	0	2,465	33.7%
TOTAL SUPPLIES & OTHER :	<u>\$681,403</u>	<u>\$585,353</u>	<u>\$41,200</u>	<u>\$354,673</u>	<u>\$138,172</u>	<u>\$92,507</u>	84.2%
5100 CONTRACTED SERVICES	1,644,457	2,372,686	250,748	1,058,550	1,208,146	105,990	95.5%
5200 TRAVEL	157,447	165,691	20,225	74,091	6,730	84,870	48.8%
5300 DUES AND SUBSCRIPTIONS	174,359	174,335	0	152,657	0	21,678	87.6%
5400 INSURANCE	420,108	291,933	0	303,848	0	(11,915)	104.1%
5500 UTILITIES & HOUSEKEEPING	1,222,714	1,268,354	117,070	647,783	744,283	(123,712)	109.8%
5600 RENTS & LEASES	595,850	649,027	23,878	337,993	97,030	214,004	67.0%
5700 LEGAL AND AUDIT	88,173	217,400	35,426	57,410	83,547	76,443	64.8%
5800 OTHER SERVICES	343,866	515,720	44,661	146,862	118,065	250,793	51.4%
TOTAL OTHER :	<u>\$4,646,974</u>	<u>\$5,655,146</u>	<u>\$492,008</u>	<u>\$2,779,194</u>	<u>\$2,257,801</u>	<u>\$618,151</u>	89.1%
CAPITAL OUTLAY							
6200 BUILDING IMPROVEMENT	27,595	27,601	485	9,227	4,690	13,684	50.4%
6300 CAPITAL BOOKS & SOFTWARE	98,495	61,500	0	59,083	1,802	615	99.0%
6400 EQUIPMENT	61,309	52,759	6,738	94,208	16,324	(57,772)	209.5%
TOTAL CAPITAL OUTLAY :	<u>\$187,399</u>	<u>\$141,860</u>	<u>\$7,223</u>	<u>\$162,517</u>	<u>\$22,816</u>	<u>(\$43,473)</u>	130.6%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	5,917,263	5,581,775	2,495,190	2,801,683	0	2,780,092	50.2%
7600 OTHER PAYMENTS TO STUDE	1,795	0	0	0	0	0	N/A
TOTAL TRANSFERS :	<u>\$5,919,058</u>	<u>\$5,581,775</u>	<u>\$2,495,190</u>	<u>\$2,801,683</u>	<u>\$0</u>	<u>\$2,780,092</u>	50.2%
TOTAL EXPENSE & TRANSFERS :	<u>37,171,507</u>	<u>38,500,756</u>	<u>6,423,670</u>	<u>21,274,069</u>	<u>2,921,330</u>	<u>14,305,356</u>	62.8%
REVENUE OVER EXPENSE :	<u>(\$1,007,134)</u>	<u>\$113,643</u>	<u>(\$3,244,073)</u>	<u>\$923,595</u>	<u>(\$2,921,330)</u>	<u>(\$433,924)</u>	

*** BOARD REPORT ***

GENERAL FUND (Restricted)

Fund 01

Monterey Peninsula College

JANUARY 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUES								
8100 FEDERAL	1,465,164	2,425,744	237,307	764,649	0	1,661,095	31.5%	
8600 STATE	2,236,054	2,397,741	4,668	1,085,831	0	1,311,910	45.3%	
8800 COUNTY / LOCAL	602,369	799,747	24,309	450,439	0	349,308	56.3%	
8900 INTERFUND TRANSFER IN	0	67,248	0	0	0	67,248	0.0%	
TOTAL REVENUE :	<u>\$4,303,587</u>	<u>\$5,690,480</u>	<u>\$266,284</u>	<u>\$2,300,919</u>	<u>0</u>	<u>\$3,389,561</u>	<u>40.4%</u>	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT	
CERTIFICATED SALARIES								
1100 TEACHER SALARIES	8,385	0	0	0	0	0	0.0%	
1200 NON TEACHER SALARIES	986,154	1,030,451	162,981	556,034	0	474,417	54.0%	
1300 HOURLY TEACHER	41,950	40,866	4,506	30,465	0	10,401	74.5%	
1400 OTHER HOURLY SALARIES	231,180	187,694	39,618	157,177	0	30,517	83.7%	
TOTAL CERTIFICATED :	<u>\$1,267,669</u>	<u>\$1,259,011</u>	<u>\$207,105</u>	<u>\$743,676</u>	<u>\$0</u>	<u>\$515,335</u>	<u>59.1%</u>	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	567,052	581,578	41,106	301,162	0	280,416	51.8%	
2300 HOURLY NON INSTRUCTIONAL	366,065	371,763	29,674	215,205	0	156,558	57.9%	
2400 HOURLY INSTRUCTIONAL	179,325	211,909	8,437	108,182	0	103,727	51.1%	
TOTAL CLASSIFIED :	<u>\$1,112,442</u>	<u>\$1,165,250</u>	<u>\$79,217</u>	<u>\$624,549</u>	<u>\$0</u>	<u>\$540,701</u>	<u>53.6%</u>	

*** BOARD REPORT ***
GENERAL FUND (Restricted) continued
Fund 01
Monterey Peninsula College

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
3XXX TOTAL FRINGE BENEFITS :	<u>\$410,894</u>	<u>\$401,227</u>	<u>\$42,927</u>	<u>\$219,471</u>	<u>\$0</u>	<u>\$181,756</u>	<u>54.7%</u>
<u>SUPPLIES & OTHER</u>							
4300 INSTRUCTIONAL SUPPLIES	25,108	133,659	1,756	16,218	4,200	113,241	15.3%
4500 OTHER SUPPLIES	45,931	59,737	2,571	29,435	356	29,946	49.9%
4700 FOOD	25,462	20,740	455	10,234	0	10,506	49.3%
TOTAL SUPPLIES & OTHER :	<u>\$96,501</u>	<u>\$214,136</u>	<u>\$4,782</u>	<u>\$55,887</u>	<u>\$4,556</u>	<u>\$153,693</u>	<u>28.2%</u>
<u>OTHER</u>							
5100 CONTRACTED SERVICES	565,136	633,230	92,058	379,415	16,925	236,890	62.6%
5200 TRAVEL	359,966	480,806	55,093	152,929	0	327,877	31.8%
5300 DUES AND SUBSCRIPTIONS	5,805	1,100	3,568	4,343	0	(3,243)	394.8%
5400 INSURANCE	45,339	45,238	0	45,148	0	90	99.8%
5500 UTILITIES & HOUSEKEEPING	142	500	11	62	160	278	44.4%
5600 RENTS & LEASES	32,296	19,816	5,516	16,181	856	2,779	86.0%
5800 OTHER SERVICES	183,642	266,964	24,360	124,084	143	142,737	46.5%
TOTAL OTHER :	<u>\$1,192,326</u>	<u>\$1,447,654</u>	<u>\$180,606</u>	<u>\$722,162</u>	<u>\$18,084</u>	<u>\$707,408</u>	<u>51.1%</u>
<u>CAPITAL OUTLAY</u>							
6300 CAPITAL BOOKS & SOFTWARE	0	16,960	0	13,530	13,159	(9,729)	0.0%
6400 EQUIPMENT	82,431	348,217	36,748	78,938	8,688	260,591	25.2%
TOTAL CAPITAL OUTLAY :	<u>\$82,431</u>	<u>\$365,177</u>	<u>\$36,748</u>	<u>\$92,468</u>	<u>\$21,847</u>	<u>\$250,862</u>	<u>31.3%</u>
<u>TRANSFERS</u>							
7300 INTERFUND TRANSFER OUT	545,030	527,398	38,875	283,857	0	243,541	53.8%
7500 STUDENT FINANCIAL AID PYMT	27,546	62,823	0	7,420	0	55,403	11.8%
7600 OTHER PYMTS TO STUDENTS	141,480	247,802	4,778	83,194	0	164,608	33.6%
TOTAL TRANSFERS :	<u>\$714,056</u>	<u>\$838,023</u>	<u>\$43,653</u>	<u>\$374,471</u>	<u>\$0</u>	<u>\$463,552</u>	<u>44.7%</u>
TOTAL EXPENSE & TRANSFERS :	<u>4,876,319</u>	<u>5,690,478</u>	<u>595,038</u>	<u>2,832,684</u>	<u>44,487</u>	<u>2,813,307</u>	<u>50.6%</u>
REVENUE OVER EXPENSE :	<u>(\$572,732)</u>	<u>\$2</u>	<u>(\$328,755)</u>	<u>(\$531,765)</u>	<u>(\$44,487)</u>	<u>\$576,254</u>	

*** BOARD REPORT ***
 Child Development Fund
 Fund 04 Unrestricted
 Monterey Peninsula College
 January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE DUE	Y-T-D ACTUAL TO BUDGET
REVENUE							
8660 STATE	0	0	0	0	0	0	0.0%
8800 LOCAL	57,176	61,750	322	10,289	0	51,461	16.7%
8900 OTHER	278,132	248,823	0	100,000	0	148,823	40.2%
TOTAL REVENUE:	335,308	310,573	322	110,289	0	\$200,284	35.5%
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	70,295	65,244	5,748	38,776	0	26,468	59.4%
2200 INSTRUCTIONAL AIDES	120,306	74,710	3,973	38,553	0	36,157	51.6%
2300 NON INSTRUCTIONAL TEMP	0	10,222	475	4,935	0	5,287	0.0%
2400 HOURLY INSTRUCTIONAL	42,923	45,229	1,503	17,861	0	27,368	39.5%
TOTAL CLASSIFIED:	\$233,524	\$195,405	\$11,699	\$100,125	\$0	\$95,280	51.2%
3XXX TOTAL FRINGE BENEFITS :	\$59,705	\$45,601	\$2,918	\$23,540	\$0	\$22,061	51.6%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%
4500 OTHER SUPPLIES	36	1,581	0	0	0	1,581	0.0%
TOTAL SUPPLIES & OTHER:	\$36	\$1,851	\$0	\$0	\$0	\$1,851	0.0%
OTHER							
5400 INSURANCE	0	0	0	0	0	0	0.0%
5500 UTILITIES AND HOUSEKEEPING	0	0	0	0	0	(300)	0.0%
5600 RENTS, LEASES, AND REPAIRS	0	1,403	0	0	300	1,403	0.0%
TOTAL OTHER :	\$0	\$1,403	\$0	\$0	\$300	\$1,103	0.0%
OTHER SERVICES AND EXPENSES							
5800 UNSPECIFIC	\$0	\$1,000	(\$296)	(\$510)	\$0	\$1,510	0.0%
TOTAL UNSPECIFIC	\$0	\$1,000	(\$296)	(\$510)	\$0	\$1,510	0.0%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	93,889	65,312	5,443	38,098	0	27,214	58.3%
TOTAL TRANSFERS:	\$93,889	\$65,312	\$5,443	\$38,098	\$0	\$27,214	58.3%
TOTAL EXPENSE & TRANSFER:	\$387,154	\$310,572	\$19,764	\$161,253	\$300	\$149,019	52.0%
REVENUE OVER EXPENSE :	(\$51,846)	\$1	(\$19,442)	(\$50,964)	(\$300)	\$51,265	

*** BOARD REPORT ***
 Child Development Fund
 Fund 04 Restricted
 Monterey Peninsula College
 January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014				BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUE							
8100 FEDERAL	54,541	20,000	0	36,920	0	(16,920)	184.6%
8690 STATE	135,564	167,943	0	69,864	0	98,079	41.6%
8800 LOCAL	50,000	57,204	0	60,701	0	(3,497)	1.0%
TOTAL REVENUE:	\$240,105	\$245,147	\$0	\$167,485	\$0	\$81,159	68.3%
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	8,064	6,823	500	3,372	0	3,451	49.4%
2200 INSTRUCTIONAL AIDES	47,807	68,431	2,668	35,242	0	33,189	51.5%
2300 HOURLY NON INSTRUCTIONAL	8,708	0	0	195	0	(195)	0.0%
2400 HOURLY INSTRUCTIONAL	26,581	41,096	1,585	18,014	0	23,082	43.8%
TOTAL CLASSIFIED:	\$91,160	\$116,350	\$4,753	\$56,823	\$0	\$59,527	48.8%
3XXX TOTAL FRINGE BENEFITS :	\$20,717	\$27,901	\$1,202	\$14,331	\$22,370	(\$8,800)	51.4%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	0	0	0	0	0	0	0.0%
4500 OTHER SUPPLIES	2,737	3,622	243	1,737	4,792	(2,907)	48.0%
4700 FOOD	12,772	18,000	529	6,717	13,664	(2,381)	37.3%
TOTAL SUPPLIES & OTHER:	\$15,509	\$21,622	\$772	\$8,454	\$18,456	(\$5,288)	39.1%
OTHER							
5100 CONTRACT	0	4,700	28	1,728	0	2,972	36.8%
TOTAL CONTRACT	0	\$4,700	\$28	\$1,728	\$0	\$2,972	36.8%
OTHER							
5200 TRAVEL	0	6,000	284	2,779	0	\$3,221	46.3%
TOTAL TRAVEL	\$0	\$6,000	\$284	\$2,779	\$0	\$3,221	46.3%
OTHER							
5400 INSURANCE	0	299	0	0	0	299	0.0%
5600 RENTS & LEASES	1,217	0	0	660	0	(660)	0.0%
5800 OTHER SERVICES	699	21,304	0	0	0	21,304	0.0%
TOTAL OTHER :	\$1,916	\$21,603	\$0	\$660	\$0	\$20,943	3.1%
SITES AND SITE IMPROVEMENTS							
6100 SITE IMPROVEMENT	\$2,693	\$0	\$0	\$0	\$0	\$0	0.0%
TOTAL IMPROVEMENT:	\$2,693	\$0	\$0	\$0	\$0	\$0	0.0%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	47,297	46,971	3,728	26,095	0	20,876	55.6%
7500 STUDENT FINANCIAL AID PYM	0	0	0	0	0	0	0.0%
TOTAL TRANSFERS:	\$47,297	\$46,971	\$3,728	\$26,095	\$0	\$20,876	55.6%
TOTAL EXPENSE & TRANSFER:	\$179,292	\$245,147	\$10,767	\$110,870	\$40,826	\$87,258	61.9%
REVENUE OVER EXPENSE :	\$60,813	\$0	(\$10,767)	\$56,615	(\$40,826)	(\$6,099)	

*** BOARD REPORT ***

COLLEGE CENTER FUND

Fund 47

Monterey Peninsula College

January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8800 COUNTY / LOCAL	223,781	264,200	32,677	108,530		155,670	41.1%	
8860 INTEREST	1,286	0	0	218		(218)	N/A	
TOTAL REVENUE :	\$225,067	\$264,200	\$32,677	\$108,748		\$155,452	41.2%	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED								
2100 NON INSTRUCTIONAL	22,710	24,354	2,580	14,757	0	9,598	60.6%	
2300 HOURLY NON INSTRUCTIONAL	174	0	0	0	0	0	N/A	
TOTAL CLASSIFIED :	\$22,884	\$24,354	\$2,580	\$14,757	\$0	\$9,598	60.6%	
3XXX TOTAL FRINGE BENEFITS :	\$6,881	\$7,097	\$753	\$4,301	\$0	\$2,796	60.6%	
SUPPLIES & OTHER								
4500 OTHER SUPPLIES	(121)	1,150	0	(2)	103	1,050	8.7%	
TOTAL SUPPLIES & OTHER :	(\$121)	\$1,150	\$0	(\$2)	\$103	\$1,050	8.7%	
OTHER								
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%	
5200 TRAVEL	83	1,500	0	0	0	1,500	0.0%	
5300 MEMBERSHIP	75	75	0	75	0	0	100.0%	
5400 INSURANCE	17,545	17,545	0	0	0	17,545	0.0%	
5500 UTILITIES & HOUSEKEEPING	122,701	146,317	7,023	32,609	36,855	76,853	47.5%	
5600 RENTS & LEASES	4,690	10,898	33	1,321	0	9,577	12.1%	
5800 OTHER SERVICES	5,000	5,000	1,138	(27)	27	5,000	0.0%	
TOTAL OTHER :	\$150,094	\$181,335	\$8,194	\$33,978	\$36,882	\$110,476	39.1%	
CAPITAL OUTLAY								
6400 EQUIPMENT	1,640	3,000	0	0	0	3,000	0.0%	
TOTAL CAPITAL OUTLAY :	\$1,640	\$3,000	\$0	\$0	\$0	\$3,000	0.0%	
TRANSFERS								
7100 DEBT RETIREMENT	18,525	18,525	0	0	0	18,525	0.0%	
7300 INTERFUND TRANSFER	261,765	28,739	0	0	0	28,739	0.0%	
TOTAL TRANSFERS :	\$280,290	\$47,264	\$0	\$0	\$0	\$47,264	0.0%	
TOTAL EXPENSE & TRANSFERS :	\$461,667	\$264,200	\$11,526	\$53,034	\$36,984	\$174,182	34.1%	
REVENUE OVER EXPENSE :	(\$236,600)	\$0	\$21,151	\$55,715	(\$36,984)	(\$18,731)		

*** BOARD REPORT ***
 Parking Fund
 Fund 39
 Monterey Peninsula College
 JANUARY 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-2014					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8800 COUNTY / LOCAL	796,431	512,000	47,789	707,732		0	(195,732)	138.2%
TOTAL REVENUE:	\$796,431	\$512,000	\$47,789	\$707,732		\$0	(\$195,732)	138.2%
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	150,426	155,712	12,926	84,321	0	71,391	54.2%	
2300 HOURLY NON INSTRUCTIONAL	58,339	59,210	6,450	51,674	0	7,536	87.3%	
TOTAL CLASSIFIED :	\$208,765	\$214,922	\$19,376	\$135,995	\$0	\$78,927	63.3%	
3XXX TOTAL FRINGE BENEFITS :	\$56,642	\$59,451	\$4,829	\$32,546	\$37,669	(\$10,764)	54.7%	
SUPPLIES & OTHER								
4500 OTHER SUPPLIES :	\$10,256	12,500	452	2,756	563	9,181	22.0%	
TOTAL SUPPLIES & OTHER:	\$10,256	\$12,500	\$452	\$2,756	\$563	\$9,181	22.0%	
OTHER								
5100 CONTRACTS	0	0	0	0	0	0	0.0%	
5200 TRAVEL & CONFERENCE	400	500	0	0	0	500	0.0%	
5500 UTILITIES & HOUSEKEEPING	2,850	5,000	339	1,549	1,077	2,374	0.0%	
5600 RENTS & LEASES	6,881	68,200	2,210	7,212	0	60,988	10.6%	
TOTAL OTHER:	\$10,131	\$73,700	\$2,549	\$8,761	\$1,077	\$63,862	11.9%	
CAPITAL OUTLAY								
6400 EQUIPMENT	26,706	25,000	1,171	14,406	1,310	9,284	57.6%	
TOTAL CAPITAL OUTLAY:	\$26,706	\$25,000	\$1,171	\$14,406	\$1,310	\$9,284	57.6%	
TRANSFERS								
7300 INTERFUND TRANSFER OUT	94,124	104,168	7,456	52,190	0	51,978	50.1%	
TOTAL TRANSFERS:	\$94,124	\$104,168	\$7,456	\$52,190	\$0	\$51,978	50.1%	
TOTAL EXPENSE & TRANSFER:	\$406,624	\$489,741	\$35,833	\$246,654	\$40,619	\$202,468	58.7%	
REVENUE OVER EXPENSE :	\$389,807	\$22,259	\$11,956	\$461,078	(\$40,619)	(\$398,200)		

*** BOARD REPORT ***

Self Insurance Fund
Fund 35
Monterey Peninsula College

January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES				
REVENUE								
8800 COUNTY / LOCAL	621,881	618,365	42,062	242,109		376,256	39.2%	
8860 INTEREST	23,857	0	0	8,135		(8,135)	N/A	
8900 INTERFUND TRANSFER IN	6,155,912	5,730,713	2,550,691	2,895,430		2,835,283	50.5%	
TOTAL REVENUE :	\$6,801,650	\$6,349,078	\$2,592,753	\$3,145,674		\$3,203,404	49.5%	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
3XXX TOTAL FRINGE BENEFITS	\$6,226,982	\$6,292,397	\$427,399	\$4,023,148	\$0	\$2,269,249	63.9%	
4500 NON-INSTRUCTIONAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	N/A	
OTHER								
5100 CONTRACTED SERVICES	66,117	0	4,167	36,853	28,074	(64,927)	N/A	
5800 OTHER SERVICES	0	0	0	0	0	0	N/A	
TOTAL OTHER :	\$66,117	\$0	\$4,167	\$36,853	\$28,074	(\$64,927)	N/A	
INTERFUND TRANSFER OUT								
7300 TRANSFER OUT	1,418,580	1,806,681	0	0	0	1,806,681	N/A	
TOTAL EXPENSE :	\$7,711,679	\$8,099,078	\$431,566	\$4,060,001	\$28,074	\$4,011,003	50.5%	
REVENUE OVER EXPENSE :	(\$910,029)	(\$1,750,000)	\$2,161,187	(\$914,327)	(\$28,074)	(\$807,599)		

*** BOARD REPORT ***

Capital Projects Fund
Fund 14
Monterey Peninsula College

January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES				
REVENUES								
8600 STATE	11,240	1,126,504	0	0		1,126,504	N/A	
8800 COUNTY / LOCAL	281,162	141,293	162,537	187,913		(46,620)	N/A	
8900 INTERFUND TRANSFER IN	250,000	0	0	0		0	N/A	
TOTAL REVENUE :	\$542,401	\$1,267,797	162,537	187,913		\$1,079,884	14.8%	
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2300 HOURLY NON INSTRUCTION	106	0	0	0	0	0	N/A	
TOTAL OTHER :	\$106	\$0	\$0	\$0	\$0	\$0	0.0%	
3XXX TOTAL FRINGE BENEFITS :	\$12	\$0	\$0	\$0	\$0	\$0	0.0%	
SUPPLIES								
4300 INSTRUCTIONAL SUPPLIES	11,240	0	0	0	0	0	0.0%	
4500 NON-INSTRUCTIONAL SUPPLIE	12,750	6,710	0	3,762	1,758	1,190	56.1%	
TOTAL OTHER :	\$23,990	\$6,710	\$0	\$3,762	\$1,758	\$1,190	0.0%	
OTHER								
5100 CONTRACTED SERVICES	28,995	63,203	0	0	39,000	24,203	0.0%	
5300 DUES AND MEMBERSHIPS	0	0	0	0	0	0	N/A	
5400 INSURANCE	0	0	0	0	0	0	N/A	
5600 RENTS, LEASES, REPAIRS	43,821	15,688	585	18,052	7,038	(9,402)	115.1%	
5700 LEGAL,ELECTION, AND AUDIT	0	6,327	0	0	0	6,327	0.0%	
5800 OTHER SERVICES AND EXPEN	0	300,000	0	0	0	300,000	0.0%	
TOTAL OTHER :	\$72,816	\$385,218	\$585	\$18,052	\$46,038	\$21,128	16.6%	
CAPITAL OUTLAY								
6100 SITES	25,648	57,691	0	0	0	57,691	0.0%	
6200 BUILDING IMPROVEMENTS	0	1,016,791	0	0	0	1,016,791	0.0%	
6400 EQUIPMENT	161,164	118,965	0	5,067	0	113,898	4.3%	
TOTAL CAPITAL OUTLAY :	\$186,811	\$1,193,447	\$0	\$5,067	\$0	\$1,188,380	0.4%	
INTERFUND TRANSFER OUT								
7300 TRANSFER OUT	636,651	795,302	0	0	0	795,302	N/A	
TOTAL EXPENSE :	\$920,386	\$2,380,677	\$585	\$26,881	\$47,796	\$1,210,698	3.1%	
REVENUE OVER EXPENSE :	\$377,984	\$1,112,880	\$161,952	\$161,032	\$47,796	\$2,006,000		

BUILDING				
Building Fund Fund 48 Monterey Peninsula College January 31, 2014				
BOND PROJECTS	REVISED	PURCHASE	2013-14	
	PROJECT BUDGET	ORDER OUTSTANDING	2013-2014 PAYMENTS	BUDGET BALANCE BUDGET-PO'S-PYMT
1. Arts Complex	\$0	2,701,938	145,148	-\$2,847,086
2. College Center Building	\$0	4,409,724	400,962	-\$4,810,686
3. Furniture & Equipment	\$1,892,407	9,258	260,035	\$1,623,114
4. Humanities, Bus Hum - Student Services Build	\$1,818,189	1,242,673	789,744	-\$214,228
5. Infrastructure 3 / Miscellaneous	\$56,657	0	914	\$55,743
6. Life Science & Physical Science	\$2,138,364	385,080	689,086	\$1,064,198
7. Marina Education Center	\$0	0	0	\$0
8. Music Building	\$0	0	0	\$0
9. PE Phase II - Gym/Locker Room	\$231,787	0	0	\$231,787
10. Physical Science Building	\$0	0	0	\$0
11. Pool/ Tennis Courts	\$366,916	1,660,097	405,928	-\$1,699,109
12. PSTC Parker Flats	\$0	0	0	\$0
13. Student Services Building	\$0	0	0	\$0
14. Swing Space	\$474,467	47,094	2,187	\$425,186
15. Theater Building	\$541,245	36,273	113,378	\$391,594
16. General Institutional Bond Management	\$0	98,462	51,642	-\$150,104
Total Bond Projects:	\$7,520,032	\$10,590,599	\$2,859,024	\$1,728,181
Initial Bond Funds Received 6/30/03		\$40,000,000		
County office interest Received from inception		\$5,774,241		
LAIF interest from inception		\$1,514,006		
Bond Refinancing 05-06		\$4,240,051		
Bond Funds Received 1/24/08		\$104,999,300		
Lehman Brothers Investment loss		(\$1,878,835)		
Balance Used in 13-14		(\$2,859,024)		
Balance Used in 12-13		(\$16,104,187)		
Balance Used in 11-12		(\$16,955,602)		
Balance Used in 10-11		(\$16,422,183)		
Balance Used in 09-10		(\$13,542,031)		
Balance Used in 08-09		(\$16,415,556)		
Balance Used in 07-08		(\$19,317,846)		
Balance Used in 06-07		(\$20,713,267)		
Balance Used in 05-06		(\$7,641,016)		
Balance Used in 04-05		(\$2,815,134)		
Balance Used in 03-04		(\$2,626,246)		
Balance Used in 02-03		(\$625,834)		
Available Bond Funds		\$18,610,837		

*** BOARD REPORT ***

Other Debt Service Fund
Fund 29
Monterey Peninsula College

January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES			
<u>REVENUES</u>							
8600 STATE	0	0	0	0	0	0	N/A
8860 LOCAL/COUNTY	544	0	0	(14)	14	14	N/A
8900 INTERFUND TRANSFER IN	275,324	275,324	0	206,493	68,831	68,831	75.0%
TOTAL REVENUE :	<u>\$275,868</u>	<u>\$275,324</u>	<u>\$0</u>	<u>\$206,479</u>	<u>\$68,845</u>	<u>\$68,845</u>	75.0%
OBJECT CLASSIFICATION	2012-2013 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<u>Transfers</u>							
7200 LONG TERM DEBT	275,324	275,324	68,831	206,493	68,831	0	75.0%
TOTAL CAPITAL OUTLAY :	<u>\$275,324</u>	<u>\$275,324</u>	<u>\$68,831</u>	<u>\$206,493</u>	<u>\$68,831</u>	<u>\$0</u>	75.0%
TOTAL EXPENSE :	<u>\$275,324</u>	<u>\$275,324</u>	<u>\$68,831</u>	<u>\$206,493</u>	<u>\$68,831</u>	<u>\$0</u>	75.0%
REVENUE OVER EXPENSE :	<u>\$544</u>	<u>\$0</u>	<u>(\$68,831)</u>	<u>(\$14)</u>	<u>(\$68,831)</u>	<u>\$68,845</u>	

***** BOARD REPORT *****

College Revenue Bond Interest & Redemption

Fund 46

Monterey Peninsula College

January 31, 2014

OBJECT CLASSIFICATION	2012-2013 ACTUAL	2013-14					Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	
REVENUES							
8800 LOCAL	18,525	18,075	0	0		18,075	0.0%
8860 INTEREST	49	0	21	21		(21)	N/A
TOTAL REVENUE :	\$18,574	\$18,075	\$21	\$21		(\$21)	0.1%
DEBT RETIREMENT							
7100 DEBT RETIREMENT	18,525	18,075	16,650	16,650	1,425	0	92.1%
TOTAL DEBT RETIREMENT :	\$18,525	\$18,075	\$16,650	\$16,650	\$1,425	\$0	92.1%
TOTAL EXPENSE :	\$18,525	\$18,075	\$16,650	\$16,650	\$1,425	\$0	100.0%
REVENUE OVER EXPENSE :	\$49	\$0	(\$16,629)	(\$16,629)	(\$1,425)	(\$21)	

*** BOARD REPORT ***

Associated Student Fund
Monterey Peninsula College

January 31, 2014

OBJECT CLASSIFICATION	2012 13			2013 14		BALANCE DUE	PERCENT
	PRIOR YEAR ACTUAL	FORECAST BUDGET	REVISED BUDGET	CURRENT MTH REVENUE	Y-T-D REVENUE		
REVENUES							
8000	BEGINNING BALANCE	0	0	0	0	0	#DIV/0!
8001	ASMP C CARD SALES	72,503	59,000	59,000	7,654	30,144	28,856 51.1%
8005	CAFETERIA/D & L VENDING	7,163	2,119	2,119	0	1,387	732 65.5%
8006	INTEREST	186	155	155	16	118	37 76.1%
8010	MISCELLANEOUS	0	0	0	0	500	-500 0.0%
8011	STUDENT REPRESENTATIVE FEES	14,478	11,000	11,000	1,535	6,874	4,126 0.0%
8013	BOOKSTORE CONTRACT	5,000	5,000	5,000	0	0	5,000 0.0%
8014	PRIOR YEAR ADJUSTMENT	0	0	0	0	0	0 0.0%
8015	BUS PASS	10,770	12,726	12,726	0	1,480	11,246 0.0%
4999	OTHER INCOME	100	0	0	0	0	0 0.0%
	TOTAL REVENUE:	\$110,200	\$90,000	\$90,000	9,205	40,503	\$49,497 45.0%
EXPENSES							
#4000 ASMPC COUNCIL							
	ASMP C COMMUNITY OUTREACH FUND	0	200	200	0	0	200.00 0.0%
	ASMP C GENERAL FUND	1,313	2,000	2,000	1,610	2,694	-694 134.7%
	ASMP C OFFICE SUPPLIES FUND	8,787	8,200	8,200	2,469	6,187	2,013 0.0%
	ASMP C STIPEND FUND	9,020	12,700	12,700	0	5,500	7,200 43.3%
	ASMP C STUDENT BENEFITS FUND	17,730	12,900	12,900	0	4,257	8,643 33.0%
#4007 STUDENT REP. COUNCIL							
	SRF STIPEND FUND	0	4,500	4,500	0	0	4,500 0.0%
	SRF GENERAL FUND	0	4,500	4,500	0	0	4,500
#4010 ACTIVITIES COUNCIL							
	AC GENERAL FUND	9,684	16,150	16,150	470	7,236	0 0.0%
	AC PROMOTIONAL ITEM FUND	1,490	450	450	0	0	0 0.0%
	AC STIPENDS	1,620	1,400	1,400	0	440	0 0.0%
#4104 INTER CLUB COUNCIL-ICC							
	ICC CLUB ACTIVITY FUND	3,386	4,500	4,500	0	1,047	
	ICC CLUB EQUIPMENT FUND	1,085	2,000	2,000	0	-200	2,200 0.0%
	ICC COMMUNITY ACTIVITY FUND	6,719	10,500	10,500	0	1,581	8,919 0.0%
	ICC EQUIPMENT FUND	0	1,500	1,500	0	445	1,055 0.0%
	ICC SEED MONEY	3,392	7,000	7,000	0	0	7,000 0.0%
	ICC START UP FUNDS (\$200.00)	50	500	500	0	0	0 0.0%
	ICC STIPEND FUND	0	1,000	1,000	0	1,437	
#4105 Student Rep Fees							
	SRF Conference/workshops	3,918	0	0	0	1,958	0.0%
	SRF (statewide) travel Fnd.	1,441	0	0	0	972	0.0%
6560 BANK SERVICES							
	BANK CHARGES	9	0	0	12	86	
	TOTAL EXPENSES:	\$69,644	\$80,000	\$80,000	4,561	33,640	\$45,538 37.4%
	REVENUE OVER EXPENSE:	\$40,556	\$0	\$0	\$4,645	\$6,863	\$3,961
							BEGINNING BALANCE WITH Y-T-D REVENUE 92,321
							INCOME TO DATE 40,503
							EXPENSE TO DATE (33,640)
							EST. ENDING BALANCE 99,184

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. B

Fiscal Services
College Area

Proposal:

That the Governing Board declares as surplus the following Telescopes:
3 each Celestron 8" telescopes in fair condition – estimated value \$600 each
2 each Celestron 9.25" telescopes in fair condition – estimated value \$800 each
1 each Celestron 14" telescope in fair condition – estimated value \$2,500
2 each Meade 10" telescope in fair condition – estimated value \$800 each
1 each McLead Vacuum Gauge in good condition – estimated value \$200

Background:


The telescopes were purchased between 20 and 30 years ago and are obsolete to the Physical Science Division Program.

Budgetary Implications:

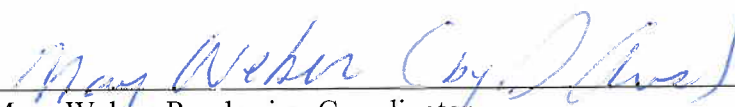
None.

RESOLUTION: BE IT RESOLVED, that the Governing Board declares as surplus the telescopes and direct the disposal of these items in accordance with Governing Board guidelines and Education Code requirements.

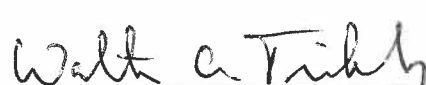
Recommended By: _____


C. Earl Davis, Interim Vice President, Administrative Services

Prepared By: _____


Mary Weber, Purchasing Coordinator

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. C

Administrative Services
College Area

Proposal:

That the Governing Board receive the District's Financial Audit Report for the fiscal year ended June 30, 2013.

Background:

Education Code Section 84040 requires California Community College Districts to arrange for a yearly audit of all funds, books and accounts under the jurisdiction of the local governing board. The firm of Vavrinek, Trine, Day & Co., Certified Public Accountants was retained to perform such an audit for the 2012-2013 fiscal year. The results of this audit, its findings and recommendations are presented for the Board's review and acceptance.

The auditor has filed copies of the audit report with the required agencies. Copies of the audit report are also available in the Office of the Vice President for Administrative Services. A representative from Vavrinek, Trine, Day & Co. will present the report and conduct a question and answer session. District personnel will provide discussion on the District's responses to auditor findings.

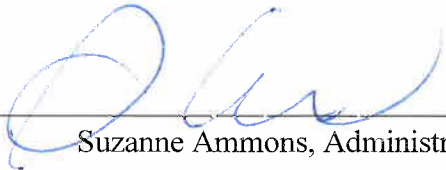
Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board receive the District's annual Financial Audit Report for the fiscal year ended June 30, 2013.

Recommended By:


C. Earl Davis, Interim Vice President, Administrative Services

Prepared By:


Suzanne Ammons, Administrative Services

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. D

Administrative Services
College Area

Proposal:

That the Governing Board receive the District's Measure I General Obligation Bonds Performance Audit and Independent Auditors' reports for the fiscal year ended June 30, 2013.

Background:

Regulations for Proposition 39 bonds require a separate audit to:

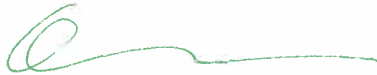
- 1) Verify that bond funds are applied in accordance with applicable laws and regulations as well as policies approved by the District's Governing Board.
- 2) Verify compliance with expenditure allowances related to local bond funding in accordance with approved contracts and planning documents and Bond Initiative documents placed on the Local Election Ballot.
- 3) Verify that the local bond proceeds and expenditures of funds are accounted for separately as required.

In addition, the auditor has been asked to provide an opinion on the District's bond financial statements. A representative from Vavrinek, Trine, Day, & Co., Certified Public Accountants will present the reports and conduct a question and answer session.

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, That the Governing Board receive the District's Measure I General Obligation Bonds Performance Audit and Independent Auditors' reports for the fiscal year ended June 30, 2013.

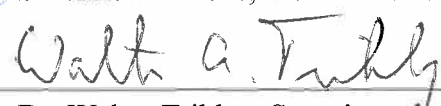
Recommended By: _____


C. Earl Davis, Interim Vice President, Administrative Services

Prepared By: _____


Suzanne Ammons, Administrative Services

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. E

Administrative Services
College Area

Proposal:

That the Governing Board approve the appointment of C. Earl Davis, Interim Vice President, Administrative Services as the District's primary representative and Susan Kitagawa, Associate Dean of Human Resources, as the alternate representative to the Northern California Community College Pool (NCCCCP) - JPA board for Workers Compensation.

Background:


The District is a member of the Northern California Community College Pool-JPA for Workers Compensation, which holds quarterly meetings organized by Keenan & Associates. In the event that the primary representative cannot attend, an alternate representative should be identified. These representatives have typically been the Vice President, Administrative Services and the Associate Dean of Human Resources, respectively.

Budgetary Implications:

None

Resolution: **BE IT RESOLVED,** That the Governing Board approve the appointment of C. Earl Davis, Interim Vice President, Administrative Services as the District's primary representative and Susan Kitagawa, Associate Dean of Human Resources, as the alternate representative to the Northern California Community College Pool (NCCCCP) -JPA board for Workers Compensation.

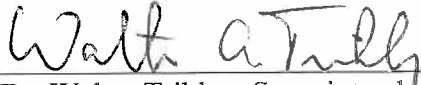
Recommended By:


C. Earl Davis, Interim Vice President, Administrative Services

Prepared By:


Suzanne Ammons, Administrative Assistant

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. F

Administrative Services
College Area

Proposal:

That the Governing Board approve the appointment of C. Earl Davis, Interim Vice President, Administrative Services, as the District's primary representative to the Bay Area Community College District's Pool- (BACCD) JPA for Property and Liability.


Background:

The District is a member of the Bay Area Community College District (BACCD) JPA for Property and Liability, which holds quarterly meetings organized by Keenan & Associates. The Vice President, Administrative Services has typically fulfilled the role as the primary representative on behalf of Monterey Peninsula College on this BACCD JPA board. Dr. Walter Tribley was appointed in January 2013 as the alternate representative should the primary representative be unable to attend.

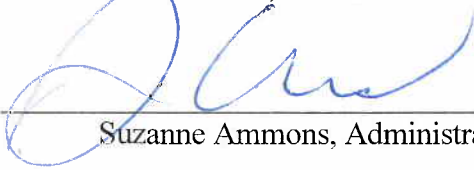
Budgetary Implications: None

RESOLUTION: BE IT RESOLVED, That the Governing Board approve the appointment of C. Earl Davis, Interim Vice President, Administrative Services, as the District's primary representative to the Bay Area Community College District's Pool- (BACCD) JPA for Property and Liability.

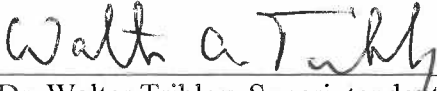
Recommended By:


C. Earl Davis, Interim Vice President, Administrative Services

Prepared By:


Suzanne Ammons, Administrative Assistant

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. G

Academic Affairs
College Area

Proposal:

To approve the proposed courses which have proceeded through the institutional curriculum development process to the point of recommendation to the Board.

Background:

The courses listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.

Budgetary Implications:

When offered, related courses and programs generate instructor and support costs, which are offset by student attendance driven income.

RESOLUTION: BE IT RESOLVED, that the following new courses be approved:

ARTD 1C, Sculpture III
ARTD 1D, Sculpture IV
ARTD 2B, Figure Sculpture II
ARTD 2C, Figure Sculpture III
ARTD 2D, Figure Sculpture IV
ARTD 3C, Mold Making III
ARTD 4C, Wood Sculpture III
ARTD 5B, Metal Sculpture II
ARTD 5C, Metal Sculpture III
ARTD 6C, Stone Sculpture III
ARTD 7B, 3D Arts & Technology II
ARTD 41B, Small Metal Casting: Jewelry II
ARTD 41C, Small Metal Casting: Jewelry III
ARTD 43B, Jewelry: Stone Setting II
ARTD 46B, Metal Textile Techniques II
ARTP 12B, Digital Photography II
ARTS 13B, Expressive Drawing II
ARTS 30B, Mixed Media II
ARTS 32, Mixed Media: Image Transfer Techniques
ARTS 40C, Painting III
ARTS 41C, Watercolor III

ARTS 61C, Monotype III
ARTS 63B, Intaglio Printmaking II
ARTS 63C, Intaglio Printmaking III
DANC 14B, Ballroom Dance II
DANC 14C, Ballroom Dance III
DANC 14D, Ballroom Dance IV
DANC 15B, Ethnic Dance Forms II
DANC 15C, Ethnic Dance III
DANC 20B, Dance Production-Jazz
PFIT 30C, Triathlon Training III
PHED 20.12, Skill Development for Soccer-Women

Recommended By:



Celine Pinet, Vice President of Academic Affairs

Prepared By:



Michael Gilmartin, Dean of Instructional Planning

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

PROPOSED COURSES

ARTD 1C

Sculpture III

3 units

6 hours studio

Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 1B, with emphasis on independent authorship of ideas and awareness of creating a unified body of work. Students explore combining materials used in previous classes to create multiple-media projects.

ARTD 1D

Sculpture IV

3 units

6 hours studio

Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 1C, with emphasis on refining work for portfolio review, scholarship application, and transfer and/or exhibition preparation. It includes an introduction to the spatial relationships of installation art.

ARTD 2B

Figure Sculpture II

3 units

6 hours studio

Justification

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 2A, with an increase in project complexity. Emphasis is on personal expression through creative form manipulation and increased student participation in idea development. It includes expanded use of casting mediums, materials, and construction techniques.

ARTD 2C**Figure Sculpture III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 2B, with emphasis on independent authorship of ideas, figurative innovation, and exploration in alternate figurative mediums. It covers advanced textural techniques and expressive portraiture.

ARTD 2D**Figure Sculpture IV****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 2C. Emphasis is placed on individual aesthetic refinement. The course includes techniques in capturing expressive qualities and gesture. It also covers the dynamics of increasing scale and an introduction to the spatial relationships of figurative installation art.

ARTD 3C**Mold Making III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 3B, with priority given to advanced multiple-piece molds. It covers block molds, casting resins, foams, polyester and polyurethane resin pouring, resin coloration techniques, wax finish work, and experimental mold-making techniques.

ARTD 4C**Wood Sculpture III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 4B. Emphasis is on imaginative design, unique fabrication, and inventive integration of techniques learned in previous wood classes. It covers further exploration with powered wood mechanisms and kinetic sculpture. Site-specific, wood-based installation art is included.

ARTD 5B**Metal Sculpture II****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 5A. It covers increase in fabrication complexity, with emphasis on student participation in idea development and imaginative problem solving. It also covers expanded use of MIG welding, joining techniques, and open-face, multiple-piece sand molds.

ARTD 5C**Metal Sculpture III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 5B. It involves an increase in the scale of projects. Emphasis is on imaginative design, unique fabrication, and inventive integration of techniques learned in previous steel classes. It includes TIG welding and multiple-piece sand molds with assembly and patinas.

ARTD 6C**Stone Sculpture III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 6B. Emphasis is on imaginative design, unique fabrication, and inventive integration of techniques learned in previous stone sculpture classes. It includes an increase in scale and combining stone with other mixed media materials.

ARTD 7B**3D Arts & Technology II****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTD 7A. It covers an increase in project sophistication. Emphasis is on combination, multiple-piece constructions, increase in scale options, scale modeling techniques and alternate post-output build methods.

ARTD 41B**Small Metal Casting: Jewelry II****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course builds on the foundations established in ARTD 41A through more complex model construction and casting techniques. Assignments focus on refinement of three-dimensional designs and models, more sophisticated wax model carvings and build-up methods, natural material castings, one-sided molds, safety, and finishing techniques.

ARTD 41C**Small Metal Casting: Jewelry III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course builds on techniques and processes established in ARTD 41B, focusing on designing and reproducing multiples and one-of-a-kind jewelry arts. Assignments focus on further refinement of dimensional cast designs, incorporating stones into wax models, metal alloying, bi-metal casting, and two-sided molds.

ARTD 43B**Jewelry: Stone Setting II****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course continues the development of stone-setting processes introduced in ARTD 43A, focusing on setting non-round stones into jewelry and multiple stones on one piece. Use of burs continues, with the addition of gravers and files, allowing the cutting of seats that match square- or rectangular-stone profiles. Techniques such as stitches, simple pave, channel, and gypsy settings are covered.

ARTD 46B**Metal Textile Techniques II****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

In this course, students build dimensional textile structures and forms with metal sheet and wire. They also learn to incorporate the use of soldering techniques and design elements to create artwork ranging from jewelry to small sculptural objects.

ARTP 12B**Digital Photography II****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTP 12A, with emphasis on developing visual, conceptual, and technical aspects of digital photography. It includes expanded use of materials and techniques.

ARTS 13B**Expressive Drawing II****1.5 to 3 units****3 to 6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTS 13A, with emphasis on creative expression and increased student participation in idea development. Covers expanded use of materials and construction techniques.

ARTS 30B**Mixed Media II****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTS 30A. It covers development of additional mixed media techniques, including a wider variety of non-traditional media and formats. Emphasis is on individual expression and conceptual ideas.

ARTS 32**Mixed Media: Image Transfer Techniques****0.5 unit****1 hour studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This is a specialized course in image-transfer techniques, including, but not limited to, polymer transfer, blender pen transfer, essential oils transfer, and decal transfer. Emphasis is on non-toxic methods.

ARTS 40C**Painting III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course offers further study in acrylic painting concepts and techniques. It covers use of a variety of acrylic mediums and more advanced color mixing. Emphasis is on independent authorship of ideas and awareness of creating a unified body of work.

ARTS 41C**Watercolor III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTS 41B and offers advanced study in watercolor painting with an emphasis on experimentation and personalized approaches. Students create a unified body of work.

ARTS 61C**Monotype III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTS 61B. Offers advanced study in monotype printmaking, with concentration on a variety of contemporary transfer techniques. Emphasis is on independent authorship of ideas and creation of a unified body of work.

ARTS 63B**Intaglio Printmaking II****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTS 63A. Offers further study in intaglio printmaking, with emphasis on etching and aquatint. Low toxicity techniques are employed.

ARTS 63C**Intaglio Printmaking III****3 units****6 hours studio****Justification**

This course revision is part of a comprehensive Art Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.

Description

This course is a continuation of ARTS 63B. Offers advanced study in etching and aquatint. Topics include experimental lift grounds, printing over digital output, and chine colle.

DANC 14B**Ballroom Dance II****0.5 unit****2 hours lab****Justification**

To comply with new regulations regarding repeatability.

Description

This course is a continuation of DANC 14A. Students study various ballroom dances for singles and couples at the intermediate level. The course includes further study of the foxtrot, waltz, swing, and Latin dances with specific music for specific dances.

DANC 14C**Ballroom Dance III****0.5 unit****2 hours lab****Justification**

To comply with new regulations regarding repeatability.

Description

A continuation of DANC 14B. This course covers the study of various ballroom dances for singles and couples at an intermediate/advanced level.

DANC 14D**Ballroom Dance IV****0.5 unit****2 hours lab****Justification**

To comply with new regulations regarding repeatability.

Description

This course is a continuation of DANC 14C. It covers the study of various ballroom dances for singles and couples at an advanced level.

DANC 15B**Ethnic Dance Forms II****1 unit****4 hours lab****Justification**

To comply with new regulations regarding repeatability.

Description

This course is a continuation of DANC 15A. Students learn intermediate dance skills of various ethnic groups. This course further explores the culture and origins of the dance forms.

DANC 15C**Ethnic Dance Forms III**

1 unit
4 hours lab

Justification

To comply with new regulations regarding repeatability.

Description

This course is a continuation of DANC 15B. Students develop ethnic dance skills at an advanced level. Students also gain additional knowledge of the history and cultural origins of the dance form.

DANC 20B**Dance Production-Jazz**

1 unit
4 hours lab

Justification

To comply with new regulations regarding repeatability. Part of a family of dance production courses that will allow students to experience an additional dance form.

Description

This course presents the elements and techniques of staging a dance production, with an emphasis on jazz dance performance. Included are solo and group choreography and performance. Technical work includes costuming, lighting, and backstage work.

PFIT 30C**Triathlon Training III**

1 unit
4 hours lab

Justification

To comply with new regulations regarding repeatability.

Description

This course is a continuation of PFIT 30B. Students learn to design advanced-level personal training programs for triathlon events. Additional skills are developed in open-water swimming, cycling, and running.

PHED 20.12**Skill Development for Soccer-Women**

1 unit
3 hours lab

Justification

To comply with new regulations regarding repeatability.

Description

Students learn physical conditioning and basic skills appropriate for intercollegiate soccer. May be taken four times for credit.

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. H

Academic Affairs
College Area

Proposal:

For the Governing Board to approve a Travel Request in accordance with Board Policy 2145, for Ms. Deidre Sullivan, Director of the Marine Advanced Technology Education (MATE) Program, to travel to Guam, Palau Yap to attend the Pacific MATE Planning Meeting March 24 – April 10, 2014.

Background:

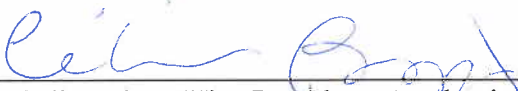
The MATE Center at Monterey Peninsula College, and McREL International have received supplemental funding from the National Science Foundation Advanced Technology Education Program (ATE) to support a planning meeting of Pacific Island educators to develop plans to improve Science, Technology, Engineering, Arts, and Mathematics (STEAM) education by developing marine technology and underwater robotics activities and programs in the region. The meeting will consist of Pacific Island educators (community college, K-12, regional) and stakeholders (businesses, community, parents) with MPC MATE and McREL International staff.

Budgetary Implications:

None. The funding for the Pacific MATE Planning Meeting is provided by the National Science Foundation Advanced Technology Education Program.


RESOLUTION: BE IT RESOLVED, that the Governing Board approve Ms. Deidre Sullivan, Director of the Marine Advanced Technology Education (MATE) Program, to travel to Guam, Palau Yap to attend the Pacific MATE Planning Meeting March 24 – April 10, 2014.

Recommended By:




Dr. Celine Pinet, Vice President, Academic Affairs

Prepared By:



Leslie Procive, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval:



Dr. Walt Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No 1

Student Services
College Area

Proposal:

That the Governing Board approve the expulsion of MPC student #341.

Background:

Student #341 has violated the following Student Standards of Conduct:

- Mutual respect between students and faculty
- Respect for rights of others
- Courteous treatment of everyone
- Compliance with all rules and regulations

This recommendation for expulsion comes after several meetings between the student and the Interim Vice President for Student Services.

Budgetary Implications:

None.

Resolution: That the Governing Board approve the expulsion of MPC student #341.

Recommended By:



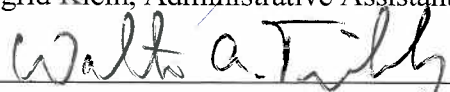
Martin L. Johnson, Interim Vice President for Student Services

Prepared By:



Sigrid Klein, Administrative Assistant to the Vice President

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. J

Academic Affairs & Student Services
College Area

Proposal:

To extend second-year contracts to the following contract (probationary) employees:

- Ms. Jacqueline Evans
- Mr. Scott Moller
- Ms. Susanne Muszala
- Mr. Luke Spence
- Mr. Andrew Washburn

Background:

Ms. Jacqueline Evans, Mr. Scott Moller, Ms. Susanne Muszala, Mr. Luke Spence, and Mr. Andrew Washburn are in their first contract year at Monterey Peninsula College.

Under the provisions of Education Code, Section 87608, the college has the following options regarding a contract (probationary) employee working under a first-year contract: (1) Not enter a contract for the following academic year, or (2) Enter into a contract for the following academic year, or (3) Employ the contract employee as a regular employee for all subsequent academic years.

The evaluation committees that conducted their evaluations have recommended contracts for the 2014-2015 academic year.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2014-2015 academic year:

- Ms. Jacqueline Evans, Counselor, Supportive Services
- Mr. Scott Moller, Administration of Justice Instructor
- Ms. Susanne Muszala, Counselor
- Mr. Luke Spence, Mathematics Instructor
- Mr. Andrew Washburn, Mathematics Instructor

Recommended By:



Dr. Celine Pinet, Vice-President for Academic Affairs



Mr. Marty Johnson, Interim Vice-President for Student Services

Prepared By:



Leslie Procive, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval:



Dr. Walt Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. K

Academic Affairs
College Area

Proposal:

To extend two-year contracts to the following contract (probationary) employees:

- Mr. John Cristobal
- Dr. Gamble Madsen
- Mr. Joel Pickering
- Ms. Adrienne Simpson
- Dr. Kelly Stack
- Mr. Anthony Villarreal

Background:

Mr. John Cristobal, Dr. Gamble Madsen, Mr. Joel Pickering, Ms. Adrienne Simpson, Dr. Kelly Stack and Mr. Anthony Villarreal are in their second contract year at Monterey Peninsula College.

Under the provisions of the Education Code, Section 87608.5, the college has the following options regarding a contract (probationary) employee working under a second contract: (1) Not enter into a contract for the following academic year, (2) Enter into a contract for the following two academic years, or (3) Employ the contract employee as a regular employee for all subsequent academic years.

The evaluation committees that conducted their evaluations have recommended contracts for the 2014-2015 and 2015-2016 academic years.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2014-2015 and 2015-2016 academic years:


- Mr. John Cristobal, Mathematics Instructor
- Dr. Gamble Madsen, Art History Instructor
- Mr. Joel Pickering, Mathematics Instructor
- Ms. Adrienne Simpson, Psychology Instructor
- Dr. Kelly Stack, American Sign Language Instructor
- Mr. Anthony Villarreal, Sociology Instructor

Recommended By:



Dr. Celine Pinet, Vice President for Academic Affairs

Prepared By:



Leslie Prociye, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval:



Dr. Walt Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. L

Academic Affairs & Student Services
College Area

Proposal:

To employ the following probationary employees as tenured employees for all subsequent academic years:

- Ms. Adria Gerard
- Ms. Lauren Handley
- Ms. Kimberly Mansfield
- Ms. Catherine Webb

Background:

Ms. Adria Gerard, Ms. Lauren Handley, Ms. Kimberly Mansfield, and Ms. Catherine Webb are in their fourth year at Monterey Peninsula College.

Under the provisions of the Education Code, Section 87609, the college has the following options regarding a contract employee working under a four-year contract: (1) Employ the probationary employee as a tenured employee for all subsequent academic years, or (2) Not employ the probationary employee as a tenured employee.

The evaluation committees that conducted their evaluations have recommended that tenure be granted starting with the 2014-2015 academic year.

Budgetary Implications:

None.


RESOLUTION: BE IT RESOLVED, that Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2014-2015 academic year:

- Ms. Adria Gerard, Director of the English and Study Skills Center and Reading Center
- Ms. Lauren Handley, Political Science Instructor
- Ms. Kimberly Mansfield, Counselor
- Ms. Catherine Webb, Technical Services/Reference Librarian

Recommended By:



Dr. Celine Pinet, Vice President for Academic Affairs



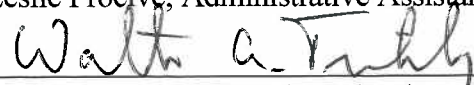
Mr. Marty Johnson, Interim Vice President for Student Services

Prepared By:



Leslie Procive, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval:



Dr. Walt Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. M

Human Resources
College Area

Proposal:

That the District's initial proposal for interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA for a successor agreement to the 2011-2014 agreement be presented, and that a public hearing be held.

Background:

The current agreement between MPC and MPCEA/CSEA expires on June 30, 2014. Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must, following the presentation of and public comment on the employee proposal, present its initial proposal for negotiations for a successor agreement and receive public comment at an open board meeting prior to formal adoption of the proposal.

A public hearing was held on MPCEA's proposal on January 31, 2014. In accordance with special provisions for Interest Based Bargaining, the initial proposal for this period is in the form of interests for discussion. The proposal is attached for information.

Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implication.

Information Only. Hold Public Hearing on District's attached initial proposal for interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA for a successor agreement.

Recommended By:




Laurence Walker, Dean of Student Services

Prepared By:



Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District
Initial Proposal to MPCEA/CSEA
February 26, 2014

The Collective Bargaining interests submitted herein by the Monterey Peninsula Community College District are expressly pursuant to the Educational Employment Relations Act. It is the intention of the Monterey Peninsula Community College District to bargain in good faith over the interests submitted by the respective parties to the MPCEA/CSEA Collective Bargaining Agreement.

In recognition of the expiration of the current agreement 2011-2014 with MPCEA/CSEA, the District has an interest in developing long-term responses to ongoing structural budget deficits and to support best practices in developing efficient operational processes. The District's interests include:

1. Article I. New section. The District has an interest in extending the substitute assignment as provided for by Education Code §88003 while the District engages in filling classified vacancies.
2. Article III. New section. The District has an interest in establishing consistent beginning and ending work schedule dates for employees with less than 12 month assignments to improve operational efficiencies and services to students.
3. Article 3.10 The District has an interest in addressing employees affected by late shift schedules and holiday pay.
4. Article 4.1 The District has an interest in modifying the timeline for step increases to improve operational efficiencies.
5. Article 5.2.6 The District has an interest in modifying the timeline to allow sufficient time for supervisors and employees to complete necessary requests and forms.
6. Article 7.4 Health and Welfare: Health and welfare benefits continue to be a nationwide concern as employers attempt to provide medical insurance designed to ensure quality medical care and plan design which maximizes cost containment. Employers and employee representatives have continuously sought ways to control the escalating costs of medical insurance through various approaches, including changes in plan design, cost containment techniques, cost sharing, and other mutually acceptable strategies. The ever increasing expenditures necessary to fund medical insurance programs tend to detract from utilization of these monies needed for other important uses including employee compensation, educational programs and capital expenses. The District has an interest in offering a Core Plan paid for employee and dependents by the District with an option for employees to buy additional coverage.

7. Article 12.1.2 The District has an interest in modifying the evaluation due date to improve operational efficiency.
8. Article 16.15 The District has an interest in correcting contract language.
9. Article 21.3. New section. The District has an interest in establishing MPC email as an official means of communication to improve operational efficiency.
10. The District has an interest in discussing any negotiable aspects of the proposed reorganization of the child Development Center.

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. N

Human Resources
College Area

Proposal:

That the Governing Board adopt the District's initial proposal for interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA for negotiations for a successor agreement to the 2014 agreement.

Background:

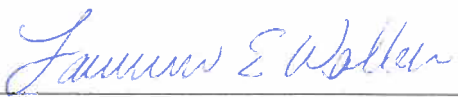
Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must formally adopt its initial proposal for a successor agreement following the presentation of and public comments on the initial proposals of the employees and the District. In accordance with special provisions for Interest Based Bargaining, the initial proposals are in the form of "interests" for discussion.

Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implication.

RESOLUTION: BE IT RESOLVED, that following comments from the public regarding the initial proposals of both California School Employees Association, Chapter #245, MPCEA/CSEA and the District, the attached Monterey Peninsula Community College District initial proposal for interest based bargaining with for a successor agreement be adopted.

Recommended By:



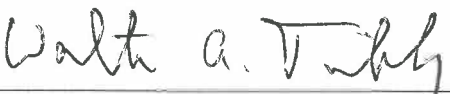
Laurence Walker, Dean of Student Services

Prepared By:



Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval:



Dr. Walter Tribely, Superintendent/President

Monterey Peninsula Community College District
Initial Proposal to MPCEA/CSEA
February 26, 2014

The Collective Bargaining interests submitted herein by the Monterey Peninsula Community College District are expressly pursuant to the Educational Employment Relations Act. It is the intention of the Monterey Peninsula Community College District to bargain in good faith over the interests submitted by the respective parties to the MPCEA/CSEA Collective Bargaining Agreement.

In recognition of the expiration of the current agreement 2011-2014 with MPCEA/CSEA, the District has an interest in developing long-term responses to ongoing structural budget deficits and to support best practices in developing efficient operational processes. The District's interests include:

1. Article I. New section. The District has an interest in extending the substitute assignment as provided for by Education Code §88003 while the District engages in filling classified vacancies.
2. Article III. New section. The District has an interest in establishing consistent beginning and ending work schedule dates for employees with less than 12 month assignments to improve operational efficiencies and services to students.
3. Article 3.10 The District has an interest in addressing employees affected by late shift schedules and holiday pay.
4. Article 4.1 The District has an interest in modifying the timeline for step increases to improve operational efficiencies.
5. Article 5.2.6 The District has an interest in modifying the timeline to allow sufficient time for supervisors and employees to complete necessary requests and forms.
6. Article 7.4 Health and Welfare: Health and welfare benefits continue to be a nationwide concern as employers attempt to provide medical insurance designed to ensure quality medical care and plan design which maximizes cost containment. Employers and employee representatives have continuously sought ways to control the escalating costs of medical insurance through various approaches, including changes in plan design, cost containment techniques, cost sharing, and other mutually acceptable strategies. The ever increasing expenditures necessary to fund medical insurance programs tend to detract from utilization of these monies needed for other important uses including employee compensation, educational programs and capital expenses. The District has an interest in offering a Core Plan paid for employee and dependents by the District with an option for employees to buy additional coverage.

7. Article 12.1.2 The District has an interest in modifying the evaluation due date to improve operational efficiency.
8. Article 16.15 The District has an interest in correcting contract language.
9. Article 21.3. New section. The District has an interest in establishing MPC email as an official means of communication to improve operational efficiency.
10. The District has an interest in discussing any negotiable aspects of the proposed reorganization of the child Development Center.

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. O

Human Resources
College Area

Proposal:

That the District's initial proposal for interest-based bargaining with the Monterey Peninsula College Teachers Association (MPCTA) for a successor agreement to the 2014 agreement be presented, and that a public hearing be held.

Background:

The current agreement between Monterey Peninsula Community College District and Monterey Peninsula College Teachers Association (MPCTA) expires on June 30, 2014. Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must, following the presentation of and public comment on the employee proposal, present its initial proposal for negotiations for a successor agreement and receive public comment at an open board meeting prior to formal adoption of the proposal.

A public hearing was held on Monterey Peninsula College Teachers Association's (MPCTA) proposal on February 26, 2014. In accordance with special provisions for Interest Based Bargaining, the initial proposal for this period is in the form of interests for discussion. The proposal is attached for information.

Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implication.

Information Only. Hold Public Hearing on District's attached initial proposal for interest-based bargaining with the MPCTA for a successor agreement.

Recommended By:



Dr. Celine Pinet, Vice President of Academic Affairs

Prepared By:



Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval:



Dr. Walter Tribble, Superintendent/President

Monterey Peninsula Community College District
Initial Proposal to MPCTA
February 26, 2014

The Collective Bargaining interests submitted herein by the Monterey Peninsula Community College District are expressly pursuant to the Educational Employment Relations Act. It is the intention of the Monterey Peninsula Community College District to bargain in good faith over the interests submitted by the respective parties to the MPCTA Collective Bargaining Agreement.

In recognition of the expiration of the current agreement on June 31, 2014 with MPCTA the District has an interest in developing long-term responses to ongoing structural budget deficits and to support best practices in developing efficient operational processes. The District's interests include:

1. Article 16. New section. The District has an interest in establishing semester rates for short term classes to improve operational efficiency and to equalize the pay per section independent of the days of the week the course is offered.
2. Article 26. New section. The District has an interest in establishing MPC email as an official means of communication to improve operational efficiency.

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. P

Human Resources
College Area

Proposal:

That the Governing Board adopt the District's initial proposal for interest-based bargaining with the Monterey Peninsula College Teachers Association (MPCTA) for negotiations for a successor agreement to the 2014 agreement.

Background:


Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must formally adopt its initial proposal for a successor agreement following the presentation of and public comments on the initial proposals of the employees and the District. In accordance with special provisions for Interest Based Bargaining, the initial proposals are in the form of "interests" for discussion.

Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implication.

- RESOLUTION: BE IT RESOLVED**, that following comments from the public regarding the initial proposals of both Monterey Peninsula College Teachers Association (MPCTA) and the District, the attached Monterey Peninsula Community College District initial proposal for interest based bargaining with for a successor agreement be adopted.

Recommended By:



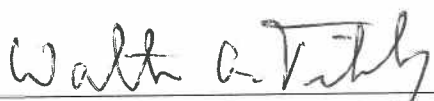
Dr. Celine Pinet, Vice President of Academic Affairs

Prepared By:



Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval:



Dr. Walter Tribely, Superintendent/President

Monterey Peninsula Community College District
Initial Proposal to MPCTA
February 26, 2014

The Collective Bargaining interests submitted herein by the Monterey Peninsula Community College District are expressly pursuant to the Educational Employment Relations Act. It is the intention of the Monterey Peninsula Community College District to bargain in good faith over the interests submitted by the respective parties to the MPCTA Collective Bargaining Agreement.

In recognition of the expiration of the current agreement on June 31, 2014 with MPCTA the District has an interest in developing long-term responses to ongoing structural budget deficits and to support best practices in developing efficient operational processes. The District's interests include:

1. Article 16. New section. The District has an interest in establishing semester rates for short term classes to improve operational efficiency and to equalize the pay per section independent of the days of the week the course is offered.
2. Article 26. New section. The District has an interest in establishing MPC email as an official means of communication to improve operational efficiency.

Monterey Peninsula Community College District
Governing Board Agenda

February 26, 2014

New Business Agenda Item No. Q

Human Resources
College Area

Proposal:

Hold a public hearing on the initial proposal of Monterey Peninsula College Teacher's Association (MPCTA)/CTA/NEA for negotiations for 2013/14 and a successor agreement.

Background:

The current bargaining agreement with MPCTA expired on June 30, 2013. Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must, following the presentation of the initial proposal of the employee association, receive public comment at an open board meeting. MPCTA's initial proposal is attached. In accordance with the special provisions for Interest Based Bargaining, the initial proposal is in the form of interests for discussion.

Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implications.



Information Only:

Hold a public hearing on the initial proposal of Monterey Peninsula College Teacher's Association (MPCTA)/CTA/NEA for negotiations for 2013/14 and a successor agreement.

Recommended By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval: Walt a Tribly
Dr. Walter Tribley, Superintendent/President

**Initial Proposal to MPCCD
January 31, 2014**

In recognition of the June 30, 2014 expiration of agreements and in light of the fact that the last raise that faculty received was in 2007, MPCTA is committed to improving salaries. In addition to not receiving raises since 2007, MPC faculty cooperated by taking salary reductions of 2.02% for two consecutive years. Furthermore, we have also agreed to make concessions to reduce costs of our medical plan. Therefore, since MPCTA members have made considerable personal sacrifices over the last seven years, MPCTA's ongoing interests will focus on improving salaries for its members (Article 16-Salaries).

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. R

Human Resources
College Area

Proposal:

That the Board approve a resolution to reduce and/or eliminate classified positions and direct the Superintendent/President to notify affected employees.

Background:

Due to the recent changes in the California Community College mission and corresponding funding formulas, reduced apportionment from the State and overall declining FTES, Monterey Peninsula College District must identify reduction in expenses and services to balance the budget. In an effort to reduce the budget deficit spending, the following classified positions have been identified for elimination. Employees holding these positions may have bumping rights over less senior employees.

Budgetary Implications:

Possible budget savings of up to \$426,511 annually.



RESOLUTION: BE IT RESOLVED that the Governing Board adopt the following resolution to reduce the classified service because of lack of funds.

Recommended By:


Dr. Celine Pinet, Vice President of Academic Affairs

Recommended By:


Martin L. Johnson, Interim Vice President of Student Services

Prepared By:


Susan Kitagawa, Associate Dean of Human Resources

Agenda Approval:


Dr. Walter Tribely, Superintendent/President

BEFORE THE BOARD OF TRUSTEES
 OF THE MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
 OF MONTEREY COUNTY, CALIFORNIA

In the Matter Of:) **RESOLUTION**
)
 The Reduction of)
 The Classified Service)
 _____)

WHEREAS, Education Code Sections 88014, 88017, 88117, and 88127 authorize the District to layoff classified employees for lack of work and/or lack of funds; and,

WHEREAS, due to lack of funds in this District for the 2014/2015 fiscal year, the Governing Board of the Monterey Peninsula Community College District hereby finds it necessary to eliminate the classified service as specified below:

JOB CLASSIFICATION	ASSIGNMENT	FTE Reduction
Theater Manager	40 hours per week; 12 months	1.00
Instructional Specialist Theater-Master Electrician	40 hours per week; 12 months	1.00
Coordinator, Academic Support Center	40 hours per week; 8.51 months	0.71
Instructional Specialist, Business Skills Center	19 hours per week; 10 months	0.40
Instructional Specialist, Business Skills Center	19 hours per week; 11 months	0.44
Instructional Specialist-Circulation Desk/Instructional Specialist , Library	26 hours per week; 8.32 months	0.45
Administrative Assistant I, Division Office/Business and Technology	18 hours per week; 8 months	0.30
Laboratory Specialist I /Hospitality FACS	12 hours per week; 9 months	0.23
Research Specialist; Office of Institutional Research	40 hours per week; 12 months	1.00

NOW, THEREFORE, BE IT RESOLVED that as of June 30, 2014, the classified positions of the District shall be discontinued to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative not later than 60 days prior to the effective date of layoff as set forth above.

Passed and Adopted by the Monterey Peninsula Community College District on February 26, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mr. Charles Brown
Chair, Governing Board

Monterey Peninsula Community College District

Governing Board Agenda

February 26, 2014

New Business Agenda Item No. S

Superintendent/President Office

Proposal:

To review the attached Calendar of Events.

Background:

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

Budgetary Implications: None.

☒ INFORMATION: Calendar of Events.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson, Executive Assitant to Superintendent/President and the Governing Board

Agenda Approval: Dr. Walter Tribley, Superintendent/President

MPC Governing Board 2014 Calendar of Events

FEBRUARY, 2014

Sunday, February 23 **Celebration of College Philanthropy: 4:00pm, MPC Library & Technology Center**

Wednesday, February 26 Regular Board Meeting, MPC Library & Technology Center
1:30pm: Closed Session - Stutzman Room
3:00pm: Regular Meeting - Sam Karas Room

Friday, February 28 **Public Safety Training Center Phase II Tour, 2:30pm**

MARCH, 2014

Saturday, March 1 Lobo Hall of Fame: **6:00pm, Marriott Hotel**

Wednesday, March 26 Regular Board Meeting, MPC Library & Technology Center
1:30pm: Closed Session - Stutzman Room
3:00pm: Regular Meeting - Sam Karas Room

Monday, March 30 First Day of Spring Recess

APRIL, 2014

Tues-Sat, April 1-5 Spring Recess (March 30-April 5)

Wednesday, April 23 Regular Board Meeting, MPC Library & Technology Center
1:30pm: Closed Session - Stutzman Room
3:00pm: Regular Meeting - Sam Karas Room

MAY, 2014

Friday, May 16 President's Address to the Community, Monterey Conference Center

Monday, May 26 Memorial Day Holiday

Wednesday, May 28 Regular Board Meeting, MPC Library & Technology Center
1:30pm: Closed Session - Stutzman Room
3:00pm: Regular Meeting - Sam Karas Room

May Date TBD MPC Scholarship Awards Ceremony

JUNE, 2014

Thursday, June 5 Spring Semester Ends

Thursday, June 5 *Fire Academy Ceremony (date and other details to be confirmed)

Thursday, June 5 *Latino Ceremony, 6:00pm – LF103 (date and location to be confirmed)

Thursday, June 5 *Asian Student Assn Ceremony (date and other details to be confirmed)

Friday, June 6 *Kente Ceremony, 7:00pm- MU101 (date and location to be confirmed)

Saturday, June 7 Faculty Retirement Breakfast, 8:30am (location to be confirmed)

Saturday, June 7 Commencement, 12:00pm – Amphitheatre (line-up at 11:30am in Gym)

Saturday, June 7 Nurse Pinning Ceremony, 3:00pm – Amphitheatre

Monday, June 16 Summer Session Begins

Wednesday, June 25 Regular Board Meeting, MPC Library & Technology Center
1:30pm: Closed Session - Stutzman Room
3:00pm: Regular Meeting - Sam Karas Room

JULY, 2014

Friday, July 4 Independence Day Holiday

Wednesday, July 23 Regular Board Meeting – Marina Education Center
1:30pm: Closed Session, 3:00pm: Open Session

Friday, July 25 End of Six-Week Summer Session

MPC Governing Board 2014 Calendar of Events

AUGUST 27, 2014

Wednesday, August 27 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

SEPTEMBER 24, 2014

Wednesday, September 24 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

OCTOBER 22, 2014

Wednesday, October 22 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

NOVEMBER 19, 2014

Wednesday, November 19 Regular Board Meeting: 1:30pm, Closed Session, 3:00pm Regular Meeting

DECEMBER 10, 2014

Wednesday, December 10 Regular Annual Organizing Board Meeting:
1:30pm, Closed Session, 3:00pm Regular Meeting