

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. A

Fiscal Services  
College Area

### Proposal:

That the Governing Board review and discuss the 2012-2013 Monthly Financial Reports for the period ending May 31, 2013, prior to year-end closing.

### Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

### Budgetary Implications:

None.

☒ **RESOLUTION: BE IT RESOLVED**, that the 2012-2013 Monthly Financial Reports for the period ending May 31, 2013, prior to year-end closing be accepted.

Recommended By:



Stephen Ma, Vice President for Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

**Monterey Peninsula College**  
**Fiscal Year 2012-13**  
**Financial and Budgetary Report**  
**May 31, 2013**

Enclosed please find attached the financial reports for the month ending May 31, 2013 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through May 31, 2013 is \$34,159,508 which is 75.7% of the operating budget for this fiscal year. Expenditures year-to-date total \$37,657,801 which is 83.6% of the operating budget for this fiscal year, for a net difference of -\$3,498,293.

The District will be receiving Prop 30 funds before the end of June in the amount of \$5M.

**Highlights of financial activities year-to-date are as follows:**

**Revenues**

- The May apportionment payment was received of \$1,650,419 but will show up on the June financial report.
- The District receives a percentage of the total certified state apportionment revenue each month. The certified state apportionment is the largest revenue source of the District. This makes up 92.4% of the Unrestricted General Fund revenue.
- Property Taxes received this month of \$72,986.
- Other local revenue received this month include: student fees and charges.

**Expenditures**

Overall the District operating funds expenditures continue to track as projected.

**Self Insurance Fund**

- Self Insurance actual expenditures are at 88.1% of what has been budgeted for this fiscal year. We will continue to track this fund closely each month.

**Parking Fund**

- Parking Revenue is at 149.1% of budget.

**Fiduciary Funds**

- All Fiduciary Funds are tracking close to budget.

**Cash Balance:**

The total cash balance for all funds is \$35,542,638 including bond cash of \$25,461,345 and \$10,081,293 for all other funds. Operating funds cash is \$1,897,527. Cash balance in the General Fund is at \$970,163 for the month ending May 31, 2013. The District will be receiving Prop 30 funds in the amount of \$5M before the end of June 30, 2013, which will be sufficient to cover month end payroll.

**Other:**

The Chancellor's Office recently advised districts that 2012-13 apportionment release schedule would be severely compromised because of redevelopment agency tax revenue shortfall. The projected statewide shortfall is estimated at \$327M of which MPC's portion is approximately \$2M. The education trailer bill language assures the community college system will be held harmless from this shortfall in 2012-13, but funding will be deferred until very late into the fiscal year. The Chancellor's Office has advised all districts to be very conservative in managing cash flow for the balance of the year. The revised P1 report issued in early March shows a deficit coefficient of 0.935103 or a revenue shortfall of \$2,274,519. The final revenue shortfall is expected to shrink to approximately \$300,000 subject to Chancellor's Office verification.

# Monterey Peninsula Community College

Monthly Financial Report

May 31, 2013

## Summary of All Funds

Funds	Beginning Fund Balance	Revised Budgets 2012 - 2013		Ending Fund Balance	Year to Date Actual 2012 - 2013			% Actual to Budget		Cash Balance
	07/01/12	Revenue	Expense	6/30/2013	Revenue	Expense	Encumbrances	Rev	Exp	5/31/2013
General - Unrestricted	\$3,814,300	\$38,143,002	\$38,143,002	\$3,814,300	\$28,458,923	\$32,234,625	1,307,922	74.6%	87.9%	\$970,163
General - Restricted	0	5,526,350	5,526,350	0	4,234,141	4,402,017	134,421	76.6%	82.1%	0
Child Dev - Unrestricted	0	397,970	397,970	0	282,503	326,813	0	71.0%	82.1%	423
Child Dev - Restricted	0	254,016	254,016	0	234,819	193,296	12,157	92.4%	80.9%	0
Student Center	214,409	265,200	265,200	214,409	185,808	125,574	11,703	70.1%	51.8%	474,900
Parking	92,179	512,000	481,028	123,151	763,314	375,476	1,849	149.1%	78.4%	452,041
<b>Subtotal Operating Funds</b>	<b>\$4,120,888</b>	<b>\$45,098,538</b>	<b>\$45,067,566</b>	<b>\$4,151,860</b>	<b>\$34,159,508</b>	<b>\$37,657,801</b>	<b>\$1,468,052</b>	<b>75.7%</b>	<b>83.6%</b>	<b>\$1,897,527</b>
Self Insurance	8,736,186	6,632,229	8,050,809	7,317,606	4,004,760	7,085,666	4,226	60.4%	88.1%	6,151,965
Capital Project	980,493	774,331	1,672,051	82,773	285,985	694,522	57,173	36.9%	45.0%	1,108,793
Building	54,046,985	200,000	31,021,614	23,225,371	0	13,690,400	5,782,767	0.0%	62.8%	25,461,345
Debt Service	52,285	275,324	275,324	52,285	275,739	275,324	0	100.2%	100.0%	52,760
Revenue Bond	20,905	18,525	18,525	20,905	18,553	18,525	0	100.2%	100.0%	21,720
Associated Student	50,475	90,274	90,274	50,475	102,517	62,949	0	113.6%	69.7%	124,926
Financial Aid	12,881	5,500,000	5,500,000	12,881	5,207,718	5,207,718	0	94.7%	94.7%	154,788
Scholarship & Loans	272,948	2,500,000	2,500,000	272,948	2,532,002	2,532,002	0	101.3%	101.3%	225,869
Trust Funds	293,917	600,000	600,000	293,917	473,938	319,655	0	79.0%	53.3%	303,548
Orr Estate	61,262	50,000	50,000	61,262	12,056	28,844	0	24.1%	57.7%	39,397
<b>Total all Funds</b>	<b>\$68,649,225</b>	<b>\$61,739,221</b>	<b>\$94,846,163</b>	<b>\$35,542,283</b>	<b>\$47,072,776</b>	<b>\$67,573,406</b>	<b>\$7,312,218</b>	<b>76.2%</b>	<b>71.2%</b>	<b>\$35,542,638</b>



## \*\*\* BOARD REPORT \*\*\*

## GENERAL FUND (Unrestricted)

Fund 01

## Monterey Peninsula College

May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE	
<b>REVENUES</b>							
8100 FEDERAL	3,310	10,700	0	3,041		7,659	28.4%
8600 STATE	12,931,258	20,130,023	574,573	7,955,588		12,174,435	39.5%
8800 COUNTY / LOCAL	17,116,493	15,947,048	218,450	18,602,715		(2,655,667)	116.7%
8900 INTERFUND TRANSFER IN	2,409,887	2,055,231	0	1,897,580		157,651	N/A
TOTAL REVENUE :	<u>\$32,460,947</u>	<u>\$38,143,002</u>	<u>\$793,023</u>	<u>\$28,458,923</u>		<u>\$9,526,428</u>	74.6%
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT
<b>CERTIFICATED SALARIES</b>							
1100 TEACHER SALARIES	5,933,452	6,024,498	551,845	5,508,616		515,882	91.4%
1200 NON TEACHER SALARIES	2,771,752	2,703,052	227,709	2,398,762		304,290	88.7%
1300 HOURLY TEACHER	5,193,991	5,049,536	550,860	5,090,392		(40,856)	100.8%
1400 OTHER HOURLY SALARIES	190,805	251,356	31,997	270,907		(19,551)	107.8%
TOTAL CERTIFICATED :	<u>\$14,090,000</u>	<u>\$14,028,442</u>	<u>\$1,362,411</u>	<u>\$13,268,677</u>		<u>\$759,765</u>	94.6%
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	5,727,428	5,871,063	483,896	5,340,795		530,268	91.0%
2200 INSTRUCTIONAL AIDES	726,424	802,222	70,757	728,252		73,970	90.8%
2300 HOURLY NON INSTRUCTIONAL	414,719	331,884	31,118	410,037		(78,153)	123.5%
2400 HOURLY INSTRUCTIONAL	614,207	646,462	63,317	555,935		90,527	86.0%
	<u>\$7,482,777</u>	<u>\$7,651,631</u>	<u>\$649,088</u>	<u>\$7,035,019</u>		<u>\$616,612</u>	91.9%

**\*\*\* BOARD REPORT \*\*\***

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**GENERAL FUND (Unrestricted) continued**

Fund 01

**Monterey Peninsula College**

May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$4,633,248</u></b>	<b><u>\$4,506,038</u></b>	<b><u>\$326,128</u></b>	<b><u>\$3,924,082</u></b>	<b><u>\$106,939</u></b>	<b><u>\$475,017</u></b>	<b>89.5%</b>
<b><u>SUPPLIES &amp; OTHER</u></b>							
4300 INSTRUCTIONAL SUPPLIES	203,924	226,812	41,344	183,144	34,009	9,659	95.7%
4500 OTHER SUPPLIES	395,590	385,382	44,587	411,861	75,807	(102,286)	126.5%
4700 FOOD	3,682	5,560	19	1,797	0	3,763	32.3%
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b><u>\$603,196</u></b>	<b><u>\$617,754</u></b>	<b><u>\$85,949</u></b>	<b><u>\$596,802</u></b>	<b><u>\$109,815</u></b>	<b><u>(\$88,863)</u></b>	<b>114.4%</b>
<b><u>OTHER</u></b>							
5100 CONTRACTED SERVICES	1,215,925	2,119,384	564,786	1,324,017	646,517	148,850	93.0%
5200 TRAVEL	123,823	142,389	11,671	115,586	2,670	24,134	83.1%
5300 DUES AND SUBSCRIPTIONS	114,973	169,113	250	165,670	0	3,443	98.0%
5400 INSURANCE	359,152	351,099	35,024	437,653	0	(86,554)	124.7%
5500 UTILITIES & HOUSEKEEPING	1,083,794	1,220,128	132,639	1,086,630	311,726	(178,228)	114.6%
5600 RENTS & LEASES	516,160	634,791	30,074	540,922	45,107	48,762	92.3%
5700 LEGAL AND AUDIT	115,709	121,400	1,935	56,288	27,636	37,475	69.1%
5800 OTHER SERVICES	325,533	362,439	20,386	320,030	48,823	(6,414)	101.8%
<b>TOTAL OTHER :</b>	<b><u>\$3,855,071</u></b>	<b><u>\$5,120,743</u></b>	<b><u>\$796,766</u></b>	<b><u>\$4,046,796</u></b>	<b><u>\$1,082,478</u></b>	<b><u>(\$8,532)</u></b>	<b>100.2%</b>
<b><u>CAPITAL OUTLAY</u></b>							
6200 BUILDING IMPROVEMENT	22,596	24,127	851	24,625	3,113	(3,611)	115.0%
6300 CAPITAL BOOKS & SOFTWARE	137,530	99,790	123	98,495	0	1,295	98.7%
6400 EQUIPMENT	113,032	52,548	10,319	51,923	5,576	(4,951)	109.4%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$273,158</u></b>	<b><u>\$176,465</u></b>	<b><u>\$11,292</u></b>	<b><u>\$175,043</u></b>	<b><u>\$8,689</u></b>	<b><u>(\$7,268)</u></b>	<b>104.1%</b>
<b><u>TRANSFERS</u></b>							
7300 INTERFUND TRANSFER OUT	6,416,031	6,041,929	0	3,188,205	0	2,853,724	52.8%
7600 OTHER PAYMENTS TO STUDENTS	0	0	0	0	0	0	N/A
<b>TOTAL TRANSFERS :</b>	<b><u>\$6,416,031</u></b>	<b><u>\$6,041,929</u></b>	<b><u>\$0</u></b>	<b><u>\$3,188,205</u></b>	<b><u>\$0</u></b>	<b><u>\$2,853,724</u></b>	<b>52.8%</b>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b><u>37,353,480</u></b>	<b><u>38,143,001</u></b>	<b><u>3,231,634</u></b>	<b><u>32,234,625</u></b>	<b><u>1,307,922</u></b>	<b><u>4,600,454</u></b>	<b>87.9%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>(\$4,892,533)</u></b>	<b><u>\$1</u></b>	<b><u>(\$2,438,611)</u></b>	<b><u>(\$3,775,702)</u></b>	<b><u>(\$1,307,922)</u></b>	<b><u>\$4,925,974</u></b>	

\*\*\* BOARD REPORT \*\*\*

GENERAL FUND (Restricted)

Fund 01

Monterey Peninsula College

May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE	Y-T-D ACTUAL TO BUDGET
<b>REVENUES</b>							
8100 FEDERAL	1,671,077	2,319,939	221,400	1,431,536	0	888,403	61.7%
8600 STATE	2,030,740	2,491,134	512,029	2,233,805	0	257,329	89.7%
8800 COUNTY / LOCAL	386,725	648,601	43,033	568,800	0	79,801	87.7%
8900 INTERFUND TRANSFER IN	0	66,676	0	0	0	66,676	0.0%
TOTAL REVENUE :	<u>\$4,088,542</u>	<u>\$5,526,350</u>	<u>\$776,462</u>	<u>\$4,234,141</u>	<u>0</u>	<u>\$1,292,209</u>	<u>76.6%</u>
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT
<b>CERTIFICATED SALARIES</b>							
1100 TEACHER SALARIES	45,587	8,385	762	7,623	0	762	90.9%
1200 NON TEACHER SALARIES	863,825	990,644	85,291	900,863	0	89,781	90.9%
1300 HOURLY TEACHER	50,218	60,763	3,854	43,990	0	16,773	72.4%
1400 OTHER HOURLY SALARIES	131,327	274,904	46,376	214,220	0	60,684	77.9%
TOTAL CERTIFICATED :	<u>\$1,090,957</u>	<u>\$1,334,696</u>	<u>\$136,283</u>	<u>\$1,166,696</u>	<u>\$0</u>	<u>\$168,000</u>	<u>87.4%</u>
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	488,557	581,661	46,773	520,746	0	60,915	89.5%
2300 HOURLY NON INSTRUCTIONAL	311,708	355,546	34,116	332,777	0	22,769	93.6%
2400 HOURLY INSTRUCTIONAL	123,520	167,150	17,843	153,091	0	14,059	91.6%
TOTAL CLASSIFIED :	<u>\$923,785</u>	<u>\$1,104,357</u>	<u>\$98,732</u>	<u>\$1,006,614</u>	<u>\$0</u>	<u>\$97,743</u>	<u>91.1%</u>

\*\*\* BOARD REPORT \*\*\*  
GENERAL FUND (Restricted) continued  
Fund 01  
Monterey Peninsula College

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$358,699</u></b>	<b><u>\$418,840</u></b>	<b><u>\$38,191</u></b>	<b><u>\$377,140</u></b>	<b><u>\$0</u></b>	<b><u>\$41,700</u></b>	<b>90.0%</b>
<b><u>SUPPLIES &amp; OTHER</u></b>							
4300 INSTRUCTIONAL SUPPLIES	12,850	134,218	5,581	25,113	810	108,295	19.3%
4500 OTHER SUPPLIES	29,054	73,180	8,624	39,243	2,479	31,458	57.0%
4700 FOOD	23,389	19,268	4,359	16,882	0	2,386	87.6%
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b><u>\$65,293</u></b>	<b><u>\$226,666</u></b>	<b><u>\$18,564</u></b>	<b><u>\$81,238</u></b>	<b><u>\$3,289</u></b>	<b><u>\$142,139</u></b>	<b>37.3%</b>
<b><u>OTHER</u></b>							
5100 CONTRACTED SERVICES	418,930	634,572	21,817	496,869	105,115	32,588	94.9%
5200 TRAVEL	394,410	467,134	47,123	314,488	5,320	147,326	68.5%
5300 DUES AND SUBSCRIPTIONS	475	3,820	75	5,805	0	(1,985)	152.0%
5400 INSURANCE	43,639	45,522	0	45,339	0	183	99.6%
5500 UTILITIES & HOUSEKEEPING	242	500	11	106	144	250	50.0%
5600 RENTS & LEASES	7,311	31,988	(489)	32,486	1,902	(2,400)	107.5%
5800 OTHER SERVICES	170,616	206,168	8,895	141,815	2,071	62,282	69.8%
<b>TOTAL OTHER :</b>	<b><u>\$1,035,623</u></b>	<b><u>\$1,389,704</u></b>	<b><u>\$77,432</u></b>	<b><u>\$1,036,908</u></b>	<b><u>\$114,552</u></b>	<b><u>\$238,244</u></b>	<b>82.9%</b>
<b><u>CAPITAL OUTLAY</u></b>							
6300 CAPITAL BOOKS & SOFTWARE	0	0	0	0	0	0	0.0%
6400 EQUIPMENT	47,003	275,249	27,852	74,671	16,580	183,998	33.2%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$47,003</u></b>	<b><u>\$275,249</u></b>	<b><u>\$27,852</u></b>	<b><u>\$74,671</u></b>	<b><u>\$16,580</u></b>	<b><u>\$183,998</u></b>	<b>33.2%</b>
<b><u>TRANSFERS</u></b>							
7300 INTERFUND TRANSFER OUT	433,953	544,647	43,664	504,049	0	40,598	92.5%
7500 STUDENT FINANCIAL AID PYMT	11,405	18,860	10,425	18,916	0	(56)	100.3%
7600 OTHER PYMTS TO STUDENTS	30,153	213,329	23,170	135,785	0	77,544	63.7%
<b>TOTAL TRANSFERS :</b>	<b><u>\$475,511</u></b>	<b><u>\$776,836</u></b>	<b><u>\$77,259</u></b>	<b><u>\$658,750</u></b>	<b><u>\$0</u></b>	<b><u>\$118,086</u></b>	<b>84.8%</b>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b><u>3,996,871</u></b>	<b><u>5,526,348</u></b>	<b><u>474,313</u></b>	<b><u>4,402,017</u></b>	<b><u>134,421</u></b>	<b><u>989,910</u></b>	<b>82.1%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$91,671</u></b>	<b><u>\$2</u></b>	<b><u>\$302,149</u></b>	<b><u>(\$167,876)</u></b>	<b><u>(\$134,421)</u></b>	<b><u>\$302,299</u></b>	

\*\*\* BOARD REPORT \*\*\*  
Child Development Fund  
Fund 04 Unrestricted  
Monterey Peninsula College  
May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUE</b>								
8660 Cal Early Childhood Mentor Prog	0	0	0	0		0	0	0.0%
8800 LOCAL	60,354	61,848	2,246	51,525		0	10,323	83.3%
8900 OTHER	450,978	336,122	0	230,978		0	105,144	68.7%
<b>TOTAL REVENUE:</b>	<b>511,332</b>	<b>397,970</b>	<b>2,246</b>	<b>282,503</b>		<b>0</b>	<b>\$115,467</b>	<b>71.0%</b>
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED SALARIES</b>								
2100 NON INSTRUCTIONAL	102,431	73,343	5,691	65,796		0	7,547	89.7%
2200 INSTRUCTIONAL AIDES	132,760	97,979	8,762	91,172		0	6,807	93.1%
2300 NON INSTRUCTIONAL TEMP	593	9,578	0	0		0	9,578	0.0%
2400 HOURLY INSTRUCTIONAL	55,299	57,950	3,632	42,081		0	15,869	72.6%
<b>TOTAL CLASSIFIED:</b>	<b>\$291,083</b>	<b>\$238,850</b>	<b>\$18,085</b>	<b>\$199,049</b>		<b>\$0</b>	<b>\$39,801</b>	<b>83.3%</b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$74,804</b>	<b>\$61,052</b>	<b>\$4,557</b>	<b>\$50,015</b>		<b>\$0</b>	<b>\$11,037</b>	<b>81.9%</b>
<b>SUPPLIES &amp; OTHER</b>								
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0		0	270	0.0%
4500 OTHER SUPPLIES	0	2,009	0	36		0	1,973	1.8%
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$0</b>	<b>\$2,279</b>	<b>\$0</b>	<b>\$36</b>		<b>\$0</b>	<b>\$2,243</b>	<b>1.6%</b>
<b>OTHER</b>								
5400 INSURANCE	0	0	0	0		0	0	0.0%
5600 RENTS. LEASES. AND REPAIRS	0	900	0	0		0	900	0.0%
<b>TOTAL OTHER :</b>	<b>\$0</b>	<b>\$900</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$900</b>	<b>0.0%</b>
<b>OTHER SERVICES AND EXPENSES</b>								
5800 UNSPECIFIC	\$0	\$1,000	\$0	\$0		\$0	\$1,000	0.0%
<b>TOTAL UNSPECIFIC</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$1,000</b>	<b>0.0%</b>
<b>TRANSFERS</b>								
7300 INTERFUND TRANSFER OUT	127,896	93,889	16,176	77,713		0	16,176	82.8%
<b>TOTAL TRANSFERS:</b>	<b>\$127,896</b>	<b>\$93,889</b>	<b>\$16,176</b>	<b>\$77,713</b>		<b>\$0</b>	<b>\$16,176</b>	<b>82.8%</b>
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$493,783</b>	<b>\$397,970</b>	<b>\$38,818</b>	<b>\$326,813</b>		<b>\$0</b>	<b>\$71,157</b>	<b>82.1%</b>
<b>REVENUE OVER EXPENSE :</b>	<b>\$17,549</b>	<b>\$0</b>	<b>(\$36,572)</b>	<b>(\$44,310)</b>		<b>\$0</b>	<b>\$44,310</b>	

\*\*\* BOARD REPORT \*\*\*  
Child Development Fund  
Fund 04 Restricted  
Monterey Peninsula College  
May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUE</b>								
8100 FEDERAL	62,117	36,073	2,418	49,255	0	(13,182)	136.5%	
8690 STATE	122,656	167,943	19,587	135,564	0	32,379	80.7%	
8800 LOCAL	0	50,000	0	50,000	0	0	100.0%	
TOTAL REVENUE:	<b>\$184,773</b>	<b>\$254,016</b>	<b>\$22,005</b>	<b>\$234,819</b>	<b>\$0</b>	<b>\$19,197</b>	<b>92.4%</b>	
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED SALARIES</b>								
2100 NON INSTRUCTIONAL	0	6,949	632	6,240	0	709	0.0%	
2200 INSTRUCTIONAL AIDES	112,038	70,293	5,667	68,828	0	1,465	97.9%	
2300 HOURLY NON INSTRUCTIONAL	0	8,498	1,102	7,599	0	899	0.0%	
2400 HOURLY INSTRUCTIONAL	0	31,649	3,660	22,955	0	8,694	0.0%	
TOTAL CLASSIFIED:	<b>\$112,038</b>	<b>\$117,389</b>	<b>\$11,061</b>	<b>\$105,622</b>	<b>\$0</b>	<b>\$11,767</b>	<b>90.0%</b>	
3XXX TOTAL FRINGE BENEFITS :	<b>\$33,816</b>	<b>\$27,695</b>	<b>\$2,618</b>	<b>\$25,601</b>	<b>\$0</b>	<b>\$2,094</b>	<b>92.4%</b>	
<b>SUPPLIES &amp; OTHER</b>								
4300 INSTRUCTIONAL SUPPLIES	0	0	0	0	0	0	0.0%	
4500 OTHER SUPPLIES	2,483	7,977	496	1,542	5,177	1,258	19.3%	
4700 FOOD	17,023	18,500	1,798	11,520	6,980	0	62.3%	
TOTAL SUPPLIES & OTHER:	<b>\$19,506</b>	<b>\$26,477</b>	<b>\$2,294</b>	<b>\$13,062</b>	<b>\$12,157</b>	<b>\$1,258</b>	<b>49.3%</b>	
<b>OTHER</b>								
5400 INSURANCE	0	299	0	0	0	299	0.0%	
5600 RENTS & LEASES	0	227	227	227	0	0	0.0%	
5800 OTHER SERVICES	0	0	0	0	0	0	0.0%	
TOTAL OTHER :	<b>\$0</b>	<b>\$526</b>	<b>\$227</b>	<b>\$227</b>	<b>\$0</b>	<b>\$299</b>	<b>43.2%</b>	
<b>SITES AND SITE IMPROVEMENTS</b>								
6100 SITE IMPROVEMENT	\$0	\$2,675	\$1,487	\$1,487	\$0	\$1,188	55.6%	
TOTAL IMPROVEMENT:	<b>\$0</b>	<b>\$2,675</b>	<b>\$1,487</b>	<b>\$1,487</b>	<b>\$0</b>	<b>\$1,188</b>	<b>55.6%</b>	
<b>TRANSFERS</b>								
7300 INTERFUND TRANSFER OUT	63,300	47,297	0	47,297	0	0	100.0%	
7500 STUDENT FINANCIAL AID PYM	0	31,956	0	0	0	31,956	0.0%	
TOTAL TRANSFERS:	<b>\$63,300</b>	<b>\$79,253</b>	<b>\$0</b>	<b>\$47,297</b>	<b>\$0</b>	<b>\$31,956</b>	<b>59.7%</b>	
TOTAL EXPENSE & TRANSFER:	<b>\$228,660</b>	<b>\$254,015</b>	<b>\$17,687</b>	<b>\$193,296</b>	<b>\$12,157</b>	<b>\$48,562</b>	<b>80.9%</b>	
REVENUE OVER EXPENSE :	<b>(\$43,887)</b>	<b>\$1</b>	<b>\$4,318</b>	<b>\$41,523</b>	<b>(\$12,157)</b>	<b>(\$29,365)</b>		

**\*\*\* BOARD REPORT \*\*\***  
**COLLEGE CENTER FUND**  
Fund 47  
**Monterey Peninsula College**

May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE DUE	Y-T-D ACTUAL TO BUDGET
<b>REVENUE</b>							
8800 COUNTY / LOCAL	153,759	265,200	11,714	185,011		80,189	69.8%
8860 INTEREST	<u>1,101</u>	<u>0</u>	<u>0</u>	<u>797</u>		<u>(797)</u>	N/A
<b>TOTAL REVENUE :</b>	<b>\$154,860</b>	<b>\$265,200</b>	<b>\$11,714</b>	<b>\$185,808</b>		<b>\$79,392</b>	<b>70.1%</b>
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>CLASSIFIED</b>							
2100 NON INSTRUCTIONAL	20,666	22,710	1,892	20,817	0	1,893	91.7%
2300 HOURLY NON INSTRUCTIONAL	<u>484</u>	<u>0</u>	<u>394</u>	<u>394</u>	<u>0</u>	<u>(394)</u>	N/A
<b>TOTAL CLASSIFIED :</b>	<b>\$21,149</b>	<b>\$22,710</b>	<b>\$2,287</b>	<b>\$21,212</b>	<b>\$0</b>	<b>\$1,498</b>	<b>93.4%</b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$6,355</b>	<b>\$6,851</b>	<b>\$601</b>	<b>\$6,310</b>	<b>\$0</b>	<b>\$541</b>	<b>92.1%</b>
<b>SUPPLIES &amp; OTHER</b>							
4500 OTHER SUPPLIES	<u>(2,993)</u>	<u>1,150</u>	<u>0</u>	<u>(121)</u>	<u>121</u>	<u>1,150</u>	0.0%
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b>(\$2,993)</b>	<b>\$1,150</b>	<b>\$0</b>	<b>(\$121)</b>	<b>\$121</b>	<b>\$1,150</b>	<b>0.0%</b>
<b>OTHER</b>							
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%
5200 TRAVEL	836	1,500	0	(67)	0	1,567	-4.5%
5300 MEMBERSHIP	0	75	0	75	0	0	100.0%
5400 INSURANCE	17,545	17,545	0	0	0	17,545	0.0%
5500 UTILITIES & HOUSEKEEPING	114,479	148,626	7,830	58,071	11,312	79,242	46.7%
5600 RENTS & LEASES	4,959	10,898	0	4,690	270	5,938	45.5%
5800 OTHER SERVICES	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	100.0%
<b>TOTAL OTHER :</b>	<b>\$142,820</b>	<b>\$183,644</b>	<b>\$7,830</b>	<b>\$67,769</b>	<b>\$11,582</b>	<b>\$104,293</b>	<b>43.2%</b>
<b>CAPITAL OUTLAY</b>							
6400 EQUIPMENT	3,875	3,000	0	1,640	0	1,360	54.7%
<b>TOTAL CAPITAL OUTLAY :</b>	<b>\$3,875</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$1,640</b>	<b>\$0</b>	<b>\$1,360</b>	<b>54.7%</b>
<b>TRANSFERS</b>							
7100 DEBT RETIREMENT	18,975	18,525	0	18,525	0	0	100.0%
7300 INTERFUND TRANSFER	<u>11,784</u>	<u>29,320</u>	<u>0</u>	<u>10,240</u>	<u>0</u>	<u>19,080</u>	34.9%
<b>TOTAL TRANSFERS :</b>	<b>\$30,759</b>	<b>\$47,845</b>	<b>\$0</b>	<b>\$28,765</b>	<b>\$0</b>	<b>\$19,080</b>	<b>60.1%</b>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b>\$201,964</b>	<b>\$265,200</b>	<b>\$10,717</b>	<b>\$125,574</b>	<b>\$11,703</b>	<b>\$127,922</b>	<b>51.8%</b>
<b>REVENUE OVER EXPENSE :</b>	<b>(\$47,104)</b>	<b>(\$0)</b>	<b>\$996</b>	<b>\$60,233</b>	<b>(\$11,703)</b>	<b>(\$48,530)</b>	

\*\*\* BOARD REPORT \*\*\*  
 Parking Fund  
 Fund 39  
 Monterey Peninsula College  
 May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-2013					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUE</b>								
8800 COUNTY / LOCAL	605,072	512,000	20,879	763,314		0	(251,314)	149.1%
<b>TOTAL REVENUE:</b>	<b>\$605,072</b>	<b>\$512,000</b>	<b>\$20,879</b>	<b>\$763,314</b>		<b>\$0</b>	<b>(\$251,314)</b>	<b>149.1%</b>
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED SALARIES</b>								
2100 NON INSTRUCTIONAL	145,867	149,919	12,665	138,254	0	11,665	92.2%	
2300 HOURLY NON INSTRUCTIONAL	7,550	60,744	4,609	53,674	0	7,070	88.4%	
<b>TOTAL CLASSIFIED :</b>	<b>\$153,418</b>	<b>\$210,663</b>	<b>\$17,274</b>	<b>\$191,928</b>	<b>\$0</b>	<b>\$18,735</b>	<b>91.1%</b>	
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$44,355</b>	<b>\$61,057</b>	<b>\$4,774</b>	<b>\$51,926</b>	<b>\$0</b>	<b>\$9,131</b>	<b>85.0%</b>	
<b>SUPPLIES &amp; OTHER</b>								
4500 OTHER SUPPLIES :	\$7,438	11,600	3,380	10,002	0	1,598	86.2%	
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$7,438</b>	<b>\$11,600</b>	<b>\$3,380</b>	<b>\$10,002</b>	<b>\$0</b>	<b>\$1,598</b>	<b>86.2%</b>	
<b>OTHER</b>								
5100 CONTRACTS	0	0	0	0	0	0	0.0%	
5200 TRAVEL & CONFERENCE	0	1,100	0	400	0	700	0.0%	
5500 UTILITIES & HOUSEKEEPING	1,189	5,000	298	2,209	324	2,467	0.0%	
5600 RENTS & LEASES	7,717	47,261	565	6,090	775	40,396	12.9%	
<b>TOTAL OTHER:</b>	<b>\$8,906</b>	<b>\$53,361</b>	<b>\$863</b>	<b>\$8,699</b>	<b>\$1,099</b>	<b>\$43,563</b>	<b>16.3%</b>	
<b>CAPITAL OUTLAY</b>								
6400 EQUIPMENT	33,031	35,523	10,577	26,641	750	8,132	75.0%	
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$33,031</b>	<b>\$35,523</b>	<b>\$10,577</b>	<b>\$26,641</b>	<b>\$750</b>	<b>\$8,132</b>	<b>75.0%</b>	
<b>TRANSFERS</b>								
7300 INTERFUND TRANSFER OUT	86,416	108,824	7,844	86,280	0	22,544	79.3%	
<b>TOTAL TRANSFERS:</b>	<b>\$86,416</b>	<b>\$108,824</b>	<b>\$7,844</b>	<b>\$86,280</b>	<b>\$0</b>	<b>\$22,544</b>	<b>79.3%</b>	
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$333,564</b>	<b>\$481,028</b>	<b>\$44,712</b>	<b>\$375,476</b>	<b>\$1,849</b>	<b>\$103,703</b>	<b>78.4%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b>\$271,508</b>	<b>\$30,972</b>	<b>(\$23,833)</b>	<b>\$387,838</b>	<b>(\$1,849)</b>	<b>(\$355,017)</b>		



## \*\*\* BOARD REPORT \*\*\*

**Self Insurance Fund  
Fund 35  
Monterey Peninsula College**

May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES		UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<u>REVENUE</u>							
8800 COUNTY / LOCAL	453,314	476,317	64,527	597,276		(120,959)	125.4%
8860 INTEREST	48,980	0	0	0		0	N/A
8900 INTERFUND TRANSFER IN	6,364,749	6,155,912	67,683	3,407,484		2,748,428	55.4%
TOTAL REVENUE :	<u>\$6,867,044</u>	<u>\$6,632,229</u>	<u>\$132,210</u>	<u>\$4,004,760</u>		<u>\$2,627,469</u>	60.4%
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
3XXX TOTAL FRINGE BENEFITS	<u>\$5,881,225</u>	<u>\$6,571,069</u>	<u>\$447,120</u>	<u>\$5,635,655</u>	<u>\$0</u>	<u>\$935,414</u>	85.8%
4500 NON-INSTRUCTIONAL SUPPLIES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	N/A
<u>OTHER</u>							
5100 CONTRACTED SERVICES	122,914	0	148	31,431	4,226	(35,657)	N/A
5800 OTHER SERVICES	0	0	0	0	0	0	N/A
TOTAL OTHER :	<u>\$122,914</u>	<u>\$0</u>	<u>\$148</u>	<u>\$31,431</u>	<u>\$4,226</u>	<u>(\$35,657)</u>	N/A
<u>INTERFUND TRANSFER OUT</u>							
7300 TRANSFER OUT	<u>1,896,564</u>	<u>1,479,740</u>	<u>0</u>	<u>1,418,580</u>	<u>0</u>	<u>61,160</u>	N/A
TOTAL EXPENSE :	<u>\$7,900,702</u>	<u>\$8,050,809</u>	<u>\$447,268</u>	<u>\$7,085,666</u>	<u>\$4,226</u>	<u>\$960,917</u>	88.1%
REVENUE OVER EXPENSE :	<u>(\$1,033,659)</u>	<u>(\$1,418,580)</u>	<u>(\$315,058)</u>	<u>(\$3,080,907)</u>	<u>(\$4,226)</u>	<u>\$1,666,553</u>	

## \*\*\* BOARD REPORT \*\*\*

**Capital Projects Fund  
Fund 14  
Monterey Peninsula College**

May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES				
REVENUES								
8600 STATE	30	720,693	0	11,240		709,453	N/A	
8800 COUNTY / LOCAL	203,019	53,638	9,194	274,745		(221,107)	N/A	
8900 INTERFUND TRANSFER IN	224,874	0	0	0		0	N/A	
TOTAL REVENUE :	\$427,923	\$774,331	9,194	285,985		\$488,346	36.9%	
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2300 HOURLY NON INSTRUCTION	0	0	0	106	0	(106)	N/A	
TOTAL OTHER :	\$0	\$0	\$0	\$106	\$0	(\$106)	0.0%	
3XXX TOTAL FRINGE BENEFITS :	\$0	\$0	\$0	\$12	\$0	(\$12)	0.0%	
SUPPLIES								
4300 INSTRUCTIONAL SUPPLIES	8,371	11,240	11,240	0	0	11,240	0.0%	
4500 NON-INSTRUCTIONAL SUPPLIE	37,036	16,907	0	11,274	1,500	4,133	66.7%	
TOTAL OTHER :	\$45,406	\$28,147	\$11,240	\$11,274	\$1,500	\$15,373	0.0%	
OTHER								
5100 CONTRACTED SERVICES	600	92,198	6,304	28,995	0	63,203	31.4%	
5300 DUES AND MEMBERSHIPS	1,250	0	0	0	0	0	N/A	
5400 INSURANCE	51,205	0	0	0	0	0	N/A	
5600 RENTS, LEASES, REPAIRS	58,354	17,470	1,475	25,740	18,118	(26,388)	147.3%	
5700 LEGAL,ELECTION, AND AUDIT	0	6,327	0	0	0	6,327	0.0%	
5800 OTHER SERVICES AND EXPEN	0	0	0	0	0	0	0.0%	
TOTAL OTHER :	\$111,409	\$115,994	\$7,779	\$54,734	\$18,118	\$43,142	62.8%	
CAPITAL OUTLAY								
6100 SITES	0	57,691	0	25,648	0	32,043	44.5%	
6200 BUILDING IMPROVEMENTS	0	709,424	0	0	0	709,424	0.0%	
6400 EQUIPMENT	39,948	124,144	0	123,748	37,555	(37,160)	99.7%	
TOTAL CAPITAL OUTLAY :	\$39,948	\$891,259	\$0	\$149,396	\$37,555	\$704,307	21.0%	
INTERFUND TRANSFER OUT								
7300 TRANSFER OUT	513,323	636,651	0	479,000	0	157,651	N/A	
TOTAL EXPENSE :	\$710,086	\$1,672,051	\$19,019	\$694,522	\$57,173	\$762,822	45.0%	
REVENUE OVER EXPENSE :	\$282,163	\$897,720	(\$9,825)	(\$408,537)	\$57,173	\$920,355		

BUILDING

**Building Fund  
Fund 48  
Monterey Peninsula College**

May 31, 2013

BOND PROJECTS	REVISED PROJECT BUDGET	2012-13		
		PURCHASE ORDER OUTSTANDING	2012-2013 PAYMENTS	BUDGET BALANCE BUDGET-PO'S-PYMT
1. Arts Complex	\$0	105,200	119,452	-\$224,652
2. College Center Building	\$0	133,000	398,529	-\$531,529
3. Furniture & Equipment	\$567,463	531,741	609,605	-\$573,883
4. Humanities, Bus Hum - Student Services Buildi	\$2,569,000	2,742,310	651,915	-\$825,225
5. Infrastructure 3 / Miscellaneous	\$1,026,163	36,028	365,495	\$624,640
6. Life Science & Physical Science	\$5,438,815	1,307,674	3,311,950	\$819,191
7. Marina Education Center	\$3,713,511	0	0	\$3,713,511
8. Music Building	\$0	0	22,500	-\$22,500
9. PE Phase II - Gym/Locker Room	\$1,666,132	132,872	2,178,693	-\$645,433
10. Physical Science Building	\$9,705,029	0	0	\$9,705,029
11. Pool/ Tennis Courts	\$381,100	55,660	45,214	\$280,226
12.. PSTC Parker Flats	\$0	13,949	1,026	-\$14,975
13. Student Services Building	\$219,194	0	0	\$219,194
14. Swing Space	\$0	31,298	430,082	-\$461,380
15. Theater Building	\$5,735,207	262,655	5,312,785	\$159,767
16. General Institutional Bond Management	\$0	79,743	243,154	-\$322,897
<b>Total Bond Projects:</b>	<b><u>\$31,021,614</u></b>	<b><u>\$5,432,130</u></b>	<b><u>\$13,690,400</u></b>	<b><u>\$12,655,265</u></b>
<b>Initial Bond Funds Received 6/30/03</b>	<b>\$40,000,000</b>			
<b>County office interest Received from inception</b>	<b>\$5,774,241</b>			
<b>LAIF interest from inception</b>	<b>\$1,514,006</b>			
<b>Bond Refinancing 05-06</b>	<b>\$4,240,051</b>			
<b>Bond Funds Received 1/24/08</b>	<b>\$104,999,300</b>			
<b>Lehman Brothers Investment loss</b>	<b>(\$1,878,835)</b>			
<b>Balance Used in 12-13</b>	<b>(\$13,690,400)</b>			
<b>Balance Used in 11-12</b>	<b>(\$16,955,602)</b>			
<b>Balance Used in 10-11</b>	<b>(\$16,422,183)</b>			
<b>Balance Used in 09-10</b>	<b>(\$13,542,031)</b>			
<b>Balance Used in 08-09</b>	<b>(\$16,415,556)</b>			
<b>Balance Used in 07-08</b>	<b>(\$19,317,846)</b>			
<b>Balance Used in 06-07</b>	<b>(\$20,713,267)</b>			
<b>Balance Used in 05-06</b>	<b>(\$7,641,016)</b>			
<b>Balance Used in 04-05</b>	<b>(\$2,815,134)</b>			
<b>Balance Used in 03-04</b>	<b>(\$2,626,246)</b>			
<b>Balance Used in 02-03</b>	<b>(\$625,834)</b>			
<b>Available Bond Funds</b>	<b><u>\$23,883,648</u></b>			

## \*\*\* BOARD REPORT \*\*\*

## Other Debt Service Fund

Fund 29

## Monterey Peninsula College

May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES		UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
REVENUES							
8600 STATE	0	0	0	0		0	N/A
8860 LOCAL/COUNTY	26,401	0	0	415		(415)	N/A
8900 INTERFUND TRANSFER IN	275,324	275,324	0	275,324		0	100.2%
TOTAL REVENUE :	\$301,725	\$275,324	\$0	\$275,739		(\$415)	100.2%
OBJECT CLASSIFICATION	2011-2012 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
Transfers							
7200 LONG TERM DEBT	275,324	275,324	68,831	275,324	0	0	100.0%
TOTAL CAPITAL OUTLAY :	\$275,324	\$275,324	\$68,831	\$275,324	\$0	\$0	100.0%
TOTAL EXPENSE :	\$275,324	\$275,324	\$68,831	\$275,324	\$0	\$0	100.0%
REVENUE OVER EXPENSE :	\$26,401	\$0	(\$68,831)	\$415	\$0	(\$415)	

## \*\*\* BOARD REPORT \*\*\*

## College Revenue Bond Interest &amp; Redemption

Fund 46

Monterey Peninsula College

May 31, 2013

OBJECT CLASSIFICATION	2011-2012 ACTUAL	2012-13					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>REVENUES</b>							
8800 LOCAL	19,002	18,525	0	18,525		0	100.0%
8860 INTEREST	145	0	0	28		(28)	N/A
TOTAL REVENUE :	<u>\$19,147</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$18,553</u>		<u>(\$28)</u>	100.1%
<b>DEBT RETIREMENT</b>							
7100 DEBT RETIREMENT	18,975	18,525	0	18,525	0	0	100.0%
TOTAL DEBT RETIREMENT :	<u>\$18,975</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$0</u>	100.0%
TOTAL EXPENSE :	<u>\$18,975</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$18,525</u>	<u>\$0</u>	<u>\$0</u>	100.0%
REVENUE OVER EXPENSE :	<u>\$172</u>	<u>\$0</u>	<u>\$0</u>	<u>\$28</u>	<u>\$0</u>	<u>(\$28)</u>	

## May 31, 2013

		2011-12			2012-13				
OBJECT CLASSIFICATION		PRIOR YEAR ACTUAL	FORECAST BUDGET	REVISED BUDGET	CURRENT MTH REVENUE	Y-T-D REVENUE		BALANCE DUE	PERCENT
REVENUES									
8000	BEGINNING BALANCE	0	9,000	9,000	\$ -	\$ -		9,000	0.0%
8001	ASMPCC CARD SALES	65,323	50,000	50,000	\$ 5,019	\$ 66,982		-16,982	134.0%
8005	CAFETERIA/D & L VENDING	8,238	2,119	2,119	\$ -	\$ 7,163		-5,044	338.0%
8006	INTEREST	144	155	155	\$ 16	\$ 172		-17	110.7%
8010	MISCELLANEOUS	0	0	0	\$ -	\$ -		0	0.0%
8011	STUDENT REPRESENTATIVE FEES	7,357	11,000	11,000	\$ 1,002	\$ 13,351		-2,351	0.0%
8013	BOOKSTORE CONTRACT	5,000	5,000	5,000	\$ 5,000	\$ 5,000		0	100.0%
8014	PRIOR YEAR ADJUSTMENT	0	0	0	\$ -	\$ -		0	0.0%
8015	BUS PASS	13,757	13,000	13,000	\$ 2,180	\$ 9,850		3,150	0.0%
4999	OTHER INCOME		0		\$ -	\$ -		0	0.0%
TOTAL REVENUE:		\$99,819	\$90,274	\$90,274	13,217	102,517		\$12,243	113.6%
OBJECT CLASSIFICATION		PRIOR YEAR ACTUAL	FORECAST BUDGET	REVISED BUDGET	CURRENT MTH EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
EXPENSES									
8011 A STUDENT REPRESEIVITE FEE	CONFERENCE/WORKSHOPS	0	8,689.00	9,049.00	\$ -	\$ 3,021			
8011 B SRE REP	STATEWIDE TRAVEL FUND	0	5,000.00	5,000.00	\$ -	\$ 1,441			
#4000 ASMPCC COUNCIL									
	ASMPCC COMMUNITY OUTREACH FUND	500	500	500	\$ -	\$ -		500.00	0.0%
	ASMPCC GENERAL FUND	1,646	1,000	1,000	\$ 193	\$ 1,042		-42	104.2%
	ASMPCC OFFICE SUPPLIES FUND	10,713	8,200	8,200	\$ 764	\$ 8,003		197	0.0%
	ASMPCC PROMOTIONS FUND	0	0	0	\$ -	\$ -		0	0.0%
	ASMPCC STIPEND FUND	12,460	12,700	12,700	\$ 4,880	\$ 9,060		3,640	71.3%
	ASMPCC STUDENT BENEFITS FUND	20,854	17,700	17,700	\$ 2,547	\$ 17,755		-55	100.3%
#4007 STUDENT REP. COUNCIL									
	SRC STIPEND FUND	2,294	3,000	3,000	\$ -	\$ -		3,000	0.0%
#4010 ACTIVITIES COUNCIL									
	AC GENERAL FUND	5,472	5,000	5,000	\$ 1,577	\$ 8,821		-3,821	176.4%
	AC PROMOTIONAL ITEM FUND	1,606	650	450	\$ (40)	\$ 1,020		570	226.7%
	AC STIPENDS	2,040	1,600	1,440	\$ -	\$ 640		800	44.4%
#4104 INTER CLUB COUNCIL-ICC									
	***ICC CLUB ACTIVITY FUND	6,494	7,500	5,940	\$ 1,088	\$ 2,754			
	ICC COMMUNITY ACTIVITY FUND	5,454	6,500	10,395	\$ 1,331	\$ 5,535			
	ICC EQUIPMENT FUND	1,360	1,500	990	\$ -	\$ 685			
	ICC CLUB EQUIPMENT FUND	587	2,400	1,980	\$ 138	\$ 3,122			
	ICC SEED MONEY	4,099	6,000	5,940	\$ 400	\$ 50			
	ICC START UP FUNDS (\$200.00)	-1,766	2,335	990	\$ -	\$ -			
6560 BANK SERVICES	BANK CHARGES	9	0	0	0	0			
TOTAL EXPENSES:		\$73,821	\$90,274	\$90,274	12,878	62,949		\$3,650	69.7%
REVENUE OVER EXPENSE:		\$25,998	\$0	\$0	\$338	\$165,466		\$15,893	

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. B

Administrative Services  
College Area

### Proposal:

That the Governing Board approve the Tentative Budget for fiscal year 2013-14, and set the date for public hearing for the adoption of the Final Budget to be August 28, 2013.

### Background:


The Governing Board is required by state law to approve a Tentative Budget by July 1, and conduct a public hearing and adopt a final budget no later than September 15. The Tentative Budget for the 2013-14 fiscal year is presented for consideration, discussion and approval. This is the District's spending plan until a final budget is adopted. Projections used in the Tentative Budget will be reviewed and adjusted, where appropriate to reflect more accurate projections before presentation of the final budget.

The District is also required to indicate the date, time, and location at which the governing board will hold the public hearing on the proposed (final) budget.

**Budgetary Implications:** The District is working to identify solutions necessary in developing the Final Budget as well as developing strategies to remediate the deficit spending pattern.

☒ **RESOLUTION: BE IT RESOLVED,** That the Fiscal Year 2013-14 Tentative Budget be approved, and the public hearing for the adoption of the final budget be scheduled for August 28, 2013, 3:00 p.m. at the Public Safety Training Center, 2642 Colonel Durham Road, Seaside, CA.

Recommended By:

  
Stephen Ma, Vice President for Administrative Services

Prepared By:

  
Suzanne Ammons, Administrative Assistant

Agenda Approval:

  
Dr. Walter Tribley, Superintendent/President

**Monterey Peninsula College**

**Tentative Budget**

**Fiscal Year 2013-2014**

*Pending Board Approval of*  
June 26, 2013



## Monterey Peninsula College

# Tentative Budget

**Fiscal Year 2013-2014**

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	Institutional Goals 2011-14	<b>Attachment B</b>

# *Executive Summary*

## *2013-2014 Tentative Budget*

### Introduction

The Tentative Budget is the District's spending plan from July 1 through September 15. On or before September 15, the Board is required to hold a public hearing and adopt a Final Budget for the fiscal year. The Tentative Budget is based on "budget assumptions" developed from a number of sources including the Governor's May Revision, approved trailer bills, and input from the Chancellor's Office and the Community College League of California. As of this writing, there is no approved State Budget for 2013-14, however legislative leaders and the Governor appear to have an agreed framework including the funding of public education.

Following is a summary indicating the projected beginning balances (based on the current 2013-14 adjusted budgets) 2013-14 tentative budgets, and projected ending balances for all funds maintained by the District:

#### MPC 2013-2014 Tentative Budget

The following is a summary indicating the projected beginning balances, 2013-2014 budgets, and projected ending balances for all funds maintained by the District:

<u>Funds</u>	<u>Beginning Fund Balance 7/1/2013</u>	<u>Budgets 2013-2014</u>		<u>Ending Fund Balance 6/30/2014</u>
		<u>Revenue</u>	<u>Expense</u>	
General				
Unrestricted	\$3,856,431	\$38,543,238	\$38,545,154	\$3,854,515
Restricted	\$0	\$5,133,123	\$5,133,123	\$0
Special Revenue				
Child Development - Unrestricted	\$0	\$312,715	\$312,715	\$0
Child Development - Restricted	\$0	\$187,493	\$187,493	\$0
Student Center	\$259,336	\$265,200	\$265,200	\$259,336
Parking	\$116,995	\$512,000	\$487,184	\$141,811
Debt Service				
Student Center	\$20,905	\$18,075	\$18,075	\$20,905
Lease Payments	\$52,285	\$275,324	\$275,324	\$52,285
Capital Projects	\$1,771,607	\$1,159,692	\$2,682,285	\$249,014
Building	\$27,158,736	\$50,000	\$7,520,032	\$19,688,704
Self Insurance	\$8,292,175	\$6,342,942	\$8,092,942	\$6,542,175
Fiduciary				
Financial Aid	\$12,881	\$5,300,000	\$5,300,000	\$12,881
Associated Students	\$75,000	\$90,000	\$90,000	\$75,000
Scholarship and Loans	\$272,948	\$2,531,700	\$2,531,700	\$272,948
Trust Funds	\$293,917	\$469,102	\$469,102	\$293,917
Orr Scholarship	\$41,262	\$13,000	\$28,000	\$26,262
<b>Total</b>	<b>\$42,224,478</b>	<b>\$61,203,604</b>	<b>\$71,938,329</b>	<b>\$31,489,753</b>

Notes: Beginning Balance is prior to audit of 2012-2013 fiscal year end.

Ending Balance is calculated based on Beginning Balance and Budgets

All funds are budgeted to have positive ending fund balances. The unrestricted general fund maintains the Board established fund balance reserve of 10% of general fund expenditures.

All funds are budgeted to have a positive ending fund balances. The unrestricted general fund maintains the Board established fund balance reserve of 10% of general fund expenditures. It should be noted that in the unrestricted general fund, District reserves and one-time funds totaling \$2.85 million being used to balance the budget. This structural deficit must be addressed to maintain fiscal stability in the long run.

### **Governor's May Revise 2013-14**

Governor Brown released his 2013-14 May Revision spending plan on Tuesday, May 14th and surprised budget watchers by projecting lower revenue projections in the current year and budget year. The Governor acknowledged the receipt of a \$4.5 billion of unexpected tax revenues; however the Administration asserted the majority of these revenues are one time and thus will not provide the state with ongoing revenues to address recent cuts - particularly on the non-Proposition 98 side of the budget.

The notable changes included in the May Revision impact the following areas:

- K-14 Proposition 98:
  - \* Proposition 98 increase of \$2.9 billion attributed to higher revenues
  - \* Refinements to both the K- 12 local control funding formula and the adult education proposal
  - \* Faster deferral buy-down schedule than identified in January
  - \* \$1 B of one-time revenue to address K- 12 professional development surrounding common core
- Medi-Cal expansion in response to the federal affordable care act
- Changes to the Enterprise Zone Program
- Select backfill of federal sequestration reductions
- No restoration of funding for health and human services program

### **Proposition 98 2012-13 Current Year (CY) and 2013-14 Budget Year (BY)**

In the May Revision, the Administration proposes a \$55.25 billion Proposition 98 guarantee. In January, the Administration proposed \$56.2 billion for the BY; however now based upon lower revenue projections Proposition 98 is proposed to receive \$950 million less in ongoing revenue. The Administration has also revised the 2012-13 Proposition 98 guarantee to equal \$56.5 billion. This represents a \$3 billion dollar increase over the \$53.5 billion proposed in January and the Administration is proposing the increase be directed at one-time expenditures.

### ***K-12/Community College Split***

2012-13 CCC 10.55% K-12 89.45% (In January CCC 10.83% K-12 89.17%; CCC in May Revise are proposed to receive roughly \$21 million less using the statutory split of 10.93%)

2013-14 CCC 10.88% K-12 89.12% (In January CCC 11.38%-higher split driven primarily by scoring \$300 of adult education proposal to CCCs and K-12 88.62%; CCCs in May Revise are proposed to receive roughly \$3 million less using the statutory split of 10.93%)

### ***Year-to-year change***

CCC: (-\$393) million (In January +\$597 million)

K-12: (-\$548) million (In January +\$2,061 million)

The Administration's Proposition 98 proposal for the budget year is premised on a Test 3 calculation which is based on the change in per-capita General Fund. Test 3 is used in low revenue years when General Fund revenues decline or grow slowly. A "low revenue year" is defined as one in which General Fund revenue growth per-capita lags behind per-capita personal income growth.

The cost-of-living adjustment (COLA) factor is calculated at 1.57% and the Administration is proposing an \$87.5 million augmentation to the unrestricted Apportionment for the community colleges to fund the COLA.

It should be noted that both K-12 and community colleges received no COLA adjustment for the five years of 2008-09 to 2012-13; however, K-12 will eventually have its foregone COLA scored and restored through the 2012-13 fiscal year under the Governor's proposal. The K-12 deficit factor adjustment essentially backfills the lost purchasing power once the state's budget situation improves. For K-12, the Governor is proposing that under the new "Local Flexibility Funding," no deficit factor would be created for K-12 beginning in the 2013-14 year. While there is neither a statutory timetable for the repayment nor a statutory requirement to create a deficit factor, K-12 has consistently elevated this as a top priority and the factor has historically been funded. It should be emphasized that for the community colleges, the lack of COLA for the period 2007-08 through 2012-13 created a cumulative loss of purchasing power totaling 18.3% and translates into roughly \$994 million.

## California Community Colleges

The community colleges are projected to receive \$394 million less Proposition 98 in 2013-14. The following are the community college May Revision highlights:

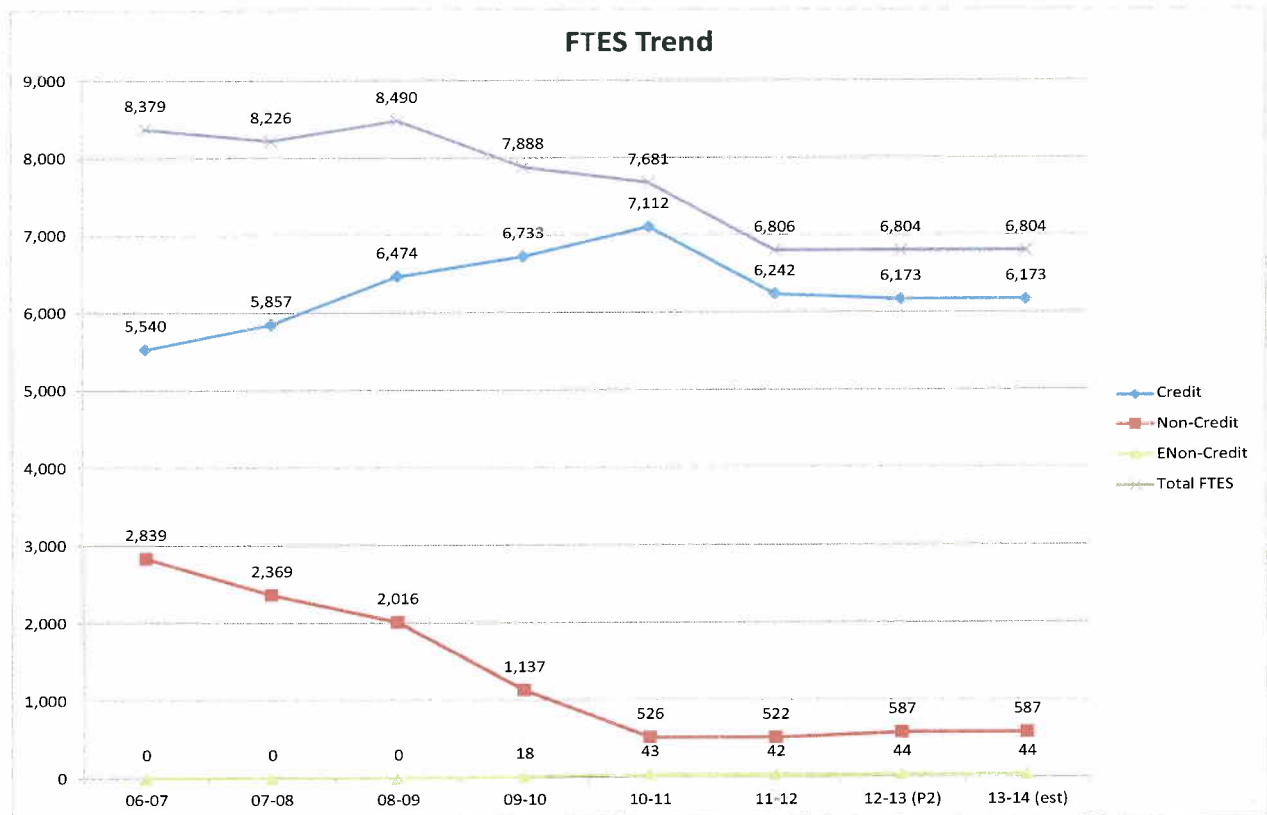
- \$87.5 million to fund a 1.57% COLA to the unrestricted apportionment
- \$89.4 million to fund 1.63% of enrollment restoration/access
- \$64 million of additional deferral buy-down. This amount represents 10% of the outstanding deferral (\$621 million) and reduces the outstanding deferral to \$557 million in the budget year.
- \$99 million to fund an augmentation of the Matriculation/Student Success and Support categorical program:
  - Includes budget bill language which permits the Chancellor to utilize up to \$7 million for the purpose of procuring and/or developing E-Transcript and E-Planning tools.
  - The Administration withdrew its proposal to change census accounting practices and the May Revision proposes to develop for consideration, as part of the 2014-15 Budget, "a broad-based framework to improve student success and establish appropriate incentives to encourage course and degree completions, as well as cost effectiveness".
- Policy - Continue to require all students complete a FAFSA in order to obtain financial aid (including the BOG fee waiver). Provides one academic term to complete all documentation necessary to validate financial need and requires the Board of Governors develop standards for documenting independent student status. This policy would commence in the 2014-15 year. This change to the current Board of Governors fee waiver eligibility criteria coupled with the requirement to complete a FAFSA will likely result in fewer BOG recipients.
- \$16.9 million for expanding the delivery of courses through technology.
- Adult Education - The Administration withdraws their original proposal and reduces the \$300 million augmentation in favor of a proposal which provides more time to transition, is less destabilizing to the community colleges, and promotes collaboration between K-12 and CCC adult education providers. The Administration proposes the programmatic changes occur in the budget process via budget bill language and the education trailer bill.

In conclusion, the Governor's May Revise is generally a confirmation of what was put forth in his January budget proposal although a number of elements were withdrawn or greatly modified. On June 14<sup>th</sup>, it was reported the Conference Committee has reconciled revisions put forth by the two houses of the legislature. These changes will be incorporated into the budget package that will go forward to the governor for his signature. The primary changes in the Conference Committee version include smaller deferral buy down and increased categorical funding for deferred maintenance, DSPS, EOPS, and CalWorks.

## **FTES Trend**

A historical review of MPC's FTES trend shows that the College peaked in 2008-09 with 8,490 total FTES, of which 76.3% were credit FTES. Starting in 2009-10, the state imposed a system-wide workload reduction cutting unrestricted apportionment by \$190 million.

Growth/restoration funding of \$126 million was added to the 2010-11 system-wide, but MPC's total FTES generation continue to decline from the 2009-10 level. In 2011-12, the state imposed a large system wide workload reduction of \$385 million based on a number of mid-year trigger cuts and MPC's total FTES decreased to 6,806, approximately \$1.387 million below the college's apportionment cap. The P2 FTES attendance report was recently completed for 2012-13 and the College reported a total of 6,803 FTES, still significantly below cap. In light of recent trends and more restrictive repeatability legislation, this tentative budget assumes the College will maintain a similar level of FTES production in 2013-14 as 2012-13. Below is a chart showing trend.



### **MPC Budget Assumptions**

The following budget assumptions will be used in developing the Tentative Budget for 2013-14. As noted earlier, these assumptions can change.

- Apportionment revenue estimated \$34,056,599 assuming no deficit coefficient
- MPC will not earn back stability funding or any growth / restoration funds in 2013-14
- A Cost of Living Adjustment (COLA) of 1.57% is incorporated into apportionment estimate.
- Categorical funding is assumed to be maintained at the 2012-13 level
- New Student Success funding is likely to materialize, but criteria for allocation is yet to be finalized by the Board of Governor, therefore, no budgetary impact is assumed in the Tentative Budget
- Absent any new collective bargaining agreement (s), the wage concession of 2012-13 and three phase medical plan will expire in June 2013.

## **MPC Budget Response**

In the past three years, MPC responses to budget deficits have been largely opportunistic. That is, taking advantage of opportunities to reduce expenditures as they arose, such as reducing staffing by attrition, reducing program costs due to reduction in state support, reducing instructional service agreements in response to the state's changing priorities, and restructuring MPC's defined health benefits plan. For budget year 2013-14, this "measured" approach will continue to allow the District to defer some difficult decisions until more is known about the true budget picture and FTES production.

The State has primed the community college system with over \$250 million of growth / restoration funding. These funds are intended to restore the work load reductions imposed in 2009-10 and 2011-12. MPC is eligible for approximately \$5 million of restoration funding, but must grow FTES to maximize funding. Administration has been focusing on growth in the following ways to reduce the deficit spending pattern by increasing revenues:

- Grow credit FTES
- Identify areas of high student demand
- Develop wait lists
- Remove impediments to registration
- Improve efficiency
- Improve student retention
- Increase outreach, advertising and marketing
- Using the new Student Success funding to relieve the unrestricted general fund support of certain categorical programs

At the same time, the District is continuing to examine ways to reduce expenses in operations, programs, positions, wages, and benefits. The vast majority of general fund expenses are in the areas of salaries and benefits, therefore subject to collective bargaining.

## **General Fund**

The General Fund includes the general operating budgets for the District. Some monies are restricted as to their use and the fund is therefore separated by unrestricted and restricted.

### **Unrestricted General Fund**

The District's primary financial activities for day-to-day operating revenues and expenses occur in the Unrestricted General Fund. Revenue is budgeted by the source of the funding and expenses are budgeted by their function. Amounts budgeted for revenue and expense in the Unrestricted General Fund show revenue and expenses essentially balanced with an ending balance of \$3,854,515 which maintains the Board's 10% target reserve. The District is using \$2.85 million in one-time funds and reserves to augment unrestricted revenues to balance the budget.

Unrestricted General Fund revenues are estimated to be \$389,835 less than the adopted level in 2012-13. This is the net change accounting for loss of stability funding, the 1.57% COLA, and the reduction in lottery funds because of the lower FTES estimate. Unrestricted General Fund



expenses are estimated to increase by \$402,152 from the 2012-13 adopted level. This is the net change after accounting for the expiration of the 2012-13 wage concession; attrition; increase in ISA contracts; increase in non-personnel items such as the board election and insurance; and the lower health insurance funding rate. Changes in UGF revenues and increases in expenses for 2013-14 show a structural deficit of \$2,847,218 before District reserves and one-time funds are used to balance the budget.

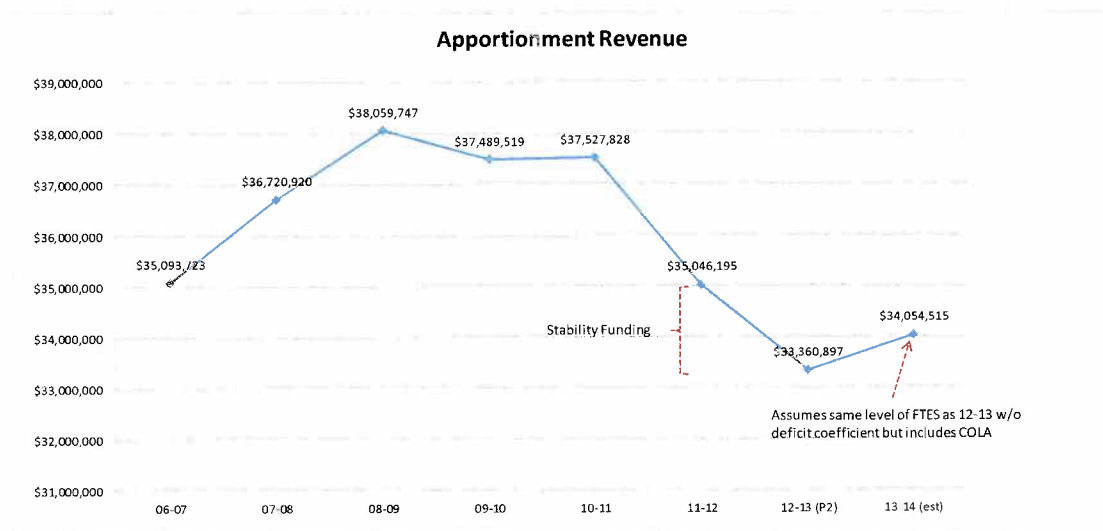
<b>Unrestricted General Fund</b>	<b>Adopted 12-13</b>	<b>Tentative 13-14</b>	<b>Variance</b>
<b>Revenues</b>			
8100 Fed Revenues	\$10,700	\$10,700	
8600 State Revenues	\$1,025,626	\$894,887	
8610 Apportionment	\$19,104,397	\$18,021,682	
8800 Local Revenues	\$15,947,048	\$16,770,667	
 Ongoing Revenues <u>before</u> Transfers & Reserves	 \$36,087,771	 \$35,697,936	 (\$389,835)
 <b>Expenses</b>			
Salaries & Statutory Benefits	\$26,678,433	\$26,929,769	
Health & Welfare	\$5,751,764	\$5,404,100	
Contracts (ISA, CHOMP & Misc.)	\$2,045,076	\$2,392,165	
Non-personnel items (utilities, insurance, supplies, repairs, etc)	\$3,667,729	\$3,819,120	
	\$38,143,002	\$38,545,154	\$402,152
 <b>Structural Deficit in UGF</b>	 <b>\$2,055,231</b>	 <b>\$2,847,218</b>	

To close the structural deficit, the District will be transferring \$1,750,000 from the Self Insurance Fund and \$1,095,302 from Capital Outlay / Project fund. Funds from the Self Insurance Fund are coming from the Rate Stabilization Reserve. This reserve has been used as a cushion to take “rate passes” on projected funding premium increases in prior years. The transfer from the Capital Outlay / Project Fund represents unspent year end funds typically used for OPEB contribution towards the District’s unfunded liability, instructional supplies, sabbatical, and technology refreshment. Clearly, the continued use of reserves and one-time funds to bridge an ongoing revenue shortfall is unsustainable and must be addressed to maintain fiscal stability in the long run.

#### MPC Apportionment Trend and Estimate for 2013-14

Approximately 95% of the unrestricted general fund revenues are generated by FTES. The mixture of credit, non-credit, and enhanced non-credit FTES determines the amount of apportionment earned by a college. At the high water mark in 2008-09, MPC generated \$38,069,747 in apportionment based on 8,490 total FTES. Due to significant system wide workload reductions imposed by the state in 2009-10 and 2011-12, MPC’s apportionment was reduced from \$38 million to \$35 million during the same time period. In 2011-12, MPC did not generate sufficient FTES to make its apportionment cap, therefore, the college received stability funding of \$1,387,840. This is shown in the following chart.





P2 attendance data for 2012-13 suggest MPC will not reach its apportionment cap for the second year in a row. This will result in the State reducing MPC apportionment by \$1.387 million at prior year recalculation. It should be noted that at P2, MPC will likely receive stability funding for \$132,774 in 2012-13 because the FTES for 2012-13 is projected to be below 2011-12.

In estimating the college's apportionment revenue for 2013-14, this Tentative Budget assumes MPC will not generate sufficient FTES to make the lowered cap and will be further cut by \$132,774 which represents stability reduction #2. The projected COLA of 1.57% (\$526,392) is incorporated into the 2013-14 estimate. For budgeting purposes, it is important to utilize a conservative estimate of revenue until growth is demonstrated. Deficit coefficients have significantly reduced actual apportionment received over the past three years. Since external factors such as student fees collected, property taxes, and Redevelopment Agency backfill are difficult to estimate, the apportionment estimate for 2013-14 assumes no deficit coefficient arising from these factors at this time. The following chart shows apportionment received by the college over the past two years and what is projected for 2013-14.

	2011-12 Recalc	2012-13 Projected P2	2013-14 Tentative
Total Computational Revenue (TCR)	\$35,046,195	\$35,048,737	\$34,189,373 <b>e</b>
Less:			
Deficit Coefficient	(\$676,293)	(\$300,000) <b>b</b>	??
Stability Reduction #1	NA	(\$1,387,840) <b>c</b>	NA
Stability Reduction #2	NA	NA	(\$132,774) <b>f</b>
Adjusted Revenue Entitlement	\$34,369,902 <b>a</b>	\$33,360,897 <b>d</b>	\$34,056,599
Budgeted Apportionment	\$34,672,630	\$34,296,195	<b>\$34,056,599</b>

a) Includes \$1,387,840 in stability funding because MPC did not make apportionment cap

b) Assume deficit coefficient reduced from \$2.2M to \$300K by year end

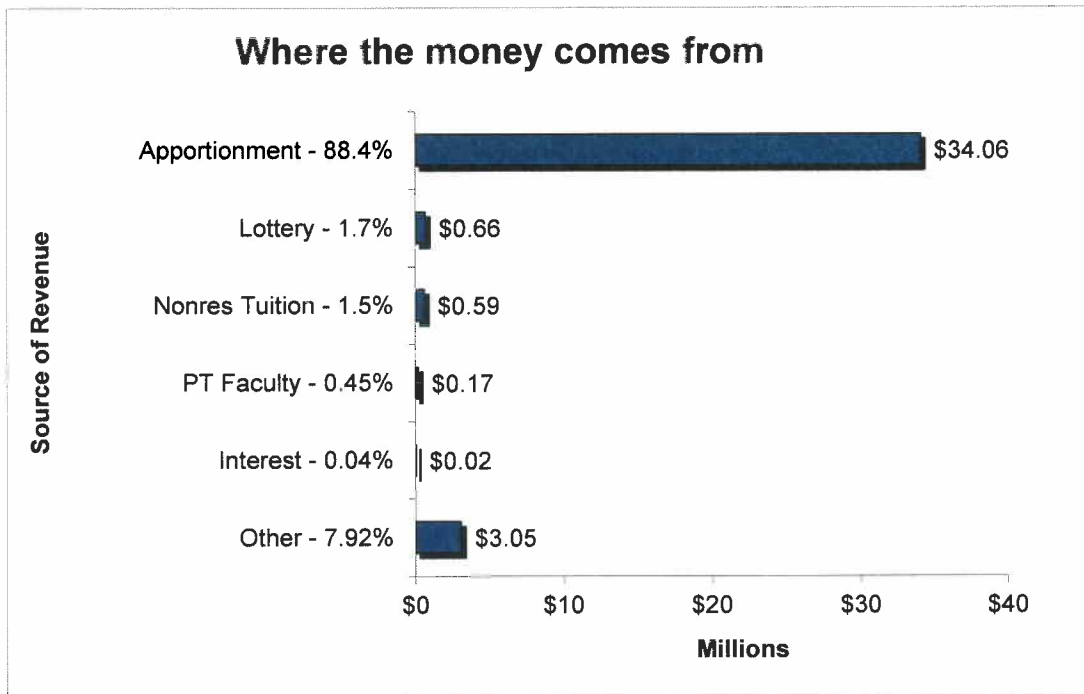
c) Assume we don't make cap in 2012-13 and Chancellor's Office reduces apportionment at recalc

d) Includes \$132,744 in additional stability funding because of additional FTES reduction in 2012-13

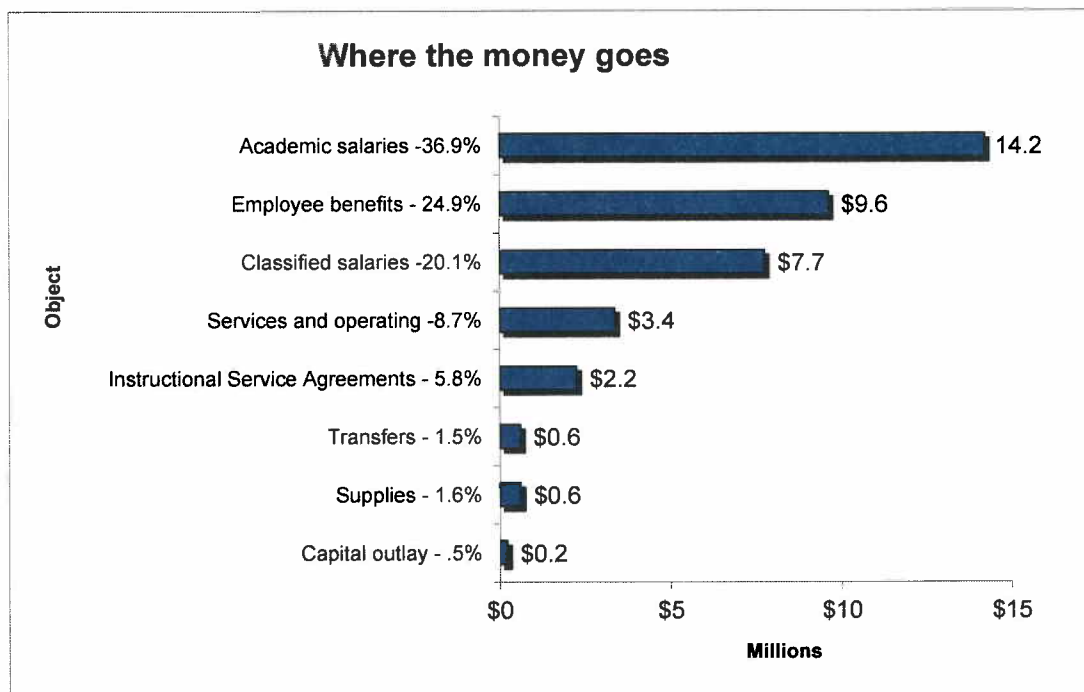
e) Assumes a 1.57% COLA

f) Assume additional stability funding is taken away because we don't make lowered cap in 2013-14

The following charts show how unrestricted general funds are generated and expended.



The largest portion of expenses is for people, with salaries and corresponding fringe benefits for employees accounting for 82% of total expenses. Adding Instructional Service Agreements to employee expenses accounts for 88% of total expenses. The cost of employee benefits continues to be the second largest expense in the budget, currently representing 25% of total expenses.



## **Restricted General Fund**

Funds used for the operation and support of educational programs that are specifically restricted by law, regulation, donor, or other outside agency are recorded in the Restricted General Fund. The majority of these funds must be expended within the fiscal year or returned to the funding agency. Budgets for state programs are based on the state's current approved budget. Funds budgeted for all programs total just over \$5.1 million. It should be noted that a number of categorical programs (EOPS, DSPS and CalWorks) are likely to be funded at a higher rate under the new State Budget. Since no allocation details have been provided by the Chancellor's Office, the amounts shown below are based on prior year estimates and will be adjusted at the Final Budget.

The following chart shows the 19 largest categorical programs and their respective funding level for the 2013-14 Tentative Budget:

	2012-13	2013-14	Change
Extended Opportunities Programs and Services (EOP&S)	\$604,042	\$604,470	\$428
Disabled Students Programs and Services (DSP&S)	\$586,093	\$546,725	-\$39,368
Marine Advanced Tech. Ed. Res. Ctr. (MATERC)	\$435,106	\$395,890	-\$39,216
Upward Bound	\$358,487	\$388,453	\$29,966
Math Science Upward Bound (MSUB)	\$347,067	\$376,701	\$29,634
Matriculation - CR/NCR	\$346,190	\$359,941	\$13,751
Health Services	\$355,500	\$350,000	-\$5,500
Student Support Services (TRIO)	\$294,916	\$294,916	\$0
Student Financial Aid Administration (SFAA/BFAP)	\$215,941	\$228,040	\$12,099
Lottery	\$165,462	\$190,484	\$25,022
Federal Work Study	\$136,838	\$136,838	\$0
CalWorks/TANF	\$158,262	\$133,640	-\$24,622
Perkins I-C Student Support Structure	\$146,249	\$132,026	-\$14,223
Workability	\$123,980	\$111,828	-\$12,152
Marine Tech Mentor/Intern	\$111,445	\$106,447	-\$4,998
First 5 Monterey County Workforce Devt.	\$102,253	\$105,864	\$3,611
C.A.R.E (Coop. Agencies Res. Ed.)	\$91,413	\$91,413	\$0
Basic Skills 2012-13	\$90,000	\$90,000	\$0
Basic Skills 2013-14	\$0	\$90,000	\$90,000

### **Special Revenue Fund:**

Child Development Center (CDC), Student Center and Parking are accounted for in the Special Revenue Fund. Revenues generated by these programs are intended to pay for the cost of services provided.

Revenues and expenses for child development services are recorded in the CDC Fund. The CDC Fund includes monies that are restricted as to their use and the fund is therefore separated into unrestricted and restricted. The CDC Fund has a total budget of \$500,658 (unrestricted and restricted). CDC has been operating with a State Preschool contract under the California Department of Education. Unfortunately the reimbursement funds available from state contracts have covered less than 50% of operating costs, which are almost entirely payroll and benefits. During Fiscal Year 2012-13, the District implemented a new configuration of CDC operations which reduced the amount of Unrestricted General Fund support.

The Student Center Fund is maintained to record financial transactions of the Student Center building that was partially constructed using lease revenue bonds. The Student Center Fund receives revenue primarily from student use fees and commissions from the bookstore and cafeteria. The bond requires income to be used to make debt payments and maintain the facility. Half of the Student Activity Coordinator is paid by the Student Center Fund and half is paid by the Unrestricted General Fund. It should be noted that \$250,000 from the prior year fund balance was transferred to Capital Outlay for the construction of the new Student Center. These funds will be used for the purchase of new kitchen equipment in the cafeteria.

The Parking Fund is maintained to record financial transactions related to parking as required by the Education Code. Revenues are primarily from parking permit sales and parking citations. Expenses are for parking security and maintenance and improvements to the parking lots. The fund is projected to have a reserve of over \$140,000 which will be used for future parking-related repairs and improvements.

### **Debt Service**

Long-term debt principal, interest, and related costs of the District are accounted for in the Debt Service Fund. There are two obligations accounted for in this fund: the annual long-term debt payment for the Student Center and the capital lease for energy conservation projects (SunTrust lease) both requiring annual payments. Student Use Fees in the Student Center operating accounts pay the Student Center required payment of \$18,075. A transfer from the Unrestricted General Fund of \$275,324, representing projected energy savings, is budgeted to cover the required payments to SunTrust.

### **Capital Projects**

Non-bond expenses for all major acquisition, construction and maintenance projects are accounted for in the Capital Projects Fund. State funded projects include the renovation of old Student Services and Humanities and demolition of Business/Humanities (\$3.2 million state portion.) Local projects include IPP & FPP processing, donations for the Library & Technology Center and athletic facilities, and District expenses for Fort Ord. Expenses have been estimated at \$2,682,285 of which includes a \$1,095,302 transfer out to the UGF for the structural deficit;

\$300,000 for technology items identified by the updated Technology Plan; and the balance for the state funded humanities project.

### **Building**

Expenses associated with Measure I, the \$145 million Proposition 39 bond, are accounted for in the Building Fund. Expenses included in the 2013-14 tentative budget total \$7.5 million which include amounts to be expended for multiple projects (LS/PS, Humanities, art complex, student center, and pool / tennis courts). The art complex, student center, and pool/tennis court projects will commence this summer and last approximately twelve months.

### **Self Insurance**

Expenses for the District's self-insured medical benefits are budgeted and recorded in the Self Insurance Fund. Transfers are made from the various operating accounts to the Self Insurance Fund to cover the expenses. Total expenses of \$8,092,942 are currently being budgeted and include \$1,750,000 transfer out to the UGF for the structural deficit. The \$1,750,000 are one-time funds from the Rate Stabilization Reserve. Medical claims expenses are budgeted at \$6,192,000 for 2013-14.

Medical and RX claims continue to be holding steady in 2012-13. Review of the expense loss ratio for "active" employees continues to show ratios of less than 100%. As a result, all groups remain at Phase 1 of the three phase plan implemented in 2010-11. The three phase plan expires in June 2013 and no replacement plan has been recommended by Health and Welfare Cost Containment Committee at this point in time. Part of the leveling off of medical claims is likely tied to CHOMP being moved from Anthem's Tier 3 to Tier 1 hospital rating. No details of the Anthem Blue Cross and CHOMP agreement have been released, but industry consultants have speculated that the agreement provides discounts for Anthem members in the 12% range. Another factor in the reduced utilization of medical services may have been changes in employee behavior as a result of the three phase plan.

The District's health benefits consultant, Alliant Insurance Services, has estimated a funding premium of \$1,458 per employee per month (PEPM) for 2013-14 based on national trends. This represents a 13.4% increase over the 2012-13 funding rate of \$1,280 PEPM. In light of the moderated claims experience over the past three years, administration and the Health and Welfare Cost Containment Committee have elected to reduce the super composite funding rate from \$1,280 to \$1,200 PEPM. If Alliant is correct and the District does experience a 13.4% increase, the District will be using the Rate Stabilization Reserve to absorb the increased expense. The reduced funding premium is not without risks however. The Health and Welfare Cost Containment Committee understands these risks and are open to discussing the reinstatement of a phased medical plan in the fall of 2013 to provide a safety net in case claims begin to rise again.

### **Fiduciary Fund**

The Fiduciary Fund is used to account for assets held by the District as trustee. These funds include Student Financial Aid, Associated Students, Scholarships and Loans, Trust Funds, and Orr Scholarship funds.

<i><b>Conclusion</b></i>
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All funds are balanced except for Capital Outlay and Self Insurance because significant transfers are being made in 2013-14 to close the structural deficit in the General Fund. Positive year-end balances (reserves) are projected.

The Tentative Budget for 2013-14 was developed using best information at the time. Revenue assumptions were used in the absence of an approved State Budget. The final budget approved by the State, could alter District assumptions which would require further adjustments to the District's budgets.

# Monterey Peninsula College

## 3-Year Comparison

	2010-2011	2010-2011	2012-2013		2013-2014	% >
	<u>Actual</u>	<u>Actual</u>	<u>Act thru May*</u>	<u>Revised Budget</u>	<u>Budget</u>	<u>Budget to Final Bud</u>
<b>Unrestricted General Fund:</b>						
Income						
Federal	\$13,177	\$10,680	\$3,041	\$10,700	\$10,700	0.0%
State	\$22,780,479	\$18,678,726	\$7,955,588	\$20,130,023	\$18,916,569	-6.0%
Local	\$17,367,910	\$20,683,091	\$20,500,295	\$18,002,279	\$19,615,969	9.0%
Total Income	<u>\$40,161,566</u>	<u>\$39,372,497</u>	<u>\$28,458,923</u>	<u>\$38,143,002</u>	<u>\$38,543,238</u>	1.0%
Expense						
Academic Salaries	\$15,229,482	\$14,066,543	\$13,268,677	\$14,028,441	\$14,204,581	1.3%
Classified Salaries	\$7,662,700	\$7,552,856	\$7,035,019	\$7,651,632	\$7,732,390	1.1%
Fringe Benefits	\$4,379,524	\$4,431,421	\$3,924,082	\$4,506,038	\$4,610,387	2.3%
Books and Supplies	\$636,490	\$453,153	\$596,802	\$617,754	\$605,759	-1.9%
Operating	\$4,798,069	\$4,530,438	\$4,046,796	\$5,120,743	\$5,605,526	9.5%
Capital Outlay	\$162,768	\$283,247	\$175,043	\$176,466	\$202,576	14.8%
Transfers	\$7,797,461	\$7,231,777	\$3,188,205	\$6,041,929	\$5,583,935	-7.6%
Total Expenses	<u>\$40,666,494</u>	<u>\$38,549,435</u>	<u>\$32,234,625</u>	<u>\$38,143,002</u>	<u>\$38,545,154</u>	1.1%
<b>Restricted General Fund:</b>						
Income						
Federal	\$2,460,953	\$2,383,485	\$1,431,536	\$2,319,940	\$2,032,353	-12.4%
State	\$2,434,362	\$2,221,989	\$2,233,805	\$2,491,134	\$2,329,076	-6.5%
Local	\$615,807	\$848,278	\$568,800	\$715,277	\$771,694	7.9%
Total Income	<u>\$5,511,122</u>	<u>\$5,453,752</u>	<u>\$4,234,141</u>	<u>\$5,526,351</u>	<u>\$5,133,123</u>	-7.1%
Expense						
Academic Salaries	\$1,372,546	\$1,303,324	\$1,166,696	\$1,334,695	\$1,320,590	-1.1%
Classified Salaries	\$1,198,172	\$1,055,806	\$1,006,613	\$1,104,357	\$1,051,664	-4.8%
Fringe Benefits	\$426,437	\$411,842	\$377,140	\$418,839	\$407,521	-2.7%
Books and Supplies	\$262,433	\$305,172	\$81,238	\$226,666	\$221,729	-2.2%
Operating	\$1,609,255	\$1,559,568	\$1,036,908	\$1,389,704	\$1,014,519	-27.0%
Capital Outlay	\$408,578	\$89,568	\$74,671	\$275,249	\$292,589	6.3%
Transfers	\$801,626	\$728,471	\$658,751	\$776,836	\$824,510	6.1%
Total Expenses	<u>\$6,079,046</u>	<u>\$5,453,751</u>	<u>\$4,402,017</u>	<u>\$5,526,346</u>	<u>\$5,133,122</u>	-7.1%
<b>Unrestricted Child Development</b>						
Income	\$497,990	\$552,161	\$282,503	\$397,970	\$312,715	-21.4%
Expense	\$497,990	\$552,161	\$326,812	\$397,970	\$312,715	-21.4%
<b>Restricted Child Development</b>						
Income	\$296,919	\$241,899	\$234,819	\$254,016	\$187,943	-26.0%
Expense	\$296,919	\$241,899	\$193,297	\$254,016	\$187,943	-26.0%
<b>Student Center</b>						
Income	\$286,370	\$266,807	\$185,808	\$265,200	\$265,200	0.0%
Expense	\$210,140	\$201,878	\$125,575	\$265,200	\$265,200	0.0%
<b>Student Revenue Bond</b>						
Income	\$19,517	\$19,171	\$18,553	\$18,525	\$18,075	-2.4%
Expense	\$19,425	\$18,975	\$18,525	\$18,525	\$18,075	-2.4%

\*Actual through May 31, 2013

	2010-2011	2011-2012	2012-2013		2013-2014	Budget
	<u>Actual</u>	<u>Actual</u>	<u>Act thru May*</u>	<u>Revised Budget</u>	<u>Budget</u>	<u>to Final Bud</u>
<b>Debt Service</b>						
Income	\$240,605	\$276,958	\$275,739	\$275,324	\$275,324	0.0%
Expense	\$239,783	\$275,324	\$275,324	\$275,324	\$275,324	0.0%
<b>Parking</b>						
Income	\$387,929	\$407,124	\$763,314	\$512,000	\$512,000	0.0%
Expense	\$387,929	\$407,124	\$375,476	\$481,028	\$487,184	1.3%
<b>Capital Projects</b>						
Income	\$787,665	\$2,872,742	\$285,985	\$774,301	\$1,159,692	49.8%
Expense	\$532,312	\$2,449,178	\$694,522	\$1,672,051	\$2,682,285	60.4%
<b>Self Insurance</b>						
Income	\$8,004,535	\$7,068,921	\$4,004,760	\$6,632,229	\$6,342,942	-4.4%
Expense	\$6,235,576	\$8,342,221	\$7,085,666	\$8,050,809	\$8,092,942	0.5%
<b>Financial Aid</b>						
Income	\$5,830,000	\$5,702,739	\$5,207,718	\$5,500,000	\$5,300,000	-3.6%
Expense	\$5,830,000	\$5,702,739	\$5,207,718	\$5,500,000	\$5,300,000	-3.6%
<b>Associated Students</b>						
Income	\$124,280	\$99,819	\$102,517	\$90,274	\$90,000	-0.3%
Expense	\$148,499	\$73,820	\$62,949	\$90,274	\$90,000	-0.3%
<b>Scholarship and Loans</b>						
Income	\$2,820,500	\$2,370,935	\$2,532,002	\$2,500,000	\$2,531,700	1.3%
Expense	\$2,841,867	\$2,381,874	\$2,532,002	\$2,500,000	\$2,531,700	1.3%
<b>Trust Funds</b>						
Income	\$620,222	\$571,368	\$473,938	\$600,000	\$469,102	-21.8%
Expense	\$658,436	\$631,443	\$319,655	\$600,000	\$469,102	-21.8%
<b>Orr Scholarship</b>						
Income	\$53,202	\$45,894	\$12,056	\$50,000	\$13,000	-74.0%
Expense	\$39,949	\$58,233	\$28,844	\$50,000	\$28,000	-44.0%
<b>Building Fund</b>						
Income	\$166,400	\$221,136	\$0	\$200,000	\$50,000	-75.0%
Expense	\$16,502,824	\$15,361,298	\$13,690,400	\$31,021,614	\$7,520,032	-75.8%

\*Actual through May 31, 2013.



# Unrestricted General Fund Highlights

*2012-2013 Tentative Budget*

## **Revenues:**

Total Unrestricted General Fund revenue budgeted for 2013-14 is \$38,543,238. This includes \$2,845,302 of reserves and one-time funds transferred into the general fund to close the structural deficit, balance the budget, and show a 10% reserve.

- **Apportionment** - The largest source of unrestricted revenue, \$34,056,599 is received through the California Community College System and is based on actual enrollments of the College. These funds are referred to as apportionment and are received from student registration fees, local property taxes, and state backfill. Apportionment is calculated based on full time equivalent students (FTES): \$4,564.83 per credit FTES and \$2,744.96 per noncredit FTES plus a base allocation of \$3,321,545 for a single campus District and \$276,795 for a satellite campus. The projected apportionment assumes no deficit coefficient; a full RDA backfill should there be a shortfall; and a 1.57% COLA.
- **Part-Time Faculty Compensation** – The District has budgeted \$173,268. It should be noted that in 2008-09, the State cut part-time faculty compensation by \$180,000. The District has continued to backfill this cut using unrestricted general fund dollars for the last two years, but will not backfill in 2013-14. The Part-Time salary schedule will be adjusted downward accordingly.
- **Lottery** – Funds received from the Lottery Commission are based on FTES, including non-resident and apprenticeship. Lottery funds are budgeted at \$659,891 for 2013-14. This is \$181,807 less than 2012-13 because of the lower FTES estimate.
- **Nonresident Fees** – The non-resident fee revenue for 2013-14 is budgeted at \$585,000. The new rate adopted by the board for 2013-14 is the State average of \$184 per unit, which is \$5 more than the MPC 2012-13 rate.
- **Interest** – Interest income is budgeted at \$16,000 for 2012-13. The yield on the funds deposited with the county treasury continues to be at historic lows (< 0.50%). All indications are that the Federal Reserve will continue to keep short term rates at very low levels.
- **Apprenticeship** – Normally apprenticeship funding is received based on actual hours of apprenticeship: however, beginning in 2009-10, the State allowed these funds to be used as part of “categorical flexibility.” MPC is budgeted to receive \$68,638. Although these funds are unrestricted, they are being recorded in the Restricted Fund to support Matriculation and Supportive Services.

## **Expenses:**

Total Unrestricted General Fund Expenses are budgeted at \$38,545,154. Projections are included for all known obligations.

- **Salaries** - Increases for required step and column movement and longevity have been budgeted where appropriate. Absent any new collective bargaining agreements, the 2012-13 wage concession (2.02% for all employees) will expire June 30, 2013. Therefore no concession has been budgeted for in the tentative budget.
- **Fringe Benefits** – Fringe benefits are shown in two categories: salary roll-up costs and medical benefits.

Salary roll-up costs include retirement, Medicare, FICA, unemployment, and workers comp and total 30.167% for classified employees and 13.8% for academic employees. Roll-up costs associated with salary increases for required step and column movement and longevity increases have been budgeted.

Expenses for the District's self-insured medical benefits are budgeted and recorded in the Self Insurance Fund. Transfers are made from the various operating accounts to the Self Insurance Fund to cover the expenses. This Tentative Budget uses a medical rate reduced by about 6.9% from 2012-13, although a 12.82% increase is recommended by the District's benefits consultant.

- **Books and Supplies** – This category is budgeted at \$605,759 for 2013-2014.
- **Services and Operating** – At \$3,360,578 this budget category is \$39,000 more than last year:
  1. **Utilities** – Total utility expenses (electricity, natural gas, water, waste disposal and sewage) are budgeted at \$936,580. Telephone expenses are budgeted at \$90,500. A transfer to the Debt Services Fund of \$275,324 is also budgeted to make lease payments for the energy conservation projects completed by Siemens.
  2. **Risk Management (insurance)** – Budgeted with an increase of 4% in property and liability insurance. The District is in a pool with other community colleges and is self-insured for property and liability coverage. Property and liability is budgeted at \$278,720 plus \$30,000 for deductibles. Student accident insurance for athletes is budgeted at \$69,886. (A budget for student accident insurance is also included in the Restricted General Fund at \$45,022.)
  3. **Instructional Service Agreements** – \$2,244,948 is budgeted for Instructional Service Agreements (ISA.)
  4. **Travel** – The conference attendance and related travel budget is \$86,659 for 2013-14.
  5. **Legal Expenses** - This category is the same as last year with a budget of \$55,000.

6. Election Expenses – There will be a Board election in 2013-2014, and election expense is budgeted at \$100,000.
  7. Building Maintenance – Minor capital improvements is budgeted at \$77,000.
  8. Other Services & Expenses – The total budgets here are similar to last year, except for an increase of \$38,000 in County Support Service fees.
  9. Contingencies – Total general contingencies are \$87,120, including \$50,000 for unanticipated institutional expenditures, \$6,580 for the Superintendent/President, \$18,040 total for vice presidents, \$2,500 total for deans. In addition, there is a contingency of \$10,000 for possible one-time startup expenses of the Education Center.
- **Capital Outlay** – This category is budgeted at \$18,520 more than 2012-13.
  - **Transfers** - Transfers to other funds are budgeted at \$5,583,935, a decrease of \$457,994 from last year, primarily due to decreases in the transfer to Self-Insurance and the transfer to Child Development Fund. The following are transfers to other funds:

Self Insurance Fund	\$4,990,380
Child Development Fund	250,867
Debt Service (energy conservation)	275,324
EOP&S	67,364
  - **Other** - The District records the mandatory allocation of revenue generated by DSPS classes by covering direct expenses totaling \$386,132 in the Unrestricted General Fund.

### **Fund Balance:**

Expenses are budgeted to exceed revenues by \$1,916 and an ending Unrestricted General Fund balance of \$3,854,515 is projected which is approximately 10% of expenditures.

<b><i>Conclusion</i></b>
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All funds are balanced except for Capital Outlay and Self Insurance because of transfers to General Fund to close the structural deficit. All funds show positive year-end balances (reserves).

The Tentative Budget for 2013-14 was developed using the best information available at the time. Conservative revenue assumptions were used in the absence of an approved State Budget. The final budget approved by the State could alter District assumptions which would require further adjustments to the District's Final Budget.

# *Exhibit A*

## *Unrestricted General Fund*

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

Print Date: Friday, June 14, 2013

Print Time: 2:21 PM

**Object**

**8100 Federal Revenues**

8105	VA Education - Reporting Fee
8107	PELL Allowance
8117	Forest Reserve

8100 Total >

**8600 State Revenues**

8602	Mandated Cost
8629	Enrollment Fee Admin Allowance
8634	Part Time Faculty
8640	Part Time Faculty Office hours
8647	Transfer & Articulation Fund
8661	New Monterey Police Academy
8665	Lottery

8600 Total >

**8610 State Apportionment**

8601	Apportionment
------	---------------

8610 Total >

**8800 Local Revenues**

0000	Reserve for Contingencies
8801	Secured Taxes
8802	Unsecured Taxes
8803	Prior Year Taxes
8804	Supplemental Taxes
8805	Athletic Ticket Sales
8806	Mandated Costs
8810	Transcripts
8812	Course Materials Fee
8813	Home Owners Property Tax Relief (HOPTR)
8816	Non-Resident Tuition - MPC Campus
8817	Old Non-Resident Tuition
8820	NSF Checks
8822	Other Income
8824	Old State Fees
8826	State Enrollment Fees

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
2,135	1,904	2,000	1,145	2,000	0	0.00%
7,450	0	7,000	0	7,000	0	0.00%
1,772	0	1,700	1,896	1,700	0	0.00%
11,357	1,904	10,700	3,041	10,700	0	0.00%
0	0	0	725	0	0	0.00%
23,731	21,757	21,833	54,292	59,013	37,180	170.29%
173,268	145,545	159,407	159,407	173,268	13,861	8.70%
2,715	2,281	2,688	2,498	2,715	27	1.00%
0	0	0	199,627	0	0	0.00%
423,408	0	0	0	0	0	0.00%
-65,180	0	841,698	372,444	659,891	-181,807	-21.60%
557,942	169,583	1,025,626	788,993	894,887	-130,739	-12.75%
22,846,104	-1,987,917	19,104,397	6,643,274	18,021,682	-1,082,715	-5.67%
22,846,104	-1,987,917	19,104,397	6,643,274	18,021,682	-1,082,715	-5.67%
0	-349	0	0	0	0	0.00%
7,775,220	12,935,817	12,729,121	13,067,669	12,729,121	0	0.00%
503,430	519,747	500,000	507,929	500,000	0	0.00%
5,613,841	549,443	330,796	96,030	330,796	0	0.00%
291,374	183,262	300,000	1,259,897	300,000	0	0.00%
7,071	5,861	7,000	5,137	7,000	0	0.00%
145,768	0	13,000	0	13,000	0	0.00%
56,712	44,396	45,000	57,862	40,000	-5,000	-11.11%
14,242	14,116	12,000	14,549	12,000	0	0.00%
88,855	89,807	75,000	76,085	75,000	0	0.00%
706,333	605,329	585,000	526,190	585,000	0	0.00%
1,260	0	0	2,259	0	0	0.00%
-8,138	-6,959	0	-8,747	0	0	0.00%
25,491	59,362	35,000	-16,236	35,000	0	0.00%
8,467	0	0	16,870	0	0	0.00%
2,049,969	2,070,953	1,256,881	2,487,551	2,100,000	843,119	67.08%

# Object Analysis (Detail)

## Revenue by Object - Summary

### General Fund (Fund 01)-Unrestricted

Print Date: Friday, June 14, 2013

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#### Object

8830	Community Service Class Fees
8831	NSF Checks Collected
8832	NSF Checks Service Charge
8841	Penalties/Interest
8842	Delinquent Property Tax
8844	Bond Interest & Redemption
8845	Modess Machine
8850	Prior Year Adjustments
8852	Rents (Facilites)
8853	A/R Not Recorded
8854	Chemistry Breakage
8855	Educational Revenue Augmentation Fund (ER
8856	Interest (Cash Reserve Program)
8857	Interest on Fund Balance
8858	Agency Collections
8860	Go Print (Marina)
8863	Student Fee Overpayment
8877	Old PE Fees
8878	Student International Insurance
8881	VA Holding Account
8884	Return to Title IV
8886	PE Fee
8888	Library Materials
8889	Library Fines/Dues
8894	Bank Account Interest (FNB)

8800 Total >

#### 8860 Local Interest

8844	Bond Interest & Redemption
8857	Interest on Fund Balance

8860 Total >

#### 8890 N/A

0000	Reserve for Contingencies
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8890 Total >

#### 8900 Other

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
35	0	0	0	0	0	0.00%
2,010	2,261	2,000	12,901	5,000	3,000	150.00%
130	156	150	104	150	0	0.00%
-117,364	-21,352	0	-25,872	0	0	0.00%
24,222	0	0	0	0	0	0.00%
0	0	0	7,432	0	0	0.00%
0	0	0	20	0	0	0.00%
8,983	0	0	181,713	0	0	0.00%
3,112	1,512	1,500	1,146	1,500	0	0.00%
1,504	5,806	6,000	16	1,000	-5,000	-83.33%
0	0	0	5	0	0	0.00%
-141,996	-257,148	0	0	0	0	0.00%
31,298	30,371	0	0	0	0	0.00%
0	0	30,000	0	16,000	-14,000	-46.67%
0	9,000	12,000	10,000	12,000	0	0.00%
0	0	0	992	1,000	1,000	0.00%
-4,641	0	0	167,523	0	0	0.00%
331	0	0	0	0	0	0.00%
76,191	0	0	71,351	0	0	0.00%
20,679	0	0	63,430	0	0	0.00%
19,095	0	0	12,100	0	0	0.00%
764	801	600	456	600	0	0.00%
1,939	0	0	1,008	0	0	0.00%
13,245	4,629	5,000	4,173	5,000	0	0.00%
1,916	1,268	1,000	1,459	1,500	500	50.00%
17,221,344	16,848,090	15,947,048	18,603,002	16,770,667	823,619	5.16%
0	0	0	4,448	0	0	0.00%
3,666	0	0	0	0	0	0.00%
3,666	0	0	4,448	0	0	0.00%
0	0	0	2,696	0	0	0.00%
0	0	0	2,696	0	0	0.00%



**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

*Print Date: Friday, June 14, 2013*  
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Object	
8970	Transfer-In from Capital Outlay
8991	Transfer In - From Capital Outlay
8998	Transfer In - From Self Insurance

8900 Total >

8xxx Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
0	0	157,651	0	472,109	314,458	199.46%
50,000	513,323	479,000	479,000	623,193	144,193	30.10%
0	590,959	1,418,580	1,418,580	1,750,000	331,420	23.36%
50,000	1,104,282	2,055,231	1,897,580	2,845,302	790,071	38.44%
40,690,413	16,135,942	38,143,002	27,943,034	38,543,238	400,236	1.05%
40,690,413	16,135,942	38,143,002	27,943,034	38,543,238	400,236	1.05%

General Fund (Fund 01)-Unrestricted

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Grand Totals**

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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	40,690,413	16,135,942	38,143,002	27,943,034	38,543,238	400,236	1.05%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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**Object**

**1100 Instructional Salaries, Regular Salary**

<b>1101</b>	<b>Teaching</b>
<b>1120</b>	<b>Faculty Salary Contingency</b>

**1100 Total >**

**1200 Non-Instructional Salaries, Regular Salary**

<b>1202</b>	<b>Non-Teaching - Executives</b>
<b>1203</b>	<b>Non-Teaching - Deans</b>
<b>1210</b>	<b>Non-Teaching - Vacation Payoff</b>
<b>1215</b>	<b>Counselors</b>
<b>1220</b>	<b>Division/Department Chairs</b>
<b>1225</b>	<b>Academic Senate Officers</b>
<b>1230</b>	<b>CTA Reassigned Time</b>
<b>1235</b>	<b>Reassigned Time</b>
<b>1240</b>	<b>Librarians</b>
<b>1260</b>	<b>Administrative Salary Contingency</b>
<b>1275</b>	<b>Non-Teaching Stipend</b>

**1200 Total >**

**1300 Instructional Salaries, Other Nonregular**

<b>1301</b>	<b>Hourly Teaching - Fall/Spring</b>
<b>1302</b>	<b>Hourly Teaching - Early Spring</b>
<b>1303</b>	<b>Hourly Teaching - Summer</b>
<b>1304</b>	<b>Hourly Teaching - Substitutes</b>
<b>1305</b>	<b>Hourly Teaching - Retirees</b>
<b>1306</b>	<b>Hourly Teaching - Professional Experts</b>
<b>1307</b>	<b>Hourly Teaching - Retros</b>
<b>1325</b>	<b>Hourly Teaching - Student Advisement Pool</b>
<b>1326</b>	<b>Hrly Teaching - Flex Time</b>
<b>1328</b>	<b>Grading Factor</b>
<b>1329</b>	<b>Grading Factor - Contract</b>
<b>1335</b>	<b>Hrly Inst - contract employee</b>

**1300 Total >**

**1400 Non-Instructional Salaries, Other Nonregular**

<b>1401</b>	<b>Hourly Non-Teaching - Fall/Spring</b>
<b>1402</b>	<b>Hourly Non-Teaching - Early Spring</b>

<b>Actual</b> <b>10-11</b>	<b>Actual</b> <b>11-12</b>	<b>Budget</b> <b>12-13</b>	<b>Actual</b> <b>12-13</b>	<b>Budget</b> <b>13-14</b>	<b>Variance**</b>	<b>(%)</b>
6,879,593	5,923,699	6,235,566	5,508,616	6,245,100	9,534	0.15%
0	0	-155,941	0	-158,172	-2,231	1.43%
<b>6,879,593</b>	<b>5,923,699</b>	<b>6,079,625</b>	<b>5,508,616</b>	<b>6,086,928</b>	<b>7,303</b>	<b>0.12%</b>
618,720	657,342	695,658	552,465	631,311	-64,347	-9.25%
500,802	489,652	485,324	402,749	585,782	100,458	20.70%
26,679	0	0	73,381	0	0	0.00%
673,078	483,587	435,180	392,001	448,032	12,853	2.95%
414,345	417,143	420,238	371,143	422,724	2,486	0.59%
43,309	35,695	43,349	38,637	44,486	1,137	2.62%
25,071	31,228	39,347	29,422	33,434	-5,913	-15.03%
360,309	328,198	291,001	312,581	374,254	83,253	28.61%
287,379	280,854	255,214	223,212	182,296	-72,918	-28.57%
0	0	-23,856	0	0	23,856	-100.00%
3,235	0	6,470	3,170	0	-6,470	-100.00%
<b>2,952,928</b>	<b>2,723,698</b>	<b>2,647,925</b>	<b>2,398,762</b>	<b>2,722,319</b>	<b>74,394</b>	<b>2.81%</b>
3,335,253	3,037,500	3,338,470	3,389,222	3,347,612	9,142	0.27%
109,332	78,976	131,341	93,886	131,341	0	0.00%
594,657	806,745	810,206	771,917	809,606	-600	-0.07%
54,710	306	57,200	44,580	57,200	0	0.00%
11,617	0	20,700	20,696	20,700	0	0.00%
14,139	0	0	0	0	0	0.00%
213	0	0	0	0	0	0.00%
25,667	0	28,000	13,033	28,000	0	0.00%
133,282	0	110,000	73,350	110,000	0	0.00%
108,453	89,446	126,619	100,124	126,619	0	0.00%
106	0	0	0	0	0	0.00%
530,620	211,339	427,000	583,584	427,000	0	0.00%
<b>4,918,049</b>	<b>4,224,312</b>	<b>5,049,536</b>	<b>5,090,392</b>	<b>5,058,078</b>	<b>8,542</b>	<b>0.17%</b>
108,107	133,650	235,274	216,680	306,090	70,816	30.10%
147	3,711	6,180	5,977	6,180	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
1403	Hourly Non-Teaching - Summer	30,947	9,907	22,691	44,521	22,691	0	0.00%
1404	Hourly Non-Teaching - Substitutes	0	0	0	1,388	0	0	0.00%
1408	Hourly Non-Teaching - Governance Cmte.	0	0	2,295	0	2,295	0	0.00%
1435	Hrly Non-Inst - contract employee	1,500	0	0	2,340	0	0	0.00%
1400 Total >		140,700	147,268	266,440	270,907	337,256	70,816	26.58%
1xxx Total >		14,891,270	13,018,977	14,043,526	13,268,677	14,204,581	161,055	1.15%
2100 Non-Instructional Salaries, Regular Full-Time								
2101	Non-Instructional Classified	4,388,352	4,526,474	4,937,088	4,303,629	4,912,458	-24,630	-0.50%
2102	Managers	849,624	650,910	649,223	560,737	590,819	-58,404	-9.00%
2103	Supervisors	149,254	119,191	128,136	111,840	128,136	0	0.00%
2104	Confidential	337,537	368,747	387,997	340,422	392,499	4,502	1.16%
2110	Accrued Vacation Payoff	28,999	0	0	21,753	0	0	0.00%
2114	NI Classified-Educ Incentive	6,939	0	0	2,415	0	0	0.00%
2120	MSC Salary Contingency	0	0	-25,115	0	0	25,115	-100.00%
2130	Class. Sal. Contingency	13,159	0	-126,178	0	0	126,178	-100.00%
2100 Total >		5,773,865	5,665,322	5,951,151	5,340,795	6,023,912	72,761	1.22%
2200 Instructional Aides, Regular Full-Time Schedule								
2201	Instructional Aid	681,833	630,803	724,294	657,313	750,428	26,134	3.61%
2203	Supervisor (Instructional)	68,904	67,578	77,928	70,202	77,928	0	0.00%
2211	Accrued Vac. Payoff (Instructional)	2,326	0	0	485	0	0	0.00%
2214	Inst Classified - Educ Incentive	1,000	0	0	252	0	0	0.00%
2200 Total >		754,063	698,381	802,222	728,252	828,356	26,134	3.26%
2300 Non-Instructional, Other than Regular Full-Time								
2301	Hourly Part Time, Permanent	135,407	119,630	123,239	89,728	112,991	-10,248	-8.32%
2302	Hourly Student Help	929	930	6,873	5,973	8,873	2,000	29.10%
2303	Hourly Overtime	135,989	137,269	55,920	172,709	59,165	3,245	5.80%
2304	Hourly Professional Experts	18,520	17,400	21,649	13,920	21,649	0	0.00%
2306	Hourly Temporary	31,447	29,300	35,665	37,013	39,463	3,798	10.65%
2308	Substitutes for Classified	59,249	660	5,200	86,997	7,200	2,000	38.46%
2310	Accrued Vacation payoff	0	0	0	5,416	0	0	0.00%
2312	Overtime	-12,341	0	0	-8,893	0	0	0.00%
2313	Unknown	17,136	0	0	5,224	0	0	0.00%
2314	Hrly PT - Educ Incentive	0	0	0	1,950	0	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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Object

2300 Total >

2400 Instructional Aides, Other than Full-Time Sched.

2401	Student Help
2402	Hourly, Part Time, Permanent
2403	Professional Experts (Instructional)
2404	Hourly Temporary
2405	Summer
2406	Early Spring
2407	Hourly Overtime (Instructional)
2408	Substitute
2410	Retro Pay (Instructional)
2411	Vacation Payoff
2414	Inst Hourly PT Educ Incentives

2400 Total >

2xxx Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
386,336	305,188	248,546	410,037	249,341	795	0.32%
56,271	50,595	62,456	49,551	72,165	9,709	15.55%
420,626	415,400	461,822	399,536	447,168	-14,655	-3.17%
161,926	77,275	83,387	83,247	83,387	0	0.00%
9,457	11,991	27,956	7,157	16,062	-11,894	-42.55%
5,821	5,070	10,500	6,301	10,500	0	0.00%
1,311	1,232	1,500	0	1,500	0	0.00%
0	0	0	314	0	0	0.00%
17,183	0	0	7,357	0	0	0.00%
680	0	0	0	0	0	0.00%
264	0	0	471	0	0	0.00%
4,300	0	0	2,000	0	0	0.00%
677,838	561,562	647,621	555,935	630,782	-16,840	-2.60%
7,592,101	7,230,453	7,649,540	7,035,019	7,732,390	82,851	1.08%

3110 STRS Instructional

1101	Teaching
1301	Hourly Teaching - Fall/Spring
1302	Hourly Teaching - Early Spring
1303	Hourly Teaching - Summer
1304	Hourly Teaching - Substitutes
1305	Hourly Teaching - Retirees
1306	Hourly Teaching - Professional Experts
1307	Hourly Teaching - Retros
1325	Hourly Teaching - Student Advisement Pool
1326	Hrly Teaching - Flex Time
1328	Grading Factor
1329	Grading Factor - Contract
1335	Hrly Inst - contract employee
2201	Instructional Aid
2403	Professional Experts (Instructional)
3950	Retirement Incentive
5202	Executive Contract Payroll Expense

565,318	481,701	507,096	448,096	507,883	787	0.16%
217,066	186,745	275,421	212,690	276,176	755	0.27%
8,459	6,098	10,836	6,482	10,836	0	0.00%
44,382	55,515	66,848	52,390	66,798	-50	-0.07%
3,548	25	4,719	2,653	4,719	0	0.00%
0	0	1,708	0	1,708	0	0.00%
173	0	0	0	0	0	0.00%
18	0	0	0	0	0	0.00%
1,605	0	2,310	849	2,310	0	0.00%
8,956	0	9,075	4,584	9,075	0	0.00%
7,071	6,064	10,446	6,327	10,446	0	0.00%
9	0	0	0	0	0	0.00%
43,366	16,827	35,228	47,448	35,228	0	0.00%
2,881	0	0	0	0	0	0.00%
4,537	0	0	0	0	0	0.00%
9,877	0	0	0	0	0	0.00%
1,313	0	0	1,100	0	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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**Object**

<b>5209</b>	<b>Automobile Allowance</b>
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*3110 Total >*

**3120 STRS Non-Instructional**

<b>1202</b>	<b>Non-Teaching - Executives</b>
<b>1203</b>	<b>Non-Teaching - Deans</b>
<b>1215</b>	<b>Counselors</b>
<b>1220</b>	<b>Division/Department Chairs</b>
<b>1225</b>	<b>Academic Senate Officers</b>
<b>1230</b>	<b>CTA Reassigned Time</b>
<b>1235</b>	<b>Reassigned Time</b>
<b>1240</b>	<b>Librarians</b>
<b>1275</b>	<b>Non-Teaching Stipend</b>
<b>1401</b>	<b>Hourly Non-Teaching - Fall/Spring</b>
<b>1402</b>	<b>Hourly Non-Teaching - Early Spring</b>
<b>1403</b>	<b>Hourly Non-Teaching - Summer</b>
<b>1404</b>	<b>Hourly Non-Teaching - Substitutes</b>
<b>1408</b>	<b>Hourly Non-Teaching - Governance Cmte.</b>
<b>1435</b>	<b>Hrly Non-Inst - contract employee</b>
<b>5202</b>	<b>Executive Contract Payroll Expense</b>
<b>5209</b>	<b>Automobile Allowance</b>

*3120 Total >*

**3210 PERS Instructional**

<b>1101</b>	<b>Teaching</b>
<b>1301</b>	<b>Hourly Teaching - Fall/Spring</b>
<b>1303</b>	<b>Hourly Teaching - Summer</b>
<b>1326</b>	<b>Hrly Teaching - Flex Time</b>
<b>2201</b>	<b>Instructional Aid</b>
<b>2203</b>	<b>Supervisor (Instructional)</b>
<b>2402</b>	<b>Hourly, Part Time, Permanent</b>
<b>2403</b>	<b>Professional Experts (Instructional)</b>
<b>2404</b>	<b>Hourly Temporary</b>
<b>2405</b>	<b>Summer</b>
<b>2408</b>	<b>Substitute</b>

*3210 Total >*

<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance**</b>	<b>(%)</b>
<b>10-11</b>	<b>11-12</b>	<b>12-13</b>	<b>12-13</b>	<b>13-14</b>		
619	0	0	374	0	0	0.00%
<b>919,198</b>	<b>752,977</b>	<b>923,687</b>	<b>782,992</b>	<b>925,179</b>	<b>1,492</b>	<b>0.16%</b>

41,118	36,002	44,978	31,897	39,669	-5,309	-11.80%
20,624	19,885	19,013	10,368	25,695	6,682	35.15%
47,728	37,788	32,467	29,198	33,425	959	2.95%
34,183	36,755	34,670	32,196	34,875	205	0.59%
3,573	2,945	3,576	3,188	3,670	94	2.62%
2,068	2,576	3,246	2,427	2,758	-488	-15.03%
25,804	27,076	24,008	25,788	30,876	6,868	28.61%
23,709	25,159	21,055	20,780	15,039	-6,016	-28.57%
267	0	534	261	0	-534	-100.00%
8,863	5,774	17,042	12,923	23,732	6,690	39.26%
8	306	510	493	510	0	0.00%
2,314	801	1,765	3,110	1,765	0	0.00%
0	0	0	88	0	0	0.00%
0	0	189	0	189	0	0.00%
124	0	0	193	0	0	0.00%
0	0	1,411	0	1,411	0	0.00%
0	0	567	0	567	0	0.00%
<b>210,384</b>	<b>195,068</b>	<b>205,030</b>	<b>172,910</b>	<b>214,182</b>	<b>9,153</b>	<b>4.46%</b>

9,032	9,272	10,155	9,051	10,155	0	0.00%
2,699	0	0	58	0	0	0.00%
126	0	0	315	0	0	0.00%
55	0	0	56	0	0	0.00%
114,548	112,672	133,393	121,057	138,206	4,813	3.61%
12,201	12,112	14,352	12,929	14,352	0	0.00%
18,782	17,928	18,054	18,206	22,440	4,386	24.29%
161	0	0	57	0	0	0.00%
68	0	0	258	0	0	0.00%
-259	-6	0	117	0	0	0.00%
370	0	0	78	0	0	0.00%
<b>157,783</b>	<b>151,979</b>	<b>175,954</b>	<b>162,182</b>	<b>185,153</b>	<b>9,199</b>	<b>5.23%</b>

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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**Object**

**3220 PERS Non-Instructional**

1202	Non-Teaching - Executives
1203	Non-Teaching - Deans
1215	Counselors
1235	Reassigned Time
2101	Non-Instructional Classified
2102	Managers
2103	Supervisors
2104	Confidential
2110	Accrued Vacation Payoff
2130	Class. Sal. Contingency
2301	Hourly Part Time, Permanent
2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
2308	Substitutes for Classified
2313	Unknown
5202	Executive Contract Payroll Expense

3220 Total >

**3310 OASDI (FICA) Instructional**

1101	Teaching
1301	Hourly Teaching - Fall/Spring
1303	Hourly Teaching - Summer
1304	Hourly Teaching - Substitutes
1326	Hrly Teaching - Flex Time
1335	Hrly Inst - contract employee
2201	Instructional Aid
2203	Supervisor (Instructional)
2211	Accrued Vac. Payoff (Instructional)
2214	Inst Classified - Educ Incentive
2402	Hourly, Part Time, Permanent
2403	Professional Experts (Instructional)
2404	Hourly Temporary
2405	Summer

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
12,883	15,596	17,179	15,430	17,179	0	0.00%
26,854	27,157	29,098	31,634	41,819	12,721	43.72%
10,125	5,105	9,509	4,348	4,895	-4,614	-48.52%
5,089	0	0	0	0	0	0.00%
776,238	812,604	909,263	794,609	904,727	-4,536	-0.50%
150,503	116,733	119,567	102,282	108,811	-10,756	-9.00%
26,429	21,450	23,599	20,598	23,599	0	0.00%
59,768	66,090	71,457	61,555	72,287	829	1.16%
14	0	0	0	0	0	0.00%
2,330	0	0	0	0	0	0.00%
5,686	3,594	2,330	2,601	2,434	104	4.47%
150	0	386	0	0	-386	-100.00%
0	0	1,638	0	1,638	0	0.00%
1,592	933	2,500	1,676	2,500	0	0.00%
153	0	0	5,124	0	0	0.00%
162	0	0	0	0	0	0.00%
0	0	524	0	524	0	0.00%
1,077,975	1,069,263	1,187,052	1,039,857	1,180,413	-6,638	-0.56%

5,230	5,263	5,514	4,915	5,514	0	0.00%
1,758	0	0	31	0	0	0.00%
62	0	0	580	0	0	0.00%
0	0	0	12	0	0	0.00%
31	0	0	30	0	0	0.00%
308	0	0	534	0	0	0.00%
39,945	38,956	44,906	40,714	46,527	1,620	3.61%
4,272	4,190	4,832	4,352	4,832	0	0.00%
144	0	0	30	0	0	0.00%
62	0	0	16	0	0	0.00%
7,033	6,783	6,078	6,809	7,554	1,476	24.29%
165	109	0	429	0	0	0.00%
37	77	0	87	0	0	0.00%
200	0	0	211	0	0	0.00%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
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Object	
2407	Hourly Overtime (Instructional)
2408	Substitute
2410	Retro Pay (Instructional)
2414	Inst Hourly PT Educ Incentives
3950	Retirement Incentive
5202	Executive Contract Payroll Expense

3310 Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
0	0	0	19	0	0	0.00%
136	0	0	26	0	0	0.00%
28	0	0	0	0	0	0.00%
56	0	0	37	0	0	0.00%
3,365	0	0	702	0	0	0.00%
248	0	0	177	0	0	0.00%
63,080	55,378	61,330	59,713	64,427	3,097	5.05%

3320 OASDI (FICA) Non-Instructional

1202	Non-Teaching - Executives
1203	Non-Teaching - Deans
1215	Counselors
1235	Reassigned Time
2101	Non-Instructional Classified
2102	Managers
2103	Supervisors
2104	Confidential
2110	Accrued Vacation Payoff
2114	NI Classified-Educ Incentive
2130	Class. Sal. Contingency
2301	Hourly Part Time, Permanent
2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
2308	Substitutes for Classified
2312	Overtime
2313	Unknown
2314	Hrly PT - Educ Incentive
5202	Executive Contract Payroll Expense

3320 Total >

7,460	6,303	9,329	5,451	9,329	0	0.00%
13,393	13,198	15,802	14,529	22,710	6,908	43.72%
5,776	2,897	5,164	2,361	2,658	-2,506	-48.52%
2,860	0	0	0	0	0	0.00%
269,091	277,121	306,099	263,829	304,572	-1,527	-0.50%
51,510	39,735	40,252	33,971	36,631	-3,621	-9.00%
9,229	7,365	7,944	6,913	7,944	0	0.00%
20,757	22,627	24,056	20,876	24,335	279	1.16%
1,798	0	0	1,346	0	0	0.00%
425	0	0	146	0	0	0.00%
816	0	0	0	0	0	0.00%
1,910	729	784	876	819	35	4.47%
7,434	6,502	3,466	8,658	3,667	201	5.80%
0	0	551	76	551	0	0.00%
975	529	1,000	1,085	1,000	0	0.00%
114	0	0	2,660	0	0	0.00%
0	0	0	81	0	0	0.00%
1,062	0	0	324	0	0	0.00%
0	0	0	40	0	0	0.00%
0	0	298	0	298	0	0.00%
394,609	377,007	414,746	363,222	414,515	-231	-0.06%

3330 Medicare Instructional

1101	Teaching
1301	Hourly Teaching - Fall/Spring
1302	Hourly Teaching - Early Spring
1303	Hourly Teaching - Summer

83,198	73,749	82,077	72,143	86,025	3,948	4.81%
48,366	43,963	48,407	48,822	48,539	132	0.27%
1,397	1,111	1,906	1,330	1,906	0	0.00%
7,658	11,396	11,755	10,865	11,746	-9	-0.08%

**Object Analysis (Detail)**  
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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
1304 Hourly Teaching - Substitutes	788	36	829	646	829	0	0.00%
1305 Hourly Teaching - Retirees	168	0	300	300	300	0	0.00%
1306 Hourly Teaching - Professional Experts	205	0	0	0	0	0	0.00%
1307 Hourly Teaching - Retros	3	0	0	0	0	0	0.00%
1325 Hourly Teaching - Student Advisement Pool	367	0	406	184	406	0	0.00%
1326 Hrly Teaching - Flex Time	1,881	0	1,595	1,048	1,595	0	0.00%
1328 Grading Factor	1,573	1,297	1,836	1,452	1,836	0	0.00%
1329 Grading Factor - Contract	2	0	0	0	0	0	0.00%
1335 Hrly Inst - contract employee	6,598	2,828	6,191	7,667	6,191	0	0.00%
2201 Instructional Aid	9,837	9,130	10,502	9,522	10,881	379	3.61%
2203 Supervisor (Instructional)	999	980	1,130	1,018	1,130	0	0.00%
2211 Accrued Vac. Payoff (Instructional)	34	0	0	7	0	0	0.00%
2214 Inst Classified - Educ Incentive	15	0	0	4	0	0	0.00%
2402 Hourly, Part Time, Permanent	6,099	6,023	6,537	5,793	6,484	-53	-0.81%
2403 Professional Experts (Instructional)	2,402	1,150	1,210	1,244	1,210	0	0.00%
2404 Hourly Temporary	137	174	405	104	233	-172	-42.47%
2405 Summer	140	74	152	91	152	0	0.00%
2406 Early Spring	19	18	22	0	22	0	0.00%
2407 Hourly Overtime (Instructional)	0	0	0	5	0	0	0.00%
2408 Substitute	249	0	0	107	0	0	0.00%
2410 Retro Pay (Instructional)	10	0	0	0	0	0	0.00%
2411 Vacation Payoff	4	0	0	7	0	0	0.00%
2414 Inst Hourly PT Educ Incentives	62	0	0	29	0	0	0.00%
5202 Executive Contract Payroll Expense	219	0	0	193	0	0	0.00%
5209 Automobile Allowance	109	0	0	66	0	0	0.00%
<b>3330 Total &gt;</b>	<b>172,539</b>	<b>151,927</b>	<b>175,260</b>	<b>162,646</b>	<b>179,485</b>	<b>4,225</b>	<b>2.41%</b>
<b>3340 Medicare Non-Instructional</b>							
1202 Non-Teaching - Executives	6,877	7,502	8,009	6,144	9,154	1,145	14.29%
1203 Non-Teaching - Deans	7,231	7,076	7,037	5,821	8,494	1,457	20.70%
1205 Non-Teaching - Executive Vacation Payoff	359	0	0	0	0	0	0.00%
1210 Non-Teaching - Vacation Payoff	387	0	0	1,064	0	0	0.00%
1215 Counselors	8,122	5,352	4,833	4,196	5,019	186	3.86%
1220 Division/Department Chairs	5,984	6,021	6,093	5,356	6,129	36	0.59%
1225 Academic Senate Officers	628	518	629	560	645	16	2.62%

**Object Analysis (Detail)**  
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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
1230 CTA Reassigned Time	266	278	391	331	485	93	23.85%
1235 Reassigned Time	5,172	4,731	4,220	4,522	5,789	1,569	37.19%
1240 Librarians	4,112	4,005	3,701	3,178	2,643	-1,057	-28.57%
1275 Non-Teaching Stipend	47	0	94	46	0	-94	-100.00%
1401 Hourly Non-Teaching - Fall/Spring	1,553	1,884	3,470	3,140	4,143	673	19.39%
1402 Hourly Non-Teaching - Early Spring	2	53	90	86	90	0	0.00%
1403 Hourly Non-Teaching - Summer	446	143	329	593	329	0	0.00%
1404 Hourly Non-Teaching - Substitutes	0	0	0	20	0	0	0.00%
1408 Hourly Non-Teaching - Governance Cmte.	0	0	33	0	33	0	0.00%
1435 Hrly Non-Inst - contract employee	22	0	0	32	0	0	0.00%
2101 Non-Instructional Classified	63,151	65,127	71,588	61,972	71,231	-357	-0.50%
2102 Managers	12,192	9,317	9,414	8,039	8,567	-847	-9.00%
2103 Supervisors	2,158	1,722	1,858	1,617	1,858	0	0.00%
2104 Confidential	4,854	5,292	5,626	4,882	5,691	65	1.16%
2110 Accrued Vacation Payoff	420	0	0	315	0	0	0.00%
2114 NI Classified-Educ Incentive	97	0	0	34	0	0	0.00%
2130 Class. Sal. Contingency	191	0	0	0	0	0	0.00%
2301 Hourly Part Time, Permanent	1,964	1,735	1,787	1,301	1,638	-149	-8.32%
2303 Hourly Overtime	1,971	1,977	810	2,502	857	47	5.80%
2304 Hourly Professional Experts	269	252	295	227	295	0	0.00%
2306 Hourly Temporary	520	455	517	536	572	55	10.64%
2308 Substitutes for Classified	859	10	75	1,261	104	29	38.67%
2310 Accrued Vacation payoff	0	0	0	79	0	0	0.00%
2312 Overtime	0	0	0	19	0	0	0.00%
2313 Unknown	248	0	0	76	0	0	0.00%
2314 Hrly PT - Educ Incentive	0	0	0	28	0	0	0.00%
5202 Executive Contract Payroll Expense	0	0	249	0	249	0	0.00%
5209 Automobile Allowance	0	0	107	0	107	0	0.00%
<b>3340 Total &gt;</b>	<b>130,103</b>	<b>123,448</b>	<b>131,254</b>	<b>117,977</b>	<b>134,122</b>	<b>2,869</b>	<b>2.19%</b>
<b>3400 Health and Welfare Benefits</b>							
3416 Vision	38,864	32,370	34,472	25,559	33,976	-496	-1.44%
3417 Dental	341,345	365,817	343,052	270,109	365,516	22,464	6.55%
3418 Life Insurance	37,465	35,293	41,569	33,712	40,973	-596	-1.43%
3419 Long Term Disability Insurance	29,483	26,981	30,024	25,574	29,592	-432	-1.44%



**Object Analysis (Detail)**  
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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
3420 Life Insurance employee pymts	-1,515	0	0	-518	0	0	0.00%
3430 Non-Medical for Categoricals (Abatement)	0	0	-61,160	0	-56,339	4,821	-7.88%
<b>3400 Total &gt;</b>	<b>445,642</b>	<b>460,462</b>	<b>387,957</b>	<b>354,435</b>	<b>413,718</b>	<b>25,761</b>	<b>6.64%</b>
<b>3510 SUI Instructional</b>							
1101 Teaching	49,400	95,056	68,591	60,377	68,696	105	0.15%
1301 Hourly Teaching - Fall/Spring	24,146	48,902	36,729	37,279	36,830	101	0.27%
1302 Hourly Teaching - Early Spring	786	1,272	1,445	1,033	1,445	0	0.00%
1303 Hourly Teaching - Summer	5,797	12,984	8,917	8,489	8,910	-7	-0.08%
1304 Hourly Teaching - Substitutes	406	102	629	490	629	0	0.00%
1305 Hourly Teaching - Retirees	84	0	228	228	228	0	0.00%
1306 Hourly Teaching - Professional Experts	102	0	0	0	0	0	0.00%
1307 Hourly Teaching - Retros	2	0	0	0	0	0	0.00%
1325 Hourly Teaching - Student Advisement Pool	185	0	308	143	308	0	0.00%
1326 Hrly Teaching - Flex Time	975	0	1,210	806	1,210	0	0.00%
1328 Grading Factor	781	1,440	1,392	1,101	1,392	0	0.00%
1335 Hrly Inst - contract employee	3,806	3,393	4,698	6,390	4,698	0	0.00%
2201 Instructional Aid	4,884	10,137	7,967	7,223	8,255	287	3.61%
2203 Supervisor (Instructional)	496	1,088	857	772	857	0	0.00%
2211 Accrued Vac. Payoff (Instructional)	17	0	0	5	0	0	0.00%
2214 Inst Classified - Educ Incentive	9	0	0	3	0	0	0.00%
2402 Hourly, Part Time, Permanent	3,066	6,750	4,959	4,395	4,919	-40	-0.81%
2403 Professional Experts (Instructional)	1,196	1,276	1,063	944	1,063	0	0.00%
2404 Hourly Temporary	73	196	284	79	194	-90	-31.69%
2405 Summer	3	110	169	69	169	0	0.00%
2406 Early Spring	9	20	24	0	24	0	0.00%
2407 Hourly Overtime (Instructional)	0	0	0	3	0	0	0.00%
2408 Substitute	124	0	0	81	0	0	0.00%
2410 Retro Pay (Instructional)	5	0	0	0	0	0	0.00%
2411 Vacation Payoff	2	0	0	5	0	0	0.00%
2414 Inst Hourly PT Educ Incentives	35	0	0	22	0	0	0.00%
3950 Retirement Incentive	1,053	0	0	533	0	0	0.00%
5202 Executive Contract Payroll Expense	143	0	0	195	0	0	0.00%
5209 Automobile Allowance	54	0	0	50	0	0	0.00%
<b>3510 Total &gt;</b>	<b>97,636</b>	<b>182,726</b>	<b>139,471</b>	<b>130,717</b>	<b>139,827</b>	<b>356</b>	<b>0.26%</b>

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Object

3520 SUI Non-Instructional

	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
1202 Non-Teaching - Executives	4,447	10,583	7,652	6,077	6,944	-708	-9.25%
1203 Non-Teaching - Deans	3,591	7,874	5,339	4,416	6,444	1,105	20.70%
1205 Non-Teaching - Executive Vacation Payoff	178	0	0	0	0	0	0.00%
1210 Non-Teaching - Vacation Payoff	192	0	0	807	0	0	0.00%
1215 Counselors	4,767	7,548	4,787	4,182	4,928	141	2.95%
1220 Division/Department Chairs	2,972	6,685	4,623	4,063	4,650	27	0.59%
1225 Academic Senate Officers	312	575	477	425	489	13	2.62%
1230 CTA Reassigned Time	180	503	433	324	368	-65	-15.03%
1235 Reassigned Time	2,568	5,253	3,201	3,431	4,392	1,191	37.20%
1240 Librarians	2,042	4,447	2,807	2,411	2,005	-802	-28.57%
1275 Non-Teaching Stipend	23	0	71	35	0	-71	-100.00%
1401 Hourly Non-Teaching - Fall/Spring	793	2,148	3,507	2,384	3,939	432	12.32%
1402 Hourly Non-Teaching - Early Spring	1	59	64	65	64	0	0.00%
1403 Hourly Non-Teaching - Summer	243	159	127	488	127	0	0.00%
1404 Hourly Non-Teaching - Substitutes	0	0	0	15	0	0	0.00%
1408 Hourly Non-Teaching - Governance Cmte.	0	0	7	0	7	0	0.00%
1435 Hrly Non-Inst - contract employee	11	0	0	26	0	0	0.00%
2101 Non-Instructional Classified	31,358	72,320	54,308	47,013	54,037	-271	-0.50%
2102 Managers	6,058	10,354	7,141	6,098	6,499	-642	-9.00%
2103 Supervisors	1,072	1,923	1,409	1,226	1,409	0	0.00%
2104 Confidential	2,411	5,876	4,268	3,704	4,317	50	1.16%
2110 Accrued Vacation Payoff	213	0	0	239	0	0	0.00%
2114 NI Classified-Educ Incentive	59	0	0	26	0	0	0.00%
2130 Class. Sal. Contingency	95	0	0	0	0	0	0.00%
2301 Hourly Part Time, Permanent	991	1,949	1,356	987	1,243	-113	-8.32%
2303 Hourly Overtime	1,009	2,388	478	1,898	600	122	25.52%
2304 Hourly Professional Experts	133	280	301	172	301	0	0.00%
2306 Hourly Temporary	285	497	262	407	304	42	16.03%
2308 Substitutes for Classified	427	11	84	957	79	-5	-5.95%
2310 Accrued Vacation payoff	0	0	0	60	0	0	0.00%
2312 Overtime	0	0	0	14	0	0	0.00%
2313 Unknown	127	0	0	57	0	0	0.00%
2314 Hrly PT - Educ Incentive	0	0	0	21	0	0	0.00%

**Object Analysis (Detail)**  
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Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
5202	Executive Contract Payroll Expense	0	0	180	0	180	0	0.00%
5209	Automobile Allowance	0	0	4	0	4	0	0.00%
3520 Total >		66,557	141,430	102,886	92,029	103,331	445	0.43%
3600 Worker's Compensation Insurance								
3615	WC - NCCP (Contribution)	569,677	513,947	500,000	374,670	500,000	0	0.00%
3616	WC - NCCP (Abatement)	-714,422	-483,966	-500,000	-553,864	-500,000	0	0.00%
3600 Total >		-144,745	29,981	0	-179,194	0	0	0.00%
3610 WC Instructional								
1101	Teaching	205,832	177,132	187,067	164,665	187,353	286	0.15%
1301	Hourly Teaching - Fall/Spring	100,469	91,122	100,155	101,671	100,429	274	0.27%
1302	Hourly Teaching - Early Spring	3,277	2,369	3,942	2,817	3,942	0	0.00%
1303	Hourly Teaching - Summer	14,410	24,194	24,308	23,153	24,290	-18	-0.07%
1304	Hourly Teaching - Substitutes	1,641	190	1,716	1,337	1,716	0	0.00%
1305	Hourly Teaching - Retirees	349	0	621	621	621	0	0.00%
1306	Hourly Teaching - Professional Experts	424	0	0	0	0	0	0.00%
1307	Hourly Teaching - Retros	6	0	0	0	0	0	0.00%
1325	Hourly Teaching - Student Advisement Pool	770	0	840	391	840	0	0.00%
1326	Hrly Teaching - Flex Time	4,004	0	3,300	2,199	3,300	0	0.00%
1328	Grading Factor	3,254	2,683	3,799	3,004	3,799	0	0.00%
1329	Grading Factor - Contract	3	0	0	0	0	0	0.00%
1335	Hrly Inst - contract employee	15,860	6,336	12,811	17,428	12,811	0	0.00%
2201	Instructional Aid	20,352	18,889	21,729	19,700	22,513	784	3.61%
2203	Supervisor (Instructional)	2,067	2,027	2,338	2,106	2,338	0	0.00%
2211	Accrued Vac. Payoff (Instructional)	70	0	0	15	0	0	0.00%
2214	Inst Classified - Educ Incentive	30	0	0	8	0	0	0.00%
2401	Student Help	1,689	1,518	1,986	1,487	2,202	216	10.88%
2402	Hourly, Part Time, Permanent	12,619	12,462	13,524	11,986	13,415	-109	-0.81%
2403	Professional Experts (Instructional)	4,969	2,378	2,501	2,574	2,501	0	0.00%
2404	Hourly Temporary	284	360	839	215	483	-356	-42.43%
2405	Summer	175	152	315	189	315	0	0.00%
2406	Early Spring	39	37	45	0	45	0	0.00%
2407	Hourly Overtime (Instructional)	0	0	0	9	0	0	0.00%
2408	Substitute	515	0	0	221	0	0	0.00%
2410	Retro Pay (Instructional)	20	0	0	0	0	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
2411 Vacation Payoff	8	0	0	14	0	0	0.00%
2414 Inst Hourly PT Educ Incentives	129	0	0	60	0	0	0.00%
3950 Retirement Incentive	4,387	0	0	1,453	0	0	0.00%
5202 Executive Contract Payroll Expense	596	0	0	532	0	0	0.00%
5209 Automobile Allowance	225	0	0	136	0	0	0.00%
<b>3610 Total &gt;</b>	<b>398,474</b>	<b>341,850</b>	<b>381,836</b>	<b>357,989</b>	<b>382,913</b>	<b>1,077</b>	<b>0.28%</b>
<b>3620 WC Non-Instructional</b>							
1202 Non-Teaching - Executives	18,528	19,720	20,870	16,574	18,939	-1,930	-9.25%
1203 Non-Teaching - Deans	14,961	14,698	14,560	12,044	17,573	3,014	20.70%
1205 Non-Teaching - Executive Vacation Payoff	743	0	0	0	0	0	0.00%
1210 Non-Teaching - Vacation Payoff	800	0	0	2,201	0	0	0.00%
1215 Counselors	19,860	14,064	13,055	11,405	13,441	386	2.95%
1220 Division/Department Chairs	12,381	12,456	12,607	11,081	12,682	75	0.59%
1225 Academic Senate Officers	1,299	1,071	1,300	1,159	1,335	34	2.62%
1230 CTA Reassigned Time	750	937	1,180	883	1,003	-177	-15.03%
1235 Reassigned Time	10,701	9,788	8,730	9,356	11,978	3,248	37.20%
1240 Librarians	8,508	8,286	7,656	6,576	5,469	-2,188	-28.57%
1275 Non-Teaching Stipend	97	0	194	95	0	-194	-100.00%
1401 Hourly Non-Teaching - Fall/Spring	3,242	4,003	7,180	6,500	8,572	1,392	19.39%
1402 Hourly Non-Teaching - Early Spring	4	109	185	177	185	0	0.00%
1403 Hourly Non-Teaching - Summer	923	296	681	1,332	681	0	0.00%
1404 Hourly Non-Teaching - Substitutes	0	0	0	42	0	0	0.00%
1408 Hourly Non-Teaching - Governance Cmte.	0	0	69	0	69	0	0.00%
1435 Hrly Non-Inst - contract employee	45	0	0	70	0	0	0.00%
2101 Non-Instructional Classified	130,657	134,745	148,113	128,217	147,374	-739	-0.50%
2102 Managers	25,225	19,277	19,477	16,632	17,725	-1,752	-9.00%
2103 Supervisors	4,466	3,564	3,844	3,345	3,844	0	0.00%
2104 Confidential	10,044	10,949	11,640	10,101	11,775	135	1.16%
2110 Accrued Vacation Payoff	869	0	0	651	0	0	0.00%
2114 NI Classified-Educ Incentive	206	0	0	71	0	0	0.00%
2130 Class. Sal. Contingency	395	0	0	0	0	0	0.00%
2301 Hourly Part Time, Permanent	4,064	3,589	3,697	2,692	3,390	-307	-8.32%
2302 Hourly Student Help	4,307	28	4,155	179	4,215	60	1.44%
2303 Hourly Overtime	4,079	4,156	1,718	5,177	1,788	70	4.07%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
2304 Hourly Professional Experts	556	522	612	469	612	0	0.00%
2306 Hourly Temporary	1,075	879	1,070	1,111	1,184	114	10.65%
2308 Substitutes for Classified	1,778	20	156	2,610	216	60	38.46%
2310 Accrued Vacation payoff	0	0	0	162	0	0	0.00%
2312 Overtime	0	0	0	39	0	0	0.00%
2313 Unknown	514	0	0	157	0	0	0.00%
2314 Hrly PT - Educ Incentive	0	0	0	59	0	0	0.00%
5202 Executive Contract Payroll Expense	0	0	657	0	657	0	0.00%
5209 Automobile Allowance	0	0	243	0	243	0	0.00%
<b>3620 Total &gt;</b>	<b>281,075</b>	<b>263,157</b>	<b>283,650</b>	<b>251,167</b>	<b>284,949</b>	<b>1,299</b>	<b>0.46%</b>
<b>3900 Other Benefits</b>							
1120 Faculty Salary Contingency	0	0	-21,520	0	-21,828	-308	1.43%
1260 Administrative Salary Contingency	0	0	-4,059	0	0	4,059	-100.00%
2120 MSC Salary Contingency	0	0	-7,576	0	0	7,576	-100.00%
2130 Class. Sal. Contingency	0	0	-35,811	0	0	35,811	-100.00%
3930 Educational Incentive/Classified	0	0	10,000	0	10,000	0	0.00%
3950 Retirement Incentive	146,445	0	0	55,437	0	0	0.00%
<b>3900 Total &gt;</b>	<b>146,445</b>	<b>0</b>	<b>-58,966</b>	<b>55,437</b>	<b>-11,828</b>	<b>47,138</b>	<b>-79.94%</b>
<b>3xxx Total &gt;</b>	<b>4,416,755</b>	<b>4,296,653</b>	<b>4,511,147</b>	<b>3,924,078</b>	<b>4,610,387</b>	<b>99,240</b>	<b>2.20%</b>
<b>4300 Instructional Supplies</b>							
4302 Printing (in Printshop)	1,573	0	962	951	962	0	0.00%
4304 Royalties/Scripts	9,453	8,041	8,079	5,483	8,079	0	0.00%
4306 Fee Generated Art Supplies	15,306	14,420	12,000	8,484	12,000	0	0.00%
4312 Instructional Program Materials	238,203	177,635	210,248	166,872	213,677	3,429	1.63%
4331 Subscription	864	297	400	1,353	1,000	600	150.00%
4350 Books	130	0	245	0	245	0	0.00%
4352 Film Supplies (Drama)	1,504	2,199	1,125	0	1,125	0	0.00%
<b>4300 Total &gt;</b>	<b>267,033</b>	<b>202,592</b>	<b>233,059</b>	<b>183,144</b>	<b>237,088</b>	<b>4,029</b>	<b>1.73%</b>
<b>4500 Non-Instructional Supplies</b>							
4501 Catalog Data Base	7,055	6,080	7,020	8,948	9,020	2,000	28.49%
4502 Reference Data Base	1,700	3,810	4,178	3,948	4,178	0	0.00%
4503 Subscription	44,156	22,695	37,732	79,265	33,555	-4,177	-11.07%
4507 Recruiting	23,293	27,104	29,197	28,451	35,000	5,803	19.88%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
4508 Printing Abatement	-4,235	-3,012	0	-1,312	0	0	0.00%
4511 Printing (Non- Printshop)	48,539	26,425	29,372	24,929	31,482	2,110	7.18%
4514 Graduation Supplies	6,477	4,612	6,340	919	6,190	-150	-2.37%
4516 Warehouse Abatement (Warehouse Only)	-1,867	-1,822	0	-2,391	0	0	0.00%
4517 Warehouse Charges (Warehouse Only)	7,215	0	0	3,158	0	0	0.00%
4525 Office Supplies	92,791	63,599	100,558	60,071	101,058	500	0.50%
4528 Reference Material	3,420	3,420	3,500	2,850	3,500	0	0.00%
4529 Instructional Materials (abatement)	0	0	-155,000	0	-190,484	-35,484	22.89%
4536 Computer Network Related Supplies	8,724	7,448	10,000	9,466	10,000	0	0.00%
4537 Computer Software Non-Instructional	5,000	0	0	0	0	0	0.00%
4540 State/County Health Required Innoculations	0	0	2,000	175	2,000	0	0.00%
4550 Pool Chemicals	13,561	11,817	14,000	10,034	14,000	0	0.00%
4551 Minor Equipment/Property	14,615	15,489	15,864	6,671	15,864	0	0.00%
4553 Uniforms (Parking, Athletics)	19,806	13,956	23,262	14,421	46,632	23,370	100.46%
4556 Professional Reference Books	513	30	200	51	200	0	0.00%
4561 Maintenance Supplies	16,921	11,307	18,601	8,833	18,601	0	0.00%
4571 Equipment Repair Parts & Material	53,369	49,095	77,980	35,334	77,980	0	0.00%
4580 Safety Equipment	0	0	6,175	0	6,175	0	0.00%
4590 Custodial Consumable Supplies	132,076	135,238	140,000	120,122	140,000	0	0.00%
4591 Custodial Supplies (from Fac. Rental)	-1,900	0	0	-2,080	0	0	0.00%
<b>4500 Total &gt;</b>	<b>491,230</b>	<b>397,291</b>	<b>370,979</b>	<b>411,861</b>	<b>364,951</b>	<b>-6,028</b>	<b>-1.62%</b>
<b>4700 Food</b>							
4706 Food (Receptions,Special Events, Program Sup	9,760	2,965	3,720	1,797	3,720	0	0.00%
<b>4700 Total &gt;</b>	<b>9,760</b>	<b>2,965</b>	<b>3,720</b>	<b>1,797</b>	<b>3,720</b>	<b>0</b>	<b>0.00%</b>
<b>4xxx Total &gt;</b>	<b>768,023</b>	<b>602,847</b>	<b>607,758</b>	<b>596,802</b>	<b>605,759</b>	<b>-1,999</b>	<b>-0.33%</b>
<b>5100 Contracts</b>							
5103 Drama Contracts	152,873	100,097	127,861	73,342	90,000	-37,861	-29.61%
5104 American Society of Composers/Broadcast Mus	4,517	3,827	5,036	3,339	5,036	0	0.00%
5105 Music	2,800	4,080	2,481	2,270	2,481	0	0.00%
5106 Hope Services LNSK410	10,065	11,356	12,000	7,568	12,000	0	0.00%
5108 VEA Home Economics	100	50	200	50	200	0	0.00%
5114 Technical Assistance/Training	69,217	40,441	56,160	43,013	51,160	-5,000	-8.90%
5120 Planning	0	0	1,000	0	1,000	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
5121 Fire Academy-Guest Lecturer	29,903	24,488	25,466	25,147	25,466	0	0.00%
5122 CHOMP (Community Hospital Of Monterey Pe	490,130	0	505,189	-13,248	486,131	-19,058	-3.77%
5123 MOBAC Library System	1,784	1,713	1,713	1,642	1,713	0	0.00%
5124 Program Consultant	2,128	176	9,700	644	9,700	0	0.00%
5126 South Bay Regional Pub. Safety	1,114,285	807,754	438,318	928,967	1,166,324	728,006	166.09%
5130 Occupational Education, Fire	48,822	44,387	67,300	30,152	67,300	0	0.00%
5131 Engineering & Design Services	2,346	23,557	2,000	2,000	2,000	0	0.00%
5134 Monterey Bay Aquarium	6,801	1,722	5,000	336	5,000	0	0.00%
5135 Park Ranger Academy	86,636	0	83,926	48,619	83,926	0	0.00%
5139 Specialists/Workshops	2,198	3,898	9,600	3,590	9,600	0	0.00%
5142 Clovis Fire	0	0	0	0	10,000	10,000	0.00%
5145 Temp. Contract Service	600	11,630	19,950	37,814	28,950	9,000	45.11%
5154 N/A	750	0	0	0	0	0	0.00%
5157 Farmworkers Institute for Education	0	0	55,488	0	0	-55,488	-100.00%
5158 Santa Cruz Fire	0	0	236,250	41,946	0	-236,250	-100.00%
5159 Contingency for Instructional Contract	0	0	250,467	0	250,467	0	0.00%
5161 Occupational Education, Police	11,376	18,280	16,000	0	0	-16,000	-100.00%
5163 North Bay Industries	15,329	20,630	24,000	10,125	18,600	-5,400	-22.50%
5165 School of Nursing-Consultant	0	350	0	0	0	0	0.00%
5168 Central Coast Lighthouse Keepers	12,614	12,388	13,000	4,950	11,500	-1,500	-11.54%
5174 Temporary Service Agency	669	0	0	0	0	0	0.00%
5180 Contract Services	15,000	34,000	25,771	57,578	4,911	-20,860	-80.94%
5181 Unknown	5,309	0	0	0	0	0	0.00%
5194 Old Monterey Preservation Society	4,828	5,349	6,200	2,811	7,200	1,000	16.13%
5195 Mandated cost consulting	5,000	5,000	5,000	5,000	5,000	0	0.00%
5198 Monterey Fire Department - NERT	25,715	25,902	40,000	6,364	36,500	-3,500	-8.75%
<b>5100 Total &gt;</b>	<b>2,121,792</b>	<b>1,201,072</b>	<b>2,045,076</b>	<b>1,324,017</b>	<b>2,392,165</b>	<b>347,089</b>	<b>16.97%</b>
<b>5200 Travel and Conference Expenses</b>							
5202 Executive Contract Payroll Expense	19,920	21,666	21,900	17,728	21,900	0	0.00%
5203 Field Trips	10,057	10,446	10,610	8,008	10,610	0	0.00%
5204 Staff Candidate Travel Reimbursement	0	0	0	0	10,000	10,000	0.00%
5209 Automobile Allowance	7,500	7,500	7,500	4,528	7,500	0	0.00%
5220 Conference Attendance & Related Expenses	116,698	41,303	79,659	73,251	86,659	7,000	8.79%
5230 Mileage	3,476	1,262	13,522	4,979	13,522	0	0.00%

Monterey Peninsula Community College District

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**FY 12-13 Actual as of May 31, 2013**

\*\*Variance: Column 5 - Column 3.

**Object Analysis (Detail)**  
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Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
5235	Board Community Events Travel	0	663	1,500	0	1,500	0	0.00%
5245	Participant Support	12,707	0	0	7,092	0	0	0.00%
5200 Total >		170,358	82,840	134,691	115,586	151,691	17,000	12.62%
5300 Dues and Memberships								
5306	Professional Organization/Service Club (Memb	136,938	112,948	166,676	163,820	172,055	5,379	3.23%
5325	Special Services	1,500	1,500	1,500	1,500	1,500	0	0.00%
5327	The Research & Planning Group	350	350	400	350	400	0	0.00%
5300 Total >		138,788	114,798	168,576	165,670	173,955	5,379	3.19%
5400 Insurance								
5401	Insurance (Property, Liability, Children's Ctr)	271,015	356,731	337,886	371,274	278,720	-59,166	-17.51%
5405	Deductibles (Claims)	0	0	30,000	1,145	30,000	0	0.00%
5409	Student Accident Insurance	0	0	0	0	69,886	69,886	0.00%
5414	Property Insurance Abatement	-17,545	-17,545	-17,545	0	-17,545	0	0.00%
5415	Fine Arts Insurance	758	758	758	758	758	0	0.00%
5416	Insurance- International	72,716	0	0	64,476	0	0	0.00%
5400 Total >		326,944	339,944	351,099	437,653	361,819	10,720	3.05%
5500 Utilities and Housekeeping Services								
5501	Electricity	525,220	525,712	591,000	477,922	582,000	-9,000	-1.52%
5502	Natural Gas	155,886	133,832	173,105	114,814	141,105	-32,000	-18.49%
5503	Water	207,697	182,966	319,615	232,721	320,670	1,055	0.33%
5504	Telephone	44,298	74,818	91,500	59,743	92,500	1,000	1.09%
5505	Gasoline & Oil	38,066	40,805	31,332	31,642	31,332	0	0.00%
5506	Waste Disposal	34,082	33,298	43,200	28,922	37,200	-6,000	-13.89%
5507	Sewage	35,423	38,102	42,000	34,626	39,000	-3,000	-7.14%
5508	Electricity (Abatement)	-741	0	0	0	0	0	0.00%
5510	Utilities Abatememt	0	0	-86,940	-117	-86,940	0	0.00%
5512	Unspecified	-41,250	-45,000	-45,000	0	-45,000	0	0.00%
5513	Contract Services	44,975	46,300	45,090	36,709	45,090	0	0.00%
5514	General Maintenance	25,813	45,178	30,945	58,119	30,960	15	0.05%
5516	Parking Utilities Abatement	0	0	-14,700	0	-14,700	0	0.00%
5517	N/A	2,122	0	0	0	0	0	0.00%
5521	Telephone (Long Distance)	3,921	0	0	0	0	0	0.00%
5528	Mobil Phone	15,439	15,008	17,500	11,529	17,500	0	0.00%
5500 Total >		1,090,953	1,091,018	1,238,647	1,086,630	1,190,717	-47,930	-3.87%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
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**Object**

**5600 Rents, Leases and Repairs**

5601	Minor Capital Improvement/Renewal
5602	Rental/Renewal
5604	Vehicle Repair/Maintenance
5605	Vehicle Rental
5616	Facility Rental/Lease
5620	Maintenance Agreement
5621	Computer Hardware Maintenance
5622	Computer Software Maintenance
5626	Alarm Maint., Fire & Burglar
5630	Equipment Repair
5635	Postage Meter Lease/Maintenance Agreement
5637	Copier Equipment Lease
5643	Computer Software License
5645	License Fee, Permit, and Certification
5660	Sign Maintenance/Repair
5672	Electrical Maintenance/Repair
5678	Burglar Alarm system

5600 Total >

**5700 Legal, Election and Audit Expenses**

5701	Audit
5702	Audit Abatement
5710	Legal (Advertising & Fees)
5751	Election

5700 Total >

**5800 Other Services & Expense**

0000	Reserve for Contingencies
5802	Advertising
5803	Athletics - Entry Fee
5804	Miscellaneous Expense
5805	Postage/Bulk Mailing
5806	Payroll correction
5810	Loomis
5811	Finger Prints

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
120,804	36,569	72,000	50,027	77,000	5,000	6.94%
8,854	3,650	4,025	2,572	4,025	0	0.00%
10,279	15,746	13,915	21,795	13,915	0	0.00%
8,246	9,808	10,368	9,318	10,368	0	0.00%
7,996	2,362	6,030	741	1,635	-4,395	-72.89%
110,592	84,473	100,086	90,236	115,086	15,000	14.99%
54,198	62,092	78,280	64,051	78,280	0	0.00%
70,210	60,845	80,326	86,967	79,821	-505	-0.63%
0	16,331	20,921	18,920	20,921	0	0.00%
38,620	31,684	47,644	30,146	47,363	-281	-0.59%
4,703	4,048	4,438	1,909	4,438	0	0.00%
182,619	164,522	152,400	144,264	172,400	20,000	13.12%
12,359	5,594	13,500	14,419	13,500	0	0.00%
2,413	5,507	3,029	3,750	3,029	0	0.00%
1,279	692	2,000	1,310	2,000	0	0.00%
0	0	0	497	0	0	0.00%
6,048	0	0	0	0	0	0.00%
639,219	503,922	608,962	540,922	643,781	34,819	5.72%
56,375	30,400	63,500	36,600	63,500	0	0.00%
0	0	-1,100	0	-1,100	0	0.00%
46,549	42,666	55,000	19,688	55,000	0	0.00%
0	42,643	0	0	100,000	100,000	0.00%
102,924	115,709	117,400	56,288	217,400	100,000	85.18%
306	0	0	24,015	0	0	0.00%
112,587	107,156	131,752	70,157	119,752	-12,000	-9.11%
10,723	3,850	6,056	3,825	6,056	0	0.00%
621	0	0	0	0	0	0.00%
68,146	69,200	85,365	53,583	82,365	-3,000	-3.51%
919	0	0	0	0	0	0.00%
11,746	12,778	11,000	10,507	11,000	0	0.00%
-194	593	210	-224	210	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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**Object**

5816	Special Events
5819	Peninsula Messenger Svc
5821	Accreditation Fee
5825	Athletics - Physical Exams
5827	Foundation Services
5830	County Support Services
5834	Indirect Cost
5836	Athletics - Officials & Scorekeepers
5838	Use Tax
5839	Other Services
5840	General Institutional Contingency
5842	Registration/Renewal (Vehical & Dental)
5845	EDD Quarterly Taxes
5858	N/A
5890	Return to Title IV Funding
5897	1098s, for Hope Scholarship

5800 Total >

5xxx Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
0	52	1,000	0	1,000	0	0.00%
3,511	4,288	5,310	3,556	5,310	0	0.00%
0	7,673	0	750	0	0	0.00%
2,340	3,040	2,868	2,740	2,868	0	0.00%
100,000	100,000	100,000	91,667	100,000	0	0.00%
0	0	53,010	0	91,372	38,362	72.37%
-93,143	-142,298	-110,000	-90,980	-110,000	0	0.00%
28,119	37,216	35,850	31,563	35,850	0	0.00%
5,382	12,897	10,000	12,499	10,000	0	0.00%
365	0	0	57,915	0	0	0.00%
1,226	1,119	77,080	1,000	87,120	10,040	13.03%
205	120	1,095	0	1,095	0	0.00%
25,440	17,002	20,000	14,445	20,000	0	0.00%
0	0	0	198	0	0	0.00%
16,771	0	0	26,214	0	0	0.00%
9,985	6,289	10,000	6,601	10,000	0	0.00%
305,054	240,975	440,596	320,030	473,998	33,402	7.58%
4,896,031	3,690,278	5,105,047	4,046,796	5,605,526	500,479	9.80%

**6200 Building Improvements**

6201	Hazardous Material / Abatement
------	--------------------------------

6200 Total >

31,899	22,596	27,301	24,625	27,821	520	1.90%
31,899	22,596	27,301	24,625	27,821	520	1.90%

**6300 Library Books**

6301	Library Materials
6310	PC Software

6300 Total >

-943	70,000	70,000	31,146	70,000	0	0.00%
46,456	67,530	59,500	67,350	59,500	0	0.00%
45,513	137,530	129,500	98,495	129,500	0	0.00%

**6400 Capital Equipment - New**

6404	Equipment Purchase - New
6405	Instructional Equipment - New
6408	Network Hardware
6410	Instructional Equipment - Replacement
6414	PC Hardware - Instructional - Replacement
6425	Non-Instructional Equipment - Replacement
6426	N/A

24,577	24,245	2,000	1,974	2,000	0	0.00%
26,441	0	1,000	2,770	1,000	0	0.00%
0	0	0	17,990	0	0	0.00%
0	0	0	2,059	0	0	0.00%
0	0	0	0	18,000	18,000	0.00%
23,534	48,458	4,500	15,632	4,500	0	0.00%
0	0	0	5,275	0	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Unrestricted**

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Object	
6441	PC Hardware - Non-Instructional - Replaceme
	6400 Total >
	6xxx Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
12,283	5,153	19,755	6,224	19,755	0	0.00%
86,835	77,856	27,255	51,923	45,255	18,000	66.04%
164,247	237,982	184,056	175,043	202,576	18,520	10.06%

**7300 Interfund Transfers - Out**

7308	Capital Projects Interfund Transfer Out
7309	Health & Welfare Interfund Transfer Out
7310	Debt Service Fund Transfer-Out
7313	Transfer Out to Self Ins for Furlough
7314	Child Development Interfund Transfer-Out
7316	Restricted Interfund Transfer-Out
	7300 Total >
	7xxx Total >

51,205	51,205	0	0	0	0	0.00%
5,616,476	5,484,524	5,363,807	2,681,903	4,990,380	-373,427	-6.96%
239,783	275,324	275,324	275,324	275,324	0	0.00%
215,325	0	0	0	0	0	0.00%
466,158	450,978	336,122	230,978	250,867	-85,255	-25.36%
67,384	0	66,676	0	67,364	688	1.03%
6,656,331	6,262,031	6,041,929	3,188,205	5,583,935	-457,994	-7.58%
6,656,331	6,262,031	6,041,929	3,188,205	5,583,935	-457,994	-7.58%

**General Fund (Fund 01)-Unrestricted**

39,384,759	35,339,221	38,143,002	32,234,621	38,545,154	402,152	1.05%
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Object Analysis (Detail)  
Expense by Object - Summary  
Grand Totals

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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	39,384,759	35,339,221	38,143,002	32,234,621	38,545,154	402,152	1.05%

## ***Exhibit B***

### ***Restricted General Fund***

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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**Object**

**8100 Federal Revenues**

8110	VATEA - Title II C
8112	Workability
8113	New Scholars
8115	Work Study
8116	Upward Bound
8118	Child Development/Training
8122	Math / Science
8126	Federal Grants
8132	Unknown
8152	Tech Prep
8153	TANF

8100 Total >

**8600 State Revenues**

8604	State Funded Project
8610	Matriculation
8611	Faculty & Staff Development
8612	California Articulation Number System
8618	Instructional Equipment & Library Material
8620	Apprenticeship Allowance
8621	Student Financial Aid Admin (BFAP)
8622	Basic Skills Funding
8626	Assoc. Degree Nursing- RN Program
8628	UC Santa Cruz - ACCESS Program
8650	Men in Nursing
8651	Bay Area Reg Tech Prep Collab Grant
8657	Career Tech - Trailer Bill (One Time)
8659	Instructional Material - Trailer Bill (One Time)

8600 Total >

**8620 Categorical Apportionments**

8606	Apprenticeship
8608	Supportive Services (DSP&S)
8609	EOPS
8635	Instructional Equipment Block Grant

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
86,457	0	146,249	56,787	132,026	-14,223	-9.73%
61,455	74,320	111,828	69,128	111,828	0	0.00%
210,822	261,827	294,916	127,513	294,916	0	0.00%
107,675	84,041	136,838	72,660	136,838	0	0.00%
221,055	341,896	358,486	184,026	388,453	29,967	8.36%
9,541	1,108	10,000	3,850	10,000	0	0.00%
150,795	316,973	347,067	256,205	376,700	29,633	8.54%
602,982	664,161	618,476	617,295	502,337	-116,139	-18.78%
25,086	0	0	0	0	0	0.00%
56,800	0	49,389	9,001	44,025	-5,364	-10.86%
32,430	28,673	32,430	32,420	35,230	2,800	8.63%
1,565,098	1,772,998	2,105,679	1,428,886	2,032,353	-73,326	-3.48%
0	35,145	102,253	29,057	105,864	3,611	3.53%
381,259	290,800	346,190	317,346	344,941	-1,249	-0.36%
319	319	0	0	0	0	0.00%
142	0	0	0	0	0	0.00%
30,140	30,140	30,140	30,140	30,140	0	0.00%
68,638	57,656	68,638	63,147	68,638	0	0.00%
220,978	181,390	215,941	209,797	228,040	12,099	5.60%
327,839	258,384	180,000	256,515	260,000	80,000	44.44%
110,171	99,679	140,987	118,429	0	-140,987	-100.00%
4,250	4,093	16,000	6,349	19,000	3,000	18.75%
4,413	0	0	0	0	0	0.00%
9,236	8,052	0	96	0	0	0.00%
57	0	0	0	0	0	0.00%
45,111	11,611	11,610	11,611	11,610	0	0.00%
1,202,553	977,268	1,111,759	1,042,487	1,068,233	-43,526	-3.92%
20,394	0	0	14,958	0	0	0.00%
557,310	434,662	517,455	453,640	493,087	-24,368	-4.71%
573,583	451,169	537,106	494,138	537,106	0	0.00%
15,453	11,875	0	11,875	0	0	0.00%

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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**Object**

8642	CAL WORKS
8692	Cooperative Agencies Resources Education

8620 Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
125,833	109,783	130,647	122,949	133,640	2,993	2.29%
94,589	76,787	91,413	84,100	91,413	0	0.00%
1,387,162	1,084,276	1,276,621	1,181,660	1,255,246	-21,375	-1.67%

**8690 State Revenue**

8616	Staff Diversity
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8690 Total >

9,533	7,224	10,096	9,658	5,597	-4,499	-44.56%
9,533	7,224	10,096	9,658	5,597	-4,499	-44.56%

**8800 Local Revenues**

8309	Lottery
8328	Health Fees
8380	Fire Training (Local Revenue)
8395	Act Against Violence
8398	Local Grants

8800 Total >

0	0	155,000	0	190,484	35,484	22.89%
374,702	327,391	349,500	332,115	349,000	-500	-0.14%
86,527	15,556	81,897	85,547	81,897	0	0.00%
2,092	0	0	0	0	0	0.00%
125,570	58,877	67,117	148,957	81,949	14,832	22.10%
588,891	401,824	653,514	566,619	703,330	49,816	7.62%

**8870 Local Revenue**

8827	Testing Fees
------	--------------

8870 Total >

1,208	0	500	2,181	1,000	500	100.00%
1,208	0	500	2,181	1,000	500	100.00%

**8900 Other**

8984	Interfund Transfer - In Restricted Funds
------	--

8900 Total >

8xxx Total >

67,384	0	66,676	0	67,364	688	1.03%
67,384	0	66,676	0	67,364	688	1.03%
4,821,830	4,243,590	5,224,845	4,231,491	5,133,123	-91,722	-1.76%
4,821,830	4,243,590	5,224,845	4,231,491	5,133,123	-91,722	-1.76%

General Fund (Fund 01)-Restricted

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Grand Totals**

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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	4,821,830	4,243,590	5,224,845	4,231,491	5,133,123	-91,722	-1.76%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
<b>1100 Instructional Salaries, Regular Salary</b>							
1101 Teaching	112,083	51,219	8,558	7,623	6,820	-1,738	-20.31%
1120 Faculty Salary Contingency	0	0	-17,636	0	0	17,636	-100.00%
<b>1100 Total &gt;</b>	<b>112,083</b>	<b>51,219</b>	<b>-9,078</b>	<b>7,623</b>	<b>6,820</b>	<b>15,898</b>	<b>#####</b>
<b>1200 Non-Instructional Salaries, Regular Salary</b>							
1203 Non-Teaching - Deans	141,042	139,029	142,336	127,837	141,042	-1,294	-0.91%
1215 Counselors	694,202	754,319	799,919	713,738	794,915	-5,004	-0.63%
1235 Reassigned Time	35,577	64,492	68,596	59,289	68,200	-396	-0.58%
1260 Administrative Salary Contingency	0	0	-2,744	0	0	2,744	-100.00%
<b>1200 Total &gt;</b>	<b>870,821</b>	<b>957,840</b>	<b>1,008,106</b>	<b>900,863</b>	<b>1,004,156</b>	<b>-3,950</b>	<b>-0.39%</b>
<b>1300 Instructional Salaries, Other Nonregular</b>							
1301 Hourly Teaching - Fall/Spring	69,605	43,111	69,976	25,747	56,926	-13,050	-18.65%
1302 Hourly Teaching - Early Spring	0	0	0	1,021	914	914	0.00%
1303 Hourly Teaching - Summer	3,189	12,328	11,341	13,910	15,973	4,632	40.84%
1304 Hourly Teaching - Substitutes	1,194	0	0	0	0	0	0.00%
1335 Hrly Inst - contract employee	0	0	0	3,312	6,626	6,626	0.00%
<b>1300 Total &gt;</b>	<b>73,988</b>	<b>55,439</b>	<b>81,317</b>	<b>43,991</b>	<b>80,439</b>	<b>-878</b>	<b>-1.08%</b>
<b>1400 Non-Instructional Salaries, Other Nonregular</b>							
1401 Hourly Non-Teaching - Fall/Spring	149,710	132,413	122,574	153,771	180,414	57,840	47.19%
1402 Hourly Non-Teaching - Early Spring	5,767	0	0	0	0	0	0.00%
1403 Hourly Non-Teaching - Summer	30,808	9,590	9,192	23,482	23,761	14,569	158.50%
1405 Hourly Non-Teaching - Retirees	0	20,019	40,000	19,974	3,500	-36,500	-91.25%
1406 Hourly Non-Teaching - Professional Expert	2,225	0	26,310	15,342	21,500	-4,810	-18.28%
<b>1400 Total &gt;</b>	<b>188,510</b>	<b>162,022</b>	<b>198,076</b>	<b>212,570</b>	<b>229,175</b>	<b>31,099</b>	<b>15.70%</b>
<b>Ixxx Total &gt;</b>	<b>1,245,402</b>	<b>1,226,520</b>	<b>1,278,421</b>	<b>1,165,046</b>	<b>1,320,590</b>	<b>42,169</b>	<b>3.30%</b>
<b>2100 Non-Instructional Salaries, Regular Full-Time</b>							
2101 Non-Instructional Classified	549,920	569,257	600,379	514,790	586,740	-13,639	-2.27%
2110 Accrued Vacation Payoff	0	0	0	2,771	1,480	1,480	0.00%
2114 NI Classified-Educ Incentive	2,511	223	1,265	3,185	2,600	1,335	105.53%
2130 Class. Sal. Contingency	0	0	-14,593	0	0	14,593	-100.00%
<b>2100 Total &gt;</b>	<b>552,431</b>	<b>569,480</b>	<b>587,051</b>	<b>520,746</b>	<b>590,820</b>	<b>3,769</b>	<b>0.64%</b>
<b>2300 Non-Instructional, Other than Regular Full-Time</b>							
2301 Hourly Part Time, Permanent	13,807	16,103	18,139	14,393	19,058	920	5.07%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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**Object**

2302	Hourly Student Help
2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
2308	Substitutes for Classified

2300 Total >

**2400 Instructional Aides, Other than Full-Time Sched.**

2401	Student Help
2402	Hourly, Part Time, Permanent
2403	Professional Experts (Instructional)
2404	Hourly Temporary
2405	Summer
2406	Early Spring
2407	Hourly Overtime (Instructional)
2408	Substitute
2411	Vacation Payoff

2400 Total >

2xxx Total >

**3110 STRS Instructional**

1101	Teaching
1301	Hourly Teaching - Fall/Spring
1302	Hourly Teaching - Early Spring
1303	Hourly Teaching - Summer
1304	Hourly Teaching - Substitutes
1335	Hrly Inst - contract employee

3110 Total >

**3120 STRS Non-Instructional**

1203	Non-Teaching - Deans
1215	Counselors
1235	Reassigned Time
1401	Hourly Non-Teaching - Fall/Spring
1402	Hourly Non-Teaching - Early Spring
1403	Hourly Non-Teaching - Summer

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
143,646	106,176	131,838	120,613	131,838	0	0.00%
2,097	0	0	0	0	0	0.00%
208,656	214,920	161,388	189,990	118,157	-43,231	-26.79%
4,416	6,810	0	7,781	0	0	0.00%
13,573	0	0	0	4,845	4,845	0.00%
386,196	344,009	311,365	332,777	273,898	-37,466	-12.03%

8,276	6,872	15,412	7,427	12,082	-3,330	-21.61%
67,397	59,061	103,820	67,558	95,130	-8,690	-8.37%
47,026	38,120	53,000	29,840	45,000	-8,000	-15.09%
31,722	14,586	1,104	28,871	32,506	31,402	#####
0	0	0	736	1,895	1,895	0.00%
0	0	0	0	332	332	0.00%
0	0	0	1,408	0	0	0.00%
3,879	13,558	2,500	17,249	0	-2,500	-100.00%
273	0	0	0	0	0	0.00%
158,574	132,196	175,836	153,091	186,945	11,109	6.32%
1,097,201	1,045,684	1,074,252	1,006,613	1,051,664	-22,588	-2.10%

9,247	4,226	706	629	563	-143	-20.31%
2,439	2,313	5,773	1,897	4,696	-1,077	-18.66%
0	0	0	93	75	75	0.00%
263	1,017	936	1,148	1,318	382	40.81%
99	0	0	0	0	0	0.00%
0	0	0	273	547	547	0.00%
12,047	7,556	7,415	4,039	7,199	-216	-2.92%

11,636	11,470	11,743	10,546	11,636	-107	-0.91%
54,596	59,606	62,558	55,854	62,043	-514	-0.82%
2,935	5,321	5,659	4,891	5,626	-33	-0.58%
10,783	10,206	10,114	11,897	15,133	5,019	49.62%
476	0	0	0	0	0	0.00%
2,042	631	760	1,937	2,516	1,756	231.05%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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**Object**

1406	Hourly Non-Teaching - Professional Expert
3120 Total >	

**3210 PERS Instructional**

2402	Hourly, Part Time, Permanent
2404	Hourly Temporary
2408	Substitute
3210 Total >	

**3220 PERS Non-Instructional**

1215	Counselors
1401	Hourly Non-Teaching - Fall/Spring
2101	Non-Instructional Classified
2201	Instructional Aid
2304	Hourly Professional Experts
2306	Hourly Temporary
3220 Total >	

**3310 OASDI (FICA) Instructional**

1301	Hourly Teaching - Fall/Spring
2402	Hourly, Part Time, Permanent
2404	Hourly Temporary
2408	Substitute
3310 Total >	

**3320 OASDI (FICA) Non-Instructional**

1215	Counselors
1401	Hourly Non-Teaching - Fall/Spring
1403	Hourly Non-Teaching - Summer
2101	Non-Instructional Classified
2110	Accrued Vacation Payoff
2114	NI Classified-Educ Incentive
2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
3320 Total >	

**3330 Medicare Instructional**

1101	Teaching
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Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
184	0	2,171	650	1,774	-397	-18.29%
82,651	87,233	93,005	85,775	98,729	5,724	6.15%
1,879	1,967	2,157	2,522	4,175	2,018	93.56%
20	26	0	522	0	0	0.00%
117	0	0	693	0	0	0.00%
2,015	1,993	2,157	3,737	4,175	2,018	93.56%
2,833	3,450	4,755	4,193	4,895	140	2.95%
1,992	0	0	0	0	0	0.00%
98,934	102,194	110,572	94,434	108,060	-2,512	-2.27%
0	0	0	-46	0	0	0.00%
22,341	23,476	18,425	21,691	13,489	-4,936	-26.79%
0	0	0	318	0	0	0.00%
126,100	129,120	133,752	120,590	126,444	-7,308	-5.46%
117	0	0	0	0	0	0.00%
658	680	726	960	1,406	679	93.56%
12	9	0	176	0	0	0.00%
68	0	0	239	0	0	0.00%
854	689	726	1,375	1,406	679	93.56%
1,640	1,958	2,582	2,277	2,658	76	2.95%
1,178	0	0	36	0	0	0.00%
521	0	0	0	0	0	0.00%
33,667	34,828	37,224	31,605	36,378	-846	-2.27%
0	0	0	172	92	92	0.00%
153	14	79	197	161	82	103.80%
129	0	0	0	0	0	0.00%
12,937	13,183	10,006	11,640	7,326	-2,680	-26.78%
0	0	0	240	0	0	0.00%
50,225	49,984	49,891	46,167	46,615	-3,275	-6.57%
312	339	0	0	0	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
1301 Hourly Teaching - Fall/Spring	1,009	625	1,015	372	825	-190	-18.72%
1302 Hourly Teaching - Early Spring	0	20	0	16	13	13	0.00%
1303 Hourly Teaching - Summer	46	178	164	202	231	67	40.85%
1304 Hourly Teaching - Substitutes	17	0	0	0	0	0	0.00%
1335 Hrly Inst - contract employee	0	0	0	48	96	96	0.00%
1401 Hourly Non-Teaching - Fall/Spring	0	0	0	0	106	106	0.00%
2402 Hourly, Part Time, Permanent	977	856	1,505	980	1,379	-126	-8.37%
2403 Professional Experts (Instructional)	682	553	770	433	654	-116	-15.06%
2404 Hourly Temporary	460	202	16	419	472	456	#####
2405 Summer	0	0	0	11	27	27	0.00%
2406 Early Spring	0	0	0	0	5	5	0.00%
2407 Hourly Overtime (Instructional)	0	0	0	20	0	0	0.00%
2408 Substitute	56	197	36	250	0	-36	-100.00%
2411 Vacation Payoff	4	0	0	0	0	0	0.00%
<b>3330 Total &gt;</b>	<b>3,564</b>	<b>2,970</b>	<b>3,506</b>	<b>2,750</b>	<b>3,808</b>	<b>302</b>	<b>8.61%</b>
<b>3340 Medicare Non-Instructional</b>							
1203 Non-Teaching - Deans	2,045	2,016	2,064	1,854	2,045	-19	-0.91%
1215 Counselors	9,753	10,655	11,599	10,168	11,526	-73	-0.63%
1235 Reassigned Time	509	0	29	0	0	-29	-100.00%
1401 Hourly Non-Teaching - Fall/Spring	2,169	1,882	1,778	2,230	2,507	729	41.00%
1402 Hourly Non-Teaching - Early Spring	84	0	0	0	0	0	0.00%
1403 Hourly Non-Teaching - Summer	403	153	134	340	346	212	158.21%
1405 Hourly Non-Teaching - Retirees	0	290	580	290	51	-529	-91.21%
1406 Hourly Non-Teaching - Professional Expert	32	0	381	222	312	-69	-18.11%
2101 Non-Instructional Classified	7,874	8,145	8,706	7,391	8,508	-198	-2.27%
2110 Accrued Vacation Payoff	0	0	0	40	22	22	0.00%
2114 NI Classified-Educ Incentive	35	2	19	45	38	19	100.00%
2301 Hourly Part Time, Permanent	200	234	263	209	276	13	5.07%
2303 Hourly Overtime	30	0	0	0	0	0	0.00%
2304 Hourly Professional Experts	3,025	3,116	2,340	2,755	1,714	-626	-26.75%
2306 Hourly Temporary	64	114	0	113	0	0	0.00%
2308 Substitutes for Classified	197	0	0	0	71	71	0.00%
<b>3340 Total &gt;</b>	<b>26,420</b>	<b>26,608</b>	<b>27,892</b>	<b>25,656</b>	<b>27,416</b>	<b>-476</b>	<b>-1.71%</b>
<b>3510 SUI Instructional</b>							

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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**Object**

1101	Teaching
1301	Hourly Teaching - Fall/Spring
1302	Hourly Teaching - Early Spring
1303	Hourly Teaching - Summer
1304	Hourly Teaching - Substitutes
1335	Hourly Inst - contract employee
1401	Hourly Non-Teaching - Fall/Spring
2402	Hourly, Part Time, Permanent
2403	Professional Experts (Instructional)
2404	Hourly Temporary
2405	Summer
2406	Early Spring
2407	Hourly Overtime (Instructional)
2408	Substitute
2411	Vacation Payoff

3510 Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
781	804	94	81	75	-19	-20.31%
507	694	770	282	626	-144	-18.70%
0	22	0	12	10	10	0.00%
29	198	166	153	176	10	6.02%
9	0	0	0	0	0	0.00%
0	0	0	36	73	73	0.00%
0	0	0	0	81	81	0.00%
485	958	1,142	743	1,046	-96	-8.37%
341	614	854	328	495	-359	-42.04%
228	224	18	318	358	340	#####
0	0	0	8	21	21	0.00%
0	0	0	0	4	4	0.00%
0	0	0	15	0	0	0.00%
28	218	27	190	0	-27	-100.00%
2	0	0	0	0	0	0.00%
2,410	3,733	3,071	2,167	2,965	-106	-3.44%

**3520 SUI Non-Instructional**

1203	Non-Teaching - Deans
1215	Counselors
1235	Reassigned Time
1401	Hourly Non-Teaching - Fall/Spring
1402	Hourly Non-Teaching - Early Spring
1403	Hourly Non-Teaching - Summer
1405	Hourly Non-Teaching - Retirees
1406	Hourly Non-Teaching - Professional Expert
2101	Non-Instructional Classified
2110	Accrued Vacation Payoff
2114	NI Classified-Educ Incentive
2301	Hourly Part Time, Permanent
2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
2308	Substitutes for Classified

3520 Total >

1,015	2,238	1,566	1,406	1,551	-14	-0.91%
4,843	11,830	8,799	7,713	8,744	-55	-0.63%
253	997	754	631	750	-4	-0.53%
1,091	2,090	1,773	1,691	1,909	136	7.67%
42	0	0	0	0	0	0.00%
277	154	146	258	262	116	79.45%
0	322	644	220	39	-605	-93.94%
16	0	289	169	236	-53	-18.34%
3,912	9,045	6,604	5,607	6,454	-150	-2.27%
0	0	0	30	16	16	0.00%
24	9	13	34	29	16	123.08%
99	265	200	158	210	10	5.07%
15	0	0	0	0	0	0.00%
1,502	3,460	1,837	2,090	1,300	-537	-29.23%
37	127	0	86	0	0	0.00%
98	0	0	0	53	53	0.00%
13,224	30,539	22,625	20,095	21,554	-1,071	-4.73%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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Object

3610 WC Instructional

1101	Teaching
1301	Hourly Teaching - Fall/Spring
1302	Hourly Teaching - Early Spring
1303	Hourly Teaching - Summer
1304	Hourly Teaching - Substitutes
1335	Hrly Inst - contract employee
1401	Hourly Non-Teaching - Fall/Spring
2401	Student Help
2402	Hourly, Part Time, Permanent
2403	Professional Experts (Instructional)
2404	Hourly Temporary
2405	Summer
2406	Early Spring
2407	Hourly Overtime (Instructional)
2408	Substitute
2411	Vacation Payoff

3610 Total >

3620 WC Non-Instructional

1203	Non-Teaching - Deans
1215	Counselors
1235	Reassigned Time
1401	Hourly Non-Teaching - Fall/Spring
1402	Hourly Non-Teaching - Early Spring
1403	Hourly Non-Teaching - Summer
1405	Hourly Non-Teaching - Retirees
1406	Hourly Non-Teaching - Professional Expert
2101	Non-Instructional Classified
2110	Accrued Vacation Payoff
2114	NI Classified-Educ Incentive
2301	Hourly Part Time, Permanent
2302	Hourly Student Help
2303	Hourly Overtime
2304	Hourly Professional Experts

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
3,253	1,498	257	221	205	-52	-20.31%
2,088	1,293	2,099	769	1,708	-391	-18.63%
0	0	0	34	28	28	0.00%
96	369	340	417	479	139	40.88%
36	0	0	0	0	0	0.00%
0	0	0	99	199	199	0.00%
0	0	0	0	220	220	0.00%
248	206	462	223	362	-100	-21.65%
2,022	1,772	3,115	2,027	2,854	-261	-8.37%
1,411	1,144	1,590	895	1,350	-240	-15.09%
952	418	32	866	976	944	#####
0	0	0	22	57	57	0.00%
0	0	0	0	10	10	0.00%
0	0	0	42	0	0	0.00%
116	407	75	517	0	-75	-100.00%
8	0	0	0	0	0	0.00%
10,230	7,107	7,969	6,134	8,448	478	6.00%
4,231	4,171	4,270	3,835	4,231	-39	-0.91%
20,180	22,045	23,998	21,037	23,847	-150	-0.63%
1,052	1,858	2,058	1,722	2,046	-12	-0.58%
4,488	3,871	3,677	4,613	5,191	1,514	41.17%
173	0	0	0	0	0	0.00%
917	287	276	703	712	436	157.97%
0	601	1,200	599	105	-1,095	-91.25%
67	0	789	460	645	-144	-18.25%
16,291	16,851	18,011	15,293	17,602	-409	-2.27%
0	0	0	83	44	44	0.00%
73	7	38	95	78	40	105.26%
414	483	544	432	572	28	5.07%
38	0	0	3,618	0	0	0.00%
63	0	0	0	0	0	0.00%
6,260	6,448	4,841	5,700	3,544	-1,297	-26.79%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
2306	Hourly Temporary	133	236	0	233	0	0	0.00%
2308	Substitutes for Classified	407	0	0	0	145	145	0.00%
3620 Total >		54,786	56,858	59,702	58,423	58,763	-939	-1.57%
3900 Other Benefits								
1120	Faculty Salary Contingency	0	0	-2,488	0	0	2,488	-100.00%
1260	Administrative Salary Contingency	0	0	-377	0	0	377	-100.00%
1406	Hourly Non-Teaching - Professional Expert	0	0	194	0	0	-194	-100.00%
2130	Class. Sal. Contingency	0	0	-3,857	0	0	3,857	-100.00%
3900 Total >		0	0	-6,528	0	0	6,528	#####
3xxx Total >		384,528	404,389	405,183	376,909	407,521	2,338	0.58%
4300 Instructional Supplies								
4312	Instructional Program Materials	42,464	25,568	43,835	21,089	146,107	102,272	233.31%
4331	Subscription	1,343	0	2,000	3,799	5,700	3,700	185.00%
4335	Computer Software ( Upgrades & New)	9,956	0	0	154	250	250	0.00%
4350	Books	2,649	122	1,000	71	300	-700	-70.00%
4300 Total >		56,412	25,689	46,835	25,113	152,357	105,522	225.31%
4500 Non-Instructional Supplies								
4503	Subscription	0	140	0	407	0	0	0.00%
4507	Recruiting	4,187	0	1,196	445	697	-499	-41.72%
4511	Printing (Non- Printshop)	12,228	2,424	17,600	4,767	4,950	-12,650	-71.88%
4525	Office Supplies	38,231	38,543	53,236	33,605	39,585	-13,651	-25.64%
4536	Computer Network Related Supplies	0	0	0	20	0	0	0.00%
4540	State/County Health Required Innoculations	0	0	800	0	800	0	0.00%
4500 Total >		54,647	41,107	72,832	39,243	46,032	-26,800	-36.80%
4700 Food								
4706	Food (Receptions,Special Events, Program Sup	26,841	29,298	18,000	16,882	23,340	5,340	29.67%
4700 Total >		26,841	29,298	18,000	16,882	23,340	5,340	29.67%
4xxx Total >		137,899	96,095	137,667	81,238	221,729	84,062	61.06%
5100 Contracts								
5114	Technical Assistance/Training	224	0	800	0	800	0	0.00%
5122	CHOMP (Community Hospital Of Monterey Pe	116,112	128,912	129,989	129,989	0	-129,989	-100.00%
5124	Program Consultant	285,394	256,455	253,149	162,453	179,334	-73,815	-29.16%
5130	Occupational Education, Fire	1,291	0	0	0	0	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
<b>5139</b> Specialists/Workshops	6,696	0	0	0	0	0	0.00%
<b>5144</b> Psychological Services Supervision	13,225	3,388	0	0	0	0	0.00%
<b>5145</b> Temp. Contract Service	30,639	3,616	53,500	40,721	66,970	13,470	25.18%
<b>5165</b> School of Nursing-Consultant	0	0	13,400	11,300	8,836	-4,564	-34.06%
<b>5174</b> Temporary Service Agency	720	160	500	500	1,000	500	100.00%
<b>5180</b> Contract Services	177,311	143,773	169,275	151,906	169,275	0	0.00%
<b>5100 Total &gt;</b>	<b>631,611</b>	<b>536,303</b>	<b>620,613</b>	<b>496,869</b>	<b>426,215</b>	<b>-194,398</b>	<b>-31.32%</b>
<b>5200 Travel and Conference Expenses</b>							
<b>5203</b> Field Trips	25,378	26,800	25,685	23,091	30,042	4,357	16.96%
<b>5220</b> Conference Attendance & Related Expenses	223,695	215,704	220,764	173,668	199,830	-20,934	-9.48%
<b>5221</b> State Fire Training Course Fee	59,239	40,244	49,520	24,156	39,520	-10,000	-20.19%
<b>5230</b> Mileage	0	525	0	278	0	0	0.00%
<b>5245</b> Participant Support	214,209	145,242	87,840	93,295	109,512	21,672	24.67%
<b>5200 Total &gt;</b>	<b>522,522</b>	<b>428,515</b>	<b>383,809</b>	<b>314,488</b>	<b>378,904</b>	<b>-4,905</b>	<b>-1.28%</b>
<b>5300 Dues and Memberships</b>							
<b>5306</b> Professional Organization/Service Club (Mem	1,445	875	700	1,000	1,100	400	57.14%
<b>5328</b> License Fee Renewal	0	0	0	4,805	0	0	0.00%
<b>5300 Total &gt;</b>	<b>1,445</b>	<b>875</b>	<b>700</b>	<b>5,805</b>	<b>1,100</b>	<b>400</b>	<b>57.14%</b>
<b>5400 Insurance</b>							
<b>5401</b> Insurance (Property, Liability, Children's Ctr)	68,467	43,639	45,522	45,339	500	-45,022	-98.90%
<b>5409</b> Student Accident Insurance	0	0	0	0	45,022	45,022	0.00%
<b>5400 Total &gt;</b>	<b>68,467</b>	<b>43,639</b>	<b>45,522</b>	<b>45,339</b>	<b>45,522</b>	<b>0</b>	<b>0.00%</b>
<b>5500 Utilities and Housekeeping Services</b>							
<b>5528</b> Mobil Phone	355	243	500	106	500	0	0.00%
<b>5500 Total &gt;</b>	<b>355</b>	<b>243</b>	<b>500</b>	<b>106</b>	<b>500</b>	<b>0</b>	<b>0.00%</b>
<b>5600 Rents, Leases and Repairs</b>							
<b>5602</b> Rental/Renewal	0	804	0	0	0	0	0.00%
<b>5616</b> Facility Rental/Lease	17,919	0	0	0	0	0	0.00%
<b>5620</b> Maintenance Agreement	14,119	7,994	5,000	7,284	1,500	-3,500	-70.00%
<b>5622</b> Computer Software Maintenance	3,079	3,247	8,000	24,715	9,050	1,050	13.13%
<b>5630</b> Equipment Repair	172	582	0	487	500	500	0.00%
<b>5600 Total &gt;</b>	<b>35,290</b>	<b>12,627</b>	<b>13,000</b>	<b>32,486</b>	<b>11,050</b>	<b>-1,950</b>	<b>-15.00%</b>
<b>5800 Other Services &amp; Expense</b>							
<b>5804</b> Miscellaneous Expense	1,200	9,476	9,146	2,283	0	-9,146	-100.00%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
5805 Postage/Bulk Mailing	1,252	0	0	2,445	0	0	0.00%
5816 Special Events	4,310	2,860	5,000	4,071	5,000	0	0.00%
5834 Indirect Cost	92,633	131,066	133,269	90,980	121,228	-12,041	-9.04%
5837 Guest Lecturer/Speaker	0	0	6,000	6,460	11,000	5,000	83.33%
5839 Other Services	7,240	9,101	14,000	35,576	14,000	0	0.00%
5861 Subaward Wash. State Univ.	33,187	40,661	0	0	0	0	0.00%
5800 Total >	139,822	193,165	167,415	141,815	151,228	-16,187	-9.67%
5xxx Total >	1,399,511	1,215,366	1,231,559	1,036,908	1,014,519	-217,040	-17.62%
6300 Library Books							
6301 Library Materials	120	0	0	0	0	0	0.00%
6310 PC Software	18,203	0	0	0	16,960	16,960	0.00%
6300 Total >	18,324	0	0	0	16,960	16,960	0.00%
6400 Capital Equipment - New							
6404 Equipment Purchase - New	5,152	2,064	0	6,320	0	0	0.00%
6405 Instructional Equipment - New	52,498	44,801	267,097	46,172	273,629	6,532	2.45%
6410 Instructional Equipment - Replacement	0	0	0	17,104	0	0	0.00%
6422 Classroom Furniture (0506)	0	0	0	2,016	0	0	0.00%
6425 Non-Instructional Equipment - Replacement	0	1,357	2,000	3,059	2,000	0	0.00%
6400 Total >	57,651	48,222	269,097	74,671	275,629	6,532	2.43%
6xxx Total >	75,974	48,222	269,097	74,671	292,589	23,492	8.73%
7300 Interfund Transfers - Out							
7308 Capital Projects Interfund Transfer Out	33,500	0	0	0	0	0	0.00%
7309 Health & Welfare Interfund Transfer Out	532,638	565,356	545,030	504,049	521,262	-23,768	-4.36%
7313 Transfer Out to Self Ins for Furlough	23,565	0	0	0	0	0	0.00%
7300 Total >	589,703	565,356	545,030	504,049	521,262	-23,768	-4.36%
7500 Student Financial Aid Payment							
7501 Payment to Student	17,505	18,565	20,000	18,916	53,040	33,040	165.20%
7502 Child Care Grants to students	0	0	15,404	0	6,612	-8,792	-57.08%
7500 Total >	17,505	18,565	35,404	18,916	59,652	24,248	68.49%
7600 Other Payments to Students							
7602 Textbooks/Supplies Vouchers	87,025	104,016	208,229	111,928	203,596	-4,633	-2.22%
7604 Student Meal Ticket	41,329	32,035	40,000	23,857	40,000	0	0.00%
7600 Total >	128,355	136,051	248,229	135,785	243,596	-4,633	-1.87%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**General Fund (Fund 01)-Restricted**

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Object

7xxx Total >

General Fund (Fund 01)-Restricted

Actual	Actual	Budget	Actual	Budget		
10-11	11-12	12-13	12-13	13-14	Variance**	(%)
735,563	719,972	828,663	658,751	824,510	-4,153	-0.50%
5,076,078	4,756,247	5,224,842	4,400,137	5,133,122	-91,720	-1.76%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	5,076,078	4,756,247	5,224,842	4,400,137	5,133,122	-91,720	-1.76%

# *Exhibit C*

## *Child Development*

# Object Analysis (Detail)

## Revenue by Object - Summary

### Child Development (Fund 04)-Unrestricted

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#### Object

##### 8800 Local Revenues

8838	Child Care Enrollment Fee
8847	Summer Program
8857	Interest on Fund Balance
8887	Optional Fee

8800 Total >

##### 8860 Local Interest

0000	Reserve for Contingencies
------	---------------------------

8860 Total >

##### 8870 Local Revenue

8825	Child Care Fees (Other)
8892	Child Care Fee - Full Cost

8870 Total >

##### 8890 N/A

0000	Reserve for Contingencies
------	---------------------------

8890 Total >

##### 8900 Other

8985	Interfund Transfer - In (Fund 01 RGF)
------	---------------------------------------

8900 Total >

8xxx Total >

#### Child Development (Fund 04)-Unrestricted

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
905	700	270	1,920	270	0	0.00%
5,826	2,819	15,328	1,031	15,328	0	0.00%
-26	0	0	0	0	0	0.00%
1,478	0	0	144	0	0	0.00%
8,182	3,519	15,598	3,095	15,598	0	0.00%
426	0	0	249	0	0	0.00%
426	0	0	249	0	0	0.00%
18,289	7,220	6,000	6,612	6,000	0	0.00%
45,513	60,736	40,250	41,569	40,250	0	0.00%
63,802	67,956	46,250	48,181	46,250	0	0.00%
334	0	0	0	0	0	0.00%
334	0	0	0	0	0	0.00%
466,158	450,978	336,122	230,978	250,867	-85,255	-25.36%
466,158	450,978	336,122	230,978	250,867	-85,255	-25.36%
538,903	522,453	397,970	282,503	312,715	-85,255	-21.42%
538,903	522,453	397,970	282,503	312,715	-85,255	-21.42%

Object Analysis (Detail)  
Revenue by Object - Summary  
Grand Totals

Print Date: Friday, June 14, 2013  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	538,903	522,453	397,970	282,503	312,715	-85,255	-21.42%

\*\*Variance: Column 5 - Column 3.

# Object Analysis (Detail)

## Expense by Object - Summary

### Child Development (Fund 04)-Unrestricted

Print Date: Friday, June 14, 2013

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#### Object

#### 2100 Non-Instructional Salaries, Regular Full-Time

2101	Non-Instructional Classified
2102	Managers
2120	MSC Salary Contingency
2130	Class. Sal. Contingency

2100 Total >

#### 2200 Instructional Aides, Regular Full-Time Schedule

2201	Instructional Aid
2211	Accrued Vac. Payoff (Instructional)

2200 Total >

#### 2300 Non-Instructional, Other than Regular Full-Time

2301	Hourly Part Time, Permanent
2308	Substitutes for Classified
2310	Accrued Vacation payoff

2300 Total >

#### 2400 Instructional Aides, Other than Full-Time Sched.

2401	Student Help
2402	Hourly, Part Time, Permanent
2405	Summer

2400 Total >

2xxx Total >

#### 3210 PERS Instructional

2201	Instructional Aid
2402	Hourly, Part Time, Permanent
2405	Summer

3210 Total >

#### 3220 PERS Non-Instructional

2101	Non-Instructional Classified
2102	Managers

3220 Total >

#### 3310 OASDI (FICA) Instructional

2201	Instructional Aid
2211	Accrued Vac. Payoff (Instructional)

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
34,848	36,097	11,031	10,268	0	-11,031	-100.00%
77,364	73,571	63,825	55,528	65,244	1,419	2.22%
0	0	-1,290	0	0	1,290	-100.00%
0	0	-3,181	0	0	3,181	-100.00%
112,212	109,667	70,385	65,796	65,244	-5,141	-7.30%
121,952	136,748	99,988	84,762	74,710	-25,277	-25.28%
0	0	0	6,410	0	0	0.00%
121,952	136,748	99,988	91,172	74,710	-25,277	-25.28%
4,917	593	9,785	0	10,222	437	4.46%
3,076	0	0	0	0	0	0.00%
648	0	0	0	0	0	0.00%
8,641	593	9,785	0	10,222	437	4.46%
9,745	9,480	12,523	0	1,643	-10,880	-86.88%
46,025	48,371	36,734	32,269	34,151	-2,582	-7.03%
2,686	4,272	9,435	9,812	9,435	0	0.00%
58,457	62,123	58,692	42,081	45,229	-13,462	-22.94%
301,262	309,132	238,850	199,048	195,405	-43,444	-18.19%
21,594	24,509	18,415	15,611	13,759	-4,655	-25.28%
0	0	2,747	0	0	-2,747	-100.00%
600	704	1,691	1,167	1,691	0	0.00%
22,194	25,214	22,853	16,778	15,450	-7,403	-32.39%
6,171	6,470	2,032	1,891	0	-2,032	-100.00%
13,699	13,186	11,755	10,227	12,016	261	2.22%
19,870	19,656	13,786	12,118	12,016	-1,770	-12.84%
7,561	8,478	6,199	5,255	4,632	-1,567	-25.28%
0	0	0	397	0	0	0.00%

# Object Analysis (Detail)

## Expense by Object - Summary

### Child Development (Fund 04)-Unrestricted

Print Date: Friday, June 14, 2013

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Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
2402	Hourly, Part Time, Permanent	0	0	925	0	0	-925	-100.00%
2405	Summer	167	244	585	393	585	0	0.00%
<b>3310 Total &gt;</b>		<b>7,728</b>	<b>8,722</b>	<b>7,709</b>	<b>6,046</b>	<b>5,217</b>	<b>-2,492</b>	<b>-32.33%</b>
<b>3320 OASDI (FICA) Non-Instructional</b>								
2101	Non-Instructional Classified	2,161	2,238	684	637	0	-684	-100.00%
2102	Managers	4,761	4,526	3,957	3,415	4,045	88	2.22%
<b>3320 Total &gt;</b>		<b>6,922</b>	<b>6,764</b>	<b>4,641</b>	<b>4,051</b>	<b>4,045</b>	<b>-596</b>	<b>-12.84%</b>
<b>3330 Medicare Instructional</b>								
2201	Instructional Aid	1,768	1,983	1,450	1,229	1,083	-367	-25.28%
2211	Accrued Vac. Payoff (Instructional)	0	0	0	93	0	0	0.00%
2402	Hourly, Part Time, Permanent	667	701	533	468	495	-37	-7.03%
2405	Summer	39	62	137	142	137	0	0.00%
<b>3330 Total &gt;</b>		<b>2,475</b>	<b>2,746</b>	<b>2,119</b>	<b>1,932</b>	<b>1,715</b>	<b>-404</b>	<b>-19.06%</b>
<b>3340 Medicare Non-Instructional</b>								
2101	Non-Instructional Classified	505	523	160	149	0	-160	-100.00%
2102	Managers	1,113	1,059	925	799	946	21	2.22%
2301	Hourly Part Time, Permanent	71	9	142	0	148	6	4.46%
2308	Substitutes for Classified	45	0	0	0	0	0	0.00%
2310	Accrued Vacation payoff	9	0	0	0	0	0	0.00%
<b>3340 Total &gt;</b>		<b>1,744</b>	<b>1,591</b>	<b>1,227</b>	<b>947</b>	<b>1,094</b>	<b>-133</b>	<b>-10.84%</b>
<b>3510 SUI Instructional</b>								
2201	Instructional Aid	878	2,202	1,100	932	822	-278	-25.28%
2211	Accrued Vac. Payoff (Instructional)	0	0	0	71	0	0	0.00%
2402	Hourly, Part Time, Permanent	331	779	404	355	376	-28	-7.03%
2405	Summer	26	69	152	108	152	0	0.00%
<b>3510 Total &gt;</b>		<b>1,235</b>	<b>3,049</b>	<b>1,656</b>	<b>1,466</b>	<b>1,349</b>	<b>-306</b>	<b>-18.51%</b>
<b>3520 SUI Non-Instructional</b>								
2101	Non-Instructional Classified	251	581	121	113	0	-121	-100.00%
2102	Managers	553	1,175	702	606	718	16	2.22%
2301	Hourly Part Time, Permanent	35	10	108	0	112	5	4.46%
2308	Substitutes for Classified	22	0	0	0	0	0	0.00%
2310	Accrued Vacation payoff	5	0	0	0	0	0	0.00%
<b>3520 Total &gt;</b>		<b>866</b>	<b>1,766</b>	<b>931</b>	<b>719</b>	<b>830</b>	<b>-101</b>	<b>-10.84%</b>
<b>3610 WC Instructional</b>								



# Object Analysis (Detail)

## Expense by Object - Summary

### Child Development (Fund 04)-Unrestricted

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#### Object

2201	Instructional Aid
2211	Accrued Vac. Payoff (Instructional)
2401	Student Help
2402	Hourly, Part Time, Permanent
2405	Summer

3610 Total >

#### 3620 WC Non-Instructional

2101	Non-Instructional Classified
2102	Managers
2301	Hourly Part Time, Permanent
2308	Substitutes for Classified
2310	Accrued Vacation payoff

3620 Total >

#### 3900 Other Benefits

2120	MSC Salary Contingency
2130	Class. Sal. Contingency

3900 Total >

3xxx Total >

#### 4300 Instructional Supplies

4312	Instructional Program Materials
------	---------------------------------

4300 Total >

#### 4500 Non-Instructional Supplies

4511	Printing (Non- Printshop)
4525	Office Supplies

4500 Total >

4xxx Total >

#### 5600 Rents, Leases and Repairs

5645	License Fee, Permit, and Certification
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5600 Total >

#### 5800 Other Services & Expense

5802	Advertising
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5800 Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
3,659	4,103	3,000	2,543	2,241	-758	-25.28%
0	0	0	192	0	0	0.00%
292	284	395	0	69	-326	-82.53%
1,381	1,451	1,102	968	1,025	-77	-7.03%
81	128	283	294	283	0	0.00%
5,412	5,966	4,780	3,998	3,618	-1,162	-24.31%
1,045	1,083	331	308	0	-331	-100.00%
2,304	2,190	1,915	1,652	1,957	43	2.22%
148	18	294	0	307	13	4.46%
92	0	0	0	0	0	0.00%
19	0	0	0	0	0	0.00%
3,608	3,291	2,539	1,960	2,264	-275	-10.84%
0	0	-389	0	0	389	-100.00%
0	0	-801	0	0	801	-100.00%
0	0	-1,190	0	0	1,190	#####
72,054	78,765	61,052	50,015	47,600	-13,453	-22.03%
0	0	270	0	270	0	0.00%
0	0	270	0	270	0	0.00%
0	0	0	36	0	0	0.00%
0	0	2,009	0	2,078	69	3.43%
0	0	2,009	36	2,078	69	3.43%
0	0	2,279	36	2,348	69	3.03%
660	0	900	0	1,050	150	16.67%
660	0	900	0	1,050	150	16.67%
0	0	1,000	0	1,000	0	0.00%
0	0	1,000	0	1,000	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Child Development (Fund 04)-Unrestricted**

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Object

5xxx Total >

Actual	Actual	Budget	Actual	Budget	Variance**	(%)
10-11	11-12	12-13	12-13	13-14		
660	0	1,900	0	2,050	150	7.89%

7300 Interfund Transfers - Out

7309	Health & Welfare Interfund Transfer Out
7313	Transfer Out to Self Ins for Furlough

7300 Total >

7xxx Total >

135,151	139,759	93,889	77,713	65,312	-28,577	-30.44%
6,562	0	0	0	0	0	0.00%
141,713	139,759	93,889	77,713	65,312	-28,577	-30.44%
141,713	139,759	93,889	77,713	65,312	-28,577	-30.44%

Child Development (Fund 04)-Unrestricted

515,688	527,656	397,970	326,812	312,715	-85,255	-21.42%
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**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	515,688	527,656	397,970	326,812	312,715	-85,255	-21.42%

**Object Analysis (Detail)**  
**Revenue by Object - Summary**

Print Date: Friday, June 14, 2013

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**Child Development (Fund 04)-Restricted**

**Object**

**8100 Federal Revenues**

<b>8114</b>	<b>Child Care Food</b>
-------------	------------------------

**8100 Total >**

**8600 State Revenues**

<b>8615</b>	<b>Child Care Grant</b>
-------------	-------------------------

<b>8645</b>	<b>Infant Toddler Resource</b>
-------------	--------------------------------

**8600 Total >**

**8690 State Revenue**

<b>8615</b>	<b>Child Care Grant</b>
-------------	-------------------------

**8690 Total >**

**8800 Local Revenues**

<b>8898</b>	<b>Local Grants</b>
-------------	---------------------

**8800 Total >**

**8xxx Total >**

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
71,440	65,709	17,000	49,255	20,000	3,000	17.65%
<b>71,440</b>	<b>65,709</b>	<b>17,000</b>	<b>49,255</b>	<b>20,000</b>	<b>3,000</b>	<b>17.65%</b>
196,220	184,169	157,130	135,564	167,943	10,813	6.88%
104	0	0	0	0	0	0.00%
<b>196,324</b>	<b>184,169</b>	<b>157,130</b>	<b>135,564</b>	<b>167,943</b>	<b>10,813</b>	<b>6.88%</b>
31,547	0	0	0	0	0	0.00%
<b>31,547</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
0	0	0	50,000	0	0	0.00%
<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>299,310</b>	<b>249,878</b>	<b>174,130</b>	<b>234,819</b>	<b>187,943</b>	<b>13,813</b>	<b>7.93%</b>
<b>299,310</b>	<b>249,878</b>	<b>174,130</b>	<b>234,819</b>	<b>187,943</b>	<b>13,813</b>	<b>7.93%</b>

Child Development (Fund 04)-Restricted

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	299,310	249,878	174,130	234,819	187,943	13,813	7.93%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Child Development (Fund 04)-Restricted**

Print Date: Friday, June 14, 2013

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**Object**

**2100 Non-Instructional Salaries, Regular Full-Time**

2102	Managers
2120	MSC Salary Contingency
2130	Class. Sal. Contingency

2100 Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
0	0	7,092	6,240	5,673	-1,419	-20.01%
0	0	-143	0	0	143	-100.00%
0	0	-1,584	0	0	1,584	-100.00%
0	0	5,365	6,240	5,673	308	5.74%

**2200 Instructional Aides, Regular Full-Time Schedule**

2201	Instructional Aid
2211	Accrued Vac. Payoff (Instructional)
2214	Inst Classified - Educ Incentive

2200 Total >

123,462	114,893	62,588	59,859	68,431	5,843	9.34%
0	0	0	8,771	0	0	0.00%
0	0	0	198	0	0	0.00%
123,462	114,893	62,588	68,828	68,431	5,843	9.34%

**2300 Non-Instructional, Other than Regular Full-Time**

2301	Hourly Part Time, Permanent
2306	Hourly Temporary
2308	Substitutes for Classified

2300 Total >

0	0	0	6,734	0	0	0.00%
0	0	0	865	0	0	0.00%
1,318	0	0	0	0	0	0.00%
1,318	0	0	7,599	0	0	0.00%

**2400 Instructional Aides, Other than Full-Time Sched.**

2402	Hourly, Part Time, Permanent
------	------------------------------

2400 Total >

2xxx Total >

0	0	15,822	22,955	18,082	2,260	14.28%
0	0	15,822	22,955	18,082	2,260	14.28%
124,780	114,893	83,775	105,623	92,186	8,411	10.04%

**3210 PERS Instructional**

2201	Instructional Aid
2402	Hourly, Part Time, Permanent

3210 Total >

21,861	20,592	11,527	11,024	12,603	1,076	9.34%
0	0	2,914	2,182	3,330	416	14.28%
21,861	20,592	14,441	13,207	15,933	1,492	10.33%

**3220 PERS Non-Instructional**

2102	Managers
------	----------

3220 Total >

0	0	1,306	1,149	1,045	-261	-20.01%
0	0	1,306	1,149	1,045	-261	-20.01%

**3310 OASDI (FICA) Instructional**

2201	Instructional Aid
2211	Accrued Vac. Payoff (Instructional)
2214	Inst Classified - Educ Incentive
2402	Hourly, Part Time, Permanent

3310 Total >

7,655	7,123	3,880	3,711	4,243	362	9.34%
0	0	0	544	0	0	0.00%
0	0	0	12	0	0	0.00%
0	0	981	735	1,121	140	14.28%
7,655	7,123	4,861	5,002	5,364	502	10.33%

**3320 OASDI (FICA) Non-Instructional**

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Child Development (Fund 04)-Restricted**

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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
<b>2102</b> Managers	0	0	440	384	352	-88	-20.01%
<i>3320 Total &gt;</i>	<b>0</b>	<b>0</b>	<b>440</b>	<b>384</b>	<b>352</b>	<b>-88</b>	<b>-20.01%</b>
<b>3330 Medicare Instructional</b>							
<b>2201</b> Instructional Aid	1,790	1,666	908	868	992	85	9.34%
<b>2211</b> Accrued Vac. Payoff (Instructional)	0	0	0	127	0	0	0.00%
<b>2214</b> Inst Classified - Educ Incentive	0	0	0	3	0	0	0.00%
<b>2402</b> Hourly, Part Time, Permanent	0	0	229	333	262	33	14.28%
<i>3330 Total &gt;</i>	<b>1,790</b>	<b>1,666</b>	<b>1,137</b>	<b>1,331</b>	<b>1,254</b>	<b>117</b>	<b>10.33%</b>
<b>3340 Medicare Non-Instructional</b>							
<b>2102</b> Managers	0	0	103	90	82	-21	-20.01%
<b>2301</b> Hourly Part Time, Permanent	0	0	0	98	0	0	0.00%
<b>2306</b> Hourly Temporary	0	0	0	13	0	0	0.00%
<b>2308</b> Substitutes for Classified	19	0	0	0	0	0	0.00%
<i>3340 Total &gt;</i>	<b>19</b>	<b>0</b>	<b>103</b>	<b>200</b>	<b>82</b>	<b>-21</b>	<b>-20.01%</b>
<b>3510 SUI Instructional</b>							
<b>2201</b> Instructional Aid	889	1,850	688	658	753	64	9.34%
<b>2211</b> Accrued Vac. Payoff (Instructional)	0	0	0	96	0	0	0.00%
<b>2214</b> Inst Classified - Educ Incentive	0	0	0	2	0	0	0.00%
<b>2402</b> Hourly, Part Time, Permanent	0	0	174	253	199	25	14.28%
<i>3510 Total &gt;</i>	<b>889</b>	<b>1,850</b>	<b>863</b>	<b>1,010</b>	<b>952</b>	<b>89</b>	<b>10.33%</b>
<b>3520 SUI Non-Instructional</b>							
<b>2102</b> Managers	0	0	78	68	62	-16	-20.01%
<b>2301</b> Hourly Part Time, Permanent	0	0	0	74	0	0	0.00%
<b>2306</b> Hourly Temporary	0	0	0	10	0	0	0.00%
<b>2308</b> Substitutes for Classified	9	0	0	0	0	0	0.00%
<i>3520 Total &gt;</i>	<b>9</b>	<b>0</b>	<b>78</b>	<b>152</b>	<b>62</b>	<b>-16</b>	<b>-20.01%</b>
<b>3610 WC Instructional</b>							
<b>2201</b> Instructional Aid	3,704	3,447	1,878	1,796	2,053	175	9.34%
<b>2211</b> Accrued Vac. Payoff (Instructional)	0	0	0	263	0	0	0.00%
<b>2214</b> Inst Classified - Educ Incentive	0	0	0	6	0	0	0.00%
<b>2402</b> Hourly, Part Time, Permanent	0	0	475	689	542	68	14.28%
<i>3610 Total &gt;</i>	<b>3,704</b>	<b>3,447</b>	<b>2,352</b>	<b>2,754</b>	<b>2,595</b>	<b>243</b>	<b>10.33%</b>
<b>3620 WC Non-Instructional</b>							
<b>2102</b> Managers	0	0	213	186	170	-43	-20.01%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Child Development (Fund 04)-Restricted**

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**Object**

2301	Hourly Part Time, Permanent
2306	Hourly Temporary
2308	Substitutes for Classified

3620 Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
0	0	0	202	0	0	0.00%
0	0	0	26	0	0	0.00%
40	0	0	0	0	0	0.00%
40	0	213	414	170	-43	-20.01%

**3900 Other Benefits**

2120	MSC Salary Contingency
2130	Class. Sal. Contingency

3900 Total >

3xxx Total >

0	0	-43	0	0	43	-100.00%
0	0	-479	0	0	479	-100.00%
0	0	-522	0	0	522	#####
35,967	34,678	25,271	25,601	27,810	2,538	10.04%

**4300 Instructional Supplies**

4312	Instructional Program Materials
------	---------------------------------

4300 Total >

428	0	0	0	0	0	0.00%
428	0	0	0	0	0	0.00%

**4500 Non-Instructional Supplies**

4511	Printing (Non- Printshop)
4525	Office Supplies

4500 Total >

85	0	0	0	0	0	0.00%
2,821	6,565	1,087	1,542	2,677	1,590	146.27%
2,907	6,565	1,087	1,542	2,677	1,590	146.27%

**4700 Food**

4706	Food (Receptions,Special Events, Program Sup
------	--

4700 Total >

4xxx Total >

19,182	20,131	16,400	11,520	18,000	1,600	9.76%
19,182	20,131	16,400	11,520	18,000	1,600	9.76%
22,516	26,696	17,487	13,063	20,677	3,190	18.24%

**5400 Insurance**

5401	Insurance (Property, Liability, Children's Ctr)
------	---

5400 Total >

0	0	299	0	299	0	0.00%
0	0	299	0	299	0	0.00%

**5600 Rents, Leases and Repairs**

5630	Equipment Repair
5645	License Fee, Permit, and Certification

5600 Total >

5xxx Total >

0	0	0	227	0	0	0.00%
0	330	0	0	0	0	0.00%
0	330	0	227	0	0	0.00%
0	330	299	227	299	0	0.00%

**6100 Sites and Site Improvements**

6105	Building Renovation/Repair
------	----------------------------

6100 Total >

6xxx Total >

2,525	0	0	1,487	0	0	0.00%
2,525	0	0	1,487	0	0	0.00%
2,525	0	0	1,487	0	0	0.00%

**Object Analysis (Detail)****Expense by Object - Summary****Child Development (Fund 04)-Restricted**

Print Date: Friday, June 14, 2013

Print Time: 2:32 PM

**Object****7300 Interfund Transfers - Out**

7309	Health & Welfare Interfund Transfer Out
7313	Transfer Out to Self Ins for Furlough

7300 Total &gt;

7xxx Total &gt;

**Child Development (Fund 04)-Restricted**

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
67,576	69,054	47,297	47,297	46,971	-326	-0.69%
5,139	0	0	0	0	0	0.00%
72,715	69,054	47,297	47,297	46,971	-326	-0.69%
72,715	69,054	47,297	47,297	46,971	-326	-0.69%
258,503	245,650	174,130	193,297	187,943	13,814	7.93%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:32 PM*

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	258,503	245,650	174,130	193,297	187,943	13,814	7.93%

# *Exhibit D*

## *Student Center*

# Object Analysis (Detail)

## Revenue by Object - Summary

### Student Center Bond (Fund 46)-Res/Unres

Print Date: Friday, June 14, 2013

Print Time: 2:38 PM

#### Object

##### 8800 Local Revenues

8899	Fund 46 Subsidy from Fund 47
------	------------------------------

8800 Total >

##### 8860 Local Interest

0000	Reserve for Contingencies
8857	Interest on Fund Balance

8860 Total >

8xxx Total >

### Student Center Bond (Fund 46)-Res/Unres

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
19,425	18,975	18,525	18,525	18,075	-450	-2.43%
19,425	18,975	18,525	18,525	18,075	-450	-2.43%
0	0	0	28	0	0	0.00%
68	0	0	0	0	0	0.00%
68	0	0	28	0	0	0.00%
19,493	18,975	18,525	18,553	18,075	-450	-2.43%
19,493	18,975	18,525	18,553	18,075	-450	-2.43%

Object Analysis (Detail)  
Revenue by Object - Summary  
Grand Totals

Print Date: Friday, June 14, 2013  
Print Time: 2:38 PM

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	19,493	18,975	18,525	18,553	18,075	-450	-2.43%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Student Center Bond (Fund 46)-Res/Unres**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:38 PM*

Object  
**7100 Debt Retirement**

<b>7101</b>	<b>College Center Bond</b>
-------------	----------------------------

*7100 Total >*

*7xxx Total >*

**Student Center Bond (Fund 46)-Res/Unres**

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
19,425	18,975	18,525	18,525	18,075	-450	-2.43%
19,425	18,975	18,525	18,525	18,075	-450	-2.43%
19,425	18,975	18,525	18,525	18,075	-450	-2.43%
19,425	18,975	18,525	18,525	18,075	-450	-2.43%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:38 PM*

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	19,425	18,975	18,525	18,525	18,075	-450	-2.43%

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Student Center (Fund 47)-Res/Unres**

Print Date: Friday, June 14, 2013

Print Time: 2:40 PM

**Object**

**8800 Local Revenues**

8822	Other Income
8833	College Center Building Fee
8843	College Center Use Fees
8846	Commission (Cafeteria)
8849	N/A
8853	A/R Not Recorded
8869	Bookstore Commission

8800 Total >

**8860 Local Interest**

0000	Reserve for Contingencies
8857	Interest on Fund Balance

8860 Total >

8xxx Total >

**Student Center (Fund 47)-Res/Unres**

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
0	0	0	19	0	0	0.00%
0	0	200	0	200	0	0.00%
165,814	107,895	150,000	140,095	150,000	0	0.00%
11,250	3,750	15,000	7,500	15,000	0	0.00%
645	0	0	1,143	0	0	0.00%
10	0	0	0	0	0	0.00%
79,211	40,861	100,000	36,254	100,000	0	0.00%
256,930	152,506	265,200	185,011	265,200	0	0.00%
0	0	0	797	0	0	0.00%
747	0	0	0	0	0	0.00%
747	0	0	797	0	0	0.00%
257,677	152,506	265,200	185,808	265,200	0	0.00%
257,677	152,506	265,200	185,808	265,200	0	0.00%

Object Analysis (Detail)  
Revenue by Object - Summary  
Grand Totals

Print Date: Friday, June 14, 2013  
Print Time: 2:40 PM

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	257,677	152,506	265,200	185,808	265,200	0	0.00%

# Object Analysis (Detail)

## Expense by Object - Summary

### Student Center (Fund 47)-Res/Unres

Print Date: Friday, June 14, 2013

Print Time: 2:40 PM

#### Object

#### 2100 Non-Instructional Salaries, Regular Full-Time

2101	Non-Instructional Classified
2130	Class. Sal. Contingency

2100 Total >

#### 2300 Non-Instructional, Other than Regular Full-Time

2302	Hourly Student Help
2303	Hourly Overtime
2306	Hourly Temporary

2300 Total >

2xxx Total >

#### 3220 PERS Non-Instructional

2101	Non-Instructional Classified
------	------------------------------

3220 Total >

#### 3320 OASDI (FICA) Non-Instructional

2101	Non-Instructional Classified
2303	Hourly Overtime

3320 Total >

#### 3340 Medicare Non-Instructional

2101	Non-Instructional Classified
2303	Hourly Overtime
2306	Hourly Temporary

3340 Total >

#### 3520 SUI Non-Instructional

2101	Non-Instructional Classified
2303	Hourly Overtime
2306	Hourly Temporary

3520 Total >

#### 3620 WC Non-Instructional

2101	Non-Instructional Classified
2302	Hourly Student Help
2303	Hourly Overtime
2306	Hourly Temporary

3620 Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
19,486	20,666	23,178	20,817	24,354	1,176	5.07%
0	0	-468	0	0	468	-100.00%
19,486	20,666	22,710	20,817	24,354	1,644	7.24%
328	0	0	111	0	0	0.00%
0	0	0	176	0	0	0.00%
-272	0	0	108	0	0	0.00%
56	0	0	394	0	0	0.00%
19,543	20,666	22,710	21,212	24,354	1,644	7.24%
3,451	3,704	4,269	3,834	4,485	217	5.07%
3,451	3,704	4,269	3,834	4,485	217	5.07%
1,208	1,281	1,437	1,291	1,510	73	5.07%
0	0	0	11	0	0	0.00%
1,208	1,281	1,437	1,302	1,510	73	5.07%
283	300	336	302	353	17	5.07%
0	0	0	3	0	0	0.00%
3	0	0	2	0	0	0.00%
286	300	336	306	353	17	5.07%
140	333	255	229	268	13	5.07%
0	0	0	2	0	0	0.00%
1	0	0	1	0	0	0.00%
142	333	255	232	268	13	5.07%
585	620	695	624	731	35	5.07%
89	0	0	3	0	0	0.00%
0	0	0	5	0	0	0.00%
6	0	0	3	0	0	0.00%
680	620	695	636	731	35	5.07%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Student Center (Fund 47)-Res/Unres**

Print Date: Friday, June 14, 2013

Print Time: 2:40 PM

**Object**

**3900 Other Benefits**

2130	Class. Sal. Contingency
------	-------------------------

3900 Total >

3xxx Total >

**4500 Non-Instructional Supplies**

4525	Office Supplies
------	-----------------

4500 Total >

4xxx Total >

**5200 Travel and Conference Expenses**

5220	Conference Attendance & Related Expenses
------	--

5200 Total >

**5300 Dues and Memberships**

5306	Professional Organization/Service Club (Memb
------	--

5300 Total >

**5400 Insurance**

5401	Insurance (Property, Liability, Children's Ctr)
------	---

5400 Total >

**5500 Utilities and Housekeeping Services**

5501	Electricity
5502	Natural Gas
5503	Water
5504	Telephone
5506	Waste Disposal
5507	Sewage
5508	Electricity (Abatement)
5511	Custodial Services (in-house)
5514	General Maintenance

5500 Total >

**5600 Rents, Leases and Repairs**

5620	Maintenance Agreement
5630	Equipment Repair

5600 Total >

**5800 Other Services & Expense**

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
0	0	-141	0	0	141	-100.00%
0	0	-141	0	0	141	#####
5,766	6,238	6,851	6,310	7,347	496	7.24%
-12	116	1,150	-121	1,150	0	0.00%
-12	116	1,150	-121	1,150	0	0.00%
-12	116	1,150	-121	1,150	0	0.00%
125	836	1,500	-67	1,500	0	0.00%
125	836	1,500	-67	1,500	0	0.00%
75	0	75	75	75	0	0.00%
75	0	75	75	75	0	0.00%
17,545	17,545	17,545	0	17,545	0	0.00%
17,545	17,545	17,545	0	17,545	0	0.00%
31,014	34,111	35,706	30,990	35,706	0	0.00%
13,011	8,391	10,240	7,400	10,240	0	0.00%
13,372	10,889	18,466	14,148	18,466	0	0.00%
0	5,260	5,260	0	5,260	0	0.00%
4,356	4,353	6,695	3,269	6,695	0	0.00%
0	2,263	2,678	0	2,678	0	0.00%
-60	0	0	0	0	0	0.00%
41,250	45,000	45,000	0	45,000	0	0.00%
6,416	4,252	24,581	2,265	23,022	-1,559	-6.34%
109,359	114,519	148,626	58,071	147,067	-1,559	-1.05%
1,080	1,080	1,080	810	1,080	0	0.00%
2,198	3,879	9,818	3,880	9,818	0	0.00%
3,278	4,959	10,898	4,690	10,898	0	0.00%

# Object Analysis (Detail)

## Expense by Object - Summary

### Student Center (Fund 47)-Res/Unres

Print Date: Friday, June 14, 2013

Print Time: 2:40 PM

#### Object

5854	Pay ASMP for Bookstore
------	------------------------

5800 Total >

5xxx Total >

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
5,000	5,000	5,000	5,000	5,000	0	0.00%
5,000	5,000	5,000	5,000	5,000	0	0.00%
135,382	142,860	183,644	67,769	182,085	-1,559	-0.85%

#### 6400 Capital Equipment - New

6404	Equipment Purchase - New
------	--------------------------

6400 Total >

6xxx Total >

5,650	783	3,000	1,640	3,000	0	0.00%
5,650	783	3,000	1,640	3,000	0	0.00%
5,650	783	3,000	1,640	3,000	0	0.00%

#### 7100 Debt Retirement

7101	College Center Bond
------	---------------------

7100 Total >

19,425	18,975	18,525	18,525	18,525	0	0.00%
19,425	18,975	18,525	18,525	18,525	0	0.00%

#### 7300 Interfund Transfers - Out

7309	Health & Welfare Interfund Transfer Out
------	---

7310	Debt Service Fund Transfer-Out
------	--------------------------------

7313	Transfer Out to Self Ins for Furlough
------	---------------------------------------

7300 Total >

7xxx Total >

11,453	11,784	11,765	10,240	11,184	-581	-4.94%
0	0	17,555	0	17,555	0	0.00%
812	0	0	0	0	0	0.00%
12,265	11,784	29,320	10,240	28,739	-581	-1.98%
31,690	30,759	47,845	28,765	47,264	-581	-1.21%

### Student Center (Fund 47)-Res/Unres

198,018	201,420	265,200	125,575	265,200	0	0.00%
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**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:40 PM*

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	198,018	201,420	265,200	125,575	265,200	0	0.00%

\*\*Variance: Column 5 - Column 3.

# *Exhibit E*

## *Parking*



**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Parking Fund (Fund 39)-Res/Unres**

Print Date: Friday, June 14, 2013  
 Print Time: 2:42 PM

**Object**

**8800 Local Revenues**

<b>8818</b>	<b>Parking Fines</b>
<b>8852</b>	<b>Rents (Facilites)</b>

**8800 Total >**

**8860 Local Interest**

<b>0000</b>	<b>Reserve for Contingencies</b>
<b>8857</b>	<b>Interest on Fund Balance</b>

**8860 Total >**

**8870 Local Revenue**

<b>8818</b>	<b>Parking Fines</b>
<b>8829</b>	<b>Parking Fees (Daily)</b>
<b>8848</b>	<b>Parking Spitters</b>
<b>8852</b>	<b>Rents (Facilites)</b>

**8870 Total >**

**8xxx Total >**

**Parking Fund (Fund 39)-Res/Unres**

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
89,369	83,772	80,000	47,212	80,000	0	0.00%
10,800	11,900	12,000	8,135	12,000	0	0.00%
<b>100,169</b>	<b>95,672</b>	<b>92,000</b>	<b>55,347</b>	<b>92,000</b>	<b>0</b>	<b>0.00%</b>
0	0	0	746	0	0	0.00%
870	0	0	0	0	0	0.00%
<b>870</b>	<b>0</b>	<b>0</b>	<b>746</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
0	0	0	16,360	0	0	0.00%
516,948	475,288	365,000	581,876	365,000	0	0.00%
59,046	51,632	55,000	107,431	55,000	0	0.00%
0	0	0	2,300	0	0	0.00%
<b>575,993</b>	<b>526,920</b>	<b>420,000</b>	<b>707,967</b>	<b>420,000</b>	<b>0</b>	<b>0.00%</b>
<b>677,032</b>	<b>622,592</b>	<b>512,000</b>	<b>764,060</b>	<b>512,000</b>	<b>0</b>	<b>0.00%</b>
<b>677,032</b>	<b>622,592</b>	<b>512,000</b>	<b>764,060</b>	<b>512,000</b>	<b>0</b>	<b>0.00%</b>

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:42 PM*

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	677,032	622,592	512,000	764,060	512,000	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Parking Fund (Fund 39)-Res/Unres**

Print Date: Friday, June 14, 2013

Print Time: 2:42 PM

**Object**

**2100 Non-Instructional Salaries, Regular Full-Time**

2101	Non-Instructional Classified
2102	Managers
2114	NI Classified-Educ Incentive
2130	Class. Sal. Contingency

2100 Total >

**2300 Non-Instructional, Other than Regular Full-Time**

2302	Hourly Student Help
2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
2308	Substitutes for Classified
2313	Unknown

2300 Total >

2xxx Total >

**3220 PERS Non-Instructional**

2101	Non-Instructional Classified
2102	Managers
2304	Hourly Professional Experts

3220 Total >

**3320 OASDI (FICA) Non-Instructional**

2101	Non-Instructional Classified
2102	Managers
2114	NI Classified-Educ Incentive
2303	Hourly Overtime
2304	Hourly Professional Experts
2308	Substitutes for Classified
2313	Unknown

3320 Total >

**3340 Medicare Non-Instructional**

2101	Non-Instructional Classified
2102	Managers
2114	NI Classified-Educ Incentive

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
135,824	143,747	152,397	136,654	155,112	2,715	1.78%
9,940	14,233	0	0	0	0	0.00%
0	0	0	1,600	600	600	0.00%
0	0	-3,078	0	0	3,078	-100.00%
145,764	157,979	149,319	138,254	155,712	6,393	4.28%
0	0	0	96	100	100	0.00%
743	-20	2,000	723	2,000	0	0.00%
0	0	46,110	42,268	46,110	0	0.00%
2,039	0	800	0	0	-800	-100.00%
6,781	8,618	8,000	10,588	11,000	3,000	37.50%
48	0	0	0	0	0	0.00%
9,610	8,598	56,910	53,674	59,210	2,300	4.04%
155,373	166,577	206,229	191,928	214,922	8,693	4.22%
24,037	25,764	28,067	25,168	28,567	500	1.78%
1,745	2,381	0	0	0	0	0.00%
0	0	8,492	4,826	8,492	0	0.00%
25,782	28,144	36,559	29,993	37,059	500	1.37%
8,421	8,912	9,449	8,472	9,617	168	1.78%
616	882	0	0	0	0	0.00%
0	0	0	99	37	37	0.00%
58	22	124	69	124	0	0.00%
0	0	2,859	2,621	2,859	0	0.00%
0	0	496	0	0	-496	-100.00%
3	0	0	0	0	0	0.00%
9,098	9,817	12,928	11,261	12,637	-291	-2.25%
1,969	2,084	2,210	1,981	2,249	39	1.78%
144	206	0	0	0	0	0.00%
0	0	0	23	9	9	0.00%

# Object Analysis (Detail)

## Expense by Object - Summary

### Parking Fund (Fund 39)-Res/Unres

Print Date: Friday, June 14, 2013

Print Time: 2:42 PM

#### Object

2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
2308	Substitutes for Classified

3340 Total >

#### 3520 SUI Non-Instructional

2101	Non-Instructional Classified
2102	Managers
2114	NI Classified-Educ Incentive
2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
2308	Substitutes for Classified

3520 Total >

#### 3620 WC Non-Instructional

2101	Non-Instructional Classified
2102	Managers
2114	NI Classified-Educ Incentive
2302	Hourly Student Help
2303	Hourly Overtime
2304	Hourly Professional Experts
2306	Hourly Temporary
2308	Substitutes for Classified
2313	Unknown

3620 Total >

#### 3900 Other Benefits

2130	Class. Sal. Contingency
------	-------------------------

3900 Total >

3xxx Total >

#### 4500 Non-Instructional Supplies

4511	Printing (Non- Printshop)
4515	EOC Planning Supplies
4525	Office Supplies

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
14	5	73	16	73	0	0.00%
0	0	669	613	669	0	0.00%
30	0	12	0	0	-12	-100.00%
98	125	116	154	160	44	37.93%
2,255	2,421	3,080	2,787	3,160	80	2.61%
978	2,314	1,676	1,503	1,706	30	1.78%
72	229	0	0	0	0	0.00%
3	0	0	18	7	7	0.00%
7	6	14	12	14	0	0.00%
0	0	742	465	742	0	0.00%
15	0	13	0	0	-13	-100.00%
49	139	129	116	121	-8	-6.20%
1,123	2,688	2,574	2,115	2,590	16	0.62%
4,075	4,312	4,572	4,100	4,653	81	1.78%
298	427	0	0	0	0	0.00%
0	0	0	48	18	18	0.00%
0	0	0	3	3	3	0.00%
28	11	60	33	60	0	0.00%
0	0	1,383	1,268	1,383	0	0.00%
61	0	24	0	0	-24	-100.00%
203	259	240	318	330	90	37.50%
1	0	0	0	0	0	0.00%
4,667	5,009	6,279	5,770	6,447	168	2.68%
0	0	-945	0	0	945	-100.00%
0	0	-945	0	0	945	#####
42,926	48,078	60,475	51,926	61,894	1,419	2.35%
6,613	4,495	7,000	6,618	7,000	0	0.00%
0	0	0	0	500	500	0.00%
2,122	2,079	3,500	1,877	3,500	0	0.00%

# Object Analysis (Detail)

## Expense by Object - Summary

### Parking Fund (Fund 39)-Res/Unres

Print Date: Friday, June 14, 2013

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#### Object

4553	Uniforms (Parking, Athletics)
4500 Total >	
4xxx Total >	

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
837	1,369	1,500	1,507	1,500	0	0.00%
9,571	7,943	12,000	10,002	12,500	500	4.17%
9,571	7,943	12,000	10,002	12,500	500	4.17%

#### 5100 Contracts

5113	Security Services
5100 Total >	

46,800	0	0	0	0	0	0.00%
46,800	0	0	0	0	0	0.00%

#### 5200 Travel and Conference Expenses

5220	Conference Attendance & Related Expenses
5200 Total >	

0	0	300	400	500	200	66.67%
0	0	300	400	500	200	66.67%

#### 5500 Utilities and Housekeeping Services

5505	Gasoline & Oil
5528	Mobil Phone
5500 Total >	

0	0	3,000	1,333	3,000	0	0.00%
1,545	1,312	2,000	876	2,000	0	0.00%
1,545	1,312	5,000	2,209	5,000	0	0.00%

#### 5600 Rents, Leases and Repairs

5620	Maintenance Agreement
5630	Equipment Repair
5632	Road/Pavement Repair
5660	Sign Maintenance/Repair
5600 Total >	
5xxx Total >	

0	0	2,700	0	2,700	0	0.00%
7,355	5,559	5,000	2,996	5,000	0	0.00%
8,665	3,128	50,000	1,721	50,000	0	0.00%
1,360	0	5,500	1,374	5,500	0	0.00%
17,380	8,687	63,200	6,090	63,200	0	0.00%
65,725	9,999	68,500	8,699	68,700	200	0.29%

#### 6400 Capital Equipment - New

6404	Equipment Purchase - New
6425	Non-Instructional Equipment - Replacement
6400 Total >	
6xxx Total >	

908	31,213	20,000	26,292	12,000	-8,000	-40.00%
376	1,818	5,000	349	13,000	8,000	160.00%
1,284	33,031	25,000	26,641	25,000	0	0.00%
1,284	33,031	25,000	26,641	25,000	0	0.00%

#### 7300 Interfund Transfers - Out

7309	Health & Welfare Interfund Transfer Out
7313	Transfer Out to Self Ins for Furlough
7321	Transfer Out to Unrestricted GF
7300 Total >	
7xxx Total >	

91,628	94,272	94,124	86,280	89,468	-4,656	-4.95%
5,707	0	0	0	0	0	0.00%
0	0	14,700	0	14,700	0	0.00%
97,335	94,272	108,824	86,280	104,168	-4,656	-4.28%
97,335	94,272	108,824	86,280	104,168	-4,656	-4.28%

**Parking Fund (Fund 39)-Res/Unres**

372,215	359,900	481,028	375,476	487,184	6,156	1.28%
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**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	372,215	359,900	481,028	375,476	487,184	6,156	1.28%

# *Exhibit F*

## *Self Insurance*



**Object Analysis (Detail)**  
**Revenue by Object - Summary**

Print Date: Friday, June 14, 2013

Print Time: 2:43 PM

**Self Insurance (Fund 35)-Res/Unres**

**Object**

**8800 Local Revenues**

8822	Other Income
8870	Retiree Insurance Contribution
8873	COBRA

8800 Total >

**8860 Local Interest**

0000	Reserve for Contingencies
8857	Interest on Fund Balance

8860 Total >

**8900 Other**

8985	Interfund Transfer - In (Fund 01 RGF)
8986	Interfund Transfer - In (Fund 01)
8988	Interfund Transfer - In (Fund 04)
8989	Interfund Transfer - In (Fund 47)
8990	Interfund Transfer - in (Fund 39)
8999	Transfer-In to Self Insurance for Furloughs

8900 Total >

8xxx Total >

**Self Insurance (Fund 35)-Res/Unres**

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
167,870	56,546	0	113,555	0	0	0.00%
399,038	296,117	446,317	403,811	588,365	142,048	31.83%
45,866	88,159	30,000	63,516	30,000	0	0.00%
612,774	440,821	476,317	580,882	618,365	142,048	29.82%
0	0	0	16,394	0	0	0.00%
2,953	0	0	0	0	0	0.00%
2,953	0	0	16,394	0	0	0.00%
532,638	565,356	545,030	504,049	521,262	-23,768	-4.36%
5,616,401	5,484,524	5,363,807	2,681,903	4,990,380	-373,427	-6.96%
202,727	208,813	141,186	125,010	112,283	-28,903	-20.47%
11,453	11,784	11,765	10,240	11,184	-581	-4.94%
91,628	94,272	94,124	86,280	89,468	-4,656	-4.95%
257,110	0	0	0	0	0	0.00%
6,711,957	6,364,749	6,155,912	3,407,484	5,724,577	-431,335	-7.01%
7,327,685	6,805,570	6,632,229	4,004,760	6,342,942	-289,287	-4.36%
7,327,685	6,805,570	6,632,229	4,004,760	6,342,942	-289,287	-4.36%

Object Analysis (Detail)  
Revenue by Object - Summary  
Grand Totals

Print Date: Friday, June 14, 2013  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	7,327,685	6,805,570	6,632,229	4,004,760	6,342,942	-289,287	-4.36%

\*\*Variance: Column 5 - Column 3.

# Object Analysis (Detail)

## Expense by Object - Summary

### Self Insurance (Fund 35)-Res/Unres

Print Date: Friday, June 14, 2013

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#### Object

#### 3400 Health and Welfare Benefits

3450	Aggregate Health Insurance Expense
3452	Self Insurance (Abatement)
3455	Categorical assessed for OPEB

3400 Total >

3xxx Total >

#### 4500 Non-Instructional Supplies

4503	Subscription
------	--------------

4500 Total >

4xxx Total >

#### 5100 Contracts

5145	Temp. Contract Service
------	------------------------

5100 Total >

5xxx Total >

#### 7300 Interfund Transfers - Out

7318	Interfund Transfer Out - Non-Medical for Cate
7321	Transfer Out to Unrestricted GF

7300 Total >

7xxx Total >

#### Self Insurance (Fund 35)-Res/Unres

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
7,930,834	6,416,411	6,457,459	5,945,173	6,187,453	-270,006	-4.18%
-1,710,072	0	0	-352,010	0	0	0.00%
0	0	113,610	0	99,150	-14,460	-12.73%
6,220,763	6,416,411	6,571,069	5,593,164	6,286,603	-284,466	-4.33%
6,220,763	6,416,411	6,571,069	5,593,164	6,286,603	-284,466	-4.33%
2,196	0	0	0	0	0	0.00%
2,196	0	0	0	0	0	0.00%
2,196	0	0	0	0	0	0.00%
4,757	0	0	31,431	0	0	0.00%
4,757	0	0	31,431	0	0	0.00%
4,757	0	0	31,431	0	0	0.00%
0	590,959	61,160	0	56,339	-4,821	-7.88%
0	1,305,605	1,418,580	1,418,580	1,750,000	331,420	23.36%
0	1,896,564	1,479,740	1,418,580	1,806,339	326,599	22.07%
0	1,896,564	1,479,740	1,418,580	1,806,339	326,599	22.07%
6,227,716	8,312,974	8,050,809	7,043,175	8,092,942	42,133	0.52%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	6,227,716	8,312,974	8,050,809	7,043,175	8,092,942	42,133	0.52%

# *Exhibit G*

## *Capital Projects*

**Object Analysis (Detail)**  
**Revenue by Object - Summary**

Print Date: Friday, June 14, 2013  
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**Capital Projects Fund (CC) (Fund 14)-Res/Unres**

Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
<b>8600 State Revenues</b>								
8618	Instructional Equipment & Library Material	0	0	709,424	0	1,016,791	307,367	43.33%
8629	Enrollment Fee Admin Allowance	0	0	0	11,240	0	0	0.00%
8636	Child Dev Center - State	0	30	0	0	0	0	0.00%
<b>8600 Total &gt;</b>		<b>0</b>	<b>30</b>	<b>709,424</b>	<b>11,240</b>	<b>1,016,791</b>	<b>307,367</b>	<b>43.33%</b>
<b>8800 Local Revenues</b>								
8835	Application Processing Fee	0	0	0	900	1,000	1,000	0.00%
8852	Rents (Facilites)	50,565	100,531	12,000	115,425	88,837	76,837	640.31%
8862	Library (Equipment Revenue)	45,378	30,197	26,000	43,481	28,398	2,398	9.22%
8897	Fund 05 Subsidy from Fund 01	0	0	0	4,011	0	0	0.00%
8898	Local Grants	57,071	1,500	4,638	83,963	24,666	20,028	431.82%
<b>8800 Total &gt;</b>		<b>153,014</b>	<b>132,228</b>	<b>42,638</b>	<b>247,780</b>	<b>142,901</b>	<b>100,263</b>	<b>235.15%</b>
<b>8860 Local Interest</b>								
0000	Reserve for Contingencies	0	0	0	1,317	0	0	0.00%
8857	Interest on Fund Balance	3,491	0	0	0	0	0	0.00%
<b>8860 Total &gt;</b>		<b>3,491</b>	<b>0</b>	<b>0</b>	<b>1,317</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>8900 Other</b>								
8983	transfer in	51,205	51,205	0	0	0	0	0.00%
8991	Transfer In - From Capital Outlay	33,500	19,669	5,000	0	0	-5,000	-100.00%
<b>8900 Total &gt;</b>		<b>84,705</b>	<b>70,874</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>-5,000</b>	<b>#####</b>
<b>8xxx Total &gt;</b>		<b>241,210</b>	<b>203,132</b>	<b>757,062</b>	<b>260,337</b>	<b>1,159,692</b>	<b>402,630</b>	<b>53.18%</b>
<b>Capital Projects Fund (CC) (Fund 14)-Res/Unres</b>		<b>241,210</b>	<b>203,132</b>	<b>757,062</b>	<b>260,337</b>	<b>1,159,692</b>	<b>402,630</b>	<b>53.18%</b>

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	241,210	203,132	757,062	260,337	1,159,692	402,630	53.18%

# Object Analysis (Detail)

## Expense by Object - Summary

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### Capital Projects Fund (CC) (Fund 14)-Res/Unres

Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
<b>2300</b>	<b>Non-Instructional, Other than Regular Full-Time</b>							
2303	Hourly Overtime	0	0	0	106	0	0	0.00%
	2300 Total >	0	0	0	106	0	0	0.00%
	2xxx Total >	0	0	0	106	0	0	0.00%
<b>3320</b>	<b>OASDI (FICA) Non-Instructional</b>							
2303	Hourly Overtime	0	0	0	7	0	0	0.00%
	3320 Total >	0	0	0	7	0	0	0.00%
<b>3340</b>	<b>Medicare Non-Instructional</b>							
2303	Hourly Overtime	0	0	0	2	0	0	0.00%
	3340 Total >	0	0	0	2	0	0	0.00%
<b>3520</b>	<b>SUI Non-Instructional</b>							
2303	Hourly Overtime	0	0	0	1	0	0	0.00%
	3520 Total >	0	0	0	1	0	0	0.00%
<b>3620</b>	<b>WC Non-Instructional</b>							
2303	Hourly Overtime	0	0	0	3	0	0	0.00%
	3620 Total >	0	0	0	3	0	0	0.00%
	3xxx Total >	0	0	0	12	0	0	0.00%
<b>4300</b>	<b>Instructional Supplies</b>							
4312	Instructional Program Materials	13,425	8,371	5,000	11,240	0	-5,000	-100.00%
	4300 Total >	13,425	8,371	5,000	11,240	0	-5,000	#####
<b>4500</b>	<b>Non-Instructional Supplies</b>							
4502	Reference Data Base	44,816	0	0	0	0	0	0.00%
4503	Subscription	286	0	0	0	0	0	0.00%
4525	Office Supplies	6,288	5,925	6,710	11,274	6,710	0	0.00%
	4500 Total >	51,391	5,925	6,710	11,274	6,710	0	0.00%
	4xxx Total >	64,815	14,295	11,710	22,514	6,710	-5,000	-42.70%
<b>5100</b>	<b>Contracts</b>							
5131	Engineering & Design Services	4,140	0	35,523	0	35,523	0	0.00%
5169	IPP/FPP (0405)	0	0	27,680	0	27,680	0	0.00%
5180	Contract Services	0	0	0	28,995	0	0	0.00%
	5100 Total >	4,140	0	63,203	28,995	63,203	0	0.00%
<b>5400</b>	<b>Insurance</b>							



# Object Analysis (Detail)

## Expense by Object - Summary

### Capital Projects Fund (CC) (Fund 14)-Res/Unres

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Object	Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
<b>5420</b> <b>Enviromental Insurance</b>	51,205	51,205	0	0	0	0	0.00%
<b>5400 Total &gt;</b>	<b>51,205</b>	<b>51,205</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>5600</b> <b>Rents, Leases and Repairs</b>							
<b>5601</b> <b>Minor Capital Improvement/Renewal</b>	0	0	0	979	0	0	0.00%
<b>5602</b> <b>Rental/Renewal</b>	400	0	0	0	0	0	0.00%
<b>5620</b> <b>Maintenance Agreement</b>	19,153	8,767	8,600	16,205	8,600	0	0.00%
<b>5630</b> <b>Equipment Repair</b>	0	0	0	2,090	0	0	0.00%
<b>5637</b> <b>Copier Equipment Lease</b>	4,954	7,088	7,088	6,466	7,088	0	0.00%
<b>5600 Total &gt;</b>	<b>24,507</b>	<b>15,855</b>	<b>15,688</b>	<b>25,740</b>	<b>15,688</b>	<b>0</b>	<b>0.00%</b>
<b>5700</b> <b>Legal, Election and Audit Expenses</b>							
<b>5710</b> <b>Legal (Advertising &amp; Fees)</b>	0	0	6,327	0	6,327	0	0.00%
<b>5700 Total &gt;</b>	<b>0</b>	<b>0</b>	<b>6,327</b>	<b>0</b>	<b>6,327</b>	<b>0</b>	<b>0.00%</b>
<b>5800</b> <b>Other Services &amp; Expense</b>							
<b>5864</b> <b>Technology/Infrastructure Contingency</b>	0	0	114,353	0	300,000	185,647	162.35%
<b>5800 Total &gt;</b>	<b>0</b>	<b>0</b>	<b>114,353</b>	<b>0</b>	<b>300,000</b>	<b>185,647</b>	<b>162.35%</b>
<b>5xxx Total &gt;</b>	<b>79,852</b>	<b>67,060</b>	<b>199,571</b>	<b>54,734</b>	<b>385,218</b>	<b>185,647</b>	<b>93.02%</b>
<b>6100</b> <b>Sites and Site Improvements</b>							
<b>6105</b> <b>Building Renovation/Repair</b>	0	0	57,691	0	57,691	0	0.00%
<b>6100 Total &gt;</b>	<b>0</b>	<b>0</b>	<b>57,691</b>	<b>0</b>	<b>57,691</b>	<b>0</b>	<b>0.00%</b>
<b>6200</b> <b>Building Improvements</b>							
<b>6269</b> <b>New Construction</b>	0	0	709,424	0	1,016,791	307,367	43.33%
<b>6200 Total &gt;</b>	<b>0</b>	<b>0</b>	<b>709,424</b>	<b>0</b>	<b>1,016,791</b>	<b>307,367</b>	<b>43.33%</b>
<b>6400</b> <b>Capital Equipment - New</b>							
<b>6404</b> <b>Equipment Purchase - New</b>	16,962	0	8,310	6,049	21,070	12,760	153.55%
<b>6405</b> <b>Instructional Equipment - New</b>	-4,034	6,365	19,454	22,004	99,503	80,049	411.48%
<b>6408</b> <b>Network Hardware</b>	0	0	0	40,597	0	0	0.00%
<b>6419</b> <b>Network Hardware - NI Replacement</b>	0	0	0	40,955	0	0	0.00%
<b>6443</b> <b>Technology Refreshment (08-09)</b>	211,722	7,045	12,000	13,083	0	-12,000	-100.00%
<b>6400 Total &gt;</b>	<b>224,650</b>	<b>13,410</b>	<b>39,764</b>	<b>122,688</b>	<b>120,573</b>	<b>80,809</b>	<b>203.22%</b>
<b>6xxx Total &gt;</b>	<b>224,650</b>	<b>13,410</b>	<b>806,879</b>	<b>122,688</b>	<b>1,195,055</b>	<b>388,176</b>	<b>48.11%</b>
<b>7300</b> <b>Interfund Transfers - Out</b>							
<b>7308</b> <b>Capital Projects Interfund Transfer Out</b>	0	150,000	0	0	0	0	0.00%
<b>7321</b> <b>Transfer Out to Unrestricted GF</b>	50,000	363,323	504,000	479,000	1,095,302	591,302	117.32%

**Object Analysis (Detail)**  
**Expense by Object - Summary**

*Print Date: Friday, June 14, 2013*  
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**Capital Projects Fund (CC) (Fund 14)-Res/Unres**

Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
7322	Transfer out to Unrestricted GF	0	0	132,651	0	0	-132,651	-100.00%
	7300 Total >	50,000	513,323	636,651	479,000	1,095,302	458,651	72.04%
	7xxx Total >	50,000	513,323	636,651	479,000	1,095,302	458,651	72.04%
Capital Projects Fund (CC) (Fund 14)-Res/Unres		419,317	608,089	1,654,811	679,054	2,682,285	1,027,474	62.09%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
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Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	419,317	608,089	1,654,811	679,054	2,682,285	1,027,474	62.09%

# *Exhibit H*

## *Building Fund*

**Object Analysis (Detail)**  
**Revenue by Object - Summary**

Print Date: Friday, June 14, 2013

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**Building Fund (Fund 48)-Res/Unres**

**Object**

**8800 Local Revenues**

8822	Other Income
------	--------------

8800 Total >

**8860 Local Interest**

0000	Reserve for Contingencies
8857	Interest on Fund Balance

8860 Total >

8xxx Total >

**Building Fund (Fund 48)-Res/Unres**

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
80,000	0	0	0	0	0	0.00%
80,000	0	0	0	0	0	0.00%
0	0	0	-36,268	0	0	0.00%
84,123	0	200,000	0	50,000	-150,000	-75.00%
84,123	0	200,000	-36,268	50,000	-150,000	-75.00%
164,123	0	200,000	-36,268	50,000	-150,000	-75.00%
164,123	0	200,000	-36,268	50,000	-150,000	-75.00%

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:46 PM*

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	164,123	0	200,000	-36,268	50,000	-150,000	-75.00%

# Object Analysis (Detail)

## Expense by Object - Summary

### Building Fund (Fund 48)-Res/Unres

Print Date: Friday, June 14, 2013

Print Time: 2:47 PM

#### Object

#### 2300 Non-Instructional, Other than Regular Full-Time

2304	Hourly Professional Experts
2300 Total >	
2xxx Total >	

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
0	0	0	270	0	0	0.00%
0	0	0	270	0	0	0.00%
0	0	0	270	0	0	0.00%

#### 3340 Medicare Non-Instructional

2304	Hourly Professional Experts
3340 Total >	

0	0	0	4	0	0	0.00%
0	0	0	4	0	0	0.00%

#### 3520 SUI Non-Instructional

2304	Hourly Professional Experts
3520 Total >	

0	0	0	3	0	0	0.00%
0	0	0	3	0	0	0.00%

#### 3620 WC Non-Instructional

2304	Hourly Professional Experts
3620 Total >	
3xxx Total >	

0	0	0	8	0	0	0.00%
0	0	0	8	0	0	0.00%
0	0	0	15	0	0	0.00%

#### 4300 Instructional Supplies

4312	Instructional Program Materials
4300 Total >	
4xxx Total >	

2,683	0	0	0	0	0	0.00%
2,683	0	0	0	0	0	0.00%
2,683	0	0	0	0	0	0.00%

#### 5100 Contracts

5173	Bond Program Mgmt
5180	Contract Services
5100 Total >	

472,999	350,479	0	243,154	0	0	0.00%
124,322	45,253	11,371,161	2,571,868	1,546,310	-9,824,851	-86.40%
597,320	395,732	11,371,161	2,815,022	1,546,310	-9,824,851	-86.40%

#### 5500 Utilities and Housekeeping Services

5501	Electricity
5500 Total >	

0	0	0	2,172	0	0	0.00%
0	0	0	2,172	0	0	0.00%

#### 5800 Other Services & Expense

5804	Miscellaneous Expense
5839	Other Services
5800 Total >	
5xxx Total >	

0	0	0	518	0	0	0.00%
14,172	0	0	0	0	0	0.00%
14,172	0	0	518	0	0	0.00%
611,493	395,732	11,371,161	2,817,712	1,546,310	-9,824,851	-86.40%

#### 6100 Sites and Site Improvements

6105	Building Renovation/Repair
------	----------------------------

474,084	4,007,076	5,735,207	5,304,642	541,245	-5,193,962	-90.56%
---------	-----------	-----------	-----------	---------	------------	---------

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Building Fund (Fund 48)-Res/Unres**

Print Date: Friday, June 14, 2013

Print Time: 2:47 PM

Object

6100 Total >

**6200 Building Improvements**

6205	Heating/Ventilation/Air Cond.
6237	Preliminary Plans
6258	Architect Fees
6259	New Construction
6273	Reconstruction

6200 Total >

**6400 Capital Equipment - New**

6404	Equipment Purchase - New
6405	Instructional Equipment - New
6441	PC Hardware - Non-Instructional - Replaceme

6400 Total >

6xxx Total >

Building Fund (Fund 48)-Res/Unres

Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
474,084	4,007,076	5,735,207	5,304,642	541,245	-5,193,962	-90.56%
336,069	0	0	110,452	0	0	0.00%
144,767	0	0	640,789	0	0	0.00%
1,053,830	497,688	381,100	45,214	366,916	-14,184	-3.72%
12,202,290	6,797,146	12,966,683	4,072,230	3,173,154	-9,793,529	-75.53%
0	0	0	22,500	0	0	0.00%
13,736,957	7,294,834	13,347,783	4,891,186	3,540,070	-9,807,713	-73.48%
944,582	936,437	567,463	635,174	1,892,407	1,324,944	233.49%
635,281	30,574	0	0	0	0	0.00%
313	0	0	0	0	0	0.00%
1,580,176	967,012	567,463	635,174	1,892,407	1,324,944	233.49%
15,791,216	12,268,922	19,650,453	10,831,002	5,973,722	-13,676,731	-69.60%
16,405,392	12,664,654	31,021,614	13,648,999	7,520,032	-23,501,582	-75.76%



**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:47 PM*

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	16,405,392	12,664,654	31,021,614	13,648,999	7,520,032	-23,501,582	-75.76%

# *Exhibit I*

## *Debt Service*

# Object Analysis (Detail)

## Revenue by Object - Summary

Print Date: Friday, June 14, 2013

Print Time: 2:50 PM

### Other Debt Service Fund (Fund 29)-Res/Unres

Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
<b>8860</b>	<b>Local Interest</b>							
0000	Reserve for Contingencies	660	0	0	415	0	0	0.00%
	<b>8860 Total &gt;</b>	<b>660</b>	<b>0</b>	<b>0</b>	<b>415</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>8890</b>	<b>N/A</b>							
0000	Reserve for Contingencies	101	0	0	0	0	0	0.00%
	<b>8890 Total &gt;</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>8900</b>	<b>Other</b>							
8982	Intrafund Transfer - In (Fund 29)	239,783	275,324	275,324	275,324	275,324	0	0.00%
	<b>8900 Total &gt;</b>	<b>239,783</b>	<b>275,324</b>	<b>275,324</b>	<b>275,324</b>	<b>275,324</b>	<b>0</b>	<b>0.00%</b>
	<b>8xxx Total &gt;</b>	<b>240,544</b>	<b>275,324</b>	<b>275,324</b>	<b>275,739</b>	<b>275,324</b>	<b>0</b>	<b>0.00%</b>
<b>Other Debt Service Fund (Fund 29)-Res/Unres</b>		<b>240,544</b>	<b>275,324</b>	<b>275,324</b>	<b>275,739</b>	<b>275,324</b>	<b>0</b>	<b>0.00%</b>

**Object Analysis (Detail)**  
**Revenue by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:50 PM*

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	240,544	275,324	275,324	275,739	275,324	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**

Print Date: Friday, June 14, 2013

Print Time: 2:50 PM

**Other Debt Service Fund (Fund 29)-Res/Unres**

Object		Actual 10-11	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14	Variance**	(%)
7200 Long-Term Debt and Other Financing								
7202	Lease Payment	239,783	275,324	275,324	275,324	275,324	0	0.00%
7200 Total >		239,783	275,324	275,324	275,324	275,324	0	0.00%
7xxx Total >		239,783	275,324	275,324	275,324	275,324	0	0.00%
Other Debt Service Fund (Fund 29)-Res/Unres		239,783	275,324	275,324	275,324	275,324	0	0.00%

**Object Analysis (Detail)**  
**Expense by Object - Summary**  
**Grand Totals**

*Print Date: Friday, June 14, 2013*  
*Print Time: 2:50 PM*

Object	Actual	Actual	Budget	Actual	Budget	Variance**	(%)
	10-11	11-12	12-13	12-13	13-14		
	239,783	275,324	275,324	275,324	275,324	0	0.00%

## *Attachments*

The Budget Development Process for the District is as follows:

- 1) Board approved long-term goals and annual objectives are used to establish district priorities. Each area develops component goals supporting their area needs and institutional goals and objectives.
- 2) Administrative Services develops a list of estimated revenues and committed costs as a preliminary estimate of available funds for the upcoming fiscal year.
  - a) Administrative Services compiles a listing of all fixed/committed costs, to include:
    - i) Salaries and payroll related benefits
    - ii) Health Benefits
    - iii) Lease Agreements
    - iv) Contracts
    - v) Lease Purchase Agreements
    - vi) Inter fund Transfer Requirements
  - b) Administrative Services provides revenue estimates
  - c) Administrative Services provides projections for ending fund balances.
  - d) Administrative Services prepares budget development instructions. The Budget Committee reviews assumptions and support documentation, and requests clarification, as appropriate. Budget packages including 3 year history of expenses, and instructions are sent to Superintendent/President and vice presidents for distribution to cost center managers/division chairs.
  - e) Cost center managers/division chairs are requested to ensure any roll over budgets are accurate and to identify any mandated increases to their appropriate vice president.
- 3) The Budget Committee reviews all data provided and projections and provides information on available funding or shortfalls to College Council.
- 4) In light of annual institutional goals and available resources, the vice presidents, working through the Advisory Groups, provide guidance and leadership to allow the cost center managers/division chairs to develop their individual component goals. Component goals are shared with the College Council.
- 5) The advisory groups prioritize budget requests/action plans based on annual institutional goals and department component goals. Prioritized budget requests/action plans are shared with the College Council.
- 6) The College Council reviews component goals and prioritized budget requests/action plans from the three advisory groups and the President's areas; and based on District long-term goals and annual objectives and available funding, balances the requests. The College Council makes a recommendation on any additional funding and/or reductions to the Superintendent/President for review and action.
- 7) The Superintendent/President, in consultation with the College Council, makes any final adjustments to the budget. The president then sends the draft budget to the Board for approval as the Tentative Budget.
- 8) The cost center managers/division chairs review the budget to see required adjustments have been made, and check for possible errors. They may request budget hearings from their respective advisory group.
- 9) As updated revenue information becomes available from the Chancellor's Office, revenue estimates change and/or changes to budgeted expenses are needed, the budget is modified for the Final Budget as provided in numbers 2 through 7 above.
- 10) The modified Tentative Budget is presented to the Budget Committee and College Council for recommendation and sent to the Superintendent/President. The Superintendent/President, in consultation with the College Council, makes any final adjustments to the budget. The president then sends the draft budget to the Board for approval as the Final Budget.



## **MONTEREY PENINSULA COLLEGE**

### **Institutional Goals and Objectives for 2011-2014**

#### **Mission Statement**

Monterey Peninsula College is committed to fostering student learning and success by providing excellence in instructional programs, facilities, and services to support the goals of students pursuing transfer, career, basic skills, and life-long learning opportunities. Through these efforts MPC seeks to enhance the intellectual, cultural, and economic vitality of our diverse community.

#### **Values Statement**

We hold the following as vital to the attaining of our Mission:

- Recruiting and retaining highly qualified and diverse faculty and staff.
- Supplying and supporting faculty and staff with high quality equipment and necessary training.
- Providing all faculty, staff, students and support personnel with clean, attractive and safe facilities.
- Fostering a culture of collaboration to promote and achieve student success.

#### **Goal 1: Promote academic excellence and student success.**

Objective 1.1: Investigate ways to articulate student success that represent the diverse range of our students' goals, and retain strong academic integrity and high academic standards.

Objective 1.2: Improve student experiences by supporting the quality of instruction and service delivery through

- a. creating a framework for faculty and staff to learn, share ideas, engage in dialog and collaborate.
- b. promoting efforts to analyze the effectiveness of programs and make improvements based on the results.

Objective 1.3: Develop and prioritize the implementation of an online learning strategic plan that includes institutional support, protocols, and assessment of instruction.

Objective 1.4: Develop and implement ways to

- a. more effectively recruit and select excellent faculty and staff.
- b. train and mentor new faculty and staff so that they most effectively serve students and promote learning.

**Goal 2: Build MPC into an economic driving force for the Monterey area by supporting and developing programs that teach employable skills.**

Objective 2.1: Develop and enhance credit Career and Technical programs and courses to provide students with employable skills.

Objective 2.2: Establish and strengthen industry, government, and community partnerships.

**Goal 3: Manage the rate of growth in programs and services in Seaside and Marina, subject to funding and growth conditions.**

Objective 3.1: Based on assessment and analysis of community needs and district resources, develop appropriate class schedules and programs.

Objective 3.2: Provide essential support services to enable student success at the Marina Education Center and the Seaside Public Safety Center.

**Goal 4: Maintain and strengthen instructional and institutional technology.**

Objective 4.1: Conduct a broad-based review of the functionality and efficiency of all district technology including the organization, management and support for MPC's websites.

Objective 4.2: Conduct a broad-based review of the leadership, management, and structure of campus-wide technology support to maximize efficiency, resources, and ease of use.

Objective 4.3: Based on the recommendations from these reviews, develop a long-term funding plan and implement changes that take into consideration the availability of college resources.

Approved College Council April 5, 2011

Approved Governing Board May 24, 2011

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. C

Academic Affairs  
Nursing

### Proposal:

To approve the 2013–2014 budget for the Maurine Church Coburn School of Nursing.

### Background:


The attached 2013-2014 budget is recommended for the Maurine Church Coburn School of Nursing, and has been discussed and approved by the Nursing Steering Committee, comprised of administrators from Monterey Peninsula College and Community Hospital Foundation. The Memorandum of Understanding details the responsibilities of the college and the Foundation.

### Budgetary Implications:

Attached.

☒ **RESOLUTION: BE IT RESOLVED,** that the 2013-2014 budget for the Maurine Church Coburn School of Nursing be approved as proposed.

Recommended By:



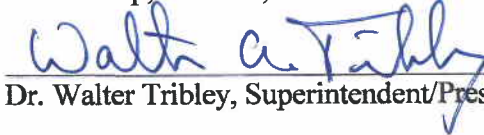
Michael Gilmartin, Dean of Instructional Development

Prepared By:



Laura Loop, Director, School of Nursing

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is for the purpose of specifying operational and financial arrangements between Monterey Peninsula College, hereafter referred to as the College, and Community Hospital Foundation, hereafter referred to as the Foundation, during the fiscal year July 1, 2013 to June 30, 2014. The arrangements are as follows:

1. Funding:

The annual operating expenses for the Maurine Church Coburn School of Nursing will be funded as follows:

- A. The College will contribute \$700,000 of the approved 2013-2014 School of Nursing budget (see Attachment A).
- B. The Foundation will contribute \$700,000 of the approved 2013-2014 School of Nursing budget (see Attachment A).
- C. Additional sources of funding include \$169,700 from the State Chancellor's Office Enrollment Growth Grant, \$167,695 from the Lillian W. Adams Bequest, and \$10,337 from the Jean Wilder Trust.
- D. Direct grants may be awarded by the Foundation for scholarships, capital purchases, supplemental program needs, and/or faculty expenses. These grants will be directed and administered solely by the Foundation.
- E. Changes in the type of direct expense categories as shown on Attachment A or significant variations to the direct expense amounts approved must be reviewed and agreed to by both the College and Foundation.

2. Fiscal Management:

- A. The College will maintain responsibility for initial development, preparation, submission and management of the operational budget. The College will submit a tentative operational budget to the Foundation by May 31, 2013 which allows time for the Foundation's review and response to the College by June 10, 2013.
- B. The Hospital will administer the basic salary program. The Foundation may administer any incentive (stipend) program outside the College budgeting program.
- C. The Foundation will serve as the employer of record for all faculty members and approve the overall budget for the school.
- D. The Foundation will furnish the College a monthly statement of salaries paid on behalf of the School of Nursing within fifteen days of the end of the month. When the Foundation's contribution for salaries exceed the amount determined in Attachment A, the College will reimburse the Foundation for the excess amount after the close of the fiscal year.

Memorandum of Understanding  
Page 2

3. Program Evaluation:

An opportunity for review of the School of Nursing for quality and need will be provided through joint meetings between the College and Foundation no less than three times during the period of this agreement. Meetings will be held between College and Foundation representatives during or near October 2013, March 2014 and June 2014.

The purpose of the meetings will be to:

A. Review the status of the School of Nursing with specific attention to activities which resolve identified problems, improve the quality of the nursing graduate, or upgrade the program curriculum.

B. Review:

- 1) Summary of quarterly expenses
- 2) Current and projected funding levels by the College
- 3) Current and projected indirect expenses for the School
- 4) Approve budget for the next fiscal year

4. Responsibilities:

Monterey Peninsula College (College) is responsible for the educational program conducted in part at Community Hospital of the Monterey Peninsula (Hospital). The College will provide ancillary and support services for students, and assure that all instructors will meet minimum qualifications for teaching the courses, consistent with requirements in courses taught at the College. All college procedures will be followed relating to enrollments, fees, class hours, supervision and evaluation of students, and withdrawal of students.

Hospital employees conducting instruction for the School of Nursing's programs agree that the College has the primary right to control and direct the instructional activities of the instructor. The College will provide instructors with orientation, course outlines and materials, testing and grading procedures, and other educational materials used in the educational process.

All courses and programs will be approved by the State Chancellor's Office and courses that make up programs will be part of approved programs, or the College will have received delegated authority to separately approve these courses locally. Courses to be taught may include:

- 1) NURS 52A Nursing I
- 2) NURS 52B Nursing II
- 3) NURS 52C Nursing III
- 4) NURS 52D Nursing IV

The outlines of instruction of these courses are approved by the College's curriculum committee as meeting Title V standards and have been approved by the College's Board of Trustees.

Memorandum of Understanding  
Page 3

By:  
MONTEREY PENINSULA COMMUNITY  
COLLEGE DISTRICT

By:  
COMMUNITY HOSPITAL FOUNDATION

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Walter Tribley, Ph.D.  
Superintendent/President  
Monterey Peninsula College

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Steven J. Packer, M.D.  
President/CEO  
Community Hospital of Monterey Peninsula

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Date

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Date

Approved by Monterey Peninsula College  
Governing Board on June 26, 2013.

**Attachment A**

**Maurine Church Coburn School of Nursing  
Budget for 2013-2014  
(06/12/13)**

<b>Item</b>	<b>2013-2014 Approved Budget</b>
Faculty salaries	894,937
Degree bonuses	5,700
Benefits Subtotal	616,160
Indirect Costs for Grant	6,527
Classified Salaries	108,113
Classified Benefits/ Payroll Costs	74,598
Instructional Supplies LRC Software (grant-related)	6,703
Instructional Supplies LRC Software (non grant- related)	1,427
Office Supplies	5,437
Printing	--
Travel – Regular CNSA	2,000
Travel – Director Training	3,000
Student Activity Graduation	500
Memberships	3,630
Equipment Repair	1,000
Equipment (Computers)	18,000
<b>Total</b>	<b>1,747,732</b>

**Sources of Funds 2013-2014:**

MPC	\$ 700,000
CHOMP	700,000
Chancellor's Office Grant	169,700
Adams Bequest	167,695
Jean Wilder Trust	<u>10,337</u>

**Total                      \$1,747,732**



# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

Administrative Services  
College Area

### New Business Agenda Item No. D

#### Proposal:

That the Governing Board approve the District's 2015-2019 Five-Year Construction Plan for submittal to the state Chancellor's Office.

#### Background:

Each California community college is required annually to complete a five-year construction plan to be considered for state funding of capital projects. The Five-Year Construction Plan reflects the district and campus specific plans for capital outlay over the next five years and includes both local and state-funded projects. Chancellor's Office acceptance of the Five-Year Construction Plan is part of the process to qualify for state funding.

This year's plan includes the submission of a Final Project Proposal to obtain state funding for the Music facilities renovation project. The District's plan also continues to reflect the revised facilities construction plan approved by the Board in December 2009; the most recent update was affirmed in November 2012. The revised plan relies primarily on local funds for completion; the need for state funding has been reduced by modifying the scope of some projects and lowering project cost estimates due to the recent favorable bid climate. Out of the 8 projects in the Five Year Plan, 3 projects have been approved for a state funding match: Humanities/Business-Humanities/Student Services; Arts Complex; and Fort Ord Public Safety- Phase II. However, as state funding is uncertain, the Arts Complex project will proceed with local funds only and a reduced scope.

The District Projects Priority Order list shows the projects included in this year's Five Year Construction Plan. The priority order is based on the proposed construction timelines for projects, the projects submitted for state funding, and the projects necessary for completion before others can proceed.

#### Budgetary Implications:

The Five-Year Construction Plan will be funded by a combination of local and state funding.

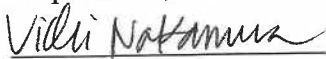
☒ **RESOLUTION: BE IT RESOLVED,** That the 2015-2019 Five-Year Construction Plan, be approved for submission to the state Chancellor's Office.

Recommended By:



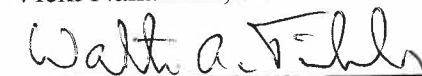
Stephen Ma, Vice President for Administrative Services

Prepared By:



Vicki Nakamura, Assistant to the President

Agenda Approval:



Dr. Walter Tribley, Superintendent/President



6/17/2013

2015-2019 Five Year Construction Plan  
Monterey Peninsula Community College District  
**District Projects - Priority Order List**

Priority	Project	Funding Source		Total Project Cost	Occupancy Date	
		State	Non-State			
Monterey Campus	1	Humanities, Business-Humanities, Student Services	\$3,318,000	\$3,296,000	\$6,614,000	2013/2014
	2	Swing Space	---	\$4,600,000	\$4,600,000	2014/2015
	3	Arts Complex*	\$8,809,000	\$8,806,000	\$17,615,000	2015/2016
	5	Music Facilities	\$1,313,000	\$1,313,000	\$2,626,000	2017/2018
	6	Student Center Renovation	---	\$4,000,000	\$4,000,000	2014/2015
	7	Physical Education - Pool/Tennis Courts	---	\$2,000,000	\$2,000,000	2013/2014
	8	Infrastructure/Parking - Phase III	---	\$6,466,000	\$6,466,000	2014/2015
	Subtotal for Monterey Campus		\$13,440,000	\$30,481,000	\$43,921,000	
Ft. Ord Center	4	Ft. Ord Public Safety - Phase II	\$9,736,000	\$9,733,000	\$19,469,000	2015/2016
	Subtotal for Fort Ord Center		\$9,736,000	\$9,733,000	\$19,469,000	
TOTAL			\$23,176,000	\$40,214,000	\$63,390,000	

## NOTES:

\* In the Five Year Plan, the Arts Complex project is identified by the Chancellor's Office as approved for state funding. However, the District plans to proceed with a scaled down project funded by local funds only.

Project cost figures above will be updated prior to submission to the Chancellor's Office to reflect the most current bid information.

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

Administrative Services  
College Area

**New Business Agenda Item No. E**

### **Proposal:**

That the Board approve the Final Project Proposal for the Music Facilities – Phase I project, for submittal to the state Chancellor's Office.

### **Background:**

The preparation and filing of the Final Project Proposal (FPP) with the Chancellor's Office is necessary to qualify a facilities project for future state funding consideration. The FPP provides the justification for the project and establishes final scope and estimated costs. Approval by the Chancellor's Office indicates the project meets the criteria for state funding support and will be included in budget requests to the state. State funding is projected to be available in 2015-16, at the earliest, for FPPs submitted in 2013.


The District is proposing to submit the FPP for the Music Facilities – Phase I project to the Chancellor's Office by the July 1 due date. The FPP is based on the Initial Project Proposal, submitted last year, and will modernize the existing facilities by converting the current music recital hall into two rehearsal rooms and remodeling the practice rooms in the existing music lab wing. The choral room will be demolished as the site for a future recital hall.

### **Budgetary Implications:**

This project is being proposed for 50% funding from the state to be matched with local bond funds budgeted for the music building renovation. The total project cost is estimated at approximately \$2.6 million.

☒ **RESOLUTION: BE IT RESOLVED,** That the Final Project Proposal (FPP) for the Music Facilities – Phase I project be approved, for submission to the state Chancellor's Office.


**Recommended By:**

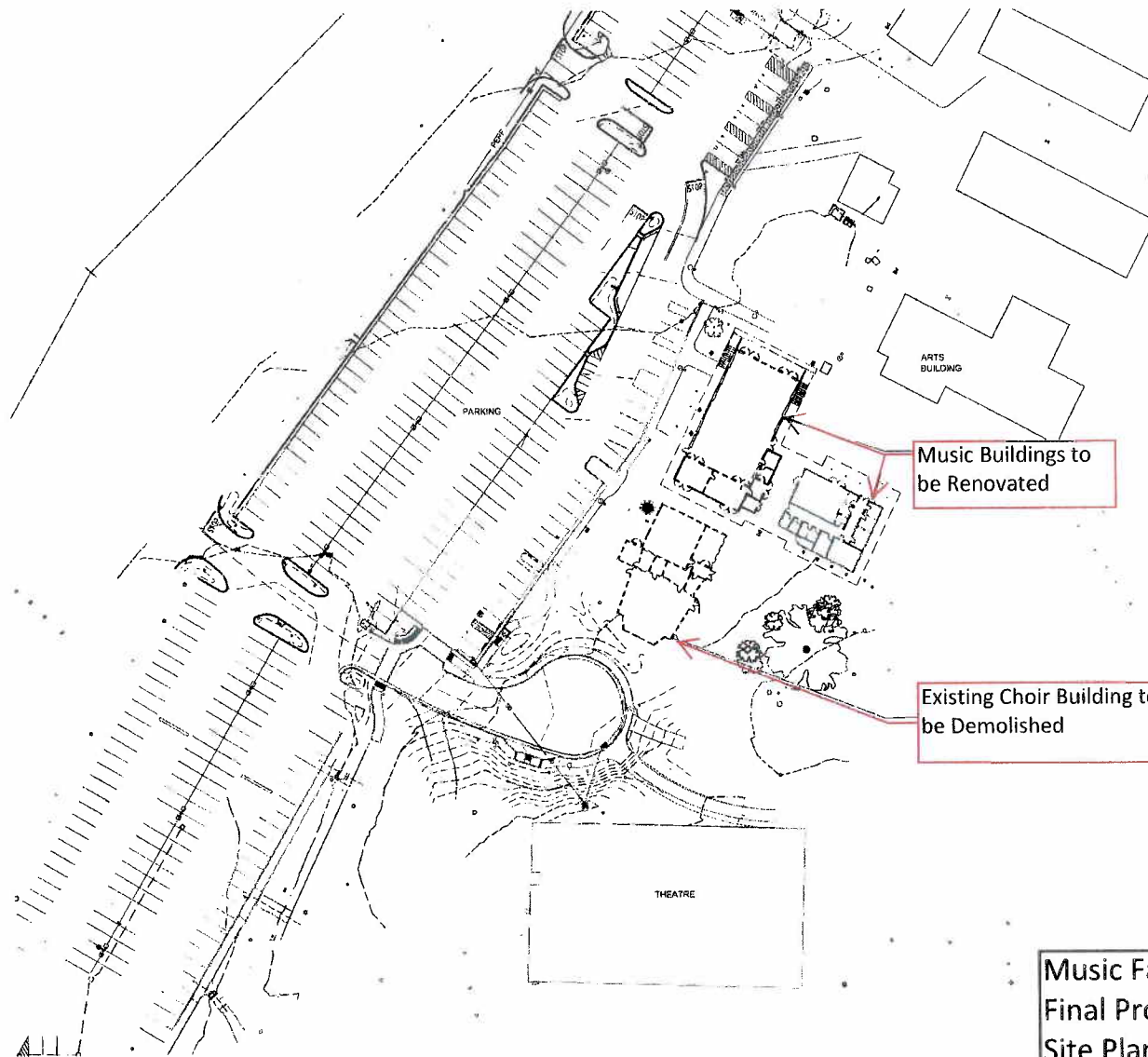
  
\_\_\_\_\_  
Stephen Ma, Vice President for Administrative Services

**Prepared By:**

  
\_\_\_\_\_  
Vicki Nakamura, Assistant to the President

**Agenda Approval:**

  
\_\_\_\_\_  
Dr. Walter Tribley, Superintendent/President



1 EXISTING AREA SITE PLAN

# Music Facilities - Phase I Final Project Proposal Site Plan

Keynote

Legend

Revisions

John Sergio Fisher & Associates Inc.  
505 Mission St., Suite #400  
San Francisco, California 94103  
(415) 522-1288  
Fax (415) 562-1048

jsfa

Architecture & Planning  
John Fisher AIA

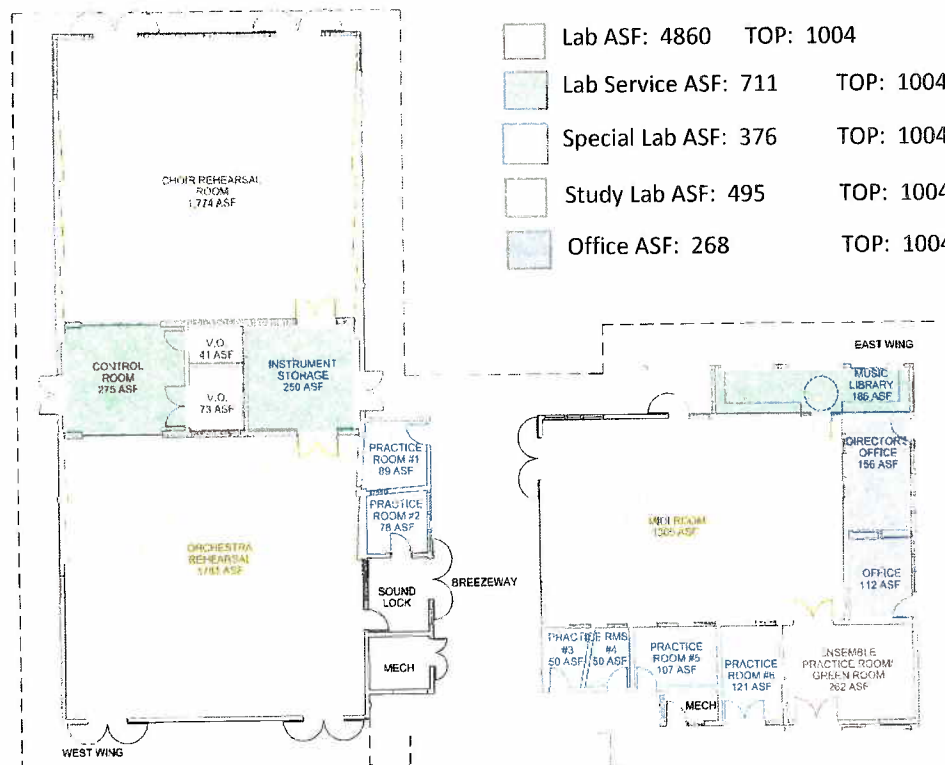


Project:  
**MONTEREY  
PENINSULA  
COLLEGE**  
Music Facilities

Drawing Title:  
**EXISTING AREA SITE PLAN**

Date: 10/01/12  
Scale: 1/32" = 1'-0"  
Drawn By: JMF

Sheet No.:  
**A001**



Lab ASF: 4860	TOP: 1004
Lab Service ASF: 711	TOP: 1004
Special Lab ASF: 376	TOP: 1004
Study Lab ASF: 495	TOP: 1004
Office ASF: 268	TOP: 1004

1 FIRST FLOOR PLAN

## Music Facilities - Phase I Final Project Proposal Floor Plan

Legend:

NEW WALL  
EXISTING WALL  
DOOR TO EXISTING WALL  
DOOR TO NEW WALL  
SQUARE FOOTAGE AREAS  
REHEARSAL BLUE GRASS 7,395 SF  
ORCHESTRA ROOM BLUE 7,148 SF  
LABS BLUE 4,860 SF  
REHEARSAL TO BUILDING 3,151 SF

John Torgny Plante & Associates Inc.  
385 Mission St., Suite #430  
San Francisco, California 94103  
(415) 552-1058  
Fax (415) 552-1058

jsfa

Architecture & Planning  
John Fisher AIA



Project:  
**MONTEREY PENINSULA COLLEGE**  
**MUSIC BUILDING COMPLEX**

Drawing title:  
**FIRST FLOOR PLAN**

Date: 09/20/01  
Scale: 1/4" = 1'-0"  
Drawing by:

Sheet No:  
**A201**

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. F

Administrative Services  
College Area

### Proposal:

That the Governing Board approve the awarding of the Student Center Building 29 Modernization project to Otto Construction in the amount of \$ 4,525,000.00.

### Background:

The Student Center Building 29 Modernization project will entail renovation of the Student Center Building. Drawings were approved by DSA (Division of State Architecture) on April 17, 2013. Advertisement for the bid was posted in the Monterey County Herald on April 25 and April 30. Bid documents were available on April 30, and the mandatory bid walk was on May 2 at 1:30 p.m. Bids were received on May 30, 2013.

The apparent low bidder is determined based on the lowest responsive bidder's Total Bid Amount. The Total Bid Amount is determined by taking the Bid Amount and adding the 30 day per-diem rate.

The award amount is the Total Bid Amount without the 30 Day Per Diem rate included and the addition of the Outdoor Pavilion Alternate. The bid amount for Otto Construction is \$4,367,000.00 and was calculated by deducting \$0.00 for the per diem compensable delay rate from the total bid amount of \$4,367,000.00. The award amount for Otto Construction is \$4,525,000.00 and was calculated by adding the Outdoor Pavilion Alternate for \$158,000.00 to the bid proposal amount.

Company	Bid Proposal Amount	30 days Delay	Total Bid Amount	Alternate #1 Outdoor Pavilion	Total w/ Alternate
<b>Otto Construction</b>	\$4,367,000	\$0	<b>\$4,367,000</b>	\$158,000	<b>\$4,525,000</b>
<b>Lewis C Nelson</b>	\$4,580,000	\$24,990	<b>\$4,604,990</b>	\$120,000	<b>\$4,724,990</b>
<b>Ausonio</b>	\$4,595,000	\$16,560	<b>\$4,611,560</b>	\$153,420	<b>\$4,764,980</b>
<b>Avila</b>	\$4,594,196	\$22,500	<b>\$4,616,696</b>	\$172,467	<b>\$4,789,163</b>
<b>Dilbeck</b>	\$4,672,591	\$0	<b>\$4,672,591</b>	\$224,169	<b>\$4,896,760</b>
<b>J.I. Garcia</b>	\$5,444,800	\$69,465	<b>\$5,514,265</b>	\$186,505	<b>\$5,700,770</b>


Work is anticipated to begin in September 2013, with every effort made to minimize impact to the campus and is anticipated to be completed in July 14.

**Budgetary Implications:**

Expenses for the Student Center Building 29 Modernization contract will be funded by district bond funds.

☒ **RESOLUTION: BE IT RESOLVED**, That the Governing Board approve the awarding of the Student Center Building 29 Modernization project to Otto Construction in the amount of \$4,525,000.00.

**Recommended By:**

  
Stephen Ma, Vice President for Administrative Services

**Prepared By:**

  
Suzanne Ammons, Administrative Assistant

**Agenda Approval:**

  
Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. G

Administrative Services  
College Area

### Proposal:

That the Board ratify the Project Assignment Amendment #14 (PAA) at the fixed fee of \$248,875 with Kitchell CEM, for construction management services in conjunction with the renovation of the Student Center Building (#29).

### Background:


This agreement for construction management services includes the bidding and construction phases of the Student Center Renovation project and is based on 5% of the total construction budget of \$4,977,500. The project is anticipated to be completed in late fall 2014.

### Budgetary Implications:

Expenses will be charged to bond funds allocated to the project.

☒ **RESOLUTION: BE IT RESOLVED,** That the Board ratify the Project Assignment Amendment #14 (PAA) at the fixed fee of \$248,875 with Kitchell CEM, for construction management services in conjunction with the renovation of the Student Center Building (#29).

Recommended By: \_\_\_\_\_

  
Stephen Ma, Vice President for Administrative Services

Prepared By: \_\_\_\_\_

  
Suzanne Ammons, Administrative Assistant

Agenda Approval: \_\_\_\_\_

  
Dr. Walter Tribley, Superintendent/President



## **EXHIBIT B: PROJECT ASSIGNMENT AMENDMENT**

*(To Agreement for On-Going Construction Management Services)*

This Project Assignment is executed between **MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT** ("District") and **Kitchell CEM** ("CM") pursuant to the Agreement for On-Going Construction Management Services ("Agreement") between the CM and the District dated October 10, 2008. By this reference, the Agreement is incorporated herein as if set forth in full.

### **1. Project Description. (Renovation of Student Center)**

Note: This PAA includes only the Bidding and Construction phases.

#### **1.1 Project Description**

Renovation of the approximate 27,000s.f. building on the Main MPC campus referred to as the Student Center.

#### **1.2 Design Team**

The District has retained the following design professionals ("the Architect") to provide services consisting generally of the development and preparation Design Documents, assistance during bidding of the Construction Contract(s) and assistance in administration of the Construction Contract(s):

HGHB  
9699 Blue Larkspur Lane, Suite 201  
Monterey, CA 93940

### **2. Basic Services.**

In addition to the Basic Services described in the Agreement for On-Going Construction Management Services and Conditions to Agreement for On-Going Construction Management Services, the Construction Manager will provide the following as a Basic Service for the above-described Project (refer to the Agreement for On-Going Construction Management Services and Conditions to Agreement for On-Going Construction Management Services for a detailed description of each of the following).

#### **2.1. Peer Review (Not Applicable to this PAA)**

#### **2.2 Construction Cost Estimate (Not Applicable to this PAA)**

Cost Estimate provided under Architect's contract.



**3. Budget.**

3.1	Total Project Budget:	\$ 5,952,000
3.2	Construction Bid Day Budget:	\$ 4,525,000
3.3	Construction Change Order Budget:	\$ 452,500
3.4	Total Construction Budget:	\$ 4,977,500

**4. Construction Management Compensation.**

Contract Price. The District shall pay CM a fixed fee of two hundred forty-eight thousand eight hundred seventy-five (\$ 248,875). The Contract Price is based on the construction schedule for this project coinciding with the schedule as detailed in Item 5, below.

**5. Basic Services Completion Schedule.**

	START DATE	FINISH DATE
Preliminary Plans	November 2011	March 2012
Working Drawings (including DSA)	April 2012	March 2013
Bidding	April 2013	June 2012
Construction	July 2013	September 2014

***IN WITNESS WHEREOF***, the District and CM have executed this Agreement as of the date set forth above.

**"CM"**  
Kitchell CEM

**"DISTRICT"**  
Monterey Peninsula Community College District,  
a California Community College District

By: \_\_\_\_\_  
Russell A. Fox  
President

By: \_\_\_\_\_  
Steven Ma  
Vice-President, Business Services

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. H

Administrative Services  
College Area

### Proposal:

That the Governing Board ratify the Project Assignment Amendment 27 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$78,000 in conjunction with renovation of the Student Center Building (#29).

### Background:

An Inspector of Record (IOR) is required for facility construction and modernization projects. The District has contracted with David Foord as the Inspector of Record for many of the District's projects, including more recently the Lecture Forum Bridge, modular structures at the Education Center at Marina, the gymnasium renovations, Siemens Energy Conservation work, the Student Services Building, and the old Student Services/Humanities/Demolition of Business Humanities building project.

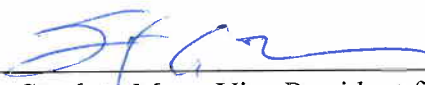
Basic services include the inspection of work done, materials supplied and conformity of all work and materials with contract documents, carry out of instruction of the Project Architect/Engineer and DSA (Division of State Architect), conformance to regulations and codes, preparation of reports including semi-monthly, and final verified reports and related correspondence including additional notifications to the Division of State Architect within the project's phases. Also included are on site inspections of work in progress, cataloging of photos for construction conditions and assistance with overall efforts to expedite the completion and ensure the quality of the project. The Student Center is approximately 27,000 s.f. and construction is anticipated to begin early September 1, 2013 and be completed August 31, 2014.

### Budgetary Implications:

The hourly fee of \$75.00 with the total not to exceed \$78,000 will be paid through bond funds budgeted for this project.

☐ **RESOLUTION: BE IT RESOLVED** That the Governing Board ratify the Project Assignment Amendment 27 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$78,000 in conjunction with renovation of the Student Center Building (#29).

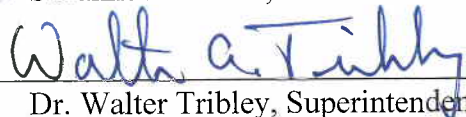
Recommended By: \_\_\_\_\_

  
Stephen Ma, – Vice President for Administrative Services

Prepared By: \_\_\_\_\_

  
Suzanne Ammons, Administrative Assistant

Agenda Approval: \_\_\_\_\_

  
Dr. Walter Tribley, Superintendent/President

## **PROJECT ASSIGNMENT AMENDMENT - 27**

### **(TO AGREEMENT FOR ON-GOING INSPECTION SERVICES)**

This Project Assignment is executed between MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT ("District") and David W. Foord ("Inspector") pursuant to the Agreement for On-Going Inspection Services ("Agreement") between the Inspector and the District dated November 29, 2005. By this reference, the Agreement is incorporated herein as if set forth in full.

On June 23, 2009 the board approved PAA #19 with David Foord, Inspector of Record. PAA #19 authorizes the IOR to perform inspection services on an hourly basis as opposed to a fixed fee.

#### **1. Project Description.**

Renovation of the approximate 27,000s.f. building on the Main MPC campus referred to as the Student Center.

#### **2. Basic Services.**

The Inspector will provide the following services as Basic Services for the above-described Project (see Agreement for On-Going Inspection Services and Conditions to Agreement for On-Going Inspection Services for detailed description of each of the following described Basic Services).

##### **2.1. Basic Services**

- A. Inspect all work done and all materials supplied by the contractors, agent, employees, subcontractors and suppliers to verify conformity of all work and materials with the contract documents.
- B. Carry out the instructions of the Project Architect and the Division of State Architect.
- C. Review various phases of the project for conformance to the regulations and codes.
- D. Prepare all necessary reports and related correspondence, including additional notifications to the Division of the State Architect at various phases of the project, semi-monthly reports, and final verified reports to the Division of the State Architect.
- E. Conduct on-site inspections of work in progress.
- F. Catalog progress photos to indicate construction conditions.
- G. Assist the efforts of all parties concerned to expedite the completion and ensure the quality of the project.

##### **2.2 DSA Verified Reports and Certificate of Compliance.**

- A. Project Inspector Actions. The Project Inspector acknowledges and agrees that a material obligation of the Project Inspector under this Agreement is the completion by the Project Inspector of all actions and activities which by this Agreement or by operation of applicable law, code, rule or regulation are the responsibility of the Project Inspector relating to DSA reporting requirements pursuant to Education Code §81141 (including amendments thereto) and issuance of DSA's Certificate of Compliance for the Project pursuant to Education Code §81147 (including amendments thereto) upon completion of Project construction. The foregoing shall include without limitation, the timely preparation, completion and filing of Verified Reports during Project construction and the filing of the Final Verified Report with DSA within ten (10) days of the determination of Project Final Completion. The Project Inspector shall provide the Architect, Construction Manager retained by the District for the Project and the District with copies of all Verified Reports completed by

the Project Inspector and submitted to DSA; such copies shall be provided to the Architect, the Construction Manager and the District concurrently with the Project Inspector's submission thereof to DSA.

- B. Final Verified Report Retention. Notwithstanding any provision of this Agreement to the contrary, the completion and filing of the Final Verified Report with DSA by the Project Inspector is an express condition precedent to the District's disbursement of Twelve Thousand Dollars (\$12,000) of the Contract Price due the Project Inspector under this Agreement ("the Final Verified Report Retention"). The District's disbursement of the Final Verified Report Retention to the Project Inspector shall be made by the District within thirty (30) days of the presentation by the Project Inspector to the Architect and the District of reasonably satisfactory written evidence that the Project Inspector has filed the Project Inspector's Final Verified Report with DSA in accordance with the preceding and the submission of the billing statement by the Project Inspector to the District for payment of the Final Verified Report Retention. If the Project Inspector fails to file the Final Verified Report with DSA within ten (10) days of the determination of Project Final Completion, notwithstanding the preparation or filing of such Final Verified Report by the Project Inspector thereafter, the District may in the sole and exclusive discretion of the District retain and withhold from disbursement to the Project Inspector all or any part of the Final Verified Report Retention as damages for the failure of the Project Inspector to have timely discharged its obligation hereunder.

**3. Project Bid Day Budget.**

Approximate bid day construction costs: \$4,525,000.

**4. Inspector Compensation.**

Approved PAA #19 stipulates the inspector be compensated on an hourly bases versus a fixed fee. This PAA reflects the terms and conditions of PAA #19. Hourly fee is \$75 per hour. Total not to exceed \$78,000.00.

It is recognized the consultant is not responsible for unforeseen conditions such as added work, schedule delays or extensions, contractor-rejected work, and other potential issues not under the control of the Inspector. These conditions will be negotiated on a case-by-case basis.

**5. Project Duration.**

September 1, 2013 – August 31, 2014

**MONTEREY PENINSULA COMMUNITY  
COLLEGE DISTRICT, a California  
Community College District**

**DAVID W. FOORD CONSULTING AND  
INSPECTION SERVICES**

By: \_\_\_\_\_

Stephen Ma  
Vice President, Business Services

By: \_\_\_\_\_

David Foord  
President, David Foord Consulting  
And Inspection Services

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. I

Administrative Services  
College Area

### Proposal:

That the Governing Board approve the awarding of the Art Department Modernization project, Buildings 1 (Art Studio) and Building 30 (Art Ceramics) to Ausonio Inc. in the amount of \$2,400,660.00.

### Background:

The Art Department modernization is the complete interior and exterior renovation of the studio and ceramics buildings, with site work for general accessibility improvements. Advertisement for the bid was posted in the Monterey County Herald on April 4<sup>th</sup> and 9<sup>th</sup>. Bid documents were available April 9<sup>th</sup>, and bids were received on May 14<sup>st</sup> at 2 PM. The mandatory bid walk was on April 18<sup>th</sup> at 1:30 PM.

The apparent low bidder is determined based on the lowest responsive bidders total bid amount. The total bid amount is determined by taking the Bid Amount and adding the 30 day per-diem rate.

The award amount is the total bid amount without the 30 day per-diem rate included. The bid amount for Ausonio Inc., is \$2,400,660.00 and was calculated by deducting \$0.00 for the 30 day per diem compensable delay rate from the total bid amount of \$2,400,660.00.

Company	Bid Amount Without Per Diem Rate	30 Day Per Diem	Total Bid Amount
Ausonio	\$2,400,660	\$0	\$2,400,660
Dilbeck & Sons	\$2,461,000	\$0	\$2,461,000
Tombleson	\$2,466,000	\$3,000	\$2,469,000
Lewis C Nelson	\$2,540,000	\$25,350	\$2,565,350
Otto Construction	\$2,730,000	\$0	\$2,730,000
Kent Construction	\$2,758,125	\$31,875	\$2,790,000

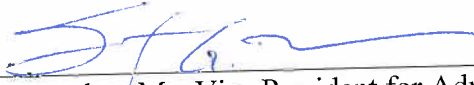
Contract signing is contingent upon legal review of any bid protests. Work will begin in September 2013 and completion is anticipated June 2014.

### Budgetary Implications:

Expenses for the contract will be funded by district bond funds.

☒ **RESOLUTION: BE IT RESOLVED,** That the Governing Board approve the awarding of the Art Department Modernization project, Buildings 1 (Art Studio) and Building 30 (Art Ceramics) to Ausonio Inc. in the amount of \$2,400,660.00.

**Recommended By:**

  
Stephen Ma, Vice President for Administrative Services

**Prepared By:**

  
Suzanne Ammons, Administrative Assistant

**Agenda Approval:**

  
Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. J

Administrative Services  
College Area

### Proposal:

That the Board ratify the Project Assignment Amendment #15 (PAA), at the fixed fee of \$132,036 with Kitchell CEM, for construction management services in conjunction with the Art Department Modernization project.

### Background:


This agreement for construction management services includes the bidding and construction phases of the Art Department Modernization project and is based on 5% of the total construction budget of \$2,640,726. The project is anticipated to be completed in late fall 2014.

### Budgetary Implications:

Expenses will be charged to bond funds allocated to the project.

☒ **RESOLUTION: BE IT RESOLVED,** That the Board ratify the Project Assignment Amendment #15 (PAA), at the fixed fee of \$132,036 with Kitchell CEM, for construction management services in conjunction with the Art Department Modernization project.


Recommended By: \_\_\_\_\_

  
Stephen Ma, Vice President for Administrative Services

Prepared By: \_\_\_\_\_

  
Suzanne Ammons, Administrative Assistant

Agenda Approval: \_\_\_\_\_

  
Dr. Walter Tribley, Superintendent/President



**EXHIBIT B: PROJECT ASSIGNMENT AMENDMENT**

*(To Agreement for On-Going Construction Management Services)*

This Project Assignment is executed between **MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT** ("District") and **Kitchell CEM** ("CM") pursuant to the Agreement for On-Going Construction Management Services ("Agreement") between the CM and the District dated October 10, 2008. By this reference, the Agreement is incorporated herein as if set forth in full.

**1. Project Description. (Arts Complex)**

Note: This PAA includes only the Bidding and Construction phases.

**1.1 Project Description**

Comprehensive renovation of the approximate 4,900 s.f. building referred to as the Art Studio Building No. 1, the approximate 3,700 s.f. building referred to as Graphic Arts (Drafting) Building No. 5, the approximate 10,700 s.f. building referred to as Art Dimensional Building No. 21 and the approximate 6,900 s.f. building referred to as Art Ceramics Building No. 30.

**1.2 Design Team**

The District has retained the following design professionals ("the Architect") to provide services consisting generally of the development and preparation Design Documents, assistance during bidding of the Construction Contract(s) and assistance in administration of the Construction Contract(s):

HGHB  
9699 Blue Larkspur Lane, Suite 201  
Monterey, CA 93940

**2. Basic Services.**

In addition to the Basic Services described in the Agreement for On-Going Construction Management Services and Conditions to Agreement for On-Going Construction Management Services, the Construction Manager will provide the following as a Basic Service for the above-described Project (refer to the Agreement for On-Going Construction Management Services and Conditions to Agreement for On-Going Construction Management Services for a detailed description of each of the following).

**2.1. Peer Review (Not Applicable to this PAA)****2.2 Construction Cost Estimate (Not Applicable to this PAA)**

Cost Estimate provided under Architect's contract.



**3. Budget.**

3.1	Total Project Budget:	\$ 4,724,000
3.2	Construction Bid Day Budget:	\$ 2,400,660
3.3	Construction Change Order Budget:	\$ 240,066
3.4	Total Construction Budget:	\$ 2,640,726

**4. Construction Management Compensation.**

Contract Price. The District shall pay CM a fixed fee of one hundred thirty-two thousand and thirty-six dollars (\$132,036). The Contract Price is based on the construction schedule for this project coinciding with the schedule as detailed in Item 5, below.

**5. Basic Services Completion Schedule.**

	START DATE	FINISH DATE
Preliminary Plans	November 2011	March 2012
Working Drawings (including DSA)	April 2012	March 2013
Bidding	April 2013	June 2012
Construction	July 2013	September 2014

**IN WITNESS WHEREOF**, the District and CM have executed this Agreement as of the date set forth above.

**"CM"**  
Kitchell CEM

**"DISTRICT"**  
Monterey Peninsula Community College District,  
a California Community College District

By: \_\_\_\_\_  
Russell A. Fox  
President

By: \_\_\_\_\_  
Steven Ma  
Vice-President, Business Services

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. K

Administrative Services  
College Area

### Proposal:

That the Governing Board ratify the Project Assignment Amendment 04 (PAA) with GBMI, Inc., Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$78,000 in conjunction with the Art Department Modernization project.

### Background:

An Inspector of Record (IOR) is required for facility construction and modernization projects. The District has recently contracted with GBMI, Inc. as the IOR to perform services in conjunction with the Theatre Renovation.


Basic services include the inspection of work done, materials supplied and conformity of all work and materials with contract documents, carry out of instruction of the Project Architect/Engineer and DSA (Division of State Architect), conformance to regulations and codes, preparation of reports including semi-monthly, and final verified reports and related correspondence including additional notifications to the Division of State Architect within the project's phases. Also included are on site inspections of work in progress, cataloging of photos for construction conditions and assistance with overall efforts to expedite the completion and ensure the quality of the project. This project is anticipated to begin in September 2013 and be completed by August 31, 2014.

### Budgetary Implications:

The hourly fee of \$75.00 with the total not to exceed \$78,000 will be paid through bond funds budgeted for this project.

☒ **RESOLUTION: BE IT RESOLVED,** That the Governing Board ratify the Project Assignment Amendment 04 (PAA) with GBMI, Inc., Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$78,000 in conjunction with the Art Department Modernization project.

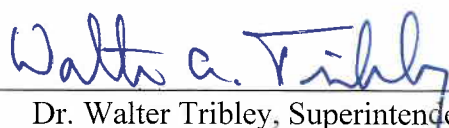
Recommended By: \_\_\_\_\_

  
Stephen Ma, Vice President for Administrative Services

Prepared By: \_\_\_\_\_

  
Suzanne Ammons, Administrative Assistant

Agenda Approval: \_\_\_\_\_

  
Dr. Walter Tribley, Superintendent/President

## PROJECT ASSIGNMENT AMENDMENT - 04

### (TO AGREEMENT FOR ON-GOING INSPECTION SERVICES)

This Project Assignment is executed between MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT ("District") and GBMI, Inc. ("Inspector") pursuant to the Agreement for On-Going Inspection Services ("Agreement") between the Inspector and the District dated May 24, 2011. By this reference, the Agreement is incorporated herein as if set forth in full.

#### 1. Project Description.

Comprehensive renovation of the approximate 4,900 s.f. building referred to as the Art Studio Building No. 1, the approximate 3,700 s.f. building referred to as Graphic Arts (Drafting) Building No. 5, the approximate 10,700 s.f. building referred to as Art Dimensional Building No. 21 and the approximate 6,900 s.f. building referred to as Art Ceramics Building No. 30.

#### 2. Basic Services.

The Inspector will provide the following services as Basic Services for the above-described Project (see Agreement for On-Going Inspection Services and Conditions to Agreement for On-Going Inspection Services for detailed description of each of the following described Basic Services).

##### 2.1. Basic Services

- A. Inspect all work done and all materials supplied by the contractors, agent, employees, subcontractors and suppliers to verify conformity of all work and materials with the contract documents.
- B. Carry out the instructions of the Project Architect and the Division of State Architect.
- C. Review various phases of the project for conformance to the regulations and codes.
- D. Prepare all necessary reports and related correspondence, including additional notifications to the Division of the State Architect at various phases of the project, semi-monthly reports, and final verified reports to the Division of the State Architect.
- E. Conduct on-site inspections of work in progress.
- F. Catalog progress photos to indicate construction conditions.
- G. Assist the efforts of all parties concerned to expedite the completion and ensure the quality of the project.

##### 2.2 DSA Verified Reports and Certificate of Compliance.

- A. Project Inspector Actions. The Project Inspector acknowledges and agrees that a material obligation of the Project Inspector under this Agreement is the completion by the Project Inspector of all actions and activities which by this Agreement or by operation of applicable law, code, rule or regulation are the responsibility of the Project Inspector relating to DSA reporting requirements pursuant to Education Code §81141 (including amendments thereto) and issuance of DSA's Certificate of Compliance for the Project pursuant to Education Code §81147 (including amendments thereto) upon completion of Project construction. The foregoing shall include without limitation, the timely preparation, completion and filing of Verified Reports during Project construction and the filing of the Final Verified Report with DSA within ten (10) days of the determination of Project Final Completion. The Project Inspector shall provide the Architect, Construction Manager retained by the District for the Project and the District with copies of all Verified Reports completed by the Project Inspector and submitted to DSA; such copies shall be provided to the Architect, the Construction Manager and the District concurrently with the Project Inspector's submission thereof to DSA.

B. Final Verified Report Retention. Notwithstanding any provision of this Agreement to the contrary, the completion and filing of the Final Verified Report with DSA by the Project Inspector is an express condition precedent to the District's disbursement of Twelve Thousand Dollars (\$12,000) of the Contract Price due the Project Inspector under this Agreement ("the Final Verified Report Retention"). The District's disbursement of the Final Verified Report Retention to the Project Inspector shall be made by the District within thirty (30) days of the presentation by the Project Inspector to the Architect and the District of reasonably satisfactory written evidence that the Project Inspector has filed the Project Inspector's Final Verified Report with DSA in accordance with the preceding and the submission of the billing statement by the Project Inspector to the District for payment of the Final Verified Report Retention. If the Project Inspector fails to file the Final Verified Report with DSA within ten (10) days of the determination of Project Final Completion, notwithstanding the preparation or filing of such Final Verified Report by the Project Inspector thereafter, the District may in the sole and exclusive discretion of the District retain and withhold from disbursement to the Project Inspector all or any part of the Final Verified Report Retention as damages for the failure of the Project Inspector to have timely discharged its obligation hereunder.

**3. Project Bid Day Budget.**

Approximate bid day construction costs: \$2,600,000.

**4. Inspector Compensation.**

Hourly fee is \$75 per hour. Total not to exceed \$78,000.00. Timesheets shall be submitted in accordance with Article 2.1 in the Agreement for On-going Inspection Services dated May 24, 2011. Refer to Attachment A for a sample timesheet.

It is recognized the inspector is not responsible for unforeseen conditions such as added work, schedule delays or extensions, contractor-rejected work, and other potential issues not under the control of the Inspector. These conditions will be negotiated on a case-by-case basis.

**5. Project Duration.**

September 2013 – August 2014

**MONTEREY PENINSULA COMMUNITY  
COLLEGE DISTRICT, a California  
Community College District**

By: \_\_\_\_\_

Stephen Ma  
Vice President, Business Services

Dated: \_\_\_\_\_

**GBMI, Inc. Inspections**

By: \_\_\_\_\_

George Barrall  
Inspector

Dated: \_\_\_\_\_

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. L

Administrative Services  
College Area

### **Proposal:**

That the Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period July 01, 2013 through December 31, 2013.

### **Background:**

The District currently contracts with Kitchell for Bond Program Management Services to assist with the overall management of the Facility Master Plan and Implementation Plan. The fees are based on hourly rates, and actual hours of work expended. The arrangement has worked well for both parties and a new continuation agreement is being recommended.

The new agreement covers the period from July 01, 2013 through December 31, 2013 and is based on hourly rates for actual hours of work expended. The not-to-exceed fee is \$150,000. Work during the period of the contract includes: completion of the physical master plan; completion of an implementation plan including interim housing, project schedules, and budgets; labor compliance and advice on best practices. Program Management Services include Construction Management Services for identified construction projects. Also included in the Program Management Services are smaller individualized construction management services that are not covered in the construction management PAAs such as construction management services for Infrastructure projects, parking lot renovations and swing space construction, etc.

### **Budgetary Implications:**

Expenses will be charged to bond funds.

☒ **RESOLUTION: BE IT RESOLVED,** That the Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period July 01, 2013 through December 31, 2013.

Recommended By: \_\_\_\_\_

Stephen Ma, Vice President for Administrative Services

Prepared By: \_\_\_\_\_

Suzanne Ammons, Administrative Assistant

Agenda Approval: \_\_\_\_\_

Dr. Walter Tribley, Superintendent/President

**AGREEMENT BETWEEN**

**MONTEREY PENINSULA COLLEGE**

**AND**

**KITCHELL**

**FOR**

**PROGRAM MANAGEMENT SERVICES**

**July 1, 2013 – December 31, 2013**

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## **MONTEREY PENINSULA COLLEGE & KITCHELL FOR PROGRAM MANAGEMENT SERVICES**

This Agreement between Monterey Peninsula College, hereinafter "District" and Kitchell CEM, herein "Program Manager" for continuing Program Management services is for project duration effective July 1, 2013 through December 31, 2013. This agreement can be extended at the written direction of the District, at which time the fee and hourly rates may be adjusted and/or renegotiated.

### **ARTICLE I - BASIC SERVICES**

Following is an approximation of the work to be done for the term of the agreement. It is important to note this agreement is based on time expended and at agreed upon hourly billing rates for work performed. All the tasks listed may not be undertaken and/or completed, dependent upon such conditions as District direction, governmental agencies timelines (i.e. California Environmental Quality Act – CEQA) and other unforeseen conditions.

Under the direction of the District Vice President for Administrative Services, the Program Manager shall take the leadership role in managing the overall construction program for District bond projects and provide the following program management services that may include:

#### **A. Master Budget**

Modify and update the master budget.

#### **B. Financial Process**

Provide continuing services in conjunction with the District's established overall fiscal transaction processing, integrate/incorporate fiscal processes with the District's existing fiscal services system and coordinate approval and tracking of vendor payments.

#### **C. Master Scheduling**

With the District's assistance, prepare and maintain an overall Bond Program master schedule of significant events including IPP and FPP processing, preliminary and working drawings, required agency approvals, and overall construction schedules. Prepare and maintain individual project schedules.

#### **D. Interim Housing ("Swing Space Plan")**

As necessary, modify the approved Swing Space Plan to provide Interim housing for staff and students while construction is undertaken on specific buildings.

#### **E. Meetings**

As requested, attend Board of Trustees, Citizen Bond Oversight Committee, and other campus meetings to inform on the progress and status of the program.

#### **F. Consultant Coordination and Monitoring**

Work with architects, construction managers, inspectors, contractors, etc. to develop and maintain schedules. Advise the District in determining the best firms to perform work. Assist and advise on the preparation of Requests for Qualifications (RFQ) and/or Requests for Proposals (RFP).

#### **G. Communications**

Provide Board updates and progress reports, community outreach, website updates, and other designated activities.



#### H. On-Going Consulting Tasks

Assist in the development of standard contract documents; (General Conditions, Division 1). Provide consultation on best practices in the best interest of the District for activities associated with the program management plans and construction, assist in the development of standard campus consultant agreements, assist in providing "what if" analyses to assess the impact of proposed changes.

### ARTICLE II - TERMS AND CONDITIONS FOR PAYMENT

#### A. Program Management Fee

For the work District shall pay Program Manager a not-to-exceed fee of **One Hundred and Fifty Thousand Dollars (\$150,000)** based on expended hourly rates (refer to Exhibit A). The Program Manager will work diligently to perform the tasks as assigned within the not-to-exceed fee. However all tasks may not be completed and the Program Management Fee may need to be adjusted accordingly if the District wants any unfinished tasks completed. Refer to Paragraph B for Reimbursable Expenses, which are not included in the not-to-exceed fee noted in this paragraph.

The program duration is from **July 1, 2013 to December 31, 2013**. The duration may be extended at the written direction of the District, at which time the fee may be adjusted and/or re-negotiated.

#### B. Reimbursable Expenses

Reimbursable expenses shall be billed at Program Manager's actual cost plus fifteen percent (15%) and shall only be paid based on documentation and supporting information. Allowable reimbursable expenses include, but are not limited to:

1. Communications (cellular phones are not reimbursable), office supplies, plans, prints, photographs, postal and delivery charges, proposals/presentations aids, office equipment (computers, copiers, fax machines, etc.) and furniture.
2. Expenses relating to web-based project management software and maintenance.
3. District authorized travel-outside the Monterey Bay region.
4. Consultants retained by the Program Manager on behalf of the District.

Records of the Program Manager's project expenses will be kept on a generally recognized accounting basis and shall be made available to District or authorized representative at mutually convenient times in the Program Manager's office, if requested.

District shall be credited with discounts, rebates, refunds, returned deposits, or other allowances credited to Program Manager incurred as part of the program.

Reimbursable expenses may not exceed **One Hundred Dollars (\$100)** without written prior approval by the District. Reimbursable expenses will be invoiced separately from the Program Management Fee.

#### C. Payments

Program Manager shall submit billing invoices on a monthly basis to District reflecting Basic Services, authorized Additional Services, if any, and Reimbursable Expenses incurred or performed in the preceding month. Payment shall be made by the District within thirty (30) days of receipt of invoice. Payments due Program Manager under this Agreement shall bear interest at one and one-half percent (1.5%) per month commencing thirty (30) days after receipt of the invoice by District.

#### D. Suspension

District may, without invalidating the Agreement, order suspension of services hereunder. If the project is suspended for ninety 90 days or more, the Program Manager shall be paid their compensation due for services

provided prior to the suspension plus actual, necessary, and reasonable expenses of demobilization. If the project is resumed, the Program Manager's compensation for Basic Services shall remain as set forth herein but shall be subject to renegotiation to reimburse the Program Manager for remobilization and other costs. Suspension expenses will include the reasonable cost of all necessary closeout activities, relocation of all on-site staff and equipment, plus compensation for any other costs incurred by Program Manager as a result of the suspension.

#### **E. Termination**

This Agreement may be terminated by either party upon sixty days advance written notice to the other party, should the other party fail to perform a material obligation hereunder in accordance with its terms through no fault of the other. In addition to the foregoing, District may terminate this Agreement upon written notice to Program Manager if: (a) Program Manager becomes bankrupt or insolvent, which shall include without limitation, a general assignment for the benefit of creditors; if Program Manager or a third party files a petition to reorganize debts or for protection under any bankruptcy or similar law; or if a trustee or receiver is appointed for Program Manager or any of Program Manager's property on account of Program Manager's insolvency; or (b) if Program Manager knowingly disregards applicable laws, ordinances, codes, rules, or regulations. If District terminates the Agreement pursuant to the foregoing, the amount due Program Manager, if any, shall be based upon Basic Services, authorized Additional Services and Reimbursable Expenses incurred or provided prior to the effective date of District's termination, reduced by the amount of losses, damages or other costs sustained by District or for which District is or may be liable or responsible as a result of Program Manager's default. Program Manager shall remain liable to District for all losses, damages, claims, and other costs arising out of, in whole or in part, District's termination of the Agreement pursuant to the foregoing.

If Program Manager shall terminate this Agreement for District's failure to perform a material obligation hereunder, upon termination, District shall pay Program Manager all amounts due for Basic Services, authorized Additional Services and proper Reimbursable Expenses incurred prior to the effective date of such termination. In addition, Program Manager shall be entitled to receive, as Termination Expenses, an amount not greater than ten percent (10%) of the then unpaid portion of the lump sum fee for Basic Services. The amount of Termination Expenses shall be subject to agreement between Program Manager and District, subject to the foregoing limitation.

District may terminate this Agreement for convenience upon sixty (60) days written notice to Program Manager in which case District shall pay the actual, necessary, and reasonable expenses incurred for demobilization.

#### **F. Notices**

Any notice provided herein shall be given in writing and by personal delivery or prepaid first class, registered or certified mail, addressed as follows:

District:	Monterey Peninsula College 980 Fremont Street Monterey, CA 93940
Attention:	Stephen Ma Vice President, Administrative Services
Program Manager:	Kitchell CEM 2750 Gateway Oaks Dr., #300 Sacramento, CA 95833
Attention:	Russell A. Fox President

### **ARTICLE III - DISTRICT'S RESPONSIBILITIES**

#### **A. Representative**

District designates the Vice President for Administrative Services or his designee as its representative who shall examine documents submitted by Program Manager and shall render decisions and information promptly. Program Manager may rely on the accuracy of information provided by District's representative and that decisions furnished by District's representative are binding on District.

#### **B. Budget**

The total program budget is now approximately \$145 million in local Bond funds and a potential augmentation of \$48 million of state funding, refinancing, redevelopment funds, grants and local/private funding equaling a total program budget of approximately \$193 million dollars as reported to the Board of Trustees in November 2012. This budget may be adjusted.

#### **C. Professional Services**

District shall furnish such legal, accounting, and insurance counseling services as required for the program.

#### **D. District's Insurance**

District shall file certificates of insurance with Program Manager which include the following:

1. District shall maintain general liability insurance to protect District from claims that may arise from operations under the Agreement.
2. District shall purchase and maintain machinery, equipment, or other special coverage insurance as may be required by the contract documents or by law.
3. Builder's Risk covering the full insurable value of construction.
4. District shall cause Program Manager to be covered and named as an additional insured, primary and non-contributory in any insurance coverage obtained by the District, architects, engineers, contractors, and other consultants.
5. District shall allow Program Manager to review evidence of insurance of the architects, engineers, contractor(s) and other consultants.

#### **E. Documents**

District shall give prompt written notice to Program Manager whenever it becomes aware of any fault in the project or nonconformance with the contract documents. Failure to do so shall not, however, relieve Program Manager of responsibility for any fault on its part.

#### **F. Office Space**

District may provide additional office space and furnishings for Program Manager's staff.

### **ARTICLE IV - ADDITIONAL BASIC SERVICES**

The following items are Additional Basic Services. If any of the following Additional Basic Services (or any other services not described in Article I) are authorized by the District, they shall be paid for by the District in accordance with the schedule attached hereto as **Exhibit A: Hourly Billing Rates** and incorporated herein by this reference

#### **A. Revisions**

Making major revisions in schedules, cost estimates, or repeating other Basic Services that are inconsistent with written approvals or instructions previously given by District. Revisions, whether of a major or minor nature, resulting from the acts or omissions of Program Manager shall not be deemed Additional Services.

#### **B. District's Construction**

Making detailed appraisals of existing facilities, making surveys or inventories required in connection with construction performed by District, not managed under this Agreement. Providing services to investigate or making measured drawings of existing conditions or facilities, or verifying the accuracy of drawings or other information furnished by District.

**C. Damage to the Work**

Providing services required in connection with the replacement of work damaged by fire or other cause during construction.

**D. Legal Assistance**

Preparing to serve or serving as an expert witness in connection with any public hearing, mediation, arbitration or legal proceeding in which District but not Program Manager is a party.

**E. Procurement/Installation of Equipment, Furnishings and Fixtures/Interior Design**

Providing services required for or connected with the specification, procurement, coordination and installation of laboratory, educational, medical or other equipment, furnishings, fixtures and District supplied items, or any services related to interior design in connection with the program.

**F. Maintenance Personnel**

Assist to obtain project maintenance personnel and to negotiate maintenance service contract.

**G. Coordination and Management of Facility Assessments**

Services or management of services related to investigations, appraisals or evaluations of existing conditions, facilities or equipment, or verification of the accuracy of existing drawings or other information furnished by the District. Provision of any estimating services associated with facility assessments.

**H. Partnering Program**

If approved by the District, provide an outside coordinator for a formal partnering program.

**I. Contractor or Consultant Default**

Services made necessary by the default of a Contractor or Consultant.

**ARTICLE V – STIPULATIONS**

**A. Fixed Limit of Cost**

Program Manager does not guarantee that bids will not vary from Program budget and estimates. Provided that Program Manager shall have faithfully and fully performed its obligations hereunder in accordance with the terms hereof and professional standards of care, Program Manager shall not be liable or responsible to District or any person for incidental or consequential damages of any nature resulting from any such variances.

**B. Exclusion of Responsibility for Design, Construction and Job Safety**

Program Manager shall provide the services under this Agreement in accordance with the express terms hereof, professional standards of care and applicable laws, regulations and rules. Services provided hereunder shall be provided or performed by Program Manager in a timely manner so as not to impede, hinder or delay the program. Except as expressly set forth herein, services provided hereunder shall not be deemed Program Manager's assumption of responsibility for the design documents, construction means or methods, construction site safety or the results of tests or inspections of independent testing laboratory(ies) or inspector(s).

**C. Location**

The laws in effect in the State of California shall govern this Agreement.

**D. Association**

Neither District nor Program Manager shall assign or transfer any right, obligation or other interest in this Agreement without the written consent of the other; however, Program Manager may associate with another party in the performance of its services. Program Manager's association with another party to perform the work will be at the approval of District.

**E. Extent**

This Agreement is for program management services and supersedes all prior representations or agreements for program management.

**F. Insurance**

Program Manager shall maintain the following insurance for the contract duration.

1. General Liability Insurance with a limit of \$1,000,000 for each occurrence and \$1,000,000 in aggregate.
2. Automobile Insurance with a bodily injury limit of \$1,000,000 each person and \$1,000,000 each occurrence and a property damage limit of \$1,000,000 each occurrence.
3. Workers Compensation Insurance, in accordance with statutory requirements.
4. Professional Liability Insurance with a limit of \$1,000,000 annual aggregate.

Insurance required of Program Manager hereunder shall be obtained from carrier(s) acceptable to District and authorized to conduct business as an insurer in the State of California. All policies of insurance shall include provisions that coverage's there under shall not be modified or canceled without at least thirty (30) days advance written notice to District. If Program Manager shall fail to obtain insurance required hereunder, District may, but is not obligated to, obtain such insurance and deduct the costs thereof, including District's administrative costs from the lump sum fee for Basic Services.

**G. Indemnification**

Program Manager shall defend, indemnify and hold harmless District and its Board of Trustees, officers, employees, and agents from and against all claims, losses, demands or liabilities arising out of Program Manager's breach of this Agreement or the negligent or willful acts, omissions or other conduct of Program Manager arising out of Program Manager's breach in performing the scope of services under this Agreement.

District shall defend, indemnify and hold harmless Program Manager and its Board of Directors, officers, employees, and agents from and against all claims, losses, demands or liabilities arising out of District's breach of this Agreement or the negligent or willful acts, omissions or other conduct of District in performing under this Agreement. District shall require the contractors and subcontractors to list Program Manager as additional insured.

**H. Amendments**

A written instrument, signed by both District and Program Manager, may only modify this Agreement. Oral understandings or other agreements not incorporated herein shall not be binding upon either District or Program Manager.

**I. Disputes**

All claims, disputes and other matters in controversy between the Program Manager and the District arising out of or pertaining to this Agreement shall be resolved pursuant to the requirements of Public Contract Code section 20104 *et seq.* no matter the amount of such dispute. District may require the Program Manager to resolve any disputes between the Parties in conjunction with related disputes between the District and the Contractor.

**J. Miscellaneous**

1. Successors and Assigns. Except as limited by the express terms hereof, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of Program Manager and District.
2. Cumulative Rights and Remedies. Rights and remedies provided for herein are in addition to and not in lieu of any provided for at law or in equity. No action or failure to act by District shall be deemed a waiver of any right or remedy hereunder.
3. Definitions. Capitalized terms used herein shall be as defined below or elsewhere in this Agreement.
  - a. Architect. The individual or firm retained by District duly licensed as an architect under the laws of the State of California for the purpose of preparing design documents for any of the projects or portions thereof.
  - b. Design Professional. The individual or firm retained by District for the purposes of preparing design documents for the projects or any portion thereof. Design professional may be an architect or engineer duly registered under the laws of the State of California.
  - c. Contractor. Any contractor under contract to District for performing a part of the construction of work on the District's campus.
  - d. Contract. The contract entered into between District and any contractor or consultant.
  - e. Gender and Number. Whenever a defined capitalized term is used herein, it shall be deemed to refer to the singular or plural and the neutral, masculine or feminine gender as necessary and required by the context in which such capitalized term is utilized.
  - f. Program Manager. The entity (Program Manager) performing the scope of services defined in this agreement as an agent and advisor to the District.
4. No Third Party Beneficiaries. It is expressly understood and agreed that all services rendered by Program Manager under this Agreement are performed solely for the benefit of District. There are no third party beneficiaries of this Agreement and District or Program Manager hereby expressly disclaims any intention under this Agreement to affect or benefit any Architect, Design Professional and/or Contractor.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Agreement effective on the date first above written.

Date \_\_\_\_\_

\_\_\_\_\_  
Stephen Ma  
Vice President, Administrative Services  
Monterey Peninsula Community College District

Date \_\_\_\_\_

\_\_\_\_\_  
Russell A. Fox  
President  
Kitchell CEM

## EXHIBIT A: HOURLY BILLING RATES

Program Manager	\$ 165 / hour
Senior Project Manager	\$ 154 / hour
Project Manager	\$ 142 / hour
Engineering Manager	\$ 142 / hour
Estimating Manager	\$ 142 / hour
Licensed Engineer/Architect	\$ 118 / hour
Senior Project Engineer	\$ 106 / hour
Estimator	\$ 100 / hour
Scheduler	\$ 100 / hour
Project Engineer	\$ 98 / hour
Financial Accounting Manager	\$ 95 / hour
Administrative Assistant	\$ 65 / hour

*Rates shall be escalated annually according to the Consumer Price Index (CPI) as published in the U.S. Bureau of Labor's Statistics Data for the Monterey Bay region.*

*Insurance rates are based on current policy period and shall be adjusted up or down as required at the anniversary of every renewal over the life of the contract.*

*Currently anticipated staff assigned to the program, their positions and titles, are as follows. This list is provided for information only, and is not necessarily the staff assigned to the program or their title for the entire program duration nor is it a complete list of the staff who may be involved and assist with the program management:*

Program Manager	Joe Demko
Senior Project Manager	Michael Carson
Project Manager	Dustin Conner
Administrative Assistant	Carol Granas



# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. M

Administrative Services

College Area

### Proposal:

That the Governing Board approve Rosemary Barrios, Controller as an additional authorized signatory to Dr. Walter Tribley, Superintendent/President, and Mr. Stephen Ma, Vice President for Administrative Services, for all expenditure warrants, contracts and other official documents on behalf of Monterey Peninsula Community College District, as requested by the Monterey County Office of Education.


### Background:

Education Code Section 85232 states "Each order drawn on the funds of a community college district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name". The Monterey County Office of Education now recommends that this authorization status be updated to reflect the inclusion of the Controller to the list of individual(s) currently authorized to sign orders, contracts and other official documents on behalf of the District.

**Budgetary Implications:** None.

☒ **RESOLUTION: BE IT RESOLVED,** That the Governing Board approve Rosemary Barrios, Controller as an additional authorized signatory to Dr. Walter Tribley, Superintendent/President, and Mr. Stephen Ma, Vice President for Administrative Services, for all expenditure warrants, contracts and other official documents on behalf of Monterey Peninsula Community College District, as requested by the Monterey County Office of Education.

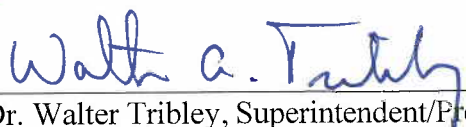
**Recommended By:**

  
Stephen Ma, Vice President for Administrative Services

**Prepared By:**

  
Suzanne Ammons, Administrative Services

**Agenda Approval:**

  
Dr. Walter Tribley, Superintendent/President



# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. N

Administrative Services  
College Area

### Proposal:

That the Board ratify the renewal of the lease agreement with Monterey Bay Certified Farmers Market, Inc., for the period July 1, 2013 through June 30, 2014, at the lease rate of \$186.54 per week.

### Background:

Authorization to issue a Notice of Intent to enter into a lease agreement with Monterey Bay Certified Farmers Market, Inc., was given at the May 22, 2013 Board meeting. The Notice of Intent was published in the *Monterey County Weekly* once a week for three consecutive weeks commencing with the week of June 3<sup>rd</sup>, 2013.

The proposed lease agreement entered into with Monterey Bay Certified Farmers Market, Inc. will be for the period July 1, 2013 through June 30, 2014 at the proposed \$186.54 per week. This rate is based on the previous rate of \$175 per week rate plus an agreed upon fee of \$600 per year (divided over twelve months) for use of college personnel to assist with traffic and parking enforcement during the first two weeks of fall and spring semesters. The rate was established based on comparison to the Cabrillo Farmers Market and to what other local property owners charge their farmers market. Both parties have the option of terminating this agreement and must do so in writing with a minimum of thirty days notice.

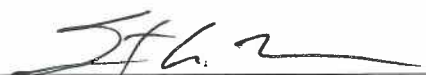
Staff will be meeting with lessee to discuss potential increase in space for vendors and fees for 2014-15.

### Budgetary Implications:

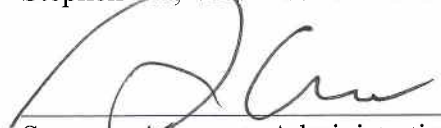
This agreement generates approximately \$9,350 in income per year for the College.

☒ **RESOLUTION: BE IT RESOLVED,** That the Board ratify the renewal of the lease agreement with Monterey Bay Certified Farmers Market, Inc., for the period July 1, 2013 through June 30, 2014, at the lease rate of \$186.54 per week.

Recommended By:

  
Stephen Ma, Vice President for Administrative Services

Prepared By:

  
Suzanne Ammons, Administrative Assistant

Agenda Approval:

  
Dr. Walter Tribley, Superintendent/President

## AGREEMENT

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_ 2013 in the City of Monterey, County of Monterey, State of California, by and between **MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT**, a California Community College District, hereinafter "District", and **MONTEREY BAY CERTIFIED FARMERS MARKET (aka "Farmers Co Op")**, hereinafter "Vendor".

**WITNESSETH**, that the District and the Vendor in consideration of the mutual covenants herein agree as follows:

1. The District, under the authority of Education Code Section 81378.1, authorizes Vendor to sell farm and farm-related products on its grounds once a week for the duration of this lease agreement. Vendor will agree to pay a use/rental fee equal to fair market value, as established based on a comparison of rates charged by other organizations for the purpose of hosting a farmers market.
2. Effective July 1, 2013, the rental fee for use of the facility is One Hundred Eighty Six Dollars and Fifty Four Cents (\$186.54) per week, to be paid monthly to the District's Fiscal Services. This fee is based on the weekly rental rate of \$175.00 plus \$11.54 (\*\$600 divided by 12 months), for the cost of traffic and parking enforcement.
3. The duration of this lease agreement shall be from July 1, 2013 until June 30, 2014. Both parties have the option of terminating this agreement and must do so in writing with a minimum of thirty (30) days notice.
4. It is further agreed that Vendor will adhere to the established day of the Farmers Market as Friday of each week. Vendor will have complete authority to determine the criteria and eligibility of its co-op members to participate in its farmers market. It is the responsibility of the vendor to secure the membership to participate in its farmers market.
5. District will allow Vendor to occupy its lower section of Parking Lot A, for the purpose of conducting the farmers market. The times for the use of the parking lot shall be from 9:00 a.m. to 3:00 p.m. Vendor agrees to be responsible for any costs associated with trash removal, and/or any requirements/permits as set forth by the Monterey County Health Department.
6. Vendor will allow the District to occupy a space within the Farmer's Market on occasion and with advance notice to Vendor for the purpose of providing course enrollment information to the public.
7. Vendor further agrees to hold District free and harmless from any loss, liability, damage, claim, demand, action, expense, penalty and attorney's fees arising out of or in

*\*Effective July 2012, vendor agreed to pay this sum of \$600 for use of college personnel to assist with traffic and parking enforcement efforts expended during the first two weeks of the fall and spring semesters.*

connection with Vendor's operation, its participants and/or customers. Vendor agrees to provide to District a Certificate of Insurance. The insurance policy limits required are as follows:

\$1,000,000 combined single limit liability.

8. Notices regarding this lease agreement to be sent to:

For District: Stephen Ma

Vice President for Administrative Services

Monterey Peninsula College

980 Fremont Street

Monterey, CA 93940-4799

(831)-646-4040

For Vendor:

Monterey Bay Area

Certified Farmers Market

P. O. Box 955

Freedom, CA 95019

(831) 728-5060

9. No oral statement of any person will be allowed in any manner or degree to modify or otherwise affect the terms of this agreement. All such modifications must be in writing and signed by both parties.

10. Any controversy or claim arising out of or relating to this Agreement and/or obligations arising therefrom shall be by arbitration conducted in Monterey County, California. Each party shall be responsible for its own attorney's costs and fees.

11. This agreement may not be assigned, sold, sublet or otherwise transferred to another party without the written consent of the District.

IN WITNESS WHEREOF, the District and Vendor have executed this Agreement as of the date set forth above.

"DISTRICT"

MONTEREY PENINSULA

COMMUNITY COLLEGE DISTRICT,

"VENDOR"

CERTIFIED FARMERS MARKET

MONTEREY BAY AREA

By: \_\_\_\_\_

Stephen Ma

Vice President for Administrative Services

By: \_\_\_\_\_

Catherine Barr,

Market Manager

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

President's Office

College Area

New Business Agenda Item No. O

### Proposal:

That the Governing Board appoint a member to the Citizens' Bond Oversight Committee.

### Background:

In the November 5, 2002 election, the district conducted a bond election under Proposition 39 regulations and was successful in obtaining the requisite voter approval to issue general obligation bonds in the amount of \$145,000,000 for facility projects. Education Code 15278 requires the district to establish a citizen's oversight committee to satisfy the accountability requirements of Proposition 39.

At the February 2003 meeting, the Governing Board established the committee, consisting of a minimum of seven members representing the local business community, senior citizen's organization, taxpayers' organization, students, college support organization, and the community. Elected officials, employees of the district, and vendors, contractors, or consultants serving the district are prohibited by law from being members of the committee.

Maury Vasquez Castellanos is being recommended for appointment as the student representative. Daniel Cervantes, the current student representative, graduated in June, and Mr. Vasquez Castellanos was recently elected to the position of student trustee for the Associated Students of MPC. Per the committee's Bylaws, the term of this appointment would extend to November, 2014.

### Budgetary Implications:

None.

☒ **RESOLUTION: BE IT RESOLVED,** That the appointment of Maury Vasquez Castellanos, as a member of the Citizens' Bond Oversight Committee, effective June 27, 2013, be approved.

Recommended By:

Walter A. Tribley  
Dr. Walter Tribley, Superintendent/President

Prepared By:

Vicki Nakamura  
Vicki Nakamura, Assistant to the President

Agenda Approval:

Walter A. Tribley  
Dr. Walter Tribley, Superintendent/President

# MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

## APPLICATION FOR CITIZENS' BOND OVERSIGHT COMMITTEE

The information below will be used to comply with Proposition 39 and related legislation concerning committee membership and accountability. Specific duties of the committee are contained in the attached bylaws.

PLEASE NOTE: Elected officials and employees, vendors, contractors and consultants of the Monterey Peninsula Community College District are prohibited by law from being members of the committee.

Name Manny Vasquez Castellanos Date 4/22/13

Address \_\_\_\_\_

Telephone (home) \_\_\_\_\_ Telephone (work) n/a

FAX n/a Email \_\_\_\_\_

Membership position that the applicant is qualified to fill – check all that apply:

- ☐ Active in a business organization representing the business community within the MPC district (please specify) \_\_\_\_\_
- ☐ Active member of a senior citizen's organization (please specify) \_\_\_\_\_
- ☐ Active member in a bona-fide taxpayers association (please specify) \_\_\_\_\_
- ☒ An enrolled student active in a community college group, such as student government (please specify) ASMPCC student government Associate Justice
- ☐ Active member of a college support organization (please specify) \_\_\_\_\_
- ☐ Citizen at large
- ☐ Other (please specify) \_\_\_\_\_

Circle response

1. Are you an employee of the Monterey Peninsula Community College District? Yes ☐ No ☒
2. Are you a vendor, contractor or consultant with the Monterey Peninsula Community College District? Yes ☐ No ☒
3. Are you able to complete at least one two-year term as a member of the committee and refrain from becoming an employee, vendor, contractor or consultant of the District for an additional two years? Yes ☐ No ☒
4. Are you, to the best of your knowledge, able to maintain your qualification in the membership position previously checked? Yes ☐ No ☒
5. Members of the committee may be required to file financial disclosures pursuant to rules and forms established by the Fair Political Practices Commission. Are you willing to file such financial statements? ☒ Yes ☐ No
6. Members of the committee will be required to abide by an ethics policy. Are you willing to adhere to the provisions of this policy? ☒ Yes ☐ No

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
Application for Citizen's Bond Oversight Committee

Please describe any additional qualifications, experience, or expertise that qualifies you for membership on this committee.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. P

Academic Affairs  
College Area

### **Proposal:**

To approve the proposed courses which have proceeded through the institutional curriculum development process to the point of recommendation to the Board.

### **Background:**

The courses listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.


### **Budgetary Implications:**

When offered, related courses and programs generate instructor and support costs, which are offset by student attendance driven income.

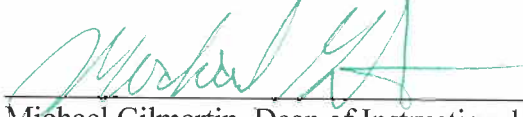
☒ **RESOLUTION: BE IT RESOLVED**, that the following new courses be approved:

ENGL 3, Composition for Personal Statements and Applications  
ENGR 71, STEM Study Skills I  
ENGR 72, STEM Study Skills II  
ENGR 73, STEM Study Skills III  
ENGR 74, STEM Study Skills IV  
GENT 199.78, Jordan and Petra  
HOSP 88, Chocolate II: Chocolates and Confections  
PFIT 2, Core Fitness Training  
PFIT 10B, Intermediate Weight Training  
PFIT 16B, Tai Chi II  
PFIT 30B, Triathlon Training II  
PHED 22, Introduction to Basketball  
THEA 35A, Musical Theatre Production – Contemporary  
THEA 58A, Theatre for Young Audiences – Comedy  
THEA 60A, Studio Theatre – Comedy  
THEA 70A, Dance Theatre - Contemporary

**Recommended By:**

  
Celine Pinet, Vice President of Academic Affairs

**Prepared By:**

  
Michael Gilmartin, Dean of Instructional Planning

**Agenda Approval:**

  
Dr. Walter Tribley, Superintendent/President



## **PROPOSED COURSES**

### **ENGL 3**

### **Composition for Personal Statements and Applications**

**3 units**

**3 hours lecture**

#### **Justification**

Student need for skill in writing the personal essay, both high school and transfer level. Will be added to English AA as an elective in Program Review this fall. We would also like it to be considered for UC transfer credit.

#### **Description**

This course provides instruction and practice in writing the personal and the lyric essay, forms expected in college or transfer applications, scholarship applications, and job applications. Includes readings in achieving personal style as well as representative examples of techniques involved.

### **ENGR 71**

### **STEM Study Skills I**

**0.5 to 1 unit**

**1.5 to 3 hours lab**

#### **Justification**

To improve retention and student success in our STEM classes.

#### **Description**

This course supports students enrolled in any science, technology, engineering or math (STEM) subject. Students learn skills they can use in the classes that are most critical to their future success. Coverage includes group and individual study skills, strategies for solving homework and test problems, and setting and achieving academic goals.

### **ENGR 72**

### **STEM Study Skills II**

**0.5 to 1 unit**

**1.5 to 3 hours lab**

#### **Justification**

To improve retention and student success in our STEM classes.

#### **Description**

This course supports students enrolled in any science, technology, engineering or math (STEM) subject. Students learn skills they can use in the classes that are most critical to their future success. Coverage includes note taking, learning styles, additional strategies for solving homework and test problems, and metacognitive skills.

**ENGR 73****STEM Study Skills III****0.5 to 1 unit****1.5 to 3 hours lab****Justification**

To improve retention and student success in our STEM classes.

**Description**

This course supports students enrolled in any science, technology, engineering or math (STEM) subject. Students learn skills they can use in the classes that are most critical to their future success. Coverage includes concept maps, time management, additional strategies for solving homework and test problems, and effectively interacting with professors.

**ENGR 74****STEM Study Skills IV****0.5 to 1 unit****1.5 to 3 hours lab****Justification**

To improve retention and student success in our STEM classes.

**Description**

This course supports students enrolled in any science, technology, engineering or math (STEM) subject. Students learn skills they can use in the classes that are most critical to their long-term success. Coverage includes levels of understanding, additional strategies for solving homework and test problems, and active listening.

**GENT 199.78****Jordan and Petra****1 unit****1.75 hours lab****Justification**

Travel-study addition to Gentrain offerings.

**Description**

This course is a travel-study tour of Jordan, including Amman, Jaresh, the Dead Sea, and Petra. Cultures studied include Neolithic, Hellenistic, Roman, Nabatean, Byzantine, Saladin, and Arabic.

**HOSP 88****Chocolate II: Chocolates and Confections****0.5 unit****0.24 hours lecture, 0.71 hours lab****Justification**

To expand curriculum in the area of chocolate--further experience in tempering chocolate is often requested by students.

**Description**

In this class students temper chocolate and produce a variety of chocolates and confections. Includes demonstration and hands-on experience to learn appropriate use of techniques. Showpiece and presentation techniques are covered.

**PFIT 2****Core Fitness Training****1 unit****3 hours lab****Justification**

Changes in repeatability. This course is part of the general fitness family.

**Description**

This course is designed to provide strengthening and stretching exercises that improve spine stabilization and core conditioning. It is beneficial for improved athletic performance, activities of daily living, and injury prevention.

**PFIT 10B****Intermediate Weight Training****0.5 to 1 unit****1.5 to 3 hours lab****Justification**

Adjusting the levels for weight training courses.

**Description**

This course is a continuation of Physical Fitness 10A. It offers intermediate weight training exercises and routines for developing and maintaining muscular tone, strength, and endurance.

**PFIT 16B****Tai Chi II****0.5 to 1 unit****2 to 3 hours lab****Justification**

To meet new repeatability guidelines.

**Description**

This course is a continuation of Tai Chi I. It includes a series of slow, gentle movements done at an intermediate level to promote a deeper relationship to the body that increases health, strength, and flexibility if practiced regularly. Class includes exercises at an intermediate level for relaxation, deep breathing, and centering.

**PFIT 30B****Triathlon Training II****1 unit****4 hours lab****Justification**

Update in curriculum.

**Description**

This course is a continuation of Triathlon Training I. Students learn to design intermediate-level personal training programs for triathlon events, further developing skills in open water swimming, cycling and running.

**PHED 22****Introduction to Basketball****0.5 unit****2 hours lab****Justification**

To keep current with the fitness, wellness and basketball trends and curriculum requirements.

**Description**

Students are introduced to the development of individual and team skills and knowledge. A special emphasis is placed on fundamentals of offense and defense.

**THEA 35A****Musical Theatre Production - Contemporary****3 units****9 hours lab****Justification**

This course will be part of a "family" of musical theatre performance series. Once accepted, it will replace/augment THEA 35.

**Description**

This course approaches the staging applications and techniques for singing and acting in a contemporary (post-1970) musical theatre production.

**THEA 58A****Theatre for Young Audiences - Comedy****3 units****9 hours lab****Justification**

This course will be part of a "family" of Theatre for Young Audiences performance series. Once accepted, it will replace/augment THEA 58.

**Description**

This course provides instruction and supervised participation in rehearsal and performance of a comedic play/production designed and geared specifically to primarily young audiences.

**THEA 60A****Studio Theatre – Comedy****3 units****9 hours lab****Justification**

To streamline and group theatre productions into more functional families of courses. Once adopted, these courses will supplant currently listed production courses THEA 60 - 63.

**Description**

This course provides instruction and supervised participation in rehearsal and performance elements and techniques for an intimate, black box style stage comedy production.

**THEA 70A****Dance Theatre - Contemporary****2 units****6 hours lab****Justification**

This course supplements and augments THEA 35A with an exclusive focus on dance performance. It is designed to be offered in concurrence with that course.

**Description**

This course approaches the rehearsal and staging applications and techniques for performing a dancing role in a contemporary (post-1970) musical theatre production.

# Monterey Peninsula Community College District

## Governing Board Agenda

July 26, 2013

New Business Agenda Item No. Q

Student Services  
College Area

### Proposal:

That the Governing Board hear an information report summarizing the Student Services Program Review for CalWORKs, Career and Transfer Resource Center, Counseling, EOPS/CARE, and Supportive Services and Instruction.

### Background:

The purpose of the Student Services Program Review is to evaluate all existing Student Services programs and services to assure their quality, vitality and responsiveness to student needs and student learning. The Student Services Program Review is a process that provides an opportunity to look constructively at programs and services with the intent on refining and improving program practices and making effective and efficient use of resources.

The Student Services Program Review is also an essential element of the college's planning, budgeting and resource allocation process. When appropriate, the Student Services Program Review should include data that demonstrates the effectiveness of its services as it relates to student access, retention, progress, and success.

### Budgetary Implications:

None.

☒ **INFORMATION:** That the Governing Board hear an information report summarizing the Student Services Program Review for CalWORKs, Career and Transfer Resource Center, Counseling, EOPS/CARE, and Supportive Services and Instruction.

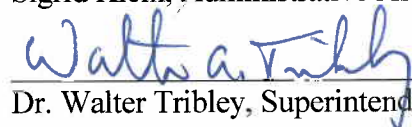
Recommended By: \_\_\_\_\_

  
Carsbia W. Anderson, Jr., Vice President of Student Services

Prepared By: \_\_\_\_\_

  
Sigrid Klein, Administrative Assistant to the Vice President

Agenda Approval: \_\_\_\_\_

  
Dr. Walter Tribley, Superintendent/President

**Executive Summary**  
**Student Services Program Review**  
**Spring 2013**

MPC offers a comprehensive set of Student Services that are aligned with the college's mission and goals. Student Services recognizes the importance of student access, retention and success and is committed to providing seamless pathways for students to reach their educational goals. All existing Student Services engage in the program review process which includes a comprehensive self-study process that utilizes information from semester program reflections and annual updates to ensure the quality, vitality and responsiveness to student needs and student learning.

The Student Services included in this program review evaluation summary include the following:

- CalWORKs
- Career & Transfer Resource Center
- Counseling
- EOPS/CARE
- Supportive Services & Instruction

Each of the above areas participated in a peer review evaluation process. The peer review culminated with a written summary consisting of an overview of the program or service area, identified strengths, current challenges faced by the area, notable trends, established area goals and a summary of the program review findings.



## **Program: CalWORKs**

### **2012-13 Student Services Program Review Evaluation Summary**

**Evaluation Team: Nicole Dunne and LaRon Johnson**

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CalWORKs is a state-funded program which provides special services to Monterey Peninsula College students who are currently welfare recipients receiving cash aid and who have developed (or will develop) a Welfare-to-Work plan with their local county welfare employment services office. Services provided to students include work study, job development/placement, child care, service orientation, education planning and curriculum development, and instruction. The goal of the program is for students to complete an education program within a 12 month period and to be prepared for an occupation that is in demand or in an emerging field. If an education program is not completed within 12 months, students lose their CalWORKs benefits. Few students complete a program within the allotted time due to most certificate, associate degree, and transfer programs requiring more than 12 months to complete. CalWORKs students are eligible for services post-employment.

#### **Strengths**

- Student Learning Outcomes (SLOs) are clearly defined and align with the Student Services SLOs.
- The number of students served has increased each year during the past three years.
- Annual persistence rates for CalWORKs students are higher than the general student population.
- Quality of service is rated high by students surveyed.
- Goals are very specific and thorough and include objectives, activities, timelines, and estimated costs.

#### **Challenges**

- Assessment methods need to be defined to measure the effectiveness of existing SLOs.
- The number of students served nearly doubled in one year but the budget remained nearly the same.
- Course completion rates for CalWORKs students are lower than the general student population.
- A small percentage of students fulfill the requirements for a certificate, associate's degree, or transfer.
- Explore reasons why education is not a priority for some CalWORKs students.

#### **Trends**

- 60-85 students will be served each year.
- State funding will stay consistent.
- The program will continue to meet with the county at least once a semester to discuss program development/issues.
- Education will not be a priority when CalWORKs students' Welfare-to-Work plans are developed by County CalWORKs Employment Services Caseworkers.
- Students will not continue their education due to the decrease of lifespan of county benefits.

## **Goals**

- Establish a system of internal student data collection, tracking, and research.
- Meet with County Department of Social Services each semester.
- Support events that acknowledge diversity.
- Update CalWORKs website.
- Increase instructional support for CalWORKs students.

## **Summary**

A Student Services Program Review was conducted for the CalWORKs program in the spring of 2011. In 2010-2011, the program had a budget of \$158,263 and the previous year the program served 139 students. Overall, the Program Review is well organized and thorough and CalWORKs continues to maintain its positive reputation as a student serving program on the Monterey Peninsula College campus.

## **Program: Counseling**

### **2012-13 Student Services Program Review Evaluation Summary**

**Program Review Evaluation Team: Cathy Nyznyk, Christine Vincent**

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The Counseling Department offer academic counseling, career counseling, and personal counseling in support of student access, retention, progress and overall student success. An "Online Advisor" service is available and is designed to accommodate all students, including distance learners and online students. Counseling faculty assists students with interpretation of college policies and procedures, interpretation of career assessments and career guidance. The counseling faculty conduct new student orientations, teach personal development classes, and serving as resources to instructional faculty by providing student follow-up services through the Early Alert process. Counselors provide feedback they receive from students that can be shared with instructional faculty in support of student success. The results of this dialogue help to identify shared interest around student learning, student scheduling, and overall student success.

#### **Strengths**

- Goals are very specific and thorough and include activities, timelines, and staff responsibility.
- Provide intrusive counseling services to students with basic skills needs.
- Improved efficiency and collaboration with other student services programs since moving into the new Student Services Building.
- Reassigning a full-time counselor to provide Career Services
- Increased the number of PERS 50 sections to eight (8) in 2008-09 up from two (2) sections in 2005-06.

#### **Areas to Address**

- The printing of class schedules has been discontinued, resulting in more student confusion
- The institution changed to a new student records system (SIS) requiring counselor training
- Changing financial aid eligibility requirements have resulted in increased number of counseling visits devoted to filling out financial aid forms
- The Marina Education Center needs to provide services, reducing the number of hours counselors are available on the main campus
- Increased numbers of students transferring to MPC from other campuses due to discontinued programs, lack of summer programs

#### **Trends**

- The largest percentage growth in students was among Latinos.
- Requirement for all new students to develop an educational plan.
- An increase in the number of high school students who are opting for community college before transferring to four-year institutions.
- An increase in the number of displaced workers who will need retraining.
- An increased demand for PERS courses to satisfy the Student Task Force's recommendations.

- An increased number of inquiries made by students at the front desk, by telephone, and e-mailed the program's Online Advisor

### **Goals**

- Increase the availability of counseling services for students
- Offer career counseling services and courses to assist students with early goal-identification and to ensure that they progress academically in a timely manner
- Assure that students achieve the program's student learning outcomes
- Offer a selection of Personal Development (PERS) courses to enhance students' learning experiences

### **Summary**

Overall, the Program Review was very well organized and thorough. In light of the goals presented, including the new requirements for Education Plans and orientation (additional PERS courses) , it would be beneficial to increase the department budget to accommodate additional counseling staff to accommodate the additional workload, as well as technology to accommodate these demands

The Counseling Department used a new version of the Program Review Evaluation Form; some areas from the earlier template were not addressed in this report

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## **Program: Career & Transfer Resource Center (CTRC)**

### **2012-13 Student Services Program Review Evaluation Summary**

**Evaluation Team: Sandra Washington, Julie Osborne**

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The MPC Career & Transfer Resource Center (CTRC) monitors and mentors the transfer process between MPC and four year colleges and universities and serves as a resource for career exploration. The Career & Transfer Resource Center offers career and transfer resources, workshops, guidance and referral. The CTRC Coordinator provides career exploration resources and information to assist with university choices.

The primary purpose of the Transfer portion of the CTRC is to provide students with accurate and current information about transfer opportunities through a centralized location with the resources and the equipment necessary for effective student research.

The primary purpose of the Career portion of the CTRC is to provide self-assessment, career exploration and job search assistance through a centralized location that is adequately staffed for job search and career activities with resources and the equipment necessary for effective student research.

#### **Strengths**

- Clear, complete, program data
- Good demographic and transfer information
- Objectives, activities and timeline are clearly defined but needs information from 2012

#### **Areas to Address**

- Self-study could be more strengthened by clearly connecting goals with action plans
- No plan to address services at Marina Education Center, "staffing may not be adequate to support services at Marina Education Center"
- Given the role of the CTRC, it might be beneficial to establish SLOs that are related to transfer and or careers

#### **Trends/Planning Assumptions**

- SB 1440: Student Transfer Achievement Reform Act that requires the AA/AS with transfer degrees
- SB 1456: Student Success Act of 2012 that mandates core student services
- Chancellor's Office recommendation to prioritize course offerings that increase Career Technical Education courses, certificates and degrees
- Decreased availability of enrollment in the UC and CSU systems in conjunction with increased costs at both public institutions
  - Increase in CSU and UC re-directs
  - Fewer Spring transfers

- Ease of student access
- Sufficient materials and resources
- Centralized location
- Appropriate services
- Adequate staffing and budget
- Data collection for long-term planning and evaluation

### **Goals**

- Goals address trends
- Goals align with overarching Student Services goals

### **Summary**

A Student Services Program Review was conducted for the CTRC in the Spring of 2013. The evaluation team suggests that program goals need to be more clear and concise and show how the action plans support the program goals. The trends show that community colleges are expecting more students to be “job ready” due to the SB 1440 act, which will impact the CTRC with more students needing more services. With the co-location of the job center and the CTRC in the new student services building, the evaluation team agrees that more collaboration between the two programs would be beneficial and more efficient. Even with limited staffing and resources it was indicated in a report by CNN Money that MPC was among the top community colleges with a transfer rate of over 50% placing MPC in the top 10 of CCCs listed of 100. Through the student satisfaction survey the CTRC shows that it provides valuable resources and services to students attending MPC.

Results from the student satisfaction survey indicated the following:

- When students do use the services, they are able to make transfer plans and meet the SLO
- Services and resources are assisting students to make major/career plans in accordance with the SLO

## **Program: Extending Opportunity Programs and Services (EOPS) & Cooperative Agency Resource for Education (CARE)**

### **2012-13 Student Services Program Review Evaluation Summary**

#### **Program Review Evaluation Team: Alethea DeSoto and Janine Wilson**

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Extended Opportunity Programs & Services (EOPS) is a *state funded* program designed to assist low-income and educationally disadvantaged students gain access to and successfully complete a program of higher education. EOPS students may also be defined as “at risk” since students who are academically underrepresented and have financial need often do not succeed in college without the services of programs such as EOPS.

MPC EOPS serves 400-500 students a year: a highly diverse population of men and women of all ages, various ethnicities/races/cultures, and in the full range of “life stages” from recent high school graduates to re-entry single parents to retired persons seeking a new career.

Cooperative Agencies Resources for Education (CARE) is a supplementary grant program within EOPS to provide additional services/benefits to welfare-dependent single parents with children under the age of 14.

#### **Strengths**

- Clear, complete and identifiable program level SLOs
- Authentic and measurable assessments have been identified for the SLOs and incorporated into student files
- Ambitious and attainable goals
- Outstanding staff commitment going above and beyond to serve “at risk” population despite no additional funding to serve more students

#### **Areas to Address**

- No plan included to address more services at Marina Education Center; “staffing may not be adequate to support services at Marina Ed. Center”
- Increased use of data to support trends and drive planning assumptions
- Follow up on activities on timeline (completed or still in progress / successful or not)

#### **Trends/Planning Assumptions**

- Increase program level research and data collection
- Increase in number of Spanish speaking students
- Promote cultural enrichment activities
- Increase technical competence of students
- Support EOPS students in Basic Skills classes
- Plan for service-delivery at the Marina Education Center

## Goals

- Goals (both title V and programmatic) address trends
- Goals are clear and concise
- Goals align with overarching Student Services goals
- Goals are supported by realistic objectives, activities and a manageable timeframe.

## Summary

A Student Services Program Review was conducted for EOPS/CARE in the spring of 2013. We agree with the 2008 review in which the EOPS/CARE program received high commendations; notably the exemplary coordination, collaboration and efficiency between campus programs. EOPS/CARE staff show an outstanding commitment to the “at-risk” college community, serving above their cap. The 4 recommendations they received in the 2008 review, have all been successfully addressed.

The evaluation team suggested that the data presented should better align with and support the trends and goals: i.e. show data that indicates an increase in need for Basic Skills support, increase in Spanish speaking population, and increased student interest in Marina Ed. Center. The timeline for some of the activities has passed, but there is no indication the activity was successfully completed: i.e., there was no EOPS/CARE brochure provided in Spanish, website update, etc.

We recommend that program goals be listed in table 14 next to Description of Activities for ease of reading; institutional goal numbers are listed, but no reference for clear connectivity.



## **Program: Supportive Services & Instruction**

### **2012-13 Student Services Program Review Evaluation Summary**

**Program Review Evaluation Team: Francisco Tostado, Sudeshna Nand, & Eric Ogata**

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Supportive Services & Instruction (SS&I) provides resources to support students with disabilities and ensure equal access to all that MPC has to offer. On many campuses, and in the California Community College Chancellor's Office, this program is referred to as Disabled Students Programs & Services (DSPS). Faculty members in SS&I have expertise in their respective fields-- rehabilitation counseling, learning disabilities, adapted physical education, acquired brain injury, and assistive computer technology. Support staff facilitate accommodations, assist in Learning Skills (LNSK) courses, assist in processing files and tracking MIS information, and promote self-advocacy by helping students navigate department and college processes and procedures.

Supportive Services and Instruction (SS&I) offers specialized instruction and services to work towards the inclusion, retention, persistence and success of students with disabilities in College programs, courses and campus activities; in addition, the department strives to support students in the achievement of academic, vocational and personal goals. Ultimately, the goal of SS&I, and all DSPS programs in California community colleges is to increase the number of students with disabilities in higher education.

In order to align with constraints of the Chancellor's Office directives and the current budget climate, SS&I continually examines the scope/focus of how mandated services are provided. As the name implies, both services and instruction are available. A diverse specialized instructional curriculum supports student success—both in basic skills classes and in other college courses. Services designed for students enrolled in campus classes may include such supports as specialized academic counseling, disability-related counseling, testing accommodations, use or loan of classroom aids/assistive devices (tape recorder, assistive listening device, note taker, etc.), priority registration, assistive technology/alternate media, temporary special parking, note takers, readers, and sign language interpreters.

#### **Strengths**

- Clear, complete and identifiable program level SLOs
- Trends support data presented
- Authentic and measurable assessments have been identified for the SLOs
- Program staff and faculty commitment to continue to deliver strong instructional & technical support

### **Areas to Address**

- No plan indicated to address more services at Marina Education Center; “staffing may not be adequate to support services at that Center
- Increased use of data to support trends and drive planning assumptions

### **Trends/Planning Assumptions**

- Current budget shortfalls requires doing more with less
- Plan for service-delivery at the Marina Education Center
- Increasing on-line/distance education accommodations/services

### **Goals**

- Goals address trends
- Goals are clear and concise
- Goals align with overarching Student Services goals
- Goals and activities presented in the Program Compliance section could be included as Action Plan items

### **Summary**

A Student Services Program Review evaluation was conducted for Supportive Services & Instruction in the spring of 2013. The budget for the 11/12 AY was \$863,993 which represents a 32% decline in funding over the past five years. Legislative requirements along with current economic conditions continue to require additional programmatic resources. During this period the program should be commended for its resiliency in providing the services and accommodations required to meet student needs and ADA (Americans with Disabilities Act) requirements.

Overall, the Program Review report was well organized and thorough. The review team felt it was provided a very accurate portrayal of the programs operations and as a result of this report we feel much more knowledgeable of Supportive Services & Instruction. We would like to commend the program for its efforts and contributions to compiling this report.

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. R

Academic Affairs  
Office

### Proposal:

To adopt the electronic version of the 2013-2014 Monterey Peninsula College Catalog.

### Background:

The College Catalog is intended to serve students as a guide to services, programs, regulations and academic and student-related policies and procedures. It contains a statement of the philosophy, functions and objectives of the College, a description of instructional programs and courses, and Governing Board policies pertaining to: a) admissions and residency requirements; b) registration; c) fees; d) financial aid e) scholarships; f) academic policies and standards; and g) student services, activities, rights and responsibilities. Changes in these policies shall be reviewed and approved by the Board prior to their publication in subsequent catalog editions.

The 2013-2014 Monterey Peninsula College Catalog contains all sections specified above, updated appropriately from the 2012-2013 Catalog. In describing instructional programs and courses, it presents all new/revised courses and related program revisions.

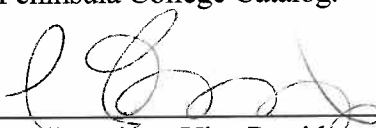
The 2013-2014 College Catalog is available online on the MPC website at:  
<http://www.mpc.edu/classes/Pages/default.aspx>.

### Budgetary Implications:


The electronic version of the College Catalog continues to represent a significant cost savings.

☒ **RESOLUTION: BE IT RESOLVED**, that the Governing Board adopt the electronic version of the 2013-2014 Monterey Peninsula College Catalog.

Recommended By: \_\_\_\_\_

  
Dr. Celine Pinet, Vice President for Academic Affairs

Prepared By: \_\_\_\_\_

  
Leslie Procive, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval: \_\_\_\_\_

  
Dr. Walt Tribley, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. S

Human Resources  
College Area

### Proposal:

That the Governing Board approve the 2013-2014 salary schedules for Administrative and Management/Supervisory employees.

### Background:

The 2010-2011 schedules for Administrative and Management/Supervisory employees was reduced by 2.02% in July 2011, for the 2011-2012 year. This concession continued in the 2012-2013 year and was consistent with the wage concessions taken by all employee groups of Monterey Peninsula College. The wage concession agreement will expire on June 30, 2013. There has not been any other agreement made for another concession and therefore the salary schedules will be restored to the 2010-2011 schedule.

### Budgetary Implications:

Included in the 2013-2014 budget.

- ☒ **RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the attached 2013-2014 salary schedules for Administrative and Management/Supervisory employees, effective July 1, 2013.

Recommended By:



Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali F. Viker, HR Analyst

Agenda Approval:



Dr. Walter Tribble, Superintendent/President

# Monterey Peninsula Community College District

## ADMINISTRATIVE SALARY SCHEDULE

2013-2014  
Effective July 1, 2013

Title	Step 1	Step 2	Step 3	Step 4*	Step 5*
Director	6,639	6,905	7,181	7,469	7,768
Assistant Dean	7,613	7,933	8,246	8,584	8,919
Associate Dean	8,959	9,285	9,607	9,943	10,280
Dean	9,464	9,784	10,107	10,445	10,783
Administrative Dean	9,971	10,325	10,689	11,028	11,364
Vice President	10,548	10,902	11,265	11,601	11,942

\* Advancement to Steps 4 and 5 requires three years full time service at the previous step.

### Notes:

1. The above are twelve month contracts.
2. Twenty-two working days of vacation are authorized each year, with an accrual maximum of 44 days.
3. An additional ten working days are authorized beyond the normal vacation for study, travel and general professional improvement for Vice Presidents.
4. A monthly bonus of \$237 will be awarded for an earned doctorate from an accredited institution.
5. An additional 5% stipend will be earned by an administrator on one or more District negotiating team(s).
6. The Superintendent/President and the Vice Presidents are on individual contracts.

Effective Date: July 1, 2013

Board Approval:

**Monterey Peninsula Community College District**  
**MANAGEMENT-SUPERVISORY SALARY SCHEDULE**

2013-2014  
Effective July 1, 2013

<b>Classification</b>	<b>Range</b>
Assistant to the Superintendent/President	57
Controller	52
Custodial/ Evening Site Supervisor	40
Director, Admissions and Records	60
Director, Children's Center	44
Director, Information Systems	67
Director, Institutional Research	57
Director, Student Financial Services	52
Facilities Operations Supervisor	45
Systems and Programming Manager	57
Theater Technical Director	45

**Notes:**

All positions are overtime exempt

1. Effective April 1, 2000, the career longevity increment will be changed from a percentage rate to a non-cumulative flat rate of \$55.00 per month in pay beginning the first month of the employee's eighth (8<sup>th</sup>) year of full-time employment in the District, and at the beginning of each subsequent fifth (5<sup>th</sup>) year thereafter. A maximum of four (4) longevity steps will be granted at the beginning of year 8, 13, 18 and 22 beyond the date of hire for continuous employment. The maximum longevity increment, at 22 years of service, will be \$220.00 per month. Board Approved 3/28/00.

Those employees who have earned Longevity Increments under a previous longevity program, will have the actual dollar amount frozen and will continue to receive the actual dollar value of the increment(s). The dollar amount will remain constant until that amount is equal to or less than the longevity increment program amount described above. The employee will then receive the longevity amount available under the new program.

2. Employees who earned Professional Growth increments (5% of base salary for each increment, up to a maximum of 5 increments), prior to March 30, 2006, will continue to receive these increments. Awards of new or additional Professional Growth increments are not available after March 30, 2006.

Effective Date: July 1, 2013  
Board Approval:



# Monterey Peninsula Community College District

## MANAGEMENT-SUPERVISORY SALARY SCHEDULE

2013-2014

Effective July 1, 2013

Range	Step A	Step B	Step C	Step D	Step E	Range
30	3,014	3,165	3,322	3,488	3,665	30
31	3,094	3,248	3,410	3,581	3,760	31
32	3,169	3,326	3,494	3,668	3,851	32
33	3,244	3,405	3,577	3,755	3,943	33
34	3,327	3,495	3,669	3,853	4,045	34
35	3,412	3,585	3,763	3,951	4,148	35
36	3,488	3,665	3,848	4,039	4,241	36
37	3,578	3,759	3,945	4,143	4,350	37
38	3,656	3,840	4,084	4,232	4,444	38
39	3,755	3,943	4,142	4,349	4,566	39
40	3,847	4,039	4,241	4,452	4,675	40
41	3,943	4,142	4,348	4,565	4,794	41
42	4,039	4,241	4,452	4,676	4,910	42
43	4,145	4,352	4,571	4,799	5,037	43
44	4,241	4,452	4,675	4,910	5,155	44
45	4,348	4,563	4,793	5,031	5,282	45
46	4,458	4,681	4,914	5,160	5,419	46
47	4,554	4,780	5,021	5,272	5,534	47
48	4,670	4,904	5,149	5,406	5,676	48
49	4,791	5,030	5,281	5,546	5,823	49
50	4,914	5,160	5,419	5,689	5,975	50
51	5,030	5,280	5,545	5,821	6,114	51
52	5,152	5,408	5,678	5,965	6,262	52
53	5,282	5,547	5,825	6,116	6,422	53
54	5,412	5,683	5,966	6,264	6,577	54
55	5,546	5,823	6,115	6,421	6,741	55
56	5,684	5,969	6,265	6,579	6,908	56
57	5,821	6,114	6,418	6,740	7,075	57
58	5,971	6,268	6,581	6,910	7,257	58
59	6,119	6,427	6,748	7,084	7,439	59
60	6,268	6,581	6,910	7,257	7,618	60
61	6,431	6,754	7,089	7,444	7,817	61
62	6,589	6,919	7,265	7,627	8,011	62
63	6,751	7,087	7,442	7,815	8,205	63
64	6,919	7,265	7,628	8,011	8,410	64
65	7,093	7,448	7,820	8,211	8,622	65
66	7,263	7,628	8,008	8,408	8,829	66
67	7,434	7,808	8,197	8,606	9,038	67

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. T

Human Resources  
College Area

### Proposal:

That the Governing Board approve the 2013-2014 salary schedule for Classified employees.

### Background:

The 2010-2011 schedules for Classified employees was reduced by 2.25% in September 2011, for the 2011-2012 year. For 2012-2013, rather than a wage concession, classified employees took furloughs, rather than reducing the salary schedule, equal to 2.02%, consistent with the concessions taken by all employee groups of Monterey Peninsula College. Therefore the salaries listed in the schedule remain unchanged for the 2013-2014 schedule.

The 2013-2014 schedule was updated to include any applicable changes to ranges associated with positions which underwent the Reclassification process this year. Further, additional information has been added under the heading "notes" to the schedule to comply with CalPERS regulations to improve salary transparency to the public.

### Budgetary Implications:

Included in the 2013-2014 budget.

☒ **BE IT RESOLVED**, that the Governing Board approve the attached 2013-2014 salary schedule for Classified employees effective July 1, 2013.

Recommended By:



Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali Viker, Human Resources Analyst

Agenda Approval:



Dr. Walter Tribble, Superintendent/President



# Monterey Peninsula Community College District

## CLASSIFIED SALARY SCHEDULE

2013-2014

Effective July 1, 2013

	Step A	Step B	Step C	Step D	Step E	Step F
<b>1</b>	\$2,084 \$12.02	\$2,190 \$12.63	\$2,301 \$13.27	\$2,417 \$13.95	\$2,539 \$14.65	\$2,668 \$15.39
<b>2</b>	\$2,137 \$12.33	\$2,244 \$12.95	\$2,357 \$13.60	\$2,477 \$14.30	\$2,602 \$15.01	\$2,734 \$15.77
<b>3</b>	\$2,190 \$12.63	\$2,301 \$13.27	\$2,417 \$13.95	\$2,539 \$14.65	\$2,668 \$15.39	\$2,802 \$16.17
<b>4</b>	\$2,244 \$12.95	\$2,357 \$13.60	\$2,477 \$14.30	\$2,602 \$15.01	\$2,734 \$15.77	\$2,873 \$16.58
<b>5</b>	\$2,301 \$13.27	\$2,417 \$13.95	\$2,539 \$14.65	\$2,668 \$15.39	\$2,802 \$16.17	\$2,945 \$16.99
<b>6</b>	\$2,357 \$13.60	\$2,477 \$14.30	\$2,602 \$15.01	\$2,734 \$15.77	\$2,873 \$16.58	\$3,018 \$17.42
<b>7</b>	\$2,417 \$13.95	\$2,539 \$14.65	\$2,668 \$15.39	\$2,802 \$16.17	\$2,945 \$16.99	\$3,094 \$17.85
<b>8</b>	\$2,477 \$14.30	\$2,602 \$15.01	\$2,734 \$15.77	\$2,873 \$16.58	\$3,018 \$17.42	\$3,171 \$18.30
<b>9</b>	\$2,539 \$14.65	\$2,668 \$15.39	\$2,802 \$16.17	\$2,945 \$16.99	\$3,094 \$17.85	\$3,251 \$18.76
<b>10</b>	\$2,602 \$15.01	\$2,734 \$15.77	\$2,873 \$16.58	\$3,018 \$17.42	\$3,171 \$18.30	\$3,331 \$19.22
<b>11</b>	\$2,668 \$15.39	\$2,802 \$16.17	\$2,945 \$16.99	\$3,094 \$17.85	\$3,251 \$18.76	\$3,415 \$19.70
<b>12</b>	\$2,734 \$15.77	\$2,873 \$16.58	\$3,018 \$17.42	\$3,171 \$18.30	\$3,331 \$19.22	\$3,500 \$20.19
<b>13</b>	\$2,802 \$16.17	\$2,945 \$16.99	\$3,094 \$17.85	\$3,251 \$18.76	\$3,415 \$19.70	\$3,588 \$20.70
<b>14</b>	\$2,873 \$16.58	\$3,018 \$17.42	\$3,171 \$18.30	\$3,331 \$19.22	\$3,500 \$20.19	\$3,677 \$21.21
<b>15</b>	\$2,945 \$16.99	\$3,094 \$17.85	\$3,251 \$18.76	\$3,415 \$19.70	\$3,588 \$20.70	\$3,770 \$21.75
<b>16</b>	\$3,018 \$17.42	\$3,171 \$18.30	\$3,331 \$19.22	\$3,500 \$20.19	\$3,677 \$21.21	\$3,863 \$22.29

# Monterey Peninsula Community College District

## CLASSIFIED SALARY SCHEDULE

2013-2014

Effective July 1, 2013

	Step A	Step B	Step C	Step D	Step E	Step F
<b>17</b>	\$3,094 \$17.85	\$3,251 \$18.76	\$3,415 \$19.70	\$3,588 \$20.70	\$3,770 \$21.75	\$3,960 \$22.85
<b>18</b>	\$3,171 \$18.30	\$3,331 \$19.22	\$3,500 \$20.19	\$3,677 \$21.21	\$3,863 \$22.29	\$4,059 \$23.42
<b>19</b>	\$3,251 \$18.76	\$3,415 \$19.70	\$3,588 \$20.70	\$3,770 \$21.75	\$3,960 \$22.85	\$4,161 \$24.01
<b>20</b>	\$3,331 \$19.22	\$3,500 \$20.19	\$3,677 \$21.21	\$3,863 \$22.29	\$4,059 \$23.42	\$4,265 \$24.61
<b>21</b>	\$3,415 \$19.70	\$3,588 \$20.70	\$3,770 \$21.75	\$3,960 \$22.85	\$4,161 \$24.01	\$4,371 \$25.22
<b>22</b>	\$3,500 \$20.19	\$3,677 \$21.21	\$3,863 \$22.29	\$4,059 \$23.42	\$4,265 \$24.61	\$4,481 \$25.85
<b>23</b>	\$3,588 \$20.70	\$3,770 \$21.75	\$3,960 \$22.85	\$4,161 \$24.01	\$4,371 \$25.22	\$4,593 \$26.50
<b>24</b>	\$3,677 \$21.21	\$3,863 \$22.29	\$4,059 \$23.42	\$4,265 \$24.61	\$4,481 \$25.85	\$4,707 \$27.15
<b>25</b>	\$3,770 \$21.75	\$3,960 \$22.85	\$4,161 \$24.01	\$4,371 \$25.22	\$4,593 \$26.50	\$4,825 \$27.84
<b>26</b>	\$3,863 \$22.29	\$4,059 \$23.42	\$4,265 \$24.61	\$4,481 \$25.85	\$4,707 \$27.15	\$4,946 \$28.54
<b>27</b>	\$3,960 \$22.85	\$4,161 \$24.01	\$4,371 \$25.22	\$4,593 \$26.50	\$4,825 \$27.84	\$5,070 \$29.24
<b>28</b>	\$4,059 \$23.42	\$4,265 \$24.61	\$4,481 \$25.85	\$4,707 \$27.15	\$4,946 \$28.54	\$5,196 \$29.98
<b>29</b>	\$4,161 \$24.01	\$4,371 \$25.22	\$4,593 \$26.50	\$4,825 \$27.84	\$5,070 \$29.24	\$5,326 \$30.73
<b>30</b>	\$4,265 \$24.61	\$4,481 \$25.85	\$4,707 \$27.15	\$4,946 \$28.54	\$5,196 \$29.98	\$5,459 \$31.49
<b>31</b>	\$4,371 \$25.22	\$4,593 \$26.50	\$4,825 \$27.84	\$5,070 \$29.24	\$5,326 \$30.73	\$5,596 \$32.29
<b>32</b>	\$4,481 \$25.85	\$4,707 \$27.15	\$4,946 \$28.54	\$5,196 \$29.98	\$5,459 \$31.49	\$5,735 \$33.09

# Monterey Peninsula Community College District

## CLASSIFIED SALARY SCHEDULE

2013-2014

Effective July 1, 2013

	Step A	Step B	Step C	Step D	Step E	Step F
<b>33</b>	\$4,593 \$26.50	\$4,825 \$27.84	\$5,070 \$29.24	\$5,326 \$30.73	\$5,596 \$32.29	\$5,879 \$33.92
<b>34</b>	\$4,707 \$27.15	\$4,946 \$28.54	\$5,196 \$29.98	\$5,459 \$31.49	\$5,735 \$33.09	\$6,026 \$34.77
<b>35</b>	\$4,825 \$27.84	\$5,070 \$29.24	\$5,326 \$30.73	\$5,596 \$32.29	\$5,879 \$33.92	\$6,177 \$35.64
<b>36</b>	\$4,946 \$28.54	\$5,196 \$29.98	\$5,459 \$31.49	\$5,735 \$33.09	\$6,026 \$34.77	\$6,332 \$36.52
<b>37</b>	\$5,070 \$29.24	\$5,326 \$30.73	\$5,596 \$32.29	\$5,879 \$33.92	\$6,177 \$35.64	\$6,489 \$37.43
<b>38</b>	\$5,196 \$29.98	\$5,459 \$31.49	\$5,735 \$33.09	\$6,026 \$34.77	\$6,332 \$36.52	\$6,651 \$38.37
<b>39</b>	\$5,326 \$30.73	\$5,596 \$32.29	\$5,879 \$33.92	\$6,177 \$35.64	\$6,489 \$37.43	\$6,818 \$39.34
<b>40</b>	\$5,459 \$31.49	\$5,735 \$33.09	\$6,026 \$34.77	\$6,332 \$36.52	\$6,651 \$38.37	\$6,989 \$40.32

# Monterey Peninsula Community College District

## CLASSIFIED SALARY SCHEDULE

2013-2014

Effective July 1, 2013

	RANGE		RANGE
Academic Curriculum Scheduling & Catalog Technician	20	Library Operations Coordinator	26
Accommodations Specialist	13	Library Specialist-Circulation Desk	10
Accounting Specialist	12	Library Specialist-Interlibrary Loans, Periodicals & Circulation Desk	12
Administrative Assistant I	7	Library Specialist-Tech Services	17
Administrative Assistant II	11	Library Systems Technology Coordinator	26
Administrative Assistant II- Child Development Center	14	Maintenance Specialist	20
Administrative Assistant III	18	Matriculation Services Specialist	9
Administrative Assistant III/ Instructional Contract Coordinator	18	Matriculation Services Specialist, Senior	13
Administrative Assistant IV- Vice President for Academic Affairs	22	Matriculation/Articulation Technician	29
Administrative Assistant IV- Vice President for Student Services	22	Media Technician-Audio/Visual	14
Admissions & Records Specialist	10	Network Engineer	33
Art Gallery Specialist	15	Payroll Analyst	18
Art Studio Specialist	14	Police Academy Assistant	11
Assessment Specialist	14	Program Coordinator-Business Skills Center	22
Assistant Coordinator, Academic Support	16	Program Coordinator-International Student Program	22
Athletic Trainer	28	Program Coordinator-Older Adult	20
Athletics & PE Equipment Specialist	7	Program Coordinator-Reading Center	29
Attendance Accounting Specialist	18	Programmer Analyst	30
Campus Security Officer	7	Programs Specialist- Upward Bound	14
Career/Transfer Resource Coordinator	18	Public Information/Graphic & Publications Productions Specialist	22
Ceramics Studio Specialist	14	Public Relations/ Publications Production Specialist	18
Categorical Services Coordinator	17	Purchasing Coordinator	23
Child Development Specialist	17	Records Evaluator	15
Child Development Specialist, Senior	19	Re-Entry & Multicultural Resource Center Coordinator	22
College Receptionist/Dispatcher	7	Re-Entry Counseling Services Specialist	17
Coordinator, Academic Support Center	22	Reprographics Technician	11
CurricuNET Specialist	18	Research Specialist	19
Custodian	6	Scheduling Technician	20
Custodian/Pool Operator	8	Sciences Laboratory Manager	23
Custodian-Lead	8	Shipping/Receiving Specialist	8
Division Office Manager	18	Student Activities Coordinator	18
Fire Academy Assistant	11	Student Financial Services Advisor	20
Food Preparer	7	Student Financial Services Coordinator	22
Groundskeeper	8	Student Financial Services Outreach Advisor	17
Health Services Specialist	14	Student Financial Services Outreach Coordinator	22
Information Systems Specialist	21	Technology Resource Specialist	22
Information Technology Support Technician	23	Theater Management Specialist	14
Instructional Specialist-Theater-Master Carpenter	20	Theater Manager (overtime exempt)	27
Instructional Specialist-Theater-Master Electrician	20	Tutorial Site Coordinator- TRIO/Upward Bound	14
Instructional Specialist	14	Unit Office Manager, A&R	18
Instructional Technology Specialist	22	Unit Office Manager, EOPS / CARES	18
Job Center Coordinator	14	Unit Office Manager, Facilities	18
Job Developer- Workability	17	Unit Office Manager, Library	18
Laboratory Specialist I	14	Unit Office Manager, Marina Ed. Ctr.	18
Laboratory Specialist II	17	World Languages Laboratory Coordinator	19
Library Circulation Desk Coordinator	17	Workability Program Coordinator	22

# Monterey Peninsula Community College District

## CLASSIFIED SALARY SCHEDULE

2013-2014

Effective July 1, 2013

### Notes:

1. Each employee shall be granted a non-cumulative longevity stipend per month as described below beginning in the first month of the employee's eighth (8th) year of continuous employment, and at the beginning of each subsequent fifth (5th) year thereafter up to the maximum. Stipends are pro-rated for part-time employees. A maximum of four (4) longevity stipends will be granted at the beginning of years 8, 13, 18 and 23 of continuous employment. The amounts listed below are the total amounts paid at the designated service period; they are not added together. The maximum longevity stipend, at the beginning of 23 years of service, will be \$360.00 per month. Board Approved: 2/26/2008.

<i>Beginning Year:</i>	<i>Total Monthly Increment</i>
<i>Eight (8)</i>	<i>\$60</i>
<i>Thirteen (13)</i>	<i>\$140</i>
<i>Eighteen (18)</i>	<i>\$240</i>
<i>Twenty-three (23)</i>	<i>\$360</i>

As of January 1, 2001, those employees who have earned Longevity Increments under a previous longevity program, will have the actual dollar amount frozen and will continue to receive the actual dollar value of the increment(s). The dollar amount will remain constant until that amount is equal to or less than the longevity increment program amount described above. The employee will then receive the longevity amount available under the new program.

2. Employees who earned Professional Growth increments(5% of base salary for each increment, up to a maximum of 5 increments), prior to June 30, 2005 will continue to receive these increments as outlined in Article Vi of the MPCEA Contract. Awards of new or additional Professional Growth increments are not available after June 30, 2005.
3. Qualified employees in designated positions who are required to orally translate in Spanish to English and/or English to Spanish shall receive a monthly stipend of \$50.00, pro-rated for part-time employees. Qualified employees are determined by a district selected and administered examination.
4. An employee who is assigned to work four (4) or more hours in at least one shift during swing hours shall be paid a shift differential of \$65.00 per month, pro-rated for part-time employees. Swing is defined as hours between 5:01PM and midnight (12:00AM).
5. An employee who is assigned to work four (4) or more hours in at least one shift during graveyard shift hours shall be paid a shift differential of \$85.00 per month, pro-rated for part-time employees. Graveyard is defined as hours between 12:01AM and 7:59AM.
6. A \$500/month stipend may be assigned to a Sciences Laboratory Manager in Chemistry to serve as Chemical Hygiene Officer to meet the requirements of CCR Title 8, Section 5191.
7. An off-schedule payment of 2.45% will be paid on gross salary paid from July 1, 2007 to March 31, 2008 for all classified employees employed on April 1, 2008.
8. Retroactive Pay. Retroactive pay is not paid to hourly, temporary staff.

Effective Date: July 1, 2013

Board Approval:

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. U

Human Resources  
College Area

### Proposal:

That the Governing Board approve the 2013-2014 salary schedules for Confidential employees.

### Background:

For 2012-2013, rather than a wage concession, classified employees took furloughs, rather than reducing the salary schedule, equal to 2.02%, consistent with the concessions taken by all employee groups of Monterey Peninsula College. Therefore the salaries listed in the schedule remain unchanged for the 2013-2014 schedule.

### Budgetary Implications:

Included in the 2013-2014 budget.



**RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the attached 2013-2014 salary schedules for Confidential employees, effective July 1, 2013.

Recommended By:



Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali F. Viker, HR Analyst

Agenda Approval:



Dr. Walter Tribley, Superintendent/President



# Monterey Peninsula Community College District

## CONFIDENTIAL SALARY SCHEDULE

2013-2014  
Effective July 1, 2013

Title	A	B	C	D	E	F
Administrative Assistant IV to the Vice President for Administrative Services	3,500	3,677	3,863	4,059	4,265	4,481
	20.19	21.21	22.29	23.42	24.61	25.85
Budget and Operations Analyst	4,265	4,481	4,707	4,946	5,196	5,459
	24.61	25.85	27.16	28.54	29.98	31.49
Executive Assistant to the President	3,960	4,161	4,371	4,593	4,825	5,070
	22.85	24.01	25.22	26.50	27.84	29.25
Human Resources Administrative Assistant II	2,802	2,945	3,094	3,251	3,415	3,588
	16.17	16.99	17.85	18.76	19.70	20.70
Human Resources Analyst	4,265	4,481	4,707	4,946	5,196	5,459
	24.61	25.85	27.16	28.54	29.98	31.49
Human Resources Benefits and Retirement Coordinator	3,331	3,500	3,677	3,863	4,059	4,265
	19.22	20.19	21.21	22.29	23.42	24.61
Human Resources Specialist	3,251	3,415	3,588	3,770	3,960	4,161
	18.76	19.70	20.70	21.75	22.85	24.01

**Confidential Stipend** of 5% is paid to all confidential employees in addition to the above salary amounts.

### Notes:

1. Retroactive Pay. Retroactive pay is not paid to hourly, temporary staff.
2. Each employee shall be granted a non-cumulative longevity stipend per month as described below beginning in the first month of the employee's eighth (8th) year of continuous employment, and at the beginning of each subsequent fifth (5th) year thereafter up to the maximum. Stipends are pro-rated for part-time employees. A maximum of four (4) longevity stipends will be granted at the beginning of years 8, 13, 18 and 23 of continuous employment. The amounts listed below are the total amounts paid at the designated service period; they are not added together. The maximum longevity stipend, at the beginning of 23 years of service, will be \$360.00 per month.

<i>Beginning Year:</i>	<i>Total Monthly Increment</i>
<i>Eight (8)</i>	<i>\$60</i>
<i>Thirteen (13)</i>	<i>\$140</i>
<i>Eighteen (18)</i>	<i>\$240</i>
<i>Twenty-three (23)</i>	<i>\$360</i>

Effective Date: July 1, 2013

Board Approval:

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. V

Human Resources  
College Area

### Proposal:

That the Governing Board approve the 2013-2014 salary schedules for Older Adult Instructors effective July 1, 2013.

### Background:

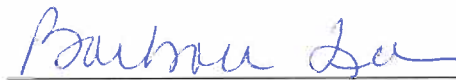
The 2010-2011 salary schedule for Older Adult Instructors was reduced by 2.02% in August 2011, for the 2011-2012 year. This concession continued in the 2012-2013 year and was consistent with the wage concessions taken by all employee groups of Monterey Peninsula College. The wage concession agreement will expire on June 30, 2013. There has not been any other agreement made for another concession and therefore the salary schedule will be restored to the 2010-2011 schedule.

### Budgetary Implications:

Included in the 2013-2014 budget.

☒ **RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the attached 2013-2014 salary schedule for Older Adult Instructors effective July 1, 2013.

Recommended By:



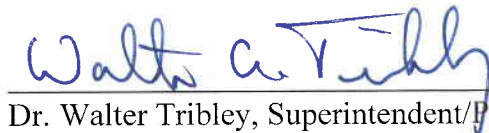
Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali F. Viker, Human Resources Analyst

Agenda Approval:



Dr. Walter Tribley, Superintendent/President



# Monterey Peninsula Community College District

## OLDER ADULT INSTRUCTORS

2013-2014  
Effective July 1, 2013

<b>Hourly Rate: \$32.93</b>
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### Notes:

1. Older Adult Instructors are not part of the MPCTA bargaining unit.
2. Sick Leave is earned at the rate of one hour for every 18 hours worked.
3. Minimum teaching qualifications are established by the State of California.

Effective Date: July 1, 2013  
Board Approval:

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. W

Human Resources  
College Area

### Proposal:

That the Governing Board approve the 2013-2014 salary schedule A.

### Background:

The 2010-2011 schedules will be reduced by 2.02%, as agreed to by Monterey Peninsula College Teachers' Employees Association. The 2010-2011 schedules were reduced by 2.02% in July 2011 for the 2011-2012 year. This concession continued in the 2012-2013 year and is consistent with the wage concessions taken by all employee groups of Monterey Peninsula College. The wage concession agreement will expire on June 30, 2013. There has not been any other agreement made for another concession and therefore the salary schedules will be restored to the 2010-2011 schedule.

### Budgetary Implications:

Included in the 2013-2014 budget.

☒ **RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the attached 2013-2014 salary schedule A- Contract Faculty, effective July 1, 2013.

Recommended By:



Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali F. Viker, Human Resources Analyst

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## SCHEDULE A – CONTRACT FACULTY

2013-2014

Effective July 1, 2013

Step	I	II	III	IV	V	Step
<b>1</b>	44,611	48,292	51,971	55,650	59,334	<b>1</b>
<b>2</b>	46,837	50,515	54,194	57,880	61,558	<b>2</b>
<b>3</b>	49,072	52,748	56,430	60,109	63,793	<b>3</b>
<b>4</b>	51,298	54,977	58,658	62,338	66,020	<b>4</b>
<b>5</b>	53,526	57,209	60,884	64,566	68,251	<b>5</b>
<b>6</b>		59,436	63,119	66,806	70,474	<b>6</b>
<b>7</b>		61,682	65,348	69,031	72,717	<b>7</b>
<b>8</b>		63,900	67,584	71,259	74,945	<b>8</b>
<b>9</b>			69,820	73,495	77,178	<b>9</b>
<b>10</b>			72,031	75,720	79,407	<b>10</b>
<b>11</b>			74,261	77,955	81,510	<b>11</b>
<b>12</b>				80,180	83,868	<b>12</b>
<b>13</b>				82,411	86,092	<b>13</b>
<b>18</b>				84,640	88,322	<b>18</b>
<b>21</b>					90,560	<b>21</b>
<b>24</b>					92,789	<b>24</b>
<b>27</b>					95,014	<b>27</b>

Effective July 1, 2007 – Longevity step 15 is eliminated.

### Notes:

1. Unless approved by the Superintendent/President, and ratified by the Governing Board, the maximum salary at which a new person may be hired is Step 6 in the appropriate column of the schedule.
2. An annual bonus of \$2,850 will be awarded for an earned doctorate from an accredited institution.
3. An annual bonus of \$2,021 will be awarded for multiple master's degrees. Unit members receiving a stipend for an earned doctorate will not be eligible for a multiple master's degrees stipend.
4. Directors with extra responsibility pay will earn an annual stipend of \$1,786.
5. Instructors will earn a work experience stipend of \$75.00 per student unless the student is part of an instructor's load.
6. Per section 16.4.4.3 of the MPCCD/MPCTA agreement, a unit member who has reached the top of any truncated column shall not receive step credit on the next higher column for the years during which he/she was frozen at his/her step on the lower column.

Effective Date: July 1, 2013

Board Approval:

**SCHEDULE A**  
**SALARY SCHEDULE**  
**FACULTY QUALIFIED BY STATE MINIMUM STANDARDS**

<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>
Academic Disciplines Requiring a Master's Degree		Master's Degree	BA + 60 Semester Units, including MA	BA + 90 Semester Units, including MA
Occupational Disciplines Requiring a Master's Degree		Master's Degree	Master's Degree + 2 Years Occupational Experience OR Bachelor's Degree + 60 Semester Units, including MA	Master's Degree + 4 Years Occupational Experience OR Bachelor's Degree + 90 Semester Units, including MA
Disciplines <b>NOT</b> Requiring a Master's Degree	Bachelor's Degree + 2 Years Occupational Experience OR Associate's Degree + 6 Years Occupational Experience OR Limited Service Credential, based on Associate's or High School Degree	Bachelor's Degree + 2 Years Occupational Experience + 6 Semester Units in Education OR Master's Degree OR Associate's Degree + 6 Years Occupational Experience + 12 Semester Units in Education	Bachelor's Degree + 2 Years Occupational Experience + 30 Semester Units including 6 Semester Units in Education OR Bachelor's Degree + 4 Years Occupational Experience + 6 Semester Units in Education OR Master's Degree + 2 Years Occupational Experience OR Associate's Degree + 6 Years Occupational Experience + 30 Semester Units including 12 Units in Education	Bachelor's Degree + 2 Years Occupational Experience + 60 Semester Units including 6 Units in Education OR Bachelor's Degree + 4 Years Occupational Experience + 30 Semester Units including 6 Units in Education OR Bachelor's Degree + 6 Years Occupational Experience + 6 Units in Education OR Master's Degree + 4 Years Occupational Experience or Associate's Degree + 6 Years Occupational Experience + 60 Semester Units including 12 Units in Education

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. X

Human Resources  
College Area

### Proposal:

That the Governing Board approve the 2013-2014 salary schedules B1, B2, C1, C2 and coaching.

### Background:

The 2010-2011 schedules will be reduced by 2.02%, as agreed to by Monterey Peninsula College Teachers' Employees Association. The 2010-2011 schedules were reduced by 2.02% in July 2011 for the 2011-2012 year. This concession continued in the 2012-2013 year and is consistent with the wage concessions taken by all employee groups of Monterey Peninsula College. The wage concession agreement will expire on June 30, 2013. There has not been any other agreement made for another concession and therefore the salary schedules will be restored to the 2010-2011 schedule.

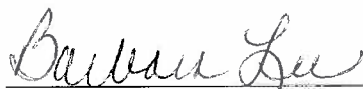
### Budgetary Implications:

Included in the 2013-2014 budget.

☒ **RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the attached 2013-2014 salary schedules for Adjunct Faculty, B1, B2, C1, C2 and Coaching, effective July 1, 2013; and

**BE IT FURTHER RESOLVED**, that the Governing Board reserves the right to decrease salary schedules during 2013/2014, pursuant to negotiated agreements with MPCTA.

Recommended By:



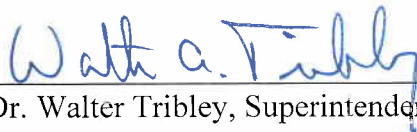
Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali F. Viker, Human Resources Analyst

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

# Monterey Peninsula Community College District

## SCHEDULE B1

2013-2014

Effective July 1, 2013

Hourly Academic – Teaching (With Benefits)

STEP	COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	STEP
1	35.89	39.14	42.53	45.76	49.02	51.90	1
2	37.91	41.16	44.54	47.78	51.06	53.92	2
3	39.87	43.15	46.45	49.77	53.09	55.89	3
4	41.83	45.28	48.49	51.70	55.06	57.88	4
5	43.89	47.17	50.41	53.69	57.06	59.89	5
6	45.89	49.10	52.43	55.75	59.02	61.87	6
7	47.89	51.14	54.45	57.77	61.03	63.85	7
8			56.44	59.71	63.01	65.84	8
9			58.56	61.77	65.04	67.85	9
10			60.43	63.75	66.99	69.86	10
11			62.48	65.79	68.99	71.86	11

## SCHEDULE B2

2013-2014

Effective July 1, 2013

Hourly Academic – Teaching (Without Benefits)

STEP	COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	STEP
1	39.88	43.53	47.17	50.82	54.49	57.60	1
2	42.06	45.71	49.32	52.99	56.65	59.82	2
3	44.32	47.98	51.61	55.23	58.87	62.05	3
4	46.50	50.15	53.78	57.47	61.10	64.23	4
5	48.64	52.34	56.02	59.64	63.26	66.46	5
6	50.89	54.61	58.28	61.93	65.56	68.63	6
7	53.13	56.78	60.44	64.10	67.75	70.94	7
8			62.64	66.31	69.99	73.15	8
9			64.89	68.57	72.16	75.37	9
10			67.10	70.77	74.33	77.55	10
11			69.32	72.98	76.48	79.75	11

Effective Date: July 1, 2013

Board Approval:

**SCHEDULES B AND C**  
**SALARY SCHEDULE**  
**FACULTY QUALIFIED BY STATE MINIMUM STANDARDS**

<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>	<b>VI</b>
Academic Disciplines Requiring a Master's Degree		Master's Degree	BA + 60 Semester Units, including MA	BA + 90 Semester Units, including MA	Earned Doctorate from an accredited institution
Occupational Disciplines Requiring a Master's Degree		Master's Degree	Master's Degree + 2 Years Occupational Experience OR Bachelor's Degree + 60 Semester Units, including MA	Master's Degree + 4 Years Occupational Experience OR Bachelor's Degree + 90 Semester Units, including MA	Earned Doctorate from an accredited institution
Disciplines <b>NOT</b> Requiring a Master's Degree	Bachelor's Degree + 2 Years Occupational Experience OR Associate's Degree + 6 Years Occupational Experience OR Limited Service Credential, based on Associate's or High School Degree	Bachelor's Degree + 2 Years Occupational Experience + 6 Semester Units in Education OR Master's Degree OR Associate's Degree + 6 Years Occupational Experience + 12 Semester Units in Education	Bachelor's Degree + 2 Years Occupational Experience + 30 Semester Units including 6 Semester Units in Education OR Bachelor's Degree + 4 Years Occupational Experience + 6 Semester Units in Education OR Master's Degree + 2 Years Occupational Experience OR Associate's Degree + 6 Years Occupational Experience + 30 Semester Units including 12 Units in Education	Bachelor's Degree + 2 Years Occupational Experience + 60 Semester Units including 6 Units in Education OR Bachelor's Degree + 4 Years Occupational Experience + 30 Semester Units including 6 Units in Education OR Bachelor's Degree + 6 Years Occupational Experience + 6 Semester Units in Education OR Master's Degree + 4 Years Occupational Experience or Associate's Degree + 6 Years Occupational Experience + 60 Semester Units including 12 Units in Education	



# Monterey Peninsula Community College District

## SCHEDULE C1

2013-2014

Effective July 1, 2013

Hourly Academic – Non-Teaching (With Benefits)

STEP	COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	STEP
1	30.74	33.56	36.43	39.27	42.06	44.27	1
2	32.50	35.30	38.08	40.98	43.78	46.05	2
3	34.17	37.00	39.80	42.63	45.48	47.72	3
4	35.89	38.72	41.50	44.35	47.17	49.46	4
5	37.61	40.45	43.25	46.08	48.90	51.15	5
6	39.33	42.14	44.98	47.78	50.60	52.83	6
7	41.01	43.88	46.68	49.50	52.31	54.55	7
8			48.41	51.18	54.01	56.32	8
9			50.09	52.88	55.75	58.00	9
10			51.78	54.61	57.47	59.66	10
11			53.49	56.32	59.20	61.33	11

## SCHEDULE C2

2013-2014

Effective July 1, 2013

Hourly Academic – Non-Teaching (Without Benefits)

STEP	COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	STEP
1	34.17	37.25	40.45	43.58	46.69	48.95	1
2	36.05	39.21	42.28	45.46	48.66	50.85	2
3	37.99	41.08	44.22	47.37	50.51	52.74	3
4	39.88	43.03	46.11	49.27	52.36	54.61	4
5	41.74	44.89	48.03	51.15	54.29	56.51	5
6	43.62	46.81	49.92	53.08	56.16	58.38	6
7	45.51	48.67	51.81	54.93	58.08	60.23	7
8			53.75	56.85	59.95	62.19	8
9			55.61	58.72	61.92	64.06	9
10			57.44	60.56	63.79	65.87	10
11			58.97	62.37	65.27	67.65	11

Effective Date: July 1, 2013

Board Approval:



**SCHEDULES B AND C**  
**SALARY SCHEDULE**  
**FACULTY QUALIFIED BY STATE MINIMUM STANDARDS**

<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>	<b>VI</b>
Academic Disciplines Requiring a Master's Degree		Master's Degree	BA + 60 Semester Units, including MA	BA + 90 Semester Units, including MA	Ph.D.
Occupational Disciplines Requiring a Master's Degree		Master's Degree	Master's Degree + 2 Years Occupational Experience OR Bachelor's Degree + 60 Semester Units, including MA	Master's Degree + 4 Years Occupational Experience OR Bachelor's Degree + 90 Semester Units, including MA	Ph.D.
Disciplines <b>NOT</b> Requiring a Master's Degree	Bachelor's Degree + 2 Years Occupational Experience OR Associate's Degree + 6 Years Occupational Experience OR Limited Service Credential, based on Associate's or High School Degree	Bachelor's Degree + 2 Years Occupational Experience + 6 Semester Units in Education OR Master's Degree OR Associate's Degree + 6 Years Occupational Experience + 12 Semester Units in Education	Bachelor's Degree + 2 Years Occupational Experience + 30 Semester Units including 6 Semester Units in Education OR Bachelor's Degree + 4 Years Occupational Experience + 6 Semester Units in Education OR Master's Degree + 2 Years Occupational Experience OR Associate's Degree + 6 Years Occupational Experience + 30 Semester Units including 12 Units in Education	Bachelor's Degree + 2 Years Occupational Experience + 60 Semester Units including 6 Units in Education OR Bachelor's Degree + 4 Years Occupational Experience + 30 Semester Units including 6 Units in Education OR Bachelor's Degree + 6 Years Occupational Experience + 6 Semester Units in Education OR Master's Degree + 4 Years Occupational Experience or Associate's Degree + 6 Years Occupational Experience + 60 Semester Units including 12 Units in Education	

# Monterey Peninsula Community College District

## COACHING PAY SCHEDULE

2013-2014  
Effective July 1, 2013

	Head coach for Football, Track, Basketball, Swimming, Soccer, Baseball, Softball	Head Coach for all other sports	Assistant Coach for Football, Track, Basketball, Swimming, Soccer, Baseball, Softball	Assistant coach for all other sports
Teaching Load Credit*	6.8 TLU	4.5 TLU	No TLU	No TLU
<b>Experience Steps</b>				
First year at MPC	3,480	3,129	2,780	2,436
Second year at MPC	3,820	3,480	3,129	2,780
Third year at MPC	4,169	3,820	3,480	3,129
Fourth year at MPC	4,527	4,169	3,820	3,480
Fifth year at MPC	4,881	4,527	4,169	3,820
Sixth year at MPC	5,319	4,881	4,527	4,169

### Notes:

- \* Non-contract coaches who do not receive teaching load credit will receive the following amount in addition to the flat fee:

Step 1 in appropriate column of Schedule A for Contract Faculty x 50% x TLU% x 67%

(e. g. **\$51971 x 50% x (6.8/15) x 67% = \$7,893**)

Head coaches with previous experience as assistant coaches will receive placement on the head coach schedule that provides the same salary rate as previous placement on the assistant coach's schedule.

Effective Date: July 1, 2012

Board Approval:

# Monterey Peninsula Community College District

## Governing Board Agenda

June 27, 2012

New Business Agenda Item No. Y

Human Resources  
College Area

### Proposal:

That the Governing Board approve the 2013-2014 salary schedules for Short Term, Non-Continuing employees (non-classified) effective July 1, 2013.

### Background:

The 2010-2011 schedule for Short Term, Non-Continuing employees was reduced by 2.02% in September 2011 for the 2011-2012 year. This concession continued in the 2012-2013 year, to be consistent with the wage concessions taken by all employee groups of Monterey Peninsula College. The wage concession agreement will expire on June 30, 2013. There has not been any other agreement made for another concession and therefore the salary schedule will be restored to the 2010-2011 schedule.

### Budgetary Implications:

Included in the 2013-2014 budget.

☒ **RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the attached 2013-2014 salary schedule for Short Term, Non-Continuing employees effective July 1, 2013.

**Recommended By:** Barbara Lee  
Barbara Lee, Associate Dean of Human Resources

**Prepared By:** Kali F. Viker  
Kali F. Viker, Human Resources Analyst

**Agenda Approval:** Walter A. Tribble  
Dr. Walter Tribble, Superintendent/President

# MONTEREY PENINSULA COLLEGE

## SHORT-TERM, NON-CONTINUING EMPLOYEES (non-classified) SCHEDULE

Maximum days per fiscal year: 180

Effective July 1, 2013

Position Title	Working Titles	Description of Level of Duties	Hourly Pay Rate
College Assistant I	<ul style="list-style-type: none"> <li>Cashier</li> <li>Reader-English Language</li> <li>Utility Person</li> <li>Children's Center Aide</li> </ul>	Entry level - no specific skills or experience required. Supervisor will train. Completes basic tasks and duties under supervision.	8.50
College Assistant II	<ul style="list-style-type: none"> <li>Reader – Foreign Language</li> <li>General Tutor</li> </ul>	Possesses some training or skills. Completes general duties under supervision.	9.50
College Assistant III	<ul style="list-style-type: none"> <li>Tutor in a specific subject</li> <li>Clerical Assistant</li> </ul>	Basic skill or proficiency level; assists students or provides support to an office or department.	10.00
College Assistant IV	<ul style="list-style-type: none"> <li>Costumer</li> <li>Model (draped)</li> </ul>	Has specialized skills, but not specialized training.	12.00
College Assistant V	<ul style="list-style-type: none"> <li>Security Guard</li> <li>Clerical Assistant</li> <li>Tram Driver</li> <li>Custodial Assistant</li> <li>Music Accompanist</li> <li>Library Assistant</li> </ul>	General help but has at least one specific well developed skill or expertise. May work independently and have responsibility for an assigned function.	13.50
College Assistant VI	<ul style="list-style-type: none"> <li>A &amp; R Clerk (registration only)</li> <li>Grounds Assistant</li> <li>Dance Accompanist</li> <li>Instructional Assistant I</li> </ul>	Has specialized skills, training or experience in a specific area.	14.00
College Assistant VII	<ul style="list-style-type: none"> <li>Computer Services Technician</li> </ul>	Has specialized skills, training or experience in a specific area of high responsibility; applies skills to projects.	15.00
College Assistant VIII	<ul style="list-style-type: none"> <li>Fiscal Services Assistant</li> <li>Program Specialist</li> </ul>	Has specialized skills, training or experience in a specific area of higher responsibility. Assignment has <u>high degree of accountability</u> .	15.50
College Assistant IX	<ul style="list-style-type: none"> <li>Student Advisor, Special Programs</li> <li>Financial Aid Assistant</li> <li>Media Assistant</li> <li>Instructional Assistant II</li> </ul>	Has specialized skills, training or experience in a specific area of highest responsibility. Assignment has high degree of autonomy; may work with the public and students.	16.50
College Assistant X	<ul style="list-style-type: none"> <li>Children's Center Assistant</li> <li>Laboratory Aide</li> </ul>	Advanced specialized skills, training and/or certification; high level of responsibility, autonomy and accountability.	17.00
College Assistant XI	<ul style="list-style-type: none"> <li>Maintenance Assistant</li> <li>Payroll Assistant</li> </ul>	More advanced specialized skills or training; high responsibility, autonomy and accountability level.	17.50
College Assistant XII	<ul style="list-style-type: none"> <li>Life Model (undraped)</li> </ul>	Professional work level.	18.00
College Assistant XIII	<ul style="list-style-type: none"> <li>IT Assistant I</li> </ul>	Professional work requiring high level of skills in the <u>profession</u> ; <u>high responsibility</u> .	19.00
College Assistant XIV	<ul style="list-style-type: none"> <li>Reading Center (Children's Program) Tutor</li> <li>IT Assistant II</li> </ul>	Highly professional work requiring certification or skills at the highest level of the profession, and/or serving as lead worker to others.	25.00

Substitutes are compensated at Step A of the appropriate classified position. Substitutes may only be hired for 60 days while a recruitment effort for a permanent employee takes place, or for the duration of a permanent employee's absence and no more than 180 days during a fiscal year.

Short-term, non-continuing employees must be approved by the Board of Trustees prior to beginning work, with specified starting and ending dates, per Education Code 88003. All salary designations must be approved by Human Resources. Human Resources may assign additional classifications to this Salary Schedule as deemed appropriate.

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013  
Board Meeting Date

New Business Agenda Item No. Z

Office of the Superintendent/President  
College Area

**Proposal:** That the Governing Board ratify the employment agreement with Stephen Ma to continue his service as the Vice President for Administrative Services of Monterey Peninsula Community College District.

**Background:** Mr. Stephen Ma has served as the Vice President for Administrative Services since September 7, 2010, under a three year agreement that will expire on June 30, 2013. Education Code allows academic administrators to be employed by contracts of up to four years, and it is Monterey Peninsula College's standard practice to employ vice presidents by agreements up to three-years. Except for the recognition of Mr. Ma's progression on the administrative salary schedule, the terms of the proposed agreement are the same as the previous version.

**Fiscal Implications:** Included in budget.

\_\_\_\_\_ **Information Only:**

X **Resolution: BE IT RESOLVED,** That the attached agreement to continue the employment of Mr. Stephen Ma as the Vice President for Administrative Services from July 1, 2013 through June 30, 2016 be ratified.

**Recommended By:** Walt A. Tribley  
Dr. Walter Tribley, Superintendent/President

**Prepared By:** Kali Viker  
Kali Viker, Human Resources Analyst

**Agenda Approval:** Walt A. Tribley  
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT****AGREEMENT**

This agreement is made and entered into by and between the Monterey Peninsula Community College District, acting by and through the Governing Board of Said Monterey Peninsula Community College District, hereinafter referred to as the District, and Stephen Ma, hereinafter referred to as the Vice President for Administrative Services.

**WITNESSETH**

**Length of Contract and Compensation:** That the District agrees to elect and employ and hereby does elect and employ Stephen Ma as Vice President for Administrative Services of the Monterey Peninsula Community College District. The term of employment is to commence on the 1st day of July 2013 and end on the 30th day of June 2016, at an annual rate of \$143,304 (Vice President, Step 5 on the Administrative Salary Schedule). This amount will be payable on the normal payroll date of each calendar month.

Unless otherwise specified, all health and welfare benefits granted the faculty will also be granted to the Vice President.

In addition, the Vice President will receive a 5% salary stipend for serving on one or more District negotiating team(s). This amount will be paid as part of the salary installment.

The District agrees to pay, in accordance with District policy, the actual and necessary traveling, living, and conference expenses incurred by the Vice President when performing services for the District outside of said District.

The District will provide a \$200 per month "car allowance" to the Vice President. As with salary installments, this amount will be payable on the normal payroll date of each calendar month.

The District will provide a \$200 per month "personal expense allowance" to the Vice President. As with the salary installments, this amount will be payable on the normal payroll date of each calendar month.

**Work Year:** That the work year for the Vice President shall be a twelve month year.

**Vacation:** That the Vice President may take up to twenty-two (22) days of vacation during the work year, which may be taken at any time agreeable to both parties. Vacation may not be accumulated beyond forty-four (44) days. Board Policy 5575 shall apply to vacation. In the event of termination of employment, the Vice President shall be entitled to compensation for earned and unused vacation, but in no case, to exceed 44 days.

**Sick Leave:** That in addition to any accrued sick leave forwarded from another California school or community college district under Education Code section 87782, the Vice President shall accrue sick leave at the rate of twelve (12) days per contract year.

**Other Leave:** That per Board Policy 5580, the Vice President may also take an additional ten (10) days per year beyond the normal vacation for study, travel, and general professional improvement. Leave under this policy is non-cumulative and must be taken within the year in which it is earned. In no event, shall any unused portion of this leave be subject to payment.

**Responsibilities:** That it is hereby further mutually understood and agreed by and between the parties hereto, as follows:

- 1) That Stephen Ma accepts said employment for the term and at the compensation stated above and agrees to perform the duties of Vice President for Administrative Services at the Monterey Peninsula Community College District, whether such duties are imposed by law or required by the District.
- 2) That Stephen Ma shall devote his full time to the performance of the duties of Vice President of the Monterey Peninsula Community College District.

**Evaluation:** That the Superintendent/President may evaluate and assess in writing the performance of the Vice President at any time, and shall do so at least once a year during the term of this agreement.

**Termination:** That the District and the Vice President for Administrative Services agree to the following provisions:

- 1) Mutual Consent. This agreement may be terminated at any time by mutual consent of the District and the Vice President for Administrative Services.
- 2) Resignation. The Vice President for Administrative Services may resign at any time by giving sixty (60) days written notice to the Superintendent/President. This Agreement shall terminate on the date the resignation is effective.
- 3) Non-renewal of Agreement by the District. The District may elect not to renew this Agreement for any reason by providing six (6) months written notice to the Vice President for Administrative Services in accordance with Education Code section 72411.
- 4) Termination for Cause. The Superintendent/President, upon approval of the Board, may terminate the employment of the Vice President for cause as enumerated in Board Policy 5325 and Education Code sections 87732 and 87735.

General: Unless otherwise specified, Governing Board policies for Management, Supervisory, and Confidential Employees (Series 5500) shall also apply to the Vice President.

The terms of the agreement are subject to change by mutual written agreement of the parties hereto.

In witness thereof, the Monterey Peninsula Community College District of Monterey County, State of California, has caused its name to be signed by its Governing Board Chair, and its Superintendent/President, both of whom are duly authorized, and Stephen Ma has signed his name signifying acceptance of the terms of this agreement.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Charles Brown, Chair, Governing Board  
Monterey Peninsula Community College District

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Dr. Walter Tribbley, Superintendent/President  
Monterey Peninsula Community College District

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Stephen Ma, Vice President for Administrative Services

cc: Personnel File



# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013  
Board Meeting Date

New Business Agenda Item No. AA

Human Resources  
College Area

### Proposal:

That the Governing Board amend the employment agreement between the Monterey Peninsula Community College District and Dr. Walter Tribley, dated November 28, 2012.

### Background:

Moving expenses for Dr. Tribley were to be reimbursed for expenses incurred by June 30, 2013. It is recommended that this timeline be extended through August 30, 2013, to allow more time for Dr. Tribley to finalize the sale of his residence and move his family. All other terms of the employment agreement remain the same.

### Budgetary Implications:

Included in budget.

- ☒ RESOLUTION: BE IT RESOLVED, That attached Contract Amendment #1 to the employment contract of Dr. Walter Tribley dated November 28, 2012, is approved.

Recommended By:



Charles Brown, Chair, Board of Trustees

Prepared By:



Barbara Lee, Associate Dean of Human Resources

Agenda Approval:



Charles Brown, Chair, Board of Trustees

**EMPLOYMENT AGREEMENT between WALTER TRIBLEY and the  
MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Contract Amendment #1

June 26, 2013

This is an Amendment to the Employment Agreement dated November 28, 2012 between the Board of Trustees of Monterey Peninsula Community College District (hereinafter "Board") and Walter Tribley (hereinafter "Superintendent/President").

In consideration of their mutual promises herein contained, the parties hereto agree to the following changes:

**13. MOVING EXPENSES**

The Board acknowledges that the Superintendent/ President will incur necessary expenses with respect to his relocation from Wenatchee, WA to Monterey County, CA. As further consideration given him under this agreement, the Board agrees to reimburse the cost of moving expenses up to a maximum of \$10,000.00. Reimbursement shall be by receipt or statement of mileage submitted no later than 30 days after the expense was incurred and there will be no reimbursement for expenses incurred after ~~June 30~~ August 30, 2013.

Reimbursements are limited to the following:

- Moving company services
- Rental of moving equipment (trailer, dollies, pads, etc.)
- Mileage at the approved IRS rate (currently \$.555.565/mile) for two one-way trips from Wenatchee, WA to Monterey, CA.
- One night's lodging

**All other terms and conditions of the original Employment Agreement remain unchanged and in full force and effect.**

IN WITNESS WHEREOF, the parties have caused this Contract Amendment to be executed on June 26, 2013.

Dr. Walter Tribley \_\_\_\_\_  
Superintendent/President

Mr. Charles Brown \_\_\_\_\_  
Chair, Board of Trustees

Dr. Loren Steck \_\_\_\_\_  
Vice Chair, Board of Trustees

Dr. Margaret-Anne Coppernoll \_\_\_\_\_  
Trustee

Ms. Marilyn Dunn Gustafson \_\_\_\_\_  
Trustee

Mr. Rick Johnson \_\_\_\_\_  
Trustee

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. A B

Human Resources  
College Area

### Proposal:

That the Governing Board ratify the employment agreement with Martin L. Johnson to serve as the Interim Vice President for Student Services from July 8, 2013 until the vacant position is filled or December 31, 2013.

### Background:

With the retirement of Carsbia Anderson at the end of June, it is necessary to employ an interim administrator while recruitment and selection processes take place. Following the solicitation of applications, screening, interviewing and reference checks it is recommended that Martin L. Johnson be employed as the Interim Vice President for Student Services under the terms and conditions of the attached contract.

The compensation amount equals step 3 on the vice president salary schedule. Health benefits do not apply to this interim position.

### Budgetary Implications:

Included in budget.

☒ **RESOLUTION: BE IT RESOLVED**, that the Governing Board ratify the attached employment agreement between Martin L. Johnson and Monterey Peninsula College District.

Recommended By: Walter A. Tribble  
Dr. Walter Tribble, Superintendent/President

Prepared By: Barbara Lee  
Barbara Lee, Associate Dean of Human Resources

Agenda Approval: Walter A. Tribble  
Dr. Walter Tribble, Superintendent/President

## EMPLOYMENT AGREEMENT

June 26, 2013

THIS AGREEMENT is made between Martin L. Johnson, Interim Vice President for Student Services, and the Board of Trustees of the Monterey Peninsula Community College District.

The Board hereby employs the Interim Vice President for Student Services in a temporary management position, pursuant to Section 72411 of the Education Code. The Interim Vice President for Student Services accepts such employment, in accordance with the following terms and conditions:

1. This Agreement shall be effective as of July 8, 2013, and shall end no later than December 31, 2013. The intent is to have the Interim Vice President for Student Services work until the individual hired for the currently vacant position of Vice President for Student Services begins work. This Agreement may be extended or it may be terminated prior to December 31, 2013, as mutually agreed to by both parties.

Under the direction of the Superintendent/President, the Interim Vice President for Student Services shall be responsible for performing the day-to-day functions of the position as assigned by the Superintendent/President.

2. Compensation shall be disbursed as salary and employer paid contributions to an MPC approved 403(b) annuity selected by Mr. Johnson as follows:

	Payment Date							
	7/31/13	8/31/13	9/30/13	10/31/13	11/30/13	1/2/14	1/31/14	
Salary	\$6650.50	\$ 6650.50	\$ 6650.50	\$6650.50	\$6650.50	\$6650.50	0	\$66,575.34
403b Annuity							\$26672.34	
<b>TOTAL</b>								

If this agreement is terminated prior to December 31, 2013, compensation shall be pro-rated and disbursed at the next regular pay period. If the salary schedule for administrative employees is changed, Mr. Johnson's salary will be adjusted accordingly.

3. Compensation shall be paid in accordance with applicable laws, rules and regulations.
4. The Interim Vice President for Student Services shall not receive health and welfare benefits.
5. Vacation leave shall accrue at the rate of 1.833 days per month for the term of this agreement. Vacation accrued and unused shall be paid following the termination of this agreement.
6. Sick leave shall accrue at the rate of 1.0 days per month. Unused sick leave shall not be paid upon separation from the District.
7. The District shall reimburse the Vice President for Student Services for actual and necessary expenses which he incurs out of district, within the scope of his employment in accordance with applicable District policy.
8. This contract may be terminated by the Interim Vice President for Student Services or the Board with thirty (30) days notice.

9. This contract may not be assigned without the consent of the Board.
10. This assignment is temporary and provides no eligibility to permanent status with the Monterey Peninsula Community College District.
11. The terms and conditions of this agreement may be changed by mutual agreement of the Interim Vice President for Student Services and the Board
12. To the extent applicable, this Agreement is subject to the provisions of Government Code Sections 53243-53243.4 which require reimbursement under the circumstances stated therein.
13. This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event of litigation, venue shall be in the Superior Court for the County of Monterey, State of California.
14. This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms, or conditions, and neither party has relied upon any representation, express or implied, not contained in this agreement. This Agreement is intended by the parties to be the sole instrument governing the relationship between the parties unless a provision of law, now or hereinafter enacted, is specifically applicable to this Agreement or to the Board/Interim Vice President for Student Services relationship.
15. This Agreement may be modified or superseded only by a written instrument executed by both of the parties.

IN WITNESS WHEREOF, the parties have entered into this agreement as of the date this agreement is signed by both parties.

**INTERIM  
VICE PRESIDENT FOR STUDENT SERVICES**

 6/12/13  
\_\_\_\_\_  
Mr. Martin Johnson Date

**CHAIR  
BOARD OF TRUSTEES**

\_\_\_\_\_  
Mr. Charles Brown Date

**SUPERINTENDENT/PRESIDENT**

\_\_\_\_\_  
Dr. Walter Tribley Date

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

President's Office

College Area

New Business Agenda Item No. AC

### Proposal:

That the Governing Board recognizes the service of Daniel Cervantes as the Student Trustee and as a member of the Citizens' Bond Oversight Committee.

### Background:

Daniel Cervantes was sworn in as Student Trustee on September 27, 2011 and served for two years, until his graduation in June 2013. In his first year as Student Trustee, Mr. Cervantes then assumed the role of student representative on the Citizens' Bond Oversight Committee, being appointed by the Governing Board in February 2012. His tenure on the committee also ended in June 2013 due to his graduation from the college. The attached resolution is recommended to recognize his responsible leadership, his excellent representation of students, and his dedicated service as both Student Trustee and member of the committee.

### Budgetary Implications:

None.

☒ **RESOLUTION: BE IT RESOLVED,** That the resolution of appreciation for Daniel Cervantes's service as the Student Trustee and member of the Citizens' Bond Oversight Committee, be approved.

Recommended By:

Walt A. Tribley  
Dr. Walter Tribley, Superintendent/President

Prepared By:

Vicki Nakamura

Vicki Nakamura, Assistant to the President

Agenda Approval:

Walt A. Tribley  
Dr. Walter Tribley, Superintendent/President



# RESOLUTION OF APPRECIATION

## DANIEL CERVANTES

**WHEREAS**, Daniel Cervantes served faithfully and with distinction for two academic years on the Governing Board as Student Trustee from September 27, 2011 through May 2013; and

**WHEREAS**, Daniel Cervantes effectively represented the Governing Board's positions to the students as well as provided student feedback on issues before the Board, enhancing communication and encouraging solutions;


**WHEREAS**, Daniel Cervantes was appointed in February 2012 by the Monterey Peninsula Community College District's Board of Trustees to serve as the student representative on the Citizens' Bond Oversight Committee and contributed to the effective oversight of expenditure of bond proceeds during his term on the Committee; and

**WHEREAS**, Daniel Cervantes also served as a student ambassador at Monterey Peninsula College leading tours and assisting with orientation and outreach to new students; and


**WHEREAS**, Daniel Cervantes worked with Vice President of Student Services, Carsbia Anderson, to successfully persuade Monterey-Salinas Transit (MST) to adjust bus service to campus to better meet student needs and provide a bus shelter on the Monterey campus at no charge to the College;

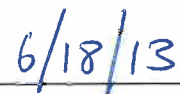
**NOW THEREFORE, BE IT RESOLVED**, that the Monterey Peninsula Community College District Governing Board does hereby express its sincere appreciation and gratitude to Daniel Cervantes for his responsible leadership and dedicated service to the District as Student Trustee and member of the Citizens' Bond Oversight Committee.

**PASSED AND ADOPTED**, This 26th day of June 2013, by the Governing Board of the Monterey Peninsula Community College District.

  
\_\_\_\_\_  
Charles Brown, Chair  
Governing Board  
Monterey Peninsula Community College District

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Dr. Walter Tribley  
Superintendent/President

  
\_\_\_\_\_  
Date

# Monterey Peninsula Community College District

## Governing Board Agenda

June 26, 2013

New Business Agenda Item No. A D

Superintendent/President  
College Area

### Proposal:

To review the attached Calendar of Events.

### Background:

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

### Budgetary Implications:

None.

☒ **INFORMATION:** Calendar of Events.

**Recommended By:** Dr. Walter Tribley, Superintendent/President

**Prepared By:**

Shawn Anderson

Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

**Agenda Approval:**

Walter A. Tribley

Dr. Walter Tribley, Superintendent/President



# MPC Governing Board 2013 Calendar of Events

## JUNE, 2013

**Monday, June 17**

Wednesday, June 26

### **Summer 2013 Session Begins**

Regular Board Meeting, MPC Library & Technology Center

1:30pm: Closed Session - Stutzman Room

3:00pm: Regular Meeting - Sam Karas Room

## JULY, 2013

Thursday, July 4

Wednesday, July 24

Independence Day Holiday

Regular Board Meeting, Marina Education Center

1:30pm: Closed Session, 3:00pm: Regular Meeting

**Friday, July 26**

### **End of Six-Week Summer Session;**

**Les Misérables Opening, MPC Morgan Stock Stage, 7:30 p.m.**

**Saturday, July 27**

**Les Misérables Gala Event, MPC Theatre, 6:00 p.m.**

## AUGUST, 2013

**Friday, August 9**

Thursday, August 22

### **End of Eight-Week Summer Session**

Fall Flex Day Breakfast and Presentations: 8:00am-12:00pm;

Lunch: 12-1:20pm, Caroline Page Garden

Monday, August 26

Fall Semester Begins

Wednesday, August 28

Regular Board Meeting, Public Safety Training Center, Seaside

1:30pm: Closed Session, 3:00pm: Regular Meeting

## SEPTEMBER, 2013

**Monday, September 2**

Wednesday, September 25

### **Labor Day Holiday**

Regular Board Meeting, MPC Library & Technology Center

1:30pm: Closed Session - Stutzman Room

3:00pm: Regular Meeting - Sam Karas Room

## OCTOBER, 2013

Wednesday, October 23

Regular Board Meeting, MPC Library & Technology Center

1:30pm: Closed Session - Stutzman Room

3:00pm: Regular Meeting - Sam Karas Room

## NOVEMBER, 2013

**Monday, November 11**

Wednesday, November 20\*

### **Veterans' Day Holiday**

Regular Board Meeting, MPC Library & Technology Center

1:30pm: Closed Session - Stutzman Room

3:00pm: Regular Meeting - Sam Karas Room

\*Date moved to 3<sup>rd</sup> Wednesday due to Thanksgiving holiday

**Thurs-Fri, November 28-29**

### **Thanksgiving Holiday**

## DECEMBER, 2013

Wednesday, December 11

Regular Annual Organizing Board Meeting, MPC Library & Technology Center

1:30pm: Closed Session - Stutzman Room

3:00pm: Annual Organizing Meeting and Swearing-In Ceremony

**Mon-Fri, December 16-20**

**Finals Week; Fall Semester ends December 19; Flex Day December 20**

**Monday, December 24 –**

**Winter Break**

**Wednesday, January 1**