

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. A

Fiscal Services
College Area

Proposal:

That the Governing Board review and discuss the 2012-2013 Monthly Financial Reports for the period ending June 30, 2013, prior to year-end closing.

Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending June 30, 2013, prior to year-end closing be accepted.

Recommended By:



Stephen Ma, Vice President for Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College

Fiscal Year 2012-13 Financial and Budgetary Report June 30, 2013

Enclosed please find attached the financial reports for the month ending June 30, 2013 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through June 30, 2013 is \$42,112,960 which is 93.2% of the operating budget for this fiscal year. Expenditures year-to-date total \$43,366,285 which is 96.1% of the operating budget for this fiscal year, for a net difference of -\$1,253,325.

The District will be receiving the 12-13 deferral repayment of \$2,846,830 in July.

Highlights of financial activities year-to-date are as follows:

Revenues

- The May apportionment payment was posted this month for \$1,650,419.
- The District receives a percentage of the total certified state apportionment revenue each month. The certified state apportionment is the largest revenue source of the District. This makes up 92.4% of the Unrestricted General Fund revenue.
- EPA funds from Prop 30 (Educational Protection Account) were received and posted this month for \$5,354,462 into the general fund.
- Property Taxes received this month of \$355,458.
- Other local revenue received this month include: student fees and charges.

Expenditures

Overall the District operating funds expenditures continue to track as projected.

Self Insurance Fund

- Self Insurance actual expenditures are at 95.8% of what has been budgeted for this fiscal year. This percentage is prior to year-end receivables and payables being posted.

Parking Fund

- Parking Revenue is at 155.2% of budget. This percentage is prior to year-end receivables and payables being posted.

Fiduciary Funds

- All Fiduciary Funds are tracking close to budget.

Cash Balance:

The total cash balance for all funds is \$40,570,105 including bond cash of \$25,632,267 and \$14,937,838 for all other funds. Operating funds cash is \$4,622,769. Cash balance in the General Fund is at \$3,962,719 for the month ending June 30, 2013.

Other:

The Chancellor's Office recently advised districts that 2012-13 apportionment release schedule would be severely compromised because of redevelopment agency tax revenue shortfall. The projected statewide shortfall is estimated at \$327M of which MPC's portion is approximately \$2M. The education trailer bill language assures the community college system will be held harmless from this shortfall in 2012-13, but funding will be deferred until very late into the fiscal year. The Chancellor's Office has advised all districts to be very conservative in managing cash flow for the balance of the year. The revised P1 report issued in early March shows a deficit coefficient of 0.935103 or a revenue shortfall of \$2,274,519. The final revenue shortfall is expected to shrink to approximately \$300,000 subject to Chancellor's Office verification.

Monterey Peninsula Community College

Monthly Financial Report

June 30, 2013

Summary of All Funds

Funds	Beginning Fund Balance	Revised Budgets 2012 - 2013		Ending Fund Balance	Year to Date Actual 2012 - 2013			% Actual to Budget		Cash Balance
	<u>07/01/12</u>	<u>Revenue</u>	<u>Expense</u>	<u>6/30/2013</u>	<u>Revenue</u>	<u>Expense</u>	<u>Encumbrances</u>	<u>Rev</u>	<u>Exp</u>	<u>6/30/2013</u>
General - Unrestricted	\$3,814,300	\$38,143,002	\$38,143,002	\$3,814,300	\$36,212,679	\$37,132,717	1,107,877	94.9%	100.3%	\$3,962,719
General - Restricted	0	5,595,327	5,595,325	2	4,305,580	4,803,599	98,038	76.9%	87.6%	0
Child Dev - Unrestricted	0	397,970	397,970	0	335,059	360,142	0	84.2%	90.5%	10,269
Child Dev - Restricted	0	254,016	254,016	0	240,105	207,987	10,033	94.5%	85.8%	0
Student Center	214,409	265,200	265,200	214,409	225,067	454,413	7,266	84.9%	174.1%	197,961
Parking	92,179	512,000	481,028	123,151	794,470	407,427	912	155.2%	84.9%	451,821
Subtotal Operating Funds	\$4,120,888	\$45,167,515	\$45,136,541	\$4,151,862	\$42,112,960	\$43,366,285	\$1,224,126	93.2%	96.1%	\$4,622,769
Self Insurance	8,736,186	6,632,229	8,050,809	7,317,606	6,801,650	7,710,518	4,226	102.6%	95.8%	8,324,004
Capital Project	980,493	832,277	1,729,997	82,773	542,401	920,386	66	65.2%	53.2%	1,150,586
Building	54,046,985	200,000	31,021,614	23,225,371	0	15,212,307	3,975,526	0.0%	61.9%	25,632,267
Debt Service	52,285	275,324	275,324	52,285	275,868	275,324	0	100.2%	100.0%	52,889
Revenue Bond	20,905	18,525	18,525	20,905	18,574	18,525	0	100.3%	100.0%	21,741
Associated Student	50,475	90,274	90,274	50,475	102,517	62,949	0	113.6%	69.7%	128,922
Financial Aid	12,881	5,500,000	5,500,000	12,881	5,340,887	5,340,887	0	97.1%	97.1%	99,931
Scholarship & Loans	272,948	2,500,000	2,500,000	272,948	2,539,680	2,519,073	0	101.6%	100.8%	216,152
Trust Funds	293,917	600,000	600,000	293,917	551,683	365,838	0	91.9%	61.0%	286,033
Orr Estate	61,262	50,000	50,000	61,262	12,061	28,554	0	24.1%	57.1%	34,812
Total all Funds	\$68,649,225	\$61,866,144	\$94,973,084	\$35,542,285	\$58,298,281	\$75,820,646	\$5,203,944	94.2%	79.8%	\$40,570,105

***** BOARD REPORT *****
GENERAL FUND (Unrestricted)
 Fund 01
Monterey Peninsula College

June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUES							
8100 FEDERAL	3,310	10,700	0	3,041		7,659	28.4%
8600 STATE	12,931,258	20,130,023	7,004,904	14,960,491		5,169,532	74.3%
8800 COUNTY / LOCAL	17,116,493	15,947,048	591,201	19,193,916		(3,246,868)	120.4%
8900 INTERFUND TRANSFER IN	<u>2,409,887</u>	<u>2,055,231</u>	<u>157,651</u>	<u>2,055,231</u>		<u>0</u>	N/A
TOTAL REVENUE :	<u>\$32,460,947</u>	<u>\$38,143,002</u>	<u>\$7,753,756</u>	<u>\$36,212,679</u>		<u>\$1,930,323</u>	94.9%
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT
CERTIFICATED SALARIES							
1100 TEACHER SALARIES	5,933,452	6,024,498	551,845	6,060,460		(35,963)	100.6%
1200 NON TEACHER SALARIES	2,771,752	2,703,052	233,689	2,632,450		70,602	97.4%
1300 HOURLY TEACHER	5,193,991	5,049,536	187,034	5,277,427		(227,891)	104.5%
1400 OTHER HOURLY SALARIES	<u>190,805</u>	<u>251,356</u>	<u>21,603</u>	<u>292,511</u>		<u>(41,155)</u>	116.4%
TOTAL CERTIFICATED :	<u>\$14,090,000</u>	<u>\$14,028,442</u>	<u>\$994,171</u>	<u>\$14,262,848</u>		<u>(\$234,407)</u>	101.7%
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	5,727,428	5,869,081	478,475	5,819,271		49,810	99.2%
2200 INSTRUCTIONAL AIDES	726,424	802,222	65,884	794,135		8,086	99.0%
2300 HOURLY NON INSTRUCTIONAL	414,719	323,162	33,031	443,068		(119,906)	137.1%
2400 HOURLY INSTRUCTIONAL	<u>614,207</u>	<u>646,922</u>	<u>50,198</u>	<u>606,133</u>		<u>40,790</u>	93.7%
	<u>\$7,482,777</u>	<u>\$7,641,387</u>	<u>\$627,588</u>	<u>\$7,662,607</u>		<u>(\$21,220)</u>	100.3%

***** BOARD REPORT *****

GENERAL FUND (Unrestricted) continued

Fund 01

Monterey Peninsula College

June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					PERCENT
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	
3XXX TOTAL FRINGE BENEFITS :	<u>\$4,633,248</u>	<u>\$4,506,038</u>	<u>\$279,249</u>	<u>\$4,203,331</u>	<u>\$70,934</u>	<u>\$231,773</u>	94.9%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	203,924	230,852	21,432	204,576	16,909	9,366	95.9%
4500 OTHER SUPPLIES	395,590	391,524	30,322	442,183	55,575	(106,234)	127.1%
4700 FOOD	<u>3,682</u>	<u>5,639</u>	<u>1,573</u>	<u>3,370</u>	<u>0</u>	<u>2,269</u>	59.8%
TOTAL SUPPLIES & OTHER :	<u>\$603,196</u>	<u>\$628,015</u>	<u>\$53,327</u>	<u>\$650,129</u>	<u>\$72,485</u>	<u>(\$94,598)</u>	115.1%
OTHER							
5100 CONTRACTED SERVICES	1,215,925	2,131,602	90,326	1,414,343	636,518	80,741	96.2%
5200 TRAVEL	123,823	146,283	7,958	123,543	2,670	20,070	86.3%
5300 DUES AND SUBSCRIPTIONS	114,973	168,788	8,004	173,674	0	(4,886)	102.9%
5400 INSURANCE	359,152	351,099	(17,545)	420,108	0	(69,009)	119.7%
5500 UTILITIES & HOUSEKEEPING	1,083,794	1,221,928	21,894	1,108,523	232,885	(119,480)	109.8%
5600 RENTS & LEASES	516,160	624,182	43,072	583,994	29,231	10,956	98.2%
5700 LEGAL AND AUDIT	115,709	121,400	27,002	83,290	24,540	13,570	88.8%
5800 OTHER SERVICES	<u>325,533</u>	<u>355,734</u>	<u>23,952</u>	<u>343,983</u>	<u>38,362</u>	<u>(26,611)</u>	107.5%
TOTAL OTHER :	<u>\$3,855,071</u>	<u>\$5,121,016</u>	<u>\$204,663</u>	<u>\$4,251,459</u>	<u>\$964,205</u>	<u>(\$94,648)</u>	101.8%
CAPITAL OUTLAY							
6200 BUILDING IMPROVEMENT	22,596	24,127	2,862	27,487	58	(3,418)	114.2%
6300 CAPITAL BOOKS & SOFTWARE	137,530	99,790	0	98,495	0	1,295	98.7%
6400 EQUIPMENT	<u>113,032</u>	<u>50,463</u>	<u>7,175</u>	<u>59,098</u>	<u>196</u>	<u>(8,830)</u>	117.5%
TOTAL CAPITAL OUTLAY :	<u>\$273,158</u>	<u>\$174,380</u>	<u>\$10,037</u>	<u>\$185,080</u>	<u>\$253</u>	<u>(\$10,953)</u>	106.3%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	6,416,031	6,041,929	2,729,058	5,917,263	0	124,666	97.9%
7600 OTHER PAYMENTS TO STUDENTS	0	1,795	0	0	0	1,795	N/A
TOTAL TRANSFERS :	<u>\$6,416,031</u>	<u>\$6,043,724</u>	<u>\$2,729,058</u>	<u>\$5,917,263</u>	<u>\$0</u>	<u>\$124,666</u>	97.9%
TOTAL EXPENSE & TRANSFERS :	<u>37,353,480</u>	<u>38,143,002</u>	<u>4,898,092</u>	<u>37,132,717</u>	<u>1,107,877</u>	<u>(99,387)</u>	100.3%
REVENUE OVER EXPENSE :	<u>(\$4,892,533)</u>	<u>\$0</u>	<u>\$2,855,664</u>	<u>(\$920,038)</u>	<u>(\$1,107,877)</u>	<u>\$2,029,710</u>	

*** BOARD REPORT ***
GENERAL FUND (Restricted)

Fund 01
Monterey Peninsula College

June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUES								
8100 FEDERAL	1,671,077	2,319,939	36,278	1,467,814		0	852,125	63.3%
8600 STATE	2,030,740	2,491,230	1,592	2,235,397		0	255,833	89.7%
8800 COUNTY / LOCAL	386,725	717,482	33,569	602,369		0	115,113	84.0%
8900 INTERFUND TRANSFER IN	0	66,676	0	0		0	66,676	0.0%
TOTAL REVENUE :	\$4,088,542	\$5,595,327	\$71,439	\$4,305,580		0	\$1,289,747	76.9%
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT	
CERTIFICATED SALARIES								
1100 TEACHER SALARIES	45,587	8,385	762	8,385		0	0	100.0%
1200 NON TEACHER SALARIES	863,825	990,644	85,291	986,154		0	4,490	99.5%
1300 HOURLY TEACHER	50,218	60,763	589	44,580		0	16,183	73.4%
1400 OTHER HOURLY SALARIES	131,327	274,904	21,443	235,662		0	39,242	85.7%
TOTAL CERTIFICATED :	\$1,090,957	\$1,334,696	\$108,085	\$1,274,781		\$0	\$59,915	95.5%
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	488,557	581,661	46,306	567,052		0	14,609	97.5%
2300 HOURLY NON INSTRUCTIONAL	311,708	355,546	33,096	365,873		0	(10,327)	102.9%
2400 HOURLY INSTRUCTIONAL	123,520	177,824	27,273	180,363		0	(2,539)	101.4%
TOTAL CLASSIFIED :	\$923,785	\$1,115,031	\$106,675	\$1,113,288		\$0	\$1,743	99.8%

*** BOARD REPORT ***
GENERAL FUND (Restricted) continued
Fund 01
Monterey Peninsula College

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
3XXX TOTAL FRINGE BENEFITS :	\$358,699	\$422,060	\$34,543	\$411,683	\$0	\$10,377	97.5%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	12,850	136,757	255	25,368	671	110,718	19.0%
4500 OTHER SUPPLIES	29,054	73,180	3,115	42,359	1,271	29,550	59.6%
4700 FOOD	23,389	19,518	7,863	24,744	0	(5,226)	126.8%
TOTAL SUPPLIES & OTHER :	\$65,293	\$229,455	\$11,233	\$92,471	\$1,942	\$135,042	41.1%
OTHER							
5100 CONTRACTED SERVICES	418,930	636,572	37,207	534,076	70,308	32,188	94.9%
5200 TRAVEL	394,410	470,164	22,688	337,176	5,320	127,668	72.8%
5300 DUES AND SUBSCRIPTIONS	475	3,820	0	5,805	0	(1,985)	152.0%
5400 INSURANCE	43,639	45,522	0	45,339	0	183	99.6%
5500 UTILITIES & HOUSEKEEPING	242	500	22	128	122	250	50.0%
5600 RENTS & LEASES	7,311	31,958	(189)	32,296	1,695	(2,033)	106.4%
5800 OTHER SERVICES	170,616	206,168	25,613	167,428	2,071	36,669	82.2%
TOTAL OTHER :	\$1,035,623	\$1,394,704	\$85,341	\$1,122,248	\$79,516	\$192,940	86.2%
CAPITAL OUTLAY							
6300 CAPITAL BOOKS & SOFTWARE	0	0	0	0	0	0	0.0%
6400 EQUIPMENT	47,003	322,543	1,392	76,063	16,580	229,900	28.7%
TOTAL CAPITAL OUTLAY :	\$47,003	\$322,543	\$1,392	\$76,063	\$16,580	\$229,900	28.7%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	433,953	544,647	40,981	545,030	0	(383)	100.1%
7500 STUDENT FINANCIAL AID PYMT	11,405	18,860	8,630	27,546	0	(8,686)	146.1%
7600 OTHER PYMTS TO STUDENTS	30,153	213,329	4,704	140,489	0	72,840	65.9%
TOTAL TRANSFERS :	\$475,511	\$776,836	\$54,315	\$713,065	\$0	\$63,771	91.8%
TOTAL EXPENSE & TRANSFERS :	3,996,871	5,595,325	401,584	4,803,599	98,038	693,688	87.6%
REVENUE OVER EXPENSE :	\$91,671	\$2	(\$330,145)	(\$498,019)	(\$98,038)	\$596,059	

***** BOARD REPORT *****
Child Development Fund
Fund 04 Unrestricted
Monterey Peninsula College
June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8660 Cal Early Childhood Mentor Prog	0	0	0	0	0	0	0	0.0%
8800 LOCAL	60,354	61,848	5,403	56,927	0	4,921	92.0%	
8900 OTHER	450,978	336,122	47,154	278,132	0	57,990	82.7%	
TOTAL REVENUE:	511,332	397,970	52,557	335,059	0	\$62,911	84.2%	
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	102,431	73,343	4,499	70,295	0	3,048	95.8%	
2200 INSTRUCTIONAL AIDES	132,760	97,979	5,885	97,057	0	922	99.1%	
2300 NON INSTRUCTIONAL TEMP	593	9,578	0	0	0	9,578	0.0%	
2400 HOURLY INSTRUCTIONAL	55,299	57,950	3,598	45,679	0	12,271	78.8%	
TOTAL CLASSIFIED:	\$291,083	\$238,850	\$13,982	\$213,031	\$0	\$25,819	89.2%	
3XXX TOTAL FRINGE BENEFITS :	\$74,804	\$61,052	\$3,172	\$53,186	\$0	\$7,866	87.1%	
SUPPLIES & OTHER								
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%	
4500 OTHER SUPPLIES	0	2,009	0	36	0	1,973	1.8%	
TOTAL SUPPLIES & OTHER:	\$0	\$2,279	\$0	\$36	\$0	\$2,243	1.6%	
OTHER								
5400 INSURANCE	0	0	0	0	0	0	0.0%	
5600 RENTS, LEASES, AND REPAIRS	0	900	0	0	0	900	0.0%	
TOTAL OTHER :	\$0	\$900	\$0	\$0	\$0	\$900	0.0%	
OTHER SERVICES AND EXPENSES								
5800 UNSPECIFIC	\$0	\$1,000	\$0	\$0	\$0	\$1,000	0.0%	
TOTAL UNSPECIFIC	\$0	\$1,000	\$0	\$0	\$0	\$1,000	0.0%	
TRANSFERS								
7300 INTERFUND TRANSFER OUT	127,896	93,889	16,176	93,889	0	0	100.0%	
TOTAL TRANSFERS:	\$127,896	\$93,889	\$16,176	\$93,889	\$0	\$0	100.0%	
TOTAL EXPENSE & TRANSFER:	\$493,783	\$397,970	\$33,330	\$360,142	\$0	\$37,828	90.5%	
REVENUE OVER EXPENSE :	\$17,549	\$0	\$19,227	(\$25,083)	\$0	\$25,083		

*** BOARD REPORT ***
 Child Development Fund
 Fund 04 Restricted
 Monterey Peninsula College
 June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013				BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUE							
8100 FEDERAL	62,117	36,073	5,287	54,541	0	(18,468)	151.2%
8690 STATE	122,656	167,943	0	135,564	0	32,379	80.7%
8800 LOCAL	0	50,000	0	50,000	0	0	100.0%
TOTAL REVENUE:	\$184,773	\$254,016	\$5,287	\$240,105	\$0	\$13,911	94.5%
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	0	6,949	1,824	8,064	0	(1,115)	0.0%
2200 INSTRUCTIONAL AIDES	112,038	70,293	2,227	71,056	0	(763)	101.1%
2300 HOURLY NON INSTRUCTIONAL	0	8,498	1,109	8,708	0	(210)	0.0%
2400 HOURLY INSTRUCTIONAL	0	31,649	3,626	26,581	0	5,068	0.0%
TOTAL CLASSIFIED:	\$112,038	\$117,389	\$8,786	\$114,409	\$0	\$2,980	97.5%
3XXX TOTAL FRINGE BENEFITS :	\$33,816	\$27,695	\$2,090	\$27,691	\$0	\$4	100.0%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	0	0	0	0	0	0	0.0%
4500 OTHER SUPPLIES	2,483	7,977	1,194	2,737	3,983	1,257	34.3%
4700 FOOD	17,023	18,500	930	12,450	6,050	0	67.3%
TOTAL SUPPLIES & OTHER:	\$19,506	\$26,477	\$2,124	\$15,187	\$10,033	\$1,257	57.4%
OTHER							
5400 INSURANCE	0	299	0	0	0	299	0.0%
5600 RENTS & LEASES	0	227	990	1,217	0	(990)	0.0%
5800 OTHER SERVICES	0	0	699	699	0	(699)	0.0%
TOTAL OTHER :	\$0	\$526	\$1,689	\$1,916	\$0	(\$1,390)	364.3%
SITES AND SITE IMPROVEMENTS							
6100 SITE IMPROVEMENT	\$0	\$2,675	\$0	\$1,487	\$0	\$1,188	55.6%
TOTAL IMPROVEMENT:	\$0	\$2,675	\$0	\$1,487	\$0	\$1,188	55.6%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	63,300	47,297	0	47,297	0	0	100.0%
7500 STUDENT FINANCIAL AID PYM	0	31,956	0	0	0	31,956	0.0%
TOTAL TRANSFERS:	\$63,300	\$79,253	\$0	\$47,297	\$0	\$31,956	59.7%
TOTAL EXPENSE & TRANSFER:	\$228,660	\$254,015	\$14,689	\$207,987	\$10,033	\$35,995	85.8%
REVENUE OVER EXPENSE :	(\$43,887)	\$1	(\$9,402)	\$32,118	(\$10,033)	(\$22,084)	

***** BOARD REPORT *****
COLLEGE CENTER FUND
Fund 47
Monterey Peninsula College

June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8800 COUNTY / LOCAL	153,759	265,200	38,770	223,781		41,419	84.4%	
8860 INTEREST	1,101	0	490	1,286		(1,286)	N/A	
TOTAL REVENUE :	\$154,860	\$265,200	\$39,259	\$225,067		\$40,133	84.9%	
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED								
2100 NON INSTRUCTIONAL	20,666	22,710	1,892	22,710	0	0	100.0%	
2300 HOURLY NON INSTRUCTIONA	484	0	(220)	174	0	(174)	N/A	
TOTAL CLASSIFIED :	\$21,149	\$22,710	\$1,672	\$22,884	\$0	(\$174)	100.8%	
3XXX TOTAL FRINGE BENEFITS :	\$6,355	\$6,851	\$571	\$6,881	\$0	(\$30)	100.4%	
SUPPLIES & OTHER								
4500 OTHER SUPPLIES	(2,993)	1,150	0	(121)	121	1,150	0.0%	
TOTAL SUPPLIES & OTHER :	(\$2,993)	\$1,150	\$0	(\$121)	\$121	\$1,150	0.0%	
OTHER								
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%	
5200 TRAVEL	836	1,500	150	83	0	1,417	5.5%	
5300 MEMBERSHIP	0	75	0	75	0	0	100.0%	
5400 INSURANCE	17,545	17,545	17,545	17,545	0	0	100.0%	
5500 UTILITIES & HOUSEKEEPING	114,479	148,626	57,376	115,447	6,874	26,304	82.3%	
5600 RENTS & LEASES	4,959	10,898	0	4,690	270	5,938	45.5%	
5800 OTHER SERVICES	5,000	5,000	0	5,000	0	0	100.0%	
TOTAL OTHER :	\$142,820	\$183,644	\$75,071	\$142,840	\$7,144	\$33,660	81.7%	
CAPITAL OUTLAY								
6400 EQUIPMENT	3,875	3,000	0	1,640	0	1,360	54.7%	
TOTAL CAPITAL OUTLAY :	\$3,875	\$3,000	\$0	\$1,640	\$0	\$1,360	54.7%	
TRANSFERS								
7100 DEBT RETIREMENT	18,975	18,525	0	18,525	0	0	100.0%	
7300 INTERFUND TRANSFER	11,784	29,320	251,525	261,765	0	(232,445)	892.8%	
TOTAL TRANSFERS :	\$30,759	\$47,845	\$251,525	\$280,290	\$0	(\$232,445)	585.8%	
TOTAL EXPENSE & TRANSFERS :	\$201,964	\$265,200	\$328,839	\$454,413	\$7,266	(\$196,479)	174.1%	
REVENUE OVER EXPENSE :	(\$47,104)	(\$0)	(\$289,579)	(\$229,346)	(\$7,266)	\$236,612		

*** BOARD REPORT ***
 Parking Fund
 Fund 39
 Monterey Peninsula College
 June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8800 COUNTY / LOCAL	605,072	512,000	31,156	794,470	0	(282,470)	155.2%	
TOTAL REVENUE:	\$605,072	\$512,000	\$31,156	\$794,470	\$0	(\$282,470)	155.2%	
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	145,867	151,026	12,772	151,026	0	0	100.0%	
2300 HOURLY NON INSTRUCTIONAL	7,550	62,165	5,546	59,221	0	2,944	95.3%	
TOTAL CLASSIFIED :	\$153,418	\$213,191	\$18,318	\$210,247	\$0	\$2,944	98.6%	
3XXX TOTAL FRINGE BENEFITS :	\$44,355	\$61,286	\$4,850	\$56,776	\$0	\$4,510	92.6%	
SUPPLIES & OTHER								
4500 OTHER SUPPLIES :	\$7,438	11,600	0	10,002	0	1,598	86.2%	
TOTAL SUPPLIES & OTHER:	\$7,438	\$11,600	\$0	\$10,002	\$0	\$1,598	86.2%	
OTHER								
5100 CONTRACTS	0	0	0	0	0	0	0.0%	
5200 TRAVEL & CONFERENCE	0	1,100	0	400	0	700	0.0%	
5500 UTILITIES & HOUSEKEEPING	1,189	19,700	208	2,417	116	17,167	0.0%	
5600 RENTS & LEASES	7,717	44,504	730	6,820	46	37,638	15.3%	
TOTAL OTHER:	\$8,906	\$65,304	\$938	\$9,637	\$162	\$55,505	14.8%	
CAPITAL OUTLAY								
6400 EQUIPMENT	33,031	35,523	0	26,641	750	8,132	75.0%	
TOTAL CAPITAL OUTLAY:	\$33,031	\$35,523	\$0	\$26,641	\$750	\$8,132	75.0%	
TRANSFERS								
7300 INTERFUND TRANSFER OUT	86,416	94,124	7,844	94,124	0	0	100.0%	
TOTAL TRANSFERS:	\$86,416	\$94,124	\$7,844	\$94,124	\$0	\$0	100.0%	
TOTAL EXPENSE & TRANSFER:	\$333,564	\$481,028	\$31,950	\$407,427	\$912	\$72,689	84.9%	
REVENUE OVER EXPENSE :	\$271,508	\$30,972	(\$794)	\$387,043	(\$912)	(\$355,159)		

*** BOARD REPORT ***

Self Insurance Fund
Fund 35
Monterey Peninsula College

June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES				
REVENUE								
8800 COUNTY / LOCAL	453,314	476,317	40,999	621,881		(145,564)	130.6%	
8860 INTEREST	48,980	0	7,463	23,857		(23,857)	N/A	
8900 INTERFUND TRANSFER IN	6,364,749	6,155,912	2,748,428	6,155,912		0	100.0%	
TOTAL REVENUE :	<u>\$6,867,044</u>	<u>\$6,632,229</u>	<u>\$2,796,891</u>	<u>\$6,801,650</u>		<u>(\$169,421)</u>	102.6%	
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
3XXX TOTAL FRINGE BENEFITS	<u>\$5,881,225</u>	<u>\$6,571,069</u>	<u>\$591,326</u>	<u>\$6,226,982</u>	<u>\$0</u>	<u>\$344,087</u>	94.8%	
4500 NON-INSTRUCTIONAL SUPPLIES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	N/A	
OTHER								
5100 CONTRACTED SERVICES	122,914	0	33,526	64,957	4,226	(69,183)	N/A	
5800 OTHER SERVICES	0	0	0	0	0	0	N/A	
TOTAL OTHER :	<u>\$122,914</u>	<u>\$0</u>	<u>\$33,526</u>	<u>\$64,957</u>	<u>\$4,226</u>	<u>(\$69,183)</u>	N/A	
INTERFUND TRANSFER OUT								
7300 TRANSFER OUT	<u>1,896,564</u>	<u>1,479,740</u>	<u>0</u>	<u>1,418,580</u>	<u>0</u>	<u>61,160</u>	N/A	
TOTAL EXPENSE :	<u>\$7,900,702</u>	<u>\$8,050,809</u>	<u>\$624,852</u>	<u>\$7,710,518</u>	<u>\$4,226</u>	<u>\$336,065</u>	95.8%	
REVENUE OVER EXPENSE :	<u>(\$1,033,659)</u>	<u>(\$1,418,580)</u>	<u>\$2,172,039</u>	<u>(\$908,868)</u>	<u>(\$4,226)</u>	<u>(\$505,486)</u>		

*** BOARD REPORT ***

Capital Projects Fund
Fund 14
Monterey Peninsula College

June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE		
REVENUES							
8600 STATE	30	720,693	0	11,240		709,453	N/A
8800 COUNTY / LOCAL	203,019	111,584	6,417	281,162		(169,578)	N/A
8900 INTERFUND TRANSFER IN	224,874	0	250,000	250,000		(250,000)	N/A
TOTAL REVENUE :	\$427,923	\$832,277	256,417	542,401		\$289,875	65.2%
CLASSIFIED SALARIES							
2300 HOURLY NON INSTRUCTION	0	0	0	106	0	(106)	N/A
TOTAL OTHER :	\$0	\$0	\$0	\$106	\$0	(\$106)	0.0%
3XXX TOTAL FRINGE BENEFITS :	\$0	\$0	\$0	\$12	\$0	(\$12)	0.0%
SUPPLIES							
4300 INSTRUCTIONAL SUPPLIES	8,371	11,240	0	11,240	0	0	0.0%
4500 NON-INSTRUCTIONAL SUPPLIE	37,036	16,907	1,476	12,750	24	4,133	75.4%
TOTAL OTHER :	\$45,406	\$28,147	\$1,476	\$23,990	\$24	\$4,133	0.0%
OTHER							
5100 CONTRACTED SERVICES	600	92,198	0	28,995	0	63,203	31.4%
5300 DUES AND MEMBERSHIPS	1,250	0	0	0	0	0	N/A
5400 INSURANCE	51,205	0	0	0	0	0	N/A
5600 RENTS, LEASES, REPAIRS	58,354	17,470	18,081	43,821	37	(26,388)	250.8%
5700 LEGAL,ELECTION, AND AUDIT	0	6,327	0	0	0	6,327	0.0%
5800 OTHER SERVICES AND EXPEN	0	0	0	0	0	0	0.0%
TOTAL OTHER :	\$111,409	\$115,994	\$18,081	\$72,816	\$37	\$43,142	62.8%
CAPITAL OUTLAY							
6100 SITES	0	57,691	0	25,648	0	32,043	44.5%
6200 BUILDING IMPROVEMENTS	0	709,424	0	0	0	709,424	0.0%
6400 EQUIPMENT	39,948	182,090	37,415	161,164	6	20,920	88.5%
TOTAL CAPITAL OUTLAY :	\$39,948	\$949,205	\$37,415	\$186,811	\$6	\$762,387	19.7%
INTERFUND TRANSFER OUT							
7300 TRANSFER OUT	513,323	636,651	157,651	636,651	0	0	N/A
TOTAL EXPENSE :	\$710,086	\$1,729,997	\$214,624	\$920,386	\$66	\$809,663	53.2%
REVENUE OVER EXPENSE :	\$282,163	\$897,720	\$41,793	(\$377,984)	\$66	\$809,545	

BUILDING

**Building Fund
Fund 48
Monterey Peninsula College**

June 30, 2013

BOND PROJECTS	REVISED PROJECT BUDGET	2012-13		
		PURCHASE ORDER OUTSTANDING	2012-2013 PAYMENTS	BUDGET BALANCE BUDGET-PO'S-PYMT
1. Arts Complex	\$0	100,000	129,897	-\$229,897
2. College Center Building	\$0	118,100	418,423	-\$536,523
3. Furniture & Equipment	\$567,463	190,465	973,486	-\$596,488
4. Humanities, Bus Hum - Student Services Buildi	\$2,569,000	2,425,413	980,887	-\$837,300
5. Infrastructure 3 / Miscellaneous	\$1,026,163	32,902	383,695	\$609,566
6. Life Science & Physical Science	\$5,438,815	590,265	4,030,493	\$818,057
7. Marina Education Center	\$3,713,511	0	0	\$3,713,511
8. Music Building	\$0	0	22,500	-\$22,500
9. PE Phase II - Gym/Locker Room	\$1,666,132	115,959	2,195,606	-\$645,433
10. Physical Science Building	\$9,705,029	0	0	\$9,705,029
11. Pool/ Tennis Courts	\$381,100	53,460	47,942	\$279,698
12.. PSTC Parker Flats	\$0	13,949	1,026	-\$14,975
13. Student Services Building	\$219,194	0	0	\$219,194
14. Swing Space	\$0	17,406	446,316	-\$463,722
15. Theater Building	\$5,735,207	257,524	5,319,222	\$158,461
16. General Institutional Bond Management	\$0	60,083	262,814	-\$322,897
Total Bond Projects:	\$31,021,614	\$3,975,526	\$15,212,307	\$12,600,201
Initial Bond Funds Received 6/30/03		\$40,000,000		
County office interest Received from inception		\$5,774,241		
LAIF interest from inception		\$1,514,006		
Bond Refinancing 05-06		\$4,240,051		
Bond Funds Received 1/24/08		\$104,999,300		
Lehman Brothers Investment loss		(\$1,878,835)		
Balance Used in 12-13		(\$15,212,307)		
Balance Used in 11-12		(\$16,955,602)		
Balance Used in 10-11		(\$16,422,183)		
Balance Used in 09-10		(\$13,542,031)		
Balance Used in 08-09		(\$16,415,556)		
Balance Used in 07-08		(\$19,317,846)		
Balance Used in 06-07		(\$20,713,267)		
Balance Used in 05-06		(\$7,641,016)		
Balance Used in 04-05		(\$2,815,134)		
Balance Used in 03-04		(\$2,626,246)		
Balance Used in 02-03		(\$625,834)		
Available Bond Funds		\$22,361,741		

*** BOARD REPORT ***

Other Debt Service Fund Fund 29 Monterey Peninsula College

June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE		
REVENUES								
8600 STATE	0	0	0	0	0	0	N/A	
8860 LOCAL/COUNTY	26,401	0	129	544	(544)	N/A		
8900 INTERFUND TRANSFER IN	<u>275,324</u>	<u>275,324</u>	<u>0</u>	<u>275,324</u>	<u>0</u>	100.2%		
TOTAL REVENUE :	<u>\$301,725</u>	<u>\$275,324</u>	<u>\$129</u>	<u>\$275,868</u>	<u>(\$544)</u>	100.2%		
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
Transfers								
7200 LONG TERM DEBT	<u>275,324</u>	<u>275,324</u>	<u>0</u>	<u>275,324</u>	<u>0</u>	<u>0</u>	100.0%	
TOTAL CAPITAL OUTLAY :	<u>\$275,324</u>	<u>\$275,324</u>	<u>\$0</u>	<u>\$275,324</u>	<u>\$0</u>	<u>\$0</u>	100.0%	
TOTAL EXPENSE :	<u>\$275,324</u>	<u>\$275,324</u>	<u>\$0</u>	<u>\$275,324</u>	<u>\$0</u>	<u>\$0</u>	100.0%	
REVENUE OVER EXPENSE :	<u>\$26,401</u>	<u>\$0</u>	<u>\$129</u>	<u>\$544</u>	<u>\$0</u>	<u>(\$544)</u>		

*** BOARD REPORT ***

College Revenue Bond Interest & Redemption

Fund 46

Monterey Peninsula College

June 30, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
REVENUES							
8800 LOCAL	19,002	18,525	0	18,525		0	100.0%
8860 INTEREST	145	0	21	49		(49)	N/A
TOTAL REVENUE :	<u>\$19,147</u>	<u>\$18,525</u>	<u>\$21</u>	<u>\$18,574</u>		<u>(\$49)</u>	100.3%
DEBT RETIREMENT							
7100 DEBT RETIREMENT	18,975	18,525	0	18,525	0	0	100.0%
TOTAL DEBT RETIREMENT :	<u>\$18,975</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$0</u>	100.0%
TOTAL EXPENSE :	<u>\$18,975</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$0</u>	100.0%
REVENUE OVER EXPENSE :	<u>\$172</u>	<u>\$0</u>	<u>\$21</u>	<u>\$49</u>	<u>\$0</u>	<u>(\$49)</u>	

***** BOARD REPORT *****

**Associated Student Fund
Monterey Peninsula College**

June 30, 2013

OBJECT CLASSIFICATION		2011-12	FORECAST BUDGET	REVISED BUDGET	2012-13		ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
		PRIOR YEAR ACTUAL			CURRENT MTH REVENUE	Y-T-D REVENUE			
REVENUES									
8000	BEGINNING BALANCE	0	9,000	9,000	\$ -	\$ -		9,000	0.0%
8001	ASMP CARD SALES	65,323	50,000	50,000	\$ 5,019	\$ 66,982		-16,982	134.0%
8005	CAFETERIA/D & L VENDING	8,238	2,119	2,119	\$ -	\$ 7,163		-5,044	338.0%
8006	INTEREST	144	155	155	\$ 16	\$ 172		-17	110.7%
8010	MISCELLANEOUS	0	0	0	\$ -	\$ -		0	0.0%
8011	STUDENT REPRESENTATIVE FEES	7,357	11,000	11,000	\$ 1,002	\$ 13,351		-2,351	0.0%
8013	BOOKSTORE CONTRACT	5,000	5,000	5,000	\$ 5,000	\$ 5,000		0	100.0%
8014	PRIOR YEAR ADJUSTMENT	0	0	0	\$ -	\$ -		0	0.0%
8015	BUS PASS	13,757	13,000	13,000	\$ 2,180	\$ 9,850		3,150	0.0%
4999	OTHER INCOME	0	0	0	\$ -	\$ -		0	0.0%
	TOTAL REVENUE:	\$99,819	\$90,274	\$90,274	13,217	102,517		-\$12,243	113.6%
EXPENSES									
8011 A	STUDENT REPRESEIVITE FEE	0	8,689.00	9,049.00	\$ -	\$ 3,021			
8011 B	SRE REP.	0	5,000.00	5,000.00	\$ -	\$ 1,441			
#4000 ASMP COUNCIL									
	ASMP COMMUNITY OUTREACH FUND	500	500	500	\$ -	\$ -		500.00	0.0%
	ASMP GENERAL FUND	1,646	1,000	1,000	\$ 193	\$ 1,042		-42	104.2%
	ASMP OFFICE SUPPLIES FUND	10,713	8,200	8,200	\$ 764	\$ 8,003		197	0.0%
	ASMP PROMOTIONS FUND	0	0	0	\$ -	\$ -		0	0.0%
	ASMP STIPEND FUND	12,460	12,700	12,700	\$ 4,880	\$ 9,060		3,640	71.3%
	ASMP STUDENT BENEFITS FUND	20,854	17,700	17,700	\$ 2,547	\$ 17,755		-55	100.3%
#4007 STUDENT REP. COUNCIL									
	SRC STIPEND FUND	2,294	3,000	3,000	\$ -	\$ -		3,000	0.0%
#4010 ACTIVITIES COUNCIL									
	AC GENERAL FUND	5,472	5,000	5,000	\$ 1,577	\$ 8,821		-3,821	176.4%
	AC PROMOTIONAL ITEM FUND	1,606	650	450	\$ (40)	\$ 1,020		-570	226.7%
	AC STIPENDS	2,040	1,600	1,440	\$ -	\$ 640		800	44.4%
#4104 INTER CLUB COUNCIL-ICC									
	***ICC CLUB ACTIVITY FUND	6,494	7,500	5,940	\$ 1,088	\$ 2,754			
	ICC COMMUNITY ACTIVITY FUND	5,454	6,500	10,395	\$ 1,331	\$ 5,535			
	ICC EQUIPMENT FUND	1,360	1,500	990	\$ -	\$ 685			
	ICC CLUB EQUIPMENT FUND	587	2,400	1,980	\$ 138	\$ 3,122			
	ICC SEED MONEY	4,099	6,000	5,940	\$ 400	\$ 50			
	ICC START UP FUNDS (\$200.00)	-1,766	2,335	990	\$ -	\$ -			
6560	BANK SERVICES	9	0	0	0	0			
	TOTAL EXPENSES:	\$73,821	\$90,274	\$90,274	12,878	62,949		\$3,650	69.7%
	REVENUE OVER EXPENSE:	\$25,998	\$0	\$0	\$338	\$165,466		\$15,893	
	BEGINNING BALANCE WITH Y-T-D REVENUE					47,882			
	INCOME TO DATE					102,517			
	EXPENSE TO DATE					(62,949)			
	EST. ENDING BALANCE					87,450			

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. B

Fiscal Services
College Area

Proposal:

That the Governing Board review and accept the attached Quarterly Financial Status Report (Form CCFS 311Q) for the quarter ending, June 30, 2013, prior to year-end closing entries.

Background:

AB 2910, Chapter 1486, Statutes of 1986, requires that quarterly reports on the financial condition of each community college district be presented to local governing boards for review and acceptance. These reports must also be filed with the Chancellor's Office.

Budgetary Implications:

Steps have been taken to ensure close monitoring of the District's budget. Monthly reports, updates and projections will be provided to the Governing Board.

[X] RESOLUTION: BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter Ending June 30, 2013, prior to year-end closing entries as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Recommended By: [Signature]
Stephen Ma, Vice President for Administrative Services

Prepared By: [Signature]
Rosemary Barrios, Controller

Agenda Approval: [Signature]
Dr. Walter Tribley, Superintendent /President

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2012-2013
Quarter Ended: (Q4) Jun 30, 2013

District: (460) MONTEREY

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2009-10	Actual 2010-11	Actual 2011-12	Projected 2012-2013
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	39,518,284	40,111,566	36,462,611	34,157,448
A.2	Other Financing Sources (Object 8900)	0	50,000	2,909,887	2,055,231
A.3	Total Unrestricted Revenue (A.1 + A.2)	39,518,284	40,161,566	39,372,498	36,212,679
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	32,600,756	32,869,033	31,317,662	31,215,454
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,831,758	7,797,461	7,231,777	5,917,263
B.3	Total Unrestricted Expenditures (B.1 + B.2)	39,432,514	40,666,494	38,549,439	37,132,717
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	85,770	-504,928	823,059	-920,038
D.	Fund Balance, Beginning	4,182,989	4,268,759	3,763,831	3,814,300
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	4,182,989	4,268,759	3,763,831	3,814,300
E.	Fund Balance, Ending (C. + D.2)	4,268,759	3,763,831	4,586,890	2,894,262
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	10.8%	9.3%	11.9%	7.8%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	7,890	7,681	6,804	6,803
-----	---	-------	-------	-------	-------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2009-10	2010-11	2011-12	2012-2013
H.1	Cash, excluding borrowed funds		1,895,554	715,726	3,962,719
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	3,916,414	1,895,554	715,726	3,962,719

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	36,087,771	36,087,771	34,157,448	94.7%
I.2	Other Financing Sources (Object 8900)	2,055,231	2,055,231	2,055,231	100%
I.3	Total Unrestricted Revenue (I.1 + I.2)	38,143,002	38,143,002	36,212,679	94.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	32,099,278	32,099,728	31,215,454	97.2%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,043,724	6,043,724	5,917,263	97.9%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	38,143,002	38,143,452	37,132,717	97.4%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	0	-450	-920,038	
L.	Adjusted Fund Balance, Beginning	3,814,300	3,814,300	3,814,300	
L.1	Fund Balance, Ending (C. + L.2)	3,814,300	3,813,850	2,894,262	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	10%	10%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *

a. SALARIES:	Year 1:			
	Year 2:			
	Year 3:			
b. BENEFITS:	Year 1:			
	Year 2:			
	Year 3:			

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District needs to achieve cap this fiscal year 12-13 and earn back the FTES that were lost, otherwise there will be less funding in 13-14. this will not be known until later in July 2013.

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2012-2013

Quarter Ended: (Q4) Jun 30, 2013

District: (460) MONTEREY

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Stephen Ma

CBO Phone: 831-646-4040

CBO Signature: 

Date Signed: _____

Chief Executive Officer Name: Dr. Walter Tribley

CEO Signature: _____

Date Signed: _____

Electronic Cert Date: 07/12/2013

District Contact Person

Name: Rosemary Barrios

Title: Controller

Telephone: 831-646-4043

Fax: 831-645-1315

E-Mail: rbarrios@mpc.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:

Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu

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Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. C

Administrative Services
College Area

Proposal:

That the Board declares as surplus the four Taylor Dunn trams and kitchen equipment in the College Center as surplus and direct the disposal of these items in accordance with Board guidelines and Education Code requirements utilizing the services of InterSchola to conduct an auction.

Background:


The four Taylor Dunn trams were used to transport students. Monterey Peninsula College no longer offers that service and the trams are no longer in use.

The kitchen equipment will be replaced during the Student Center renovation.

Budgetary Implications: None.


RESOLUTION: BE IT RESOLVED, the Board declares as surplus the four Taylor Dunn trams and kitchen equipment and direct the disposal of these items in accordance with Board guidelines and Education Code requirements utilizing the services of InterSchola to conduct an auction.

Recommended By:




Stephen Ma, Vice President for Administrative Services

Prepared By:



Mary Weber, Purchasing Coordinator

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. D

Administrative Services
College Area

Proposal:

That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Theater Modernization Project, DSA Application No. 01-111655, File No. 27-C1.


Background:

According to standard procedure for public works projects, a filing of a Notice of Completions is required to be filed within the County of the project's location. Upon the Board's approval to authorize the filing of the Notice of Completion with the County, a 35 day period will follow in which sub-contractors, vendors and related material suppliers formally satisfy all liens and unpaid bills. After the 35 days, the District will release any remaining funds to the contractor minus adequate funds to satisfy outstanding issues.

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Theater Modernization Project, DSA Application No. 01-111655, File No. 27-C1.


Recommended By: _____


Stephen Ma, Vice President for Administrative Services

Prepared By: _____


Suzanne Ammons, Administrative Assistant

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. E

Student Services
College Area

Proposal:

That the Governing Board approve the signing of the 2013-14 Funding Terms and Conditions (FT&C) contract for the Full Day Pre-School Program at Monterey Peninsula College with the California Department of Education.

Background:

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract entered into and between California Department of Education is effective from July 1, 2013 through June 30, 2014. For satisfactory performance of the required services, the District shall be reimbursed at a rate not to exceed \$30.16 per child per day of full time enrollment.

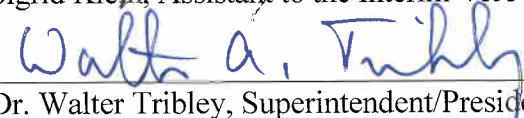
Budgetary Implications:

The district will receive an amount not to exceed \$167,943.00.

Resolution: **BE IT RESOLVED, That** the Governing Board approve the signing of the 2013-14 Funding Terms and Conditions (FT&C) contract for the Full Day Pre-School Program at Monterey Peninsula College with the California Department of Education.

Recommended By: 
Marty Johnson, Interim Vice President for Student Services

Prepared By: 
Sigrid Klein, Assistant to the Interim Vice President of Student Services

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 13 - 14

DATE: July 01, 2013

CONTRACT NUMBER: CSPP-3293

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 27-6610-00-3

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

By signing this contract and returning it to the State, you are agreeing to provide services in accordance with the FUNDING TERMS AND CONDITIONS (FT&C - available online at http://www.cde.ca.gov/fg/aa/cd/), the CURRENT APPLICATION, and an AGENCY SITE LISTING (ATTACHMENT A) which by this reference are incorporated into this contract.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2013 through June 30, 2014. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$30.16 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$167,943.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 5,568.0

Minimum Days of Operation (MDO) Requirement 161

Any provision of this contract found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this contract.

Exhibit A, General Terms and Conditions attached.

Form with sections for STATE OF CALIFORNIA and CONTRACTOR, including signature lines for Margie Burke and Martin L. Johnson, and a detailed expenditure table.

CONTRACTOR'S NAME: MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

CONTRACT NUMBER: CSP-3293

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 22,388	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13609-6610	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 22,388	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2013	FISCAL YEAR 2013-2014
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 12,329	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 15136-6610	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 12,329	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2013	FISCAL YEAR 2013-2014
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 99,863	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23038-6610			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 99,863	ITEM 30.10.010. 6110-196-0001	CHAPTER B/A	STATUTE 2013	FISCAL YEAR 2013-2014
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 33,363	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23254-6610			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 33,363	ITEM 30.10.020.001 6110-194-0001	CHAPTER B/A	STATUTE 2013	FISCAL YEAR 2013-2014
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above. SIGNATURE OF ACCOUNTING OFFICER	T.B.A. NO.	B.R. NO.
	DATE	

Attachment A
California Department of Education
Child Development Division
Agency Site List
Fiscal Year 2013-2014

Monterey Peninsula Community College District

Monterey County

6610

Monterey Peninsula College-Child Development 980 Fremont Street

Monterey 93940-

GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:

1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.

2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER:

If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. F

Academic Affairs
College Area

Proposal:

To approve the proposed course and programs which have proceeded through the institutional curriculum development process to the point of recommendation to the Board.

Background:

The course and programs listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.

Budgetary Implications:

When offered, related courses and programs generate instructor and support costs, which are offset by student attendance driven income.

RESOLUTION: BE IT RESOLVED, that the following programs and new course be approved:

MUSI 25, Applied Music

Program: Early Childhood Education – Certificate of Achievement (Career Technical)

Program: Early Childhood Education – Associate in Science (Career Technical)

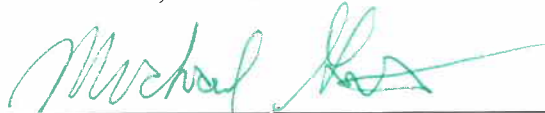
Program: Early Childhood Education – Associate in Science for Transfer

Recommended By:



Celine Pinet, Vice President of Academic Affairs

Prepared By:



Michael Gilmartin, Dean of Instructional Planning

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

PROPOSED COURSE

MUSI 25

Applied Music

0.5 unit

1 hour studio scheduled, 1 hour studio TBA

Justification

To comply with the SB1440 Transfer Model Curriculum.

Description

This course consists of individualized study of the appropriate techniques and repertoire for the specific instrument or voice being studied. The emphasis is on the progressive development of skills needed for solo performance. Achievement is evaluated through a juried performance.

Program:

Early Childhood Education – Certificate of Achievement (Career Technical)

Justification

Updating program name to comply with SB 1440.

Description

The Early Childhood Education Department offers course work that leads to an Early Childhood Education Certificate of Achievement (Career Technical), an Associate in Science in Early Childhood Education degree, and an Associate of Science in Early Childhood Education for Transfer degree that will transfer to a California State University Bachelor of Arts degree, and course work required by the State of California Department of Education for the Child Development Permit Matrix.

Program:

Early Childhood Education – Associate in Science (Career Technical)

Justification

Updating program name to comply with SB 1440.

Description

The Early Childhood Education Department offers course work that leads to an Early Childhood Education Certificate of Achievement (Career Technical), an Associate in Science in Early Childhood Education degree, and an Associate in Science in Early Childhood Education for Transfer degree that will transfer to a California State University Bachelor of Arts degree, and course work required by the State of California Department of Education Child Development Permit Matrix.

Program: **Early Childhood Education – Associate in Science for Transfer**

Justification

Updating program name to comply with SB 1440.

Description

The Early Childhood Education Department offers course work, aligned with the California Community College Early Childhood California Curriculum Alignment Project, which leads to an Associate in Science in Early Education Childhood for Transfer degree that will transfer to a California State University Bachelor of Arts degree. The Early Education Childhood Associate Degree encompasses course work required by the State of California for Early Childhood Teachers and Early Childhood Program Directors for licensing and to qualify for the six levels of the California Child Development Permit.

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. G

Academic Affairs
College Area

Proposal:

For the Governing Board to approve a Travel Request in accordance with Board Policy 2145, for Mrs. Adrienne Simpson, Psychology Instructor, to travel to Vancouver, Canada to attend the International Conference on the Teaching of Psychology July 25-28, 2013.

Background:

Mrs. Adrienne Simpson is the Department Chair of the Psychology Department at Monterey Peninsula College. She has been actively involved in acquiring grants since her arrival in August 2012 for the Social Sciences Division in an effort to enhance achievement of student learning outcomes. An Instructional Equipment grant was awarded in Fall 2012 to purchase technologies that allow for students to experience a hands-on approach to learning research methods and other concepts in the Social Sciences. An understanding of complex topics such as these is enhanced through this approach.

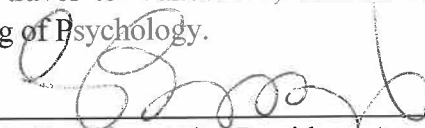
As a diverse and empirically driven field, new research in psychology is being published all the time. Instructors must maintain expertise in this ever-changing field in order to provide students with the foundation necessary for further study in psychology and promote the mission of MPC. Mrs. Simpson's attendance at this venue will allow her to connect with leading psychologists and researchers in the field. This conference combines a wide range of topics in psychology with knowledge of best practices for the teaching of psychology. After attendance, Mrs. Simpson will be able to share the information gathered with the adjunct faculty members in psychology in an effort to better serve students and support continued attainment of student learning outcomes.

Budgetary Implications:

None. MPC Foundation approved a Faculty and Staff Advancement Award to support Mrs. Adrienne Simpson's travel to this conference in Spring 2013.

RESOLUTION: BE IT RESOLVED, that the Governing Board approve Mrs. Adrienne Simpson, Psychology Instructor, to travel to Vancouver, Canada July 25 – 28, 2013 to attend the International Conference on the Teaching of Psychology.

Recommended By: _____


Dr. Celine Pinet, Vice President, Academic Affairs

Prepared By: _____


Leslie Procive, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval: _____


Dr. Walt Tribley, Superintendent/President

MONTEREY PENINSULA COLLEGE
Approval & Reimbursement of Expenditures
Business Meeting/Conference/Travel

PURCHASING ONLY
 VENDOR # _____

TR # 07231

**Section 1
REQUEST**

Please complete this section prior to submitting for approval. Please provide cost estimates.

Name: Kristianne Simpson Title/Department: _____

Description of Event: Int Conf on Teaching Psychology

Location (City, State, Country): Vancouver, Canada

Inclusive Dates: From 7/24/13 to 7/28/13

Recommended Approval: _____ Chair Non-Instructional Manager

Date: _____

Budget Account Number: _____

COST ESTIMATES	
Registration	\$ <u>485.00</u>
Transportation	<u>379.55</u>
Lodging	<u>1053.60</u>
Meals	_____
Other	_____
TOTAL ESTM. COST \$ <u>1908.15</u>	

**Section 2
APPROVAL/
DISAPPROVAL**

Please Return to Requester after Approval or Disapproval

APPROVED DISAPPROVED

\$1908.15 approved by MPC Foundation Faculty Staff Advancement Award, Spring 13

The following conditions apply and payment of this claim, including any advances made prior to the actual travel, is authorized to the extent that only actual and necessary expenses in accordance with Education Code Sections 72423, 87432, and MPC Board Policy 2145 are properly documented by necessary receipts.

Signature of Division Chair/Management: [Signature] Date: 7/2/13

Signature of Superintendent/President (Required for out of state): Walt A. Tubby Date: 7/9/13

DO NOT COMPLETE THE CLAIM PORTION (SECTION 3) OF THIS FORM UNTIL TRAVEL IS COMPLETED

**Section 3
EXPENSE
CLAIM**

Submit White copy to Business Office - Yellow for your records

Attach all receipts and supporting documents for actual expenses incurred and approved per Section 1.

LIST ONLY THOSE EXPENSES FOR WHICH YOU ARE TO BE REIMBURSED

1. TRANSPORTATION

a. Air Fare (Air Coach) \$ _____

b. Automobile (actual mileage: _____ miles @ _____ per mile = _____) \$ _____

c. Auto Rental \$ _____

2. REGISTRATION FEE \$ _____

3. OTHER EXPENSES

DATE	MEALS	LODGING	MISC.*	DAILY TOTAL
Total OTHER EXPENSES				\$ _____
TOTALS 1 through 3				\$ _____
Less: ADVANCES				\$ - _____
Less: CREDIT CARD PMTS				\$ - _____
NET AMOUNT OF CLAIM				\$ _____

*Parking/Tolls, Taxi, Laundry, etc

Complete and submit within 10 days from completion of trip.

I certify that this claim is true and correct and is for the actual and necessary expenses incurred while in attendance at the event described in Section 1 above.

Signature of Claimant: _____ Date: _____

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. H

Superintendent/President
College Area

Proposal:

That the Governing Board receives an oral report of the proposed elimination of the Workability III Program at MPC.

Background:

In partnership with the Department of Rehabilitation (DOR) through the Salinas Branch Office of the San Jose District, Monterey Peninsula College provides vocational rehabilitation services through the Workability III (WA III) Program.

WA III staff work closely with the DOR counselors throughout the referral, eligibility, planning, and follow-up process to ensure successful employment outcomes. The WA III staff provides Employment Services consisting of Intake Employment Services, Employment Preparation, Job Development, Placement, and Retention services designed to prepare DOR students to obtain and retain competitive employment. WA III staff consists of one Program Coordinator (40 hours per week, 11 months), one Job Developer (10 hours per week, 11 months), and one Administrative Assistant (12 hours per week, 11 months).

Each fiscal year, MPC receives \$111,828 from DOR and is responsible for a \$51,781 match (through the allocation of MPC staff time and indirect costs). Forty DOR clients are to receive services each fiscal year. DOR does not want their clients to take classes at MPC because they need to become employed as quickly as possible.

The current contract for July 1, 2012 through June 30, 2015 can be terminated by either MPC or DOR with 30 days' notice.

Budgetary Implications:

Neutral.

INFORMATION: To inform the Governing Board of the proposed elimination of the Workability III Program at MPC.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. I

Superintendent/President
College Area

Proposal:

To review the attached Calendar of Events.

Background:

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

Budgetary Implications:

None.

INFORMATION: Calendar of Events.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By:

Shawn Anderson

Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval:

Walter A. Tribley

Dr. Walter Tribley, Superintendent/President

MPC Governing Board 2013 Calendar of Events

JULY, 2013

Wednesday, July 24	Regular Board Meeting, Marina Education Center 1:30pm: Closed Session, 3:00pm: Regular Meeting
Thursday, July 25	Les Misérables Preview, MPC Morgan Stock Stage, 7:30 p.m.
Friday, July 26	End of Six-Week Summer Session; Les Misérables Opening, MPC Morgan Stock Stage, 7:30 p.m.
Saturday, July 27	Les Misérables Grand Opening Gala & Performance, MPC Theatre / Morgan Stock Stage, 5:30 p.m. Reception & Silent Auction, 7:30 p.m. Grand Opening Performance
Wednesday, July 31	Special Board Meeting, MPC Library & Technology Center, Sam Karas Room, 3:00pm

AUGUST, 2013

Friday, August 9	End of Eight-Week Summer Session
Thursday, August 22	Fall Flex Day Breakfast and Presentations: 8:00am-12:00pm; Lunch: 12-1:20pm, Caroline Page Garden
Monday, August 26	Fall Semester Begins
Wednesday, August 28	Regular Board Meeting, Public Safety Training Center, Seaside 1:30pm: Closed Session, 3:00pm: Regular Meeting

SEPTEMBER, 2013

Monday, September 2	Labor Day Holiday
Wednesday, September 25	Regular Board Meeting, MPC Library & Technology Center 1:30pm: Closed Session - Stutzman Room 3:00pm: Regular Meeting - Sam Karas Room

OCTOBER, 2013

Wednesday, October 23	Regular Board Meeting, MPC Library & Technology Center 1:30pm: Closed Session - Stutzman Room 3:00pm: Regular Meeting - Sam Karas Room
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NOVEMBER, 2013

Monday, November 11	Veterans' Day Holiday
Wednesday, November 20*	Regular Board Meeting, MPC Library & Technology Center 1:30pm: Closed Session - Stutzman Room 3:00pm: Regular Meeting - Sam Karas Room *Date moved to 3 rd Wednesday due to Thanksgiving holiday
Thurs-Fri, November 28-29	Thanksgiving Holiday

DECEMBER, 2013

Wednesday, December 11	Regular Annual Organizing Board Meeting, MPC Library & Technology Center 1:30pm: Closed Session - Stutzman Room 3:00pm: Annual Organizing Meeting and Swearing-In Ceremony
Mon-Fri, December 16-20	Finals Week; Fall Semester ends December 19; Flex Day December 20
Monday, December 24 – Wednesday, January 1	Winter Break

Monterey Peninsula Community College District

Governing Board Agenda

July 24, 2013

New Business Agenda Item No. J

Superintendent/President
College Area

Proposal:

The Governing Board approves naming of the Concession Stand in the renovated MPC Theatre the “Bill and Nancy Doolittle Concession Stand.”

Background:

Board Policy 1435 Naming of Buildings and Other Property Components assigns to the Governing Board the authority for naming college facilities and properties.

The MPC Foundation has received a major gift of \$25,000 and is requesting the Governing Board considers naming the Concession Stand in the renovated MPC Theatre the “Bill & Nancy Doolittle Concession Stand.”

Mr. and Mrs. Doolittle are extremely active and involved members of the Monterey Peninsula community. Bill Doolittle has served as a dedicated member of the Foundation Board of Directors since 2011, contributing his valuable time, expertise, and financial support to our organization. The Doolittle’s recent gift of \$25,000 to the Monterey Peninsula College Foundation signifies their outstanding generosity and commitment to student success. The funds will be designated as an endowment, which will be managed by the Monterey Peninsula College Foundation in accordance with its Endowment Policy.

Budget Implications:

No general fund resources are required.

RESOLUTION: BE IT RESOLVED that the Governing Board approves naming the Concession Stand of the renovated MPC Theatre the Bill & Nancy Doolittle Concession Stand.

Recommended By: Beccie Michael^{WT}
Beccie Michael, Executive Director, MPC Foundation

Prepared By: Beccie Michael^{WT}
Beccie Michael, Executive Director, MPC Foundation

Agenda Approval: Walter A. Tribble
Dr. Walter Tribble, Superintendent/President