

Monterey Peninsula Community College District

Governing Board Agenda

January 31, 2014

Consent Agenda Item No. A.1

Superintendent/President
Office

Proposal:

To consider and approve the minutes of the Regular Board Meetings on November 20, 2013.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approves of the change, the minutes may be amended.

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board Meetings on November 20, 2013.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By:

Meghan Cromien

Meghan Cromien, Sub. Executive Assitant to Superintendent/President and the Governing Board

Agenda Approval:

Walter Tribley

Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, NOVEMBER 20, 2013
1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC

980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

MINUTES

1. **CALL TO ORDER** – Chair Charles Brown called the meeting to order at 1:30 p.m.
2. **ROLL CALL**– present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilynn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Staff:
Ms. Barbara Lee, Associate Dean of Human Resources
Mr. Joe Bissel, Special Assistant to the President
Dr. Céline Pinet, VP of Academic Affairs
Larry Walker, Dean of Student Services
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA/NEA
 - b) Agency Representatives: Dr. Walt Tribley, Barbara Lee, Céline Pinet & Larry Walker
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Representatives: Dr. Walt Tribley, Barbara Lee, Joe Bissell & Larry Walker
 - C. Public Employee Performance Evaluation: Superintendent/President
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL**
Chair Brown asked for Roll Call at 3:02 p.m.
Present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilynn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee

Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Maury Vasquez, Student Trustee

7. **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action.

8. **APPROVAL OF AGENDA**

Motion Steck / Second Johnson / Carried.

2013-2014/41

9. **RECOGNITION**

A. Moment of Silence

- 1) Former MPC music teacher, Melvin Earle Buffo, deceased September 7, 2013.
- 2) MPC Professor Emeritus, Lynne Bynum, deceased October 27, 2013.
- 3) Former MPC staff member, Bryan Goodwin, deceased November 4, 2013.

10. **PUBLIC COMMENTS**

Library

The following visitors expressed their concern with the current library hours and asked the board to consider extending the hours. Concerns from many students included work time plus assistance available from library plus not everyone has laptops.

- 1) David Serena, adjunct professor at MPC spoke regarding the shortened library hours. He has many students that are not able to do their homework because they do not have access to the library on the weekends. He requested that the board and administration consider extending library hours on the weekends from 10am-6pm as it impacts his students. Suggested implementing a solar energy project at MPC similar to the solar panel project that the County Board of Education installed that saved them \$162,000 last year.
- 2) Ruby Carrillo, MPC student of Mr. Serena
- 3) Cecilia Rangelo, MPC student of Mr. Serena
- 4) Erica Rubio, MPC student of Mr. Serena
- 5) Ana Ontiveros, MPC student of Mr. Serena
- 6) Jonathan Ri Santos. Distributed petitions.
- 7) Roberto Boss, MPC student. Distributed petitions.

Maurine Church Coburn School of Nursing

- 1) Kevin Downey protested the Maurine Church Coburn School of Nursing's decision to discard the wait list of accepted students (of which he was one) as part of their new application process. He felt that this decision unfairly impacted him as a disadvantaged non-traditional student.

Other Visitor(s)

- 1) Cesar Lara with the Monterey Bay Central Labor Council (MBCLC). The MBCLC represents 64 unions in Monterey and Santa Cruz counties and explained that when an affiliate is part of the labor council they're part of 64 different unions. They will be helping the classified union during December negotiations and looking forward to working with the trustees.

11. **CORRESPONDENCE AND PUBLICATIONS**

A. Written Communications

- 1) Letter to Dr. Walt Tribley from Robin McCrae, Chief Executive Officer of Community Human Services, thanking him for MPC's distribution of FY 2013/14 JPA allocation in the amount of \$2,975. / October 15.

- 2) Letter to Dr. Céline Pinet from Dr. Barry Russell, Vice Chancellor of Academic Affairs, notifying her of MPC's 2013-2014 local approval authority for stand-alone credit courses. / October 16.
- 3) Letter from Dr. Walt Tribley to the National Science Foundation supporting the NSF ATE National Center for Systems Security and Information Assurance (CSSIA) project proposal to disseminate innovative initiatives in cyber security and cloud computing. / October 25.
- 4) Letter to Dr. Walt Tribley from Suarna Ford, Fiscal Analyst at the California Department of Education, informing him that our scheduled apportionment is being adjusted as a result of projected service earnings. / October 29.
- 5) Letter to Dr. Walt Tribley and the Governing Board of Trustees from Francine Rodd, Executive Director of First 5 Monterey County, thanking them for their long-standing commitment to the MPC Child Development Laboratory and Center and requesting continued support and expansion of the Child Development Center. / October 30.

B. MPC All User Emails

- 1) David Clemens: Announcement of visit by Shimer College representative and MPC's articulation agreement with Shimer.
- 2) Career/Transfer Resource Center: Transfer Day will be held on November 5th.
- 3) Catherine Nyznyk: Pizza My Heart fundraiser for the CDC will be held on October 24th.
- 4) Student Financial Services: Announcement of 2014 All-USA Community College Academic Team Scholarship.
- 5) Sigrid Klein: Announcement of a food drive for veterans.
- 6) Student Financial Services: Announcement of the American Public Works Association Scholarship.
- 7) ASMPCC: Harvest Fest fundraiser will be held on October 29th.
- 8) Dr. Walt Tribley: Flag flown at half-staff in honor of Thomas S. Foley, former Speaker of the House of Representatives.
- 9) MPC Foundation: Announcement of the Faculty and Staff Advancement Awards Fall 2013 Grant Recipients.
- 10) Sigrid Klein: Salute to Veteran's event will be held on November 6th.
- 11) Dr. Céline Pinet: Information provided regarding opportunities for faculty and administrators through the Fulbright Scholar Program.
- 12) Latino Student Association: Dia De Los Muertos celebration will be held on November 6th.
- 13) Christine Vincent: CARE Holiday Workshop will be held on December 7th.
- 14) Dr. Walt Tribley: Announcement of election results and invitation to attend the Veteran's celebration.
- 15) Student Health Services: Announcement of a Veterans outreach event on November 21st.

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *The Herald* / October 14, 2013: Nonprofits: The Monterey Peninsula Volunteer Services awarded grants to organizations in the community, including Monterey Peninsula College Multicultural Center.
- 2) *The Herald* / October 18, 2013: "Election: Monterey Peninsula College board race born of strife." / "Printmaker Bob Rocco holds exhibit, workshop at Open Ground Studios in Seaside." (Features MPC art instructor Bob Rocco.)
- 3) *The Herald* / October 20, 2013: Obituary for former MPC staff member Patricia Lewis. / "MPC rallies from 17-point deficit to beat Gavilan."
- 4) *The Herald* / October 22, 2013: "Mary Ann Leffel and Phyllis Meurer: Two against Measure M."
- 5) *KSBW* / October 24, 2013: "Monterey Peninsula College's child care center in jeopardy."
- 6) *The Herald* / October 29, 2013: "SJSU's David Fales named Mountain West Conference Offensive Player of Week." (Features former MPC athlete David Fales.)
- 7) *The Herald* / November 2, 2013: "Monterey routs Alisal to extend win streak."
- 8) *The Herald* / November 3, 2013: "MPC QB injured in loss to Cabrillo."

- 9) *The Herald* / November 4, 2013: "Cunningham named to U.S. bobsled team," and "Fales flinging passes." (Features former MPC athletes Nick Cunningham and David Fales.)
- 10) *KTVU.com* / November 4, 2013: "Friends remember EPA worker killed in car accident." (Features former MPC staff member Bryan Goodwin.)
- 11) *The Herald* / November 6, 2013: "Coppernoll holding off challengers to Monterey Peninsula College seat."
- 12) *The Herald Go!* / November 7, 2013: "MPC's 'Huck Finn's Story' sets sail down the Mississippi."
- 13) *The Herald* / November 9, 2013: "Jurors in MPC murder case faced with question of sanity."
- 14) *The Herald* / November 12, 2013: "Police Briefs: (MPC women's assistant soccer) Coach accused of sex crime." / Obituary for former MPC part-time music instructor Melvin Earle Buffo.

12. REPORTS AND PRESENTATIONS

A. Institutional Report: No Report.

B. Superintendent/President's Report: Dr. Walter Tribley

Dr. Tribley reported that College Council delivered him nine recommendations which will frame the actions that PVP met regularly to work on cost reduction measures that include personnel. / Redirected title v efforts to bring in new efficiencies and increase the programmatic emphasis of the proposal. / Working with Beccie Michael and the Foundation on their annual budget. Mr. Kennedy, Ms. Michael, and the Foundation Board did a great job. / Met with the Gentrain society and talked about AB 86 & SB 173. Fall of 2015 is when funding may change. Right now it stands as our most efficient instructional program. / Met with the athletic department, Mr. Johnson, and Ms. Michael regarding the Booster club. Next phase is to establish a group of advisors. Anticipate getting fundraising off the ground in the spring – triathlon type event on campus. / Interviewed three Associate Dean of Human Resources candidates and currently checking references. / Met with Maurine Church Coburn school advisory committee, Celine Pinet, Mr. Gilmartin, Ms. Laura Loop. They have implemented a multi-criteria tool for selecting students. / Attended a Monterey County Business Council Higher Education cluster meeting. / Participated in a steering committee meeting with CHOMP personnel. / Attended the Japanese delegation meeting. / Made a presentation to the Seaside Rotary, attended the Celebration of Philanthropy, Panetta Jefferson Lincoln awards, etc. / Trustee Johnson urged Gentrain folks to go to Sacramento to say the same things they've said to the MPC trustees.

C. Vice Presidents' Reports:

Special Assistant to the President, Mr. Joe Bissell

See Mr. Bissell's report under New Business Item No. 5.A.

Mr. Bissell reported that our financial auditors for the 2012-13 year left last week. No significant changes or findings reported to him in exit interview. / 50% law states that we have to be above 50% for spending indirect instruction and we are at 52.99%. / Auditors will finish in December and do a final review here at the January board meeting. / Trustee Dunn Gustafson asked if we were legally required to switch auditing firms. To which Mr. Bissell replied that we do not need to change firms, but firms are required to rotate partners. / Mr. Bissell commented that there are no financials reported because of the time spent on the audit, but they will be presented at the next board meeting.

Vice President of Academic Affairs, Dr. Céline Pinet

See written report under "Communications."

Dr. Pinet highlighted items from her report, entitled, "Vice President of Academic Affairs, Board Meeting Report, November 20, 2013" / Dr. Pinet noted the Marina/Seaside strategic planning efforts with Ms. Laura Franklin and Ms. Susan Muszala, who's our representative from student services, with which certificates are being offered. / David Brown, Public Safety Training

Director, has put a lot of time into working on certificates and aligning different pathways for our Seaside facility.

Interim Vice President of Student Services, Mr. Marty Johnson

See written report under “Communications.”

Mr. Marty Johnson highlighted items from his report, entitled, “Governing Board Report for Student Services.” / MPC is entering into another relationship with Monterey Institute of International Studies (MIIS). MIIS has 1-2 Fulbright scholars that are in the master’s program studying international student management that want to do their practicum with us; which are 35 hours per week for 4-5 months at no cost to us. One is from Kurdistan and wants to bring students to MPC from there. / Mr. Johnson has a meeting scheduled with Holly White and the dean to reenergize the relationship with CSUMB expanding their hospitaling program with interest in local high schools.

- D. Academic Senate Report: “Academic Senate Goals 2013-2014,” Fred Hochstaedter, President
See written report under “Communications.”

Dr. Hochstaedter highlighted items from his report, entitled, “Academic Senate Board Report.” / He reviewed the academic senate goals for 2014 and how the goals are determined; Acknowledged Jon Knolle and Sue Hanna’s leadership. / Acknowledged Ayzza Camacho for developing this online version of the accreditation self-evaluation survey. / Recognized Mike Torres in leading the collaboration between instructional and student service faculty. / Invitation to wellness themed Flex Day on January 29th and 30th. / Trustee Dunn Gustafson had a question regarding defining quality distance education course – instructors evaluated and can the evaluation instrument be tied into the definition of quality. Mr. Hochstaedter responded that the evaluations for both online and face-to-face teachers are the same. Dr. Céline Pinet explained student contact hours are defined by the number of units. / Trustee Steck heard there are some colleges in our system that does not offer individual counseling and all the counseling is done in a classroom format; he wonders if that model leads to FTES generation and if the way that we currently counsel does not lead to FTES generation. Mr. Johnson commented that primarily one-on-one counseling is how we do it now, but we’re looking at the method Trustee Steck referred to for repetitive questions, etc.

- E. MPCEA Report: Loran Walsh, President

See written report under “Communications.”

Thanked Cesar Lara, staff member from Monterey Central Labor Council, for introducing himself. / Mr. Walsh read from his report. / Mr. Maury Vasquez thanked Mr. Walsh for attending the Student Senate for Community Colleges Fall General Assembly event.

- F. MPCTA Report: Mark Clements, President

Mr. Clements reported that the MPCTA is also looking at the impact of those issues (including: working conditions for faculty, etc.) and the impact of those issues on the students. / Regular meetings on the 4th Friday of every month. In those meetings, they have representatives from College Council, Health & Welfare Cost Containment, etc. / Major items under discussion: aggressive timetable, budget, etc. / He noted that there’s a timing issue with new business item h and other things like benefits. / Faculty took a 2% cut 2 years in a row when MPC had budget issues before. MPC is now in the bottom 5 in the state in pay. That makes it hard to retain faculty when they compare the salary with the cost of living. Although we understand the aggressive timetable, the decision MPC makes in a year is going to impact students over the next three years. He noted that access is something community colleges need to do. Success is people being there to help people.

- G. ASMPC Report: Mr. Maury Vasquez reported that ASMPC is holding their annual thanksgiving feast this Friday, which is open to the public, faculty, staff, administration, and students this year. /

Journalism club recently created *MPC Pipeline* which is coming out this Friday. /December 7th they are hosting a rummage sale in parking lot c to benefit the CDC.

H. College Council Report: Stephanie Perkins and Diane Boynton, Co-chair - No report.

I. MPC Foundation

1) Executive Director Report: Ms. Beccie Michael

See written report under "Communications."

Ms. Beccie Michael was not present due to family emergency. / Dr. Tribley noted that the foundation shifted more money to scholarships for high school students – from one scholarship in the past to each high school to five scholarships now.

2) Monthly Donations: \$18,942.84

J. Governing Board Reports

1) Community Human Services (CHS) Report: Trustee Steck referred people to the written report in the packet.

2) Trustee Reports

a) Vice Chair Loren Steck attended the education summit hosted by Monterey County Office of Education (MCOE). 1st time all K-12 trustees were invited to the same place. He noted it was a very interesting meeting and he learned a lot. He inquired if someone knows if the trustees that attended need to fill out a Form 700 for the meals they received.

b) Trustee Margaret-Anne Coppernoll also attended the intense, interesting summit; keynote speaker emphasized theater arts and how it helped student's self-awareness, interesting presentation. Also emphasized issues impacting k-12 that impacts community colleges. National movement affecting us, but it will be beneficial / She attended Veteran's Day event and commended Mr. Marty Johnson, the students, and the speakers / She was invited by Marina Mayor to participate in the Marina electric vehicle charging station. / She attended groundbreaking ceremony for new veteran's administration clinic in Marina and is hoping that MPC will be able to participate in a meaningful way at the opening ceremony.

c) Trustee Marilynn Dunn Gustafson also enjoyed the educational summit and noted the particular breakout session on long range planning/strategic planning she enjoyed.

d) Trustee Rick Johnson attended the Veteran's event and very pleased with it. / He met with the Monterey Fire Department last month. He is pleased that 8 of 11 recent hires went through our academy. / He has former MPC graduate and current Yellow Ribbon program student at Monterey Institute of International Studies working for him.

e) Student Trustee Maury Vasquez has been working with Trustee Johnson to have MPC out there and get out into the community by having a weekly presence there at the Alvarado Farmer's Market.

f) Chair Charles Brown attended the educational summit and commented that it was very well organized by Judy Pennycooke and thanked the sponsors. / He attended the Japanese delegation luncheon.

K. Legislative Advocacy Report, Dr. Walter Tribley

Dr. Tribley noted that there is nothing to report this month.

L. Student Success Report: "Success in Basic Skills Math, English and ESL," Dr. Rosaleen Ryan and Dr. Walt Tribley

Dr. Ryan reviewed her presentation, "Success in Basic Skills Math, English and ESL." / She also noted the various ways in which success can be defined. / Trustee Steck asked if the difference between basic skills and non-basic skills is even sharper than the way she presented it. Dr. Ryan replied the reason it was presented as basic skills vs. non-basic skills is because it is challenging to pull the data that other way. Dr. Ryan has been in Basic Skills Initiative (BSI) committee meetings

where they talk about the reality of basic skills students needing a lot of time to take 12 units for financial aid reasons. Trustee Dunn Gustafson noted that with the amount of reading and writing in those other classes, that it's not a surprise at all that the success rate is lower. Trustee Steck asked if we can design a curriculum that all 12 units would be at the basic skills level. Dr. Tribley noted that was part of Fred Hochstaedter's discussion about the types of courses being looked at. BSI comes with other issues within that group of students that make it more difficult to succeed. Issues that impact our student from finances to jobs to transport and other issues. This data is really compelling and good information to frame our curriculum with.

M. Special Report – Bond Update Reports, Joe Demko, Kitchell

- 1) Active Bond/Facility Projects Update
- 2) Cost Control Report
- 3) Master Schedule/Construction Phase Only
See written report under "Communications."

Mr. Demko highlighted items from his written report entitled, "Active Bond/Facility Projects Update." / Updated on parking, pool, student center, and arts complex. / So far all of the budgets look good and projects are moving along fine. / Facilities Committee will meet this Friday to go over schedules and budgets, space allocation and so forth. He will be returning to trustees with budgets.

Break: 4:38-4:46 p.m.

13. CONSENT CALENDAR

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Johnson / Carried.

2013-2014/42

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on October 23, 2013 and the Special Meeting on November 6, 2013.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donor.
- 3) That the October regular payroll in the amount of \$2,704,008.73 and the November supplemental payroll in the amount of \$61,285.89 for a total payroll of \$2,765,294.62 be approved.
- 4) That Commercial Warrants:
12034504 through 12034565, 12034968 through 12034977, 12035824 through 12035858,
12036362 through 12036382, 12037019 through 12037045, 12037519 through 12037528,
12038714 through 12038759, 12040491 through 12040549, in the amount of \$1,855,954.67
be approved.
- 5) That Purchase Orders B1400394 through B1400467 in the amount of \$581,049.15 be approved.

B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) ~~Employment of _____, Associate Dean of Human Resources, effective _____ pending negotiation and ratification of the employment agreement.~~

C. Faculty Personnel

1) That the Governing Board approves the following item(s):

- a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2013.

D. Classified Personnel

1) That the Governing Board approves the following item(s):

- a) ~~Employment of _____, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective _____, 2013.~~
- b) ~~Employment of _____, Student Financial Services Outreach Coordinator, 40 hours per week, 12 months per year, effective _____, 2013.~~
- c) Resignation of Devon Carlson, Career/Transfer Resource Center Coordinator, 40 hours per week, 12 months per year. Effective November 5, 2013.

E. Short Term and Substitute Personnel

1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

14. NEW BUSINESS

A. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2013, as presented on form CCFS-311Q, be accepted and made part of the minutes of this meeting.

Motion Coppernoll / Second Steck / Carried.

2013-2014/43

Mr. Bissell provided additional explanation regarding 1) indicating what our fund balance is 10% and 2) we indicating FTES of 6,803, however, you have to take that into account Dr. Pinet's report indicating we are down based on the initial enrollment for the fall. There is certainly some risk with continuing with this figure. As we do the P1 in January we would probably adjust that if it the number isn't realistic.

B. BE IT RESOLVED, that the Board declares as surplus the four fire vehicles and direct the disposal of these items in accordance with Board guidelines and Education Code requirements by donating them to Hartnell College.

Motion Steck / Second Johnson / Carried.

2013-2014/44

Mr. David Brown explained that we're keeping the three best vehicles for the fire academy. / We elected to surplus four to Hartnell's program and in return they'll help us maintain our apparatus. In addition to that, we are going to develop a vehicle maintenance training program for our apparatus so we will host the classroom at our facility and then they'll do the hands on part at their new facility, which is tremendous. / Mr. Loran Walsh asked if we would get any kind of FTES out of this. Mr. Brown said yes, although we don't yet have any curriculum developed.

C. BE IT RESOLVED, that Monterey Peninsula College enters into agreement with Strata Information Group, as defined by the attached Statement of Work.

Motion Steck / Second Coppernoll / Carried.

2013-2014/45

Dr. Tribley explained that we're looking at bringing in a new ERP as part of our Title V objective. This group would help MPC incorporate the new ERP in a manner that would best help us. Mr. Mike Midkiff explained that this would be a three-prong approach to improve technology at MPC. We would go over the processes already in place and identify inefficiencies which would provide us information for a Title V grant we are working on. Dr. Tribley explained the funding for this would come out of the general fund. He and the Vice Presidents looked at various budgets and came up with the funds if you approve this. Trustee Dunn Gustafson inquired how long have we been operating with the Santa Rosa system, to which Mr. Michael Gilmartin responded since 1995.

D. INFORMATION ONLY: Citizens' Bond Oversight Committee Annual Report for 2012-13.

Mr. J. Fagin, CBOC Chair reviewed the report. / Explained that CBOC is a legal requirement of the bond. Annual report meets our accountability requirements under proposition 39 to maintain compliance with the bonded funds. / Commended Vicki Nakamura and Rosemary Barrios for their work, as well as our consultants, who are doing a very fine job. / Praised MPC as an incubator of scholars, noting that he has worked with three of them. / Trustee Dunn Gustafson also thanked him, Ms. Vicki Nakamura and Ms. Rosemary Barrios. Trustees Johnson, Coppernoll and Chair Brown also thanked him for everything he's done for us. / J. Fagin complimented facilities as well as professors.

E. BE IT RESOLVED, that the appointment of Wayne Cruzan, Rick Heuer, Dr. Sophal Ear, Birt Johnson, Jr., and James Panetta, to a second term as members of the Citizens' Bond Oversight Committee, effective November, 2013, be approved.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2013-2014/46

F. BE IT RESOLVED, that the following new courses be approved:

- 1) ARTS 72B, Printmaking Studio II
- 2) THEA 35B, Musical Theatre Production – Classical
- 3) THEA 35C, Musical Theatre Production - Opera/Operetta
- 4) THEA 70B, Dance Theatre – Classical
- 5) THEA 74D, Acting Workshop – Drama
- 6) WRLD 199.1, Travel Study: Live Theatre at Ashland Shakespeare Festival 2014

Motion Coppernoll / Second Dunn Gustafson / Carried.

2013-2014/47

G. BE IT RESOLVED, that instructor Tom Logan be authorized to travel to and within Jordan, March 30-April 7, 2014, as an instructor of Petra and Archeological Treasures of Jordan.

Motion Dunn Gustafson / Second Vasquez / Carried.

2013-2014/48

H. BE IT RESOLVED, that the Board of Trustees ratify the attached Memorandum of Understanding regarding retirement incentives between MPCTA and the District.

Motion Johnson / Second Coppernoll / Carried.

2013-2014/49

Dr. Tribley explained they have until December 13th to notify us of their wish to retire if they're age 65 or older. If they do so they must maintain employment through the spring semester and they would receive \$15,500 as part of a package that we are asking you to agree on today. / Trustee Johnson and Chair Brown noted their support.

I. INFORMATION: Calendar of Events.

15. ADVANCE PLANNING

A. Regular Board Meeting, Wednesday, December 11, 2013 at MPC:

- 1) Closed Session, 1:30pm, Stutzman Room, LTC
- 2) Open Session, 3:00pm, Sam Karas Room, LTC

B. Regular Board Meeting, Wednesday, January 22, 2014 at MPC:

- 1) Closed Session, 1:30pm, Stutzman Room, LTC
- 2) Open Session, 3:00pm, Lecture Forum 103

C. Future Topics

- 1) Board Study Session regarding Parking Lot A.
- 2) Board Study Session regarding new repeatability regulations that impact programs such as Gentrain.
- 3) Tour of PSTC (Public Safety Training Center) Phase II
- 4) Board Study Session regarding budget.
- 5) Accreditation updates.
- 6) Tour of Physical Sciences building possibly incorporated within the Board meeting per Walt or do it prior to the December 11 Board meeting.

16. ADJOURNMENT Chair Brown adjourned the meeting at 5:14 p.m.

17. CLOSED SESSION – Not required.

Respectfully Submitted,

Dr. Walt Tribley
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Monterey Peninsula Community College District

Governing Board Agenda

January 31, 2014

Consent Agenda Item No. A.2

Superintendent/President
Office

Proposal:

That the Governing Board accepts and acknowledges the following donation to Monterey Peninsula College.

Background: The following donation have been made to Monterey Peninsula College:

- Valerie Moule: \$200 to the Maurine Church Coburn School of Nursing's Doris Etcorn Prewitt Scholarship fund.
- Alexandre DosSantos: (1) Statistic Textbook and (1) TI 84-plus graphing calculator with cable to the Math Learning Center.
- Mt. San Anotonio College: Fire equipment to the Public Safety Training Center.
- Diane Boynton: Honda Accord to the Automotive Technology Department.
- Richard Saffir: Photography equipment to the Photography Department.
- Victoria Samora Phillips: \$1,800 to the Bertha C. Samora Memorial Scholarship and the Frank G. Samora Memorial Scholarship funds.
- US Trust Bank of America
Private Wealth Management
& Mr. & Mrs.
Reid T. Woodward: \$3,000 to the PEO Scholarship Fund.
- Joanne Shiffman, RN: \$1,000 to the Maurine Church Coburn School of Nursing.
- Victoria Samora Phillips: \$200 to the Bertha C. Samora Memorial Scholarship and the Frank G. Samora Memorial Scholarship funds.
- Dr. Patrick & Annette
Welton: \$2,000 to the Welton Nursing Scholarship Program.
- Deborah Rantz: \$150 to the Doris Etcorn Prewitt Scholarship fund.
- Deborah Ruiz: Lunch snacks for first aid workshop.

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Meghan Cromien
Meghan Cromien, Sub. Executive Assitant to Superintendent/President and the Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

January 31, 2014

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the December manual and regular payrolls. Approve December 5th and 30th and January 2nd payrolls.

Background:

December 5, 2013	Manual Payroll	\$ 2,745.60
December 30, 2013	Regular- <u>Classified</u> Payroll	\$ 761,445.89
January 2, 2014	Regular- <u>Certificated</u> Payroll	\$ 1,499,873.67
Total		\$ 2,264,065.16

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that the:

December manual payroll in the amount of \$2,745.60 and the December Classified regular payroll in the amount of \$761,445.89 and the December Certificated regular payroll in the amount of \$1,499,873.67 for a total payroll of \$2,264,065.16 be approved.

Recommended By: _____

J. Bissell
Joseph Bissell, Special Assistant to the Superintendent/President

Prepared By: _____

M. Moore *Rosemary Barrios*
Michelle Moore or Sean Willis, Payroll Analyst Rosemary Barrios, Controller

Agenda Approval: _____

Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

January 31, 2014

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for December 2013.

Background:

Number 12047107 through Number 12047179.....	\$1,055,210.67
Number 12047682 through Number 12047707.....	\$269,880.82
Number 12048336 through Number 12048355.....	\$165,367.01
Number 12049055 through Number 12049136.....	\$49,835.95
Number 12050241 through Number 12050287.....	\$335,834.14
Total.....	\$1,876,128.59

Budgetary Implications:

Budgeted.


- RESOLUTION: BE IT RESOLVED**, that Commercial Warrants:
12047107 through 12047179, 12047682 through 12047707, 12048336 through 12048355,
12049055 through 12049136, 12050241 through 12050287, in the amount of \$1,876,128.59 be
approved.

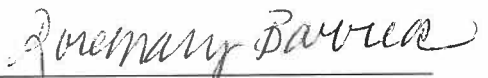
Recommended By:




Joseph Bissell, Special Assistant to the Superintendent/President

Prepared By:


Angela Ramirez, Accounting Specialist


Rosemary Barrios, Controller

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Checks Dated 12/03/2013		Board Meeting Date January 22, 2014				
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12047107	12/03/2013	American Sign Language SC	01-5100	PV 537 Job interview interpreting		325.96
12047108	12/03/2013	Anthem Blue Cross	01-3400	GI-Support/Insurance - Open order for Life Ins		1,765.30
12047109	12/03/2013	AT&T	01-5500	MPC Ed Ctr-Open PO for phone bills		196.36
12047110	12/03/2013	Ausonio Inc	48-6200	Art Studio/Ceramics-Art Dept Mod. Project	134,030.00	
				Pool & Tennis Crt Reno-Gen. Const. Contract	173,243.00	307,273.00
12047111	12/03/2013	Bound Tree Medical	01-6400	PV 561 Training equip for EMT courses		5,622.95
12047112	12/03/2013	CCLC/CCCAA	01-4500	PV 562 Learning Express		3,459.00
12047113	12/03/2013	CHEVRON USA INC	01-5500	Athletics-Men & Women - Open order for gasoline	1,786.93	
				Warehouse Gas Cards	965.49	2,752.42
12047114	12/03/2013	CS & Associates Inc	48-6200	Humanities-Student Serv-re-enc 130318-labor compli		716.57
12047115	12/03/2013	Cummins-Allison Corp	39-5600	PV 547 Parking Jetscan		443.96
12047116	12/03/2013	Department of Social Services	04-5600	PV 538 Licensing Fee		660.00
12047117	12/03/2013	DROUGHT RESISTANT NURSERY	01-4300	Ornamental Horticulture		70.03
12047118	12/03/2013	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order for Equip. repair		569.79
12047119	12/03/2013	Ewing Irrigation	01-4500	Grounds-Open order for Irrigation supplies		176.96
12047120	12/03/2013	FEDEX	01-5800	Warehouse postage & shipping		3.21
12047121	12/03/2013	Financial Times	01-4300	PV 539 13 Week Subscription		426.86
12047122	12/03/2013	Fisher Scientific	01-4300	Chemistry- Open order for Instructinal Materials		171.31
12047123	12/03/2013	FLINN SCIENTIFIC	01-4300	Chemistry- Open order for Instructional Materials		332.57
12047124	12/03/2013	Francisco Tostado	01-5200	PV 555 Reimbursement for travel		246.86
12047125	12/03/2013	GAVILAN PEST CONTROL	01-5500	Grounds- Open order for rodent & insect abatement		180.00
12047126	12/03/2013	Geo H Wilson Inc	48-6200	Life Science & Physical Science Bldg		1,498.00
12047127	12/03/2013	GRAINGER INC-salinas	01-4500	IS Network & Tech-Open order for supplies	354.29	
				Maintenance-Open order for Equip. repair	397.45	751.74
12047128	12/03/2013	HGHB	48-5100	College Center Bldg- Reenc. PO 130692-design	9,855.00	
			48-6200	Humanities-Student Serv-Re-en PO 130204	4,772.88	
				Life&Phy.Sci Bldg-Re-enc PO 130200 PAA29	912.69	
				Pool Building-Re-en PO 131079-Design	7,774.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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ReqPay12c

Board Report

Checks Dated 12/03/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12047128	12/03/2013	HGHB	48-6200	Art Studio/Ceramics-Reenc. PO 130201-Design	9,200.00	
				Art Studio/Ceramics-SPA 145-roof replacement	1,925.00	34,439.57
12047129	12/03/2013	iSmile Dental Products	01-4300	PV 540 Dental Instructional Supply		296.15
12047130	12/03/2013	Johns, Arianna	01-5800	Marine Tech Ment/Int Prg-Long term intern		4,000.00
12047131	12/03/2013	Keenan & Associates	35-5100	PV 542 Repayment		209.10
12047132	12/03/2013	Kitchell CEM	48-5100	College Center Bldg-PAA14 Construction Mngmnt Serv	16,500.00	
				General Insitutional-Bond- Program Mngmnt Services	15,797.00	
			48-6200	Humanities-Student Serv.-Re-en PO130208-Const. Man	8,500.00	
				Life & Phy. Sci Bldg-Re-en 130207-Const. Man	11,210.00	
				Art Studios/Ceramics-PAA15 Construction Mngmnt	8,800.00	60,807.00
12047133	12/03/2013	Kleinfelder	48-5100	College Center Bldg-Special Inspection Services	7,450.50	
			48-6200	Pool Renovation- Spcl inspection - Pool	20,727.25	
				Art Studio/Ceramic-Special inspection and testing	1,837.25	30,015.00
12047134	12/03/2013	Mann,Candiya	01-5100	MATE Resource Center-Independent Contractor		14,000.00
12047135	12/03/2013	Maria Osiadacz	01-5100	MATE MOV-Independent Contractor		4,375.00
12047136	12/03/2013	Martins' Irrigation Supply	01-4500	Grounds-Open order for Irrigation Supplies		26.57
12047137	12/03/2013	Mary Johnson	01-5200	PV 541 Mileage Reimbursement Training		215.39
12047138	12/03/2013	McKesson Medical Surgical	01-4500	Health Services		12.33
12047139	12/03/2013	Media Systems Group	48-6200	Life &Phy. Sci-2 projectors & air vents in Physics		10,808.71
12047140	12/03/2013	Mobile Modular Mgmnt Corp	48-6200	Phase I-Swing Space-Rental of 8x20 storage cont.	80.63	
				Phase I-Swing Space-Restroom rental at GC	588.03	668.66
12047141	12/03/2013	MONTEREY AUTO SUPPLY INC	01-4300	Automotive Tech-Open order for supplies		224.68
12047142	12/03/2013	Monterey City Disposal Inc	47-5500	College Center-Open order -Cafeteria garbage pu		204.09
12047143	12/03/2013	Monterey County Tax Collector	01-5500	PV 543 Assessment for MPC water mgmnt district	5,733.00	

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ESCAPE ONLINE

Checks Dated 12/03/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12047143	12/03/2013	Monterey County Tax Collector	01-5500	PV 544 Assessment for Marina Coast Water	1,096.20	6,829.20
12047144	12/03/2013	Monterey County Weekly	01-4500	Human Resources-Open order for recruitment ads	210.00	
			01-5800	PV 545 Theater Ads	614.00	824.00
12047145	12/03/2013	Monterey Sanitary	01-4500	Custodial Services-Open order for consumables		270.03
12047146	12/03/2013	Moulton, Erica	01-5100	Marine Tech Ment/Int prg-Independent Contractor		750.00
12047147	12/03/2013	MPC Revolving Fund	01-5800	PV 546 Oct 2013 Check Reimbursement		1,358.38
12047148	12/03/2013	MPC-Federal Fund Account	01-5800	PV 568 B. Butt Pell	315.00	
				PV 568 C. Williams Pell	257.00	
				PV 568 M. Cook Pell	303.00	
				PV 568 R. Javiar-Diaz Pell	309.00	
				PV 568 S Patel Pell	315.00	
				PV 568 S Shaffer Pell	339.00	
				PV 569 M. Morales Pell	152.00	
				PV 569 M. Tran Pell	296.00	2,286.00
12047149	12/03/2013	Oceanside Photo & Telescope	48-6400	PV 548 Furniture for Phy Sci		567.92
12047150	12/03/2013	Office Depot	01-4300	Div.Off-Bus& Tech.-Open order for supplies	20.41	
				Division Office Physical Science	529.62	
				Division Office-Life Science- open order supplies	124.02	
				English Center-Open order for supplies	113.34	
				Fire Academy-Open orders for supplies	108.22	
				Instructional Supplies	72.41	
			01-4500	IS Network & Tech-open order for office supplies	107.45	
				Office of VP of Academic Affairs	63.89	
				Open PO	154.10	
				Plant Services	59.11	
				Print Shop	1,432.03	
				School of Nursing-Open order for office supplies	209.58	
				Supportive Service- Open order for supplies	360.87	
				Supportive Service-open order for office supplies	84.19	
				Div. Office-Social Sci- Open order for supplies	331.46	3,770.70

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Checks Dated 12/03/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12047151	12/03/2013	Otto Construction	48-5100	College Ctr Bldg-General Contracto Contract	300,375.75	402,685.05
			48-6200	Life & Phy Sci-GC re-enc 130265 inc CO#3,4 &5	102,309.30	
12047152	12/03/2013	PACIFIC GAS & ELECTRIC	01-5500	Open order-Electricity-Main Campus&College Center	18,565.34	29,596.12
				Open order-Natural Gas-Main Campus&College Center	9,143.73	
			47-5500	Open order-Natural Gas-Main Campus&College Center	622.71	
				Open order-Electricity-Main Campus&College Center	1,264.34	
12047153	12/03/2013	PACIFIC MONARCH LTD	01-5600	Athletics-Men- Bus transportation to 5 away games		1,140.00
12047154	12/03/2013	Pacific Telemanagement Service	01-5500	MPC Ed. Center-Open PO for Pay Phone-Library		53.00
12047155	12/03/2013	Ashley Paradiso	01-5800	PV 563 Intern Stipend		2,500.00
12047156	12/03/2013	Patterson Dental Supply	01-4300	PV 549 Dental Supplies	1,327.67	1,559.26
				PV 550 Dental Assisting	231.59	
12047157	12/03/2013	Peninsula Cafe	01-5200	PV 551 Catering for MCCSN Meeting		191.89
12047158	12/03/2013	Radiation Detection Company	01-4300	PV 552 X Ray Badge + Rush Shipping		199.15
12047159	12/03/2013	RAPID PRINTERS	01-4300	Administration of Justice- Business cards	42.46	800.34
				DO-Physical Ed.-Business cards	84.93	
				Computer Info Sys &CS-Business cards D.J. Singh	62.89	
			01-4500	DO Humanities- Business cards	42.46	
				Financial Aid- Busines cards F. Tostado	62.89	
				Human Resources-Business cards	42.46	
				Office of the Supr/Pres- Business cards	62.89	
				Office of VP of Admin Serv-business cards	42.46	
				Supportive Services-Business cards Jacque Evans	62.89	
				Board of Trustees- Business cards	294.01	
12047160	12/03/2013	Resource Solutions	01-4500	Custodial Serv- Open order for Consumables		9,286.93
12047161	12/03/2013	RIO GRANDE TOOLS	01-4300	Art- Open order for Fee Generated Supplies		361.16
12047162	12/03/2013	Sandra Washington	01-7500	PV 565 Advance for Fall stipends for students		3,500.00
12047163	12/03/2013	School Services of CA-Sacto	01-4500	Office of VP of Admin Services		285.00

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Checks Dated 12/03/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12047164	12/03/2013	Lara Shipley	01-4700	PV 553 Reimburse for Food Veterans		199.17
12047165	12/03/2013	SPORT & CYCLE	01-4300	PV 554 Basketballs		385.65
12047166	12/03/2013	Standard Insurance Company CB	01-3400	GI-Support/Ins- Open order for Accident & Life Ins		1,251.83
12047167	12/03/2013	Teracai	01-6400	IS Network & Tech- Cisco Switches		26,122.50
12047168	12/03/2013	The Hartford	01-3400	GI- Support/Ins-Open order for Disability Premiums		2,127.97
12047169	12/03/2013	Turf & Industrial Equip Co	39-6400	Parking		11,116.58
12047170	12/03/2013	UC Regents/Conf Services	01-5200	PV 556 Deposit for Trio Summer Conf UCSC		1,000.00
12047171	12/03/2013	ULINE	01-4500	Custodial Services-Open order for consumables		124.37
12047172	12/03/2013	United Parcel Service(UPS)	01-5800	Warehouse		174.38
12047173	12/03/2013	URBAN LUMBERJACKS	01-5500	Grounds-Tree & Stump Removal Lot C,B & A		4,200.00
12047174	12/03/2013	US Bank Service Center	01-4300	PV 557 L. Schutzler Oct US Bank	374.04	
				PV 558 M. Johnson Oct US Bank	39.18	
				PV 566 S. Klein Oct US Bank	164.80	
			01-4500	PV 567 D. Sullivan Oct US Bank	732.20	
				PV 557 L. Schutzler Oct US Bank	40.63	
			01-4700	PV 559 L. Walker Oct Us Bank	119.22	
			01-5200	PV 559 L. Walker Oct Us Bank	943.19	
				PV 567 D. Sullivan Oct US Bank	8,122.08	
				PV 558 M. Johnson Oct US Bank	481.95	
			01-5500	PV 557 L. Schutzler Oct US Bank	39.00	
			01-5600	PV 557 L. Schutzler Oct US Bank	77.79	
			01-5800	PV 567 D. Sullivan Oct US Bank	5.60	
				PV 560 B. Lee Oct US Bank	419.52	
			04-5200	PV 558 M. Johnson Oct US Bank	938.26	12,497.46
12047175	12/03/2013	WageWorks	35-5100	Self Ins- Open order for Wage Works fee.		148.00
12047176	12/03/2013	Washington State University	01-5800	PV 564 Subaward for MATE ITest Grant		35,944.00
12047177	12/03/2013	Williams Scotsman	48-6200	Phase I-Swing Space- Open PO-Rent on portable ramp	258.00	
				Phase I-Swing Space-Rent of restroom & classroom	1,530.00	1,788.00
12047178	12/03/2013	XEROX CORPORATION	01-5600	Print Shop		815.93
12047179	12/03/2013	You Don't Need Arms	01-5100	President's Diversity Task Force-Flex Day Speaker		555.60

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Checks Dated 12/03/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
					Total Number of Checks	73
						<u>1,055,210.67</u>

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	56	188,336.15
04	Children Center	2	1,598.26
35	Self Insurance Fund (M)	2	357.10
39	Parking Fund (M)	2	11,560.54
47	College Center (M)	2	2,091.14
48	Building Fund (M)	11	851,267.48
Total Number of Checks		73	1,055,210.67
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			<u><u>1,055,210.67</u></u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 12/05/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12047682	12/05/2013	Airopath	48-6200	Art Studio/Ceramics-Addl plug adaptors		135.40
12047683	12/05/2013	AmeriPride Uniform Services	01-6200	Art-Open order for rag service for printmaking		78.94
12047684	12/05/2013	Brooke, William	01-5100	Barnet-Segal Grant-Men in Nursing Facilitation		500.00
12047685	12/05/2013	CARMEL MARINA COPORATION	01-5500	MPC Ed Ctr- Open order for Waste	229.58	
				MPC Public Safety Trng Ctr- Open order-Waste Disp	464.73	694.31
12047686	12/05/2013	COASTWIDE ENVIRONMENTAL	48-6200	Humanities SS- Hazardous Materail abatement		37,566.00
12047687	12/05/2013	DAVID FOORD	48-5100	College Center Bldg-Inspection for October	5,850.00	
			48-6200	Humanities-SS- Inspection for October	825.00	
				Pool Building- Inspection for October	8,100.00	14,775.00
12047688	12/05/2013	Dynamic Press	01-4500	PV 568 Diplomas and Cerificates		145.92
12047689	12/05/2013	Enviro Safetech	01-5500	PV 569 3 Fume hood inspections		416.20
12047690	12/05/2013	GAVILAN PEST CONTROL	01-5500	Grounds- Open order for Gopher Abatement		500.00
12047691	12/05/2013	GBMI Inc	48-6200	Art Studio/Ceramics-October inspection services		4,500.00
12047692	12/05/2013	Susan Hanna	01-5200	PV 570 Reimburse for travel to CNSA State Convention		772.78
12047693	12/05/2013	HOBART SALES AND SERVICE	47-5600	PV 571 LTC display case repair		308.50
12047694	12/05/2013	KBA Docusys	01-5600	Print Shop		5,107.63
12047695	12/05/2013	Keisling, Tyler	01-5100	PV 572 Equipment maint, setup and trans		5,855.00
12047696	12/05/2013	Kool Entertainment	01-4300	PV 573 CD Dock replacement Dance Studio		469.66
12047697	12/05/2013	M3 Enviromental Consulting LLC	48-6200	Art Studio/Ceramics-Consulting Haz Matl abatement		8,578.27
12047698	12/05/2013	MONTEREY REGIONAL WATER	01-5500	Gen Institutional-Utilities-Open order sewage MC	6,191.91	
				MPC Ed Ctr- Open order for Sewage	473.60	6,665.51
12047699	12/05/2013	Montes, Steven	01-5100	PV 574 Guest Lecturer Fire Academy		625.00
12047700	12/05/2013	Nob Hill Foods -Sacto	04-4500	Childrens Center- Open order for food and supplies	19.73	
			04-4700	Childrens Center- Open order for food and supplies	177.87	197.60
12047701	12/05/2013	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Serv-Courier service -MPC to MCOE		388.00
12047702	12/05/2013	Printworx	01-4500	PV 575 Printing of Spring 2014 Schedule		4,799.00
12047703	12/05/2013	Radiation Detection Company	01-4300	PV 576 XBGN Badges		174.15

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Checks Dated 12/05/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12047704	12/05/2013	Same Day Shred	01-5800	PV 577 Financial Aid Shredding		67.50
12047705	12/05/2013	South Bay Regional Pub Safety	01-5100	Instructional Contracts-Open PO South Bay invoices		175,773.02
12047706	12/05/2013	Stericycle	01-6200	PV 578 Haz Waste Disposal		77.43
12047707	12/05/2013	UNITEK	01-5200	PV 579 Hotel for J. O'Brien & J. Noell		710.00
Total Number of Checks					26	269,880.82

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	19	203,820.05
04	Children Center	1	197.60
47	College Center (M)	1	308.50
48	Building Fund (M)	5	65,554.67
Total Number of Checks		26	269,880.82
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			269,880.82

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ESCAPE ONLINE

Checks Dated 12/10/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12048336	12/10/2013	Richard Archuleta	01-5100	PV 583 Guest Lecture		375.00
12048337	12/10/2013	Axiom Engineers	48-6200	Humanities-Student Serv-Re-enc 130212-Commiss		790.00
12048338	12/10/2013	CASEY PRINTING	01-4500	PV 584 Spring 14 Schedule of classes		2,127.20
12048339	12/10/2013	Robin Coutu	04-5100	PV 580 Phase 1 CDC Feasibility		700.00
12048340	12/10/2013	CSUMB	01-5600	PV 585 Moodle Project YR7 Operations		6,402.00
12048341	12/10/2013	EMPLOYMENT DEVELOPMENT DEPT	01-5800	Fiscal Serv-Open order -EDD Qrtly Tax-unempl ins		9,195.52
12048342	12/10/2013	Geo H Wilson Inc	01-5500	Maintenace-Open order Gen. Maintenance		1,018.50
12048343	12/10/2013	Ipswitch Inc	01-5600	IS Network & Tech-Service Agreement		1,198.75
12048344	12/10/2013	Jobelephantcom Inc	01-4500	Human Resources-Open PO to place recruitment ads		1,069.00
12048345	12/10/2013	Lynda.com, Inc	01-5100	IS Systems & Prog. - Tech Training Licenses		1,750.00
12048346	12/10/2013	MONTEREY AUTO SUPPLY INC	01-4300	Automotive Technology-Open order for supplies		5.46
12048347	12/10/2013	MPC FOUNDATION	01-5800	MPC Foundation-Open order for Foundation Services		8,333.33
12048348	12/10/2013	Office Depot	01-4300	DO-Physical Science-Open order for supplies	249.67	
			01-4500	Human Resources-Open PO for Office Supplies	197.15	
				Intl Student Program-open order for supplies	50.64	
				IS Systems & Programming	303.13	
				Public Information Office- Open order supplies	55.65	
				Admission & Records-Open PO for office supplies	101.27	
				CalWorks-Open order for office supplies	231.32	
				College Readiness (TRIO) New Scholars-Open PO	128.82	1,317.65
12048349	12/10/2013	ORCHARD SUPPLY HARDWARE	01-4300	Ornamental Horticulture	11.86	
			01-4500	IS Network&Tech-Open order for supplies	132.19	
				Maintenance-Open order for parts & materials	94.72	238.77
12048350	12/10/2013	Otto Construction	48-6200	Humanities/Student Serv-Re-cum 130195		88,790.40
12048351	12/10/2013	CULLIGAN WATER CO	01-4300	Chemistry-Open order -PEDI-deionization		193.43
12048352	12/10/2013	Thesa Roepke	04-5100	PV 582 Phase 1 CDC Feasibility Report		1,000.00

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ESCAPE ONLINE

Checks Dated 12/10/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12048353	12/10/2013	Sudz Cyber Laundry	01-5100	PV 581 Reimburse for J. Caldwell November Salary		400.00
12048354	12/10/2013	Catherine Trapl	01-5100	VATEA I-C Curr Dev.-Instrucional Contract		462.00
12048355	12/10/2013	US POSTMASTER	Cancelled	PV 586 Postage for Postage meter 5412013		40,000.00 *

Cancelled on 12/16/2013, Cancel Register # AP12172013A

Total Number of Checks 20 165,367.01

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	1	40,000.00
Net Issue		<u>125,367.01</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	15	34,086.61
04	Children Center	2	1,700.00
48	Building Fund (M)	2	89,580.40
Total Number of Checks		19	125,367.01
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			<u>125,367.01</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

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Checks Dated 12/12/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12049055	12/12/2013	ABBOTTS PRO POWER	01-5600	Grounds-Open order for equipment repair		258.71
12049056	12/12/2013	American Lock & Key	01-4500	Maintenance-Open order repairs, parts & material		17.90
12049057	12/12/2013	American Reprographics Co	48-5100	College Ctr Bldg- Printing Services	196.80	
				Gen. Instit. Bond- Plan Well services	60.85	
			48-6200	Art Studio/Ceramics- Printing services	17.57	275.22
12049058	12/12/2013	Bartel, Sally	01-5100	MATE Res Ctr-Independent Contractor -Video Serv		3,352.50
12049059	12/12/2013	Melissa Bench	01-7500	PV 587 Stipend		50.00
12049060	12/12/2013	Cardinale Moving & Storage Co	48-6200	Humanities/SS- Moving services		1,018.96
12049061	12/12/2013	Ampano Castro	01-7500	PV 588 Stipend		50.00
12049062	12/12/2013	Clay People	01-4300	PV 589 Peep Hole Plugs	69.82	
			01-4500	PV 589 Skutt Electrical Kiln HD Brace and handle to replace	410.92	
			01-5600	PV 589 Kiln Repair	425.00	905.74
12049063	12/12/2013	COASTWIDE ENVIRONMENTAL	48-6200	Humanities/SS- Hazardous material abatement		1,197.74
12049064	12/12/2013	Cardina Cordova	01-7500	PV 590 Stipend		50.00
12049065	12/12/2013	Cassandra Cottura	01-7500	PV 591 Stipend		50.00
12049066	12/12/2013	Crouch, Perry	01-5800	PV 592 First Friday Workshop		300.00
12049067	12/12/2013	Crystal Dean	01-7500	PV 594 Stipend		50.00
12049068	12/12/2013	Michelle Dominguez	01-7500	PV 596 Stipend		50.00
12049069	12/12/2013	Stephanie Dominguez	01-7500	PV 595 Stipend		50.00
12049070	12/12/2013	DROUGHT RESISTANT NURSERY	01-4300	Ornamental Horticulture		42.79
12049071	12/12/2013	Dynamic Press	01-4500	PV 597 Diploma/Certificates		26.91
12049072	12/12/2013	Eileen Crutchfield	01-5200	PV 593 Reimburse for hotel Calworks training		471.60
12049073	12/12/2013	Epico Systems Inc	48-6200	Art Studio/Ceramics-install network bridge equip		1,004.00
12049074	12/12/2013	Fastenal Company	01-4500	PV 598 Disposable gloves		62.47
12049075	12/12/2013	FEDEX	01-5800	Warehouse postage & shipping		9.46
12049076	12/12/2013	Franklin Street Tire & Auto	01-5600	Warehouse-Open order for Vehicle repair		247.30
12049077	12/12/2013	Fraser,Scott	01-5100	MATE Res. Ctr- Independent Contractor		10,985.00
12049078	12/12/2013	Susana Freitas	01-7500	PV 599 Stipend		50.00
12049079	12/12/2013	Gaines, Rachel	01-5100	MATE Resource Ctr-Independent Contractor		826.00
12049080	12/12/2013	Gardner, Matt	01-5100	MATE Resource Ctr- Independent Contractor		1,100.00

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ESCAPE ONLINE

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Checks Dated 12/12/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12049081	12/12/2013	Rhoda Gibson	01-7500	PV 600 Stipend		50.00
12049082	12/12/2013	Isees Girgis	01-7500	PV 601 Stipend		50.00
12049083	12/12/2013	Greene, Evette	01-5100	Supportive Services- Independent Contractor		907.00
12049084	12/12/2013	Jennifer Hall	01-7500	PV 602 Stiepdn		50.00
12049085	12/12/2013	Natalie Hayes	01-7500	PV 603 Stipend		50.00
12049086	12/12/2013	Home Depot Credit Services	01-4500	Maintenance-Open order for Equip. repair		375.44
12049087	12/12/2013	Lisa Humphrey	01-7500	PV 604 Stipend		50.00
12049088	12/12/2013	Debra Istenes	01-7500	PV 605 Stipend		50.00
12049089	12/12/2013	Latoya Jackson	01-7500	PV 606 Stipend		50.00
12049090	12/12/2013	Jet Tec LLC	01-4300	PV 607 Black toner cartridge		75.20
12049091	12/12/2013	Claudia Johnson	01-7500	PV 608 Stipend		50.00
12049092	12/12/2013	Sharon Lal	01-7500	PV 609 Stipend		50.00
12049093	12/12/2013	Hana Lee	01-7500	PV 610 Stipend		50.00
12049094	12/12/2013	Hailey Livesay	01-7500	PV 611 Stipend		50.00
12049095	12/12/2013	LOOMIS	01-5800	Fiscal Serv- Open order for courier serv to bank		975.65
12049096	12/12/2013	Lunsford, Tami	01-5100	Marine Tech Ment/Int Prg-Independent Contractor		4,326.60
12049097	12/12/2013	Mack Stove Company	01-4500	PV 612 Repair parts-Trailer		27.78
12049098	12/12/2013	Marina Coast Water District	01-5500	MPC Ed. Ctr- Open order for water	928.45	
				MPC Public Safety Trng Ctr- Open order -Water	1,010.43	1,938.88
12049099	12/12/2013	Antonia Martinez	01-7500	PV 613 Stipend		50.00
12049100	12/12/2013	Maria Martinez	01-7500	PV 614 Stipend		50.00
12049101	12/12/2013	Masco Sweepers	01-5600	PV 615 Sweeper repairs		557.36
12049102	12/12/2013	Royce McCornack	01-7500	PV 616 Stipend		50.00
12049103	12/12/2013	Monterey Bay Urgent Care	01-4500	PV 617 TB Xray M. Rodriguez		190.00
12049104	12/12/2013	Monterey City Disposal Inc	01-5500	General Institutional-Utilities-Open order waste		1,880.16
12049105	12/12/2013	MONTEREY REGIONAL WASTE	01-5500	Gen Institutional-Utilies-Open order Landfill		21.71
12049106	12/12/2013	Moulton, Erica	01-5100	Marine Tech Ment/Int prg-Independent Contractor		1,950.00
12049107	12/12/2013	Mounia Munsinger	01-7500	PV 618 Stipend		50.00
12049108	12/12/2013	Latchmi Naidu	01-7500	PV 619 Stipend		50.00
12049109	12/12/2013	Brenda Naputi	01-7500	PV 620 Stipend		50.00
12049110	12/12/2013	Neopost Inc	01-5600	PV 621 Balance for 2012 balance		825.84
12049111	12/12/2013	Melissa Ngo	01-7500	PV 622 Stipend		50.00

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Checks Dated 12/12/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12049112	12/12/2013	Carina Norzagaray	01-7500	PV 623 Stipend		50.00
12049113	12/12/2013	Office Depot	01-4300	Div.Off-Bus& Tech.-Open order for supplies	72.02	
				Division Office-Life Science- open order supplies	161.83	
				Division Office-PE- open order for office supplies	89.12	
				English Center-Open order for supplies	108.84	
				Instructional Supplies	112.43	
			01-4500	Open PO	307.55	
				Print Shop	240.19	
				School of Nursing-Open order for office supplies	345.65	
				Health Services	21.92	1,459.55
12049114	12/12/2013	OMEGA INDUSTRIAL SUPPLY	01-4500	PV 624 supplies de-icer		164.47
12049115	12/12/2013	Sylvia Ortiz	01-7500	PV 625 Stiepn		50.00
12049116	12/12/2013	Odyssey Palacio	01-7500	PV 626 Stipend		50.00
12049117	12/12/2013	Jasmine Parker	01-7500	PV 627 Stipend		50.00
12049118	12/12/2013	Peninsula Office Solutions	01-5600	International Student Prg-Open order for maint		31.73
12049119	12/12/2013	PENINSULA WELDING SUPPLY	01-4500	Maintenance-Open order for Tank Rental		16.00
12049120	12/12/2013	Peninsulators	01-5500	PV 628 Shade repair at Academic affairs	250.00	
			48-6200	Humanities/SS-Black out shade in 2 rooms	443.00	693.00
12049121	12/12/2013	Socorro Perez de Miguel	01-7500	PV 629 Stipend		50.00
12049122	12/12/2013	Maria Ramos	01-7500	PV 630 Stipend		50.00
12049123	12/12/2013	Resource Solutions	01-4500	Custodial Services- Open PO for consumables		1,045.03
12049124	12/12/2013	Amelia Roque	01-7500	PV 631 Stipend		50.00
12049125	12/12/2013	Jennifer Rotter	01-7500	PV 632 Stipend		50.00
12049126	12/12/2013	Siemens Industry Inc	01-5500	PV 633 Service on EMS	946.00	
				PV 633 Service on exterior lighting	2,290.00	3,236.00
12049127	12/12/2013	SMART & FINAL	04-4500	Childrens Center-open order for State Food Grant	69.24	
			04-4700	Childrens Center-open order for State Food Grant	215.30	284.54
12049128	12/12/2013	Rosalba Solis	01-7500	PV 634 Stipend		50.00
12049129	12/12/2013	Sweetey Suman	01-7500	PV 635 Stipend		50.00
12049130	12/12/2013	Thompson, Shawnell	01-5100	Supportive Services-Independent Contractor		256.00

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ESCAPE ONLINE

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Checks Dated 12/12/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12049131	12/12/2013	Vielka Thompson	01-7500	PV 636 Stipend		50.00
12049132	12/12/2013	Toyota Material Handling	01-5600	PV 637 Repairs on ground carts	368.70	
				PV 638 Service custodial cart	154.50	523.20
12049133	12/12/2013	United Parcel Service(UPS)	01-5800	Warehouse		199.65
12049134	12/12/2013	US Bank Service Center	01-4500	PV 641 S Washington Oct Stmt US Bank	804.59	
			01-4700	PV 641 S Washington Oct Stmt US Bank	120.99	
			01-5100	PV 640 J Zande US Bank Oct	130.84	
			01-5200	PV 640 J Zande US Bank Oct	1,346.59	
				PV 641 S Washington Oct Stmt US Bank	40.10	
			01-5800	PV 640 J Zande US Bank Oct	137.53	2,580.64
12049135	12/12/2013	US Bank	01-4300	PV 643 L Schutzler Nov US Bank	424.14	
				PV 645 M Johnson Nov US Bank	205.27	
			01-4500	PV 644 J Zande US Bank Nov	12.41	
			01-5100	PV 644 J Zande US Bank Nov	139.61	
			01-5200	PV 644 J Zande US Bank Nov	193.05	
			01-5600	PV 642 J Knolle Nov US Bank	79.00	
			01-5800	PV 644 J Zande US Bank Nov	238.74	1,292.22
12049136	12/12/2013	Kelly Werner	01-7500	PV 639 Stipend		50.00
Total Number of Checks					82	49,835.95

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	77	45,612.49
04	Children Center	1	284.54
48	Building Fund (M)	5	3,938.92
Total Number of Checks		82	49,835.95
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			49,835.95

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 12/17/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12050241	12/17/2013	ACSIG Dental	01-3400	GI-Support/Ins- Open order for Dental Claims		23,217.25
12050242	12/17/2013	AITC INC	01-5600	PV 646 Car rental meeting in SAC		46.49
12050243	12/17/2013	Alliant Insurance Services Inc	35-5100	Self Insurance- Medical Broker		4,166.67
12050244	12/17/2013	AT&T	01-5500	MPC Ed Ctr-Open PO for phone bills		1,837.59
12050245	12/17/2013	Axiom Engineers	48-6200	Life & Phy. Sci- Re-enc PO130240-Commissioning		1,290.00
12050246	12/17/2013	Bank of Sacramento	48-5100	College Center Bldg- 5% retention -Otto Const		15,809.25
12050247	12/17/2013	Behnam MD, Shaida	01-5100	Health Services		1,750.00
12050248	12/17/2013	Brian Finegan	01-5700	Supt/Pres Office- Open PO- legal services-Fort Ord		4,237.50
12050249	12/17/2013	Canon Business Solutions	01-5600	Print Shop	7,016.60	
			14-5600	Library(Office Equip) Open PO for GoPrint Copiers	585.23	7,601.83
12050250	12/17/2013	Department of Forestry & Fire	01-5200	PV 647 Course instructor training 1A	1,549.70	
				PV 648 Course Investigation 1A	1,528.00	
				PV 649 Course Command 2A	1,048.00	
				PV 650 Course Investigation 2A	1,171.40	5,297.10
12050251	12/17/2013	EBSCO	01-4500	PV 651 Peridocals Pricing Adjustment		271.49
12050252	12/17/2013	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order for Equip. repair		52.46
12050253	12/17/2013	FHEG MPC BOOKSTORE	01-7600	PV 652 Books		4,432.12
12050254	12/17/2013	Francisco Tostado	01-5200	PV 660 Reimbursement conf Las Vegas		763.00
12050255	12/17/2013	Greene, Evette	01-5100	Supportive Services- Independent Contractor		339.00
12050256	12/17/2013	Hertzberg,Jeremy	01-5200	PV 664 Reimburse for PVC and other materials		114.63
12050257	12/17/2013	HOBART SALES AND SERVICE	47-5600	PV 653 Repair of cooler drawer		591.06
12050258	12/17/2013	Jet Tec LLC	01-4300	PV 672 Printer repair	367.68	
			01-4500	PV 673 Print Cartridges	382.54	750.22
12050259	12/17/2013	Keenan & Associates	35-5100	Self Insurance		1,893.25
12050260	12/17/2013	Kitchell CEM	48-5100	College Center Bldg-PAA14 Construction Mngmnt Serv	16,500.00	
				General Insitutional-Bond- Program	10,999.00	
			48-6200	Mngmnt Services		
				Humanities-Student Serv.-Re-en	8,500.00	
				PO130208-Const. Man		
				Pool Bldg-PAA 16-Construction Mngmnt Services	9,757.00	

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ESCAPE ONLINE

Checks Dated 12/17/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12050260	12/17/2013	Kitchell CEM	48-6200	Art Studios/Ceramics-PAA15 Construction Mngmnt	8,800.00	54,556.00
12050261	12/17/2013	Leone, Bill	01-5800	PV 654 Counseling 11/17, 11/21, 12/6		360.00
12050262	12/17/2013	LOZANO SMITH, LLP	01-5700	Supt/Pres Office-Open order for legal consulting		760.96
12050263	12/17/2013	Cindy Mangiola	01-5800	PV 665 Reimbursement for EMDR Consultation		480.00
12050264	12/17/2013	McKesson Medical Surgical	01-4500	Health Services-Open PO for medical supplies		1.69
12050265	12/17/2013	Mobile Modular Mgmnt Corp	48-6200	Phase I-Swing Space-Rental of T-100 -Portable Vil		420.00
12050266	12/17/2013	Monterey City Disposal Inc	47-5500	College Center-Open order -Cafeteria garbage pu		204.46
12050267	12/17/2013	MONTEREY COUNTY HERALD	01-4500	Human Resources-Open PO for recruiment ads		373.01
12050268	12/17/2013	Monterey County Weekly	01-4500	Human Resources-Open order for recruitment ads		210.00
12050269	12/17/2013	Moulton, Erica	01-5200	PV 666 Travel Reimburse for Texas A&M		313.91
12050270	12/17/2013	OCLC INC	01-4500	PV 655 Catalog database	1,667.00	
				PV 656 Catalog Database	455.55	2,122.55
12050271	12/17/2013	Office Depot	01-4500	Bay/Interior Bay-Open order for Distance Ed	55.62	
				Health Services	58.47	
				IS Systems & Programming	15.04	129.13
12050272	12/17/2013	PACIFIC GAS & ELECTRIC	01-5500	MPC Ed Ctr-Open order for Electricity	417.56	
				MPC Ed Ctr-Open order for Gas	99.80	
				MPC Public Safety Trng Ctr-Open order-Electricity	1,774.24	
				MPC Public Safety Trng Ctr-Open order-Gas	608.36	2,899.96
12050273	12/17/2013	PALACE ART & OFFICE SUPPLY	48-6400	Phase I-Furn/Equip-Ergo task chairs for PS		7,103.44
12050274	12/17/2013	Peninsula Cafe	01-4700	PV 667 Food for consoritium meeting	454.19	
				PV 668 Care Holiday Party	850.33	
				PV 669 Lunch Workshop	376.25	1,680.77
12050275	12/17/2013	PENINSULA WELDING SUPPLY	01-5500	Art-Open order for gas for welding & soldering		6.52
12050276	12/17/2013	PHOENIX CERAMIC SUPPLY	01-4300	PV 671 Western Glaze		166.86
12050277	12/17/2013	Printworx	01-4500	PV 657 Marina Mailer		1,371.00
12050278	12/17/2013	RAPID PRINTERS	01-4500	Human Resources- Business card for Emeritus		169.85

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ESCAPE ONLINE

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Checks Dated 12/17/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12050279	12/17/2013	Scott Rose	01-5100	PV 658 Videotaping and editing	735.00	
				PV 659 Additional Time Videotaping	165.00	900.00
12050280	12/17/2013	South Bay Regional Pub Safety	01-5100	Instructional Contracts-Open PO South Bay invoices		175,773.02
12050281	12/17/2013	Thompson, Shawnell	01-5100	Supportive Services-Independent Contractor		480.00
12050282	12/17/2013	United Parcel Service(UPS)	01-5800	Warehouse		180.05
12050283	12/17/2013	US Bank Service Center	01-6300	Library-Open PO for Cal Card Purchases		198.22
12050284	12/17/2013	US Bank	01-4300	PV 670 S. Klein Nov Stmt US Bank	100.45	
				PV 671 M. Weber Nov US Bank	501.53	
				PV 674 D Van Hees Nov US Bank	1,124.71	
				PV 675 J Himes Nov US Bank	320.00	
				PV 676 S. Geisler Nov US Bank	129.07	
			01-4500	PV 673 M. Weber Nov US Bank	129.99	
				PV 674 M. Weber Nov US Bank	1,999.90	
				PV 662 S. Washington NOV US Bank	37.84	
			01-5200	PV 672 M. Weber Nov US Bank	575.00	
			01-5600	PV 676 M. Weber Nov US Bank	79.00	
			01-5800	PV 675 M. Weber Nov US Bank	1,195.00	
				PV 663 M. Johnson US Bank NOV	291.04	
			01-6400	PV 670 S. Klein Nov Stmt US Bank	1,881.02	8,364.55
12050285	12/17/2013	VERIZON WIRELESS	01-4500	Open order for campus wide Verizon cell phones	32.55	
			01-5500	Open order for campus wide Verizon cell phones	1,213.24	
			39-5500	Open order for campus wide Verizon cell phones	118.71	1,364.50
12050286	12/17/2013	Walt Tribley	01-5200	PV 661 Reimbursement Burlingame		524.78
12050287	12/17/2013	Williams Scotsman	48-6200	Phase I-Swing Space- Open PO-Rent on portable ramp		258.00
Total Number of Checks					47	335,834.14

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	37	248,838.07
14	Capital Projects Fund (M)	1	585.23

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ESCAPE ONLINE

Checks Dated 12/17/2013

Board Meeting Date January 22, 2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
35	Self Insurance Fund (M)	2	6,059.92
39	Parking Fund (M)	1	118.71
47	College Center (M)	2	795.52
48	Building Fund (M)	6	79,436.69
Total Number of Checks		47	335,834.14
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			335,834.14

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ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

January 31, 2014

Consent Agenda Item No. A.5

Fiscal Services

College Area

Proposal:

It is proposed that the Board of Trustees approves the November 2013 Purchase Orders, Numbers B1400468 through B1400497.

Background:

Purchase Orders B1400468 through B1400497 were produced in November 2013. These orders totaled \$878,626.40 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

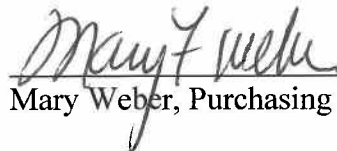
RESOLUTION: BE IT RESOLVED, that Purchase Orders B1400468 through B1400497 in the amount of \$878,626.40 be approved.

Recommended By:



Joseph Bissell, Special Assistant to the Superintendent/President

Prepared By:



Mary Weber, Purchasing Coordinator



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Includes b14-00468 - b14-00497 (See Last Page)				Board Meeting Date January 22, 2014 Nove		
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B14-00468	Laboratory Craftsmen Inc	150	Phase I-Furn&Equip-Re-encumber PO 131038	48-6400	4,431.74	
B14-00469	Pocket Nurse	045	Medical Assisting-misc medical supplies	01-4300	253.93	
B14-00470	McKesson Medical Surgical	045	Medical Assisting-misc medical supplies	01-4300	77.56	
B14-00471	Oceanside Photo & Telescope	150	Phase I-Furn/Equip-Re-encumber 131040-Phy Sci Eq	48-6400	923.97	
B14-00472	Southwest Offset Printing	057	Student Activities(ASMPC revolving) -Open order	47-5800	1,165.00	
B14-00473	Office Depot	031	Division Office-Creative Arts- Open order	01-4500	500.00	
B14-00474	Office Depot	021	Bay/Interior Bay-Open order for Distance Ed	01-4500	500.00	
B14-00475	Office Depot	059	Supportive Service- Open order for supplies	01-4500	1,200.00	
B14-00476	Sierra Precision Components	047	MATE MOV: 1000 propeller Adaptors	01-5200	510.00	
B14-00477	Bank of Sacramento	150	College Center Bldg- 5% retention -Otto Const	48-5100	226,250.00	
B14-00478	Kleinfelder	150	College Center Bldg-Special Inspection Services	48-5100	34,720.00	
B14-00479	M3 Enviromental Consulting LLC	150	College Ctr Bldg-Provide Haz Abatement Oversight	48-5100	11,732.58	
B14-00480	Circle C Electric Service Inc	150	Swing Space-Extra Elec for Summer Projects	48-6200	7,927.91	
B14-00481	Mobile Modular Mgmt Corp	150	Swing Space-Remove portables on tennis courts	48-6200	18,092.20	
B14-00482	Monterey County Fence	150	Swing Space-Dismantle fence to remove Portable	48-6200	320.00	
B14-00483	Teracai	041	IS Network& Tech-8 port Cisco switch	01-6400	1,148.95	
B14-00484	Teracai	041	IS Network & Tech-APC 5-20 Rack Mount 20A	01-5600	576.82	
B14-00485	Ipswitch Inc	041	IS Network & Tech-Service Agreement	01-5600	1,198.75	
B14-00486	Geo H Wilson Inc	052	Scheduled Maintenance-Replace Irrigation backflow	14-5600	22,500.00	
B14-00487	CHOMP	048	School of Nursing-Faculty salaries and benefits	01-5100	487,162.00	
B14-00488	Flashdealer.com	033	EOPS- 250 USB wristbands for marketing&outreach	01-7600	872.50	
B14-00489	Resource Solutions	052	Custodial Serv- Open order for Consumables	01-4500	15,000.00	
B14-00490	URBAN LUMBERJACKS	052	Grounds-Tree & Stump Removal Lot C,B & A	01-5500	4,200.00	
B14-00491	SP Scientific	150	Furn & Equip- Freight for Arrow Clip	48-6400	11.21	
B14-00492	Mann,Candiya	047	MATE Resource Center-Independent Contractor	01-5100	28,000.00	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 2

Includes b14-00468 - b14-00497 (See Last Page) Board Meeting Date January 22, 2014 Nov

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B14-00493	APPLE COMPUTER INC	053	Foundation Funds 2013/2014- iMac 27inch	01-6400	2,432.43	
B14-00494	Office Depot	053	DO-Physical Science-Open order for supplies	01-4300	1,999.00	
B14-00495	RAPID PRINTERS	040	Human Resources- Business card for Emeritus	01-4500	169.85	
B14-00496	Lynda.com, Inc	041	IS Systems & Prog. - Tech Training Licenses	01-5100	1,750.00	
B14-00497	You Don't Need Arms	040	President's Diversity Task Force-Flex Day Speaker	01-5100	3,000.00	
Total Number of POs				30	Total	878,626.40

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	19	550,551.79
14	Capital Projects Fund (M)	1	22,500.00
47	College Center (M)	1	1,165.00
48	Building Fund (M)	9	304,409.61
		Total	878,626.40

Information is further limited to: (Department = FISCAL)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes b14-00468 - b14-00497 (See Last Page)

Board Meeting Date 1/22/14 Nov. over \$500

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B14-00477	Bank of Sacramento	150	College Center Bldg- 5% retention -Otto Const	48-5100	226,250.00	
B14-00478	Kleinfelder	150	College Center Bldg-Special Inspection Services	48-5100	34,720.00	
B14-00479	M3 Enviromental Consulting LLC	150	College Ctr Bldg-Provide Haz Abatement Oversight	48-5100	11,732.58	
B14-00480	Circle C Electric Service Inc	150	Swing Space-Extra Elec for Summer Projects	48-6200	7,927.91	
B14-00481	Mobile Modular Mgmt Corp	150	Swing Space-Remove portables on tennis courts	48-6200	18,092.20	
B14-00486	Geo H Wilson Inc	052	Scheduled Maintenance-Replace Irrigation backflow	14-5600	22,500.00	
B14-00487	CHOMP	048	School of Nursing-Faculty salaries and benefits	01-5100	487,162.00	
B14-00489	Resource Solutions	052	Custodial Serv- Open order for Consumables	01-4500	15,000.00	
B14-00492	Mann,Candiya	047	MATE Resource Center-Independent Contractor	01-5100	28,000.00	
Total Number of POs				9	Total	851,384.69

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	3	530,162.00
14	Capital Projects Fund (M)	1	22,500.00
48	Building Fund (M)	5	298,722.69
		Total	851,384.69

Information is further limited to: (Minimum Amount = 5,000.00)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Monterey Peninsula Community College District

Governing Board Agenda

January 22, 2014

Consent Agenda Item No. A.6

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the December 2013 Purchase Orders, Numbers B1400498 through B1400546.

Background:

Purchase Orders B1400498 through B1400546 were produced in December 2013. These orders totaled \$1,524,773.29 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

[X] RESOLUTION: BE IT RESOLVED, that Purchase Orders B1400498 through B1400546 in the amount of \$1,524,773.29 be approved.

Recommended By: [Signature]
Joseph Bissell, Special Assistant to the Superintendent/President

Prepared By: [Signature] [Signature]
Mary Weber, Purchasing Coordinator Rosemary Barrios, Controller

Agenda Approval: [Signature]
Dr. Walter Tribley, Superintendent/President

Includes b14-00498 - b14-00546

Board Meeting Date 1/22/14 Dec. 2013 POs

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B14-00498	UCSF Willied Body Program	045	Anatomy/Physiology-Cadaver	01-6200	3,048.38
B14-00499	South Bay Regional Pub Safety	021	Instructional Contracts-Open PO South Bay invoices	01-5100	1,230,411.14
B14-00500	DAVID FOORD	150	College Center Bldg-Inspection for October	48-5100	5,850.00
B14-00501	DAVID FOORD	150	Humanities-SS- Inspection for October	48-6200	825.00
B14-00502	DAVID FOORD	150	Pool Building- Inspection for October	48-6200	8,100.00
B14-00503	Airopath	150	Art Studio/Ceramics-Addl plug adaptors	48-6200	135.40
B14-00504	GBMI Inc	150	Art Studio/Ceramics-October inspection services	48-6200	4,500.00
B14-00505	COASTWIDE ENVIRONMENTAL	150	Humanities SS- Hazardous Materail abatment	48-6200	37,566.00
B14-00506	M3 Enviromental Consulting LLC	150	Art Studio/Ceramics-Consullting Haz Matl abatment	48-6200	8,578.27
B14-00508	Moulton, Erica	047	MATE MOV - Independent Contractor	01-5100	2,000.00
B14-00509	Gardner, Matt	047	MATE Res. Ctr-Independent Contractor	01-5100	12,500.00
B14-00510	Fraser,Scott	047	MATE Res. Ctr- Independent Contractor	01-5100	22,000.00
B14-00511	Contrax	041	IS Network & Tech- Power tables for BMC	01-6400	11,306.46
B14-00512	SNAP-ON INDUSTRIAL TOOLS INC	025	Foundation Funds 13-14-Tools to add work station	01-6400	2,037.25
B14-00513	DELL MARKETING LP	031	Theater Arts	01-4300	714.20
B14-00514	Teracai	041	IS Network & Tech-VSphere online training	01-5100	3,166.47
B14-00515	Office Depot	080	Fiscal Services-Open order for office supplies	01-4500	1,500.00
B14-00516	Teracai	041	IS Network & Tech- 24 port Cisco Switch	01-6400	3,189.10
B14-00517	Toyota Material Handling	052	Custodial-Repairs on cart per estimate	01-5600	2,400.00
B14-00518	Epico Systems Inc	150	Art Studio/Ceramics-install network bridge equip	48-6200	1,004.00
B14-00519	American Reprographics Co	150	Art Studio/Ceramics- Printing services	48-6200	17.57
B14-00520	American Reprographics Co	150	College Ctr Bldg- Printing Services	48-5100	196.80
B14-00521	American Reprographics Co	150	Gen. Instit. Bond- Plan Well services	48-5100	60.85
B14-00522	Cardinale Moving & Storage Co	150	Humanities/SS- Moving services	48-6200	1,018.96
B14-00523	COASTWIDE ENVIRONMENTAL	150	Humanities/SS- Hazardous material abatment	48-6200	1,197.74
B14-00524	Peninsulators	150	Humanities/SS-Black out shade in 2 rooms	48-6200	443.00
B14-00525	Georgia Institute of Tech AMAC	059	Supportive Services- SAM software	01-4300	4,200.00
B14-00526	DELL MARKETING LP	027	VP of Academic Affairs- computer with Monitor	01-6400	862.89

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes b14-00498 - b14-00546 Board Meeting Date 1/22/14 Dec. 2013 POs

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B14-00527	DELL MARKETING LP	035	One time inst. equip (MPC Foundation) 3 computer	01-6400	2,142.57	
B14-00528	Office Depot	035	Financial Aid-open order for supplies	01-4500	1,000.00	
B14-00529	Hewlett-Packard Co (Omaha)	041	Gen Inst Cont. - 33 Monitors for BMC new lab	14-6400	4,708.28	
B14-00530	David Grant Computer Consult	027	One Time Inst. Equip-NOHO Software	01-6400	1,562.13	
B14-00531	Learning Seed, LLC.	055	MPC Foundation 2013/14-Licenses	01-5600	856.35	
B14-00532	Rally Factory Div of D3 Sports	051	Athletics-Womens-Softball Pants	01-4500	473.00	
B14-00533	VS Athletics	051	One Time Inst. Equip-Track uniforms	01-6400	2,083.25	
B14-00534	ESRI	047	MAST- ESRI ARCGIS for desktop basic maintenance	01-4300	363.13	
B14-00535	Swan, Kim	047	MATE MOV - Independent Contractor	01-5100	2,000.00	
B14-00536	HGHB	150	Gen Institutional Minor Cap Imp-Consultant services	01-5600	3,500.00	
B14-00537	LINCOLN EQUIPMENT INC	150	Phase I Furn & Equip-Pool Equip	48-6400	27,738.23	
B14-00538	Geo H Wilson Inc	150	Life & Physical Science-repair boiler & downspout	48-6200	19,544.93	
B14-00539	M3 Enviromental Consulting LLC	150	College Ctr Bldg- Haz Abatement oversight	48-5100	10,968.69	
B14-00540	PARC Environmental	150	College Ctr Bldg-Added abatement	48-5100	60,688.25	
B14-00541	Aurum Consulting Engineers MB	150	Phase I-Swing Space-Elec Eng for Art Swing Space	48-6200	1,590.00	
B14-00542	DAVID FOORD	150	College Ctr Bldg- Inspections services for Nov.	48-5100	4,650.00	
B14-00543	DAVID FOORD	150	Humanities-SS - Inspection services for Nov.	48-6200	825.00	
B14-00544	DAVID FOORD	150	Pool Bldg- Inspection services for November	48-6200	4,275.00	
B14-00545	ALPHA AIR BALANCING	150	Humanities-SS-Test & Balance HVAC System	48-6200	675.00	
B14-00546	GBMI Inc	150	Art Studio/Ceramics-Inspection services for Nov.	48-6200	6,300.00	
Total Number of POs				48	Total	1,524,773.29

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	23	1,313,316.32
14	Capital Projects Fund (M)	1	4,708.28
48	Building Fund (M)	24	206,748.69
		Total	1,524,773.29

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes b14-00498 - b14-00546 (See Last Page) Board Meeting Date 1/22/14 Dec over \$5000

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B14-00499	South Bay Regional Pub Safety	021	Instructional Contracts-Open PO South Bay invoices	01-5100	1,230,411.14
B14-00500	DAVID FOORD	150	College Center Bldg-Inspection for October	48-5100	5,850.00
B14-00502	DAVID FOORD	150	Pool Building- Inspection for October	48-6200	8,100.00
B14-00505	COASTWIDE ENVIRONMENTAL	150	Humanities SS- Hazardous Materail abatement	48-6200	37,566.00
B14-00506	M3 Enviromental Consulting LLC	150	Art Studio/Ceramics-Consulting Haz Matl abatement	48-6200	8,578.27
B14-00509	Gardner, Matt	047	MATE Res. Ctr-Independent Contractor	01-5100	12,500.00
B14-00510	Fraser,Scott	047	MATE Res. Ctr- Independent Contractor	01-5100	22,000.00
B14-00511	Contrax	041	IS Network & Tech- Power tables for BMC	01-6400	11,306.46
B14-00537	LINCOLN EQUIPMENT INC	150	Phase I Furn & Equip-Pool Equip	48-6400	27,738.23
B14-00538	Geo H Wilson Inc	150	Life & Physical Science-repair boiler & downspout	48-6200	19,544.93
B14-00539	M3 Enviromental Consulting LLC	150	College Ctr Bldg- Haz Abatement oversight	48-5100	10,968.69
B14-00540	PARC Environmental	150	College Ctr Bldg-Added abatement	48-5100	60,688.25
B14-00546	GBMI Inc	150	Art Studio/Ceramics-Inspection services for Nov.	48-6200	6,300.00
Total Number of POs				13	
				Total	1,461,551.97

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	4	1,276,217.60
48	Building Fund (M)	9	185,334.37
		Total	1,461,551.97

Information is further limited to: (Minimum Amount = 5,000.00)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

January 31, 2013

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Kristine O'Dell, full time, temporary, non-tenure track Business Instructor, Column and Step pending verification of education and experience, for the spring 2014 semester.	Included in budget
b)	Leave of Absence	Adria Gerard, English Study Skills Center & Reading Center, has requested an unpaid leave of absence of five (5) days in the 2013/14 year for personal reasons. Article 8.15 of the Agreement between Monterey Peninsula College District and Monterey Peninsula College Teacher's Association (MPCTA)/CTA/NEA allows leaves of absence upon the recommendation of the Superintendent/President and approval of the Governing Board.	Budget Savings
c)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014.	Included in budget

Budgetary Implications:

See Table.



RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following items:

- Employment of Kristine O'Dell, full time, temporary, non-tenure track Business Instructor, Column and Step pending verification of education and experience, for the academic year 2013-2014.
- Adria Gerard, English Study Skills Center & Reading Center, unpaid leave of absence of five (5) days in the 2013/14 year for personal reasons.
- Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014.

Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kali F. Viker, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College
Part-time, substitute, and/or overload
 Spring 2014 - January

B1-Teaching With Benefits

Crutchfield	Eileen	HUMS
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B2-Teaching Without Benefits

Abbott	Bernadine	LIBR
Algaze	Louis	CSIS
Black	Jason	FIRE
Carter	Baraka	FIRE
Daniels	Regina	SIGN
Del Pozo	Judith	SPAN
Drezner	Robert	PSYC
Harper-Scarini	Michelle	PSYC
Kalinic	Ariana	SOCI
Murphy	Michael	HIST
Murphy	Michael	HUMA
Patel	Shankari	ANTH
Piasecki	Kendra	NUTF
Roca	Edgar	SPAN
Sanceri	Jeff	ETNC
Sanceri	Jeff	HIST
Smith	Everett	SIGN
Stoykov	Alexandre	CSIS
Tack	Larry	REAL
Teed	Mary Ann	LIBR
Tetter	Stephanie	LIBR
White	Marisol	SOCI
Wong	Randall	FIRE

Monterey Peninsula Community College District

Governing Board Agenda

January 31, 2014

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Katherine Moore, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective February 3, 2014.	Included in Budget
b)	Resignation	Resignation of Aiyumu Takada, Records Evaluator, Admissions & Records, 40 hours per week, 12 months, effective at the end of the day, January 31, 2014.	N/A
c)	Resignation	Resignation of Roseann Erwin, Library Circulation Desk Coordinator, Library, 40 hours per week, 12 months per year, at the end of the day, January 24, 2014.	N/A
d)	Resignation for the purpose of retirement	Resignation for the purpose of retirement of Julie Bailey, Division Office Manager, Life Science, 40 hours per week, 12 months per year, effective at the end of the day February 28, 2014.	N/A

Budgetary Implications:

See table.

- RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the following item(s):
- Employment of Katherine Moore, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective February 3, 2014.
 - Resignation of Aiyumu Takada, Records Evaluator, Admissions & Records, 40 hours per week, 12 months, effective at the end of the day, January 31, 2014.
 - Resignation of Roseann Erwin, Library Circulation Desk Coordinator, Library, 40 hours per week, 12 months per year, at the end of the day, January 24, 2014.
 - Resignation for the purpose of retirement of Julie Bailey, Division Office Manager, Life Science, 40 hours per week, 12 months per year, effective at the end of the day February 28, 2014.

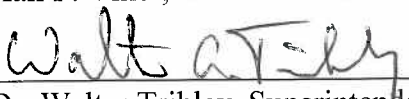
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kali F. Viker, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

January 31, 2014

Board Meeting Date

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To approve the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:

The cost to employ short term and substitute employees is included in division/department budgets.

Resolution: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

Recommended By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Kali F. Viker
Kali F. Viker, Human Resources Analyst

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM AND SUBSTITUTE EMPLOYEES**

B/ RD AGENDA: 31-Jan-14

ACADEMIC AFFAIRS

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM:	TO:	HOURS
Ausec	Cindy	Professional Expert-Continuing	\$224.00	11/21/13	12/12/13	Flat Rate
Bell	Monika	Professional Expert-Continuing	\$220.00	01/14/14	01/23/14	Flat Rate
Logan	Thomas	Professional Expert-Continuing	\$702.00	01/18/14	01/18/14	Flat Rate

ADMINISTRATION

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM:	TO:	HOURS
Disimone	Jonevan	Substitute-Security Officer	\$13.95	01/02/14	06/07/14	Sub As Needed
Krenke	Timothy	Substitute-Security Officer	\$13.95	01/02/14	06/07/14	Sub As Needed
Lake	Cody	Substitute-Security Officer	\$13.95	01/02/14	06/07/14	Sub As Needed
Lara	Blanca	Substitute-Custodian	\$13.60	01/06/14	01/31/14	40 Hrs. Per Wk.
Rivas	Albert	Substitute-Security Officer	\$13.95	01/02/14	06/07/14	Sub As Needed

ADMISSIONS & RECORDS

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM:	TO:	HOURS
Chee	Jean	College Assistant V	\$13.50	01/23/14	02/21/14	29 Hrs. Per Wk.
Del Rosario	Anita	College Assistant VI	\$14.00	01/23/14	02/28/14	29 Hrs. Per Wk.
Mercado	Marisa	College Assistant VI	\$14.00	01/23/14	04/30/14	29 Hrs. Per Wk.
Sis	Karma	Substitute- A & R Specialist	\$15.01	01/23/14	04/30/14	Up to 40 Hrs. Per Wk.

ATHLETICS

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM:	TO:	HOURS
Amburgey	Monica	1st Yr. Ass't Softball Coach	\$3,480.00	02/01/14	04/30/14	Flat Rate
Herring	Vincent	Pro Expt-7th Yr. Ass't Baseball Coach	\$4,527.00	02/02/14	05/30/14	Flat Rate
Huang	Perry	Professional Expert-Football	\$200.00	09/21/13	11/02/13	Flat Rate
Spiering	Brett	Professional Expert-Message Board	\$50.00	11/02/13	11/30/13	Flat Rate
Tucker	Alan	8th Yr. Ass't Track Coach	\$2,727.00	02/01/14	05/30/14	Flat Rate

BUSINESS & TECHNOLOGY

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM:	TO:	HOURS
Sanchez	Christian	Substitute-Instructional Tech Specialist	\$20.19	01/02/14	03/31/14	20 Hrs. Per Wk.

DISTANCE ED

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM:	TO:	HOURS
Shaw	Markus	College Assistant III	\$10.00	01/02/14	06/30/14	10 Hrs. Per Wk.

INFORMATION SYSTEMS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Boardman	Robert	Substitute-Network Engineer	\$26.50	12/16/13	01/20/14	40 hours Per week
Soda	Robert	College Assistant VII	\$15.00	02/01/14	03/01/14	40 hours Per week
Boardman	Robert	College Assistant XIV	\$25.00	01/21/14	03/21/14	40 hours Per week
LIBRARY						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Reshad	Zarmina	Substitute-Lib Spec Circ Desk	\$15.01	01/22/14	04/15/14	152 Total Hrs.
MARINA ED CENTER						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Mann	Kalin	College Assistant III	\$10.00	01/23/14	03/28/14	Up to 24 Hrs.
Regalado	Christian	Admin Assistant II	\$15.39	01/07/14	06/30/14	On Call Substitute
Regalado	Christian	Substitute-Unit Office Manager	\$18.30	01/07/14	06/30/14	On Call Substitute
Regalado	Christian	College Assistant VIII	\$15.50	01/23/14	03/28/14	Up to 24 Hrs.
Rueda	Elvia	College assistant VIII	\$15.50	01/23/14	03/28/14	Up to 24 Hrs.
MATE						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		Flat Rate
Sullivan	Deidra	Director	\$8,806.00	01/01/14	03/31/14	Flat Rate
Zande	Jill	Associate Director	\$8,300.00	01/01/14	03/31/14	Flat Rate
MATH LEARNING CENTER						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Moore	Katherine	College Assistant IX	\$16.50	12/09/13	12/18/13	16 Hrs. Per Wk.
OFFICE OF THE PRESIDENT						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Cromien	Meghan	Substitute-Admin. Assistant IV	\$22.85	01/02/14	02/04/14	40 Hrs. Per Week
PHYSICAL SCIENCE						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Singer	Grace	College Assistant IX-Temp for BSI Intensive Algebra	\$16.50	02/03/14	06/05/14	Up to 162 Total Hrs.
STUDENT SERVICES						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Bradley	Lakisha	Substitute-Career Transfer Resource	\$18.30	01/21/14	04/30/14	20 Hrs. Per Wk.

SUPPORTIVE SERVICES						
LA NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Bahou	Melodie	Substitute-Instructional Specialist	\$20.19	01/02/14	02/01/14	15 Hrs. Per Wk.
Bahou	Melodie	Sub-Instructional Specialist	\$20.19	02/03/14	06/05/14	15 Hrs. Per Wk.
Cervantes	Cielo	Substitute-Instructional Specialist	\$17.42	01/02/14	02/01/14	25 Hrs. Per Wk.
Cervantes	Cielo	Sub-Instructional Specialist	\$16.58	02/03/14	06/05/14	25 Hrs. Per Wk.
Jablonski	Gaely	Sub-Instructional Specialist	\$21.21	02/03/14	06/05/14	Up to 11 Hrs. Per Wk.
Parise	Linda	Sub-Instructional Specialist	\$21.73	02/03/14	06/05/14	Up to 4 Hrs. Per Wk.
Valladares	Gabino	Sub-Instructional Specialist	\$24.61	02/03/14	06/05/14	4 Hrs. Per Wk.
TRIO UPWARD BOUND						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Desai	Stuti	College Assistant II-Tutor	\$9.50	01/23/14	06/05/14	16 Hrs. Per Wk.
Rodgers	Danielle	College Assistant II-Tutor	\$9.50	01/23/14	06/05/14	16 Hrs. Per Wk.
Scott	Phillip	College Assistant II-Tutor	\$9.50	01/23/14	06/05/14	16 Hrs. Per Wk.
Valle	Diana	College Assistant II-Tutor	\$9.50	01/23/14	06/05/14	13 Hrs. Per Wk.
Valle	Diana	College Assistant IX	\$16.50	1/23/2014	04/30/14	16 Hrs. Per Wk.